

FISCAL YEAR 2009 BUDGET

Fund Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

	<u>FY2008 Current Budget</u>	<u>FY2008 Estimate</u>	<u>FY2009 Budget</u>
Beginning Fund Balance	21,161	21,161	21,161
Current Revenues	4,069,145	3,561,200	3,750,130
Total Available Resources	<u>4,090,306</u>	<u>3,582,361</u>	<u>3,771,291</u>
Maintenance and Operations	4,069,145	3,561,200	3,750,130
Total Expenditures	<u>4,069,145</u>	<u>3,561,200</u>	<u>3,750,130</u>
Planned Ending Fund Balance	21,161	21,161	21,161
Total Budget	<u>4,090,306</u>	<u>3,582,361</u>	<u>3,771,291</u>

The In-House Renovation Fund, formerly known as the Fire Reconstruction Fund, was established in March 1993 to fund renovations and reconstruction of fire stations and facilities. The program, Fire Stations-to-Standard, includes facilities that are completely renovated to a standard that provides an adequate working and living environment for Fire Fighters, as well as support staff. Costs will be collected in Fund 1003 and billed to bond funds for those projects that result in permanent improvements to facilities (i.e. fire stations and facilities must have an extended and useful life of more than twelve years to qualify).

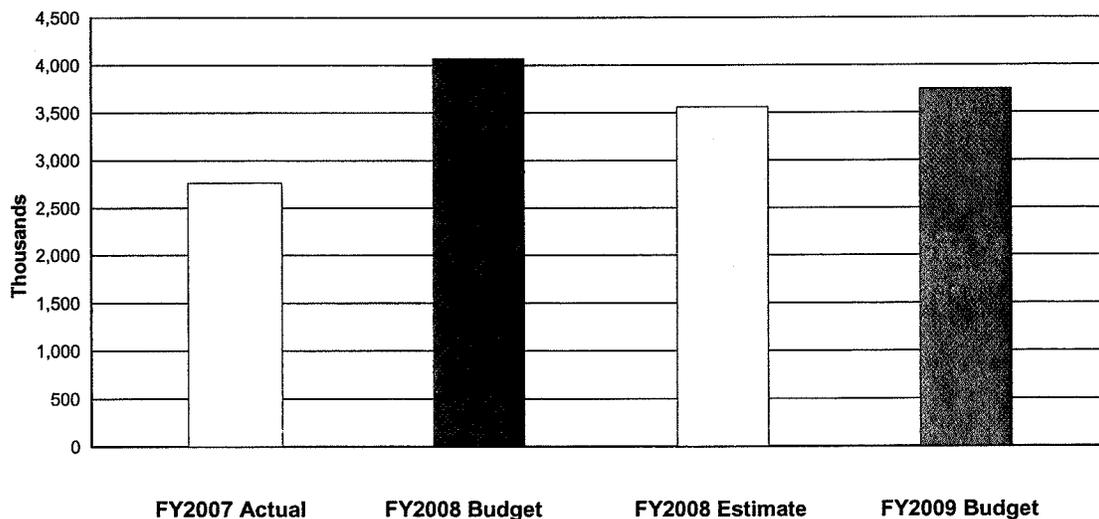
The FY2009 Budget includes funding to renovate and/or reconstruct fire stations and facilities, manage construction of various HFD CIP projects and perform detailed energy audits on 273 city owned facilities.

The long-term goal is to bring all fire stations and city facilities up to energy efficiency standards.

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary					
Fund Name		: In-House Renovation			
Business Area Name		: General Services			
Fund No./Bus. Area No.		: 1003 / 2500			
		FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
Expenditures	Personnel Services	1,531,991	1,600,799	1,518,001	1,836,784
	Supplies	505,687	401,781	403,781	327,581
	Other Services and Charges	726,255	2,066,565	1,639,418	1,585,765
	Total M & O Expenditures	<u>2,763,933</u>	<u>4,069,145</u>	<u>3,561,200</u>	<u>3,750,130</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	2,763,933	4,069,145	3,561,200	3,750,130
Revenues		2,763,933	4,069,145	3,561,200	3,750,130
Staffing	Full-Time Equivalents - Civilian	28.0	25.7	25.7	30.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>28.0</u>	<u>25.7</u>	<u>25.7</u>	<u>30.0</u>
	Full-Time Equivalents-Overtime	0.3	0.0	0.0	0.3
Budget Highlights	The following highlights will be a part of the FY2009 goals:				
	<ul style="list-style-type: none"> o Renovate and/or reconstruct various fire stations and facilities. o Manage construction of various HFD CIP projects. o Energy audits of 273 city owned facilities. 				

**In-House Renovation
General Services
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Cost Center Description	Cost Center Objectives
<p>GSD - Design&Constr 2500030001 Promote and market the Weatherization Assistance Program, known as (REEP) Residential Energy Efficiency Program.</p>	<p>Promotions and marketing for the Residential Energy Efficiency Program (REEP). Plus detailed energy audits on 273 city owned facilities.</p>
<p>GSD - Inhouse Renovation 2500050001 Renovate fire stations and other facilities to a standard that provides an adequate working and living environment for Firefighters and support staff. All costs will be charged to bond funds.</p>	

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Performance Measures	FY2007 Actual			FY2008 Estimate			FY2009 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
N/A	N/A			N/A			N/A		
	0.0		0	0.0		1,021,200	0.0		1,025,000
Square Footage Renovated	23,000			23,000			23,000		
	28.0		2,763,933	25.7		2,540,000	30.0		2,725,130
Total	<u>28.0</u>		<u>2,763,933</u>	<u>25.7</u>		<u>3,561,200</u>	<u>30.0</u>		<u>3,750,130</u>

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Fund Name : In-House Renovation
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JOB DESCRIPTION	PAY GRADE	FY2008 Current Budget FTE	FY2009 Budget FTE	Change
CARPENTER LEADER	19	3.0	3.0	
CHIEF STATIONARY ENGINEER	19	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	1.0	1.0	
ELECTRICAL SUPERVISOR	24	1.0	1.0	
ELECTRICIAN	18	2.0	3.0	1.0
MAINTENANCE MECHANIC II	12	0.0	0.0	
MAINTENANCE MECHANIC III	14	15.8	16.0	0.2
MAINTENANCE SUPERVISOR	16	2.0	3.0	1.0
PLUMBER LEADER	18	1.0	1.0	
SERVICE CLERK		0.0	0.0	
SUPERINTENDENT	24	1.0	1.0	
Total FTEs		27.8	30.0	2.2
Less adjustment for Civilian Vacancy Factor		2.1	0.0	(2.1)
Full-Time Equivalents		25.7	30.0	4.3

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Commit Item	Description	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
2500030001	GSD - Design&Constr			
452020	Recoveries & Refunds	1,500,000	1,021,200	1,025,000
2500050001	GSD - Inhouse Renovation			
425100	Indirect Cost Recovery-Other	0	0	98,311
452020	Recoveries & Refunds	2,569,145	2,540,000	2,626,819
Total	GSD - Inhouse Renovation	<u>2,569,145</u>	<u>2,540,000</u>	<u>2,725,130</u>
Total	General Services	<u><u>4,069,145</u></u>	<u><u>3,561,200</u></u>	<u><u>3,750,130</u></u>

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
500010	Salary Base Pay - Civilian	1,009,674	1,023,570	997,389	1,191,450
500060	Overtime - Civilian	14,854	1,000	1,000	15,000
500110	Bilingual Pay - Civilian	2,705	2,711	1,967	1,807
501070	Pension - Civilian	166,806	173,066	150,799	176,930
501120	Termination Pay - Civilian	1,509	1,284	1,283	0
502010	FICA - Civilian	75,919	90,664	68,047	92,436
503010	Health Ins-Act Civilian	173,366	188,541	172,177	193,302
503015	Basic Life Insurance - Active Civilian	348	0	1,338	1,649
503050	Health/Life Insurance - Retiree Civilian	11,106	16,892	21,837	0
503060	Long Term Disability-Civilian	4,329	4,204	3,871	2,550
503090	Workers Compensation-Civilian-Admin	71,375	6,938	6,364	6,540
503100	Workers Compensation-Civilian-Clm	0	90,900	90,900	137,700
504020	Compensation Contingency	0	0	0	16,370
504030	Unemployment Claims	0	1,029	1,029	1,050
Total	Personnel Services	1,531,991	1,600,799	1,518,001	1,836,784
511020	Construction Materials	33,380	33,380	33,380	33,380
511025	Electrical Hardware & Parts	12,125	5,114	5,114	5,114
511030	Mechanical Hardware & Parts	5,592	5,578	5,578	5,578
511035	Meters Hydrants & Plumbing Supplies	(334)	4,237	4,237	4,237
511050	Paper & Printing Supplies	250	0	0	0
511060	Postage	0	4,200	6,200	10,000
511070	Miscellaneous Office Supplies	3,163	3,811	3,811	3,811
511110	Fuel	15,158	15,000	15,000	15,000
511115	Vehicle Repair & Maintenance Supplies	99	0	0	0
511145	Small Tools & Minor Equipment	7,278	12,000	12,000	12,000
511150	Miscellaneous Parts & Supplies	428,976	318,461	318,461	238,461
Total	Supplies	505,687	401,781	403,781	327,581
520101	Janitorial Services	0	5,000	5,000	5,000
520105	Accounting & Auditing Services	0	1,000,000	1,000,000	1,000,000
520106	Architectural Services	30,420	0	33,000	33,000
520109	Medical Dental & Laboratory Services	300	100	100	100
520114	Miscellaneous Support Services	205	0	0	0
520118	Refuse Disposal	(5,082)	6,000	6,000	6,000
520123	Vehicle & Motor Equipment Services	31,641	25,000	25,000	25,000
520124	Other Equipment Services	0	500	500	500
520126	Construction Site Work Services	0	42,000	0	0
520127	Structural Construction Work Services	32,500	1,000	1,000	1,000
520128	Other Construction Work Services	0	500	500	500
520520	Printing & Reproduction Services	13	8,563	15,500	15,500
520710	State/Federal Inspection Fees	309	500	500	500
520765	Membership & Professional Fees	1,650	2,000	2,000	2,000
520805	Education & Training	190	100	100	100
521405	Building Maintenance Services	626,865	480,065	542,718	489,065
521415	Land and Grounds Maintenance	(2,591)	3,800	3,800	3,800
521610	Voice Services	183	100	100	100
521725	Other Rental	0	500	500	500
522305	Freight Charges	0	100	100	100
522430	Miscellaneous Other Services & Charges	9,652	490,737	3,000	3,000
Total	Other Services and Charges	726,255	2,066,565	1,639,418	1,585,765
Grand Total Expenditures		2,763,933	4,069,145	3,561,200	3,750,130