



**BUILDING AND STANDARDS COMMISSION
ANNUAL HYBRID MEETING
(VIRTUAL AND IN-PERSON).
JANUARY 17TH, 2024 - 2 TO 4 P.M.**

**PHYSICAL LOCATION OF HEARING:
ADMINISTRATIVE HEARING ROOM
601 SAWYER STREET
HOUSTON, TX 77007**

**VIRTUAL OPTION:
JOIN VIA MICROSOFT TEAMS:
<https://www.microsoft.com/microsoft-teams/join-a-meeting>**

Meeting ID: 272 393 537 700

Passcode: DZYiAY

**TOLL FREE:
+1 936-755-1521
CONFERENCE ID: 361 475 060#**

In accordance with the Texas Open Meetings Act, the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby. The agenda may be accessed at <http://www.houstontx.gov/ips/bsc.html/>.

AGENDA

- I. Welcome** – Donald Hall, Administrative Manager, Department of Neighborhoods
- II. Message from the Director** – TaKasha Francis, Esq., Director, Department of Neighborhoods
- III. Message from Assistant Director (IPS)** – Reggie Harris, Assistant Director, Department of Neighborhoods
- IV. Administration of Statement of Officer (“Anti-Bribery Statement) and oath of Office** – Juandolyn McQueen
- V. Election of Commission Officers**
 - a. Chairperson of the Building and Standards Commission
 - b. Vice Chairperson of the Building and Standards Commission
 - c. Panel No. 1 Chairperson
 - d. Panel No. 1 Vice Chairperson
 - e. Panel No. 2 Chairperson
 - f. Panel No. 2 Vice Chairperson
- VI. Overview of BSC’s Jurisdiction/Applicable Law: City Code Ch. 10; Local Gov’t Code Chapters. 54, 214**– Rashaad Gambrell, Senior Assistant City Attorney, General Counsel Section, Legal Department
- VII. Evidentiary Matters and Resets.** LaShonne Watts, Senior Assistant City Attorney, Neighborhood Services Section, Legal Department
- VIII. Ethics Presentation** – Joseph Hays, Assistant City Attorney, General Counsel Section, Legal Department
- IX. Overview of Texas Open Meetings Act Requirements for Hybrid Meetings**– Tracy Calabrese, Chief, General Counsel Section, Legal Department
- X. Adjournment.** Light refreshments will be available.