Fund Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
Beginning Operating Fund Balance	81,737,532	81,737,532	**81,737,532**
Provision for Bad Debt	0	0	**0**
Current Revenues	766,541,878	786,037,930	**878,064,239**
Total Available Resources	848,279,410	867,775,462	**959,801,771**
Maintenance and Operations	415,454,055	403,119,542	**404,072,845**
Debt Service	85,569,456	85,370,350	**95,856,061**
Operating Transfers	285,014,419	297,548,038	**318,580,784**
Total Expenditures	786,037,930	786,037,930	**818,509,690**
Planned Ending Fund Balance	62,241,480	81,737,532	**141,292,081**
Total Budget	848,279,410	867,775,462	**959,801,771**

CITY OF HOUSTON
TEXAS

Business Area Budget Summary

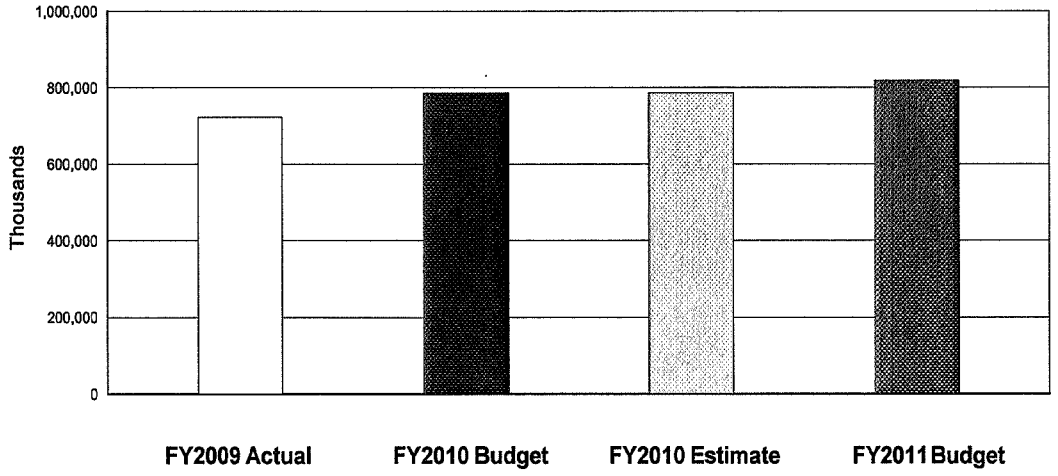
Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

		FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
Expenditures	Personnel Services	133,720,871	150,981,995	147,350,460	**155,512,598**
	Supplies	39,084,371	44,139,039	44,542,917	**47,841,100**
	Other Services and Charges	198,872,932	217,504,508	208,540,968	**197,529,750**
	Equipment	51,968	0	0	**0**
	Non-Capital Equipment	1,150,225	2,828,513	2,685,197	**3,189,397**
	Total M & O Expenditures	372,880,367	415,454,055	403,119,542	**404,072,845**
	Debt Service & Other Uses	349,764,002	370,583,875	382,918,388	**414,436,845**
	Total Expenditures	722,644,369	786,037,930	786,037,930	**818,509,690**
Revenues		770,589,292	766,541,878	786,037,930	**878,064,239**
Staffing	Full-Time Equivalents - Civilian	2,184.1	2,303.4	2,180.5	**2,278.9**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2,184.1	2,303.4	2,180.5	**2,278.9**
	Full-Time Equivalents - Overtime	166.6	120.4	176.3	**107.2**

Significant Budget Changes and Highlights

- o Maintain compliance with Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) permits.
- o Proactively respond to customer complaints; sewer stoppages within 24 hours for 90% of calls; sewer repairs within 18 days; and water repairs within 10 days.
- o Continue neighborhood sanitary sewer rehabilitation program. This will provide a reliable system to the citizens and reduce repair costs in the future.
- o Continue focus on installing a fixed network system that enhances the automated meter reading functionality to improve business processes, enhance billing opportunities and increase billing accuracy as well as enhance customer satisfaction.
- o The FY2011 Budget provides funding for the HOPE 3% increase ($2,989,361) and 1.25% Pay for Performance increase ($1,409,103).

Water and Sewer Operating Fund
Public Works & Engineering
Expenditure Summary



Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Office of the Director 2000030001	
Provide executive leadership and strategic planning for all groups and divisions within the department. Oversee the delivery of all public utilities and infrastructure maintenance services.	Provide administrative oversight. Establish priorities and policies for timely and cost effective delivery of services to all customers.
PWE - Internal Audit 2000030002	
Assist management in evaluating the effectiveness of operations and control over assets. Ensure compliance with policies and procedures. Ensure proper recording and classifying of transactions. Monitor existing contracts and develop new performance procedures.	Perform routine review of operations, contracts and quarterly petty cash and change fund. Perform emergency and special assignments. Monitor contracts for compliance with terms and conditions.
PWE - Chief of Staff 2000030003	
Assist the Director in the daily administrative operations of the Public Works & Engineering Department (PWE). Provide oversight of the Management Support, Public Information, Council and Legislative Liaison Section.	Review and coordinate all departmental requests for Council Action and correspondence. Provide information to the various members of the print and broadcast media. Create and disseminate press releases and conferences. Respond to citizen's inquiries and open records.
PWE - Environment Services 2000030004	
Provide support to the department on environmental issues.	This function was moved to Cost Center 2000060008 during FY2010.
PWE - E.B. Cape Center 2000030005	
Provide learning services to City departments and others as appropriate. Provide consulting services for departments on organizational development activities and needs. Provide repository services for citywide training activities.	This function was moved to Cost Center 2000050022 during FY2010.
PWE - Small Business Development 2000030009	
Implement the program objective of the Mayor's Executive Order 1-7 "Contractor's Pay or Play (POP) Program" within the Department. Develop, implement, review new strategies to expand the Small/Women and Minority Business Enterprises within the department.	Administer department wide compliance with "Pay or Play Program". Design and manage the POP software system. Set flexibles goals to increase the number of PWE contracts awarded to minority and women owned businesses.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Programs administered	100%			100%			**100%**		
Oversight operations of the divisions	9			9			**9**		
CIP oversight	100%			100%			**100%**		
		2.0	638,427		2.0	342,601		**2.0**	**429,262**
Audits/oper review sch.	18			16			**20**		
Contracts/other reviews	32			34			**36**		
Emerg/special assignments	22			22			**22**		
Monitor construct contract	6			6			**6**		
Monitor serv/supply contr	90			90			**90**		
		12.9	1,047,871		15.0	1,279,212		**18.0**	**1,578,577**
Council actions	100%			100%			**100%**		
Open records request	100%			100%			**100%**		
Media relations	100%			100%			**100%**		
Routing of incoming call	100%			100%			**100%**		
Response to complaints	98%			98%			**98%**		
		9.9	864,196		9.4	820,602		**12.0**	**1,168,105**
Programs supported	100%			N/A			**N/A**		
		0.9	131,965		0.0	0		**0.0**	**0**
Total attendance	30,321			N/A			**N/A**		
Total PWE employee trained	11,250			N/A			**N/A**		
Classes cancelled	15%			N/A			**N/A**		
Customer satisfaction	4			N/A			**N/A**		
		17.8	1,631,691		0.0	0		**0.0**	**0**
Monitor POP contracts	139			250			**275**		
Invoice for POP payment	100%			100%			**100%**		
Increase minority contract	6			6			**6**		
Conduct outreach	6			6			**6**		
Attend pre-bids / award Co	10			15			**20**		
		3.3	250,307		3.3	244,726		**5.0**	**393,200**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Public Utilities Admininistration 2000040002	
Provide operational, strategic and financial management for the entire Public Utilities Division (PUD).	Provide executive management support and oversight to enable the Public Utilities Division to maximize productivity and optimize customer satisfaction.
PWE - Operations Support 2000040003	
Manage and lead the fourth largest water/wastewater utility in the nation. The division provides portable and untreated water through the various Coastal Water Authorities.	Successfully meet the service and financial expectations of the City Administration, City Council, and Regulatory Agencies. Comply with Regulatory Laws while maintaining excellent customer service.
PWE - Management & Quality Control 2000040004	
Provide management of City's wastewater facility assets, administer the Industrial Wastewater Ordinance, and ensure the wastewater facilities are compliant with all Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency regulations.	Perform internal inspections at all wastewater treatment plants, pass the EPA annual QA/QC audit for laboratories. Enforce EPA industrial pre-treatment requirements. Ensure 100% timely and accurate reports to TCEQ & EPA. Increase the number of certified operators.
PWE - Satellite Plant Operations 2000040005	
Process raw wastewater by physical and biological treatment methods and maintain treatment plants in compliance with TCEQ and the Environmental Protection Agency (EPA) standards.	Treat 100% of all total suspended solids (TSS) and biochemical oxygen demand (BOD) received by waste water treatement plants (WWTPs). Remove maximum total suspended solids in wastewater.
PWE - Major Plants Operations 2000040006	
Process raw wastewater by physical and biological treatment methods and process excess biosolids. Maintain 5 major treatment plants and 3 major sludge disposal plants in compliance with TCEQ and EPA standards.	Treat 100% of all total suspended solids (TSS) and biochemical oxygen demand (BOD) received by WWTPs. Remove maximum total suspended solids in wastewater. Produce Class "A" and Class "B" Biosolids for beneficiary use.
PWE - Electrical and Instrumentation 2000040007	
Provide timely response to equipment and system failures, electrical and automation system restorations. Track wastewater equipment. Create preventive and corrective work orders, repair contracts, and implement warranty program.	Reduce automation, electrical and instrumentation maintenance costs through automation improvement and proper preventive maintenance program, cross training, and equipment replacement. Reduce operating costs through continued automation enhancement.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual Activities	FTEs	Costs $	FY2010 Estimate Activities	FTEs	Costs $	FY2011 Budget Activities	FTEs	Costs $
Support various operations of the Public Utilities Division while maintaining excellent service	100%			N/A			**N/A**		
		2.4	615,614		0.0	0		**0.0**	**0**
Purchase orders processed	476			486			**500**		
Purchase card transactions	8,144			8,662			**8,000**		
Continue to lead and sup. PUD while maintaining excellent service	100%			100%			**100%**		
		82.5	6,734,369		82.9	9,316,386		**68.5**	**6,901,785**
Operators TNRCC certified	95%			95%			**95%**		
Total samples analyzed/yr	134,292			134,292			**125,500**		
Total analysis/yr	216,060			216,060			**205,500**		
		53.3	7,328,913		49.5	7,703,121		**60.7**	**8,499,439**
BOD tons treated/yr	25,159			18,187			**19,862**		
TSS tons treated/yr	32,100			36,749			**32,665**		
Mil. gal. flow treated/yr	41,574			35,284			**36,100**		
Solids tons disposed/yr	33,919			36,288			**32,111**		
		68.1	26,008,185		68.3	26,281,813		**70.1**	**30,464,640**
BOD tons treated/yr	39,301			25,622			**28,936**		
TSS tons treated/yr	72,095			51,696			**54,987**		
Mil. gal. flow treated/yr	62,451			50,609			**52,988**		
Solids tons disposed/yr	51,835			50,693			**53,713**		
		86.8	40,227,899		85.1	36,500,154		**88.1**	**34,482,044**
New Scada installation	10			10			**10**		
Track preventive wk/order	5,501			6,000			**4,800**		
Track corrective wk/order	13,995			14,000			**12,500**		
		61.1	6,551,024		69.5	8,548,037		**73.0**	**8,456,088**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Collection System Operations 2000040008	
Manage wastewater treatment collection system of over 6,700 miles and approximately 440 lift stations in compliance with Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA) standards.	Clean and televise 2,000,000 linear feet of sewer lines. Schedule and manage renewal of 600,000 linear feet of sewer lines. Inspect and evaluate lift stations for operational readiness and reliability.
PWE - Engineer Support 2000040009	
Engineering planning, feasibility investigations, O&M cost reduction, CIP programming, Capital Improvements, contract compliance, and support Wastewater Operations Branch to meet TCEQ and EPA standards.	Plan and program the Wastewater CIP and service contracts to provide required capital improvements and support for operation and maintenance of wastewater facilities and infrastructure.
PWE - WWTP & Lift Station Maintenance 2000040010	
Provide maintenance services for 40 treatment plants, 440 lift stations, 3 wet weather facilities, 20 chemical feed facilities and 15 storm water/under pass lift stations. Treat 90 billion gallons of sewage per year and two sets of Class "A" Biosolids Dryers.	Ensure facilities are in compliance with Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) through centralized maintenance. Implement preventive and predictive maintenance programs.
PWE - Executive Support 2000040011	
Provide management, oversight, and technical support to all Drinking Water Operations staff. Provide administrative support to all groups in PUD branch. Coordinate with other PUD branches and other PWE divisions. Ensures overall and regulatory compliance.	Develop necessary programs to ensure production and delivery of the highest quality drinking water. Prepare and manage the branch's annual operations budget. Develop branch safety and security polices and procedures. Develop water conservation initiatives/programs.
PWE - Water Quality 2000040012	
Assure compliance with TCEQ and EPA rules and regulations regarding drinking water standards and quality from source water to customer tap. Manage program designed to improve the integrity of the infrastructure. Prevent cross contamination of distribution system.	Implement and manage programs specifically designed to protect and maintain delivered water quality. Maintain critical transmission and distribution system elements.
PWE - Ground Water Operations 2000040013	
Produce compliant drinking water from 74 ground water plants, 6 surface water re-pump stations, 182 ground storage tanks, 134 ground water wells and 25 elevated storage tanks. Produce 142 billion gallons per year of safe drinking water.	Ensure that the branch meets or exceeds the TCEQ regulatory requirements. Increase equipment reliability and efficiency. Minimize outages and unplanned maintenance costs.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Sewer lines cleaned (Feet)	2,000,000			3,500,000			**2,000,000**		
Sewer lines rehabilitated (Feet)	950,000			1,000,000			**600,000**		
		126.8	9,780,031		123.6	10,680,503		**123.2**	**10,926,006**
CIP planned/objective	$100M			$100M			**$100M**		
Contracts managed	$15M			$16M			**$16M**		
		14.2	1,893,990		18.1	2,304,337		**16.2**	**2,215,385**
Reduce corrective work orders	10%			3%			**2%**		
		129.0	22,408,902		132.8	23,033,506		**136.5**	**22,777,370**
Achieve 95% FTEs	322			342			**338**		
SDWA violations	0			0			**0**		
Environmental violations	0			0			**0**		
		40.5	27,210,375		13.1	28,414,116		**15.3**	**29,483,582**
PRV stations exercised	400			N/A			**N/A**		
Valves exercised	3,430			500			**N/A**		
Cross connection surveys	1,174			900			**N/A**		
Regulatory sample collect	N/A			N/A			**6,600**		
Regulatory system flushes	12,000			12,000			**12,000**		
		54.9	4,270,592		48.6	5,153,596		**47.0**	**5,161,896**
Regulatory compliance	100%			100%			**100%**		
TCEQ violations	0			0			**0**		
City GW production per/yr	30.5 BGY			23.5BGY			**21BGY**		
Major systems uptime	N/A			N/A			**70%**		
Planned maintenance	N/A			N/A			**30%**		
		27.5	17,566,521		32.9	18,798,162		**79.6**	**21,565,332**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - East Water Purification Plant 2000040014	
Produce compliant drinking water from surface water at the East Water Purification Plant. Operate sludge dewatering facilities and landfills. Manage chemical and utility usage in accordance with budget.	Ensure the branch meets or exceeds all regulatory requirements. Increase equip reliability and minimize outages by conducting equip preventive tests. Implement programs to automate, remotely control and monitor operations, and security utilizing SCADA system.
PWE - Engineering Technical Support 2000040015	
Provide engineering and technical support to the Drinking Water Operations Branch. Manage and analyze operational, financial and physical data to improve operational efficiency.	Identify critical branch project needs, capital improvement projects, and opportunities for improved efficiency and water quality.
PWE - Water Maintenance 2000040016	
Provide mechanical, electrical, and instrumentation maintenance and upgrades for all water production facilities. Manage the preventive maintenance program. Install, upgrade, maintain, and program the branch SCADA systems and stand-by generators.	Meet the mandated Texas legislative reliability requirements for preventive maintenance of existing stand-by generators. Planned maintenance and major systems uptime functions; now budgeted in Cost Center 2000040014.
PWE - Southeast Water Purification Plant 2000040017	
Produce compliant drinking water from surface water. Operate on site sludge dewatering facilities and landfills. Manage chemical and utility usage in accordance with budget.	Ensure the branch meets or exceeds all regulatory requirements.
PWE - Northeast Water Purification Plant 2000040018	
Provide treatment, production, and management of superior drinking water at the Northeast Water Purification Plant. Operation of on-site sludge dewatering facilities. Manage chemical and utility usage in accordance with budget.	Perform operations and maintenance activities, while utilizing resources in the most efficient capacity. Maintain the highest quality standards that exceed regulatory criteria.
PWE - Utility Maintenance Management 2000040019	
Provide operational, strategic and financial management.	Provide management support and oversight to enable maintenance programs to maximize productivity and optimize customer satisfaction.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Production of surface water (BGY)	66.7 BGY			79.9BGY			**86.3BGY**		
SDWA compliance	100%			100%			**100%**		
Planned maintenance	N/A			N/A			**20%**		
Major systems update	N/A			N/A			**80%**		
	36.3		24,106,948	38.3		23,514,437	**74.9**		**27,672,582**
Cross Connections Surveys	N/A			N/A			**1,500**		
Tank exterior cleanings	0			0			**15**		
Tank interior cleanings	0			0			**15**		
Wells rehab/plugging	5/0			10/20			**8/20**		
Tanks rehabilitated	3			4			**4**		
	18.0		1,560,260	39.7		3,140,522	**22.0**		**2,013,393**
Generator Load Tests	N/A			N/A			**240**		
Generator PM performed	N/A			N/A			**240**		
Planned maintenance	20%			30%			**N/A**		
Major systems uptime	80%			70%			**N/A**		
	72.9		9,538,216	68.5		10,542,673	**16.3**		**5,967,499**
Production of surface wtr	28.6 BGY			28.6BGY			**28.8BGY**		
Total THM	<64 ppb			<64 ppbA			**<64 ppbA**		
Total HAA5	<48 ppb			<48 ppb			**<48 ppb**		
Chemical production cost	$64 per MG			N/A			**N/A**		
Electrical production cost	$109 per MG			N/A			**N/A**		
	15.5		8,387,438	12.3		6,148,562	**26.6**		**8,780,982**
Product. of surface water	13.5 BGY			16.4BGY			**21.9BGY**		
Electrical production cost	$237 per MG			N/A			**N/A**		
Total THMs	<64 ppb			<64 ppb			**<64 ppb**		
Total HHAs 5	<48 ppb			<48 ppb			**<48 ppb**		
Chemical production cost	$161 per MG			N/A			**N/A**		
	14.1		9,435,562	19.3		18,162,041	**27.5**		**11,761,559**
Achieve 95% budgeted positions	571			576			**580**		
	48.7		3,281,675	60.1		3,832,694	**45.0**		**3,939,374**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Building Services 2000040020	
Fund the operation and maintenance of Public Utility facilities which is overseen by the General Services Department.	Provide necessary funding to maintain the five Public Utility facilities.
PWE - System Maintenance 2000040021	
Maintain 7,500 plus miles of water mains in the distribution system, 6,790 plus miles of sewer lines in the collection system. Perform approximately 13,000 repairs per year. Receive and investigate 130,000 service requests from 311.	Complete repairs timely, efficiently and professionally. Complete 80% of water (within 10 days) and wastewater (within 19 days) repairs. Provide 24 hours, 7 days a week customer response.
PWE - Engineering Services 2000040022	
Relocate water meters and household service lines in customers' back yard to street front. Repair 16 inch and larger water mains. Repair and perform preventive maintenance of 16,000 fire hydrants. Manage Kingwood operation and maintenance service contract.	Relocate water meters and service lines from customers' back yard to the street front of the property. Repair water mains in a timely manner. Provide technical and engineering services to the branch.
PWE - Technical Services 2000040023	
Respond to 90% of stoppages requests within 24 hours. Repair 12 feet or deeper sewer lines. Restore concrete, asphalt, fence and landscaping after water and sewer repairs.	Provide relief within 24 hours to 90% of reported sewage issues from citizens residences/business, clean sewer lines and remove blockages. Perform point repairs on large lines. Provide restoration after sewer and water repairs.
PWE - Financial Management 2000050002	
Provide services such as accounting, vouchering, expenditure control, budgeting, report generation, revenue reporting and fiscal management for PWE.	Process 100% of commodity invoices within 10 days of receipt by division. Provide periodic cash flow projections for the water/sewer operations. Prepare monthly financial reports that are 99% timely and error free.
PWE - Materials Management 2000050005	
Provide warehousing and procurement activities for PWE to support the needs of all division. Manage existing contracts and provide assistance in development of new contractual agreements.	Provide services and materials in a timely manner at low cost and insure compliance of operating units to procurement standards. Develop and manage contractual agreements. Monitor and oversee Department's P-Card activity.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual Activities	FTEs	Costs $	FY2010 Estimate Activities	FTEs	Costs $	FY2011 Budget Activities	FTEs	Costs $
Manage funds to maintain the five PUD facilities.	100%			100%			**100%**		
		0.0	1,317,229		0.0	1,454,363		**0.0**	**1,174,300**
Sewer repairs	2,059			2,080			**2,000**		
Water repairs	9,822			15,000			**11,000**		
Service requests	116,217			130,000			**130,000**		
		209.7	16,807,859		247.8	22,194,671		**275.0**	**20,594,353**
Service transfers complete	393			125			**125**		
Large diameter (16") main	97			70			**70**		
Fire hydrant preventive maintenance repair as needed	16,631			16,000			**16,000**		
		112.9	14,078,892		64.4	14,472,784		**68.0**	**10,037,765**
Large diameter sewer repairs completed	36			20			**20**		
Stoppages cleared	25,152			23,500			**23,500**		
		175.3	13,779,180		168.0	15,609,306		**170.5**	**14,001,227**
Invoices confirmed for pay within 10 days.	100%			100%			**100%**		
Prepare financial reports timely and error free	99%			99%			**99%**		
		51.5	390,177,459		52.1	424,866,197		**42.7**	**455,657,942**
POs processed	4,336			4,500			**4,500**		
Field POs monitored	1,402			1,500			**1,500**		
Contracts managed	515			500			**500**		
Oversight of storerooms	23			23			**23**		
Inventory turnover rate	1.21			1.21			**1.21**		
		69.5	5,072,442		71.6	5,343,795		**76.8**	**5,610,929**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Facilities Operation - 611 Walker 2000050006	
Fund the operation and maintenance of the 611 Walker facility which is overseen by the General Services Department.	Provide necessary funding to General Services. Operate and maintain a top quality, high caliber facility that's consistent with other major downtown facilities.
PWE - Util. Cust. Serv.Mgmnt. Support 2000050007	
Provide administrative and support services for the branch, including budget, procurement, facilities maintenance, security, contract administration, asset management and fleet management.	Provide support and resources to Utility Customer Service (UCS) to achieve the goals/objectives of the branch. Reduce costs, maintain facilities and vehicles and ensure employees' safety. Ensure that all financial reports are analyzed accurately and timely.
PWE - Data Processing 2000050008	
Provide for application development, desktop support and Data Center for the Utility Customer Information System, Water/Wastewater billing, Field Operations and Credit and Collection Systems. Process bills for collection.	Provide automated support for customer billing. Provide technical support for remote sites. Provide application automation system. Prepare and mail customer water bills. Provide users with 99% computer availability.
PWE - Collections & Human Resources 2000050010	
Provide collection services for delinquent bills (including liens, etc). Assess and collect additional deposits. Provide payroll, employee relations and injury mgmt. support services for division. Handle contract water, GRP billing, plus evaporation credits.	Reduce delinquency in account receivables. Maintain a 99% collection rate. Provide support and resources to meet UCS and HR objectives. Meet contract water, GRP monitoring, and billing objectives. Accurately process evaporation credits. Respond timely and accurately.
PWE - Customer Accounting 2000050011	
Review and process exceptions to normal customer bill. Research and correct all billing adjustments. Process vouchers, so that customers receive their credit. Research and process all returned checks. Audit adjustments processed for accuracy. Prepare documents.	Research and process billings and adjustments and update customer accounts timely and accurately.
PWE - Credits and Collections 2000050012	
Process complaints referred from Contact Center (CC) or other areas for hearings. Respond to customers' written requests referred by CC. Administer WATER Fund and Gate Keeper's Program. Train and develop employees to provide quality one-stop service.	Resolve customer issues timely and accurately. Develop employees to provide quality one-stop service. Increase customer satisfaction rate. Review operations and recommend areas for improvement.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Manage funds to operate 611 Walker building	100%			100%			**100%**		
Bill tenants for operating costs	100%			100%			**100%**		
		0.0	4,642,406		0.0	5,103,055		**0.0**	**4,887,400**
Perform APP safety audits	12 audits			12 audits			**12 audits**		
Contracts renewed timely	100%			100%			**95%**		
Training hrs/employee	2.2			1.1			**2.0**		
		13.6	6,224,479		11.9	6,592,559		**12.0**	**6,048,735**
Production aborts <0.5%	0.4%			0.4%			**0.5%**		
System availability (availability >99.9%)	100%			100%			**99.9%**		
Bills processed and mailed same day	90%			92%			**92%**		
	35.4		4,016,957	34.6		4,559,387	**28.7**		**3,819,843**
Monthly dollars collected	100%			96%			**98%**		
Contract water mtrs read w/in 2 day margin	100%			100%			**99%**		
Phone contact w/ 40% of Coll. calls from system	39%			42%			**40%**		
	29.1		2,068,489	38.1		2,433,291	**37.8**		**2,881,363**
5 day cust refund process	99%			100%			**98%**		
Adjustment accuracy rate	91%			96%			**98%**		
3 day returned chk process	100%			99%			**99%**		
Exception list accts billed w/in 14 days	90%			90%			**90%**		
	22.1		1,298,593	23.9		1,400,808	**24.0**		**1,522,555**
Resolve DPW/NLT requests by deadline	N/A			N/A			**95%**		
30 day WATER Fund proc.	100%			100%			**99%**		
Cust surveyed each month	304			709			**500**		
Req answered in 5 days	97%			97%			**95%**		
	16.4		963,449	15.3		1,052,771	**15.5**		**1,156,237**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Customer Assistance 2000050013	
Provide quality and convenient customer service for residential and commercial accounts through SR/DRW/NLT system for review, response and hearings. Provide prompt and complete one-stop service to resolve customer complaints and billing problems.	Resolve escalated customer issues in a timely and accurate manner.
PWE - Meter Shop 2000050014	
Replace meters, tests, calibrate and repair. Repair and/or replace broken service lines and cut off. Maintain warehouse of parts. Responsible for setting up, inspecting and approving taps and meters, installations, unmetered firelines, and sewer connects.	Increase revenues and decrease unaccounted water usage by quickly repairing damaged meters, decrease large meters calibration time. Ensure water and sewer services are billed according to City's specifications.
PWE - Cashiers 2000050015	
Process and balance water payments received by mail, teller, APS, EDI, bankdraft, Intellicheck, OPPS. Research missing or misapplied payments. Create reports of revenue sources and deposits. Balance bank deposits and report revenue to the Controller's Office.	Process and balance all payments timely and accurately. Ensure deposit in bank within 24 hours. Report all information.
PWE - Human Resource Staffing Services 2000050016	
Provide personnel administration, payroll management and workers compensation case management services for PWE.	This function was moved to HR Staffing Services, Cost Center 2000090001 in FY2010.
PWE - Safety 2000050017	
Provision of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections.	This function was moved to Safety & Environmental Monitoring, Cost Center 2000090003 in FY2010.
PWE - Employee Relations 2000050018	
Administer and monitor programs to support management in accomplishing objectives, enforcing policies, and improving efficiency.	This function was moved to Employee Relations Recruiting & Outreach, Cost Center 2000090004 in FY2010.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Complaints escalated to admin review or priority complaints	5%			4%			**5%**		
Cust satisfaction rating	87%			74%			**75%**		
Wait time vs staffing	82%			75%			**75%**		
		76.2	3,245,042		75.6	3,427,754		**78.7**	**3,875,404**
Inspection appt met mthly	100%			100%			**99%**		
Repr/replce 3"+ meters/mo.	191			184			**185**		
Meters located and read	90%			91%			**90%**		
Same day emergcy. turn-ons	99%			97%			**97%**		
Preaudit recheck field WOs	93%			95%			**94%**		
		156.6	9,219,873		150.3	9,315,561		**157.0**	**10,026,417**
Deposit accuracy rate	100%			100%			**99.9%**		
Deposit available within 24 hrs	99.6%			100%			**99.9%**		
Payments processed daily	99.6%			99.4%			**99.9%**		
		12.6	932,704		11.8	1,023,847		**11.5**	**1,174,579**
Positions posted	547			N/A			**N/A**		
Applications reviewed	78,165			N/A			**N/A**		
Hires/proms/trans	820			N/A			**N/A**		
Form 5s reviewed	400			N/A			**N/A**		
Org charts completed	2 sets			N/A			**N/A**		
		15.8	1,064,519		0.0	0		**0.0**	**0**
Facility inspection	110			N/A			**N/A**		
PWE employees trained	3,099			N/A			**N/A**		
Crew surveys	3,000			N/A			**N/A**		
Tailgates	11,363			N/A			**N/A**		
Accident investigations	100%			N/A			**N/A**		
		18.9	1,276,919		0.0	0		**0.0**	**0**
Drug and alcohol tests	1,220			N/A			**N/A**		
Positive drug tests	1.7%			N/A			**N/A**		
Average number of days to complete grievance	19.3			N/A			**N/A**		
School-to-work/outreach	52			N/A			**N/A**		
		14.6	942,183		0.0	0		**0.0**	**0**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Case Management 2000050019	
Provide HR services for personnel actions and records management, administer case management, and provide cost center management oversight for the department.	This function was moved to Case Mgmt. Records & PA Processing, Cost Center 2000090002 in FY2010.
PWE - Human Resources Management 2000050020	
Management of the PWE's Human Resource Branch.	This function was moved to HR Branch Adminstration, Cost Center 2000090006 in FY2010.
PWE - Payroll Services 2000050021	
Provide overall payroll support to the department in the areas of personnel/payroll and financial information.	This function was moved to Payroll Time & Attendance, Cost Center 2000090005 in FY2010.
PWE - EB Cape Center 2000050022	
Provide learning services to City departments and others as appropriate. Provide consulting services to departments on organizational development activities and needs. Provide repository services through Learning Mgmt. System (LMS) for citywide training activities.	Identify and increase number of customers from City departments. Focus on increasing alliances and partnerships with other entities, i.e. colleges, universities. Continue facility enhancements to attract customers. Identify and fill department needs.
PWE - Capital Projects & Assets 2000050030	
Provide services on asset and fiscal management reporting for the PWE Department.	Complete monthly asset accounting reconciliation timely and error free. Function formerly reported in Cost Center 2000050002 in FY2010.
PWE - Utilities Analysis 2000060005	
Provide for protection of sanitary sewer collection system and wastewater treatment plants through issuance of wastewater capacity reservations. Review requests for new water districts & long range planning for water/sewer projects. Provide planning & technical support.	Respond to 90% of WCR applications within 12 days. Review 95% of petitions for water district creation within 30 days. Decrease costs of consulting fees through in-house utility planning.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Injury cases processed	358			N/A			**N/A**		
Transitional duty particip	81			N/A			**N/A**		
Quota payouts processed	392			N/A			**N/A**		
Personnel actions process	1,987			N/A			**N/A**		
		16.8	1,014,234		0.0	0		**0.0**	**0**
Personnel functions accomplished	95%			N/A			**N/A**		
		3.7	420,958		0.0	0		**0.0**	**0**
Biweekly paychecks processed	4,157			N/A			**N/A**		
Payroll problems investigated biweekly	19			N/A			**N/A**		
		15.5	691,490		0.0	0		**0.0**	**0**
Attendance	N/A			25,000			**31,000**		
PWE employee trained	N/A			9,700			**12,000**		
Classes cancelled	N/A			12%			**12%**		
Customer satisfaction	N/A			4			**4**		
		0.0	0		20.9	2,212,860		**22.0**	**2,323,951**
Complete monthly asset reconciliation timely and error free	N/A			N/A			**99%**		
		0.0	0		0.0	0		**11.0**	**1,046,508**
WCR letters w/in days	98%			98%			**98%**		
Annex requests in 30 days	89%			89%			**89%**		
Savings in consulting fees	2,500,000			N/A			**N/A**		
Manage contract/projects	40			40			**40**		
		53.3	4,202,360		55.3	4,741,317		**57.0**	**5,327,712**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Planning **2000060008**	
Manage the Brownsfield Redevelopment Program.	Work with non-profits, developers and private land owners to revitalize environmentally challenged sites by seeking. Provide site assessments by applying for and coordinating overall program funding opportunities. Formery reported in Cost Center 2000030004 in FY2010.
PWE - Houston Hope **2000060012**	
Build strong neighborhoods to meet the needs of current residents and attract new and returning families. Provide supervision and coordinate residential lot preparation and development activities in neighboorhoods.	Revitalize Houston's most neglected neighborhoods by providing quality affordable homes with monthly mortgage notes between $750 and $950.
PWE - Information Technology **2000080001**	
Responsible for voice, data (software& hardware), and radio communication. Provide computer applications, development and personal computer equipment. Provide technology solutions for PWE. Deliver and maintain state-of-the-art technology & forecast development needs.	Continue the planning and improvement of the data comm. capabilities by expanding the installed wide area network (WAN)-NIP. Emphasis in FY2011 will be on network enhancements to increase bandwith, WAN/LAN connectivity & upgrade. The radio function moved to IT Dept.
PWE - HR Staffing Services **2000090001**	
Provide personnel administration, payroll management and worker's compensation for PWE.	Manage hiring, promotion, transfer, etc of the departmental employees in collaboration w/divisional HR personnel. Monitor positions management and control. Assist with recruiting efforts. Provide various management reports on routine and ad hoc basis.
PWE - Case Mgmt. Records, PA Processing **2000090002**	
Provide worker's compensation, employee services, and maintain personnel records.	Aggressively manage the cases of employee injury on the job to facilitate timely resolution (return to full duty, return to transitional duty, medical separation, etc). Process employee request for retirement, deferred retirement and DROP in a timely manner.
PWE - Safety & Environmental Monitoring **2000090003**	
Provision of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections.	Reduction in workers compensation claims, field inspection surveys, training support, statistical analysis reporting and NPDES Permit compliance issues relating to spill response.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Review/Recommend Brownsfield proposals	N/A			5%			**5%**		
		0.0	0		0.8	88,665		**1.0**	**92,370**
Completed homes in the Houston Hope target.	N/A			300			**300**		
		0.0	0		4.6	480,071		**5.0**	**562,690**
HW & SW support calls	10,804			12,000			**12,000**		
Voice & service calls	8,151			4,460			**4,650**		
Program support calls	1,710			1,000			**1,200**		
Radio equip availibility	99%			99%			**N/A**		
System availability	99.9%			99.9%			**99.9%**		
		65.0	7,715,682		62.3	8,769,549		**69.0**	**13,393,205**
Positions posted	N/A			1,200			**347**		
Applications review	N/A			50,000			**75,176**		
Hires/proms/trans	N/A			600			**566**		
Form 5s reviewed	N/A			4,000			**4,000**		
Sets of org charts complet	N/A			2 sets			**2 sets**		
		0.0	0		15.5	1,064,150		**15.9**	**1,170,479**
Injury cases processed	N/A			350			**306**		
Transitional duty particip	N/A			100			**226**		
Quota payouts processed	N/A			350			**304**		
Personnel actions processed	N/A			1,450			**1,122**		
		0.0	0		17.9	1,215,333		**18.0**	**1,222,031**
Facility inspection	N/A			115			**115**		
PWE employees trained	N/A			2,000			**2,000**		
Crew surveys	N/A			2,396			**2,000**		
Tailgates	N/A			14,000			**14,000**		
Accident investigation	N/A			100%			**100%**		
		0.0	0		19.2	1,437,295		**20.6**	**1,545,973**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE - Emp Relations. Recruiting & Outreach 2000090004	
Administer and monitor programs to support management in accomplishing objectives. Enforce policies and improve efficiency.	Reduce drug and alcohol use in the workplace. Process Step II grievances in a timely manner. Support management efforts toward quality and excellence through administration of the Superior Performance Program. Recruit high caliber applicants.
PWE - Payroll, Time & Attendance. Sal Cost 2000090005	
Fund the Combined Utility System payroll function that was moved to the Administration & Regulatory Affairs Department during FY2010.	Efficiently deliver acccurate, reliable and a timely biweekly payroll to ensure that all employees are paid correctly.
PWE - HR Branch Adminstration 2000090006	
Management of the Department of Public Works & Engineering's Human Resource (HR) Branch.	Oversee the management of the HR Services, Safety, Employee Relations, Case, Records, and Time Management, and Security Section.
PWE - HR Security Management 2000090007	

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Drug and alcohol tests	N/A			1,250			**1,250**		
Positive drug tests	N/A			1.2%			**1.2%**		
Avg days to complete grievance	N/A			27			**25**		
School-to-work/outreach	N/A			50			**50**		
	0.0		0	16.0		1,123,301	**17.7**		**1,328,251**
Biweekly paychecks processed	N/A			4,178			**N/A**		
Payroll problems investigated biweekly	N/A			25			**N/A**		
Manage funds to maint prog	N/A			N/A			**100%**		
	0.0		0	5.7		757,353	**0.0**		**494,600**
Personnel functions accomplished	N/A			95%			**95%**		
	0.0		0	4.6		536,086	**6.0**		**687,331**
	0.0		0	0.0		0	**10.0**		**2,207,440**
Total	2,184.1		722,644,369	2,180.5		786,037,930	**2,278.9**		**818,509,690**

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
ACCOUNT CLERK	10	2.0	3.0	1.0
ACCOUNTANT	17	7.0	7.0	
ACCOUNTANT ASSOCIATE	14	11.0	11.0	
ACCOUNTANT MANAGER	27	1.0	1.0	
ACCOUNTANT SUPERVISOR	24	2.0	2.0	
ADMINISTRATION MANAGER	26	14.0	11.0	(3.0)
ADMINISTRATIVE AIDE	10	14.0	10.0	(4.0)
ADMINISTRATIVE ASSISTANT	17	64.0	60.0	(4.0)
ADMINISTRATIVE ASSOCIATE	13	41.0	37.0	(4.0)
ADMINISTRATIVE COORDINATOR	24	20.0	20.0	
ADMINISTRATIVE SPECIALIST	20	33.0	30.0	(3.0)
ADMINISTRATIVE SPECIALIST (EXE LEV)	20	1.0	1.0	
ADMINISTRATIVE SUPERVISOR	22	9.0	5.0	(4.0)
ASSISTANT BUYER	12	1.0	0.0	(1.0)
ASSISTANT CHIEF INSPECTOR	25	2.0	2.0	
ASSISTANT CUSTOMER SERVICE MANAGER	26	3.0	3.0	
ASSISTANT DIRECTOR (EXE LEV)	32	10.0	6.0	(4.0)
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	5.0	5.0	
ASSISTANT ELECTRICAL SUPERVISOR	22	2.0	0.0	(2.0)
ASSISTANT INDUSTRIAL MECHANIC	11	2.0	2.0	
ASSISTANT OPERATIONS MANAGER	22	1.0	1.0	
ASSISTANT PUBLIC WORKS MAINTENANCE MANAGER	26	11.0	12.0	1.0
ASSISTANT PUBLIC WORKS OPERATIONS MANAGER	26	14.0	9.0	(5.0)
ASSISTANT SUPERINTENDENT	20	2.0	2.0	
AUDITOR	17	1.0	1.0	
AUDITOR MANAGER	28	0.0	1.0	1.0
BUILDING MAINTENANCE SUPERVISOR	13	1.0	1.0	
BUYER	16	10.0	8.0	(2.0)
CAR ATTENDANT LEADER	10	2.0	2.0	
CAR ATTENDANT SUPERVISOR	13	1.0	1.0	
CARPENTER	14	3.0	2.0	(1.0)
CHEMIST I	14	1.0	2.0	1.0
CHEMIST II	17	14.0	13.0	(1.0)
CHEMIST III	21	10.0	10.0	
CHEMIST IV	23	5.0	5.0	
CHIEF INSPECTOR	27	1.0	1.0	
CLERK	5	1.0	1.0	
COLLECTIONS SUPERVISOR	18	1.0	1.0	
COMMUNICATIONS TECHNICIAN	15	1.0	0.0	(1.0)
COMMUNICATIONS TECHNICIAN SUPERVISOR	25	1.0	0.0	(1.0)
COMMUNITY INVOLVEMENT COORDINATOR	22	1.0	1.0	
COMMUNITY LIAISON	18	1.0	0.0	(1.0)
COMPUTER OPERATOR	10	3.0	3.0	
CONTRACT ADMINISTRATOR	22	3.0	3.0	
CONTRACT COMPLIANCE OFFICER	15	5.0	5.0	
CONTRACT COMPLIANCE SUPERVISOR	22	5.0	4.0	(1.0)
CUSTOMER SERVICE CASHIER	12	3.0	3.0	
CUSTOMER SERVICE CLERK	10	1.0	1.0	
CUSTOMER SERVICE MANAGER	29	1.0	1.0	
CUSTOMER SERVICE REPRESENTATIVE I	13	73.5	61.7	(11.8)
CUSTOMER SERVICE REPRESENTATIVE II	15	31.5	32.0	0.5
CUSTOMER SERVICE REPRESENTATIVE III	16	36.0	34.0	(2.0)
CUSTOMER SERVICE SECTION CHIEF	22	9.0	8.5	(0.5)

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
CUSTOMER SERVICE SUPERVISOR	18	11.5	12.5	1.0
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	13.0	7.0	(6.0)
DEPUTY CITY CONTROLLER (EXE LEV)	36	0.0	1.0	1.0
DEPUTY DIRECTOR-PUBLIC WORKS (EXE LEV)	36	2.0	2.0	
DIVISION MANAGER	29	12.0	13.0	1.0
ELECTRICAL ESTIMATOR	23	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	2.0	3.0	1.0
ELECTRICIAN	18	8.0	8.0	
ENGINEER	26	13.0	14.0	1.0
ENVIRONMENTAL INVESTIGATOR I	14	3.0	3.0	
ENVIRONMENTAL INVESTIGATOR II	16	3.0	3.0	
ENVIRONMENTAL INVESTIGATOR III	20	9.0	8.0	(1.0)
ENVIRONMENTAL INVESTIGATOR IV	23	5.0	5.0	
ENVIRONMENTAL INVESTIGATOR V	28	6.0	5.0	(1.0)
EXECUTIVE OFFICE ASSISTANT	15	4.0	4.0	
EXECUTIVE STAFF ANALYST (EXE LEV)	30	4.0	4.0	
FACILITIES TECHNICIAN I	9	8.0	14.0	6.0
FIELD SUPERVISOR	17	81.0	76.0	(5.0)
FINANCIAL ANALYST I	15	1.0	0.0	(1.0)
FINANCIAL ANALYST II	18	7.0	9.0	2.0
FINANCIAL ANALYST III	21	4.0	4.0	
FINANCIAL ANALYST IV	25	7.0	6.0	(1.0)
FIXED ASSET CLERK	10	1.0	0.0	(1.0)
FIXED ASSET SPECIALIST	13	3.0	1.0	(2.0)
FIXED ASSET SUPERVISOR	21	2.0	0.0	(2.0)
GENERAL SUPERINTENDENT	21	4.0	2.0	(2.0)
GIS ANALYST	20	6.0	6.0	
GIS MANAGER	29	1.0	1.0	
GIS SUPERVISOR	26	1.0	1.0	
GIS TECHNICIAN	12	3.0	3.0	
GRADUATE ENGINEER	22	36.0	36.0	
GRAPHIC DESIGNER	17	1.0	1.0	
HUMAN RESOURCES ASSISTANT	13	3.0	2.0	(1.0)
HUMAN RESOURCES MANAGER	27	5.0	5.0	
HUMAN RESOURCES SPECIALIST	17	2.0	1.0	(1.0)
HUMAN RESOURCES SUPERVISOR	24	7.0	7.0	
HUMAN RESOURCES TECHNICIAN	12	3.0	3.0	
INDUSTRIAL MECHANIC	17	4.0	4.0	
INFORMATION SYSTEMS ADMINISTRATOR (EXE LEV)	30	1.0	2.0	1.0
INSPECTOR	18	62.0	61.0	(1.0)
INVENTORY MANAGEMENT CLERK	9	21.0	12.0	(9.0)
INVENTORY MANAGEMENT SUPERVISOR	17	14.0	10.0	(4.0)
IRM MANAGER	29	4.0	3.0	(1.0)
IRON WORKER	13	2.0	1.0	(1.0)
IT PROJECT MANAGER	28	1.0	4.0	3.0
LABORATORY MANAGER	28	2.0	2.0	
LABORATORY SUPERVISOR	24	3.0	3.0	
LABORER	4	8.0	3.0	(5.0)
LAN SPECIALIST	26	5.0	3.0	(2.0)
MAINTENANCE MECHANIC II	12	5.0	6.0	1.0
MAINTENANCE MECHANIC III	14	13.0	13.0	
MAINTENANCE SUPERVISOR	16	4.0	4.0	
MANAGEMENT ANALYST I	15	0.0	1.0	1.0

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
MANAGEMENT ANALYST II	18	6.0	5.0	(1.0)
MANAGEMENT ANALYST III	21	8.0	6.0	(2.0)
MANAGEMENT ANALYST IV	25	11.0	11.0	
MANAGING ENGINEER	31	16.0	15.0	(1.0)
MECHANIC III	19	0.0	1.0	1.0
METER READER	7	38.0	22.0	(16.0)
MICROBIOLOGIST I	14	1.0	1.0	
MICROBIOLOGIST III	21	1.0	1.0	
OFFICE SERVICE MANAGER	23	3.0	3.0	
OFFICE SUPERVISOR	17	8.0	8.0	
OPERATIONS MANAGER	27	1.0	1.0	
OPERATIONS SUPERVISOR	18	2.0	2.0	
PAINTER	11	1.0	1.0	
PAINTER LEADER	15	1.0	1.0	
PAYROLL CLERK	9	1.0	0.0	(1.0)
PAYROLL SUPERVISOR	17	2.0	0.0	(2.0)
PBX ATTENDANT	8	1.0	1.0	
PLANT OPERATOR	11	52.0	50.0	(2.0)
PLANT OPERATOR SUPERVISOR	19	35.0	34.0	(1.0)
PLANT OPERATOR TRAINEE	6	40.0	27.0	(13.0)
PLUMBER LEADER	18	1.0	1.0	
PROCUREMENT SPECIALIST	24	3.0	2.0	(1.0)
PROGRAMMER ANALYST I	16	1.0	0.0	(1.0)
PROGRAMMER ANALYST II	19	2.0	4.0	2.0
PROGRAMMER ANALYST III	22	7.0	5.0	(2.0)
PROGRAMMER ANALYST IV	25	13.5	13.0	(0.5)
PROJECT MANAGER	24	29.0	23.0	(6.0)
PROJECT TECHNICIAN I	8	1.0	1.0	
PROJECT TECHNICIAN II	13	4.0	2.0	(2.0)
PROJECT TECHNICIAN III	17	15.0	13.0	(2.0)
PROJECT TECHNICIAN IV	20	10.0	9.0	(1.0)
PUBLIC LOSS INVESTIGATOR	22	1.0	1.0	
PUBLIC WORKS DIRECTOR	39	1.0	1.0	
PUBLIC WORKS MAINTENANCE MANAGER	29	13.0	14.0	1.0
PUBLIC WORKS MAINTENANCE SECTION CHIEF	22	31.0	30.0	(1.0)
PUBLIC WORKS MANAGER	29	1.0	0.0	(1.0)
PUBLIC WORKS OPERATIONS MANAGER	29	4.0	5.0	1.0
PUBLIC WORKS OPERATIONS SECTION CHIEF	22	20.0	17.0	(3.0)
RADIO INSTALLER	6	2.0	1.0	(1.0)
RECORDS SUPERVISOR	18	2.0	1.0	(1.0)
RECORDS TECHNICIAN	9	2.0	2.0	
SAFETY ADMINISTRATOR	27	1.0	1.0	
SAFETY COORDINATOR	15	2.0	2.0	
SAFETY OFFICER	21	5.0	3.0	(2.0)
SAFETY REPRESENTATIVE	19	12.0	11.0	(1.0)
SAFETY SUPERVISOR	24	0.0	1.0	1.0
SECURITY OFFICER LEADER	12	6.0	6.0	
SEMI-SKILLED LABORER	6	38.0	35.0	(3.0)
SENIOR ACCOUNT CLERK	13	8.0	6.0	(2.0)
SENIOR ACCOUNTANT	20	1.0	1.0	
SENIOR AUDITOR	21	4.0	4.0	
SENIOR BUYER	22	10.0	11.0	1.0
SENIOR CLERK	8	3.0	3.0	

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
SENIOR COMMUNICATIONS SPECIALIST	20	1.0	1.0	
SENIOR COMMUNICATIONS TECHNICIAN	19	5.0	0.0	(5.0)
SENIOR COMMUNITY LIAISON	23	1.0	1.0	
SENIOR COMPUTER OPERATOR	14	10.0	9.0	(1.0)
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR CONTRACT COMPLIANCE OFFICER	18	7.0	7.0	
SENIOR CUSTOMER SERVICE CLERK	12	7.0	5.0	(2.0)
SENIOR DATA CONTROL CLERK	12	5.0	3.0	(2.0)
SENIOR DATA ENTRY OPERATOR	12	6.0	6.0	
SENIOR DISPATCHER	12	19.0	19.0	
SENIOR FIXED ASSET SPECIALIST	17	2.0	2.0	
SENIOR GIS ANALYST	24	2.0	2.0	
SENIOR GIS TECHNICIAN	17	10.0	10.0	
SENIOR HUMAN RESOURCES SPECIALIST	21	5.0	7.0	2.0
SENIOR IMAGING TECHNICIAN	13	1.0	1.0	
SENIOR INSPECTOR	22	11.5	11.5	
SENIOR INSTRUMENT TECHNICIAN	14	4.0	3.0	(1.0)
SENIOR INVENTORY MANAGEMENT CLERK	12	38.0	29.0	(9.0)
SENIOR MICROCOMPUTER ANALYST	23	1.0	1.0	
SENIOR PAYROLL CLERK	13	10.0	0.0	(10.0)
SENIOR PLAN ANALYST	18	11.0	9.0	(2.0)
SENIOR PLANT OPERATOR	15	68.0	61.0	(7.0)
SENIOR PROCUREMENT SPECIALIST	27	1.0	1.5	0.5
SENIOR PROJECT MANAGER	27	27.0	23.0	(4.0)
SENIOR PUBLIC LOSS INVESTIGATOR	24	2.0	2.0	
SENIOR SLUDGE PROCESSOR	15	15.0	13.0	(2.0)
SENIOR STAFF ANALYST	28	6.5	4.5	(2.0)
SENIOR STAFF ANALYST (EXE LEV)	28	1.0	1.0	
SENIOR SUPERINTENDENT	27	1.0	1.0	
SENIOR TELECOMMUNICATIONS SPECIALIST	21	2.0	3.0	1.0
SENIOR TRAINER	21	8.0	9.0	1.0
SENIOR UTILITY MECHANIC	16	53.0	52.0	(1.0)
SLUDGE PROCESSOR	11	2.0	2.0	
STAFF ANALYST	26	4.0	8.0	4.0
STAFF ANALYST (EXE LEV)	26	1.0	2.0	1.0
STUDENT INTERN I	4	2.0	0.0	(2.0)
STUDENT INTERN II	10	13.0	2.5	(10.5)
SUPERINTENDENT	24	8.0	7.0	(1.0)
SUPERVISING ENGINEER	29	28.0	21.0	(7.0)
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
SYSTEMS CONSULTANT	26	19.0	15.0	(4.0)
SYSTEMS SUPPORT ANALYST I	16	5.0	3.0	(2.0)
SYSTEMS SUPPORT ANALYST II	19	8.0	8.0	
SYSTEMS SUPPORT ANALYST III	22	3.0	0.0	(3.0)
SYSTEMS SUPPORT ANALYST IV	25	4.0	4.0	
TECHNICAL HARDWARE ANALYST I	17	9.0	11.0	2.0
TECHNICAL HARDWARE ANALYST II	21	40.0	41.0	1.0
TECHNICAL HARDWARE ANALYST III	23	22.0	23.0	1.0
TELECOMMUNICATIONS SPECIALIST	18	1.0	1.0	
TRAINER	17	1.0	2.0	1.0
TRAINING ADMINISTRATOR	24	3.0	4.0	1.0
UTILITY MECHANIC	12	42.0	36.0	(6.0)
UTILITY WORKER	12	543.0	521.0	(22.0)

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
WATER SERVICE INSPECTOR I	11	55.0	57.0	2.0
WATER SERVICE INSPECTOR II	15	28.0	22.0	(6.0)
WATER SERVICE INSPECTOR III	17	16.0	16.0	
WEB COORDINATOR	17	1.0	1.0	
WEBMASTER	26	1.0	1.0	
Total FTEs		**2,613.0**	**2,376.7**	**(236.3)**
Less adjustment for Civilian Vacancy Factor		**309.6**	**97.8**	**(211.8)**
Full-Time Equivalents		**2,303.4**	**2,278.9**	**(24.5)**

Business Area Revenue Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
2000030009	**PWE - Small Business Development**			
424110	Other Interfund Services	0	0	**1,045,477**
2000040003	**PWE - Operations Support**			
445050	Cell Tower Revenue	0	25,000	**25,000**
2000040004	**PWE - Management & Quality Control**			
456115	Industrial Waste Discharge Permits	0	0	**6,500**
456180	Fertilizer Sales	165,000	130,000	**160,000**
Total	**PWE - Management & Quality Control**	**165,000**	**130,000**	**166,500**
2000040008	**PWE - Collection System Operations**			
456115	Industrial Waste Discharge Permits	7,000	4,000	**0**
2000040019	**PWE - Utility Maintenance Management**			
434215	Sale of Non-Capital Rolling Stock	150,000	0	**0**
2000040021	**PWE - System Maintenance**			
434245	Sale of Capital Assets - Vehicles	0	165,000	**200,000**
2000050002	**PWE - Financial Management**			
424110	Other Interfund Services	944,700	944,700	**0**
426330	Miscellaneous Copies Fees	0	0	**15,000**
426420	Building Space Rental Fees	2,000	2,000	**1,000**
426430	Facility Rental Fees	7,066,067	7,066,067	**6,651,298**
428030	Release of Liens	0	0	**100**
428080	Returned Check Charges	0	0	**260,000**
429095	Medicare Part D Distribution	156,017	156,017	**0**
432010	Interest on Pooled Investments	7,389,182	7,389,182	**10,000,000**
434205	Sale of Scrap Metal	20,560	20,560	**20,000**
434215	Sale of Non-Capital Rolling Stock	0	0	**10,000**
434225	Sale of Non-Capital Equip. & Merchandise	8,000	8,000	**8,000**
434235	Sale of Capital Assets	10,000	37,300	**25,000**
434240	Sale of Capital Assets-Land/Streets	6,000,000	4,341,446	**100,000**
434305	Judgments & Claims	25,000	25,000	**12,000**
434335	Recover Damage-Infrastructure	150,000	120,000	**100,000**
452020	Recoveries & Refunds	50,000	319,482	**50,000**
452030	Miscellaneous Revenue	51,000	31,000	**30,000**
453010	Retail Water Sales	0	0	**336,867,101**
453012	Con Treat Wat NonGov	0	0	**28,582,290**
453013	Ret Wat Bill Adjusts	0	0	**(1,500,000)**
453014	Area 1&2GRPFeesNnGv	0	0	**6,936,796**
453020	Bulk Water Sales - Treated	0	0	**35,666,645**
453030	Bulk Water Sales - Untreated	0	0	**42,390,321**
453117	Water Conservation Rebate	0	0	**(14,000,000)**
453120	Con Tr Bulk Wat Gov	0	0	**3,015,169**
454010	Sewer Service Revenue	0	0	**416,029,149**
454012	Sewer Bill Adjusts	0	0	**(9,500,000)**
455010	Sewer Service Penalties	0	0	**4,500,000**
455020	Water Service Penalties	0	0	**3,500,000**
456125	Fire Sprinkler Fees	0	0	**3,500,000**
456130	Water Meter Rental Fees	0	0	**75,000**
456135	Delinquent Reconnection Fees	0	0	**500,000**
456140	Tap Installation Fees	0	0	**11,000**
456145	Meter Installation Fees	0	0	**435,000**
456150	Engineering Inspection Fees	0	0	**300,000**
456155	Meter Testing Fees	300	800	**500**
456160	Transient Meter Relocation Fee	0	0	**7,000**
456165	New Customer Fees	0	0	**250,000**
456170	Account Record Fees	0	0	**1,500**
456185	Contract Revenue from Water Authority	0	752,150	**1,057,943**

Business Area Revenue Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
456210	Missed Appointment	9,000	6,000	**5,000**
456220	Tenant Notice	30,000	30,000	**25,000**
456225	Failure to Apply	90,000	90,000	**90,000**
456230	Illegal Turn On	14,000	8,000	**5,000**
456235	Lock Device Damage/Repair	0	100	**0**
456240	Submeter Application	0	0	**6,500**
456245	Evaporation Credit Processing Fee	0	0	**150,000**
456250	Sewage Disposal	11,000	11,000	**11,000**
490100	Transfer from Combined Utility General	0	45,000,000	**0**
Total	**PWE - Financial Management**	**22,026,826**	**66,358,804**	**876,200,312**
2000050011	**PWE - Customer Accounting**			
426330	Miscellaneous Copies Fees	15,000	12,000	**0**
428030	Release of Liens	500	100	**0**
428080	Returned Check Charges	260,000	300,000	**0**
453010	Retail Water Sales	326,604,067	312,875,362	**0**
453020	Bulk Water Sales - Treated	25,502,649	18,047,715	**0**
453030	Bulk Water Sales - Untreated	43,672,176	41,785,960	**0**
454010	Sewer Service Revenue	334,500,000	331,664,229	**0**
455010	Sewer Service Penalties	4,100,000	4,500,000	**0**
455020	Water Service Penalties	3,500,000	4,000,000	**0**
456125	Fire Sprinkler Fees	3,600,000	3,700,000	**0**
456130	Water Meter Rental Fees	150,000	126,000	**0**
456135	Delinquent Reconnection Fees	350,000	500,000	**0**
456140	Tap Installation Fees	11,000	5,000	**0**
456145	Meter Installation Fees	438,600	438,600	**0**
456150	Engineering Inspection Fees	387,600	287,600	**0**
456160	Transient Meter Relocation Fee	21,000	12,000	**0**
456165	New Customer Fees	255,000	255,000	**0**
456170	Account Record Fees	2,300	1,500	**0**
456240	Submeter Application	5,000	9,000	**0**
456245	Evaporation Credit Processing Fee	168,960	193,960	**0**
456255	Misc Operating Revenue	3,000	3,000	**0**
Total	**PWE - Customer Accounting**	**743,546,852**	**718,717,026**	**0**
2000050022	**PWE - EB Cape Center**			
426370	Training Services	75,000	100,000	**187,500**
2000060005	**PWE - Utilities Analysis**			
421410	Permit Preparation Fees	0	1,500	**2,000**
426270	Utility District Application Review	50,000	21,000	**12,000**
426320	City Maps & Related Items	5,200	200	**200**
456105	Oil and Gas Well Permits	1,000	500	**250**
456120	Development Permits	200,000	200,000	**185,000**
456265	Municipal Setting Designation Application	10,000	8,000	**35,000**
Total	**PWE - Utilities Analysis**	**266,200**	**231,200**	**234,450**
2000080001	**PWE - Information Technology**			
457020	Interfund Communication Equipment Repair	300,000	300,000	**0**
2000090003	**PWE - Safety & Environmental Monitoring**			
456515	Defensive Driving Fees	5,000	6,900	**5,000**
Total	**Public Works & Engineering**	**766,541,878**	**786,037,930**	**878,064,239**

Business Area Expenditure Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus. Area No. : **8300 / 2000**

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
500010	Salary Base Pay - Civilian	84,386,002	94,840,776	91,680,367	**97,875,179**
500030	Salary Part Time - Civilian	338,258	345,788	338,749	**323,789**
500060	Overtime - Civilian	7,163,625	5,896,013	8,243,334	**5,541,122**
500090	Premium Pay - Civilian	322,780	549,858	282,393	**426,098**
500110	Bilingual Pay - Civilian	109,479	134,575	113,364	**119,048**
500180	Temporary Employees	349,255	443,399	81,453	**0**
500210	Pay for Performance-Municipal	37,000	28,000	28,000	**21,000**
500250	HOPE UNION BUSINESS USAGE	21,057	9,000	11,048	**11,700**
501070	Pension - Civilian	12,191,837	13,987,006	13,242,873	**14,192,082**
501120	Termination Pay - Civilian	1,055,359	1,869,480	1,748,158	**1,768,100**
501160	Vehicle Allowance - Civilian	8,432	9,700	8,444	**9,700**
502010	FICA - Civilian	6,820,515	7,830,938	7,842,457	**7,958,218**
503010	Health Ins-Act Civilian	13,369,769	14,848,804	14,464,155	**15,557,677**
503015	Basic Life Insurance - Active Civilian	65,921	53,792	53,596	**57,931**
503050	Health/Life Insurance - Retiree Civilian	6,672,294	8,130,447	7,098,861	**8,321,917**
503060	Long Term Disability-Civilian	(18,339)	193,757	175,932	**193,175**
503090	Workers Compensation-Civilian-Admin	(144,922)	484,366	471,424	**478,882**
503100	Workers Compensation-Civilian-Claim	868,650	1,246,587	1,261,171	**1,168,248**
503110	Workers Compensation-Classified-Claim	545	0	0	**0**
504020	Compensation Contingency	0	0	0	**1,409,103**
504030	Unemployment Claims	103,354	79,709	204,681	**79,629**
Total	**Personnel Services**	**133,720,871**	**150,981,995**	**147,350,460**	**155,512,598**
511010	Chemical Gases & Special Fluids	24,472,473	28,178,995	26,575,876	**31,451,300**
511015	Cleaning & Sanitary Supplies	129,027	183,670	174,736	**197,200**
511020	Construction Materials	1,948,914	2,290,300	3,250,851	**2,008,700**
511025	Electrical Hardware & Parts	611,950	1,096,315	1,088,863	**1,271,700**
511030	Mechanical Hardware & Parts	1,168,372	1,574,740	1,448,997	**1,651,400**
511035	Meters Hydrants & Plumbing Supplies	1,114,174	1,164,105	1,656,325	**1,354,600**
511040	Audiovisual Supplies	18,362	57,267	36,122	**57,000**
511045	Computer Supplies	598,524	754,875	600,401	**593,500**
511050	Paper & Printing Supplies	332,260	333,073	364,869	**327,100**
511055	Publications & Printed Materials	67,892	122,050	102,356	**105,700**
511060	Postage	1,907,803	1,879,134	1,949,305	**1,951,600**
511070	Miscellaneous Office Supplies	357,314	385,030	368,477	**337,400**
511080	General Laboratory Supplies	327,522	300,000	400,000	**412,000**
511085	Drugs & Medical Chemicals	378	7,060	6,002	**4,700**
511090	Medical & Surgical Supplies	37,991	29,540	37,821	**30,900**
511095	Small Technical & Scientific Equipment	164,041	369,300	255,425	**436,800**
511110	Fuel	3,993,608	3,221,053	3,856,976	**3,533,500**
511115	Vehicle Repair & Maintenance Supplies	58,251	80,470	99,196	**107,600**
511120	Clothing	366,199	360,270	444,599	**336,800**
511125	Food Supplies	90,093	45,020	58,009	**41,800**
511140	Landscaping & Gardening Supplies	160,784	182,100	237,100	**154,300**
511145	Small Tools & Minor Equipment	813,197	1,152,765	1,156,165	**1,181,300**
511150	Miscellaneous Parts & Supplies	345,242	371,907	374,446	**294,200**
Total	**Supplies**	**39,084,371**	**44,139,039**	**44,542,917**	**47,841,100**
520100	Temporary Personnel Services	687,749	392,395	396,917	**527,400**
520101	Janitorial Services	701,588	706,126	803,999	**715,500**
520102	Security Services	1,604,351	1,733,176	1,792,460	**1,713,600**
520104	Claims Payment Services	0	0	31	**0**
520105	Accounting & Auditing Services	144,731	45,000	50,489	**65,000**
520106	Architectural Services	39,688	7,000	7,124	**0**

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
520107	Computer Info/Contr	588,338	980,100	681,493	**1,587,400**
520108	Information Resource Services	164,308	166,250	169,490	**119,500**
520109	Medical Dental & Laboratory Services	58,135	40,432	31,210	**39,200**
520110	Management Consulting Services	1,109,575	3,190,000	3,193,439	**1,723,000**
520111	Real Estate Services	0	12,000	12,000	**12,000**
520112	Banking Services	2,182	200,000	100,000	**200,000**
520114	Miscellaneous Support Services	2,806,380	3,609,100	3,442,518	**4,191,000**
520115	Real Estate Lease/Office Rental	489,950	309,400	379,725	**358,300**
520118	Refuse Disposal	6,916,061	7,330,952	6,352,105	**6,528,000**
520119	Computer Equipment/Software Maintenance	2,388,547	1,703,603	1,267,569	**631,600**
520120	Communications Equipment Services	52,404	142,050	131,600	**156,600**
520121	IT Application Svcs	186,609	430,924	240,956	**168,600**
520122	Office Equipment Services	6,579	25,190	23,725	**21,900**
520123	Vehicle & Motor Equipment Services	5,592,645	4,804,956	5,597,100	**4,653,900**
520124	Other Equipment Services	10,681,260	10,455,084	10,455,084	**10,044,600**
520126	Construction Site Work Services	4,614,225	3,908,503	3,911,600	**1,876,000**
520128	Other Construction Work Services	0	140,000	140,000	**100,000**
520129	Sewer Authority Contracts	737,699	711,730	760,730	**779,800**
520130	Water Authority Contracts	23,758,489	27,002,836	27,836,836	**32,506,600**
520131	Water Authority Contracts Debt Service	28,103,216	23,816,708	23,816,708	**21,367,700**
520132	Contracts/Sponsorships	203,032	940,209	345,500	**552,000**
520136	Billing & Collection Services	218,163	358,000	346,000	**462,000**
520141	Engineering Services	1,855,914	408,141	195,687	**328,300**
520157	Computer Software Maintenance Services	411,607	2,069,613	1,933,940	**3,198,900**
520158	Computer Equipment Maintenance Services	11,829	102,000	102,000	**579,300**
520510	Mail/Delivery Services	8,337	29,012	11,047	**21,100**
520515	Print Shop Services	65,894	69,935	67,980	**77,200**
520520	Printing & Reproduction Services	65,788	118,025	107,375	**106,300**
520605	Advertising Services	44,040	153,280	78,080	**106,600**
520705	Insurance Fees	4,352,415	5,132,392	4,293,868	**4,692,300**
520710	State/Federal Inspection Fees	1,362,404	4,030,167	4,052,350	**3,924,400**
520715	Arbitrage Expenses	80,527	666,436	666,436	**48,000**
520720	Fines	40,509	50,000	30,000	**20,000**
520725	Assessments - Other Governments	1,050,265	1,236,000	1,236,000	**1,238,100**
520740	Document Recording/Filing Fees	250	550	0	**600**
520755	Contingency	0	61,030	0	**60,000**
520765	Membership & Professional Fees	410,804	274,589	170,036	**148,300**
520805	Education & Training	313,772	593,836	261,880	**548,100**
520815	Tuition Reimbursement	132,392	288,973	129,278	**0**
520905	Travel - Training Related	87,996	144,748	65,932	**124,200**
520910	Travel - Non-Training Related	27,062	71,422	27,300	**59,800**
521305	Indirect Cost Recovery Payment	590,276	3,147,722	3,147,722	**3,034,300**
521405	Building Maintenance Services	2,528,707	4,146,794	4,124,076	**4,182,700**
521415	Land and Grounds Maintenance	1,940,803	1,170,238	1,159,238	**1,669,200**
521420	Infrastructure Maintenance Service	4,615,946	5,537,230	6,338,860	**7,290,200**
521445	Houston Area Water Council Maintenance	9,448,762	10,277,036	10,277,036	**0**
521505	Electricity	61,574,992	65,923,661	61,477,148	**57,250,100**
521510	Natural Gas	5,406,878	7,538,976	5,094,146	**5,195,900**
521515	Electricity Fran Fee Exp	1,015,260	783,944	772,298	**773,400**
521605	Data Services	322,654	574,058	319,932	**323,000**
521610	Voice Services	2,417,732	1,849,867	2,479,142	**2,387,000**
521615	Radio Communications	0	30,000	30,000	**430,000**
521620	Voice Equipment	79,453	82,226	48,061	**78,800**

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
521625	Voice Labor	118,441	153,620	32,184	**95,700**
521630	GIS Revolving Fund Services	0	0	0	**510,800**
521705	Vehicle/Equipment Rental/Lease	221,169	353,382	261,660	**336,600**
521715	Office Equipment Rental	492,869	508,312	468,898	**474,400**
521725	Other Rental	273,251	424,022	442,428	**177,800**
521730	Parking Space Rental	299,779	308,101	250,779	**210,400**
521905	Legal Services	387,141	616,100	453,100	**867,600**
521910	Legal Svcs - Crt Report	1,679	4,500	4,500	**1,000**
522205	Metro Commuter Passes	126,102	162,783	176,333	**214,500**
522305	Freight Charges	11,638	31,160	17,360	**30,100**
522410	Cashier Shortages	0	200	200	**200**
522425	Miscellaneous Pool Expense/Expenditures	5,562	0	0	**0**
522430	Miscellaneous Other Services & Charges	173,097	288,229	298,977	**250,700**
522435	Interest Charges Past Due Accounts	279	2,000	500	**1,000**
522620	Claims & Judgments	394,388	370,000	400,000	**400,000**
522705	Interfund Environmental Inspection	350,000	350,200	350,200	**347,700**
522710	Interfund Utility Cut Repairs	369,275	420,000	420,000	**420,000**
522720	Interfund Payroll Services	0	0	411,402	**494,600**
522730	Interfund Engineering Services	10	0	1,500	**0**
522740	Interfund Police Service	507,113	592,000	592,000	**605,200**
522750	Interfund Land/Property Appraisal Service	221,700	221,700	110,850	**110,850**
522765	Interfund Legal Services	907,247	850,950	850,950	**845,100**
522780	Interfund Photo Copy Services	322	2,000	0	**0**
522790	Interfund Inventory Adjustments	(3,800)	19,600	19,600	**0**
522795	Other Interfund Services	1,199,525	1,100,755	1,193,022	**1,352,900**
522800	Cost of Goods Sold	66,574	16,000	16,000	**0**
522810	Interfund Carpentry & Painting	630,399	985,269	785,269	**785,300**
Total	**Other Services and Charges**	**198,872,932**	**217,504,508**	**208,540,968**	**197,529,750**
560010	Land	9,363	0	0	**0**
560210	Furniture Fixtures and Equipment	42,605	0	0	**0**
Total	**Equipment**	**51,968**	**0**	**0**	**0**
551010	Non-Capital Office Furniture & Equipment	183,954	228,984	204,118	**154,994**
551015	Non-Capital Computer Equipment	800,870	1,475,194	1,391,529	**2,257,347**
551020	Non-Capital Communication Equipment	87,716	510,985	475,100	**163,600**
551025	Non-Capital Scientific/Medical Equipment	13,429	172,850	172,850	**301,678**
551030	Non-Capital Machinery & Equipment	64,136	399,500	399,500	**279,778**
551040	Non-Capital Other	0	41,000	42,100	**32,000**
551045	Non-Capital Vehicles/Rolling Stock	120	0	0	**0**
Total	**Non-Capital Equipment**	**1,150,225**	**2,828,513**	**2,685,197**	**3,189,397**
531085	Other Interest	1,450,824	0	0	**0**
531170	Rev Bonds COI	19,814	0	0	**0**
532080	System Debt Service Transfers	76,855,679	85,569,456	85,370,350	**95,856,061**
532100	Trans to CUS Operating	271,437,685	285,014,419	297,548,038	**318,580,784**
Total	**Debt Service and Other Uses**	**349,764,002**	**370,583,875**	**382,918,388**	**414,436,845**
	Grand Total Expenditures	**722,644,369**	**786,037,930**	**786,037,930**	**818,509,690**