Fund Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
Beginning Fund Balance	21,161	21,161	**21,161**
Current Revenues	3,814,105	2,671,311	**3,368,177**
Total Available Resources	3,835,266	2,692,472	**3,389,338**
Maintenance and Operations	3,814,105	2,671,311	**3,368,177**
Total Expenditures	3,814,105	2,671,311	**3,368,177**
Planned Ending Fund Balance	21,161	21,161	**21,161**
Total Budget	3,835,266	2,692,472	**3,389,338**

The In-House Renovation Fund, formerly known as the Fire Reconstruction Fund, was established in March 1993 to fund renovations and reconstruction of fire stations and facilities. The program, Fire Stations-to-Standard, includes facilities that are completely renovated to a standard that provides an adequate working and living environment for Fire Fighters, as well as support staff. Costs will be collected in Fund 1003 and billed to bond funds for those projects that result in permanent improvements to facilities (i.e. fire stations and facilities must have an extended and useful life of more than twelve years to qualify).

The FY2011 Budget includes funding to renovate and/or reconstruct fire stations and facilities, manage construction of various HFD CIP projects and perform detailed energy audits of 263 city owned facilities.

The long-term goal is to bring all fire stations and city facilities up to energy efficiency standards.

Business Area Budget Summary

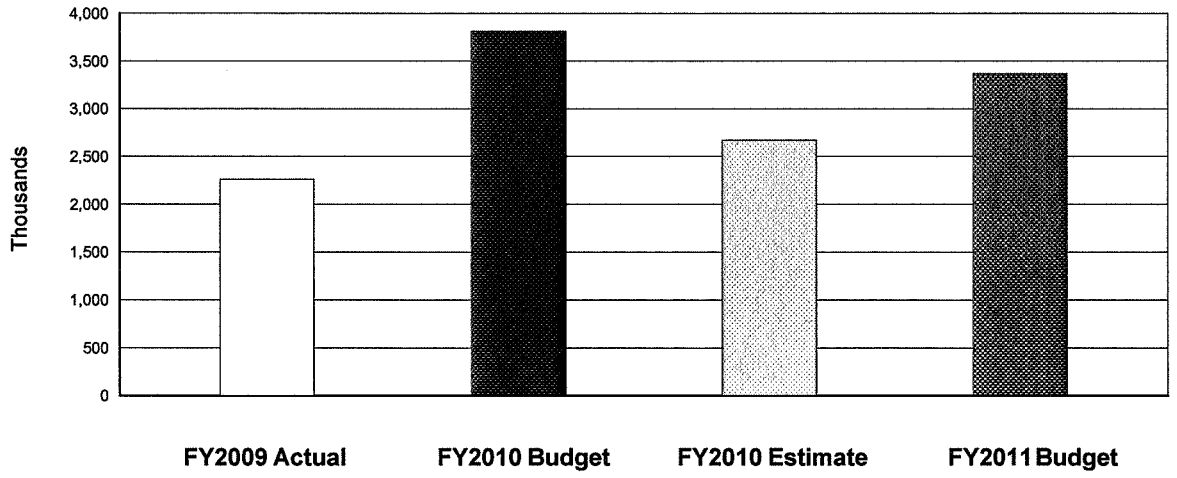
Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

		FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
Expenditures	Personnel Services	1,608,711	1,625,506	1,548,042	**2,053,066**
	Supplies	382,810	368,951	407,637	**406,451**
	Other Services and Charges	219,781	1,819,648	715,632	**908,660**
	Non-Capital Equipment	49,822	0	0	**0**
	Total M & O Expenditures	2,261,124	3,814,105	2,671,311	**3,368,177**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditures	2,261,124	3,814,105	2,671,311	**3,368,177**
Revenues		2,261,124	3,814,105	2,671,311	**3,368,177**
Staffing	Full-Time Equivalents - Civilian	27.6	30.0	28.2	**30.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	27.6	30.0	28.2	**30.0**
	Full-Time Equivalents - Overtime	0.5	0.1	0.3	**0.3**

Significant Budget Changes and Highlights

- o The FY2011 Budget provides funding for the HOPE 3% increase ($37,009) and 1.25% Pay for Performance increase ($18,815).
- o Renovate or reconstruct various fire stations and facilities.
- o Manage construction of various HFD CIP projects.
- o Energy audits of 263 city owned facilities.

In-House Renovation
General Services
Expenditure Summary



Business Area Cost Center Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Cost Center Description	Cost Center Objectives
GSD - Design & Constr 2500030001	
Promote and market the City's Residential Energy Efficiency Program (REEP).	Promotions and marketing for the Residential Energy Efficiency Program (REEP). Plus detailed energy audits of 263 city owned facilties.
GSD - In-House Renovation 2500050001	
Renovate fire stations and other facilities to a standard that provides an adequate working and living environment for Firefighters and city staff. All costs will be charged to bond funds.	Annually renovate the interior and exterior of multiple fire stations and other facilities in compliance with energy conservation measures.

Business Area Cost Center Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Homes weatherized	2,949			2,400			**2,400**		
		0.0	0		0.0	0		**0.0**	**200,000**
Square Footage Renovated	23,000			23,000			**23,000**		
		27.6	2,261,124		28.2	2,671,311		**30.0**	**3,168,177**
Total		27.6	2,261,124		28.2	2,671,311		**30.0**	**3,368,177**

Business Area Roster Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
CARPENTER LEADER	19	3.0	3.0	
CHIEF STATIONARY ENGINEER	19	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	1.0	1.0	
ELECTRICAL SUPERVISOR	24	1.0	1.0	
ELECTRICIAN	18	4.0	4.0	
MAINTENANCE MECHANIC III	14	15.0	16.0	1.0
MAINTENANCE SUPERVISOR	16	3.0	1.0	(2.0)
PAINTER LEADER	15	0.0	1.0	1.0
PLUMBER LEADER	18	1.0	1.0	
SUPERINTENDENT	24	1.0	1.0	
Total FTEs		**30.0**	**30.0**	**0.0**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**30.0**	**30.0**	**0.0**

Business Area Revenue Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Commit Item	Description	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
2500030001	**GSD - Design & Constr**			
452020	Recoveries & Refunds	1,161,000	0	**200,000**
2500050001	**GSD - In-House Renovation**			
425100	Indirect Cost Recovery-Other	113,105	131,311	**168,177**
452020	Recoveries & Refunds	2,540,000	2,540,000	**3,000,000**
Total	**GSD - In-House Renovation**	**2,653,105**	**2,671,311**	**3,168,177**
Total	**General Services**	**3,814,105**	**2,671,311**	**3,368,177**

Business Area Expenditure Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
500010	Salary Base Pay - Civilian	1,061,322	1,034,679	965,811	**1,315,211**
500060	Overtime - Civilian	12,767	21,000	21,000	**20,000**
500110	Bilingual Pay - Civilian	1,454	1,807	904	**1,807**
501070	Pension - Civilian	165,897	184,280	174,629	**190,707**
501120	Termination Pay - Civilian	333	0	0	**0**
502010	FICA - Civilian	83,932	96,804	90,637	**102,284**
503010	Health Ins-Act Civilian	198,887	212,974	229,490	**241,860**
503015	Basic Life Insurance - Active Civilian	870	720	728	**782**
503050	Health/Life Insurance - Retiree Civilian	14,276	14,000	15,300	**14,000**
503060	Long Term Disability-Civilian	(255)	2,550	2,379	**2,550**
503090	Workers Compensation-Civilian-Admin	3,796	6,300	5,847	**6,300**
503100	Workers Compensation-Civilian-Claim	65,432	41,342	31,317	**137,700**
504020	Compensation Contingency	0	0	0	**18,815**
504030	Unemployment Claims	0	9,050	10,000	**1,050**
Total	**Personnel Services**	**1,608,711**	**1,625,506**	**1,548,042**	**2,053,066**
511015	Cleaning & Sanitary Supplies	0	27	27	**0**
511020	Construction Materials	42,729	80,380	162,881	**113,380**
511025	Electrical Hardware & Parts	17,635	32,114	37,342	**35,114**
511030	Mechanical Hardware & Parts	2,018	5,578	5,551	**5,578**
511035	Meters Hydrants & Plumbing Supplies	13,262	38,237	57,523	**34,237**
511040	Audiovisual Supplies	368	0	0	**0**
511050	Paper & Printing Supplies	0	1,000	1,758	**0**
511060	Postage	163	10,000	1,000	**0**
511070	Miscellaneous Office Supplies	5,968	13,811	12,551	**4,811**
511095	Small Technical & Scientific Equipment	0	3,100	5,000	**0**
511110	Fuel	5,349	15,000	5,000	**15,000**
511115	Vehicle Repair & Maintenance Supplies	1,179	1,500	3,000	**3,000**
511145	Small Tools & Minor Equipment	519	12,000	7,000	**12,000**
511150	Miscellaneous Parts & Supplies	293,620	156,204	109,004	**183,331**
Total	**Supplies**	**382,810**	**368,951**	**407,637**	**406,451**
520100	Temporary Personnel Services	26,486	100,000	107,638	**100,000**
520101	Janitorial Services	0	5,000	2,337	**5,000**
520105	Accounting & Auditing Services	42,788	1,136,000	0	**200,000**
520106	Architectural Services	32,500	33,000	31,460	**33,000**
520109	Medical Dental & Laboratory Services	0	100	0	**100**
520118	Refuse Disposal	0	6,000	0	**6,000**
520120	Communications Equipment Services	0	14,526	16,046	**20,000**
520123	Vehicle & Motor Equipment Services	37,222	25,000	37,000	**25,000**
520124	Other Equipment Services	0	500	500	**500**
520126	Construction Site Work Services	33,350	10,000	8,220	**20,000**
520127	Structural Construction Work Services	24,800	1,000	1,000	**1,000**
520128	Other Construction Work Services	0	113,017	85,010	**60,500**
520141	Engineering Services	0	50,000	52,516	**70,000**
520515	Print Shop Services	0	0	400	**0**
520520	Printing & Reproduction Services	2,303	18,172	3,172	**3,500**
520605	Advertising Services	786	0	0	**0**
520710	State/Federal Inspection Fees	0	500	0	**500**
520765	Membership & Professional Fees	425	2,000	2,000	**2,000**
520805	Education & Training	560	100	100	**100**
521405	Building Maintenance Services	(22,251)	276,233	344,722	**336,960**
521415	Land and Grounds Maintenance	0	3,800	0	**3,800**
521610	Voice Services	0	100	100	**100**

Business Area Expenditure Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
521630	GIS Revolving Fund Services	0	0	0	**1,140**
521705	Vehicle/Equipment Rental/Lease	0	1,500	1,211	**0**
521725	Other Rental	0	3,000	2,200	**2,500**
522305	Freight Charges	0	100	0	**100**
522430	Miscellaneous Other Services & Charges	40,812	20,000	20,000	**16,860**
Total	**Other Services and Charges**	**219,781**	**1,819,648**	**715,632**	**908,660**
551040	Non-Capital Other	49,822	0	0	**0**
Total	**Non-Capital Equipment**	**49,822**	**0**	**0**	**0**
	Grand Total Expenditures	**2,261,124**	**3,814,105**	**2,671,311**	**3,368,177**