

FISCAL YEAR 2006 BUDGET

Fund Summary

Fund Name : Central Services Revolving
Fund/Department No. : 116 / 25 / 65 / 68 / 80

	<u>FY2005 BUDGET</u>	<u>FY2005 ESTIMATE</u>	<u>FY2006 BUDGET</u>
Beginning Fund Balance	0	0	0
Current Revenues	<u>157,519,798</u>	<u>155,307,855</u>	<u>173,416,505</u>
Total Available Resources	<u>157,519,798</u>	<u>155,307,855</u>	<u>173,416,505</u>
Maintenance and Operations	<u>157,519,798</u>	<u>155,307,855</u>	<u>173,416,505</u>
Total Expenditures	157,519,798	155,307,855	173,416,505
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u>157,519,798</u>	<u>155,307,855</u>	<u>173,416,505</u>

The above summarizes the previous year's Adopted Budget and Estimate and this fiscal year's Adopted Budget for the Central Services Revolving Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

The Central Services Revolving Fund provides budgetary accounts for a centralized service function that provides for the purchase of goods and/or services for citywide operating departments. This method allows for the purchase of large quantities of goods and services for a high number of departments in a planned and well-managed manner. In addition, it provides for the efficient and effective audit of billings for such purchases.

Appropriations for these accounts are made from the respective operating departmental budgets as a part of the general appropriations ordinance. Sufficient appropriations are authorized from each department to allow for minimal encumbrance balances in each supply and service account in the Central Services Revolving Fund. After the delivery of goods and services, the actual cost is billed to the operating departments. At the end of each fiscal year, the fund is treated as a sub-fund of the General Fund and is not shown as a separate entity in the Comprehensive Annual Financial Report.

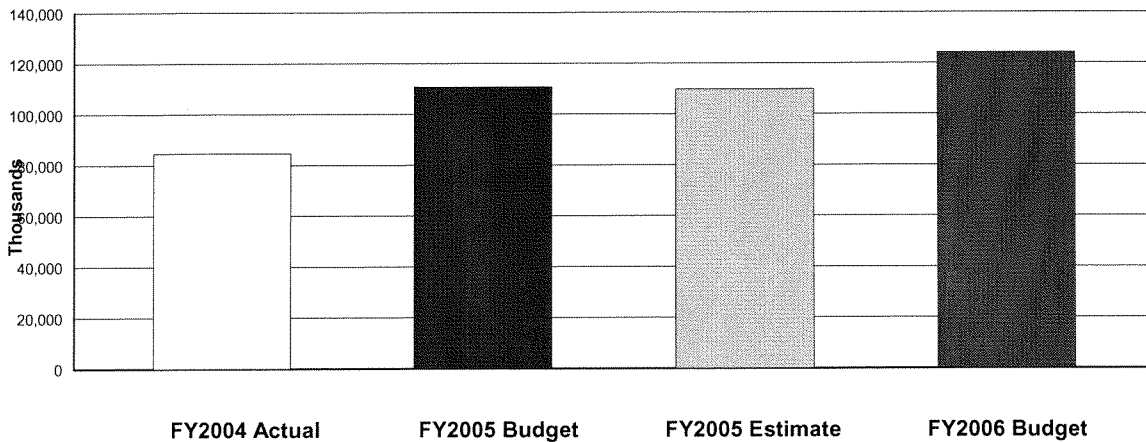
The Building Services Department is responsible for administering the utilities accounts. The Finance and Administration Department manages the bulk fuel, reprographics and office services accounts. The communications and data services fees are administered by the Information Technology Department. The Human Resources Department administers the accounts for temporary personnel services and employee drug and alcohol testing. The revenue and expenditure summaries include Building Services, Finance and Administration, Information Technology Services and Human Resources.

Department Budget Summary

Fund Name : Central Services Revolving Fund
Department Name : Building Services
Fund/Department No. : 116 / 25

		FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
Expenditure Summary	Personnel Services	0	346,424	323,886	295,308
	Supplies	0	2,667	2,667	2,550
	Other Services and Charges	84,648,424	110,424,463	109,479,155	123,836,100
	Total M & O Expenditures	84,648,424	110,773,554	109,805,708	124,133,958
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	84,648,424	110,773,554	109,805,708	124,133,958
Revenue Summary		84,648,424	110,773,554	109,805,708	124,133,958
Staffing Summary	Full-Time Equivalents - Civilian	0.0	6.0	4.0	4.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	0.0	6.0	4.0	4.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	<ul style="list-style-type: none"> o Electricity cost will increase due to higher prices in the natural gas market (fuel cost) and increase in rates from the transmission and distribution company (regulated cost). o Natural Gas costs have increased due to the spike in the natural gas market. o Beginning in FY2005, personnel involved in energy conservation efforts are budgeted in the Central Services Revolving Fund. 				

**Central Services Revolving Fund
 Building Services
 Expenditure Summary**



FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Central Services Revolving Fund
 Department Name : Building Services
 Fund/Department No. : 116 / 25

Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Utility invoice payments		46,800			48,000			49,200	
Utility management (meter applications, connects, and disconnects)		640			300			400	
		0.0	84,648,424		4.0	109,805,708		4.0	124,133,958
Total		<u>0.0</u>	<u>84,648,424</u>		<u>4.0</u>	<u>109,805,708</u>		<u>4.0</u>	<u>124,133,958</u>

FISCAL YEAR 2006 BUDGET

Fund Name : : Central Services Revolving Fund
Department Name : : Building Services
Fund / Department No. : 116 / 25

<u>NO. of POSITIONS</u>	<u>JOB DESCRIPTION</u>	<u>JOB CLASS CODE</u>	<u>PAY GRADE</u>
1	ADMINISTRATIVE COORDINATOR	3026	24
1	GRADUATE ENGINEER	7780	22
1	MANAGEMENT ANALYST III	3084	21
1	SUPERVISING ENGINEER	7785	29
<hr/> 4.0	Total Positions		
0.0	Less adjustment for Vacancies and Part-Time Employees		
<hr/> 4.0	Full-Time Equivalents		

FISCAL YEAR 2006 BUDGET

Department Revenue Summary

Fund Name : Central Services Revolving Fund
Department Name : Building Services
Fund/Department No. : 116 / 25

Source	Description	Program Org	Program Name	FY2005 Budget	FY2005 Estimate	FY2006 Budget
7350	Other Intfd Services	1210	Energy Services	340,366	328,669	433,958
7374	Intfd Electricity	1210	Energy Services	99,052,210	99,052,210	110,000,000
7375	Intfd Natural Gas	1210	Energy Services	11,380,978	10,424,829	13,700,000
Total Building Services				<u>110,773,554</u>	<u>109,805,708</u>	<u>124,133,958</u>

FISCAL YEAR 2006 BUDGET

Fund Name : Central Services Revolving Fund
Department Name : Building Services
Fund/Department No. : 116 / 25

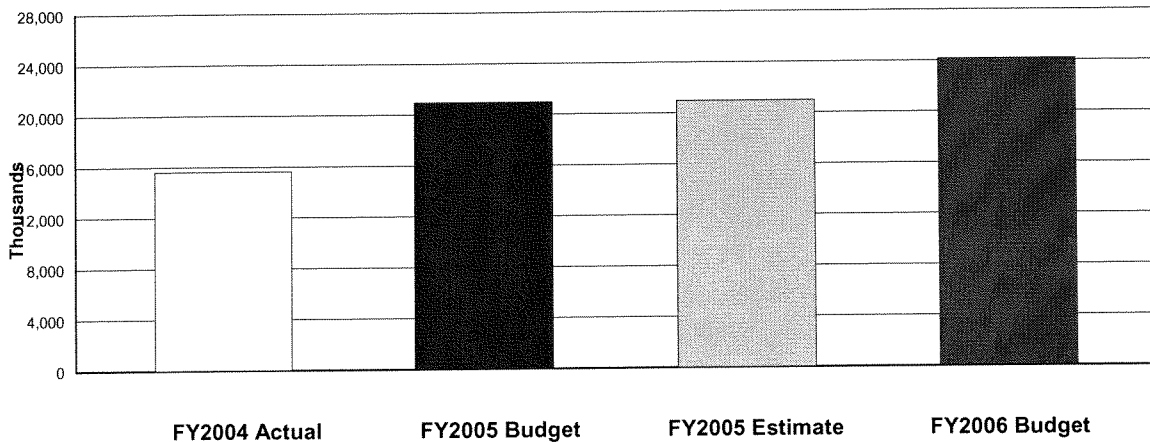
ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
1100	Salary-Base Pay-Civilian	0	243,848	243,848	217,029
1135	Pension-Civilian	0	39,988	35,907	35,593
1140	Social Security-Civilian	0	18,655	15,362	16,602
1145	Health/Life Ins Active Civilian	0	35,539	27,314	24,376
1405	Workers Compensation-Civilian	0	1,310	910	950
1420	Long Term Disability	0	554	545	758
1981	Compensation Contingency	0	6,530	0	0
Total Personnel Services		0	346,424	323,886	295,308
2305	Computer Supplies	0	1,000	1,000	1,000
2306	Paper & Printing Supplies	0	167	167	150
2315	Publications & Printed Materials	0	500	500	600
2325	Miscellaneous Office Supplies	0	1,000	1,000	800
Total Supplies		0	2,667	2,667	2,550
3315	Engineering Service	0	0	0	130,000
3500	Electricity	75,869,720	99,052,210	99,052,210	110,000,000
3505	Natural Gas	8,778,704	11,370,253	10,424,829	13,700,000
3895	Misc Other Services & Charges	0	0	0	4,800
3900	Education & Training	0	500	500	500
3905	Membership & Professional Fees	0	1,500	1,500	800
3960	Motor Pool Charges	0	0	116	0
Total Other Services and Charges		84,648,424	110,424,463	109,479,155	123,836,100
Grand Total Expenditures		84,648,424	110,773,554	109,805,708	124,133,958

Department Budget Summary

Fund Name : Central Services Revolving Fund
Department Name : Finance & Administration
Fund/Department No. : 116 / 65

		<u>FY2004 Actual</u>	<u>FY2005 Budget</u>	<u>FY2005 Estimate</u>	<u>FY2006 Budget</u>
Expenditure Summary	Personnel Services	410,698	259,972	289,371	261,666
	Supplies	12,406,858	17,593,250	17,582,471	20,744,700
	Other Services and Charges	2,788,655	3,102,674	3,103,169	3,133,720
	Total M & O Expenditures	<u>15,606,211</u>	<u>20,955,896</u>	<u>20,975,011</u>	<u>24,140,086</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>15,606,211</u>	<u>20,955,896</u>	<u>20,975,011</u>	<u>24,140,086</u>
Revenue Summary		15,606,190	20,955,896	20,975,011	24,140,086
Staffing Summary	Full-Time Equivalents - Civilian	6.0	6.0	6.6	6.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	<u>6.0</u>	<u>6.0</u>	<u>6.6</u>	<u>6.2</u>
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	<ul style="list-style-type: none"> o Fuel costs for FY2006 compared to FY2005 are expected to increase significantly due to increases in the price of gasoline. o Full outsourcing of the Print Shop was completed during FY2005. o The on-site Quick Copy Center (now Image Solutions) will continue to provide City with copying services. 				

**Central Services Revolving Fund
Finance & Administration
Expenditure Summary**



FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Central Services Revolving Fund
Department Name : Finance & Administration
Fund/Department No. : 116 / 65

Program Description	Program Objectives
<p>Procurement Services 1400 Print Shop 1460</p> <p>Provide printing services to various departments including design, artwork, layout, offset printing/copying and a variety of finishing services and provide cost effective high volume copying services with on-site facility.</p>	<p>Provide City with highest quality of printed materials and service at competitive costs and expedite printing requests to meet spec and deadlines. Generate revenue thru outsourced contract to recover cost of operation.</p>
<p>Administrative Services 1800 Central Services 1880</p> <p>Provide a centralized service function for fuel and xerox copies for citywide operating departments. Select service vendors, administer service contracts and process related service billings.</p>	
	<p>Serve and support all the City departments in monitoring and managing costs and services related to fuel and xerox copies.</p>

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Central Services Revolving Fund Department Name : Finance & Administration Fund/Department No. : 116 / 65									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Print request completed		100%			100%			100%	
Cost collected for services rendered		527,850			591,336			650,500	
		6.0	729,990		6.4	527,525		3.2	156,700
Transaction accuracy rate		99%			99%			99%	
		0.0	14,876,221		0.2	20,447,486		3.0	23,983,386
Total		<u>6.0</u>	<u>15,606,211</u>		<u>6.6</u>	<u>20,975,011</u>		<u>6.2</u>	<u>24,140,086</u>

FISCAL YEAR 2006 BUDGET

Fund Name : : Central Services Revolving Fund
Department Name : : Finance & Administration
Fund / Department No. : 116 / 65

<u>NO. of POSITIONS</u>	<u>JOB DESCRIPTION</u>	<u>JOB CLASS CODE</u>	<u>PAY GRADE</u>
1	ADMINISTRATIVE ASSISTANT	3022	17
1	ADMINISTRATIVE SUPERVISOR	3035	22
1	SENIOR ACCOUNT CLERK	3412	13
4	SENIOR OFFSET PRESS OPERATOR	5512	13
<hr/> 7.0	Total Positions		
0.8	Less adjustment for Vacancies and Part-Time Employees		
<hr/> 6.2	Full-Time Equivalents		

FISCAL YEAR 2006 BUDGET

Department Revenue Summary

Fund Name : Central Services Revolving Fund
Department Name : Finance & Administration
Fund/Department No. : 116 / 65

Source	Description	Program Org	Program Name	FY2005 Budget	FY2005 Estimate	FY2006 Budget
7388	Intfd Print Shop Operations	1460	Print Shop	848,687	527,525	156,699
7328	Intfd Billing & Collection Srv	1880	Central Services	2,667,209	3,000,869	3,100,000
7376	Intfd Postage	1880	Central Services	640,000	640,000	643,200
7378	Intfd Vehicle Fuel	1880	Central Services	16,800,000	16,806,617	20,240,187
Total Finance & Administration				<u>20,955,896</u>	<u>20,975,011</u>	<u>24,140,086</u>

FISCAL YEAR 2006 BUDGET

Fund Name : Central Services Revolving Fund
 Department Name : Finance & Administration
 Fund/Department No. : 116 / 65

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
1100	Salary-Base Pay-Civilian	235,157	166,201	156,910	159,843
1105	Salary-Part Time-Civilian	2,311	0	36,307	30,032
1110	Premium Pay-Civilian	6	0	0	0
1120	Overtime-Civilian	2,738	2,000	500	0
1130	Termination Pay-Civilian	53,786	0	0	0
1135	Pension-Civilian	36,049	27,257	26,278	26,214
1140	Social Security-Civilian	22,156	12,868	14,227	14,526
1145	Health/Life Ins Active Civilian	42,870	37,275	31,490	26,941
1146	Health/Life Ins Retiree Civilian	7,830	8,000	17,738	0
1405	Workers Compensation-Civilian	6,991	1,320	5,016	874
1420	Long Term Disability	804	564	905	774
1981	Compensation Contingency	0	4,487	0	2,462
Total Personnel Services		410,698	259,972	289,371	261,666
2305	Computer Supplies	909	500	0	0
2306	Paper & Printing Supplies	144,502	150,000	141,879	0
2315	Publications & Printed Materials	0	1,500	0	0
2323	Postage	461,995	640,000	640,000	643,200
2325	Miscellaneous Office Supplies	1,264	250	575	1,000
2600	Fuel	11,798,116	16,800,500	16,800,000	20,100,000
2738	Miscellaneous Parts & Supplies	72	500	17	500
Total Supplies		12,406,858	17,593,250	17,582,471	20,744,700
3100	Janitorial Services	9,242	700	2,148	0
3400	Real Estate Lease/Office Rental	52,416	4,500	4,368	0
3402	Parking Space Rental	0	0	0	1,000
3404	Metro Commuter Passes	2,826	900	917	920
3409	Office Equipment Rental	2,682,272	2,992,687	3,036,869	3,100,000
3500	Electricity	9,496	8,500	2,021	2,500
3510	Telephone	2,671	1,000	2,000	2,200
3515	Communication Lines	147	250	25	100
3525	Refuse Disposal	898	72	309	0
3600	Building Maintenance Services	0	2,000	2,500	1,500
3615	Computer Eq/Software Maint Svc	108	50	0	0
3620	Enterprise Applications	165	0	12	0
3626	Vehicle & Motor Equip Services	0	2,500	0	0
3805	Printing & Reproduction Svcs	27,937	87,515	52,000	25,000
3895	Misc Other Services & Charges	414	2,000	0	500
3950	Travel-Non-training Related	63	0	0	0
Total Other Services and Charges		2,788,655	3,102,674	3,103,169	3,133,720
Grand Total Expenditures		15,606,211	20,955,896	20,975,011	24,140,086

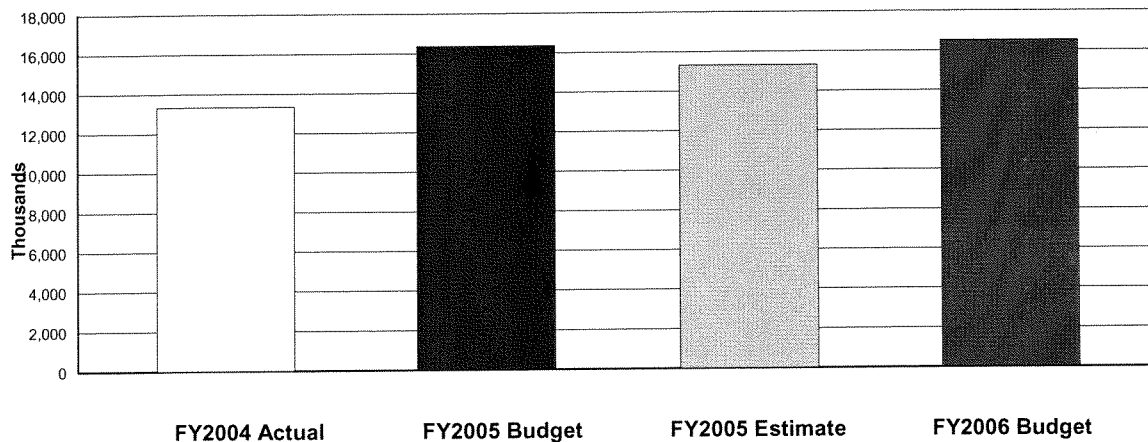
FISCAL YEAR 2006 BUDGET

Department Budget Summary

Fund Name : Central Services Revolving Fund
Department Name : Information Technology
Fund/Department No. : 116 / 68

		FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
Expenditure Summary	Personnel Services	142,120	191,257	143,643	207,413
	Supplies	2,111	10,000	10,000	10,000
	Other Services and Charges	13,191,917	16,168,381	15,163,751	16,298,212
	Total M & O Expenditures	13,336,148	16,369,638	15,317,394	16,515,625
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	13,336,148	16,369,638	15,317,394	16,515,625
Revenue Summary		13,336,148	16,369,638	15,317,394	16,515,625
Staffing Summary	Full-Time Equivalents - Civilian	2.0	2.0	1.6	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	2.0	2.0	1.6	2.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	<ul style="list-style-type: none"> o Managing operating cost increases related to the data network upgrade to minimize the impact on affected departments o As the phases of data network upgrades are completed, replace voice network assets that have reached end of life with technology that reduces operating costs o Continue to aggregate maintenance and support agreements Citywide to drive down costs o Improve charge back system in a timely manner 				

**Central Services Revolving Fund
Information Technology
Expenditure Summary**



FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Central Services Revolving Fund
Department Name : Information Technology
Fund/Department No. : 116 / 68

Program Description	Program Objectives
<p>Administrative IT Services 1500 Central Services 1580</p> <p>In FY04, Org 1580 was separated into Orgs 1585-Network Services and 1595-Enterprise Applications - providing centralized IT enterprise support, function, service and utility management for citywide operating departments. This Org is no longer active.</p>	<p>In FY04, Org 1580 was separated into Orgs 1585-Network Services and 1595-Enterprise Applications - supporting various citywide IT enterprise support, function, service and utility management citywide effectively and efficiently. This Org is no longer active.</p>
<p>Administrative IT Services 1500 Network Services 1585</p> <p>Network Services supports centralized IT voice and data communication services and functions per Exec 1-44 including enterprise maintenance, technical support, service contracts and related utility management.</p>	
<p>Administrative IT Services 1500 Enterprise Applications 1595</p> <p>Enterprise Applications supports centralized citywide and core application service and function per Exec 1-44 including enterprise maintenance, technical support, service contracts and related utility management.</p>	

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Central Services Revolving Fund Department Name : Information Technology Fund/Department No. : 116 / 68									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Transaction accuracy rate		0		NA			NA		
Prompt utility invoice pmt		0		NA			NA		
		0.0	0	0.0	0		0.0	0	
Transaction accuracy rate		0		99%			99%		
Prompt utility invoice pmt		0		99%			99%		
		0.0	11,643,126	0.0	12,894,664		0.0	14,029,125	
Transaction accuracy rate		0		99%			99%		
Prompt invoice pmt		0		99%			99%		
		2.0	1,693,022	1.6	2,422,730		2.0	2,486,500	
Total		<u>2.0</u>	<u>13,336,148</u>	<u>1.6</u>	<u>15,317,394</u>		<u>2.0</u>	<u>16,515,625</u>	

FISCAL YEAR 2006 BUDGET

Fund Name : : Central Services Revolving Fund
Department Name : : Information Technology
Fund / Department No. : 116 / 68

<u>NO. of POSITIONS</u>	<u>JOB DESCRIPTION</u>	<u>JOB CLASS CODE</u>	<u>PAY GRADE</u>
1	DATA BASE ADMINISTRATOR	4461	25
1	IRM MANAGER	4662	29
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2.0	Total Positions		
0.0	Less adjustment for Vacancies and Part-Time Employees		
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2.0	Full-Time Equivalents		

FISCAL YEAR 2006 BUDGET

Department Revenue Summary						
Fund Name : Central Services Revolving Fund						
Department Name : Information Technology						
Fund/Department No. : 116 / 68						
Source	Description	Program Org	Program Name	FY2005 Budget	FY2005 Estimate	FY2006 Budget
7316	Intfd Communicatn Equip Repair	1585	Network Services	3,241,580	3,241,580	3,241,580
7322	Intfd Computer Sys Dev & Oper	1585	Network Services	5,000	5,000	5,000
7372	Intfd Telephone	1585	Network Services	10,652,714	9,648,084	10,782,545
7322	Intfd Computer Sys Dev & Oper	1595	Enterprise Applications	5,000	5,000	5,000
7345	Intfd IT Network Services	1595	Enterprise Applications	2,463,652	2,416,038	2,479,808
7438	Indirect Cost Recovery Metro	1595	Enterprise Applications	1,692	1,692	1,692
Total Information Technology				<u>16,369,638</u>	<u>15,317,394</u>	<u>16,515,625</u>

FISCAL YEAR 2006 BUDGET

Fund Name : Central Services Revolving Fund
Department Name : Information Technology
Fund/Department No. : 116 / 68

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
1100	Salary-Base Pay-Civilian	106,805	136,655	84,823	151,494
1130	Termination Pay-Civilian	0	0	4,218	4,218
1135	Pension-Civilian	15,479	22,411	22,411	24,845
1140	Social Security-Civilian	8,028	10,455	10,455	11,589
1145	Health/Life Ins Active Civilian	11,315	18,047	18,047	11,578
1405	Workers Compensation-Civilian	326	0	0	0
1420	Long Term Disability	167	0	0	0
1981	Compensation Contingency	0	3,689	3,689	3,689
Total Personnel Services		142,120	191,257	143,643	207,413
2305	Computer Supplies	2,111	10,000	10,000	10,000
Total Supplies		2,111	10,000	10,000	10,000
3107	Temporary Personnel Services	0	0	151,052	501,052
3404	Metro Commuter Passes	846	1,692	1,692	1,692
3510	Telephone	9,568,657	10,652,714	9,648,084	10,782,545
3515	Communication Lines	2,074,205	3,241,580	3,108,463	3,108,463
3620	Enterprise Applications	1,547,945	2,272,395	2,254,460	1,904,460
3895	Misc Other Services & Charges	264	0	0	0
Total Other Services and Charges		13,191,917	16,168,381	15,163,751	16,298,212
Grand Total Expenditures		13,336,148	16,369,638	15,317,394	16,515,625

Department Budget Summary

Fund Name : Central Services Revolving Fund
Department Name : Human Resources
Fund/Department No. : 116 / 80

		<u>FY2004 Actual</u>	<u>FY2005 Budget</u>	<u>FY2005 Estimate</u>	<u>FY2006 Budget</u>
Expenditure Summary	Personnel Services	243,159	222,031	218,750	240,511
	Supplies	389	2,000	1,562	2,000
	Other Services and Charges	5,312,417	9,191,129	8,985,430	8,383,200
	Non-Capital Equipment	0	5,550	4,000	1,125
	Total M & O Expenditures	5,555,965	9,420,710	9,209,742	8,626,836
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	5,555,965	9,420,710	9,209,742	8,626,836	

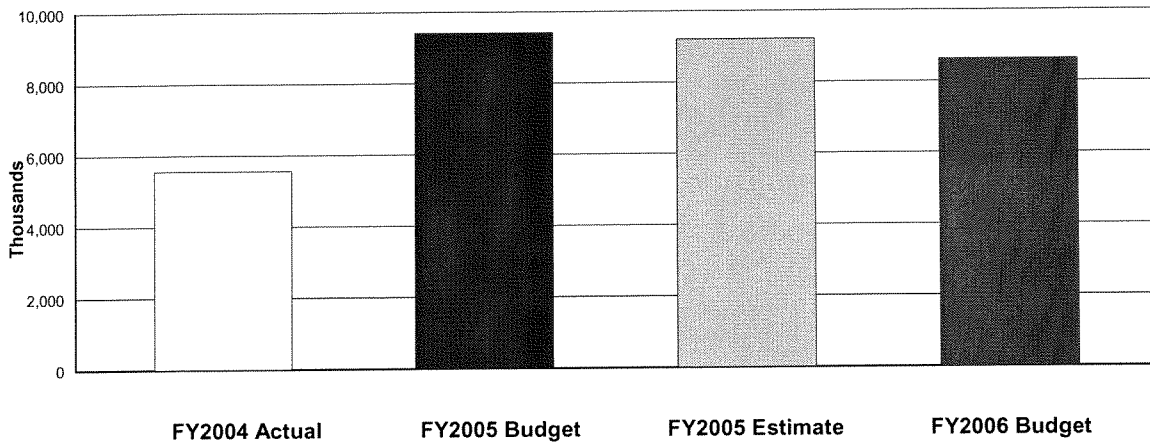
Revenue Summary	5,555,965	9,420,710	9,209,742	8,626,836
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Staffing Summary	Full-Time Equivalents - Civilian	5.0	5.0	4.9	5.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	5.0	5.0	4.9	5.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0

Budget Highlights

- o Temporary personnel utilization to the City continues to be managed through contract allocations, budget process, vendor management, and department authorization.
- o Implementation of the Temporary Employee Services Program (TESP) web based system will further promote administration efficiency by reducing paper usage, improving service delivery and record keeping.

**Central Services Revolving Fund
 Human Resources
 Expenditure Summary**



FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Central Services Revolving Fund
Department Name : Human Resources
Fund/Department No. : 116 / 80

Program Description	Program Objectives
<p>Temporary Services 1850</p> <p>Provide temporary employees to all departments as needed. Administer substance testing for all departments.</p>	<p>Provide temporary employees to departments through approved contracts. Charge-back substance test costs to appropriate departments.</p>

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Central Services Revolving Fund									
Department Name : Human Resources									
Fund/Department No. : 116 / 80									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Pymt. vouchers procd		314			640			1,250	
Inter-gov't vouchers procd		3,886			10,500			20,600	
Invoices processed		8,198			17,000			20,600	
Avg. number of temporaries		389			425			400	
Substance tests conducted		8,263			9,000			9,000	
		5.0	5,555,965		4.9	9,209,742		5.0	8,626,836
Total		<u>5.0</u>	<u>5,555,965</u>		<u>4.9</u>	<u>9,209,742</u>		<u>5.0</u>	<u>8,626,836</u>

FISCAL YEAR 2006 BUDGET

Fund Name : : Central Services Revolving Fund
 Department Name : : Human Resources
 Fund / Department No. : 116 / 80

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
1	ADMINISTRATIVE ASSISTANT	3022	17
1	ADMINISTRATIVE SUPERVISOR	3035	22
3	SENIOR ACCOUNT CLERK	3412	13
<hr/> 5.0	Total Positions		
0.0	Less adjustment for Vacancies and Part-Time Employees		
<hr/> 5.0	Full-Time Equivalents		

FISCAL YEAR 2006 BUDGET

Department Revenue Summary

Fund Name : Central Services Revolving Fund
Department Name : Human Resources
Fund/Department No. : 116 / 80

Source	Description	Program Org	Program Name	FY2005 Budget	FY2005 Estimate	FY2006 Budget
7382	Intfd Temporary Personnel	1850	Temporary Services	8,819,149	8,700,000	8,000,000
7383	Intfd Lab Services	1850	Temporary Services	360,000	222,680	360,000
7625	Other Service Charges	1850	Temporary Services	241,561	287,062	266,836
Total Human Resources				<u>9,420,710</u>	<u>9,209,742</u>	<u>8,626,836</u>

FISCAL YEAR 2006 BUDGET

Fund Name : Central Services Revolving Fund
Department Name : Human Resources
Fund/Department No. : 116 / 80

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
1100	Salary-Base Pay-Civilian	170,064	149,111	150,060	168,261
1113	Bilingual Pay-Civilian	823	0	0	0
1135	Pension-Civilian	24,756	24,454	24,234	27,595
1140	Social Security-Civilian	12,621	11,407	11,091	12,871
1145	Health/Life Ins Active Civilian	32,895	31,488	31,401	29,820
1405	Workers Compensation-Civilian	1,335	851	1,092	1,092
1420	Long Term Disability	665	693	872	872
1981	Compensation Contingency	0	4,027	0	0
Total Personnel Services		243,159	222,031	218,750	240,511
2325	Miscellaneous Office Supplies	389	2,000	1,562	2,000
Total Supplies		389	2,000	1,562	2,000
3107	Temporary Personnel Services	4,991,177	8,819,149	8,700,000	8,000,000
3305	Advertising Services	1,135	1,000	0	1,200
3335	Management Consulting Services	6,300	0	7,700	7,000
3402	Parking Space Rental	0	1,650	2,538	2,500
3404	Metro Commuter Passes	0	1,830	1,692	2,000
3615	Computer Eq/Software Maint Svc	0	7,000	10,000	10,000
3895	Misc Other Services & Charges	313,663	360,000	263,000	360,000
3900	Education & Training	142	500	500	500
Total Other Services and Charges		5,312,417	9,191,129	8,985,430	8,383,200
4820	Non-Capital Computer Equipment	0	5,550	4,000	1,125
Total Non-Capital Equipment		0	5,550	4,000	1,125
Grand Total Expenditures		5,555,965	9,420,710	9,209,742	8,626,836