City of Houston

Administration & Regulatory Affairs

CITY OF HOUSTON

Commercial Permitting & Enforcement Section
Administration & Regulatory Affairs Department

Street Vendor's Permit Application

Cost: $142.73 **(plus $26.42 Administrative Fee)** Date:_____ Issued Acct. #: _____

I _____ (print name), hereby make application for a permit to conduct business as an itinerant vendor in the City of Houston for a period of seven (7) days beginning on the _____ day of _____, and ending on the _____ day of _____, 20____ in accordance with the Street Vendor's Ordinance of the City of Houston.

I _____ do not represent a firm or corporation, I represent myself; or I represent _____ (name of concerned), a corporation or firm, with its principal office and place of business located at _____ in the City of _____ in the state of _____.

The officers (or partners) of such corporation or firm:

Name	Address	Phone

By my signature, I acknowledge this permit shall continue in effect for no more than seven (7) consecutive days from the date of issuance; and shall not be issued for more than three sales or exhibits per calendar year. I also acknowledge no more than two permits per rolling 30 day period shall be issued to the same street vendor.

_____ Applicant Signature

_____ Driver's License or ID Number (and State)

_____ Mailing Address (include Zip Code)

_____ Phone Number

_____ Applicant's E-Mail Address

I have attached hereto:

(1) A notarized statement of consent from the property owner (or authorized agent) of the specific location where the vendor will sell the merchandise
(2) A copy of the applicant's Texas sales and use tax permit
(3) A true and correct statement showing the kind and character of the goods and merchandise which will be exhibited or sold: Marked Exhibit "A"
(4) A certified copy of the Charter of the concern I represent (only necessary in a Texas Corporation)
(5) A certified copy of the permit of the concern to do business in Texas (only necessary if a foreign corporation)
(6) A bond in the sum of not less than Ten Thousand Dollars (**$10,000.00**) valid for two years and seven days
(7) The sum of One hundred forty-two and 73/100rds Dollars (**$142.73**) as fee to the City of Houston for such Permit

STREET VENDOR BOND (SAMPLE)

THE STATE OF TEXAS _____ BOND NO.: _____
COUNTY OF _____

That we _____ and _____ as Sureties are held and firmly bound unto the Mayor of the City of Houston, and his successors in office, in the full sum of Ten Thousand ($10,000.00) Dollars to the payment, whereof, well and truly to be made, we bind ourselves, or heirs, executives, administrators, successors and assigns, firmly by these presents.

The conditions of the above bond is such that whereas, the said _____ has applied through _____ its duly authorized representative, for and obtained a license-permit to conduct the business as an itinerant vendor in the City of Houston beginning _____day of _____20____ and ending _____ day of _____ 20____.

Now, thereof, if the said _____ shall pay any and all legal damages which may lawfully be claimed against it or on account of any damages to person or persons caused by, or arising from or growing out of, the wrongful, fraudulent, or illegal conduct of the said itinerant vendor, while conducting the sale or exhibit in the city of Houston, and shall comply with all ordinances of said City and the general laws of the State of Texas now in effect, or hereafter to become effective, insofar as the same may be applicable to it, and this bond shall remain in full force and effect for the entire duration of the license-permit as stated herein, and two (2) years thereafter, then this obligation shall be null and void, otherwise, it shall remain in full force and effect.

This bond, while make payable to the Mayor of the City of Houston and his successors in office, shall be considered to be for the use and benefit of any person or persons entitled there to by reason of any damages sustained through the conduct of said business as hereinabove set forth, and may be sued upon by such person or persons, their legal representative directly, without joining the City of Houston.

Principal (Print): _____

_____ Principal (Signature):_____
Approved Surety

COMPANY SEAL: By: _____

Instructions for street vendor's permit

1. Must bring an original surety bond to **ARA** at 1002 Washington, 1st Floor, in the sum of $10,000.00 (Ten-Thousand Dollars) with the MINIMUM term of Two (2) years and seven (7) days.
2. Permit Fee: $142.73, permit is valid for seven (7) days.
3. Bring a photo ID or driver's license card or an ID issued by a government agency.

NOTE: In general, the fee for this bond is not $10,000.00 (Ten-Thousand Dollars); however, the insurance or bond agency may charge you up to 10% of the ten thousand dollar value of the bond, (or less than $1,000.00). You may request the surety bond from an insurance agency or bond agency of your choice.

Insturcciones Para Permiso De Vendedor en Calle:

1. Debe traer un bono de seguridad original a **ARA** 1002 Washington, en el Primer piso con el bono de seguridad valorado $10,000 (diez-mil-dolares) con el termino minimo de dos (2) años Y sieta (7) dias. El nombre del bono es "Street Vendors Bond" (bono de vendedor ambulante) o "Surety Bond" (Bono de seguridad).
2. El permiso con la Cuidad de Houston le cuesta $142.73 en efectivo solamente. Este permiso es valido por 7 (sieta) dias.
3. Traer una identificacion con foto, licencia de manejar, o una identificacaion de alguna agencia de gobierno.

NOTA: En general, el costo de este bono de seguridad no es $10,000.00 (diez-mil-dolares). Las agencias pueden cobrar hasta el 10% de los $10,000. (o menos de $1,000.00 dolares). Tiene que solicitor el bono de seguridad en una agencia de aseguranzas o agencia de bonos (bail bonds) de su eleccion.

STREET VENDOR APPLICANT PERMISSION FORM

I _____ (print name) am the ☐ owner ☐ manager/occupant of the property located at (address and zip code) _____

_____

I hereby grant permission to (vendor name) _____ to exhibit and sell products on the property described above. This permission has been granted for the period beginning _____, 20_____ and ending _____, 20_____, with the hours of operation limited from 8:00 a.m. to 8:00 p.m.

I am aware that the following items are being sold from this property:

_____

_____

_____

_____

_____

_____	_____
Name of Seller	Signature of Owner/Manager
_____	_____
Registered Business Name	Telephone No.
	_____
	Property Owner or Manager's E-Mail Address

STATE OF TEXAS
COUNTY OF HARRIS

Before me, the undersigned authority, on this day personally appeared _____ _____ the owner/manager/occupant of the above referenced property, and who being by me first duly sworn, upon her/her oath stated that all of the information given above and all of the answers made to the foregoing questions are within the knowledge of Affiant and are true and correct.

Witness my hand and seal of office this, the _____ day of _____, 20 _____A.D.

_____
Notary Public in and for the State of Texas

My Commission expires: _____

Printed Name of Notary: _____