

FISCAL YEAR 2009 BUDGET

Fund Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

| | <u>FY2008 Current Budget</u> | <u>FY2008 Estimate</u> | <u>FY2009 Budget</u> |
|-----------------------------|----------------------------------|----------------------------|--------------------------|
| Beginning Fund Balance | 364,788 | 364,788 | 538,050 |
| Current Revenues | <u>2,056,066</u> | <u>1,861,422</u> | <u>2,621,564</u> |
| Total Available Resources | <u><u>2,420,854</u></u> | <u><u>2,226,210</u></u> | <u><u>3,159,614</u></u> |
| Maintenance and Operations | 860,802 | 781,099 | 1,259,508 |
| Contract With Non-Profit | <u>907,061</u> | <u>907,061</u> | <u>1,264,282</u> |
| Total Expenditures | 1,767,863 | 1,688,160 | 2,523,790 |
| Planned Ending Fund Balance | <u>652,991</u> | <u>538,050</u> | <u>635,824</u> |
| Total Budget | <u><u>2,420,854</u></u> | <u><u>2,226,210</u></u> | <u><u>3,159,614</u></u> |

The above summarizes the FY2008 Budget, the FY2008 Estimate and the FY2009 Budget for the Cable Television Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

The purpose of the HTV Houston Television (HTV) is to produce and cablecast informational programming, which describes services provided by both City departments and related community agencies, and to educate the public on utilizing those services.

HTV Houston Television, began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV includes a variety of informative, educational and feature programs. HTV produces both live and taped coverage programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Streaming of meetings such as City Council, Planning and the Parking Commission are also available to the public through our website: www.htvhouston.net.

HTV operations are supported through contributions received from the cable television companies located in the City. Fifty-percent of the contributions received are retained by HTV and the remaining fifty-percent is disbursed to the Public Access Channel.

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary

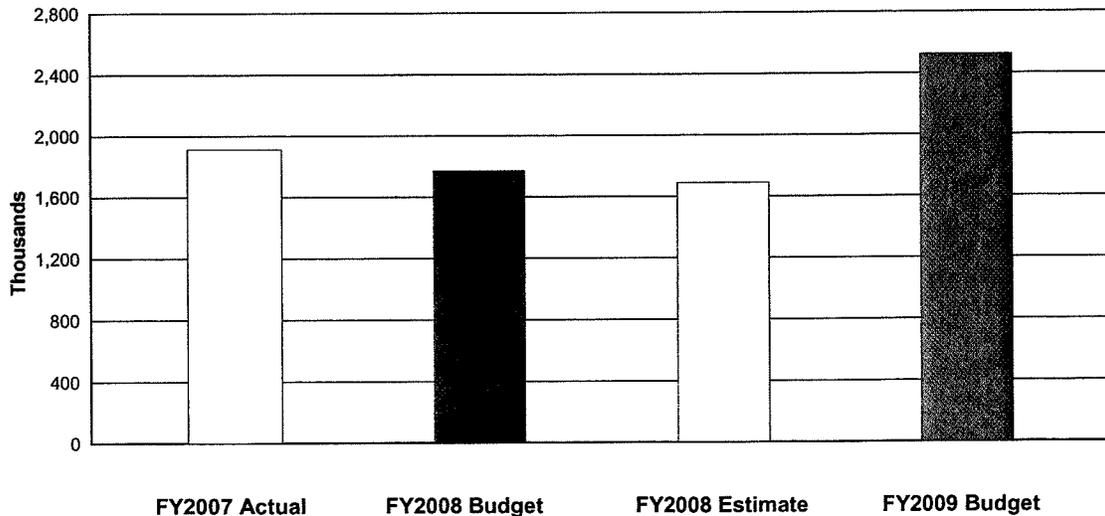
Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

| | | FY2007 Actual | FY2008 Current Budget | FY2008 Estimate | FY2009 Budget |
|--------------|------------------------------------|------------------|--------------------------|--------------------|------------------|
| Expenditures | Personnel Services | 542,713 | 558,150 | 476,026 | 669,806 |
| | Supplies | 22,785 | 51,700 | 43,470 | 32,800 |
| | Other Services and Charges | 1,266,857 | 1,154,513 | 1,165,164 | 1,670,374 |
| | Equipment | 0 | 0 | 0 | 101,927 |
| | Non-Capital Equipment | 81,621 | 3,500 | 3,500 | 48,883 |
| | Total M & O Expenditures | 1,913,976 | 1,767,863 | 1,688,160 | 2,523,790 |
| | Debt Service & Other Uses | 0 | 0 | 0 | 0 |
| | Total Expenditures | 1,913,976 | 1,767,863 | 1,688,160 | 2,523,790 |
| Revenues | | 1,595,835 | 2,056,066 | 1,861,422 | 2,621,564 |
| Staffing | Full-Time Equivalents - Civilian | 9.0 | 9.0 | 6.7 | 11.0 |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total | 9.0 | 9.0 | 6.7 | 11.0 |
| | Full-Time Equivalents-Overtime | 0.2 | 0.7 | 0.2 | 0.2 |

Budget Highlights

- o Rebranding of the Municipal Channel with new on-air look.
- o Providing live and on-demand Internet streaming capabilities.
- o Marketing Municipal Channel creating program sponsorships, grants and underwriting opportunities.

**Cable Television
Mayor's Office
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

| Cost Center Description | Cost Center Objectives |
|--|---|
| <p> MYR-Muni Cable T.V. 5000020001 Manage and operate the City's municipal channel. </p> | <p>To promote the channel by marketing our production services locally.</p> |

FISCAL YEAR 2009 BUDGET

| Business Area Cost Center Summary | | | | | | | | | |
|---|----------------------|-------------|------------------|------------------------|-------------|------------------|----------------------|-------------|------------------|
| Fund Name : Cable Television Business Area Name : Mayor's Office Fund No./Bus Area No. : 2401 / 5000 | | | | | | | | | |
| Performance Measures | FY2007 Actual | | | FY2008 Estimate | | | FY2009 Budget | | |
| | Activities | FTEs | Costs \$ | Activities | FTEs | Costs \$ | Activities | FTEs | Costs \$ |
| Productions | | 562 | | | 575 | | | 585 | |
| Programming Hours | | 1308 | | | 1325 | | | 1335 | |
| | | 9.0 | 1,913,976 | | 6.7 | 1,688,160 | | 11.0 | 2,523,790 |
| Total | | <u>9.0</u> | <u>1,913,976</u> | | <u>6.7</u> | <u>1,688,160</u> | | <u>11.0</u> | <u>2,523,790</u> |

FISCAL YEAR 2009 BUDGET

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

| JOB DESCRIPTION | PAY GRADE | FY2008 Current Budget FTE | FY2009 Budget FTE | Change |
|--|------------------|----------------------------------|--------------------------|---------------|
| ADMINISTRATIVE ASSISTANT | 17 | 0.0 | 1.0 | 1.0 |
| ADMINISTRATIVE SPECIALIST | 20 | 1.0 | 0.0 | (1.0) |
| CABLE ACCESS OPERATIONS SUPERVISOR | 22 | 1.0 | 1.0 | |
| CABLE ACCESS PROGRAM SUPERVISOR | 22 | 1.0 | 1.0 | |
| DIVISION MANAGER | 29 | 1.0 | 0.0 | (1.0) |
| DIVISION MANAGER (EXECUTIVE LEVEL) | 29 | 0.0 | 1.0 | 1.0 |
| MARKETING SPECIALIST | 25 | 0.0 | 1.0 | 1.0 |
| MASTER CONTROL OPERATOR | 14 | 1.0 | 2.0 | 1.0 |
| PRODUCTION SPECIALIST | 15 | 2.0 | 1.0 | (1.0) |
| SENIOR COMMUNICATIONS SPECIALIST | 20 | 0.0 | 1.0 | 1.0 |
| SENIOR COMMUNICATIONS TECHNICIAN | 19 | 2.0 | 2.0 | |
| Total FTEs | | 9.0 | 11.0 | 2.0 |
| Less adjustment for Civilian Vacancy Factor | | 0.0 | 0.0 | 0.0 |
| Full-Time Equivalents | | 9.0 | 11.0 | 2.0 |

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

| Commit Item | Description | FY2008 Current Budget | FY2008 Estimate | FY2009 Budget |
|--------------------|--------------------------------|------------------------------|------------------------|----------------------|
| 5000020001 | MYR-Muni Cable T.V. | | | |
| 432010 | Interest on Pooled Investments | 13,000 | 27,300 | 13,000 |
| 444010 | Private Contributions | 1,343,066 | 1,814,122 | 2,528,564 |
| 452030 | Miscellaneous Revenue | 700,000 | 20,000 | 80,000 |
| Total | MYR-Muni Cable T.V. | <u>2,056,066</u> | <u>1,861,422</u> | <u>2,621,564</u> |
| Total | Mayor's Office | <u>2,056,066</u> | <u>1,861,422</u> | <u>2,621,564</u> |

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

| Commit Item | Description | FY2007 Actual | FY2008 Current Budget | FY2008 Estimate | FY2009 Budget |
|--------------------|--|----------------------|------------------------------|------------------------|----------------------|
| 500010 | Salary Base Pay - Civilian | 382,568 | 355,279 | 306,415 | 449,495 |
| 500030 | Salary Part Time - Civilian | 0 | 14,000 | 15,583 | 28,762 |
| 500060 | Overtime - Civilian | 9,585 | 11,512 | 8,000 | 10,000 |
| 500090 | Premium Pay - Civilian | 473 | 300 | 0 | 300 |
| 501070 | Pension - Civilian | 62,164 | 60,678 | 48,125 | 66,749 |
| 501120 | Termination Pay - Civilian | 0 | 25,000 | 24,837 | 10,000 |
| 502010 | FICA - Civilian | 28,948 | 32,329 | 28,355 | 37,376 |
| 503010 | Health Ins-Act Civilian | 45,208 | 47,376 | 34,914 | 44,274 |
| 503015 | Basic Life Insurance - Active Civilian | 124 | 450 | 349 | 628 |
| 503050 | Health/Life Insurance - Retiree Civilian | 0 | 4,000 | 3,166 | 5,400 |
| 503060 | Long Term Disability-Civilian | 1,428 | 1,287 | 1,088 | 850 |
| 503090 | Workers Compensation-Civilian-Admin | 1,797 | 2,124 | 2,000 | 2,398 |
| 503100 | Workers Compensation-Civilian-Clm | 0 | 2,500 | 2,253 | 1,000 |
| 504020 | Compensation Contingency | 0 | 0 | 0 | 12,224 |
| 504030 | Unemployment Claims | 10,418 | 1,315 | 941 | 350 |
| Total | Personnel Services | 542,713 | 558,150 | 476,026 | 669,806 |
| 511025 | Electrical Hardware & Parts | 320 | 500 | 500 | 5,000 |
| 511030 | Mechanical Hardware & Parts | 712 | 2,000 | 1,000 | 1,000 |
| 511040 | Audiovisual Supplies | 5,480 | 35,000 | 30,000 | 10,000 |
| 511045 | Computer Supplies | 5,737 | 2,000 | 2,000 | 1,000 |
| 511050 | Paper & Printing Supplies | 63 | 200 | 200 | 200 |
| 511055 | Publications & Printed Materials | 0 | 0 | 0 | 100 |
| 511060 | Postage | 500 | 500 | 50 | 200 |
| 511070 | Miscellaneous Office Supplies | 1,042 | 3,000 | 3,000 | 3,000 |
| 511095 | Small Technical & Scientific Equipment | 2,858 | 0 | 0 | 0 |
| 511110 | Fuel | 611 | 2,500 | 800 | 2,000 |
| 511125 | Food Supplies | (1,015) | 0 | 0 | 0 |
| 511145 | Small Tools & Minor Equipment | 0 | 0 | 0 | 300 |
| 511150 | Miscellaneous Parts & Supplies | 6,477 | 6,000 | 5,920 | 10,000 |
| Total | Supplies | 22,785 | 51,700 | 43,470 | 32,800 |
| 520100 | Temporary Personnel Services | 40,993 | 63,000 | 78,000 | 19,000 |
| 520114 | Miscellaneous Support Services | 32,448 | 40,000 | 40,000 | 40,000 |
| 520115 | Real Estate Lease/Office Rental | 51,401 | 54,600 | 54,600 | 58,000 |
| 520119 | Computer Equipment/Software Maintenance | 0 | 500 | 200 | 500 |
| 520120 | Communications Equipment Services | 10,707 | 23,000 | 23,000 | 25,000 |
| 520121 | IT Application Svcs | 7,376 | 1,104 | 891 | 1,500 |
| 520122 | Office Equipment Services | 0 | 300 | 300 | 200 |
| 520123 | Vehicle & Motor Equipment Services | 807 | 3,000 | 3,000 | 3,000 |
| 520132 | Contracts/Sponsorships | 739,059 | 907,061 | 907,061 | 1,264,282 |
| 520510 | Mail/Delivery Services | 129 | 200 | 50 | 200 |
| 520515 | Print Shop Services | 750 | 200 | 200 | 200 |
| 520605 | Advertising Services | 0 | 12,000 | 12,000 | 80,000 |
| 520705 | Insurance Fees | 1,582 | 2,182 | 2,182 | 2,183 |
| 520755 | Contingency | 0 | 0 | 0 | 125,059 |
| 520765 | Membership & Professional Fees | 0 | 0 | 0 | 1,000 |
| 520805 | Education & Training | 18 | 0 | 0 | 0 |
| 520905 | Travel - Training Related | 2,313 | 1,200 | 1,200 | 3,000 |
| 520910 | Travel - Non-Training Related | 145 | 466 | 0 | 1,500 |
| 521305 | Indirect Cost Recovery Payment | 10,117 | 11,300 | 11,300 | 11,500 |

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

| Commit Item | Description | FY2007 Actual | FY2008 Current Budget | FY2008 Estimate | FY2009 Budget |
|---------------------------------|--|----------------------|------------------------------|------------------------|----------------------|
| 521605 | Data Services | 736 | 2,000 | 8 | 2,000 |
| 521610 | Voice Services | 1,697 | 3,000 | 1,997 | 2,000 |
| 521625 | Voice Labor | 0 | 0 | 0 | 1,000 |
| 521705 | Vehicle/Equipment Rental/Lease | 0 | 0 | 0 | 2,000 |
| 521715 | Office Equipment Rental | 1,700 | 2,000 | 2,000 | 2,000 |
| 521725 | Other Rental | 89 | 300 | 150 | 150 |
| 522305 | Freight Charges | 0 | 100 | 25 | 100 |
| 522430 | Miscellaneous Other Services & Charges | 364,790 | 27,000 | 27,000 | 25,000 |
| Total | Other Services and Charges | 1,266,857 | 1,154,513 | 1,165,164 | 1,670,374 |
| 560240 | Communication Equipment | 0 | 0 | 0 | 101,927 |
| Total | Equipment | 0 | 0 | 0 | 101,927 |
| 550990 | AMS Fix Assts Revers | (16,695) | 0 | 0 | 0 |
| 551010 | Non-Capital Office Furniture & Equipment | 0 | 0 | 0 | 2,060 |
| 551015 | Non-Capital Computer Equipment | 1,676 | 3,500 | 3,500 | 0 |
| 551020 | Non-Capital Communication Equipment | (13,273) | 0 | 0 | 46,823 |
| 561230 | Depr - Computer HW and Developed SW | 16,695 | 0 | 0 | 0 |
| 561240 | Depr - Communication Equipment | 93,218 | 0 | 0 | 0 |
| Total | Non-Capital Equipment | 81,621 | 3,500 | 3,500 | 48,883 |
| Grand Total Expenditures | | 1,913,976 | 1,767,863 | 1,688,160 | 2,523,790 |