
FISCAL YEAR 2006 BUDGET

Fund Summary

Fund Name : Parks Special Revenue
Department Name : Parks & Recreation
Fund/Department No. : 206 / 36

	<u>FY2005 BUDGET</u>	<u>FY2005 ESTIMATE</u>	<u>FY2006 BUDGET</u>
Beginning Fund Balance	1,967,000	1,967,000	1,555,600
Current Revenues	<u>6,435,800</u>	<u>6,096,800</u>	<u>6,164,400</u>
Total Available Resources	<u>8,402,800</u>	<u>8,063,800</u>	<u>7,720,000</u>
Maintenance and Operations	6,497,507	5,948,200	6,418,825
Transfer to Special Non-Recurring Projects	<u>560,000</u>	<u>560,000</u>	<u>350,000</u>
Total Expenditures	7,057,507	6,508,200	6,768,825
Planned Ending Fund Balance	<u>1,345,293</u>	<u>1,555,600</u>	<u>951,175</u>
Total Budget	<u>8,402,800</u>	<u>8,063,800</u>	<u>7,720,000</u>

In 1981, City Council directed that revenue from revenue generating activities should be deposited in a "Park's Special Revenue Fund" and that those funds should be used for ". . . repairs, replacement and renovation of park's revenue producing facilities and equipment and for maintaining and operation of parks' revenue producing facilities and activities."

Presently, revenue-generating activities include, but are not limited to:

- Golf courses;
- Tennis, fitness and garden centers;
- Community center and ball field rentals;
- Adult sports league registrations;
- Youth summer enrichment programs; and
- Park concessions.

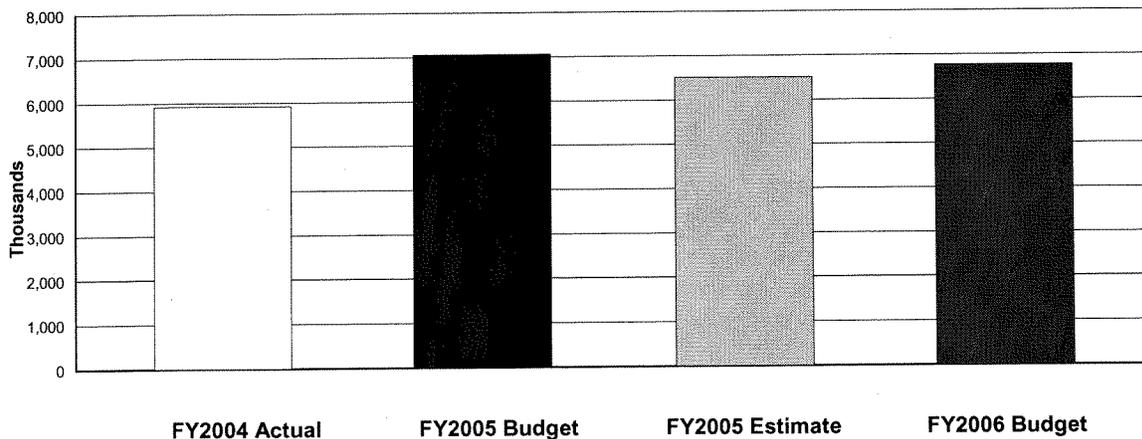
FISCAL YEAR 2006 BUDGET

Department Budget Summary

Fund Name : Parks Special Revenue
Department Name : Parks & Recreation
Fund/Department No. : 206 / 36

		<u>FY2004 Actual</u>	<u>FY2005 Budget</u>	<u>FY2005 Estimate</u>	<u>FY2006 Budget</u>
Expenditure Summary	Personnel Services	4,041,612	4,246,107	3,955,800	4,183,734
	Supplies	782,803	1,116,500	1,003,300	938,700
	Other Services and Charges	951,431	1,124,500	978,700	1,065,000
	Equipment	139,984	10,400	10,400	231,391
	Total M & O Expenditures	<u>5,915,830</u>	<u>6,497,507</u>	<u>5,948,200</u>	<u>6,418,825</u>
	Debt Service & Other Uses	0	560,000	560,000	350,000
	Total Expenditures	<u>5,915,830</u>	<u>7,057,507</u>	<u>6,508,200</u>	<u>6,768,825</u>
Revenue Summary		5,619,224	6,435,800	6,096,800	6,164,400
Staffing Summary	Full-Time Equivalents - Civilian	99.8	113.1	101.1	106.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	<u>99.8</u>	<u>113.1</u>	<u>101.1</u>	<u>106.7</u>
	Full-Time Equivalents-Overtime	6.0	6.2	7.2	7.5
Budget Highlights	<ul style="list-style-type: none"> o Provide well-maintained, attractive and safe golf and tennis facilities. o Offer quality customer service. o Promote golf and tennis programs through the website, media, town-hall meetings and citizens community base. o Continue to increase revenues for the department. o Enhance and strengthen existing public and private partnerships. 				

**Parks Special Revenue
Parks & Recreation
Expenditure Summary**



Department Group Summary

Fund Name : Parks Special Revenue
 Department Name : Parks & Recreation
 Fund/Department No. : 206 / 36

Group Description	Group Objectives
<p>1111 Revenue Operations Administration</p> <p>Miscellaneous revenue generated at park facilities and Summer Enrichment Program are recognized in this division.</p>	<p>Ensure that revenues are posted to the City's financial system in a timely manner. Monitor revenues and adjust year-end projections.</p>
<p>1771 Houston Garden Center</p> <p>The Houston Garden Center is a venue for area garden clubs and plant societies.</p>	<p>Hold monthly meetings and horticulture educational activities. The center is rented to the public for a fee.</p>
<p>1800 Golf Course & Tennis Center Operations</p> <p>Administer the operations of 4 golf courses and 3 tennis centers, and oversee the management contracts of 3 City owned golf courses operated by private firms.</p>	<p>Monitor contract managed golf courses; tournament scheduling, lessons, club repair, maintain courses at championship levels; increase tennis court and golf course usage following capital improvement completion.</p>
<p>1850 Memorial Golf Course</p> <p>Manage Memorial Golf Course (including a 32 station driving range)</p>	<p>Provide excellent customer services such as tee times, golf cart rentals, lessons, club repairs, tournament scheduling and merchandise.</p>
<p>1870 Recreation Operations</p> <p>Operation Gang Together (OGT) is budgeted in the General Fund in FY04 and subsequent years.</p>	<p>The expenditures recognized in FY2004 in Fund 206 represent remaining fund balance related to OGT.</p>

FISCAL YEAR 2006 BUDGET

Department Group Summary									
Fund Name : Parks Special Revenue									
Department Name : Parks & Recreation									
Fund/Department No. : 206 / 36									
Group Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Group Activities	Budget FTEs	Program Costs \$	Group Activities	Budget FTEs	Program Costs \$	Group Activities	Budget FTEs	Program Costs \$
Adult Sport Team Rentals	1,250			1,350			1,350		
Private Youth Team Rentals	950			900			900		
		0.0	137,903		0.0	250,000		0.0	300,000
Building rental revenue	15,294			15,300			13,000		
		0.0	9,481		0.0	10,000		0.0	10,000
Golf revenue generated	2,148,950			2,348,800			2,348,800		
Insp priv man golf courses	8			6			6		
Rounds of golf	103,702			118,800			118,800		
Tennis cart court rentals	33,775			35,531			35,531		
		56.8	3,461,840		55.9	3,349,200		60.0	3,250,296
Rounds of golf	60,746			63,500			63,500		
Golf course revenue	2,309,637			2,463,400			2,463,400		
		43.0	2,264,447		45.2	2,784,000		46.7	3,098,529
NA	NA			NA			NA		
		0.0	8,156		0.0	0		0.0	0

Department Group Summary

Fund Name : Parks Special Revenue
 Department Name : Parks & Recreation
 Fund/Department No. : 206 / 36

Group Description	Group Objectives
<p>1911 Grounds Maintenance</p> <p>This division plants trees in esplanades and right-of-ways and replaces trees damaged by motorists in vehicle accidents.</p>	<p>To improve the urban forestry environment by planting and nurturing trees and seedling.</p>

FISCAL YEAR 2006 BUDGET

Department Group Summary									
Fund Name : Parks Special Revenue Department Name : Parks & Recreation Fund/Department No. : 206 / 36									
Group Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Group Activities	Budget FTEs	Program Costs \$	Group Activities	Budget FTEs	Program Costs \$	Group Activities	Budget FTEs	Program Costs \$
Trees planted annually	2,500			5,000			5,000		
		0.0	34,003		0.0	115,000		0.0	110,000
Total	<u>99.8</u>	<u>5,915,830</u>		<u>101.1</u>	<u>6,508,200</u>		<u>106.7</u>	<u>6,768,825</u>	

FISCAL YEAR 2006 BUDGET

Fund Name : : Parks Special Revenue
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NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
1	ADMINISTRATIVE AIDE	3011	10
2	ADMINISTRATIVE ASSISTANT	3022	17
2	ADMINISTRATIVE SPECIALIST	3025	20
4	ASSISTANT SUPERINTENDENT	5762	20
3	ASSISTANT TENNIS CENTER MANAGER	9773	17
3	CREW LEADER	5760	11
1	DIVISION MANAGER	3030	29
12	EQUIPMENT WORKER	5316	13
4	FIELD SUPERVISOR	5147	17
3	GARDENER	5131	8
11	GROUNDSKEEPER	5132	5
11	LABORER	5133	4
1	MAINTENANCE MECHANIC I	5271	8
3	MAINTENANCE MECHANIC III	5273	14
1	MANAGEMENT ANALYST III	3084	20
2	OFFICE SUPERVISOR	5021	16
4	PARK MAINTENANCE AIDE	5119	2
1	PARK MAINTENANCE SUPERVISOR	5774	13
51	RECREATION ASSISTANT	9761	6
10	SEMI-SKILLED LABORER	5134	6
7	SENIOR CASHIER	4873	10
2	SENIOR SUPERINTENDENT	5764	27
2	SUPERINTENDENT	5763	24
3	TENNIS CENTER MANAGER	9774	21
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144.0	Total Positions		
37.3	Less adjustment for Vacancies and Part-Time Employees		
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106.7	Full-Time Equivalents		

FISCAL YEAR 2006 BUDGET

Department Revenue Summary

Fund Name : Parks Special Revenue
Department Name : Parks & Recreation
Fund/Department No. : 206 / 36

Source	Description	Program Org	Program Name	FY2005 Budget	FY2005 Estimate	FY2006 Budget
6805	Special Event Permits	1111	Revenue Administration	40,000	36,000	36,000
6810	Closed Use Permits	1111	Revenue Administration	60,000	60,000	60,000
7540	Rec,Sports, & Educatn Prog	1111	Revenue Administration	336,900	334,000	347,000
7555	Admission And User Fees	1111	Revenue Administration	8,000	8,000	8,000
7700	Temporary Park Concessions	1111	Revenue Administration	35,000	35,000	35,000
7710	Term Concession Agreements	1111	Revenue Administration	246,000	246,000	252,000
7785	Vending Machine Concessions	1111	Revenue Administration	20,000	20,000	20,000
7787	Concession Penalty & Interest	1111	Revenue Administration	300	300	300
8000	Building Space Rental Fees	1111	Revenue Administration	72,800	70,000	70,000
8050	Park Facility Use Fees	1111	Revenue Administration	277,000	164,900	170,000
8055	Park Equipment Rental Fees	1111	Revenue Administration	500	300	300
8235	Misc Fines & Forfeits	1111	Revenue Administration	100	600	300
8300	Interest On Pooled Investments	1111	Revenue Administration	60,000	60,000	60,000
8825	Recoveries & Refunds	1111	Revenue Administration	600	600	600
8855	Miscellaneous Revenue	1111	Revenue Administration	3,000	3,000	3,000
8000	Building Space Rental Fees	1771	Houston Garden Center	20,600	11,000	13,000
8855	Miscellaneous Revenue	1771	Houston Garden Center	4,200	3,500	3,500
7550	Golf Fees	1815	Gus Wortham Golf Course	435,800	290,000	310,000
7700	Temporary Park Concessions	1815	Gus Wortham Golf Course	8,700	8,700	10,000
7725	Other Recreational Concessions	1815	Gus Wortham Golf Course	40,000	26,700	27,000
7730	Retail Concessions	1815	Gus Wortham Golf Course	14,500	18,900	18,900
8060	Other Rental Fees	1815	Gus Wortham Golf Course	216,600	170,000	190,000
8845	Cashier Overages	1815	Gus Wortham Golf Course	100	100	100
8855	Miscellaneous Revenue	1815	Gus Wortham Golf Course	100	100	100
7550	Golf Fees	1820	Sharpstown Golf Course	745,000	715,000	700,000
7700	Temporary Park Concessions	1820	Sharpstown Golf Course	21,000	18,000	20,000
7725	Other Recreational Concessions	1820	Sharpstown Golf Course	4,000	4,000	5,000
7730	Retail Concessions	1820	Sharpstown Golf Course	50,000	46,000	50,000
8060	Other Rental Fees	1820	Sharpstown Golf Course	302,200	300,000	320,000
8515	Sale Of Obsolete City Vehicles	1820	Sharpstown Golf Course	0	900	0
8855	Miscellaneous Revenue	1820	Sharpstown Golf Course	7,500	7,000	7,000
7550	Golf Fees	1830	Brock Golf Course	290,900	280,000	290,000
7700	Temporary Park Concessions	1830	Brock Golf Course	12,300	12,300	13,800
7725	Other Recreational Concessions	1830	Brock Golf Course	8,600	8,000	8,600
7730	Retail Concessions	1830	Brock Golf Course	20,000	20,000	23,300
8060	Other Rental Fees	1830	Brock Golf Course	170,000	170,000	175,000
8515	Sale Of Obsolete City Vehicles	1830	Brock Golf Course	1,000	7,000	1,000
8825	Recoveries & Refunds	1830	Brock Golf Course	400	400	400
8845	Cashier Overages	1830	Brock Golf Course	100	100	100
7720	Term Operation Agreement	1840	Privatized Golf Courses	190,000	190,000	190,000
7550	Golf Fees	1851	Memorial GC Administration	1,366,500	1,346,700	1,366,500
7680	Training Services	1851	Memorial GC Administration	16,700	14,000	16,700
7710	Term Concession Agreements	1851	Memorial GC Administration	89,000	86,000	89,000
7725	Other Recreational Concessions	1851	Memorial GC Administration	478,800	462,000	478,800
7730	Retail Concessions	1851	Memorial GC Administration	174,200	180,400	180,400
8060	Other Rental Fees	1851	Memorial GC Administration	337,400	337,400	326,400
8515	Sale Of Obsolete City Vehicles	1851	Memorial GC Administration	500	0	500
8845	Cashier Overages	1851	Memorial GC Administration	300	200	300
7725	Other Recreational Concessions	1852	Memorial Course Pro Shop Oper	0	800	800
8515	Sale Of Obsolete City Vehicles	1852	Memorial Course Pro Shop Oper	0	1,700	0
7555	Admission And User Fees	1854	Memorial Fitness Center	26,000	20,000	20,000
7625	Other Service Charges	1854	Memorial Fitness Center	1,000	1,000	1,000
7545	Tennis Court Fees	1860	Tennis Center Operations	130,800	130,800	133,000
7625	Other Service Charges	1860	Tennis Center Operations	31,800	31,800	32,000
7680	Training Services	1860	Tennis Center Operations	16,100	16,300	16,500
7710	Term Concession Agreements	1860	Tennis Center Operations	18,200	16,800	18,200
7730	Retail Concessions	1860	Tennis Center Operations	14,500	14,500	15,000
8855	Miscellaneous Revenue	1911	Grounds Maintenance	10,200	90,000	30,000
Total Parks & Recreation				6,435,800	6,096,800	6,164,400

FISCAL YEAR 2006 BUDGET

Fund Name : Parks Special Revenue
Department Name : Parks & Recreation
Fund/Department No. : 206 / 36

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
1100	Salary-Base Pay-Civilian	2,205,869	2,214,004	2,148,300	2,394,580
1105	Salary-Part Time-Civilian	189,859	403,429	149,200	194,223
1110	Premium Pay-Civilian	7,854	8,900	10,600	10,800
1113	Bilingual Pay-Civilian	3,431	3,600	3,600	4,500
1120	Overtime-Civilian	203,560	171,100	207,400	176,098
1130	Termination Pay-Civilian	339,317	115,900	69,100	0
1135	Pension-Civilian	310,133	363,097	364,300	392,705
1140	Social Security-Civilian	212,597	213,619	211,200	219,854
1145	Health/Life Ins Active Civilian	446,697	540,481	491,900	512,471
1146	Health/Life Ins Retiree Civilian	91,311	92,400	95,400	95,400
1300	Temporary Employees	0	0	150,000	104,303
1405	Workers Compensation-Civilian	29,383	52,500	39,500	43,600
1415	Unemployment Claims	5,072	2,800	5,100	6,300
1420	Long Term Disability	6,754	4,500	10,200	6,800
1981	Compensation Contingency	0	59,777	0	22,100
1990	Restatement	(10,225)	0	0	0
Total Personnel Services		4,041,612	4,246,107	3,955,800	4,183,734
2130	Chem, Gases & Spec Fluids	121,133	285,500	255,600	230,500
2135	Cleaning and Sanitary Supplies	38,448	26,700	19,400	19,600
2200	Construction Materials	47,931	99,300	71,900	62,500
2205	Electrical Hardware & Parts	743	9,400	5,300	2,800
2210	Mechanical Hardware & Parts	12,621	6,500	5,600	5,200
2211	Meters, Hydrants & Plumb Supplies	16,956	22,500	21,300	21,100
2300	Audio-Visual Supplies	0	1,900	1,500	1,500
2305	Computer Supplies	281	2,900	2,500	2,400
2306	Paper & Printing Supplies	0	3,100	1,300	1,300
2315	Publications & Printed Materials	0	600	400	300
2323	Postage	0	600	200	600
2325	Miscellaneous Office Supplies	8,568	5,100	16,900	7,900
2400	General Laboratory Supplies	607	1,100	700	600
2412	Medical & Surgical Supplies	0	1,700	600	700
2415	Small Tech & Scientific Equip	298	1,800	500	1,600
2600	Fuel	27,423	28,600	37,500	38,200
2605	Vehicle Repair & Maint Suppl	55,415	87,000	51,000	50,500
2701	Clothing	18,932	22,300	10,600	15,600
2704	Recreational Supplies	53,151	50,800	50,400	57,100
2708	Landscapeing & Garden Supplies	99,054	155,400	173,000	167,200
2709	Small Tools & Minor Equipment	33,029	30,800	25,400	28,200
2738	Miscellaneous Parts & Supplies	69,861	29,100	51,700	29,300
2739	Inventory Sales	178,352	243,800	200,000	194,000
Total Supplies		782,803	1,116,500	1,003,300	938,700
3100	Janitorial Services	52,308	36,000	36,900	36,900
3105	Security Services	182,899	192,100	195,500	183,300
3107	Temporary Personnel Services	0	5,000	0	0
3200	Claims Payment Services	0	150,000	0	150,000
3205	Insurance Fees	8,906	8,700	8,700	7,700
3305	Advertising Services	3,349	6,500	7,100	7,000
3321	Computer Info/Contracting Srvc	4,141	13,500	11,500	13,600
3325	Medical, Dental & Lab Services	8,156	0	0	0
3335	Management Consulting Services	7,505	0	52,500	0
3344	Photographic Services	0	200	0	0
3405	Vehicle/Equipment Rental/Lease	298,045	309,000	337,600	345,100
3409	Office Equipment Rental	3,035	2,600	2,200	2,300
3420	Other Rental	12,871	19,200	16,300	15,100
3510	Telephone	14,576	24,000	10,900	10,900
3515	Communication Lines	25,218	7,000	6,000	6,500

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Fund Name : Parks Special Revenue
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Fund/Department No. : 206 / 36

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
3525	Refuse Disposal	39,206	17,700	16,200	16,900
3530	Water	2,748	4,100	3,000	3,000
3539	Sewer	33,099	17,800	29,500	29,500
3600	Building Maintenance Services	12,775	51,800	12,200	17,300
3605	Land and Grounds Maintenance	6,555	10,000	8,900	2,400
3610	Infrastructure Maintenance Svc	0	200	100	100
3615	Computer Eq/Software Maint Svc	204	5,000	3,900	1,000
3616	Communications Equip Services	494	1,300	800	800
3620	Enterprise Applications	3,786	2,000	3,800	3,800
3625	Office Equipment Services	0	400	300	400
3626	Vehicle & Motor Equip Services	31,836	30,100	13,100	14,500
3635	Other Equipment Services	10,614	11,200	6,700	3,700
3794	Print Shop Services	0	100	0	100
3799	Mail/Delivery Services	13,996	11,900	13,100	12,500
3805	Printing & Reproduction Svcs	8,795	13,000	8,500	6,800
3812	Structural Construction Work Services	3,077	0	2,700	7,000
3895	Misc Other Services & Charges	9,178	4,100	7,700	3,400
3900	Education & Training	1,282	1,900	1,100	1,300
3903	Contract Instructor Sports	148,128	150,000	150,000	150,000
3905	Membership & Professional Fees	4,113	6,300	5,300	5,100
3910	Travel-Training Related	291	10,900	6,100	6,400
3950	Travel-Non-training Related	0	300	300	300
3960	Motor Pool Charges	15	0	0	0
3970	Freight Charges	230	600	200	300
Total Other Services and Charges		951,431	1,124,500	978,700	1,065,000
4430	Microcomputer Equipment	0	10,400	10,400	0
4461	Medical Instruments & Equip	0	0	0	4,400
4494	Other Equipment	16,080	0	0	0
4545	Motorized Maintenance Equip	117,459	0	0	187,156
4560	Vehicle Attachments	6,445	0	0	19,895
4565	Trailers	0	0	0	12,243
4570	Other Vehicles	0	0	0	7,697
Total Equipment		139,984	10,400	10,400	231,391
5641	Transfers to Special non-reoccur Prj.	0	560,000	560,000	350,000
Total Debt Service and Other Uses		0	560,000	560,000	350,000
Grand Total Expenditures		5,915,830	7,057,507	6,508,200	6,768,825