



# APPLICATION FOR PERMIT TO OPERATE AN ADULT ARCADE OR ADULT MINI-THEATRE

Date of Application: \_\_\_\_\_

Control Number: \_\_\_\_\_

## Instructions:

Type or print in ink. If more space is needed, attach a separate sheet of 8.5" x 11" white paper with the information. Sign, date and notarize each additional sheet of paper attached to this application.

## General Information:

Arcade, when referred to in this application, means Adult Arcade or Adult Mini-Theatre as defined in section 28-81 of the amended Code of Ordinances of The City of Houston.

If applicant is an individual, the individual owner of the enterprise shall sign this application. If a partnership, this application shall be signed by ALL partners. If a corporation, this application shall be signed by the person responsible for the incorporation (President).

This permit application MUST be accompanied by the following:

1. A Permit fee of \$2,114.59, and Administrative Fee of \$26.42. Fees are nonrefundable.
2. A certified copy of the assumed name, certificate filed in compliance with the Assumed Business of Professional Name Act if the Arcade is to operate under an assumed name.
3. A Diagram of the Adult Arcade showing a plan specifying the location of one or more manager's stations and the location of all lighting fixtures, areas where patrons will be excluded from being and the location where the permit, if issued, will be displayed (pursuant to Section 28-91(b) of the Code).
4. Certified copy of the lease agreement between the landowner and the tenant showing current lease arrangements.
5. Signed, dated and notarized letter from the landowner (or representative) indicating that the applicant has permission to operate an Adult Arcade on the premises.
6. A copy of the applicant's valid Government issued identification.

The following pages contain required information. Do not leave anything blank. If the information does not apply, indicate that in the blank provided by placing a "N/A" in the appropriate space.

City of Houston



Administration &  
Regulatory Affairs

POST OFFICE BOX 1561 • HOUSTON, TEXAS 77251-1561  
HOUSTON PERMITTING CENTER, 1002 WASHINGTON AVENUE, 1<sup>ST</sup> FLOOR

TEL: 832-394-8803  
FAX: 832-395-9630

ONLINE: [www.houstonpermittingcenter.org](http://www.houstonpermittingcenter.org) or [www.houstontx.gov/ara](http://www.houstontx.gov/ara)



# ADULT ARCADE OR ADULT MINI-THEATRE

**Name of Adult Arcade / Enterprise where arcade is located and phone number:**

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**Address and Legal Description - parcel of land where enterprise is located:**

Street Address & Zip \_\_\_\_\_

Subdivision \_\_\_\_\_

Section \_\_\_\_\_

Lot / Block Numbers \_\_\_\_\_

**Operator:**

Full Name \_\_\_\_\_

Residential Address \_\_\_\_\_

Identification Number \_\_\_\_\_ Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**Owner:**

Full Name \_\_\_\_\_

Residential Address \_\_\_\_\_

Identification Number \_\_\_\_\_ Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**Partnership (include type and names of all partners, limited or general):**

**Names:** \_\_\_\_\_  
\_\_\_\_\_

\*If limited partnership, attach certified copy of certificate of limited partnership and all amendments.

\*If foreign partnership, attach qualified documents together with all amendments.

**Corporation (include exact name and state of incorporation, type of corporation, names of all officers, directors, majority shareholders):**

Name of Corporation \_\_\_\_\_

Type of Corporation \_\_\_\_\_

State of Corporation \_\_\_\_\_

Names of Directors, Officers, Shareholders \_\_\_\_\_

**Agent (applicant liaison):**

Full Name \_\_\_\_\_

Local Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

I represent that I have personal knowledge of all statements made in this application and all information furnished herein. I further represent that all information provided in this application is true and correct. I also represent that I have read and understand the City of Houston Code of Ordinances (97-75) pertaining to the operation of an Adult Arcade / Adult Mini-Theatre (Article II, Section 28).

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Receipt No.: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Permit No.: \_\_\_\_\_

Date Denied: \_\_\_\_\_

**AFFIDAVIT**

**STATE OF TEXAS        §**

**COUNTY OF HARRIS    §**

Before me, the undersigned authority, on this date personally appeared the following individual, \_\_\_\_\_, and who, after being by me first duly sworn, deposed and stated the he/she has read the above and forgoing application and further states that all information contained herein and furnished herewith is true and correct and that he/she has read the provisions of the ordinance, understands the provisions of ordinance and is in compliance with them. The aforementioned individual also swears and states that the original application remains correct as previously submitted in all respects except those that are amended in this transfer application dated \_\_\_\_\_ and that he/she is the owner(s) or operator(s) of the business identified in this application.

\_\_\_\_\_  
Affiant

\_\_\_\_\_  
Affiant

Subscribed and sworn to before me, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary public in and for the State of Texas

My commission expires \_\_\_\_\_