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**FISCAL YEAR 2012 BUDGET**

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**Fund Summary**

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**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus. Area No.** : 8300 / 2000

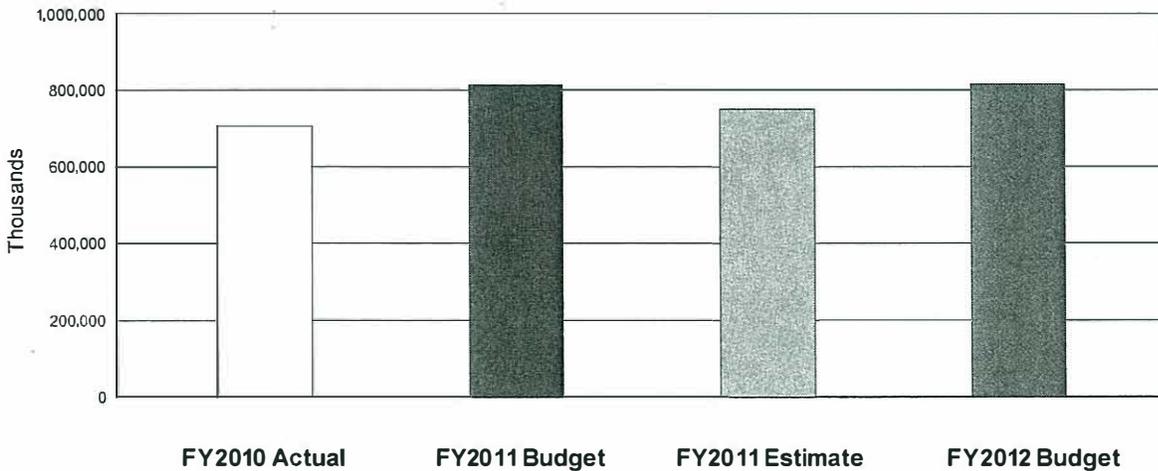
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	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	33,693,185	33,693,185	<b>133,065,321</b>
Revenues	892,064,239	850,694,478	<b>890,243,700</b>
Expenditures	<u>813,955,923</u>	<u>751,322,342</u>	<u><b>816,023,100</b></u>
Revenues Over/(Under) Expenditures	<u>78,108,316</u>	<u>99,372,136</u>	<u><b>74,220,600</b></u>
Ending Fund Balance	<u><u>111,801,501</u></u>	<u><u>133,065,321</u></u>	<u><u><b>207,285,921</b></u></u>

**FISCAL YEAR 2012 BUDGET**

<b>Business Area Budget Summary</b>					
<b>Fund Name</b> : Water and Sewer Operating Fund					
<b>Business Area Name</b> : Public Works & Engineering					
<b>Fund No./Bus. Area No.</b> : 8300 / 2000		<b>FY2010 Actual</b>	<b>FY2011 Current Budget</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
Expenditures	Personnel Services	147,600,148	155,512,598	144,688,298	152,873,200
	Supplies	35,694,230	47,495,659	47,098,873	50,836,500
	Other Services and Charges	193,176,641	196,819,191	198,556,116	207,654,500
	Equipment	336,000	0	0	0
	Non-Capital Equipment	1,871,070	3,245,397	3,362,605	3,388,600
	Total M & O Expenditures	378,678,089	403,072,845	393,705,892	414,752,800
	Debt Service & Other Uses	328,145,406	410,883,078	357,616,450	401,270,300
Total Expenditures	706,823,495	813,955,923	751,322,342	816,023,100	
Revenues		757,535,657	892,064,239	850,694,478	890,243,700
Staffing	FullTime Equivalents - Civilian	2,185.1	2,278.9	2,095.5	2,207.8
	FullTime Equivalents - Classified	0.0	0.0	0.0	0.0
	FullTime Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	2,185.1	2,278.9	2,095.5	2,207.8
	FullTime Equivalents - Overtime	152.9	107.2	133.6	124.8
Significant Budget Changes and Highlights	o Personnel costs decrease due to a reduction in staffing related to the HR consolidation.				
	o Supplies increase due to projected price increases in various bulk chemicals and fuel.				
	o Services increase due to the addition of a new TV cleaning contract which uses cameras to gauge the amount of debris in the water and sewer lines, as well as, more pump repairs will be performed in the Operation and contract price increases related to the dry pump contract.				
	o Revenue decrease due to commercial customers and water authority taking less water than previously budgeted partially offset by a rate increase that went into effect on June 1, 2010.				

**Water and Sewer Operating Fund  
Public Works & Engineering  
Expenditure Summary**



**FISCAL YEAR 2012 BUDGET**

<b>Division Mission and Performance Measures</b>			
<b>Fund Name : Water and Sewer Operating Fund</b> <b>Business Area Name : Public Works &amp; Engineering</b> <b>Fund No./Bus Area No. : 8300 / 2000</b>			
<b>Name: Office of the Director -- 200003</b>			
<b>Mission:</b> Provide executive leadership and strategic planning for all divisions within the department related to, but not limited to, the operation and maintenance of the City's streets and drainage, traffic systems, production and distribution of water, collection and treatment of wastewater, permitting and regulation of public and private construction.			
<b>Goal:</b> Oversee the department's services to Houston citizens through the planning, operation, maintenance, construction management and technical engineering of the City's public infrastructure.			
<b>Performance Measures</b>	<b>FY2010 Actual</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
Response time to Mayor service request (days)	N/A	6.4	7
Monitor POP contracts	139	250	275
Mgt support to divisions	100%	100%	100%
Open records request(days)	N/A	5	5
<b>Name: Public Utilities Division -- 200004</b>			
<b>Mission:</b> Be the nation's leading Public Utility, champion for the environment, providing reliable service of exceptional quality to the most satisfied customers in the nation.			
<b>Goal:</b> Deliver the most cost-effective and efficient water and wastewater products and services, as compared to the ten largest utilities in the Nation.			
<b>Performance Measures</b>	<b>FY2010 Actual</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
TSS/BOD/NH3 Treatment Prmt	15/10/3	15/10/3	15/10/3
TCEQ Pipe Renwl/Cleaning	600K/2M LF	600K/2M LF	600K/2M LF
DW TCEQ Permit Violations	0	0	0
GRP Permits- Areas1/2/3(%)	100/87/63	100/80/30	100/95/30
UMB Water/WW Repairs	12.6K/2.3K	8.5K/2.1K	9.0K/2.1K
<b>Name: Resource Management Division -- 200005</b>			
<b>Mission:</b> Provide timely, effective and efficient financial, purchasing and warehousing support to all PWE divisions; to provide timely payments to all PWE vendors; and to provide superior customer service to all water and sewer customers in the City of Houston.			
<b>Goal:</b> Ensure the accuracy and timeliness of financial statements; improve customer services through additional training; improve inventory turnover and timely procurement of goods; provide training opportunities for the Department's employees and other organizations.			
<b>Performance Measures</b>	<b>FY2010 Actual</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
Meters located and read	93.23%	96.52%	98%
Collection rate	99.52%	98%	98%
Inventory turnover rate	1.21	1.30	1.35
Process Invoice w/in10days	100%	100%	100%
Total attendance at EBCape	26,175	29,151	30,550

**FISCAL YEAR 2012 BUDGET**

<b>Division Mission and Performance Measures</b>			
<b>Fund Name</b> : Water and Sewer Operating Fund <b>Business Area Name</b> : Public Works & Engineering <b>Fund No./Bus Area No.</b> : 8300 / 2000			
<b>Name: Planning &amp; Development Services -- 200006</b>			
<b>Mission:</b> Responsible for infrastructure planning to meet the City's short and long term needs for streets, storm drainage, water, and wastewater systems. Provide protection of the sanitary sewer collection system and wastewater treatment plants through issuance of wastewater capacity reservations. Review requests for new water districts and long range planning for water/sewer projects. Manage the Brownsfield Redevelopment Program.			
<b>Goal:</b> Connect water and waste capacity allocations to GIS system for improved tracking and analysis; develop a database to efficiently track impact fees, water service requests and capacity allocation; integrate Utility Analysis payment method into a single point of sale service at the Washington Facility; integrate Wastewater Capacity Reservation (WCR) application records with the Integrated Land Management System (ILMS) and improve customer service.			
<b>Performance Measures</b>	<b>FY2010 Actual</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
WCR letters w/in 12 days	98%	98%	<b>98%</b>
Research/application for Brownsfield proposals	50%	100%	<b>100%</b>
<b>Name: Information Technology -- 200008</b>			
<b>Mission:</b> Create, build and maintain the most innovative, reliable and cost-effective technological solutions available for the public infrastructure systems; thereby, providing users with secure data, prompt response time and high availability.			
<b>Goal:</b> Align technology with business needs by streamlining systems and applications; thereby, reducing manual requirements and overall department costs.			
<b>Performance Measures</b>	<b>FY2010 Actual</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
Enterprise server avail (downtime less than 0.1%)	100%	99.99%	<b>99.90%</b>
Distributed servers avail (downtime less than 0.5%)	N/A	N/A	<b>99.50%</b>
<b>Name: Management Support Branch -- 200009</b>			
<b>Mission:</b> Build and sustain partnerships with the department's leaders to address resource management needs, issues and challenges that arise in the process of accomplishing the department's core services.			
<b>Goal:</b> Accomplish the mission through leadership on human resources issues, training, development, recruitment, performance management and measurements, as well as, expert advice and counsel.			
<b>Performance Measures</b>	<b>FY2010 Actual</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
Facility inspections	110	172	<b>170</b>
Injury cases processed	358	345	<b>345</b>
Security survey reports	N/A	2,000	<b>2,300</b>
Operational/contract audit	50	50	<b>53</b>
Monitor constr/svc contrac	96	96	<b>96</b>

**FISCAL YEAR 2012 BUDGET**

<b>Division Summary</b>						
<b>Fund Name : Water and Sewer Operating Fund</b> <b>Business Area Name : Public Works &amp; Engineering</b> <b>Fund No./Bus Area No. : 8300 / 2000</b>						
<b>Division Description</b>	<b>FY2010 Actual</b>		<b>FY2011 Estimate</b>		<b>FY2012 Budget</b>	
	<b>FTEs</b>	<b>Cost \$</b>	<b>FTEs</b>	<b>Cost \$</b>	<b>FTEs</b>	<b>Cost \$</b>
<b>Office of the Director 200003</b> Assist the Director in the daily administrative operation of the PWE Department; provide oversight for the Chief of Staff Office, Management Support and Information Technology Branches. Review departmental correspondence and requests for action. Provide information to the broadcast media, respond to citizens' inquiries and open record requests. Respond to customer complaints from all constituents.	30.5	2,654,064	30.2	3,018,278	19.0	2,079,701
<b>Public Utilities Division 200004</b> Produces and supplies potable drinking water throughout Harris County and portions of surrounding counties. Treats domestic and industrial wastewater, meets all regulatory mandates and requirements and plans future water supplies for the region.	1,441.8	275,448,643	1,399.5	281,387,324	1,472.5	300,739,274
<b>Resource Management Division 200005</b> Manage, monitor and control the department's finances; read and maintain customers' water/sewer meters; produce water/sewer bills; receive and process invoice payments; process and coordinate procurement and contract-related activities, as well as, warehouse and distribute general inventory items for the department.	510.3	408,821,834	479.4	439,923,421	520.8	482,772,105
<b>Planning &amp; Development Services 200006</b> Respond to 90% of wastewater capacity reservations (WCR) applications within 12 days. Work with non-profit organizations, developers and private land owners to revitalize environmentally challenged sites.	60.7	5,373,521	58.4	5,322,966	54.7	5,531,904
<b>Information Technology 200008</b> Implements, installs, configures, supports, and maintains computer hardware, software, telecommunication, SCADA, WiMax network, and security systems that enable the development, modification and maintenance of core application programs for mission critical systems. Provides data management, business continuity and disaster recovery services.	62.7	8,726,807	65.0	13,535,689	70.0	15,401,455

**FISCAL YEAR 2012 BUDGET**

**Division Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus Area No.** : 8300 / 2000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
<b>Management Support Branch</b> <span style="float: right;"><b>200009</b></span> The Management Support Branch includes personnel working in the areas of Safety, Security, Training, Workers' Compensation, Records Management, Internal Audit, and Contract Compliance.	79.1	5,798,626	63.0	8,134,664	70.8	9,498,661
<b>Total</b>	<b>2,185.1</b>	<b>706,823,495</b>	<b>2,095.5</b>	<b>751,322,342</b>	<b>2,207.8</b>	<b>816,023,100</b>

**FISCAL YEAR 2012 BUDGET**

**Business Area Roster Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus Area No.** : 8300 / 2000

<b>Job Description</b>	<b>Pay Grade</b>	<b>FY2011 Current Budget FTE</b>	<b>FY2012 Budget FTE</b>	<b>Change</b>
ACCOUNT CLERK	10	3.0	3.0	
ACCOUNTANT	17	7.0	6.0	(1.0)
ACCOUNTANT ASSOCIATE	14	11.0	10.5	(0.5)
ACCOUNTANT MANAGER	27	1.0	1.0	
ACCOUNTANT SUPERVISOR	24	2.0	2.0	
ADMINISTRATION MANAGER	26	11.0	12.0	1.0
ADMINISTRATIVE AIDE	10	10.0	8.0	(2.0)
ADMINISTRATIVE ASSISTANT	17	60.0	52.0	(8.0)
ADMINISTRATIVE ASSOCIATE	13	37.0	31.0	(6.0)
ADMINISTRATIVE COORDINATOR	24	20.0	19.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	30.0	22.0	(8.0)
ADMINISTRATIVE SPECIALIST (EXE LEV)	20	1.0	0.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	5.0	7.0	2.0
ASSISTANT CHIEF INSPECTOR	25	2.0	2.0	
ASSISTANT CUSTOMER SERVICE MANAGER	26	3.0	3.0	
ASSISTANT DIRECTOR (EXE LEV)	32	6.0	6.0	
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	5.0	7.0	2.0
ASSISTANT INDUSTRIAL MECHANIC	11	2.0	2.0	
ASSISTANT OPERATIONS MANAGER	22	1.0	1.0	
ASSISTANT PUBLIC WORKS MAINTENANCE MANAGER	26	12.0	12.0	
ASSISTANT PUBLIC WORKS OPERATIONS MANAGER	26	9.0	9.0	
ASSISTANT SUPERINTENDENT	20	2.0	2.0	
AUDITOR	17	1.0	1.0	
AUDITOR MANAGER	28	1.0	1.0	
BUILDING MAINTENANCE SUPERVISOR	13	1.0	1.0	
BUYER	16	8.0	7.0	(1.0)
CAR ATTENDANT LEADER	10	2.0	2.0	
CAR ATTENDANT SUPERVISOR	13	1.0	1.0	
CARPENTER	14	2.0	1.0	(1.0)
CHEMIST I	14	2.0	1.0	(1.0)
CHEMIST II	17	13.0	12.0	(1.0)
CHEMIST III	21	10.0	10.0	
CHEMIST IV	23	5.0	5.0	
CHIEF INSPECTOR	27	1.0	1.0	
CLERK	5	1.0	1.0	
COLLECTIONS SUPERVISOR	18	1.0	1.0	
COMMUNITY INVOLVEMENT COORDINATOR	22	1.0	1.0	
COMPUTER OPERATOR	10	3.0	5.0	2.0
CONTRACT ADMINISTRATOR	22	3.0	3.0	
CONTRACT COMPLIANCE OFFICER	15	5.0	4.0	(1.0)
CONTRACT COMPLIANCE SUPERVISOR	22	4.0	5.0	1.0
CUSTOMER SERVICE CASHIER	12	3.0	3.0	
CUSTOMER SERVICE CLERK	10	1.0	1.0	
CUSTOMER SERVICE MANAGER	29	1.0	2.0	1.0
CUSTOMER SERVICE REP. I	13	61.7	62.6	0.9
CUSTOMER SERVICE REP. II	15	32.0	34.0	2.0
CUSTOMER SERVICE REP. III	16	34.0	35.0	1.0
CUSTOMER SERVICE SECTION CHIEF	22	8.5	9.0	0.5
CUSTOMER SERVICE SUPERVISOR	18	12.5	11.5	(1.0)
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	7.0	8.0	1.0
DEPUTY CITY CONTROLLER (EXE LEV)	36	1.0	0.0	(1.0)
DEPUTY DIRECTOR-PUBLIC WORKS	36	2.0	2.0	
DIVISION MANAGER	29	13.0	13.0	
ELECTRICAL ESTIMATOR	23	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	3.0	1.0	(2.0)

**FISCAL YEAR 2012 BUDGET**

**Business Area Roster Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus Area No.** : 8300 / 2000

<b>Job Description</b>	<b>Pay Grade</b>	<b>FY2011 Current Budget FTE</b>	<b>FY2012 Budget FTE</b>	<b>Change</b>
ELECTRICIAN	18	8.0	9.0	1.0
ENGINEER	26	14.0	18.0	4.0
ENVIRONMENTAL INVESTIGATOR I	14	3.0	1.0	(2.0)
ENVIRONMENTAL INVESTIGATOR II	16	3.0	2.0	(1.0)
ENVIRONMENTAL INVESTIGATOR III	20	8.0	8.0	
ENVIRONMENTAL INVESTIGATOR IV	23	5.0	5.0	
ENVIRONMENTAL INVESTIGATOR V	28	5.0	5.0	
EXECUTIVE OFFICE ASSISTANT	15	4.0	4.0	
EXECUTIVE STAFF ANALYST	30	4.0	3.5	(0.5)
FACILITIES TECHNICIAN I	9	14.0	19.0	5.0
FIELD SUPERVISOR	17	76.0	77.0	1.0
FINANCIAL ANALYST I	15	0.0	2.0	2.0
FINANCIAL ANALYST II	18	9.0	7.0	(2.0)
FINANCIAL ANALYST III	21	4.0	5.0	1.0
FINANCIAL ANALYST IV	25	6.0	8.0	2.0
FIXED ASSET SPECIALIST	13	1.0	1.0	
GENERAL SUPERINTENDENT	21	2.0	3.0	1.0
GIS ANALYST	20	6.0	6.0	
GIS MANAGER	29	1.0	1.0	
GIS SUPERVISOR	26	1.0	1.0	
GIS TECHNICIAN	12	3.0	0.0	(3.0)
GRADUATE ENGINEER	22	36.0	34.0	(2.0)
GRAPHIC DESIGNER	17	1.0	1.0	
HUMAN RESOURCES ASSISTANT	13	2.0	2.0	
HUMAN RESOURCES MANAGER	27	5.0	3.0	(2.0)
HUMAN RESOURCES SPECIALIST	17	1.0	0.0	(1.0)
HUMAN RESOURCES SUPERVISOR	24	7.0	2.0	(5.0)
HUMAN RESOURCES TECHNICIAN	12	3.0	3.0	
INDUSTRIAL MECHANIC	17	4.0	4.0	
INFORMATION SYSTEMS ADMIN. (EXE LEV)	30	2.0	1.0	(1.0)
INFORMATION SYSTEMS ADMINISTRATOR	30	0.0	2.0	2.0
INSPECTOR	18	61.0	59.0	(2.0)
INVENTORY MANAGEMENT CLERK	9	12.0	11.0	(1.0)
INVENTORY MANAGEMENT SUPERVISOR	17	10.0	10.0	
IRM MANAGER	29	3.0	2.0	(1.0)
IRON WORKER	13	1.0	1.0	
IT PROJECT MANAGER	28	4.0	4.0	
LABORATORY MANAGER	28	2.0	2.0	
LABORATORY SUPERVISOR	24	3.0	3.0	
LABORER	4	3.0	3.0	
LAN SPECIALIST	26	3.0	4.0	1.0
MAINTENANCE MECHANIC II	12	6.0	4.0	(2.0)
MAINTENANCE MECHANIC III	14	13.0	8.0	(5.0)
MAINTENANCE SUPERVISOR	16	4.0	3.0	(1.0)
MANAGEMENT ANALYST I	15	1.0	1.0	
MANAGEMENT ANALYST II	18	5.0	5.0	
MANAGEMENT ANALYST III	21	6.0	7.5	1.5
MANAGEMENT ANALYST IV	25	11.0	9.0	(2.0)
MANAGING ENGINEER	31	15.0	14.0	(1.0)
MECHANIC III	19	1.0	1.0	
METER READER	7	22.0	8.0	(14.0)
MICROBIOLOGIST I	14	1.0	0.0	(1.0)
MICROBIOLOGIST III	21	1.0	1.0	
OFFICE SERVICE MANAGER	23	3.0	3.0	
OFFICE SUPERVISOR	17	8.0	7.0	(1.0)
OPERATIONS MANAGER	27	1.0	1.0	

**FISCAL YEAR 2012 BUDGET**

**Business Area Roster Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
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Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
OPERATIONS SUPERVISOR	18	2.0	2.0	
PAINTER	11	1.0	1.0	
PAINTER LEADER	15	1.0	1.0	
PBX ATTENDANT	8	1.0	1.0	
PLANT OPERATOR	11	50.0	48.0	(2.0)
PLANT OPERATOR SUPERVISOR	19	34.0	36.0	2.0
PLANT OPERATOR TRAINEE	6	27.0	29.0	2.0
PLUMBER LEADER	18	1.0	1.0	
PROCUREMENT SPECIALIST	24	2.0	3.8	1.8
PROGRAMMER ANALYST II	19	4.0	3.0	(1.0)
PROGRAMMER ANALYST III	22	5.0	4.0	(1.0)
PROGRAMMER ANALYST IV	25	13.0	12.0	(1.0)
PROJECT MANAGER	24	23.0	22.0	(1.0)
PROJECT TECHNICIAN I	8	1.0	1.0	
PROJECT TECHNICIAN II	13	2.0	2.0	
PROJECT TECHNICIAN III	17	13.0	13.0	
PROJECT TECHNICIAN IV	20	9.0	9.0	
PUBLIC LOSS INVESTIGATOR	22	1.0	1.0	
PUBLIC WORKS DIRECTOR	39	1.0	1.0	
PUBLIC WORKS MAINTENANCE MANAGER	29	14.0	15.0	1.0
PUBLIC WORKS MAINTENANCE SECTION CHIEF	22	30.0	32.0	2.0
PUBLIC WORKS OPERATIONS MANAGER	29	5.0	6.0	1.0
PUBLIC WORKS OPERATIONS SECTION CHIEF	22	17.0	14.0	(3.0)
RADIO INSTALLER	6	1.0	0.0	(1.0)
RECORDS SUPERVISOR	18	1.0	1.0	
RECORDS TECHNICIAN	9	2.0	2.0	
SAFETY ADMINISTRATOR	27	1.0	1.0	
SAFETY COORDINATOR	15	2.0	2.0	
SAFETY OFFICER	21	3.0	2.0	(1.0)
SAFETY REPRESENTATIVE	19	11.0	10.0	(1.0)
SAFETY SUPERVISOR	24	1.0	1.0	
SECURITY OFFICER LEADER	12	6.0	6.0	
SEMI-SKILLED LABORER	6	35.0	30.0	(5.0)
SENIOR ACCOUNT CLERK	13	6.0	5.0	(1.0)
SENIOR ACCOUNTANT	20	1.0	2.0	1.0
SENIOR AUDITOR	21	4.0	4.0	
SENIOR BUYER	22	11.0	12.0	1.0
SENIOR CLERK	8	3.0	4.0	1.0
SENIOR COMMUNICATIONS SPECIALIST	20	1.0	1.0	
SENIOR COMMUNITY LIAISON	23	1.0	1.0	
SENIOR COMPUTER OPERATOR	14	9.0	7.0	(2.0)
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR CONTRACT COMPLIANCE OFFICER	18	7.0	7.0	
SENIOR CUSTOMER SERVICE CLERK	12	5.0	4.0	(1.0)
SENIOR DATA CONTROL CLERK	12	3.0	3.0	
SENIOR DATA ENTRY OPERATOR	12	6.0	6.0	
SENIOR DISPATCHER	12	19.0	14.0	(5.0)
SENIOR FIXED ASSET SPECIALIST	17	2.0	2.0	
SENIOR GIS ANALYST	24	2.0	2.0	
SENIOR GIS TECHNICIAN	17	10.0	13.0	3.0
SENIOR HUMAN RESOURCES SPECIALIST	21	7.0	0.0	(7.0)
SENIOR IMAGING TECHNICIAN	13	1.0	1.0	
SENIOR INSPECTOR	22	11.5	13.5	2.0
SENIOR INSTRUMENT TECHNICIAN	14	3.0	3.0	
SENIOR INVENTORY MANAGEMENT CLERK	12	29.0	26.0	(3.0)
SENIOR IT PROJECT MANAGER (EXE LEV)	30	0.0	1.0	1.0

**FISCAL YEAR 2012 BUDGET**

**Business Area Roster Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus Area No.** : 8300 / 2000

<b>Job Description</b>	<b>Pay Grade</b>	<b>FY2011 Current Budget FTE</b>	<b>FY2012 Budget FTE</b>	<b>Change</b>
SENIOR MICROCOMPUTER ANALYST	23	1.0	1.0	
SENIOR PLAN ANALYST	18	9.0	9.0	
SENIOR PLANT OPERATOR	15	61.0	67.0	6.0
SENIOR PROCUREMENT SPECIALIST	27	1.5	2.0	0.5
SENIOR PROJECT MANAGER	27	23.0	24.0	1.0
SENIOR PUBLIC LOSS INVESTIGATOR	24	2.0	2.0	
SENIOR SLUDGE PROCESSOR	15	13.0	13.0	
SENIOR STAFF ANALYST	28	4.5	6.5	2.0
SENIOR STAFF ANALYST (EXE LEV)	28	1.0	1.0	
SENIOR SUPERINTENDENT	27	1.0	1.0	
SENIOR TELECOMMUNICATIONS SPECIALIST	21	3.0	3.0	
SENIOR TRAINER	21	9.0	8.0	(1.0)
SENIOR UTILITY MECHANIC	16	52.0	65.0	13.0
SLUDGE PROCESSOR	11	2.0	2.0	
STAFF ANALYST	26	8.0	7.0	(1.0)
STAFF ANALYST (EXE LEV)	26	2.0	0.0	(2.0)
STUDENT INTERN II	10	2.5	2.0	(0.5)
SUPERINTENDENT	24	7.0	7.0	
SUPERVISING ENGINEER	29	21.0	22.0	1.0
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
SYSTEMS CONSULTANT	26	15.0	15.0	
SYSTEMS SUPPORT ANALYST I	16	3.0	3.0	
SYSTEMS SUPPORT ANALYST II	19	8.0	8.0	
SYSTEMS SUPPORT ANALYST IV	25	4.0	4.0	
TECHNICAL HARDWARE ANALYST I	17	11.0	12.0	1.0
TECHNICAL HARDWARE ANALYST II	21	41.0	46.0	5.0
TECHNICAL HARDWARE ANALYST III	23	23.0	21.0	(2.0)
TELECOMMUNICATIONS SPECIALIST	18	1.0	1.0	
TRAINER	17	2.0	2.0	
TRAINING ADMINISTRATOR	24	4.0	4.0	
TRAINING COORDINATOR	24	0.0	1.0	1.0
UTILITY MECHANIC	12	36.0	45.0	9.0
UTILITY WORKER	12	521.0	529.0	8.0
WATER SERVICE INSPECTOR I	11	57.0	72.0	15.0
WATER SERVICE INSPECTOR II	15	22.0	23.0	1.0
WATER SERVICE INSPECTOR III	17	16.0	15.0	(1.0)
WEB COORDINATOR	17	1.0	1.0	
WEBMASTER	26	1.0	1.0	
<b>Total FTEs</b>		<b>2,376.7</b>	<b>2,364.4</b>	<b>(12.3)</b>
<b>Less adjustment for Civilian Vacancy Factor</b>		<b>97.8</b>	<b>156.6</b>	<b>58.8</b>
<b>Full-Time Equivalent</b>		<b>2,278.9</b>	<b>2,207.8</b>	<b>(71.1)</b>

**FISCAL YEAR 2012 BUDGET**

**Business Area Revenue Summary**

Fund Name : Water and Sewer Operating Fund  
 Business Area Name : Public Works & Engineering  
 Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
<b>2000030009</b>	<b>PWE - Small Business Development</b>			
424110	Other Interfund Services	1,045,477	1,045,477	334,300
<b>2000040003</b>	<b>PWE - Operations Support</b>			
445050	Cell Tower Revenue	25,000	25,000	25,000
<b>2000040004</b>	<b>PWE - Management &amp; Quality Control</b>			
456115	Industrial Waste Discharge Permits	6,500	4,000	7,000
456180	Fertilizer Sales	160,000	120,000	160,000
	<b>Total PWE - Management &amp; Quality Control</b>	<b>166,500</b>	<b>124,000</b>	<b>167,000</b>
<b>2000040021</b>	<b>PWE - System Maintenance</b>			
434245	Sale of Capital Assets - Vehicles	200,000	100,000	200,000
<b>2000050002</b>	<b>PWE - Financial Management</b>			
422155	Intergovernmental Revenue - Other	0	129,575	0
426330	Miscellaneous Copies Fees	15,000	15,000	15,000
426420	Building Space Rental Fees	1,000	1,650	1,600
426430	Facility Rental Fees	6,651,298	6,897,297	6,831,400
428030	Release of Liens	100	147	500
428080	Returned Check Charges	260,000	260,000	260,000
432010	Interest on Pooled Investments	10,000,000	6,809,000	6,700,000
434205	Sale of Scrap Metal	20,000	43,616	65,000
434215	Sale of Non-Capital Rolling Stock	10,000	0	10,000
434225	Sale of Non-Capital Equip. & Merchandise	8,000	0	8,000
434235	Sale of Capital Assets	25,000	479,221	25,000
434240	Sale of Capital Assets-Land/Streets	100,000	121,063	0
434305	Judgments & Claims	12,000	94,668	12,000
434335	Recover Damage-Infrastructure	100,000	60,000	100,000
434505	Prior Year Expenditure Recovery	0	1,089	0
434510	Prior Year Revenue	0	(7,125)	0
452020	Recoveries & Refunds	50,000	215,179	50,000
452030	Miscellaneous Revenue	30,000	37,954	30,000
453010	Retail Water Sales	336,867,101	336,038,058	343,902,000
453012	Con Treat Wat NonGov	28,582,290	31,332,941	27,894,700
453013	Ret Wat Bill Adjusts	(1,500,000)	(3,819,056)	0
453014	Area 1&2GRPFeesNnGv	6,936,796	0	0
453020	Bulk Water Sales - Treated	35,666,645	26,765,020	34,218,300
453030	Bulk Water Sales - Untreated	42,390,321	43,024,909	43,222,700
453116	In City MUD Water Rebates Government	0	(694,876)	(800,000)
453120	Con Tr Bulk Wat Gov	3,015,169	3,015,190	2,583,900
454010	Sewer Service Revenue	416,029,149	395,719,451	423,464,600
454012	Sewer Bill Adjusts	(9,500,000)	(11,800,755)	(10,000,000)
454116	In City MUD Sewer Rebates Government	0	(936,697)	(1,000,000)
455010	Sewer Service Penalties	4,500,000	5,496,160	4,500,000
455020	Water Service Penalties	3,500,000	4,464,274	3,500,000
456125	Fire Sprinkler Fees	3,500,000	500,000	588,000
456130	Water Meter Rental Fees	75,000	81,520	75,000
456135	Delinquent Reconnection Fees	500,000	500,000	500,000
456140	Tap Installation Fees	11,000	2,000	5,000
456145	Meter Installation Fees	435,000	435,000	435,000
456150	Engineering Inspection Fees	300,000	300,000	300,000
456155	Meter Testing Fees	500	100	300
456160	Transient Meter Relocation Fee	7,000	4,000	5,000
456165	New Customer Fees	250,000	250,000	250,000
456170	Account Record Fees	1,500	1,500	1,500
456185	Contract Revenue from Water Authority	1,057,943	1,057,943	1,150,000
456210	Missed Appointment	5,000	5,000	5,000
456220	Tenant Notice	25,000	25,000	25,000

**FISCAL YEAR 2012 BUDGET**

**Business Area Revenue Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus Area No.** : 8300 / 2000

<b>Commit Item</b>	<b>Description</b>	<b>FY2011 Current Budget</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
456225	Failure to Apply	90,000	90,000	90,000
456230	Illegal Turn On	5,000	1,200	1,200
456235	Lock Device Damage/Repair	0	47	0
456240	Submeter Application	6,500	6,500	6,500
456245	Evaporation Credit Processing Fee	150,000	125,000	150,000
456250	Sewage Disposal	11,000	9,000	11,000
490080	Other Operating Transfers In	0	1,653	0
490100	Transfer from Combined Utility General	0	1,896,250	0
<b>Total PWE - Financial Management</b>		<b>890,200,312</b>	<b>849,054,666</b>	<b>889,193,200</b>
<b>2000050022</b>	<b>PWE - EB Cape Center</b>			
426370	Training Services	187,500	100,000	85,000
<b>2000060005</b>	<b>PWE - Utilities Analysis</b>			
421410	Permit Preparation Fees	2,000	2,000	2,000
426270	Utility District Application Review	12,000	13,175	12,000
426320	City Maps & Related Items	200	200	200
456105	Oil and Gas Well Permits	250	4,960	5,000
456120	Development Permits	185,000	185,000	185,000
456265	Municipal Setting Designation Application	35,000	35,000	35,000
<b>Total PWE - Utilities Analysis</b>		<b>234,450</b>	<b>240,335</b>	<b>239,200</b>
<b>2000090003</b>	<b>PWE - Safety &amp; Environmental Monitoring</b>			
456515	Defensive Driving Fees	5,000	5,000	0
<b>Total Public Works &amp; Engineering</b>		<b>892,064,239</b>	<b>850,694,478</b>	<b>890,243,700</b>

**FISCAL YEAR 2012 BUDGET**

**Business Area Expenditure Summary**

Fund Name : Water and Sewer Operating Fund  
 Business Area Name : Public Works & Engineering  
 Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	91,670,255	99,038,675	91,579,615	95,780,040
500030	Salary Part Time - Civilian	337,183	323,789	501,528	440,766
500060	Overtime - Civilian	8,289,591	5,541,122	6,905,355	6,606,362
500090	Premium Pay - Civilian	287,544	426,098	258,179	393,354
500110	Bilingual Pay - Civilian	109,779	119,048	107,838	119,325
500180	Temporary Employees	84,358	5,555	96,818	75,990
500210	Pay for Performance-Municipal	10,137	21,000	21,000	21,000
501070	Pension - Civilian	13,936,137	14,361,279	13,972,073	17,238,277
501120	Termination Pay - Civilian	1,411,855	1,762,545	1,786,675	1,838,900
501160	Vehicle Allowance - Civilian	8,432	9,700	4,693	9,700
502010	FICA - Civilian	7,526,613	8,046,328	7,389,945	7,883,700
503010	Health Ins-Act Civilian	14,413,676	15,557,677	14,288,885	16,860,703
503015	Basic Life Insurance - Active Civilian	53,013	57,931	52,847	56,664
503050	Health/Life Insurance - Retiree Civilian	6,745,875	8,321,917	5,944,158	3,566,500
503060	Long Term Disability-Civilian	173,700	193,175	165,485	186,596
503090	Workers Compensation-Civilian-Admin	467,790	478,882	452,355	442,023
503100	Workers Compensation-Civilian-Claim	1,228,638	1,168,248	955,361	1,108,500
504025	Personnel Consolidation	603,283	0	0	0
504030	Unemployment Claims - Administration	242,289	79,629	205,488	244,800
<b>Total</b>	<b>Personnel Services</b>	<b>147,600,148</b>	<b>155,512,598</b>	<b>144,688,298</b>	<b>152,873,200</b>
511010	Chemical Gases & Special Fluids	19,544,643	31,112,559	29,917,235	32,785,800
511015	Cleaning & Sanitary Supplies	164,857	197,200	203,687	203,900
511020	Construction Materials	2,865,604	2,008,700	2,774,698	2,950,700
511025	Electrical Hardware & Parts	958,288	1,231,200	1,019,600	1,003,600
511030	Mechanical Hardware & Parts	1,449,810	1,651,400	1,800,400	1,730,400
511035	Meters Hydrants & Plumbing Supplies	1,680,420	1,354,600	1,354,600	1,519,600
511040	Audiovisual Supplies	26,155	40,500	57,300	54,400
511045	Computer Supplies	413,597	592,700	581,909	498,300
511050	Paper & Printing Supplies	354,318	252,100	250,463	149,100
511055	Publications & Printed Materials	57,705	105,000	101,267	113,500
511060	Postage	2,186,429	1,951,600	1,952,000	2,081,200
511070	Miscellaneous Office Supplies	319,505	373,400	354,483	328,700
511080	General Laboratory Supplies	339,768	412,000	412,000	412,000
511085	Drugs & Medical Chemicals	137	4,700	4,700	4,700
511090	Medical & Surgical Supplies	53,367	30,900	40,435	32,600
511095	Small Technical & Scientific Equipment	165,386	486,800	438,500	221,700
511110	Fuel	2,946,456	3,533,500	3,439,034	4,663,100
511115	Vehicle Repair & Maintenance Supplies	85,383	107,600	105,713	106,600
511120	Clothing	414,514	336,800	335,010	382,600
511125	Food Supplies	77,171	43,400	44,003	42,800
511140	Landscaping & Gardening Supplies	217,507	154,300	229,300	154,300
511145	Small Tools & Minor Equipment	1,049,972	1,181,300	1,216,266	1,054,300
511150	Miscellaneous Parts & Supplies	323,238	333,400	458,270	342,600
511165	Fire Fighting Equipment	0	0	8,000	0
<b>Total</b>	<b>Supplies</b>	<b>35,694,230</b>	<b>47,495,659</b>	<b>47,098,873</b>	<b>50,836,500</b>
520100	Temporary Personnel Services	439,244	447,775	816,789	414,900
520101	Janitorial Services	877,336	715,500	805,800	847,900
520102	Security Services	1,590,902	1,713,600	1,743,245	1,692,400
520104	Claims Payment Services	47	0	0	0
520105	Accounting & Auditing Services	58,347	65,000	54,000	85,000
520106	Architectural Services	9,029	10,750	15,000	1,000
520107	Computer Info/Contr	717,184	1,556,025	1,477,000	2,020,900

**FISCAL YEAR 2012 BUDGET**

**Business Area Expenditure Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus. Area No.** : 8300 / 2000

<b>Commit Item</b>	<b>Description</b>	<b>FY2010 Actual</b>	<b>FY2011 Current Budget</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
520108	Information Resource Services	136,637	121,060	120,060	122,600
520109	Medical Dental & Laboratory Services	33,607	39,200	57,131	38,400
520110	Management Consulting Services	2,730,737	1,399,510	1,672,965	1,736,000
520111	Real Estate Services	0	12,000	12,000	12,000
520112	Banking Services	77,127	200,000	150,242	200,000
520114	Miscellaneous Support Services	2,908,938	4,244,000	4,229,000	4,189,500
520115	Real Estate Lease/Office Rental	551,895	358,300	391,700	489,900
520118	Refuse Disposal	4,874,008	6,528,000	5,735,125	6,254,000
520119	Computer Equipment/Software Maintenance	1,097,973	431,600	421,350	692,700
520120	Communications Equipment Services	57,282	146,579	158,075	177,600
520121	IT Application Svcs	160,367	168,600	190,505	168,700
520122	Office Equipment Services	2,327	21,900	24,850	23,100
520123	Vehicle & Motor Equipment Services	5,994,158	4,653,900	5,976,254	4,718,000
520124	Other Equipment Services	11,511,800	10,179,341	10,917,850	13,717,500
520126	Construction Site Work Services	1,987,486	2,889,521	1,881,000	1,881,000
520128	Other Construction Work Services	5,076	100,000	100,000	174,000
520129	Sewer Authority Contracts	752,397	779,800	1,066,575	1,424,400
520130	Water Authority Contracts	25,290,827	28,166,600	28,206,600	30,242,700
520131	Water Authority Contracts Debt Service	23,116,965	21,367,700	21,367,700	19,130,600
520132	Contracts/Sponsorships	297,147	552,000	560,400	556,000
520136	Billing & Collection Services	226,624	462,000	367,000	462,000
520141	Engineering Services	167,475	328,300	170,300	305,600
520157	Computer Software Maintenance Services	1,627,985	3,143,900	2,956,011	3,913,500
520158	Computer Equipment Maintenance Services	48,938	551,850	570,841	663,800
520170	Generator Equipment Services	0	0	0	2,894,400
520510	Mail/Delivery Services	10,230	423,100	422,600	670,800
520515	Print Shop Services	45,748	79,700	93,789	93,000
520520	Printing & Reproduction Services	55,397	106,300	104,229	103,900
520605	Advertising Services	31,175	105,600	83,997	94,600
520705	Insurance Fees	4,703,578	4,692,300	4,183,086	5,130,600
520710	State/Federal Inspection Fees	3,846,067	3,924,400	3,924,400	3,924,400
520715	Arbitrage Expenses	93,829	2,988,000	3,985,028	2,000
520720	Fines	3,978	20,000	20,000	20,000
520725	Assessments - Other Governments	1,232,582	1,238,100	1,238,100	1,225,500
520740	Document Recording/Filing Fees	0	600	600	600
520755	Contingency	0	159,800	60,000	60,000
520765	Membership & Professional Fees	113,600	148,300	149,500	531,600
520805	Education & Training	182,344	556,477	511,400	539,900
520815	Tuition Reimbursement	49,674	0	0	0
520905	Travel - Training Related	32,590	123,700	111,453	133,100
520910	Travel - Non-Training Related	25,921	57,600	52,800	48,200
521305	Indirect Cost Recovery Payment	3,147,722	3,034,300	3,034,300	3,868,700
521405	Building Maintenance Services	3,775,916	4,158,640	4,725,200	4,604,500
521415	Land and Grounds Maintenance	1,816,230	1,669,200	2,211,474	2,253,000
521420	Infrastructure Maintenance Service	5,549,417	7,290,200	6,898,392	10,290,200
521445	Houston Area Water Council Maintenance	7,959,687	0	0	0
521505	Electricity	58,193,413	56,950,100	56,149,633	55,092,500
521510	Natural Gas	4,773,330	5,195,900	4,895,900	4,655,200
521515	Electricity Fran Fee Exp	819,539	773,400	773,400	773,400
521605	Data Services	265,292	323,000	276,127	564,500
521610	Voice Services	2,466,263	2,376,440	2,320,748	2,182,900
521615	Radio Communications	0	430,000	430,000	0
521620	Voice Equipment	52,252	78,800	83,641	41,200

**FISCAL YEAR 2012 BUDGET**

**Business Area Expenditure Summary**

**Fund Name** : Water and Sewer Operating Fund  
**Business Area Name** : Public Works & Engineering  
**Fund No./Bus. Area No.** : 8300 / 2000

<b>Commit Item</b>	<b>Description</b>	<b>FY2010 Actual</b>	<b>FY2011 Current Budget</b>	<b>FY2011 Estimate</b>	<b>FY2012 Budget</b>
521625	Voice Labor	54,955	95,700	35,691	59,600
521630	GIS Revolving Fund Services	0	510,800	510,800	507,500
521705	Vehicle/Equipment Rental/Lease	197,069	336,600	351,600	330,300
521715	Office Equipment Rental	464,475	474,400	455,400	457,500
521720	Computer Equipment Rental	1,750	0	0	0
521725	Other Rental	299,705	205,250	323,750	939,900
521730	Parking Space Rental	260,195	213,700	265,382	250,500
521905	Legal Services	196,046	864,300	707,880	712,000
521910	Legal Svcs - Crt Report	1,805	1,000	1,000	6,500
522205	Metro Commuter Passes	150,078	214,500	190,652	211,000
522305	Freight Charges	7,344	30,100	40,600	29,000
522410	Cashier Shortages	0	200	200	200
522430	Miscellaneous Other Services & Charges	249,920	251,723	216,210	199,500
522435	Interest Charges Past Due Accounts	908	1,000	1,000	1,000
522620	Claims & Judgments	447,796	400,000	400,000	400,000
522705	Interfund Environmental Inspection	350,000	347,700	347,700	347,700
522710	Interfund Utility Cut Repairs	455,750	420,000	420,000	420,000
522720	Interfund Payroll Services	0	494,600	494,600	283,500
522721	Interfund HR Client Services	0	0	1,122,836	1,716,400
522722	KRONOS Service Chargeback	0	0	0	75,700
522723	Drainage Fee Service Chargeback	0	0	0	785,400
522730	Interfund Engineering Services	5,495	0	0	0
522740	Interfund Police Service	552,051	605,200	605,200	605,200
522750	Interfund Land/Property Appraisal Service	110,900	110,850	110,850	110,900
522765	Interfund Legal Services	792,022	845,100	845,100	788,600
522790	Interfund Inventory Adjustments	154,105	0	2,100	0
522795	Other Interfund Services	1,191,268	1,352,900	1,352,900	1,351,400
522800	Cost of Goods Sold	(996)	0	14,200	0
522810	Interfund Carpentry & Painting	638,361	785,300	785,300	658,500
522840	Interfund Permit Center Rent Chargeback	0	0	0	252,300
<b>Total</b>	<b>Other Services and Charges</b>	<b>193,176,641</b>	<b>196,819,191</b>	<b>198,556,116</b>	<b>207,654,500</b>
560260	Infrastructure	336,000	0	0	0
<b>Total</b>	<b>Equipment</b>	<b>336,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
551010	Non-Capital Office Furniture & Equipment	197,921	148,994	140,994	83,300
551015	Non-Capital Computer Equipment	1,018,816	2,273,847	2,201,446	2,170,900
551020	Non-Capital Communication Equipment	398,715	174,100	372,709	433,400
551025	Non-Capital Scientific/Medical Equipment	86,411	301,678	301,678	206,400
551030	Non-Capital Machinery & Equipment	168,112	314,778	314,778	469,600
551040	Non-Capital Other	1,095	32,000	31,000	25,000
<b>Total</b>	<b>Non-Capital Equipment</b>	<b>1,871,070</b>	<b>3,245,397</b>	<b>3,362,605</b>	<b>3,388,600</b>
532080	System Debt Service Transfers	85,315,305	92,302,294	74,773,312	80,647,000
532100	Trans to CUS Operating	242,830,101	318,580,784	282,843,138	320,623,300
<b>Total</b>	<b>Debt Service and Other Uses</b>	<b>328,145,406</b>	<b>410,883,078</b>	<b>357,616,450</b>	<b>401,270,300</b>
<b>Grand Total Expenditures</b>		<b>706,823,495</b>	<b>813,955,923</b>	<b>751,322,342</b>	<b>816,023,100</b>