
FISCAL YEAR 2005 BUDGET

Fund Summary

Fund Name : Cable Television
Department Name : Office of the Mayor
Fund/Department No. : 208 / 50

	<u>FY2004 BUDGET</u>	<u>FY2004 ESTIMATE</u>	<u>FY2005 BUDGET</u>
Beginning Fund Balance	400,000	400,000	461,177
Current Revenues	<u>1,651,065</u>	<u>1,657,065</u>	<u>1,810,262</u>
Total Available Resources	<u><u>2,051,065</u></u>	<u><u>2,057,065</u></u>	<u><u>2,271,439</u></u>
Maintenance and Operations	817,809	778,856	972,360
Contract With Non-Profit	<u>817,032</u>	<u>817,032</u>	<u>896,631</u>
Total Expenditures	1,634,841	1,595,888	1,868,991
Planned Ending Fund Balance	<u>416,224</u>	<u>461,177</u>	<u>402,448</u>
Total Budget	<u><u>2,051,065</u></u>	<u><u>2,057,065</u></u>	<u><u>2,271,439</u></u>

The above summarizes the FY2004 Budget, the FY2004 Estimate and the FY2005 Budget for the Cable Television Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

The Cable Communications Division of the Mayor's Office is responsible for operating the Municipal Access Channel, its facilities, and the Master Control/Digital Server System. The Municipal Channel shares studio space and a master control/digital server system with Houston Community College.

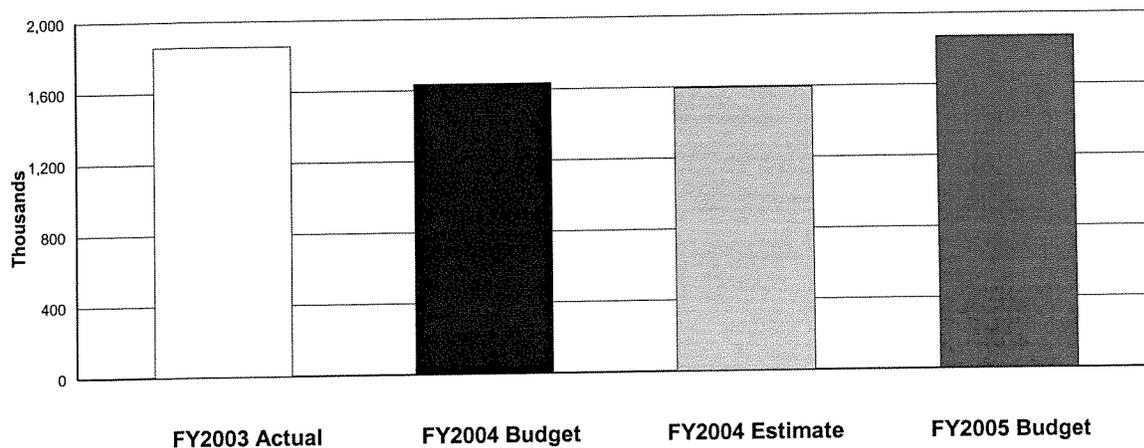
The mission of the Municipal Channel is to effectively communicate relevant information about the City of Houston and its municipal government to the public. The Municipal Channel assists City departments and elected officials in promoting local events and disseminates information about municipal services and legislative issues.

Operations of the Municipal Channel are supported through access fees received from the cable television companies located in the City. These fees are based on a rate charge per subscriber of the cable television company. Fifty-percent of the amounts received are retained by the Municipal Access Channel, and the remaining fifty-percent is disbursed to the Public Access Channel which is operated by a non-profit corporation.

Department Budget Summary

Fund Name : Cable Television Department Name : Office of the Mayor Fund/Department No. : 208 / 50					
		FY2003 Actual	FY2004 Budget	FY2004 Estimate	FY2005 Budget
Expenditure Summary	Personnel Services	448,180	541,168	508,535	621,334
	Supplies	24,042	31,150	34,550	32,500
	Other Services and Charges	1,371,585	1,037,523	1,031,303	1,172,816
	Equipment	12,106	20,000	16,500	35,941
	Non-Capital Equipment	0	5,000	5,000	6,400
	Total M & O Expenditures	1,855,913	1,634,841	1,595,888	1,868,991
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	1,855,913	1,634,841	1,595,888	1,868,991	
Revenue Summary		1,643,741	1,651,065	1,657,065	1,810,262
Staffing Summary	Full-Time Equivalents - Civilian	10.7	10.7	9.1	11.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	10.7	10.7	9.1	11.0
	Full-Time Equivalents-Overtime	0.2	0.3	0.2	0.2
Budget Highlights	<ul style="list-style-type: none"> o Increase number of City Council Members and City Departments feature shows from fifty percent to seventy-five percent participation. o Produce four live bilingual interactive shows. o Build two new studio sets to further enhance the Channel's on-air appearance. 				

**Cable Television
Office of the Mayor
Expenditure Summary**



FISCAL YEAR 2005 BUDGET

Department Program Summary

Fund Name : Cable Television
Department Name : Office of the Mayor
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Program Description	Program Objectives
<p> Cable Television 1870 Municipal Cable TV Manage and operate the City's municipal channel. </p>	<p>Increase productions from FY2004 level.</p>

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Department Program Summary

Fund Name : Cable Television
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Program Performance Measures	FY2003 Actual			FY2004 Estimate			FY2005 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Productions	150			430			450		
Programming hours	40			1034			1074		
		10.7	1,855,913		9.1	1,595,888		11.0	1,868,991
Total		<u>10.7</u>	<u>1,855,913</u>		<u>9.1</u>	<u>1,595,888</u>		<u>11.0</u>	<u>1,868,991</u>

FISCAL YEAR 2005 BUDGET

Fund Name : : Cable Television
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NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
1	ADMINISTRATIVE SPECIALIST	3025	20
1	CABLE ACCESS OPERATIONS SUPERVISOR	4615	22
1	CABLE ACCESS PROGRAM SUPERVISOR	4616	22
1	DIVISION MANAGER	3030	29
2	MASTER CONTROL OPERATOR	4382	14
2	PRODUCTION SPECIALIST	9628	15
1	SENIOR COMMUNICATIONS SPECIALIST	8712	20
2	SENIOR COMMUNICATIONS TECHNICIAN	4482	19
<hr/> 11.0	Total Positions		
0.0	Less adjustment for Vacancies and Part-Time Employees		
<hr/> 11.0	Full-Time Equivalent		

FISCAL YEAR 2005 BUDGET

Department Revenue Summary						
Fund Name : Cable Television						
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Source	Description	Program Org	Program Name	FY2004 Budget	FY2004 Estimate	FY2005 Budget
8300	Interest On Pooled Investments	1870	Municipal Cable TV	13,000	13,000	13,000
8805	Private Contributions	1870	Municipal Cable TV	1,634,065	1,634,065	1,793,262
8855	Miscellaneous Revenue	1870	Municipal Cable TV	4,000	10,000	4,000
Total Office of the Mayor				<u>1,651,065</u>	<u>1,657,065</u>	<u>1,810,262</u>

FISCAL YEAR 2005 BUDGET

Fund Name : Cable Television
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ACCT	DESCRIPTION	FY2003 Actual	FY2004 Budget	FY2004 Estimate	FY2005 Budget
1100	Salary-Base Pay-Civilian	312,774	388,897	380,000	429,432
1105	Salary-Part Time-Civilian	35,352	22,082	396	0
1110	Premium Pay-Civilian	716	300	1,600	2,000
1120	Overtime-Civilian	10,375	15,000	12,000	10,000
1130	Termination Pay-Civilian	0	3,000	0	40,000
1135	Pension-Civilian	31,114	38,890	46,539	51,532
1140	Social Security-Civilian	27,031	32,587	30,000	33,616
1145	Health/Life Ins Active Civilian	24,946	35,412	35,000	40,159
1405	Workers Compensation-Civilian	2,445	2,000	2,000	2,000
1415	Unemployment Claims	2,475	2,000	0	0
1420	Long Term Disability	952	1,000	1,000	1,000
1981	Compensation Contingency	0	0	0	11,595
Total Personnel Services		448,180	541,168	508,535	621,334
2205	Electrical Hardware & Parts	0	3,000	3,000	3,000
2210	Mechanical Hardware & Parts	0	1,000	1,000	1,000
2300	Audio-Visual Supplies	15,373	16,500	16,500	16,500
2305	Computer Supplies	0	1,000	2,900	2,300
2306	Paper & Printing Supplies	228	300	300	300
2315	Publications & Printed Materials	32	600	600	600
2323	Postage	0	500	500	500
2325	Miscellaneous Office Supplies	5,378	4,500	4,000	4,000
2600	Fuel	521	750	750	800
2701	Clothing	327	1,500	500	500
2738	Miscellaneous Parts & Supplies	2,183	1,500	4,500	3,000
Total Supplies		24,042	31,150	34,550	32,500
3107	Temporary Personnel Services	34,186	15,000	20,000	5,000
3305	Advertising Services	0	2,000	2,156	0
3345	Miscellaneous Support Services	26,693	40,000	38,000	40,000
3400	Real Estate Lease/Office Rental	54,433	51,000	50,000	51,000
3409	Office Equipment Rental	399	1,500	700	1,000
3420	Other Rental	415	0	324	350
3510	Telephone	4,955	7,000	5,000	5,000
3515	Communication Lines	3,384	3,000	2,000	2,000
3615	Computer Eq/Software Maint Svc	(120)	500	500	500
3616	Communications Equip Services	15,220	20,000	20,000	20,000
3620	Enterprise Applications	0	0	500	500
3625	Office Equipment Services	0	500	500	350
3626	Vehicle & Motor Equip Services	427	2,000	4,000	3,000
3762	IntFd Legal Services	0	500	500	500
3794	Print Shop Services	11	400	300	300
3798	Indirect Cost Recovery Payment	32,389	54,091	54,091	130,985
3799	Mail/Delivery Services	292	300	300	300
3823	Contracts/Sponsorships	1,189,827	817,032	817,032	896,631
3895	Misc Other Services & Charges	6,473	14,000	10,000	10,000
3900	Education & Training	800	3,000	2,000	2,000
3905	Membership & Professional Fees	1,665	2,300	2,000	2,000
3910	Travel-Training Related	0	2,000	1,000	1,000

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ACCT	DESCRIPTION	FY2003 Actual	FY2004 Budget	FY2004 Estimate	FY2005 Budget
3950	Travel-Non-training Related	136	1,000	300	300
3970	Freight Charges	0	400	100	100
	Total Other Services and Charges	1,371,585	1,037,523	1,031,303	1,172,816
4446	Audio, Video & TV Equipment	12,106	20,000	16,500	17,000
4510	Vans & Buses	0	0	0	18,941
	Total Equipment	12,106	20,000	16,500	35,941
4830	Non-Capital Communication/Elect Eq	0	5,000	5,000	6,400
	Total Non-Capital Equipment	0	5,000	5,000	6,400
	Grand Total Expenditures	1,855,913	1,634,841	1,595,888	1,868,991