

CONVENTION AND ENTERTAINMENT FACILITIES DEPARTMENT SUMMARY

The Convention and Entertainment Facilities Department ("Department") operates and maintains the City's multi-purpose convention and entertainment venues. Showcasing these facilities is critical to attracting important conventions and cultural events to Houston.

The George R. Brown Convention Center (GRBCC) hosts conventions, trade shows, corporate meetings, medical and technology conferences, social galas and many other public events. The GRBCC attracts more than 40 major conventions, 220 additional events and 1.2 million visitors annually and remains Houston's premier meeting place.

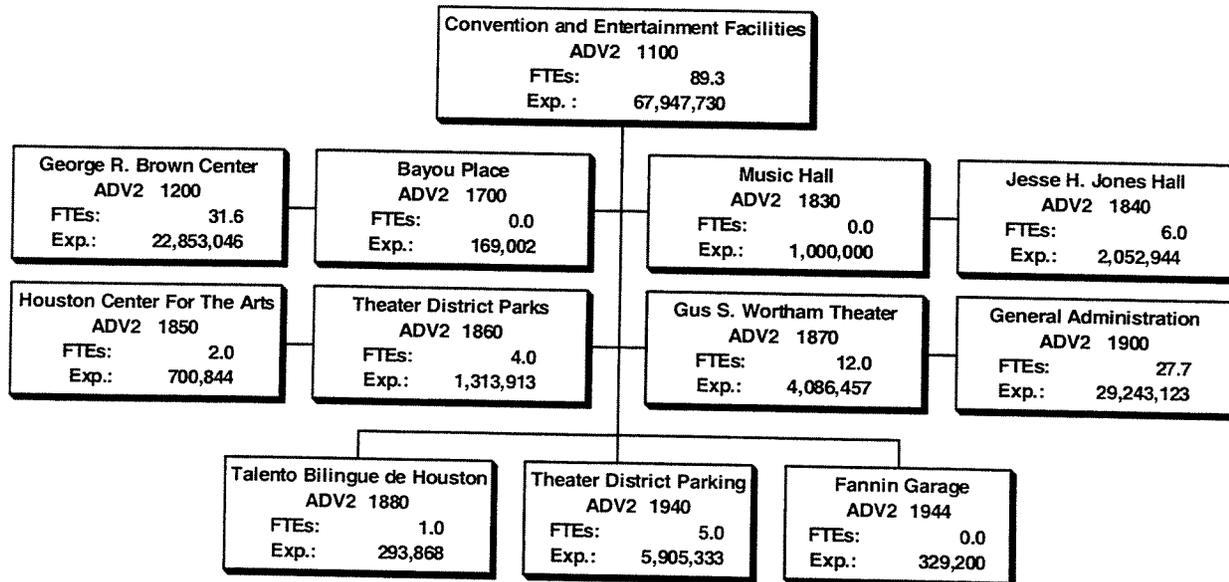
In FY2003, staff oversaw the ground breaking of the convention center expansion. Substantial completion of the building is expected to occur in FY2004. Upon completion, the GRBCC will offer more than 1 million square feet of exhibition space. In addition, staff continues to assist in the development of the adjacent 1,200-room convention center hotel.

Wortham Theater Center and Jones Hall for the Performing Arts present a wide variety of entertainment in the heart of the downtown Theater District, including operas, ballets, symphony performances, chamber music and modern dance. In addition, both venues host social galas, community programs, and other public gatherings.

Houston Center for the Arts and Talento Bilingue de Houston are other performing arts venues maintained by the Department.

The Department also provides underground and surface parking facilities for nearly 9,000 vehicles. These locations accommodate daytime contract parkers, theater patrons, conventioners and other visitors.

A host of parks and plazas also fall under department management. Jones Plaza, more accessible and user friendly than ever, is a popular gathering spot in the Theater District. Sesquicentennial Park, adjacent to Wortham Center, is the site for events along the banks of Buffalo Bayou. The Department is presently working to redevelop Root Memorial Square, which is across the street from the new multi-purpose arena being built on the east side of downtown.



FISCAL YEAR 2004 BUDGET

Fund Summary

Fund Name : Convention and Entertainment Facilities
 Department Name : Convention and Entertainment Facilities
 Fund/Department No. : 601 / 42

	<u>FY2003 BUDGET</u>	<u>FY2003 ESTIMATE</u>	<u>FY2004 BUDGET</u>
Beginning Fund Equity - Restricted	3,992,000 (1)	3,992,000 (1)	3,992,000 (1)
Beginning Fund Equity Unrestricted	11,406,144	11,406,144	8,737,729
Current Revenues	<u>70,577,988</u>	<u>64,117,951</u>	<u>65,545,842</u>
Total Available Resources	<u>85,976,132</u>	<u>79,516,095</u>	<u>78,275,571</u>
Maintenance and Operations	62,183,751	44,308,439	54,547,730
Debt Service	12,700,000	12,155,008	13,400,000
Other Interfund Transfers	0	<u>10,322,919</u>	0
Total Expense	74,883,751	66,786,366	67,947,730
Planned Ending Fund Equity - Restricted	3,992,000	3,992,000	0
Planned Ending Fund Equity - Unrestricted	<u>7,100,381</u>	<u>8,737,729</u>	<u>10,327,841 (2)</u>
Total Budget	<u>85,976,132</u>	<u>79,516,095</u>	<u>78,275,571</u>

(1) Fund Balance Restricted for Contractual Obligations:
 \$ 2,545,000 Duddleston Project
\$ 1,447,000 Harris County Hospital District
\$ 3,992,000

(2) Minimum fund balance requirement per Section 5.10 of bond ordinance calculated for FY2004 to be \$10,192,656

Distribution for Hotel Occupancy Tax	
Convention Related Funding	
Contribution to Convention & Visitors Bureau	9,545,000
City's Funding for the Super Bowl XXXVIII	1,500,000
Subsidy for the George R. Brown Convention Center	14,465,971
Subtotal	<u>25,510,971</u>
Funding for the Arts	
Cultural Arts Council of Houston-Harris County	7,885,000
Gus S. Wortham Theater	2,537,607
Jesse H. Jones Hall	1,451,977
Houston Center for the Arts	377,291
Hobby Center for the Performing Arts	1,000,000
Talento Bilingue de Houston	264,074
Theater District Parks	1,258,974
Subtotal	<u>14,774,923</u>
Transfer for Theater District Flood Mitigation Projects	1,214,106
Total	<u>\$ 41,500,000</u>

FISCAL YEAR 2004 BUDGET

Facility Summary

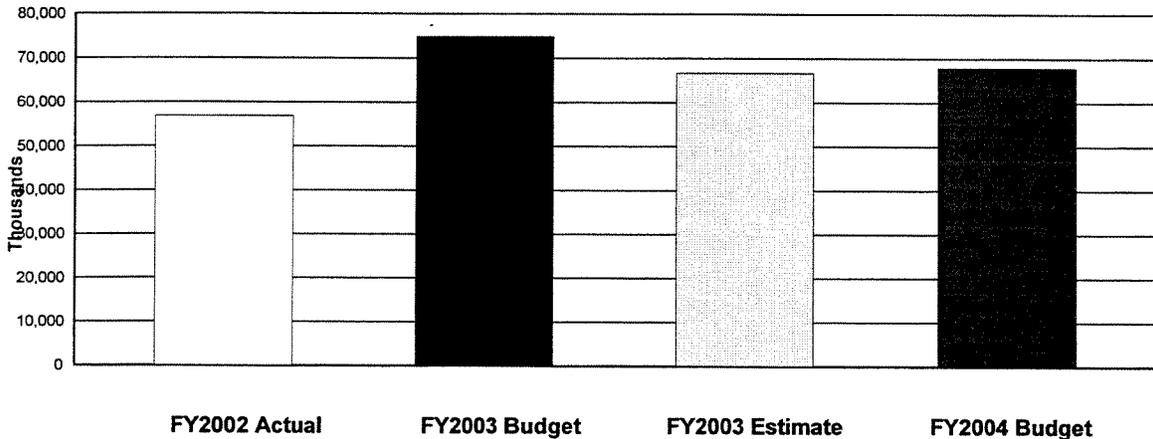
Department:	Convention and Entertainment Facilities	FY2004
Fund/Dept No.:	601/42	Budget
George R. Brown Convention Center		
Current Revenues		\$ 8,222,029
Maintenance and Operations*		9,288,000
		<u>(1,065,971)</u>
Debt Service		
Bond Interest Payment		6,800,000
Bond Principal Retirement		6,600,000
Subtotal Debt Service		<u>13,400,000</u>
Total Subsidy from Hotel Tax		<u>\$ (14,465,971)</u>
Gus S. Wortham Theater Center		
Current Revenues		\$ 876,955
Maintenance and Operations*		3,414,562
Total Subsidy from Hotel Tax		<u>\$ (2,537,607)</u>
Jesse H. Jones Hall		
Current Revenues		\$ 513,375
Maintenance and Operations*		1,965,352
Total Subsidy from Hotel Tax		<u>\$ (1,451,977)</u>
Hobby Center For the Performing Arts		
Current Revenues		\$ 0
Maintenance and Operations*		1,000,000
Total Subsidy from Hotel Tax		<u>\$ (1,000,000)</u>
Houston Center For The Arts		
Current Revenues		\$ 184,858
Maintenance and Operations*		562,149
Total Subsidy from Hotel Tax		<u>\$ (377,291)</u>
Theater District Parks		
Current Revenues		\$ 55,000
Maintenance and Operations*		1,313,974
Total Subsidy from Hotel Tax		<u>\$ (1,258,974)</u>
Theater District Parking		
Current Revenues		\$ 8,135,513
Maintenance and Operations*		5,062,412
Operating Surplus		<u>\$ 3,073,101</u>
Bayou Place		
Current Revenues		\$ 53,500
Maintenance and Operations*		169,002
Total Subsidy from Hotel Tax		<u>\$ (116,502)</u>
Fannin Garage		
Current Revenues		\$ 1,610,612
Maintenance and Operations*		301,100
Operating Surplus		<u>\$ 1,309,512</u>
Talento Billigue de Houston		
Current Revenues		\$ 0
Maintenance and Operations*		264,074
Total Subsidy from Hotel Tax		<u>\$ (264,074)</u>

*Excluding capital and Non-Recurring Expenditures

FISCAL YEAR 2004 BUDGET

Department Budget Summary					
Fund Name		: Convention and Entertainment Facilities			
Department Name		: Convention and Entertainment Facilities			
Fund/Department No.		: 601 / 42			
		FY2002 Actual	FY2003 Budget	FY2003 Estimate	FY2004 Budget
Expenditure Summary	Personnel Services	4,768,329	5,057,367	5,282,161	5,542,599
	Supplies	390,267	464,422	509,529	465,354
	Other Services and Charges	36,707,834	52,259,482	37,491,364	47,116,721
	Equipment	427,275	4,230,730	943,654	1,388,940
	Non-Capital Equipment	96,970	171,750	81,731	34,116
	Total M & O Expenditures	42,390,675	62,183,751	44,308,439	54,547,730
	Debt Service & Other Uses	14,478,153	12,700,000	22,477,927	13,400,000
Total Expenditures	56,868,828	74,883,751	66,786,366	67,947,730	
Revenue Summary		64,871,683	70,577,988	64,117,951	65,545,842
Staffing Summary	Full-Time Equivalents - Civilian	81.2	88.2	91.0	89.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	81.2	88.2	91.0	89.3
	Full-Time Equivalents-Overtime	1.0	2.4	1.9	2.0
Budget Highlights	<ul style="list-style-type: none"> o George R. Brown Convention Center: 1) complete Phase II expansion project from 1,250,000 Sq. Ft. to 1,850,000 Sq. Ft. and 2) complete construction of Hilton Americas - Houston hotel. o \$1,500,000 to fund City's commitment for hosting Super Bowl XXXVIII o Jones Hall: complete Travertine and Asbestos removal projects o \$5,517,000 funding of multiple phase projects related to Theater District Flood Mitigation. 				

**Convention and Entertainment Facilities
Expenditure Summary**



FISCAL YEAR 2004 BUDGET

Department Program Summary

Fund Name : Convention and Entertainment Facilities
Department Name : Convention and Entertainment Facilities
Fund/Department No. : 601 / 42

Program Description	Program Objectives
<p>George R. Brown 1200 George R. Brown Convention Center A multi-purpose facility that is a nationally known center for lease of exhibit halls, meeting rooms, etc., for national, regional, and local meeting planners to host conventions, trade shows, consumer shows, corporate, and religious meetings.</p>	<p>Maximize opportunities to lease all available days for exhibit halls and function space in the convention center to increase revenues. Maintain buildings in first-class condition and provide excellent service to lessees and patrons.</p>
<p>Bayou Place 1700 The Albert Thomas East Hall is a renovated entertainment complex that is home of Aerial and Verizon Wireless Theaters and various restaurants. The West Hall redevelopment has a commence date of December 2004 per lease agreement</p>	<p>To maximize revenue opportunities by keeping the project viable and profitable working closely with tenants</p>
<p>Music Hall/Hobby Center For the Performing Arts 1830 The Hobby Center for the Performing Arts Center is the replacement venue of the former Music Hall and Coliseum Complex. The department is a co-sponsor for the support of the new facility for which we continue with annual funding obligations.</p>	<p>To fulfill the City's contract obligations with the Hobby Foundation providing for annual funding of \$1,000,000 for a period of 30 years.</p>
<p>Jesse H. Jones Hall 1840 This facility is the resident performance hall for the Houston Symphony, Society for the Performing Arts, and a variety of other events.</p>	<p>Provide polite and courteous customer service to all clients and patrons. Maintain interior and exterior in first-class condition. Forecast and maintain appropriate budgets for operational expenses and maximize opportunities to increase revenues.</p>
<p>Houston Center For The Arts 1850 Municipal Arts Center This facility is the home of "Stages Repertory Theater", Cultural Arts Council of Houston - Harris County and Bayou Preservation.</p>	<p>Maintain facilities in first-class condition and provide quality customer service to all lessees.</p>
<p>Theater District Parks 1860 Theater District Parks consist of Jones Plaza, Fish Plaza, Sesquicentennial I & II and Cotswold 2000 Fountains.</p>	<p>To maintain Theater District Parks and Plazas in clean and safe condition for visitors to relax and enjoy during their visits to the downtown area.</p>

FISCAL YEAR 2004 BUDGET

Department Program Summary									
Fund Name : Convention and Entertainment Facilities Department Name : Convention and Entertainment Facilities Fund/Department No. : 601 / 42									
Program Performance Measures	FY2002 Actual			FY2003 Estimate			FY2004 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Average rating on customer surveys	91.0%			92.0%			94.0%		
Concession rev. per capita	\$1.66			\$1.01			\$1.66		
Exhibit Hall occup. days	1,500			1,289			1,500		
Facility cost per sq. ft.	\$4.28			\$4.04			\$4.62		
		29.0	17,360,153		31.2	19,671,430		31.6	22,853,046
Facility cost per sq. ft.	\$.77			\$.70			\$.83		
		0.0	155,909		0.0	163,078		0.0	169,002
Quarterly payments	4			4			4		
		0.0	1,000,000		0.0	1,000,000		0.0	1,000,000
Average rating on customer surveys	100%			95.0%			95.0%		
Concession rev. per capita	-\$.01			\$.19			\$.19		
Facility cost per sq. ft.	\$8.10			\$8.03			\$8.23		
Occupancy Days	284			300			243		
		5.0	2,521,581		6.0	11,367,165		6.0	2,052,944
Space leased	100%			97%			97%		
Facility cost per sq. ft.	\$9.67			\$6.96			\$8.18		
		2.0	1,476,937		2.0	506,304		2.0	700,844
Average rating on customer surveys	90.4%			97.0%			98.8%		
Concession rev. per capita	\$.64			\$1.10			\$1.25		
Facility cost per sq. ft.	\$1.75			\$1.96			\$2.16		
Occupancy days	203			140			125		
		4.0	1,449,074		4.2	1,198,751		4.0	1,313,913

FISCAL YEAR 2004 BUDGET

Department Program Summary	
Fund Name : Convention and Entertainment Facilities Department Name : Convention and Entertainment Facilities Fund/Department No. : 601 / 42	
Program Description	Program Objectives
Gus S. Wortham Theater 1870 This facility is home of Houston Grand Opera and Houston Ballet. The Center provides two stages for hosting of cultural arts performances and social events.	Maximize revenues. Maintain facilities in world-class condition and provide quality service to all lessees. To fill a void by providing funding resources for the maintenance and upkeep of a community and City asset. Provide management policies, procedures, and support services to all divisions. Track financial and operational data to provide timely information for reporting on fiscal budget forecast. Maximize opportunities to lease all available parking spaces and administer City of Houston Downtown Employees Parking Program. Maximize revenue opportunities by leasing all available space to HPD, Vinson & Elkins or any other business entity.
Talento Bilingue de Houston 1880 Talento Bilingue is a multi-cultural center located at Jensen Drive and Canal. The center fulfills the very important meeting place needs of a neighborhood for hosting cultural events as well as provides space needs as a community center.	
General Administration 1900 Manage the City's multi-purpose sports, cultural arts, and entertainment complexes. Provide policies, programs, and direction to all personnel associated with sales, marketing, and maintenance of facilities.	
Theater District Parking 1940 Theater District Parking Complex is comprised of Tranquility, Civic Center, City Hall Annex Garages as well as City Surface Lots "C" and "H".	
Fannin Garage 1944 This property (Fannin Garage Parking Complex) is located at 1112 Clay. It has a 1200 parking space capacity with 18,000 sq. feet of retail space at street level.	

FISCAL YEAR 2004 BUDGET

Department Program Summary									
Fund Name : Convention and Entertainment Facilities Department Name : Convention and Entertainment Facilities Fund/Department No. : 601 / 42									
Program Performance Measures	FY2002 Actual			FY2003 Estimate			FY2004 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Average rating on customer surveys	89.3%			94.0%			94.0%		
Concession rev. per capita	\$.18			\$.24			\$.24		
Facility cost per sq. ft.	\$5.97			\$6.41			\$6.06		
Occupancy days	489			414			410		
		11.0	4,893,163		12.0	4,309,076		12.0	4,086,457
Facility Cost per sq. ft.	N/A			\$2.71			\$3.08		
		0.0	0		0.5	239,545		1.0	293,868
Conduct in house training sessions on City policies	4			5			5		
Days to prepare:									
Department MFOR	3			4			4		
Event Settlements	1			1			1		
		26.0	22,799,857		31.0	22,696,414		27.7	29,243,123
Average rating on customer surveys	74.9%			79.0%			80.0%		
Monthly contract parkers	3,020			3,165			2,872		
Daily parkers	97,871			223,546			220,920		
Event parkers	280,612			368,547			394,790		
		4.2	4,783,610		4.2	5,077,903		5.0	5,905,333
Average rating on customer surveys	72.0%			79.0%			80.0%		
Monthly contract parkers	1,343			1,372			1,415		
Daily parkers	7,924			16,080			18,000		
Daily Average Ticket	\$4.42			\$4.62			\$4.62		
		0.0	428,544		0.0	556,700		0.0	329,200
Total		81.2	56,868,828		91.0	66,786,366		89.3	67,947,730

FISCAL YEAR 2004 BUDGET

Department Revenue Summary

Fund Name : Convention and Entertainment Facilities
Department Name : Convention and Entertainment Facilities
Fund/Department No. : 601 / 42

Source	Description	Program Org	Program Name	FY2003 Budget	FY2003 Estimate	FY2004 Budget
7625	Other Service Charges	1200	George R. Brown Convention Ce	52,500	72,399	80,000
7730	Retail Concessions	1200	George R. Brown Convention Ce	250	600	675
7760	Food & Drink Concessions	1200	George R. Brown Convention Ce	775,000	550,000	1,100,000
7765	Audio-Visual Concessions	1200	George R. Brown Convention Ce	180,000	111,134	123,000
7770	Utility Concessions	1200	George R. Brown Convention Ce	795,000	809,043	800,000
7780	Pay Phone Concessions	1200	George R. Brown Convention Ce	4,000	2,000	2,000
7783	Telephone Concessions	1200	George R. Brown Convention Ce	180,000	157,548	169,914
7797	Surface Parking Revenue	1200	George R. Brown Convention Ce	125,000	400,000	1,000,000
8026	Cultural/Convention Facil Rent	1200	George R. Brown Convention Ce	2,391,000	2,172,651	2,484,440
8030	Custom Services Fees	1200	George R. Brown Convention Ce	237,150	189,461	152,000
8235	Misc Fines & Forfeits	1200	George R. Brown Convention Ce	0	0	1,250,000
8300	Interest On Pooled Investments	1200	George R. Brown Convention Ce	1,250,000	1,000,000	1,000,000
8855	Miscellaneous Revenue	1200	George R. Brown Convention Ce	110,000	60,000	60,000
7622	TALP Operations Agreement	1700	Bayou Place	50,000	0	50,000
7625	Other Service Charges	1700	Bayou Place	5,074	2,500	2,500
7760	Food & Drink Concessions	1840	Jesse H. Jones Hall	60,000	65,000	70,000
7790	Other Concession Income	1840	Jesse H. Jones Hall	20,000	87,000	20,000
8000	Building Space Rental Fees	1840	Jesse H. Jones Hall	50,000	50,000	55,000
8026	Cultural/Convention Facil Rent	1840	Jesse H. Jones Hall	468,360	500,215	368,375
8515	Sale Of Obsolete City Vehicles	1840	Jesse H. Jones Hall	0	621	0
7795	Garage Parking Revenue	1850	Municipal Arts Center	0	5,414	5,414
8000	Building Space Rental Fees	1850	Municipal Arts Center	198,774	191,831	179,444
7625	Other Service Charges	1860	Theater District Parks	0	3,500	0
7750	Special Events Concessions	1860	Theater District Parks	72,000	34,607	50,000
8026	Cultural/Convention Facil Rent	1860	Theater District Parks	0	340	0
8050	Park Facility Use Fees	1860	Theater District Parks	6,620	4,600	5,000
8515	Sale Of Obsolete City Vehicles	1860	Theater District Parks	0	690	0
7760	Food & Drink Concessions	1870	Gus S. Wortham Theater	215,015	75,000	75,000
7765	Audio-Visual Concessions	1870	Gus S. Wortham Theater	4,000	2,000	2,000
7780	Pay Phone Concessions	1870	Gus S. Wortham Theater	30	10	10
7790	Other Concession Income	1870	Gus S. Wortham Theater	11,000	2,500	2,500
8000	Building Space Rental Fees	1870	Gus S. Wortham Theater	124,000	122,065	122,065
8026	Cultural/Convention Facil Rent	1870	Gus S. Wortham Theater	799,660	674,660	674,660
8030	Custom Services Fees	1870	Gus S. Wortham Theater	0	720	720
6300	Hotel Occupancy Tax	1900	General Administration	46,000,000	41,174,000	40,954,300
6301	Delinq Hotel Ocupany Tax-6%	1900	General Administration	0	1,000	0
6302	Delinq Hotel Ocupany Tax-7%	1900	General Administration	750,000	600,000	750,000
6311	HOT-Sam Houston Hotel	1900	General Administration	0	0	122,700
6314	Magnolia Hotel	1900	General Administration	0	0	423,000
8000	Building Space Rental Fees	1900	General Administration	275,000	325,000	425,000
8003	Houston Arena Agreement	1900	General Administration	0	0	100,000
8830	Prior Year Expend Recovery	1900	General Administration	170,000	170,700	170,000
8855	Miscellaneous Revenue	1900	General Administration	0	12,200	0
9060	Escrow Deposit-Bond Refunding	1900	General Administration	0	8,141	0
9101	Transfers From Special Revenue	1900	General Administration	4,500,000	4,593,865	2,500,000
9125	Interest Apportionment Trans	1900	General Administration	600,000	450,000	450,000
7785	Vending Machine Concessions	1940	Theater District Parking	3,800	1,600	2,300
7793	Metered Parking Revenue	1940	Theater District Parking	18,000	18,000	19,160
7795	Garage Parking Revenue	1940	Theater District Parking	8,611,132	7,959,562	8,113,553
8855	Miscellaneous Revenue	1940	Theater District Parking	500	999	500
7785	Vending Machine Concessions	1944	Fannin Garage	400	400	600
7795	Garage Parking Revenue	1944	Fannin Garage	1,223,813	1,213,665	1,346,622
8000	Building Space Rental Fees	1944	Fannin Garage	240,710	240,710	263,390
8855	Miscellaneous Revenue	1944	Fannin Garage	200	0	0
Total Convention and Entertainment Facilities				70,577,988	64,117,951	65,545,842

FISCAL YEAR 2004 BUDGET

Fund Name : : Convention and Entertainment Facilities
 Department Name : : Convention and Entertainment Facilities
 Fund / Department No. : 601 / 42

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
2	ADMINISTRATION MANAGER	3029	26
1	ADMINISTRATION MANAGER(EXEC LEV)	3032	26
9	ADMINISTRATIVE ASSISTANT	3022	17
8	ADMINISTRATIVE ASSOCIATE	3021	13
2	ADMINISTRATIVE COORDINATOR((EXEC LEV)	3027	24
2	ADMINISTRATIVE SPECIALIST	3025	20
6	ASSISTANT C&E FAC MANAGER	9614	26
1	ASSISTANT SUPERINTENDENT	5762	20
4	ASST DIR-C&E FACILITIES(EXEC LEV)	9618	31
2	BUILDING MAINTENANCE SUPERVISOR	5116	13
1	C & E FACILITIES DIRECTOR	9601	36
4	C&E FACILITIES MANAGER	9617	28
1	CONTRACT ADMINISTRATOR	3871	22
3	CUSTODIAN LEADER	5114	08
1	CUSTOMER SERVICE REP II	8863	15
4	DEPUTY DIRECTOR(EXEC LEV)	3061	34
3	DIVISION MANAGER	3030	29
5	EVENT COORDINATOR	9612	19
2	EXECUTIVE SECRETARY	4922	15
2	FINANCIAL ANALYST III	3563	21
6	MAINTENANCE SUPERVISOR	5771	16
1	MESSENGER	5181	06
1	PAYROLL SUPERVISOR	3714	17
1	PROJECT TECHNICIAN I	7761	08
1	RECEPTIONIST	4821	07
2	SENIOR ACCOUNT CLERK	3412	13
2	SENIOR ACCOUNT EXECUTIVE	9632	22
3	SENIOR SECRETARY	4921	12
1	SENIOR STAFF ANALYST	3042	28
1	SENIOR SUPERINTENDENT	5764	27
1	SR IS/IT HELP DESK COORDINATOR	4352	14
2	SUPERINTENDENT	5763	24
1	SYSTEMS SUPPORT ANALYST III	4563	22
4	THEATER EVENT COORDINATOR	9635	20
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90.0	Total Positions		
0.7	Less adjustment for Vacancies and Part-Time Employees		
89.3	Full-Time Equivalent		

FISCAL YEAR 2004 BUDGET

Fund Name : Convention and Entertainment Facilities
Department Name : Convention and Entertainment Facilities
Fund/Department No. : 601 / 42

ACCT	DESCRIPTION	FY2002 Actual	FY2003 Budget	FY2003 Estimate	FY2004 Budget
1100	Salary-Base Pay-Civilian	3,476,244	3,712,460	3,906,000	4,054,415
1105	Salary-Part Time-Civilian	21,560	28,958	46,799	21,126
1110	Premium Pay-Civilian	(3,373)	5,150	6,244	6,244
1113	Bilingual Pay-Civilian	9,349	11,918	11,267	13,555
1120	Overtime-Civilian	65,840	94,425	96,905	88,701
1130	Termination Pay-Civilian	143,195	0	160	35,000
1135	Pension-Civilian	343,505	371,247	377,677	405,448
1140	Social Security-Civilian	268,782	290,444	292,434	311,730
1145	Health/Life Ins Active Civilian	318,711	369,811	365,506	414,016
1146	Health/Life Ins Retiree Civilian	77,011	84,826	92,490	92,826
1155	Vehicle Allowance-Civilian	14,894	16,800	17,325	17,325
1405	Workers Compensation-Civilian	23,818	19,563	41,714	29,553
1415	Unemployment Claims	3,666	3,220	2,240	3,465
1420	Long Term Disability	5,127	48,545	25,400	49,195
Total Personnel Services		4,768,329	5,057,367	5,282,161	5,542,599
2135	Cleaning and Sanitary Supplies	64,662	127,060	128,620	132,318
2200	Construction Materials	3,279	30,710	53,660	64,060
2205	Electrical Hardware & Parts	9	5,120	2,700	2,400
2210	Mechanical Hardware & Parts	1,081	3,812	3,212	2,600
2211	Meters, Hydrants & Plumb Supplies	0	1,500	45,930	2,900
2300	Audio-Visual Supplies	1,305	1,600	11,990	1,000
2305	Computer Supplies	31,978	36,750	43,456	24,350
2306	Paper & Printing Supplies	7,843	10,900	15,037	15,037
2315	Publications & Printed Materials	2,987	6,040	5,700	5,500
2323	Postage	4,197	7,750	8,250	7,050
2325	Miscellaneous Office Supplies	36,712	26,300	29,350	31,600
2412	Medical & Surgical Supplies	0	400	200	400
2415	Small Tech & Scientific Equip	0	500	0	0
2600	Fuel	12,026	15,010	14,973	15,550
2605	Vehicle Repair & Maint Suppl	15	7,050	3,550	5,050
2701	Clothing	2,466	7,650	4,849	4,449
2702	Food Supplies	1,850	3,000	2,500	2,500
2708	Landscapeing & Garden Supplies	233	550	550	400
2709	Small Tools & Minor Equipment	53	20,000	19,500	10,900
2738	Miscellaneous Parts & Supplies	219,571	152,720	115,502	137,290
Total Supplies		390,267	464,422	509,529	465,354
3100	Janitorial Services	1,581,765	1,885,313	1,707,273	1,805,151
3105	Security Services	3,079,936	3,277,815	3,107,722	3,699,397
3107	Temporary Personnel Services	131,819	42,500	81,000	72,500
3205	Insurance Fees	635,790	915,050	550,000	750,000
3206	Insurance Administration Fees	0	40,000	40,000	40,000
3305	Advertising Services	10,903,949	10,580,000	9,470,020	9,545,000
3307	Architectural Services	42,583	48,426	391,200	520,000
3315	Engineering Service	171,110	1,350,000	660,350	4,454,730
3321	Computer Info/Contracting Srvc	0	6,000	0	6,000
3325	Medical, Dental & Lab Services	0	500	300	400

FISCAL YEAR 2004 BUDGET

Fund Name : Convention and Entertainment Facilities
 Department Name : Convention and Entertainment Facilities
 Fund/Department No. : 601 / 42

ACCT	DESCRIPTION	FY2002 Actual	FY2003 Budget	FY2003 Estimate	FY2004 Budget
3330	Legal Services	24,118	300,000	250,000	300,000
3335	Management Consulting Services	210,290	301,600	146,400	300,000
3340	Real Estate Services	313,758	315,000	287,500	250,000
3341	Credit Bank Card Services	2,754	3,000	4,022	4,000
3342	Banking Services	17,685	15,000	30,000	300,000
3344	Photographic Services	83	7,000	7,000	2,000
3404	Metro Commuter Passes	4,742	5,000	8,600	8,600
3409	Office Equipment Rental	43,720	50,400	44,400	53,800
3420	Other Rental	491	3,250	2,848	3,150
3500	Electricity	2,953,302	2,912,500	2,767,888	3,302,488
3505	Natural Gas	84,181	114,303	157,036	170,139
3510	Telephone	130,954	157,450	193,646	210,766
3515	Communication Lines	192,107	42,800	58,854	54,354
3519	Radio Communications	1,800	0	0	0
3525	Refuse Disposal	76,464	85,664	83,180	116,950
3530	Water	116,671	173,392	185,050	250,714
3539	Sewer	160,820	208,900	223,532	258,932
3600	Building Maintenance Services	2,902,732	5,226,620	3,278,801	4,186,113
3605	Land and Grounds Maintenance	102,020	181,065	141,180	220,978
3615	Computer Eq/Software Maint Svc	11,922	23,500	20,000	22,000
3616	Communications Equip Services	1,017	3,706	2,216	1,516
3625	Office Equipment Services	38	3,550	1,650	1,400
3626	Vehicle & Motor Equip Services	22,334	16,000	10,000	14,500
3635	Other Equipment Services	94	800	500	200
3725	IntFd Electrical Maintenance	0	5,008	5,008	5,008
3759	IntFd Fire Protection Service	6,448	2,000	2,000	4,500
3775	Intfnd IT Network Services	0	0	0	50,490
3794	Print Shop Services	4,090	8,425	13,600	9,600
3798	Indirect Cost Recovery Payment	333,458	583,458	583,458	783,458
3799	Mail/Delivery Services	2,392	9,550	8,250	8,250
3805	Printing & Reproduction Srvcs	21,487	17,250	16,250	4,250
3812	Structural Construction Work Services	111,646	4,321,100	56,465	254,096
3813	Other Construction Work Services	0	4,700,000	200,000	135,000
3823	Contracts/Sponsorships	1,238,097	2,160,000	1,810,000	3,660,000
3850	Tax Refunds	0	0	0	272,850
3875	Claims and Judgements	28,287	0	0	0
3885	Contributions	8,454,068	8,740,000	7,823,060	7,885,000
3895	Misc Other Services & Charges	2,494,214	3,302,187	2,621,535	3,067,091
3900	Education & Training	30,422	25,500	23,420	12,000
3905	Membership & Professional Fees	13,007	18,100	363,800	15,350
3910	Travel-Training Related	36,530	42,500	35,350	16,000
3950	Travel-Non-training Related	12,639	28,300	17,000	8,000
Total Other Services and Charges		36,707,834	52,259,482	37,491,364	47,116,721
4201	Temporary Buildings	0	10,000	0	0
4210	Special Purpose Buildings	0	0	27,512	0
4211	Heating & Air Conditioning Sys	0	950,006	0	0
4255	Other Bldg Systems & Improvement	40,898	250,000	34,000	1,200,000

FISCAL YEAR 2004 BUDGET

Fund Name : Convention and Entertainment Facilities
Department Name : Convention and Entertainment Facilities
Fund/Department No. : 601 / 42

ACCT	DESCRIPTION	FY2002 Actual	FY2003 Budget	FY2003 Estimate	FY2004 Budget
4306	Non-Building Structures	0	0	13,320	0
4326	Other Capital Improvements	0	1,040,000	0	0
4385	Utility Systems	0	80,000	64,500	0
4440	Telephone & Telegraph Equip	0	0	0	13,000
4446	Audio, Video & TV Equipment	119,800	300,000	300,000	0
4467	Furniture & Fixtures	0	0	7,168	0
4470	Appliances & Apparatus	0	225,004	250,000	0
4473	Water Treatment Equipment	0	750,000	0	0
4479	Electrical Equip & Lighting	78,240	534,220	42,380	63,216
4482	Traffic Control Equipment	0	0	104,000	0
4488	Athletic & Recreational Equip	0	35,000	37,204	0
4494	Other Equipment	46,821	0	0	112,724
4510	Vans & Buses	111,800	0	0	0
4525	Trucks - General Purpose	20,058	0	13,950	0
4570	Other Vehicles	9,658	56,500	49,620	0
Total Equipment		427,275	4,230,730	943,654	1,388,940
4810	Non-Capital Office Furniture & Equip	0	1,500	16,438	0
4820	Non-Capital Computer Equipment	63,366	98,210	30,702	16,465
4830	Non-Capital Communication/Elect Eq	0	0	1,199	9,600
4840	Non-Capital Scientific/Medical Equip	0	0	15,800	0
4845	Non-Capital Machinery & Equipment	18,841	30,400	0	4,000
4860	Non-Capital - Other	14,763	41,640	17,592	4,051
Total Non-Capital Equipment		96,970	171,750	81,731	34,116
5680	Inter-Fund Transfers	4,292,663	0	10,322,919	0
5685	Transfers for Principal	4,962,500	6,200,000	5,955,008	6,600,000
5690	Transfers for Interest	5,222,990	6,500,000	6,200,000	6,800,000
Total Debt Service and Other Uses		14,478,153	12,700,000	22,477,927	13,400,000
Grand Total Expenditures		56,868,828	74,883,751	66,786,366	67,947,730