#### **Fund Summary**

Fund Name : Health Benefits
Department Name : Human Resources

Fund/Department No. : 888 / 80

	FY2006 BUDGET	FY2006 ESTIMATE	FY2007 BUDGET
Beginning Fund Balance	1,276,630	1,276,630	1,511,946
Current Revenues	248,956,713	231,964,089	252,060,950
Total Available Resources	250,233,343	233,240,719	253,572,896
Maintenance and Operations	233,076,713	231,728,773	249,330,071
Total Expenditures Planned Ending Fund Balance	233,076,713 17,156,630	231,728,773 1,511,946	249,330,071 4,242,825
Total Budget	250,233,343	233,240,719	253,572,896

The above summarizes the FY2006 Budget, the FY2006 Estimate, and the FY2007 Budget for the Health Benefits Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

Implemented in 1994, the health benefits delivery system continues to employ aggressive managed care features. The City's current health benefits model is a combination of Health Maintenance Organization (HMO) and a Preferred Provider Organization (PPO) Program. These plans are supported by contributions from the City and subscribers. The Fund also includes two dental plans, a dental/health maintenance organizations (DHMO) and dental indemnity plan.

#### **Health Coverage**

The City has contracted with HMO Blue Texas (HMOBTX) to provide health benefits for employees and retirees since May 1994. Effective May 1, 2006, the City will award HMO Blue Texas a new three-year contract effective thru April 30, 2009 with two one-year options. HMOBTX provides a fully insured HMO Plan and administers the City's self-insured PPO program. Approximately 94% of the City's employees are enrolled in the HMO plan. Plan costs years are capped and prescribed by a formula. Contributions are established at a 77%/23% aggregate ratio with the City contributing 77% of the cost. Effective May 1, 2005, the City provided two new Medicare Advantage Plans to Medicare eligible retirees with economical cost effective medical coverage.

#### **Dental Insurance**

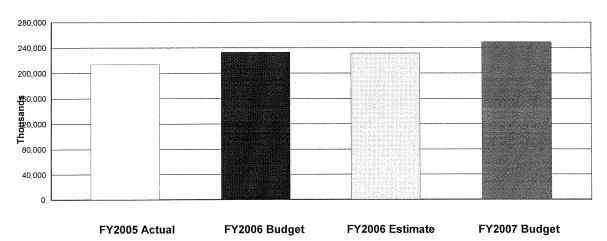
Effective May 1, 2006, the City will award National Pacific Dental and United Health Care Insurance Company, Inc. to provide dental benfits for employees and retirees. Participants pay the full cost for the coverage. The City retained the current plan model: a managed care (DHMO) plan and an indemnity plan with an underlying network of dentists with discounted fees. There is no cost to the City for the dental program. Plan participants pay the full premium. FY2007 DHMO rates will decrease approximately 10% while indemnity rates will decrease 5%.

#### Life Insurance

Effective October 1, 2003, the City awarded a three-year contract with two one-year renewal options to Standard Insurance Company. Standard offered the most competitive proposal to improve benefits and reduced the basic life insurance premium rate by 33%. Under such contract, the Basic Coverage is one times salary of the employee and the rates are guaranteed for three years. Premiums for Basic Coverage are paid for by the city, with employees funding Voluntary Coverage.

Fund Name Department Name Fund/Department No.	: Health Benefits : Human Resources : 888 / 80	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget					
	Personnel Services	2,116,504	2,308,761	2,182,217	2,582,071					
	Supplies	66,417	80,200	59,760	82,200					
	Other Services and Charges	211,795,173	230,619,702	229,483,396	246,596,400					
	Equipment	0	61,000	0	49,000					
	Non-Capital Equipment	10,782	7,050	3,400	20,400					
Expenditure Summary	Total M & O Expenditures	213,988,876	233,076,713	231,728,773	249,330,071					
	Debt Service & Other Uses	0	0	0	0					
	Total Expenditures —	213,988,876	233,076,713	231,728,773	249,330,071					
Revenue Summary	and the second s	214,060,798	248,956,713	231,964,089	252,060,950					
Ctoffing Cummons	Full-Time Equivalents - Civilian	37.0	39.8	38.0	42.4					
Staffing Summary	Full-Time Equivalents - Classifie	d 0.0	0.0	0.0	0.0					
•	Total	37.0	39.8	38.0	42.4					
	Full-Time Equivalents-Overtime	0.1	0.3	0.0	0.2					
Budget Highlights	o Continue to explore options to mitigate cost to City and Subscribers.  o Establish a 77/23% aggregate contribution ratio, City/Subscribers.  o Promote Medicare Advantage Plans to retirees.									

# Health Benefits Human Resources Expenditure Summary



**Fund Name** 

: Health Benefits Department Name : Human Resources Fund/Department No. : 888 / 80

Program Description		Program Objectives
Health Benefits	1600	
HMO Blue Texas	1225	
Health Maintenance Organization (HMO) which provide employees with a managed healthcare plan.	es	Provide active employees with medical coverage to promote a healthy workforce.
Health Benefits	1600	
Texan Plus (SelectCare of Texas)	1250	
Medicare Advantage Plans HMO -Type Medicare Repla Plans which provide retirees with alternative managed healthcare plans.	acement	Provide retirees with economical medical options to help then better manage health care costs.
Health Benefits	1600	
Texas HealthSprings	1260	Provide retirees with economical medical options to help then
Medicare Advantage Plans HMO -Type Medicare Repla Plans which provide retirees with alternative managed nealthcare plans.	icement	better manage health care costs.
Health Benefits Retiree Plan A	1600	
Self-insured plan which provides a schedule of fees for	1312	Provide retirees with medical coverage to prevent economic
medical coverage to retirees.		hardship.
Health Benefits	1600	
Active Employee POS/PPO Preferred Provider Organization (PPO) plan offered to p	1314	Provide active employees with medical coverage to promote a
comprehensive medical coverage to active employees.	NOVIGE	healthy workforce.
Health Benefits	1600	
Retiree POS/PPO	1315	Dravida ratiraga with madical cavarage to provent a service.
Preferred Provider Organization (PPO) plan offered to promprehensive medical coverage to retirees.	orovide	Provide retirees with medical coverage to prevent economic hardship.

# **Department Program Summary**

**Fund Name** 

: Health Benefits

Department Name

: Human Resources

Program Performance Measures			t Program			t Program	FY2 Program Activities		
Employee only Employee + 1 Employee + 2 or more Retirees	39	964 955 966 912		38	38 310 347 357		6138 3810 8947 7197		
		0.0	187,767,387		0.0 2	202,834,237		0.0	216,754,4
Retiree only Retiree + 1 Retiree + 2 or more		38 33 4		\$	888 60 3		281 168 2		
		0.0	70,740		0.0	486,810		0.0	168,2
Retiree only Retiree + 1 Retiree + 2 or more		75 80 2		1	263 12 1		262 113 1		
			26,520		0.0	280,200		0.0	294,6
Retiree only Retiree + 1 Retiree + 2 or more		18 2 1			17 2 1		15 2 0	!	
		0.0	10,954		0.0	11,561		0.0	8,
Employee only Employee + 1 Employee + 2 or more	1	41 26 48		1	352  40  38		352 140 138	)	
		0.0	4,543,460		0.0	5,374,717		0.0	7,191,
Retiree only Retiree + 1 Retiree + 2 or more	2	34 12 14			149 221 13		464 229 13	)	
		0.0	5,715,516		0.0	5,614,491		0.0	6,746,

Fund Name : Health Benefits
Department Name : Human Resources

Program Description	Program Objectives				
Health Benefits 1600					
Out of Area Plan/PPO  Preferred Provider Organization plan offered to provide coverage for active employees and retirees who live outside the healthcare provider's service area (OOA/PPO).	Provide active employees and retirees with medical coverage to promote a healthy workforce.				
Health Benefits 1600 Dental HMO 1321					
Dental Health Maintenance Organization (DHMO) which provides employees with a managed dental plan. Plan is supported entirely by participants' premiums.	Provide employees with dental coverage to promote a healthy workforce.				
Health Benefits 1600 Dental Indemnity 1322					
nsured dental plan offered to provide comprehensive dental coverage to all employee/retiree groups. Plan is supported entirely by participants' premiums.	Provide employees with dental coverage to promote a healthy workforce.				
Health Benefits 1600					
Dependent Care Reimbursement Plan 1325 Employees can reimburse themselves with tax-free money for dependent care expenses.	Provide employees with option to save money by contributing pretax money to an account. Reimburse employees for eligible dependent care expenses.				
Health Benefits 1600					
Health Flexible Spending Account 1327 Employees use pre-tax dollars to pay for qualified health-care expenses.	Provide employees with the voluntary benefit that allows them to use pre-tax dollars to pay for qualified health-care expenses Educate employees on how to maximize their participation in the plan. Employee participation also results in cost-savings for the city.				
Health Benefits 1600					
Employee Basic Life This insured plan provides one times salary of life insurance to employees and up to \$2,000 dependent coverage at no expense to the employee.	Provide active employees life insurance coverage.				

# **Department Program Summary**

**Fund Name** 

: Health Benefits

**Department Name** 

: Human Resources

Program Performance Measures				FY20 Program Activities			FY2 Program Activities		
Employee only Employee + 1 Employee + 2 or more Retirees									
		0.0	27,734		0.0	0		0.0	
Employee only Employee + 1 Employee + 2 or more Retirees	25	136 521 512 042		25	375 360 335 240		4529 2570 4649 2339	) 5	
		0.0	2,950,761		0.0	3,197,384	· · · · · · · · · · · · · · · · · · ·	0.0	2,964,4
Employee only Employee + 1 Employee + 2 or more Retirees	11 22	718 181 297 913		11	725 75 190 170		1699 1159 2279 2179	5 5	
		0.0	4,860,096		0.0	4,875,581		0.0	4,698,8
Employees participating		34			40		4	0	
		0.0	139,428		0.0	160,000		0.0	160,0
Employees participating		0		20	000		200	0	
			0		0.0	165,000		0.0	1,000,
Active employees covered	201	105		205	500		2050	0	
		0.0	1,038,146		0.0	1,189,565		0.0	1,243,

Fund Name

: Health Benefits

Program Description	Program Objectives				
Health Benefits	1600				
Active Employee Vol Life	1421				
This insured plan offers additional life insurance which is provided by a commercial carrier and is supported entire employees' premiums.	ly by	Provide active employees an option for additional life insurance coverage.			
Health Benefits	1600				
Retiree Vol Life \$2,000	1422				
This plan provides retirees with \$2,000 in life insurance. cost is supported entirely by retirees' premiums.	The	Provide retiree life insurance coverage to prevent economic hardship.			
Health Benefits Retiree Vol Life \$5,000	1600 1423				
This plan provides retirees with \$5,000 in basic life insura coverage. The plan is supported entirely by retirees' premiums.	ance	Provide retiree life insurance coverage to prevent economic hardship.			
Health Benefits Benefits Administration	1600 1700				
Administer and analyze City sponsored benefits for employees, retirees, and their dependents.	1700	Maintain health benefits delivery plan, monitor contract compliance, analyze the fund's financial status, and educate employee on how to be informed consumers of their City-sponsored health and welfare plans.			
Health Benefits	1600				
Employee Assistance Program	1750				
Offer confidential assessment, referral and short-term counseling to employees with personal concerns that ma adversely affect work performance. Serve as a leader in compliance with the Drug Free Workplace Act. Provide consultation and education to supervisors/managers	ay	Promote a productive workforce by reducing employee problems of a personal nature; train supervisors to recognize problem employees and refer to the EAP; and support a drug and violence free work place.			
Health Benefits	1600				
Communications	1760	Educate employees about providing excellent customer			
Communicate to employees their role in the organization following the Mayor's guiding principles, and the importal excellent customer service. Improve employee morale, for teamwork, recognize employee achievements, inform cit about City services.	nce of foster	service; educate employees/retirees about health issues and using their benefits wisely. Organize employee recognition programs. Promote a positive image of the City and its employees to the public.			

# Department Program Summary

**Fund Name** 

: Health Benefits

Department Name

: Human Resources

Program Performance Measures	I			FY20 Program Activities			FY2 Program Activities		
Employee Spouse Children	40	657 064 709		40	710 930 925		9850 4250 4850	)	
		0.0	4,148,942		0.0	4,324,656		0.0	4,470,30
Retirees covered									
		0.0	0		0.0	0		0.0	
Retirees covered	81	20		84	15		8560	)	
		0.0	38,495		0.0	45,441		0.0	46,2
Employee Education meeting Process COBRA letters Process enrollment changes Handle employee inquires	11	617 62 692 41		14	00 00 00 00		700 2000 7000 70000	) )	
		21.0	1,293,861		22.0	1,791,485		22.4	1,788,3
Supervisory training Assess & Refer employees		98 329		1	00		22: 82:		
Employees oriented/ Seminar attendance	41	04		17	00		200	0	
		4.0	265,296		4.0	278,973		4.0	371,6
Extra Milers newsletters Combined Mun. Campaign Public Service Recognition Benefits Publication City Savvy		3 1 1 15 4			4 1 1 15 4		1	4 1 1 5 4	
		4.0	391,555		4.0	356,816		6.0	525,7

Fund Name

Health Renefits

Fund Name : Health Benefits Department Name : Human Resources Fund/Department No. : 888 / 80	
Program Description	Program Objectives
Health Benefits 1600 Benefits Planning & Development 1770 Design, analyze, and monitor City sponsored employee Health	Design plans that address strategic goals; analyze data to
and Welfare benefits plans. Conduct annual health benefits satisfaction surveys. Conduct annual health fair.	predict trends; monitor vendor service to determine quality of care. Monitor quality and service of vendors and adherence to performance standards.
Health Benefits 1600 Benefits Financial Division 1780	
Benefits Financial Division 1780 Assist in the design, maintenance, and interpretation of management reports on operational and financial matters; prepare the budget, and monitor the various benefits plans' financial impacts.	Post, analyze, monitor, prepare and review financial documents associated with health benefits, and long term disability.

# **Department Program Summary**

**Fund Name** 

: Health Benefits

Department Name

: Human Resources

Program Performance Measures	2005 Act Budget FTEs	Program	FY20 Program Activities		Program			dget Program Costs \$
Meet with vendor Conduct annual surveys Annual Health Fair Meet with Dental vendor	12 1 1 4			12 1 1 4			2 1 1 4	
	2.0	125,435		2.0	140,427		3.0	201,88
Prepare Monthly Financial Prepare Budget	12 1			12 1		1	2 1	
	6.0	574,550		6.0	601,429		7.0	694,9
Total	37.0 2	13,988,876		38.0 23	31,728,773		42.4	249,330,0
			·					

Fund Name:

: Health Benefits : Human Resources

Fund / Department No.: 888 / 80

Department Name :

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
1	ACCOUNTANT ASSOCIATE	3420	14
1	ACCOUNTING SERVICES SUPERVISOR	3427	17
1	ADMINISTRATION MANAGER	3029	26
2	ADMINISTRATIVE AIDE	3011	10
1	ADMINISTRATIVE ASSISTANT	3022	17
2	ADMINISTRATIVE COORDINATOR	3026	24
2	ADMINISTRATIVE SPECIALIST	3025	20
2	ASSISTANT DIRECTOR-HUMAN RESOURCES(EXE LEV)	4029	32
1	COMMUNICATIONS SPECIALIST	8711	15
1	COMMUNICATIONS SPECIALIST SUPERVISOR	8716	23
1	CUSTOMER SERVICE REPRESENTATIVE I	8862	13
2	CUSTOMER SERVICE REPRESENTATIVE II	8863	15
1	DIVISION MANAGER	3030	29
1	EAP MANAGER	4115	26
1	EXECUTIVE OFFICE ASSISTANT	4922	15
2	FINANCIAL ANALYST III	3563	21
1	FINANCIAL ANALYST IV	3564	25
8	HUMAN RESOURCES ASSISTANT	4014	13
2	HUMAN RESOURCES SUPERVISOR	4027	24
1	RECEPTIONIST	4821	7
2	SENIOR CLERK	4813	8
2	SENIOR COMMUNICATIONS SPECIALIST	8712	20
2	SENIOR COUNSELOR	4113	22
1	SENIOR HUMAN RESOURCES SPECIALIST	4023	21
1	SENIOR OFFICE ASSISTANT	4921	12
1	SENIOR STAFF ANALYST	3042	28
1	STAFF ANALYST	3041	26
44.0	Total Positions		
1.6	Less adjustment for Vacancies and Part-Time Employees		
42.4	Full-Time Equivalents		

### **Department Revenue Summary**

**Fund Name** : Health Benefits Department Name : Human Resources Fund/Department No. : 888 / 80

Source	e Description	Program Org	Program Name	FY2006 Budget	FY2006 Estimate	FY2007 Budget
7350	Other Intfd Services	1225	HMO Blue Texas	0	(4,500,000)	0
8700	Active Empl-City Share Health	1225	HMO Blue Texas	118,612,695	116,157,005	121,110,657
8706	Retirees B-City Share Health	1225	HMO Blue Texas	57,427,436	50,842,950	54,291,718
8710	Active Empl Cont-Health Plan	1225	HMO Blue Texas	25,471,005	24,737,592	26,722,679
8725	Retirees A Pension Contrib	1225	HMO Blue Texas	20,808,102	17,985,111	20,313,570
8706	Retirees B-City Share Health	1250	Texan Plus (SelectCare of Texas)	443,067	316,862	103,015
8725	Retirees A Pension Contrib	1250	Texan Plus (SelectCare of Texas)	147,723	169,948	65,195
8706	Retirees B-City Share Health	1260	Texas HealthSprings	0	186,450	186,600
8725	Retirees A Pension Contrib	1260	Texas HealthSprings	0	93,750	108,000
8706	Retirees B-City Share Health	1312	Retiree Plan A	4,145	3,925	1,827
8725	Retirees A Pension Contrib	1312	Retiree Plan A	8,606	8,127	6,561
8700	Active Empl-City Share Health	1314	Active Employee POS/PPO	2,167,238	2,240,747	3,226,471
8710	Active Empl Cont-Health Plan	1314	Active Employee POS/PPO	2,003,183	2,075,126	2,624,442
8706	Retirees B-City Share Health	1315	Retiree POS/PPO	3,488,374	3,013,437	4,187,988
8725	Retirees A Pension Contrib	1315	Retiree POS/PPO	3,767,722	3,278,168	4,078,578
8710	Active Empl Cont-Health Plan	1321	Dental HMO	2,822,117	2,727,258	2,517,248
8725	Retirees A Pension Contrib	1321	Dental HMO	489,348	470,126	447,185
8710	Active Empl Cont-Health Plan	1322	Dental Indemnity	3,939,026	3,652,490	3,461,671
8725	Retirees A Pension Contrib	1322	Dental Indemnity	1,232,061	1,223,091	1,237,173
8711	Active Employee Depend Care	1325	Dependent Care Reimbursement	160,000	160,000	160,000
8713	Active Empl HIt Flex Account	1327	Health Flexible Spending Account	0	165,000	1,000,000
8700	Active Empl-City Share Health	1411	Employee Basic Life	1,190,549	1,189,565	1,243,843
8710	Active Empl Cont-Health Plan	1421	Active Employee Vol Life	4,329,982	4,324,656	4,470,305
8725	Retirees A Pension Contrib	1423	Retiree Vol Life \$5,000	44,334	45,441	46,224
8300	Interest On Pooled Investments	1700	Benefits Administration	350,000	390,000	400,000
8830	Prior Year Expend Recovery	1700	Benefits Administration	50,000	1,007,264	50,000
	Total Human Resources		_	248,956,713	231,964,089	252,060,950

Fund Name : Health Benefits
Department Name : Human Resources

ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
1100	Salary-Base Pay-Civilian	1,511,891	1,664,624	1,593,940	1,799,587
1105	Salary-Part Time-Civilian	0	0	0	10,400
1113	Bilingual Pay-Civilian	4,887	5,400	5,400	6,300
1120	Overtime-Civilian	3,192	10,006	0	9,988
1130	Termination Pay-Civilian	32,825	9,300	1,265	O
1135	Pension-Civilian	254,010	272,998	260,255	295,136
1140	Social Security-Civilian	114,463	127,140	119,130	138,023
1145	Health/Life Ins Active Civilian	172,993	185,430	161,782	242,701
1146	Health/Life Ins Retiree Civilian	9,554	17,252	19,122	14,414
1405	Workers Compensation-Civilian	5,507	8,481	7,872	10,633
1415	Unemployment Claims	3,672	1,365	7,205	1,575
1420	Long Term Disability	3,510	6,765	6,246	7,639
1981	Compensation Contingency	0	0	0	45,675
Total Personnel Services		2,116,504	2,308,761	2,182,217	2,582,071
2300	Audio-Visual Supplies	299	1,000	500	1,000
2305	Computer Supplies	1,501	13,500	7,800	13,500
2306	Paper & Printing Supplies	3,018	5,500	3,550	5,500
2315	Publications & Printed Materials	594	1,900	900	1,900
2323	Postage	39,495	35,800	30,400	35,800
2325	Miscellaneous Office Supplies	19,213	20,000	14,000	22,000
2738	Miscellaneous Parts & Supplies	2,297	2,500	2,610	2,500
Total Supplies		66,417	80,200	59,760	82,200
3107	Temporary Personnel Services	17,808	10,000	28,685	10,000
3205	Insurance Fees	1,038,146	1,190,549	1,189,565	1,244,60
3206	Insurance Administration Fees	476,273	604,140	565,712	471,85
3250	Employee Medical Claims	11,958,865	10,780,200	12,960,111	14,334,31
3251	Retiree Medical Claims	5,323,622	3,820,048	5,144,591	6,258,01
3255	Retiree "A" Medical Claims	4,448	4,459	4,069	3,17
3265	Employee Premiums	142,687,712	162,599,797	155,866,618	166,573,74
3267	Stop Loss Premiums	345,313	426,683	399,251	542,52
3270	Retiree Premiums	49,503,800	50,200,658	52,429,726	56,320,06
3305	Advertising Services	6,205	12,500	9,500	9,50
3323	Information Resource Services	0,203	4,000	0	10,00
3330	Legal Services	0	29,000	25,000	25,00
3335	Management Consulting Services	149,833	615,000	550,000	400,00
3345	Miscellaneous Support Services	9,141	20,500	11,550	15,00
3400	Real Estate Lease/Office Rental		93,468	93,468	129,46
3400	Parking Space Rental	93,468	10,400	16,900	17,40
3402 3404	Metro Commuter Passes	16,560 7,551	8,000	8,000	8,31
	Office Equipment Rental		8,000	5,000	8,00
3409 3510	Telephone	2,538	14,100	16,150	19,30
	Communication Lines	16,301	3,500	1,500	3,50
3515	Computer Eq/Software Maint Svc	1,344		1,600	7,60
3615 3630	•	1,603	7,600 2,500	1,000	2,50 2,50
3620	Enterprise Applications	563	2,500		
3625	Office Equipment Services	0	1,000	200	1,00
3765	IntFd Photocopy Services	409	1,000	500	1,00

**Fund Name Department Name**  : Health Benefits : Human Resources

ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
3794	Print Shop Services	10,048	13,500	29,100	18,500
3805	Printing & Reproduction Srvcs	98,582	98,200	96,200	116,200
3895	Misc Other Services & Charges	10,494	9,000	9,450	12,000
3900	Education & Training	5,777	18,500	7,200	19,500
3905	Membership & Professional Fees	3,964	6,900	7,250	7,600
3910	Travel-Training Related	1,523	3,000	2,700	3,000
3950	Travel-Non-training Related	3,282	3,500	2,800	3,700
Total Other Services and Charges		211,795,173	230,619,702	229,483,396	246,596,400
4440	Telephone & Telegraph Equip	0	0	0	9,000
4455	Other Communications Equipment	0	61,000	0	0
4467	Furniture & Fixtures	0	0	0	40,000
Total Equipment		0	61,000	0	49,000
4820	Non-Capital Computer Equipment	10,782	7,050	3,400	20,400
Total Non-Capital Equipment		10,782	7,050	3,400	20,400
Grand Total Expenditures		213,988,876	233,076,713	231,728,773	249,330,071