

SUMMARY OF FY2010 CITY COUNCIL ACTIONS

ORDINANCE NUMBER	DATE ADOPTED	SUMMARY
ORD. #2009-0508	June 10, 2009	Adoption of Interim Spending Plan Appropriation Ordinance for the Fiscal Year beginning July 1, 2009.
ORD. #2009-0573	June 17, 2009	Ordinance approving Annual Budget for Fiscal Year 2010 (July 1, 2009-June 30, 2010).
Motion #2009-0362	June 17, 2009	The administration shall promptly solicit COH employee suggestions to produce budget efficiencies and shall establish a process for review and implementation of viable suggestions.
Motion #2009-0363	June 17, 2009	Continue to develop process re-engineering improvements aimed at efficiency gains, using both in-house resources and, where necessary, outside consultants.
Motion #2009-0366	June 17, 2009	All Departments: The Directors shall review all contracts with more than 12 months remaining (including contract extension periods) to evaluate rebidding options with the goal of achieving cost savings.
Motion #2009-0367	June 17, 2009	Finance Department shall present to the Budget and Fiscal Affairs committee a quarterly line item variance report (budgeted to actual expenditures).
Motion #2009-0368	June 17, 2009	All Departments – General Fund: The Department of Finance shall monitor all budgeted civilian vacancy FTEs, including full-time, part-time and over-time positions, and their corresponding annualized salaries, on a monthly basis. <u>Actual amounts relative to budget</u> shall be reflected in the Monthly Financial Operations Report to Council.
Motion #2009-0369	June 17, 2009	The Finance <u>or Human Resources</u> Department shall undertake a vacancy analysis for all departments and report findings to the Budget and Fiscal Affairs Committee on a quarterly basis.

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Motion #2009-0374	June 17, 2009	All Departments – All civilian employee staffing levels – reflecting civilian employee head count positions as of May 31, 2009, shall be maintained at FY2009 levels or lower. Exceptions must be either grant-funded or approved by the Mayor or the Mayor’s designee, and reported monthly to Council on a monthly total basis. Council shall also receive a monthly report on the number of resignations and terminations each month, and the number of new hires.
Motion #2009-0375	June 17, 2009	The Administration shall perform a detailed civilian staffing analysis with the intent to develop a plan and implement suggested changes to achieve budgetary savings and efficiencies in civilian staffing.
Motion #2009-0376	June 17, 2009	Human Resources – General Fund: Within 6 months, the Director shall study and report to Council the long term costs of medical benefits provided to former COH employees who are not eligible for Medicare and who are not disabled. The study shall also examine and compare COH policy to the practices of other larger public and private employers in the community.
Motion #2009-380A	June 17, 2009	Neighborhood Protection – Funding for Neighborhood Protection Inspectors from General Fund shall remain at FY2009 levels.
Motion #2009-0383	June 17, 2009	Within 90 days undertake a management analysis of the Neighborhood Protection Division to as a minimum review mission, goals, organization, training, staffing, processes, salary, facilities, equipment and inter departmental resources and make recommendations for improvements. This will include study of the benefits of cross training inspectors for further efficiency, exploring the possibility of hand held devices with multiple protocols & access to data on property including citations and previous violations.

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Motion #2009-0384	June 17, 2009	The Neighborhood Protection Division of the Houston Police Department <u>and the Administration</u> will allocate <u>sufficient</u> funds through the issuance of bonds <u>Certificates of Obligation</u> to ensure that the department will be able to catch up with the back log of homes that have been processed but have not been abated. <u>This amount will be utilized to hire inspectors.</u>
Motion #2009-0386	June 17, 2009	Require HPD – Neighborhood Protection and <u>Finance Department</u> to supply Council with quarterly reports on unspent dangerous building demolition funds, <u>and to report on actual-to-budget variances every quarter.</u>
Motion #2009-0387	June 17, 2009	Provide laptops for NPC Field Inspectors.
Motion #2009-0388	June 17, 2009	Amend the General Fund-Legal Department budget to review the cost and need for additional investigatory resources in support of the Legal Department Neighborhood Services Division’s enforcement of deed restrictions, dangerous building demolition, alcoholic beverage license protests, SOB ordinance enforcement and prosecution of crime based nuisances. An additional investigator, if warranted, would require approximately \$50,600 in personnel costs.
Motion #2009-0390	June 17, 2009	The Legal Department will identify and allocate revenue to fund legal action against building permit application affidavit violators immediately, <u>including using Legal Department attorneys to bring suit.</u>
Motion #2009-0391	June 17, 2009	Houston Police Department – General Fund: HPD shall examine and report to Council whether efficiencies could be gained by reducing the ratio of rank officers and senior officers to patrol officers.
Motion #2009-0393	June 17, 2009	HPD shall perform a cost/benefit study within the next 180 days to evaluate the costs and benefits of outsourcing its vehicle parts warehouses in a manner similar to how PW&E has outsourced its vehicle parts warehouses. Source of Funding: N/A

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Motion #2009-0394	June 17, 2009	That HPD implement a technology plan for HPD's Real-Time Crime Center to upgrade the Center's Technology and the technology available to the officers in the field to ensure the utilization of the best-available technology so that the City of Houston can be a leader in "intelligence-led" policing. Source of Funding: N/A
Motion #2009-0395	June 17, 2009	During FY2010, the Administration shall engage various stakeholders in discussion regarding establishment of a regional crime lab.
Motion #2009-0396	June 17, 2009	Request that the Administration review and consider the cost to outsource, or financially collaborate with other governmental entities, i.e., the county, the duties of the Houston Police Department's crime labs (including, but not limited to, serology, DNA, fingerprinting and firearms).
Motion #2009-0397	June 17, 2009	All City departments shall review current policies to ensure that sufficient corrective and/or disciplinary remedies are in place to minimize offensive or inappropriate workplace conduct.
Motion #2008-0398	June 17, 2009	Amend the City of Houston's Fiscal Year 2010 proposed General Fund budget for the Fire Department to allocate Training Class Funds \$60,000 as funds specifically allocated for diversity training.
Motion #2008-0399	June 17, 2009	Conduct financial review of Houston Airport System Development Corporation and make available to City Council upon completion.
Motion #2009-0400	June 17, 2009	Administration shall study the need to reauthorize the Tax Abatement Program and should evaluate specifically a tax abatement program for LEED certified commercial facilities.
Motion #2009-0401	June 17, 2009	The administration will assist PWE in identifying and allocating funds (by September 30, 2009) to repair <u>current backlog</u> of damaged water meters (<u>2" and smaller</u>) city wide (by May 31, 2010).

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Motion #2009-0402	June 17, 2009	Within 90 days, PWE shall develop a plan to minimize estimated water usage billing through technology improvements.
Motion #2009-0403	June 17, 2009	PW&E evaluate and report within 90 days on currently available Department of Homeland Security-approved real-time monitoring and reporting systems for potable water and the availability of Homeland Security Agency grant funding. Source of Funding: N/A
Motion #2009-0404	June 17, 2009	PWE shall evaluate the potential use of Center Point easements as tributaries to Bayous or tributaries to future flood water retention site.
Motion #2009-0405	June 17, 2009	Request that FY10 budget include a program for <u>asphalt overlay</u> of surface streets, <u>including streets</u> in southeast Houston <u>and other portions of Houston</u> , and <u>that a project list be provided to Council</u> within 30 days of adoption of the budget.
Motion #2009-0407	June 17, 2009	Transfer \$50,000 from the unreserved undesignated fund balance into Parks – Recreation and Wellness (Fund 1000/360009) for after-school enrichment programs for FY 2010.
Motion #2009-0408	June 17, 2009	Transfer \$100,000 from the unreserved undesignated fund balance into the Health and Human Services Department (Fund 1000/380003) for HIV prevention for FY2010.
Motion #2009-0409	June 17, 2009	Transfer \$100,000 from the unreserved undesignated fund balance into the Health and Human Services (Fund 1000/380005) for multi-service health centers for FY2010.
Motion #2009-0410	June 17, 2009	<u>Seek federal grant funding</u> for the youth employment program with a focus on health and environment throughout the six service regions. That will fill in the gap for students after the summer programs stop.

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Motion #2009-0411	June 17, 2009	Provide a quarterly report to a Council Committee on the new court case management system development and implementation.
Motion #2009-0412	June 17, 2009	IT – General Fund: Within 90 days, the Director shall perform a feasibility study to evaluate the need for staffing or the cost of outsourcing of a 24/7 Network Operations Center (NOC) to determine the best way to achieve the greatest efficiencies in the City owned network and data service centers and to achieve effective disaster recovery capabilities.
Motion #2009-0413	June 17, 2009	Solid Waste Management will develop a plan, with input from Council Members that may include one additional position funded by Recycling Revenue Funds.
Motion #2009-0414	June 17, 2009	Administration shall request that Budget and Fiscal Affairs Committee Chair devise a process for discussion on the format and presentation of the COH Annual Budgets, to include input from Council Members, City Departments and others, as to possible recommendations for change.
Motion #2009-0416	June 17, 2009	Effective FY2010 budget, City Council shall end the practice of supplying or providing excess cash to other City departments and any excess cash will be returned to the general fund balance. The budget of the Council shall be reduced by 1.6% as proposed in the budget. Within 90 days, the administration shall also develop a policy related to City Council travel and training expenses and present it to the Budget & Fiscal Affairs Committee.
Motion #2009-0426	June 17, 2009	In 90 days, the Administration will request Budget and Fiscal Affairs Committee to review vacancy replacement processes.

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Motion #2009-0427	June 17, 2009	The Administration shall, within a month of the adoption of the FY2010 budget, report on the year-to-year increase in proposed capital expenditures and total expenditures by each of the Tax Increment Reinvestment Zones, from FY2009 to FY2010. The Administration shall report these amounts also by Council District. The Administration shall report on the amount by which unrestricted cash balances within the General Fund would increase, or public services – including public safety – could increase, if the total increase in spending by TIRZ within any Council District was limited to no more than \$2 million from FY2009 to FY2010, with that limit being exclusive of grant funding, and the balance of funds available for requested or planned spending was allocated instead to an increase in the municipal services fee and used as an offset to planned General Fund spending for public safety – police and fire/EMS protection – within the police district and fire service area in which the TIRZ is located.
Motion #2009-0429	June 17, 2009	Add one FTE to the Legal Department, <u>if necessary</u> , for the sole purpose of assisting community organizations with deed restrictions.
Motion #2009-0430	June 17, 2009	Administration shall monitor and report to Council by September 30 on increased funding for HPD overtime.
Motion #2009-0450	June 17, 2009	Combined Utility System, Public Works Department – The Director or his designee shall evaluate and report to Council within 90 days on the financial health of the Combined Utility System. The report shall include recommendations for consideration by Council.
Motion #2009-0451	June 17, 2009	All Funds – The City of Houston and its three pension funds shall report on the policy of the City of Houston concerning City-owned investments, including employee pension funds, concerning possible divestment from companies doing business with Iran.
Motion #2009-0452	June 17, 2009	Require PWE to assess appropriating, allocating and expending funds related to a One-Percent Set-Aside requirement for tree planting/beautification in connection with City of Houston Street & Traffic Control, Storm Drainage, Water & Sewer and Facility Construction projects.