

City of Houston

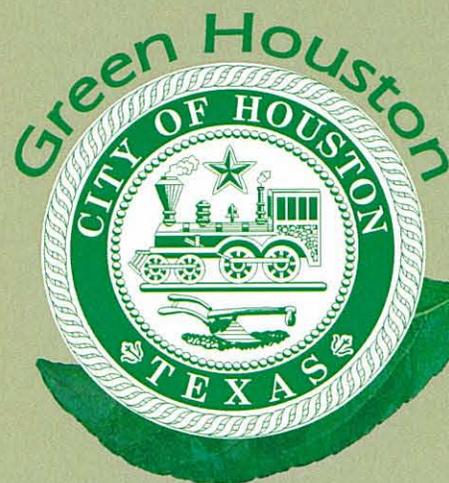


Adopted Budget

Volume II

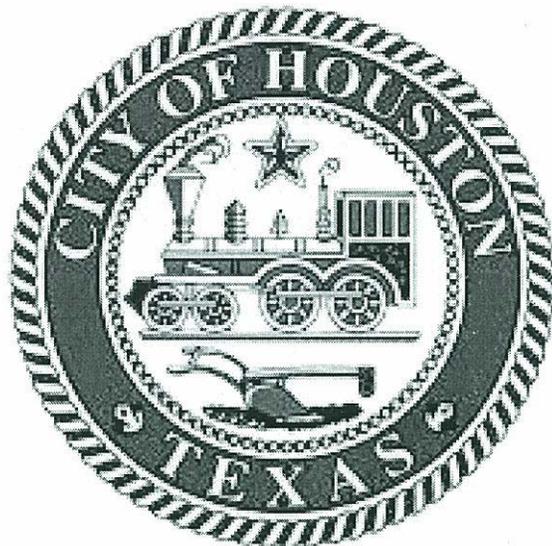
Fiscal Year 2012

Mayor Annise D. Parker



CITY OF HOUSTON

ADOPTED OPERATING
BUDGET
VOLUME II



For the Period
July 1, 2011 to June 30, 2012

Annise D. Parker
Mayor



FY2012 ADOPTED BUDGET

VOLUME II

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FY2012 ADOPTED BUDGET

VOLUME II

Annise D. Parker, Mayor

Council Members

Brenda Stardig.....	District A
Jarvis Johnson.....	District B
Anne Clutterbuck	District C
Wanda Adams.....	District D
Mike Sullivan	District E
Al Hoang.....	District F
Oliver Pennington.....	District G
Edward Gonzalez.....	District H
James G. Rodriguez.....	District I
Stephen C. Costello.....	At-Large, Position 1
Sue Lovell.....	At-Large, Position 2
Melissa Noriega.....	At-Large, Position 3
C. O. "Brad" Bradford.....	At-Large, Position 4
Jolanda "Jo" Jones	At-Large, Position 5

Ronald C. Green, City Controller

Kelly Dowe
Director, Finance

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ENTERPRISE FUNDS

Aviation Fund	IX-2
Airport Capital Outlay Fund	IX-20
Convention and Entertainment Facilities	IX-26
Facilities Operating Fund	IX-27
Combined Utility System	IX-40
Water and Sewer Operating Fund	IX-42
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Combined Utility System General Purpose Fund	IX-62
Dedicated Drainage and Street Renewal Fund*	IX-68
Storm Water Fund*	IX-82

*The Dedicated Drainage and Street Renewal Fund and the Storm Water Fund are not technically enterprise funds, but are grouped with the Combined Utility System Funds for clarity.

AVIATION FUND

Department Description and Mission

The mission of the Houston Airport System (HAS) is to provide safe, efficient and appealing facilities to satisfy the air transportation needs of the Greater Houston Region at competitive prices while stimulating growth in its economy.

Our vision is to seek to become a high performance organization that establishes the Houston Airport System as the airport standard of excellence and success in the Americas.

The core values of HAS are employees, integrity, innovation and excellence, commitment to service and the environment.

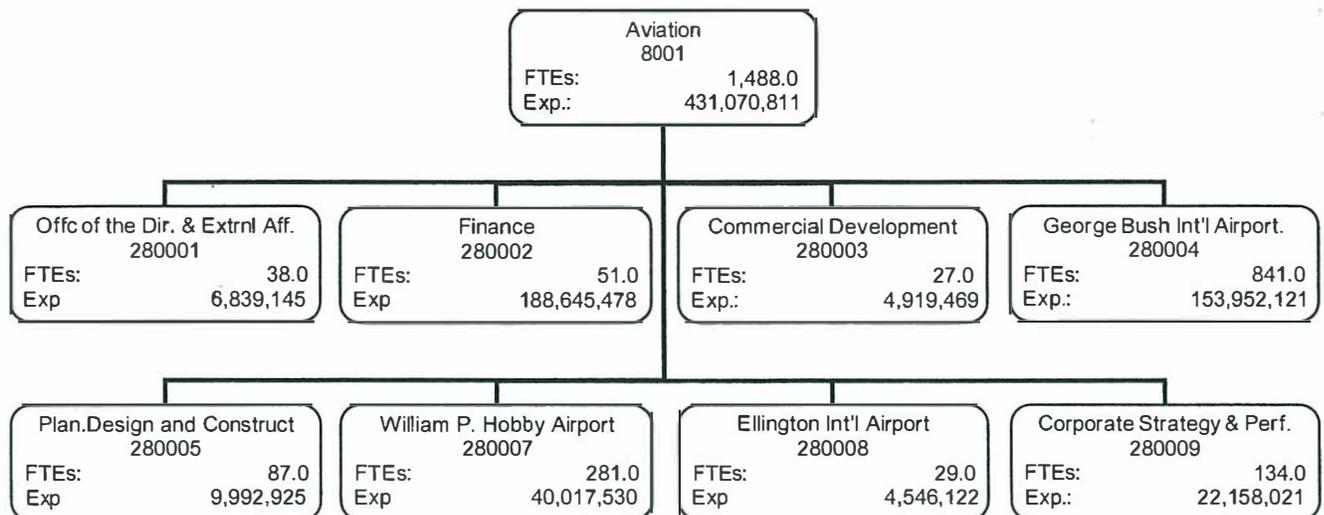
Short-Term Goals

- Build a high performance organization.
- Let's go global.
- Focus our efforts on the continued maintenance of HAS assets to improve reliability and extend useful lives.
- Restore and maintain facilities to opening day fresh.
- Fund the future.

Long-Term Goals

- Employee satisfaction – 80% by 2014.
- Relife Terminal D by 2014 to handle larger aircraft.
- Accommodate Group VI aircraft without restrictions by June 2015.
- Ratio of non airline revenues equals 55% by 2015.

Department Organization



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus. Area No. : 8001 / 2800

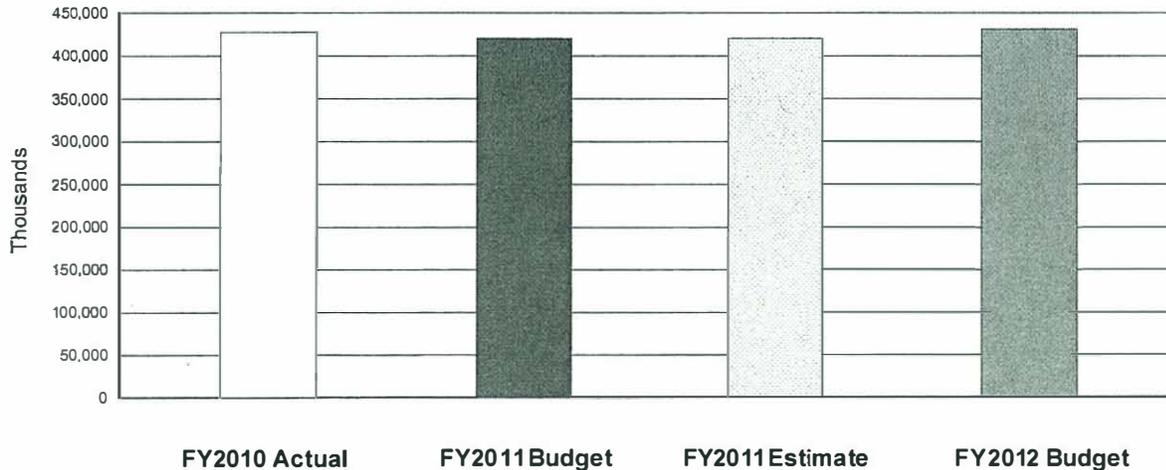
	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	420,273,516	420,273,516	431,070,811
Expenditures	420,273,516	420,273,516	431,070,811
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>



FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name		: HAS-Revenue Fund			
Business Area Name		: Houston Airport System			
Fund No./Bus. Area No.		: 8001 / 2800			
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	109,670,057	101,896,312	100,249,393	100,734,576
	Supplies	5,816,895	6,272,262	6,907,630	7,603,014
	Other Services and Charges	128,760,986	146,103,148	148,723,706	146,014,236
	Equipment	0	0	0	0
	Non-Capital Equipment	792,671	1,124,038	1,037,845	1,854,900
	Total M & O Expenditures	<u>245,040,609</u>	<u>255,395,760</u>	<u>256,918,574</u>	<u>256,206,726</u>
	Debt Service & Other Uses	<u>182,370,641</u>	<u>164,877,756</u>	<u>163,354,942</u>	<u>174,864,085</u>
	Total Expenditures	<u>427,411,250</u>	<u>420,273,516</u>	<u>420,273,516</u>	<u>431,070,811</u>
Revenues	425,397,132	420,273,516	420,273,516	431,070,811	
Staffing	Full-Time Equivalents - Civilian	1,497.3	1,560.0	1,533.0	1,488.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>1,497.3</u>	<u>1,560.0</u>	<u>1,533.0</u>	<u>1,488.0</u>
	Full-Time Equivalents - Overtime	47.4	45.0	44.6	44.3
Significant Budget Changes and Highlights	o Concession revenue is anticipated to increase by \$3.2 million due to new advertising initiatives as well as new food and beverage and retail concepts.				
	o FY2011 revenue at Ellington International Airport included a one time land sale of \$1.4 million. We do not anticipate any land sale in FY2012.				
	o The pension rate increased to 18%.				
	o The airport security contract will not be renewed as this function is being insourced by the Houston Airport System (HAS).				
	o Pursuant to our strategic plan and business plans, HAS will endeavor to refocus efforts at building a high performance organization that will drive innovation, customer service and bring it ever closer to the vision for HAS.				

**HAS-Revenue Fund
Houston Airport System
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : HAS-Revenue Fund Business Area Name : Houston Airport System Fund No./Bus Area No. : 8001 / 2800			
Name: Office of the Director & External Affairs -- 280001			
Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. The Office of the Director and External Affairs support this effort.			
Goal: Provide essential management and support services to the HAS divisions through oversight, coordination and communication. Promote HAS as a premier international gateway that provides consistent, high-level customer service and convey accurate, timely information about the HAS organization, its facilities and operations to the public media, legislators as well as both national and international stakeholders.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Website visits	N/A	N/A	360,000
Media inquiry facilitation	N/A	N/A	600
Visits to new neighborhood	N/A	N/A	24
Minority business outreach	N/A	N/A	12
Name: Finance -- 280002			
Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. Finance supports this effort.			
Goal: To ensure the airport operating groups have the necessary resources to achieve their objectives and provide world class customer service. To ensure that the budget process strategy is efficient and timely. Process and monitor the financial transactions. Provide accurate internal and external financial reporting.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
CAFR Accur/Time/Award	yes	yes	yes
Invoice payment	30 days	30 days	30 days
Maintain liquidity of HAS	100%	100%	100%
Strategy to budget perf	7 months	7 months	5 months
CIP Plan Accur/Timeliness	N/A	N/A	3/31/12
Name: Commercial Development -- 280003			
Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. Commercial Development supports this effort.			
Goal: The Commercial Development organization plans and directs parking facilities and products, concession programs, real estate and air service development to maximize customer choice and experience and grow non-airline revenue.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Park rev per origin pax	6.83	5.35	5.30
Conc per enplaned pax	1.76	1.30	1.38
Grnd & other bldg revenue	\$21.0M	\$21.4M	\$22.6M

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : HAS-Revenue Fund Business Area Name : Houston Airport System Fund No./Bus Area No. : 8001 / 2800			
Name: George Bush International Airport -- 280004			
Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. George Bush International Airport supports this effort.			
Goal: Provide oversight & management for all airport operations, maintenance, safety, customer service and capital improvements. Measure anticipated increases in aviation activity and identify operational levels, indicating the need for more or expanded facilities. Annually monitor aviation activity & customer service objectives to determine resource needs. Recommend appropriate development projects needed to meet future facility & resource demands.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Customer service rating	N/A	70	70+
FAR 139 std (violations)	0	2	0
OPS C3 consolidation	N/A	50%	100%
Name: Planning, Design & Construction -- 280005			
Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. Planning, Design and Construction supports this effort.			
Goal: Responsible for managing, documenting, coordinating and scheduling the Capital Improvement Program. Responsible for obtaining Federal Aviation Administration grant funding for the eligible Airport Improvement Projects. Developing a 25 year airfield rehabilitation plan for all three airports in the Houston Airport System.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Construction contracts	14	25	10
Design contracts	12	31	24
Const contracts awarded	\$86.1M	\$269.6M	\$84.3M
FAA AIP grant funding	\$32.9M	\$27.5M	\$32M
FAA AIP discretionary gran	\$15.8M	\$11M	\$15M
Name: William P Hobby Airport -- 280007			
Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. William P Hobby Airport supports this effort.			
Goal: William P Hobby Airport embraces the Houston Airport System's mission to provide safe, efficient and appealing facilities that satisfy the air transportation needs of the Greater Houston Region at competitive prices while stimulating growth in the economy. William P Hobby Airport is committed to becoming a high performance organization that establishes the airport as a standard of excellence and success for medium hub airports in the Americas.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
FAR 139 Compliance	0	0	0
TSAR Part 1542 Compliance	0	0	0
PM Completion	100%	100%	100%

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8001 / 2800

Name: Ellington International Airport -- 280008

Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. Ellington Airport supports this effort.

Goal: Ellington Airport integrates the Houston Airport System's mission into its daily operations to provide a safe, efficient and appealing facility to satisfy the air transportation needs of the Greater Houston region at competitive prices while stimulating growth in the economy.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
O & M Trouble Tickets	20 minutes	20 minutes	20 minutes
O & M Work Orders	5 days	5 days	5 days
FAR 139 Reliability	0	0	0
O & M Wk Ord Qual/Accuracy	< calls	< 2 calls	<2 calls

Name: Corporate Strategy & Performance -- 280009

Mission: The Houston Airport System provides safe, efficient and appealing facilities to satisfy the air transportation needs of the greater Houston region at competitive prices while stimulating growth in the economy. Corporate Strategy and Performance supports this effort.

Goal: Corporate Strategy & Performance leads HAS's strategic initiative of building a high performance organization through right-sizing, organizational transformation from hierarchical to a network talent management model and improvement of organizational behavior and performance. We help business units and organizations of every size and type perform at their highest potential through the wisest investment of resources.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Empl partic in process rev	N/A	N/A	10%
Education present to empl	N/A	N/A	25
Empl partic in cost effect	N/A	N/A	1%
Strategic plan objectives	N/A	N/A	85%

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : HAS-Revenue Fund Business Area Name : Houston Airport System Fund No./Bus Area No. : 8001 / 2800						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Office of the Director & External Affairs 280001 This group consists of the Director's Office as well as External Affairs.	29.6	6,212,817	32.0	6,675,921	38.0	6,839,145
Finance 280002 Directs the financial responsibilities of the following areas: Finance, Debt & Financial Programs and Accounting. Ensures proper financial controls in all areas.	98.0	211,751,541	77.0	181,268,458	51.0	188,645,478
Commercial Development 280003 The Commercial Development organization plans and directs parking facilities and products, concession programs, real estate and air service development to maximize customer choice and experience and grow non-airline revenue.	11.8	1,446,365	14.0	2,333,708	27.0	4,919,469
George Bush International Airport 280004 Responsible for facility administration, operations, maintenance and customer service for George Bush Intercontinental Airport.	814.9	142,778,246	855.0	157,015,060	841.0	153,952,121
Planning, Design & Construction 280005 Initiate, manage, and provide administrative support for all capital project planning, programming, design, and construction. Coordinate all projects with the Federal Aviation Administration as necessary. Review, design and inspect construction of airport facilities.	74.6	7,917,005	82.0	9,636,180	87.0	9,992,925
William P Hobby Airport 280007 William P Hobby is composed of: a) management, providing inspirational leadership and management; b) operations, overseeing & ensuring compliance with regulatory requirements outlined in FAR Part 139 & TSAR 1542; c) maintenance division is responsible for maintenance of the airport and its facilities.	304.2	37,896,638	310.0	42,382,268	281.0	40,017,530

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : HAS-Revenue Fund Business Area Name : Houston Airport System Fund No./Bus Area No. : 8001 / 2800							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
Ellington International Airport 280008							
Ellington Airport provides a safe, secure and efficient airport that focuses attention on the needs of its customers, the talent of its employees and the vision of the Aviation department. EFD's objective is to establish the most efficient and cost effective organization possible within the current economic environment.	29.2	2,795,775	30.0	3,394,921	29.0	4,546,122	
Corporate Strategy & Performance 280009							
This group consists of Supply Chain, Technology, Human Performance Technology, Small Business Development and Strategic Management.	135.0	16,612,863	133.0	17,567,000	134.0	22,158,021	
Total	1,497.3	427,411,250	1,533.0	420,273,516	1,488.0	431,070,811	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8001 / 2800

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNTANT	17	4.0	4.0	
ACCOUNTANT ASSOCIATE	14	0.0	4.0	4.0
ACCOUNTANT SUPERVISOR	24	3.0	3.0	
ACCOUNTING SERVICES SUPERVISOR	17	1.0	1.0	
ADMINISTRATION MANAGER	26	4.0	2.0	(2.0)
ADMINISTRATIVE AIDE	10	10.0	4.0	(6.0)
ADMINISTRATIVE ASSISTANT	17	22.0	19.0	(3.0)
ADMINISTRATIVE ASSOCIATE	13	14.0	9.0	(5.0)
ADMINISTRATIVE COORDINATOR	24	16.0	15.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	25.0	20.0	(5.0)
ADMINISTRATIVE SUPERVISOR	22	3.0	3.0	
AIRPORT BUSINESS DEVELOPMENT COORDINATOR	29	7.0	9.0	2.0
AIRPORT COMMUNICATIONS OPERATOR	13	21.0	21.0	
AIRPORT MANAGER (EXE LEV)	32	1.0	0.0	(1.0)
AIRPORT OPERATIONS ASSISTANT	13	159.0	73.0	(86.0)
AIRPORT OPERATIONS COORDINATOR	20	68.0	44.0	(24.0)
AIRPORT OPERATIONS SPECIALIST	17	41.0	40.0	(1.0)
AIRPORT OPERATIONS SUPERVISOR	23	45.0	45.0	
AIRPORT SECURITY COORDINATOR	25	5.0	5.0	
AIRPORT SECURITY INVESTIGATOR	23	3.0	3.0	
AIRPORT SUPERINTENDENT	25	19.0	19.0	
AIRPORT SUPERVISOR	18	70.0	67.0	(3.0)
AIRPORT SYSTEMS TECHNICIAN	17	10.0	8.0	(2.0)
ASSISTANT AIRPORT MANAGER	29	3.0	4.0	1.0
ASSISTANT AIRPORT SUPERINTENDENT	22	8.0	7.0	(1.0)
ASSISTANT CITY ATTORNEY III	27	1.0	1.0	
ASSISTANT DIRECTOR (EXE LEV)	32	13.0	14.0	1.0
ASSISTANT DIRECTOR-AVIATION (EXE LEV)	34	2.0	3.0	1.0
ASSISTANT ELECTRICAL SUPERVISOR	22	7.0	7.0	
ASSISTANT PROJECT MANAGER	20	2.0	1.0	(1.0)
AVIATION DIRECTOR	38	1.0	1.0	
CARPENTER	14	10.0	10.0	
CEMENT FINISHER	11	4.0	4.0	
CHIEF ARCHITECT	31	2.0	3.0	1.0
COMMUNITY RELATIONS SPECIALIST	11	0.0	5.0	5.0
CONTRACT ADMINISTRATOR	22	6.0	9.0	3.0
CONTRACT COMPLIANCE OFFICER	15	4.0	3.0	(1.0)
CONTRACT COMPLIANCE SUPERVISOR	22	1.0	1.0	
CUSTOMER SERVICE CLERK	10	1.0	1.0	
CUSTOMER SERVICE REP. I	13	5.0	2.0	(3.0)
CUSTOMER SERVICE REP. II	15	2.0	3.0	1.0
CUSTOMER SERVICE REP. III	16	1.0	1.0	
DEPUTY AIRPORT MANAGER (EXE LEV)	31	3.0	1.0	(2.0)
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	7.0	9.0	2.0
DEPUTY DIRECTOR (EXE LEV)	34	1.0	2.0	1.0
DEPUTY DIRECTOR-AVIATION	36	5.0	4.0	(1.0)
DIVISION MANAGER	29	19.0	19.0	
DIVISION MANAGER (EXE LEV)	29	3.0	3.0	
ELECTRICAL SUPERINTENDENT	26	3.0	3.0	
ELECTRICIAN	18	29.0	29.0	
ENGINEER	26	1.0	1.0	
ENVIRONMENTAL INVESTIGATOR III	20	1.0	1.0	
ENVIRONMENTAL INVESTIGATOR V	28	1.0	1.0	
EQUIPMENT OPERATOR I	8	32.0	34.0	2.0
EQUIPMENT OPERATOR II	10	32.0	29.0	(3.0)

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8001 / 2800

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
EQUIPMENT OPERATOR III	13	26.0	26.0	
EQUIPMENT WORKER	13	0.0	3.0	3.0
EXECUTIVE OFFICE ASSISTANT	15	5.0	4.0	(1.0)
EXECUTIVE STAFF ANALYST	30	3.0	2.0	(1.0)
FINANCIAL ANALYST II	18	1.0	1.0	
FINANCIAL ANALYST III	21	1.0	1.0	
FINANCIAL ANALYST IV	25	4.0	2.0	(2.0)
GIS ANALYST	20	1.0	1.0	
GRADUATE ENGINEER	22	3.0	3.0	
GRAPHIC DESIGNER	17	3.0	1.0	(2.0)
GROUND TRANSPORTATION REP.	8	56.0	56.0	
HUMAN RESOURCES MANAGER	27	1.0	0.0	(1.0)
HUMAN RESOURCES SPECIALIST	17	3.0	0.0	(3.0)
HUMAN RESOURCES TECHNICIAN	12	1.0	0.0	(1.0)
INFORMATION SYSTEMS ADMIN. (EXE LEV)	30	1.0	1.0	
INSPECTOR	18	37.0	34.0	(3.0)
INSTRUMENT PERSON	11	2.0	2.0	
INVENTORY MANAGEMENT CLERK	9	15.0	12.0	(3.0)
INVENTORY MANAGEMENT SUPERVISOR	17	2.0	0.0	(2.0)
IRM MANAGER	29	0.0	1.0	1.0
IT PROJECT MANAGER	28	8.0	9.0	1.0
LABORER	4	221.0	219.0	(2.0)
MAINTENANCE MECHANIC I	8	22.0	21.0	(1.0)
MAINTENANCE MECHANIC II	12	5.0	4.0	(1.0)
MAINTENANCE MECHANIC III	14	44.0	45.0	1.0
MAINTENANCE SUPERVISOR	16	4.0	3.0	(1.0)
MANAGEMENT ANALYST I	15	1.0	1.0	
MANAGEMENT ANALYST II	18	1.0	1.0	
MANAGEMENT ANALYST III	21	9.0	5.0	(4.0)
MANAGEMENT ANALYST IV	25	4.0	2.0	(2.0)
MANAGING ENGINEER	31	2.0	7.0	5.0
OFFICE ASSISTANT	9	1.0	0.0	(1.0)
OFFICE SUPERVISOR	17	1.0	1.0	
PAINTER	11	25.0	23.0	(2.0)
PAINTER LEADER	15	1.0	1.0	
PARALEGAL III	16	1.0	0.0	(1.0)
PARTY CHIEF	19	2.0	2.0	
PROCUREMENT SPECIALIST	24	5.0	5.0	
PROGRAMMER ANALYST IV	25	1.0	1.0	
PROJECT MANAGER	24	11.0	11.0	
PROJECT TECHNICIAN III	17	3.0	3.0	
REGULATORY INVESTIGATOR	11	4.0	4.0	
SAFETY ADMINISTRATOR	27	1.0	0.0	(1.0)
SAFETY OFFICER	21	1.0	0.0	(1.0)
SAFETY REPRESENTATIVE	19	2.0	2.0	
SECURITY OFFICER	8	0.0	66.0	66.0
SEMI-SKILLED LABORER	6	67.0	67.0	
SENIOR ACCOUNT CLERK	13	5.0	0.0	(5.0)
SENIOR ACCOUNTANT	20	7.0	5.0	(2.0)
SENIOR AIRPORT COMMUNICATIONS OPERATOR	15	18.0	15.0	(3.0)
SENIOR AIRPORT MANAGER (EXE LEV)	35	1.0	1.0	
SENIOR AIRPORT PROPERTIES REPRESENTATIVE	26	4.0	7.0	3.0
SENIOR AIRPORT SYSTEMS TECHNICIAN	20	6.0	6.0	
SENIOR ARCHITECT	29	2.0	1.0	(1.0)
SENIOR ASSISTANT CITY ATTORNEY I	30	1.0	1.0	
SENIOR ASSISTANT CITY ATTORNEY III	34	1.0	1.0	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8001 / 2800

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
SENIOR CLERK	8	3.0	0.0	(3.0)
SENIOR COMMUNICATIONS SPECIALIST	20	1.0	1.0	
SENIOR CONTRACT ADMINISTRATOR	27	4.0	3.0	(1.0)
SENIOR CONTRACT COMPLIANCE OFFICER	18	9.0	5.0	(4.0)
SENIOR CUSTOMER SERVICE CLERK	12	1.0	1.0	
SENIOR GIS ANALYST	24	1.0	1.0	
SENIOR GIS TECHNICIAN	17	1.0	1.0	
SENIOR HUMAN RESOURCES SPECIALIST	21	4.0	1.0	(3.0)
SENIOR INSPECTOR	22	9.0	7.0	(2.0)
SENIOR INVENTORY MANAGEMENT CLERK	12	7.0	5.0	(2.0)
SENIOR MARKETING SPECIALIST	28	2.0	2.0	
SENIOR MICROCOMPUTER ANALYST	23	9.0	11.0	2.0
SENIOR OFFICE ASSISTANT	12	12.0	9.0	(3.0)
SENIOR PARALEGAL	19	1.0	1.0	
SENIOR PAYROLL CLERK	13	6.0	5.0	(1.0)
SENIOR PROCUREMENT SPECIALIST	27	13.0	11.0	(2.0)
SENIOR PROJECT MANAGER	27	12.0	11.0	(1.0)
SENIOR REGULATORY INVESTIGATOR	14	5.0	5.0	
SENIOR RODPERSON	9	1.0	1.0	
SENIOR SPECIAL SERVICE REPRESENTATIVE	15	4.0	4.0	
SENIOR STAFF ANALYST	28	4.0	5.0	1.0
SENIOR STAFF ANALYST (EXE LEV)	28	2.0	1.0	(1.0)
SENIOR SUPERINTENDENT	27	17.0	16.0	(1.0)
SPECIAL SERVICE REPRESENTATIVE	13	43.0	41.0	(2.0)
STAFF ANALYST	26	11.0	7.0	(4.0)
STAFF ANALYST (EXE LEV)	26	1.0	1.0	
SUPERVISING ENGINEER	29	7.0	2.0	(5.0)
SYSTEMS ACCOUNTANT II	23	1.0	1.0	
SYSTEMS ACCOUNTANT III	27	6.0	7.0	1.0
SYSTEMS ACCOUNTANT IV	29	2.0	2.0	
SYSTEMS CONSULTANT	26	5.0	5.0	
SYSTEMS SUPPORT ANALYST III	22	2.0	2.0	
SYSTEMS SUPPORT ANALYST IV	25	6.0	6.0	
TRAINING COORDINATOR	24	4.0	3.0	(1.0)
TRANSLATOR	11	6.0	0.0	(6.0)
Total FTEs		1,640.0	1,508.0	(132.0)
Less adjustment for Civilian Vacancy Factor		80.0	20.0	(60.0)
Full-Time Equivalents		1,560.0	1,488.0	(72.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8001 / 2800

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2800020002	HAS-Accounting			
426420	Building Space Rental Fees	3,456	0	0
428060	Other Interest Income	43	43	0
428080	Returned Check Charges	192	192	0
431030	Donated/Seized Asset Additions	0	21,855	0
432010	Interest on Pooled Investments	13,000,000	13,000,000	0
434130	Gain/Loss on Investment Sale	22,589	22,589	0
443060	Ground Transport Concessions	509,685	509,685	509,685
456255	Misc Operating Revenue	184,471	162,616	183,547
456260	Oper Recov & Refunds	4,298	4,298	0
	Total HAS-Accounting	13,724,734	13,721,278	693,232
2800020004	HAS-Supply Chain Management/Fleet			
434225	Sale of Non-Capital Equip. & Merchandise	8,509	8,509	0
434245	Sale of Capital Assets - Vehicles	9,010	9,010	0
	Total HAS-Supply Chain Management/Fleet	17,519	17,519	0
2800020009	HAS-Treasury & Financial Programs			
432010	Interest on Pooled Investments	0	0	13,200,000
2800030005	Houston Protocol Office			
426390	Misc. Services to Other Agencies	0	0	420,000
2800040003	HAS - EFD Operations			
426420	Building Space Rental Fees	78,579	78,529	87,155
434240	Sale of Capital Assets-Land/Streets	137,036	1,356,826	0
434245	Sale of Capital Assets - Vehicles	22,231	22,231	0
441020	Aviation Fuel Revenue	231,000	125,971	125,971
442050	Hangar Rental Fees	835,454	835,454	840,090
442060	Grounds Rental Fees	353,815	347,868	456,447
443080	Special Events Concessions	22,411	22,411	22,411
456255	Misc Operating Revenue	67,757	45,640	160,829
	Total HAS - EFD Operations	1,748,283	2,834,930	1,692,903
2800040004	HAS - Maintenance			
434245	Sale of Capital Assets - Vehicles	3,798	3,798	0
2800040005	HAS-HOU Management			
426420	Building Space Rental Fees	230,049	230,049	230,049
441010	Signatory Landings	14,006,000	12,630,075	13,094,063
441020	Aviation Fuel Revenue	955,524	955,524	955,524
441030	Aircraft Parking Revenue	125,000	125,000	150,000
442030	Terminal Space Rental Fees	23,545,000	22,461,809	23,040,311
442035	Terminal Space Nonair Rental Fees	129,816	129,816	474,389
442040	Cargo Building Rental Fees	177,518	177,518	177,518
442050	Hangar Rental Fees	2,649,192	2,649,192	3,055,702
442060	Grounds Rental Fees	1,315,661	1,315,661	1,348,479
443050	Auto Rental Concessions	7,018,362	6,815,136	6,902,115
443060	Ground Transport Concessions	1,195,743	1,195,743	1,468,566
443190	Retail Concessions	6,408,889	6,408,889	7,138,124
447020	Garage Parking Revenue	13,929,384	15,556,135	14,752,814
456255	Misc Operating Revenue	687,821	640,221	521,693
	Total HAS-HOU Management	72,373,959	71,290,768	73,309,347
2800040007	HAS-HOU Facilities Admin.			
456260	Oper Recov & Refunds	507	507	0
2800040008	HAS-HOU Airfield & Grnd			
434245	Sale of Capital Assets - Vehicles	10,530	10,530	0
2800040010	HAS-HOU Operations			
434245	Sale of Capital Assets - Vehicles	6,294	6,294	0
2800040011	HAS-HOU Bldg. Svcs			

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8001 / 2800

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
434245	Sale of Capital Assets - Vehicles	1,763	1,763	0
2800040013	HAS-HOU PhysPlantMain			
434245	Sale of Capital Assets - Vehicles	1,811	1,811	0
2800040015	HAS-IAH Facil Mgmt.			
434245	Sale of Capital Assets - Vehicles	6,482	6,482	0
456260	Oper Recov & Refunds	32,166	32,166	0
Total HAS-IAH Facil Mgmt.		38,648	38,648	0
2800040016	HAS-IAH Management			
426420	Building Space Rental Fees	4,701,081	4,701,081	4,616,000
434245	Sale of Capital Assets - Vehicles	2,305	2,305	0
441010	Signatory Landings	75,785,000	72,424,057	74,046,706
441015	Carrier Incentive Program	(1,000,000)	(1,000,000)	(1,000,000)
441020	Aviation Fuel Revenue	242,401	242,401	242,401
441030	Aircraft Parking Revenue	1,647,000	1,637,000	1,700,000
442030	Terminal Space Rental Fees	137,133,000	139,784,768	144,440,354
442035	Terminal Space Nonair Rental Fees	645,313	642,471	640,174
442040	Cargo Building Rental Fees	2,333,372	2,333,372	2,331,376
442050	Hangar Rental Fees	2,017,217	2,017,217	2,417,100
442060	Grounds Rental Fees	5,912,929	5,912,929	5,967,384
443050	Auto Rental Concessions	16,327,404	16,327,404	16,483,362
443060	Ground Transport Concessions	4,081,673	3,794,196	4,173,389
443190	Retail Concessions	24,647,876	25,882,266	27,440,432
447020	Garage Parking Revenue	54,726,698	54,501,802	55,322,172
456255	Misc Operating Revenue	3,056,951	3,056,951	2,934,479
Total HAS-IAH Management		332,260,220	332,260,220	341,755,329
2800040017	HAS-IAH Airfield & Grnd			
434245	Sale of Capital Assets - Vehicles	20,080	20,080	0
2800040019	HAS-IAH Operations			
434245	Sale of Capital Assets - Vehicles	17,622	17,622	0
2800040023	HAS-IAH PhysPlanMai			
434245	Sale of Capital Assets - Vehicles	12,933	12,933	0
2800050004	HAS-Design & Construction			
426320	City Maps & Related Items	3,450	3,450	0
2800060002	HAS-IAH SecurFieldSvc			
434245	Sale of Capital Assets - Vehicles	18,598	18,598	0
2800060004	HAS-IAH HPD			
434245	Sale of Capital Assets - Vehicles	1,421	1,421	0
2800060007	HAS-HOU SecurFieldSv			
434245	Sale of Capital Assets - Vehicles	10,136	10,136	0
2800060015	HAS-Information Technology			
434225	Sale of Non-Capital Equip. & Merchandise	360	360	0
434250	Sale of Capital Assets-Intergovernmental	720	720	0
434505	Prior Year Expenditure Recovery	130	130	0
Total HAS-Information Technology		1,210	1,210	0
Total Houston Airport System		420,273,516	420,273,516	431,070,811

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus. Area No. : 8001 / 2800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	64,518,034	68,272,603	68,056,698	65,572,763
500030	Salary Part Time - Civilian	484,712	632,925	595,680	327,634
500060	Overtime - Civilian	2,578,566	2,203,544	2,855,038	2,239,170
500090	Premium Pay - Civilian	1,570,232	744,738	728,704	737,429
500110	Bilingual Pay - Civilian	130,249	130,659	127,728	136,688
500210	Pay for Performance-Municipal	719,750	0	250	0
501050	Employee Awards	0	0	50	31,500
501060	Moving Expenses	33,355	50,000	18,552	25,000
501070	Pension - Civilian	9,564,120	9,900,663	10,162,635	11,803,090
501120	Termination Pay - Civilian	417,344	445,591	287,528	476,067
501160	Vehicle Allowance - Civilian	8,432	8,433	7,837	12,633
502010	FICA - Civilian	5,057,447	5,473,814	5,085,862	5,235,651
503010	Health Ins-Act Civilian	9,429,835	9,835,126	9,433,721	10,519,233
503015	Basic Life Insurance - Active Civilian	37,479	40,288	39,056	39,042
503040	Health/Life Ins.Ret-Classified	9,395	0	0	0
503050	Health/Life Insurance - Retiree Civilian	11,177,312	2,124,506	1,359,794	1,274,704
503060	Long Term Disability-Civilian	126,062	130,972	122,815	126,145
503090	Workers Compensation-Civilian-Admin	(816,902)	325,815	327,363	297,592
503100	Workers Compensation-Civilian-Claim	629,446	930,000	524,816	659,135
504010	Pension - GASB 27 Pension Accrual	3,876,038	0	0	0
504020	Compensation Contingency	0	592,210	383,871	250,000
504030	Unemployment Claims - Administration	119,151	54,425	131,395	971,100
Total	Personnel Services	109,670,057	101,896,312	100,249,393	100,734,576
511010	Chemical Gases & Special Fluids	240,864	199,730	203,693	400,476
511015	Cleaning & Sanitary Supplies	936,653	1,090,316	1,071,633	1,236,353
511020	Construction Materials	929,462	962,714	1,140,691	829,165
511025	Electrical Hardware & Parts	796,434	738,294	732,770	1,045,756
511030	Mechanical Hardware & Parts	91,781	108,448	61,108	353,285
511035	Meters Hydrants & Plumbing Supplies	93,595	56,754	62,782	225,457
511040	Audiovisual Supplies	179,045	175,890	146,817	242,268
511045	Computer Supplies	150,673	157,692	144,207	197,602
511050	Paper & Printing Supplies	73,083	97,992	70,316	114,728
511055	Publications & Printed Materials	38,966	86,448	193,503	220,732
511060	Postage	19,014	20,859	10,141	29,176
511070	Miscellaneous Office Supplies	253,193	272,678	213,147	251,484
511080	General Laboratory Supplies	194	0	0	0
511085	Drugs & Medical Chemicals	19,264	100	56	0
511090	Medical & Surgical Supplies	17,410	17,478	14,111	27,070
511095	Small Technical & Scientific Equipment	23,251	9,150	5,622	11,950
511110	Fuel	801,835	862,428	1,126,024	1,031,757
511115	Vehicle Repair & Maintenance Supplies	56,528	43,368	37,224	32,632
511120	Clothing	254,327	350,042	275,663	563,684
511125	Food Supplies	26,437	31,345	26,175	60,421
511130	Weapons Munitions & Supplies	1,098	3,330	1,133	5,200
511135	Recreational Supplies	845	0	6	0
511140	Landscaping & Gardening Supplies	11,199	12,700	8,102	12,000
511145	Small Tools & Minor Equipment	177,047	141,447	381,381	205,998
511150	Miscellaneous Parts & Supplies	532,267	833,059	943,787	505,820
511155	Inventory Sales	92,430	0	32,342	0
511160	Protective Gear	0	0	3,805	0
511165	Fire Fighting Equipment	0	0	1,391	0
Total	Supplies	5,816,895	6,272,262	6,907,630	7,603,014

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : HAS-Revenue Fund
 Business Area Name : Houston Airport System
 Fund No./Bus. Area No. : 8001 / 2800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520100	Temporary Personnel Services	326,966	362,723	431,912	50,000
520101	Janitorial Services	173,259	183,331	171,430	183,385
520102	Security Services	2,195,711	2,045,352	2,671,787	0
520105	Accounting & Auditing Services	221,210	50,750	1,037	125,000
520106	Architectural Services	0	200	0	0
520107	Computer Info/Contr	1,399,735	1,491,850	1,873,425	1,515,760
520108	Information Resource Services	8,601	23,520	12,270	16,220
520109	Medical Dental & Laboratory Services	40,626	61,541	49,927	65,808
520110	Management Consulting Services	2,958,841	8,881,583	16,506,551	1,756,625
520111	Real Estate Services	98,400	90,300	56,450	134,000
520112	Banking Services	2,208	3,165	3,198	6,000
520113	Photographic Services	17,413	15,925	11,425	9,300
520114	Miscellaneous Support Services	16,764	212,233	272,582	261,226
520115	Real Estate Lease/Office Rental	22,479	22,800	22,559	22,800
520116	Parking Services Contract	11,889,777	12,512,246	12,913,216	13,134,391
520118	Refuse Disposal	805,244	776,005	713,623	973,980
520119	Computer Equipment/Software Maintenance	941,201	1,168,718	188,121	1,046,252
520120	Communications Equipment Services	1,903,767	2,328,984	2,464,685	2,702,090
520121	IT Application Svcs	77,496	51,650	95,491	81,471
520122	Office Equipment Services	283	9,600	2,175	21,526
520123	Vehicle & Motor Equipment Services	2,325,908	2,371,750	2,309,896	2,640,597
520124	Other Equipment Services	114,096	472,683	254,514	676,455
520126	Construction Site Work Services	24,772	0	0	0
520141	Engineering Services	56,399	273,089	115,781	0
520143	Credit/Bank Card Services	1,203,861	1,738,708	1,639,735	1,820,076
520145	Criminal Intelligence Services	322,956	313,000	406,486	421,004
520150	GT EZ Tag Fees	58,705	57,738	19,500	0
520151	Parking EZ Tag Fees	1,004,092	21,262	85,669	0
520158	Computer Equipment Maintenance Services	0	0	100	0
520510	Mail/Delivery Services	14,006	20,849	15,601	21,146
520515	Print Shop Services	11,896	39,815	11,774	22,191
520520	Printing & Reproduction Services	48,216	92,378	59,882	74,291
520605	Advertising Services	1,601,602	1,740,000	1,262,112	1,945,398
520705	Insurance Fees	3,461,153	3,233,679	3,062,521	3,598,445
520720	Fines	4,032	2,000	2,060	2,000
520755	Contingency	0	2,447,500	0	(1,000,000)
520765	Membership & Professional Fees	269,292	281,007	264,645	257,972
520805	Education & Training	393,387	835,670	387,434	981,637
520815	Tuition Reimbursement	103,813	80,000	102,592	148,284
520905	Travel - Training Related	300,958	266,880	189,820	354,954
520910	Travel - Non-Training Related	131,888	253,997	231,559	493,257
521305	Indirect Cost Recovery Payment	2,771,233	3,316,303	3,316,310	3,209,709
521405	Building Maintenance Services	20,657,855	23,755,048	24,100,171	28,688,727
521410	Sewer Services	1,583,594	1,622,766	1,790,990	1,622,766
521415	Land and Grounds Maintenance	1,281,949	1,334,407	1,587,229	1,505,825
521435	Water Services	1,749,922	1,788,611	1,561,232	1,788,611
521505	Electricity	22,532,395	20,751,204	20,481,745	19,334,965
521510	Natural Gas	2,623,271	3,671,303	2,672,902	2,358,330
521515	Electricity Fran Fee Exp	475,399	536,301	348,358	458,560
521605	Data Services	122,628	165,410	119,792	252,163
521610	Voice Services	889,406	1,020,568	686,955	880,715
521615	Radio Communications	0	0	0	11,600
521620	Voice Equipment	0	1,735	773	2,225

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : HAS-Revenue Fund
Business Area Name : Houston Airport System
Fund No./Bus. Area No. : 8001 / 2800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
521625	Voice Labor	0	1,235	0	1,235
521630	GIS Revolving Fund Services	0	191,654	190,000	190,198
521705	Vehicle/Equipment Rental/Lease	7,332	13,000	6,487	12,000
521715	Office Equipment Rental	928	8,534	10,680	11,608
521725	Other Rental	27,875	69,002	27,715	113,084
521730	Parking Space Rental	3,774	21,300	19,053	22,216
521905	Legal Services	905,594	1,774,101	958,531	868,000
522205	Metro Commuter Passes	8,752	15,000	4,018	5,000
522305	Freight Charges	3,725	5,400	1,575	5,400
522430	Miscellaneous Other Services & Charges	1,026,799	1,037,444	1,052,299	1,533,718
522435	Interest Charges Past Due Accounts	3	0	0	0
522620	Claims & Judgments	100,943	175,000	288,997	175,000
522720	Interfund Payroll Services	0	334,587	166,171	335,000
522721	Interfund HR Client Services	0	683,982	0	1,070,000
522722	KRONOS Service Chargeback	0	0	0	54,251
522723	Drainage Fee Service Chargeback	0	0	0	6,194,758
522725	Intfd Traf Signal Instal	0	0	0	800
522730	Interfund Engineering Services	(95,494)	0	0	0
522740	Interfund Police Service	20,194,895	21,217,098	21,710,371	22,018,137
522755	Interfund Fire Protection Service	16,354,438	16,642,455	17,261,813	17,145,594
522765	Interfund Legal Services	105,948	0	0	100,000
522780	Interfund Photo Copy Services	318,358	347,405	297,144	331,941
522790	Interfund Inventory Adjustments	(9,300)	2,400	703	0
522795	Other Interfund Services	334,259	556,211	286,286	203,000
522800	Cost of Goods Sold	17,940	0	30,597	0
522840	Interfund Permit Center Rent Chargeback	0	0	0	11,764
531160	Issuance Expense Cost-Commercial Paper	215,552	209,203	861,264	933,795
Total	Other Services and Charges	128,760,986	146,103,148	148,723,706	146,014,236
551010	Non-Capital Office Furniture & Equipment	41,267	258,906	157,290	104,078
551015	Non-Capital Computer Equipment	571,536	719,466	700,378	841,163
551020	Non-Capital Communication Equipment	110,437	131,366	168,437	455,159
551025	Non-Capital Scientific/Medical Equipment	22,858	0	0	0
551030	Non-Capital Machinery & Equipment	24,470	0	20	13,500
551040	Non-Capital Other	3,703	0	0	385,300
551045	Non-Capital Vehicles/Rolling Stock	18,400	14,300	11,720	55,700
Total	Non-Capital Equipment	792,671	1,124,038	1,037,845	1,854,900
531010	Amortization Expense	1,465	1,466	0	1,465
531085	Other Interest	106,500	106,500	106,500	106,500
532080	System Debt Service Transfers	86,951,485	127,630,336	95,574,948	120,566,655
532085	Renewal & Replacement Transfer	12,401,394	0	0	0
532110	System Improvement Transfers	82,502,121	35,088,971	66,623,011	52,189,465
532115	System Operating Reserve	407,676	2,050,483	1,050,483	2,000,000
Total	Debt Service and Other Uses	182,370,641	164,877,756	163,354,942	174,864,085
Grand Total Expenditures		427,411,250	420,273,516	420,273,516	431,070,811



AIRPORT CAPITAL OUTLAY FUND

The Airport Capital Outlay Fund (8012) is used to budget the Houston Airport System's capital outlay expenditures that support the operations of Bush Intercontinental Airport, William P. Hobby Airport and Ellington Field. This fund receives funding transfers from the Aviation Fund. This fund is a sub-fund of the Airport's Capital Improvement Fund 8011.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : HAS-AIF Capital Outlay
Business Area Name : Houston Airport System
Fund No./Bus. Area No. : 8012 / 2800

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	9,242,312	9,242,312	8,065,400
Expenditures	9,242,312	9,242,312	8,065,400
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

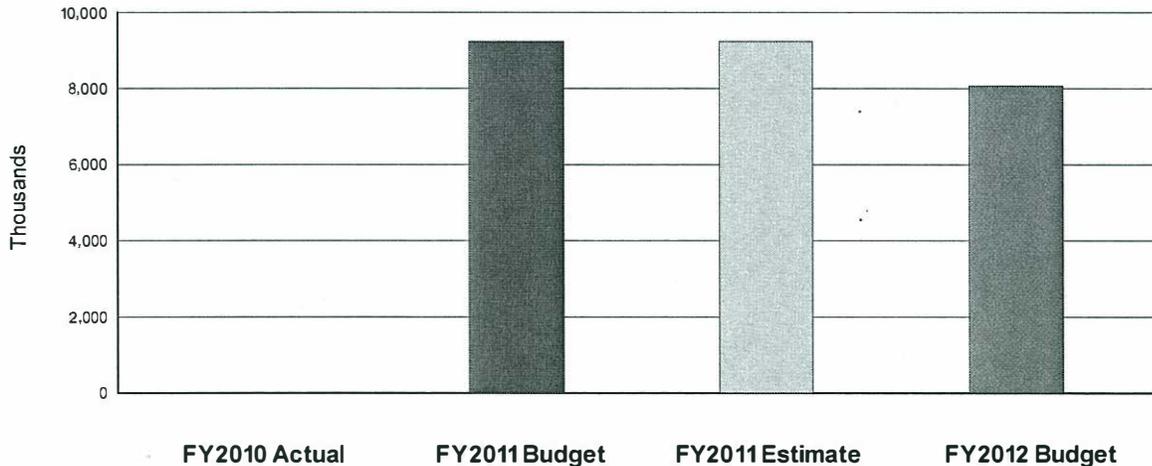


Business Area Budget Summary

Fund Name : HAS-AIF Capital Outlay
Business Area Name : Houston Airport System
Fund No./Bus. Area No. : 8012 / 2800

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	0	0	0
	Other Services and Charges	0	705,697	0	0
	Equipment	0	8,536,615	9,242,312	8,065,400
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	0	9,242,312	9,242,312	8,065,400
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	0	9,242,312	9,242,312	8,065,400
Revenues		0	9,242,312	9,242,312	8,065,400
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<p>The FY2012 Budget includes \$872,314 carryover expenditures for rolling stock items that will not be received before June 30, 2011. This year's capital budget primarily includes \$1,600,000 for software system upgrades and replacement of computer hardware equipment. The budget also includes \$5,500,000 rolling stock replacement cost needed to support the operations of Bush Intercontinental Airport, William P. Hobby Airport and Ellington Field Airport.</p>				

**HAS-AIF Capital Outlay
Houston Airport System
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : HAS-AIF Capital Outlay
Business Area Name : Houston Airport System
Fund No./Bus Area No. : 8012 / 2800

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2800010001	HAS-Director's Office			
490050	Transfer from Aviation Fund	<u>9,242,312</u>	<u>9,242,312</u>	<u>8,065,400</u>
Total	Houston Airport System	<u><u>9,242,312</u></u>	<u><u>9,242,312</u></u>	<u><u>8,065,400</u></u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : HAS-AIF Capital Outlay
Business Area Name : Houston Airport System
Fund No./Bus. Area No. : 8012 / 2800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520119	Computer Equipment/Software Maintenance	0	79,833	0	0
520160	CIP-Software	0	586,467	0	0
520755	Contingency	0	7,200	0	0
520900	CIP-Capital Equipment Acquisition	0	32,197	0	0
Total	Other Services and Charges	0	705,697	0	0
560210	Furniture Fixtures and Equipment	0	102,228	0	25,500
560220	Vehicles	0	5,130,701	4,021,810	5,396,832
560230	Computer HW and Developed SW	0	433,204	888,901	1,190,373
560240	Communication Equipment	0	2,802,482	4,331,601	1,452,695
560260	Infrastructure	0	68,000	0	0
Total	Equipment	0	8,536,615	9,242,312	8,065,400
Grand Total Expenditures		0	9,242,312	9,242,312	8,065,400

CONVENTION AND ENTERTAINMENT FACILITIES

Description and Mission

The vision of the Convention & Entertainment Facilities Department (CEFD) is to provide convention and entertainment services that measurably enrich the lives of Houstonians and visitors. CEFD takes pride in providing first-class service to our patrons in superior, well-maintained and operated facilities.

The department's mission is to offer services and facilities that:

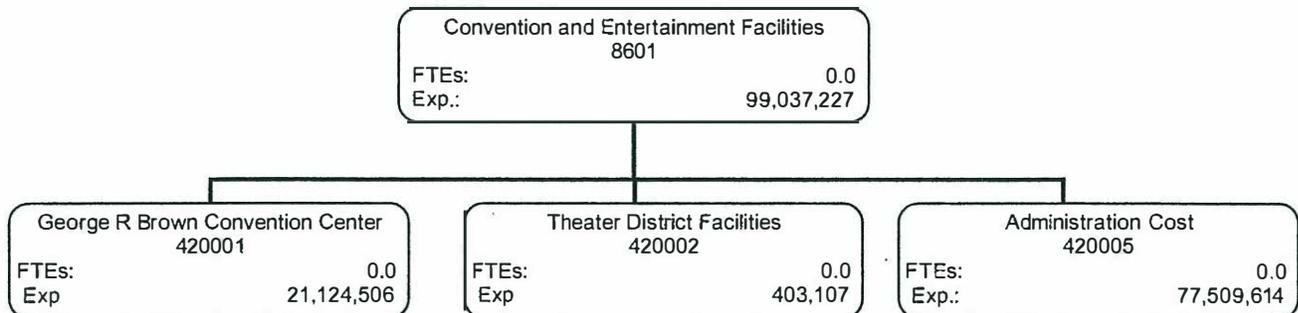
- Perform as economic generators that create business and employment opportunities in Houston;
- Provide destination and world-class venues that Houstonians can use with pride for a diverse array of gatherings and events; and,
- Promote and strengthen the cultural fabric of Houston.

Department Goals

FY2012 will present some unique financial challenges for CEFD due to the consolidation of the operations with Houston First Corporation:

- Complete the approved refunding transaction to reduce the interest rate of some of our fixed rate bonds, fix out \$75M of our variable rate bonds and fully cash fund our reserve funds.
- Working through Houston First, continue the emphasis and focus on attracting conventions, meetings and tradeshows to Houston.
- Supporting and expanding the cultural arts offerings for Houstonians and visitors.

Department Organization

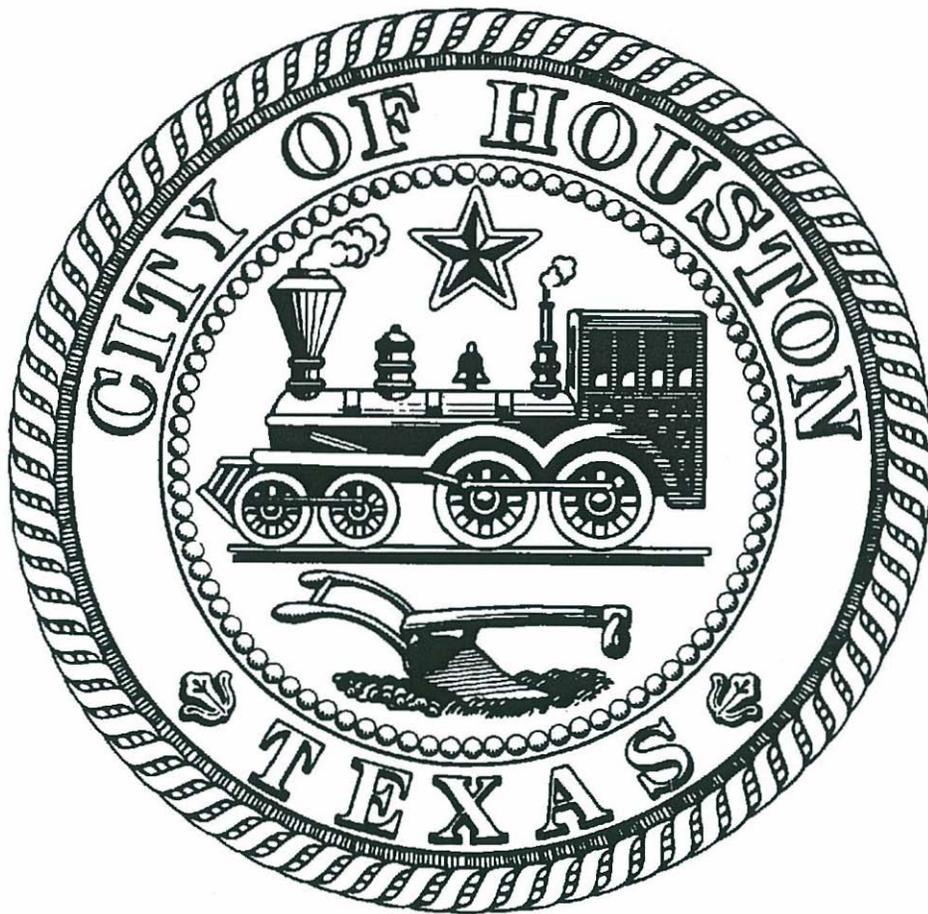


FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	48,573,918	48,573,918	45,182,579
Revenues	81,945,351	83,034,983	73,733,049
Expenditures	86,426,322	86,426,322	99,037,227
Revenues Over/(Under) Expenditures	<u>(4,480,971)</u>	<u>(3,391,339)</u>	<u>(25,304,178)</u>
Ending Fund Balance	<u>44,092,947</u>	<u>45,182,579</u>	<u>19,878,401</u>



FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

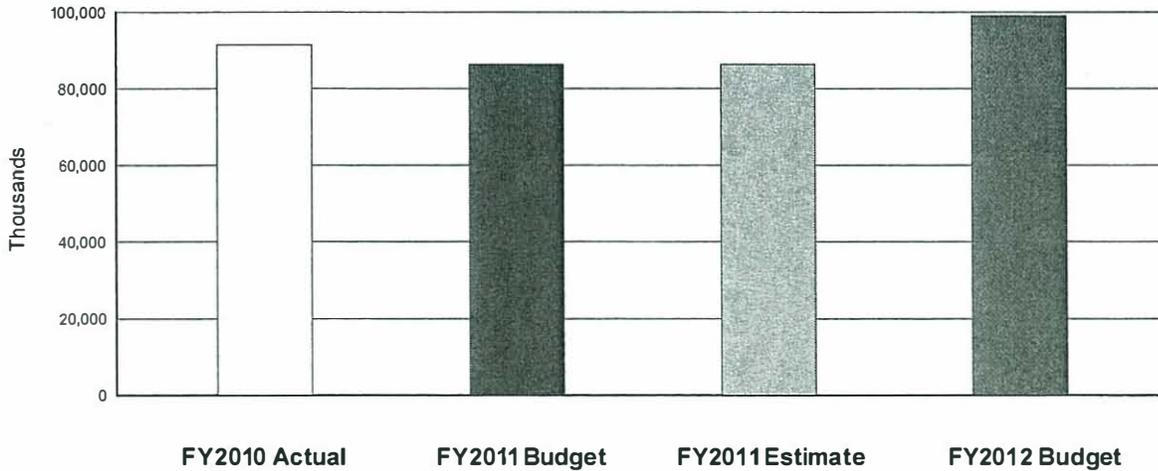
Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	11,167,836	10,326,788	10,279,041	666,215
	Supplies	728,338	715,365	559,067	0
	Other Services and Charges	52,921,789	54,378,659	54,492,554	742,500
	Equipment	182,106	244,150	215,150	0
	Non-Capital Equipment	80,460	124,873	168,113	0
	Total M & O Expenditures	65,080,529	65,789,835	65,713,925	1,408,715
	Debt Service & Other Uses	26,389,247	20,636,487	20,712,397	97,628,512
	Total Expenditures	91,469,776	86,426,322	86,426,322	99,037,227
Revenues		84,206,763	81,945,351	83,034,983	73,733,049
Staffing	Full-Time Equivalents - Civilian	116.6	119.6	119.6	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	116.6	119.6	119.6	0.0
	Full-Time Equivalents - Overtime	2.2	2.0	2.0	0.0

**Significant
Budget
Changes
and
Highlights**

The adoption of the Interlocal Agreement consolidated the facility operations of the Department with the Houston First Corporation (formerly Houston Convention Center Hotel Corporation) effective July 1, 2011 leaving primarily the Pledged Revenues and Debt Service Expenditures in the Department's budget.

**C&E - Facility Operating Fund
Convention & Entertainment
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : C&E - Facility Operating Fund Business Area Name : Convention & Entertainment Fund No./Bus Area No. : 8601 / 4200			
Name: George R Brown Convention Center -- 420001			
Mission: To serve as an economic generator for the City by providing a world class destination for conventions and other meetings.			
Goal: 1. Achieve 100% customer satisfaction rating from clients of the facility. 2. Maintain a safe, enjoyable and healthy environment for users of the facility. 3. To maximize the booking of available hotel rooms at surrounding hotels to assist in the sales efforts related to the George R. Brown Convention Center (GRBCC).			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Customer Survey Ratings	94.10	96.00	N/A
Facility Occupancy Days	1,991	2,583	N/A
GRB room nights generated	286,923	307,963	N/A
Name: Theater District Facilities -- 420002			
Mission: To promote and strengthen the cultural fabric of Houston by maintaining first class venues for arts groups. To provide secure and efficient parking facilities for downtown workers and customers of the entertainment venues.			
Goal: 1. Book events in major venues equal to 825 event days. 2. Achieve 100% in customer satisfaction ratings. 3. Maintain Theater District Garage contract parking use at 104% of capacity (3,296 spaces).			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Customer Survey - Wortham	80.9%	92.6%	N/A
Customer Survey-Jones Hall	97.0%	100.0%	N/A
Average Contract Parkers	3,324	3,185	N/A
Occup. Days - Wortham	569	567	N/A
Occup. Days - Jones Hall	246	240	N/A
Name: Bayou Place -- 420004			
Mission: Serve as the City's landlord representative for these entertainment-related properties.			
Goal: Ensure maximum rental revenue and compatible usage of the facility to complement downtown entertainment venues (Bayou Place, Toyota Center and Aquarium Restaurant Complex).			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Rental Revenue	620,740	559,159	N/A

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : C&E - Facility Operating Fund Business Area Name : Convention & Entertainment Fund No./Bus Area No. : 8601 / 4200			
Name: Administration Costs -- 420005			
Mission: To supervise the management of departmental assets and provide support services and guidance for departmental front-line staff.			
Goal: 1. Maintain and continually refine current year capital plan and financial forecast. 2. Maintain all labor contracts with no lapse in coverage during the renewal period. 3. To maintain comprehensive accountability reporting of all departmental functions.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Review of mnthly Accounta- bility Rpt w/Exec Staff	100%	100%	N/A
Update curr. year Capital Projects monthly	100%	100%	N/A
No lapse in cont. coverage	100%	100%	N/A
Name: Regional Tourism Center -- 420007			
Mission: To generate significant economic benefits to Houston, to the Region and to Texas, create Houston's real gateway to the Texas Independence Trail, promote historical and archeological sites and offer entertainment and educational opportunities for visitors.			
Goal: To make every visitor aware of the unique and vast history of our city, region and state as a place of unique opportunity, excitement and mystery.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Break Ground - Spring 2012	N/A	N/A	N/A
Bldg construction progress at 20% by June 2012	N/A	N/A	N/A

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : C&E - Facility Operating Fund Business Area Name : Convention & Entertainment Fund No./Bus Area No. : 8601 / 4200						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
George R Brown Convention Center 420001 A multi-pupose facility that hosts national conventions, trade shows, consumer shows, corporate meetings and religious meetings.	32.6	43,271,264	36.2	36,680,256	0.0	21,124,506
Theater District Facilities 420002 The Theater District is home of the Houston Symphony, Society for the Performing Arts, Stages Repertory Theater, Houston Grand Opera, Houston Ballet and Miller Outdoor Theater as well as several downtown parks, the Theater District Parking Garage, and the City surface Lots C and H.	42.2	18,929,291	43.2	19,707,971	0.0	403,107
Bayou Place 420004 Bayou Place is a renovated entertainment complex that is home of the Angelica and Verizon Wireless Theaters and various restaurants. The Downtown Aquarium is a six-acre public venue under a joint venture agreement between the City and Landry's Inc.	0.0	79,311	0.0	76,321	0.0	0
Administration Costs 420005 Provide policies, programs and direction to all personnel associated with sales, marketing and maintenance facilities.	41.8	29,189,910	40.2	29,958,274	0.0	77,509,614
Regional Tourism Center 420007 Located near the George R. Brown Convention Center, it will provide out-of-town visitors with infomation on local historic sites, entertainment venues, dining options and shopping opportunities. This project will commence in late Spring 2012 and be completed by FY2013.	0.0	0	0.0	3,500	0.0	0
Total	116.6	91,469,776	119.6	86,426,322	0.0	99,037,227

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus Area No. : 8601 / 4200

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.0	0.0	(1.0)
ADMINISTRATION MANAGER (EXE LEV)	26	1.0	0.0	(1.0)
ADMINISTRATIVE ASSISTANT	17	8.8	0.0	(8.8)
ADMINISTRATIVE ASSOCIATE	13	5.0	0.0	(5.0)
ADMINISTRATIVE COORDINATOR	24	5.0	0.0	(5.0)
ADMINISTRATIVE COORDINATOR (EXE LEV)	24	2.0	0.0	(2.0)
ADMINISTRATIVE SPECIALIST	20	5.0	0.0	(5.0)
ADMINISTRATIVE SPECIALIST (EXE LEV)	20	2.0	0.0	(2.0)
ASSISTANT C & E FACILITIES MANAGER	26	7.8	0.0	(7.8)
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	0.0	(1.0)
ASSISTANT DIRECTOR-C & E FACILITIES (EXE LEV)	32	1.0	0.0	(1.0)
ASSISTANT SUPERINTENDENT	20	2.0	0.0	(2.0)
BUILDING MAINTENANCE SUPERVISOR	13	1.0	0.0	(1.0)
C & E FACILITIES DIRECTOR	36	1.0	0.0	(1.0)
C & E FACILITIES MANAGER	29	6.0	0.0	(6.0)
CONTRACT ADMINISTRATOR	22	3.0	0.0	(3.0)
CREW LEADER	11	1.0	0.0	(1.0)
CUSTOMER SERVICE SUPERVISOR	18	1.0	0.0	(1.0)
DEPUTY DIRECTOR (EXE LEV)	34	4.0	0.0	(4.0)
DIVISION MANAGER	29	7.0	0.0	(7.0)
DIVISION MANAGER (EXE LEV)	29	2.0	0.0	(2.0)
EXECUTIVE OFFICE ASSISTANT	15	3.0	0.0	(3.0)
EXECUTIVE STAFF ANALYST	30	1.8	0.0	(1.8)
FIELD SUPERVISOR	17	1.0	0.0	(1.0)
FINANCIAL ANALYST II	18	1.0	0.0	(1.0)
FINANCIAL ANALYST IV	25	2.0	0.0	(2.0)
LAN SPECIALIST	26	1.0	0.0	(1.0)
MAINTENANCE SUPERVISOR	16	7.0	0.0	(7.0)
MESSENGER	6	1.0	0.0	(1.0)
MICROCOMPUTER ANALYST	20	1.0	0.0	(1.0)
PROCUREMENT SPECIALIST	24	1.0	0.0	(1.0)
PUBLIC INFORMATION OFFICER (EXE LEV)	26	1.0	0.0	(1.0)
SENIOR ACCOUNT EXECUTIVE	22	5.0	0.0	(5.0)
SENIOR BUYER	22	1.0	0.0	(1.0)
SENIOR MICROCOMPUTER ANALYST	23	1.0	0.0	(1.0)
SENIOR OFFICE ASSISTANT	12	1.0	0.0	(1.0)
SENIOR PROJECT MANAGER	27	1.0	0.0	(1.0)
SENIOR STAFF ANALYST	28	4.0	0.0	(4.0)
SENIOR STAFF ANALYST (EXE LEV)	28	2.0	0.0	(2.0)
STAFF ANALYST	26	1.0	0.0	(1.0)

Business Area Roster Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus Area No. : 8601 / 4200

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
STAFF ANALYST (EXE LEV)	26	1.0	0.0	(1.0)
STAGE SUPERVISOR	15	4.0	0.0	(4.0)
STAGEHAND	12	5.0	0.0	(5.0)
STUDENT INTERN I	4	1.2	0.0	(1.2)
SUPERINTENDENT	24	1.0	0.0	(1.0)
THEATER EVENT COORDINATOR	20	3.0	0.0	(3.0)
Total FTEs		119.6	0.0	(119.6)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		119.6	0.0	(119.6)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus Area No. : 8601 / 4200

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
4200010001	C&E-AdminGRBConvCntr			
426290	Other Service Charges	149,609	248,490	0
426420	Building Space Rental Fees	90,200	90,200	0
431020	Contributions from Others	0	49,000	984,000
432010	Interest on Pooled Investments	1,200,000	1,220,575	0
443090	Food & Drink Concessions	1,373,342	1,839,478	0
443100	Audio Visual Concessions	334,450	464,018	0
443110	Utility Concessions	752,002	964,233	0
443140	Telephone Setup Concessions	276,954	365,009	0
443150	Telecommunications Revenue	71,659	71,659	0
443160	Vending Machine Concessions	14,500	9,285	0
443190	Retail Concessions	2,500	2,000	0
445040	Cultural/Convention Facility Rental	3,665,655	3,665,655	0
447020	Garage Parking Revenue	613,774	593,830	0
447030	Surface Parking Revenue	602,525	569,284	0
448010	Custom Services Fees	299,600	299,600	0
452030	Miscellaneous Revenue	62,500	70,525	0
Total	C&E-AdminGRBConvCntr	9,509,270	10,522,841	984,000
4200020002	Jesse H. Jones Hall			
426420	Building Space Rental Fees	75,929	75,929	0
443090	Food & Drink Concessions	109,689	105,830	0
443160	Vending Machine Concessions	3,500	3,000	0
443170	Other Concession Income	3,500	500	0
445040	Cultural/Convention Facility Rental	436,647	436,647	0
Total	Jesse H. Jones Hall	629,265	621,906	0
4200020003	Houston Center For The Arts			
426420	Building Space Rental Fees	194,493	184,493	0
443160	Vending Machine Concessions	100	0	0
447020	Garage Parking Revenue	9,369	9,454	0
Total	Houston Center For The Arts	203,962	193,947	0
4200020004	Theater District Parks			
426290	Other Service Charges	8,500	7,000	0
426440	Park Facility Use Fees	15,350	16,455	0
443080	Special Events Concessions	5,000	5,000	0
445040	Cultural/Convention Facility Rental	2,500	2,500	0
490010	Transfer from General Fund	100,000	100,000	0
Total	Theater District Parks	131,350	130,955	0
4200020005	Gus S. Wortham Theater			
426290	Other Service Charges	0	30,000	0
426420	Building Space Rental Fees	122,064	110,480	0
443090	Food & Drink Concessions	143,243	144,918	0
443160	Vending Machine Concessions	8,000	7,000	0
443170	Other Concession Income	2,500	1,000	0
445040	Cultural/Convention Facility Rental	769,337	769,337	0
448010	Custom Services Fees	0	500	0
452030	Miscellaneous Revenue	2,000	1,000	0
Total	Gus S. Wortham Theater	1,047,144	1,064,235	0
4200020006	Miller Outdoor Theater			
443090	Food & Drink Concessions	12,222	12,222	0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus Area No. : 8601 / 4200

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
443160	Vending Machine Concessions	1,250	1,000	0
443190	Retail Concessions	0	500	0
445040	Cultural/Convention Facility Rental	31,600	32,300	0
452030	Miscellaneous Revenue	255,000	248,175	0
490080	Other Operating Transfers In	1,197,502	0	0
Total	Miller Outdoor Theater	1,497,574	294,197	0
4200020007	Talento Bilingue de Houston			
426420	Building Space Rental Fees	39,042	36,198	0
4200020008	Theater District Parking			
443160	Vending Machine Concessions	2,500	3,250	0
447020	Garage Parking Revenue	7,836,304	7,874,933	8,067,614
447030	Surface Parking Revenue	634,000	504,740	506,768
452030	Miscellaneous Revenue	100	0	0
Total	Theater District Parking	8,472,904	8,382,923	8,574,382
4200020010	Hobby Center			
426420	Building Space Rental Fees	0	74,541	0
4200040001	Bayou Place-Downtown Aquarium			
426290	Other Service Charges	2,000	1,200	0
445010	Talp Operation Agreement	75,000	75,000	0
445020	Houston Aquarium Agreement Revenue	250,000	250,000	0
445030	Houston Arena Agreement Revenue	295,740	234,159	0
Total	Bayou Place-Downtown Aquarium	622,740	560,359	0
4200050001	General Administration			
426420	Building Space Rental Fees	0	0	1,380,000
431020	Contributions from Others	5,292,000	3,545,381	0
449110	Hotel Occupancy Tax	53,500,000	56,300,000	61,000,000
449510	Delinquent Hotel Occupancy Tax	1,000,000	1,307,500	1,220,000
452030	Miscellaneous Revenue	100	0	574,667
Total	General Administration	59,792,100	61,152,881	64,174,667
Total	Convention & Entertainment	81,945,351	83,034,983	73,733,049

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	7,063,202	7,358,721	7,262,816	0
500030	Salary Part Time - Civilian	161,168	150,279	159,647	0
500060	Overtime - Civilian	140,222	123,155	120,826	0
500090	Premium Pay - Civilian	3,640	5,250	3,423	0
500110	Bilingual Pay - Civilian	15,997	16,267	17,171	0
500210	Pay for Performance-Municipal	0	0	47	0
501050	Employee Awards	1,756	1,200	1,200	0
501070	Pension - Civilian	1,047,992	1,063,543	1,119,891	0
501120	Termination Pay - Civilian	82,659	0	57,640	666,215
501160	Vehicle Allowance - Civilian	12,648	13,000	13,000	0
502010	FICA - Civilian	528,489	575,430	562,354	0
503010	Health Ins-Act Civilian	754,350	784,364	772,822	0
503015	Basic Life Insurance - Active Civilian	4,060	4,363	4,361	0
503050	Health/Life Insurance - Retiree Civilian	889,975	147,576	148,456	0
503060	Long Term Disability-Civilian	9,410	9,860	9,860	0
503090	Workers Compensation-Civilian-Admin	24,570	25,137	25,137	0
503100	Workers Compensation-Civilian-Claim	3,819	7,000	250	0
504010	Pension - GASB 27 Pension Accrual	419,853	0	0	0
504020	Compensation Contingency	0	37,478	0	0
504030	Unemployment Claims - Administration	4,026	4,165	140	0
Total	Personnel Services	11,167,836	10,326,788	10,279,041	666,215
511010	Chemical Gases & Special Fluids	169	650	20	0
511015	Cleaning & Sanitary Supplies	253,209	289,741	239,986	0
511020	Construction Materials	17,491	29,300	8,300	0
511025	Electrical Hardware & Parts	107,962	92,602	44,265	0
511030	Mechanical Hardware & Parts	1,262	1,500	2,000	0
511040	Audiovisual Supplies	63,582	35,213	39,735	0
511045	Computer Supplies	18,063	16,273	29,202	0
511050	Paper & Printing Supplies	2,930	11,527	2,350	0
511055	Publications & Printed Materials	8,165	3,500	1,000	0
511060	Postage	3,171	2,750	2,000	0
511070	Miscellaneous Office Supplies	46,748	55,800	36,878	0
511090	Medical & Surgical Supplies	3,036	2,975	3,525	0
511110	Fuel	25,065	28,854	17,513	0
511115	Vehicle Repair & Maintenance Supplies	1,357	9,650	10,000	0
511120	Clothing	4,464	5,850	5,800	0
511125	Food Supplies	999	3,125	3,098	0
511135	Recreational Supplies	23,099	0	120	0
511140	Landscaping & Gardening Supplies	0	500	0	0
511145	Small Tools & Minor Equipment	4,889	5,000	9,275	0
511150	Miscellaneous Parts & Supplies	142,677	120,555	104,000	0
Total	Supplies	728,338	715,365	559,067	0
520100	Temporary Personnel Services	129,132	110,349	138,607	0
520101	Janitorial Services	2,951,266	3,167,400	3,017,848	0
520102	Security Services	3,944,121	4,122,418	3,787,314	0
520105	Accounting & Auditing Services	2,439	0	0	0
520106	Architectural Services	56,748	201,755	309,495	0
520107	Computer Info/Contr	0	0	1,580	0
520109	Medical Dental & Laboratory Services	655	500	0	0
520110	Management Consulting Services	194,043	225,162	394,500	0
520111	Real Estate Services	80,000	69,500	66,000	0
520112	Banking Services	238,892	712,500	532,819	725,000

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : C&E - Facility Operating Fund
Business Area Name : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520114	Miscellaneous Support Services	2,765	3,300	23,810	0
520118	Refuse Disposal	70,981	95,076	36,626	0
520119	Computer Equipment/Software Maintenance	44,102	46,828	68,500	0
520120	Communications Equipment Services	2,547	5,259	1,259	0
520121	IT Application Svcs	16,790	11,850	12,550	0
520123	Vehicle & Motor Equipment Services	21,033	24,750	7,758	0
520124	Other Equipment Services	25,721	92,200	29,800	0
520126	Construction Site Work Services	809,173	814,942	435,219	0
520127	Structural Construction Work Services	126	700,930	1,223,930	0
520132	Contracts/Sponsorships	2,642,500	2,600,000	2,600,000	0
520137	C&E Parking Contract Svcs	2,375,698	2,196,703	2,205,920	0
520140	Civic Arts	16,856	0	0	0
520141	Engineering Services	203,339	91,307	78,000	0
520143	Credit/Bank Card Services	18,787	15,150	24,467	0
520160	CIP-Software	0	45,326	45,326	0
520510	Mail/Delivery Services	6,215	6,500	4,000	0
520515	Print Shop Services	3,811	2,725	2,520	0
520520	Printing & Reproduction Services	2,018	7,250	12,000	0
520605	Advertising Services	12,101,215	12,305,000	12,949,000	0
520705	Insurance Fees	1,127,608	1,180,647	1,165,235	0
520715	Arbitrage Expenses	112,273	0	7,500	7,500
520735	Tax Refunds	998,276	473,729	317,865	0
520755	Contingency	18,946	73,146	69,721	0
520760	Contributions	10,152,649	10,325,500	10,865,900	0
520765	Membership & Professional Fees	10,662	9,842	7,105	0
520805	Education & Training	25,281	23,370	16,410	0
520900	CIP-Capital Equipment Acquisition	23,700	0	0	0
520905	Travel - Training Related	26,627	25,000	11,184	0
520910	Travel - Non-Training Related	3,883	2,000	2,450	0
521305	Indirect Cost Recovery Payment	940,024	741,815	397,248	0
521405	Building Maintenance Services	5,645,120	5,679,884	5,383,160	0
521410	Sewer Services	209,421	248,911	320,912	0
521415	Land and Grounds Maintenance	412,794	365,997	374,144	0
521435	Water Services	334,467	413,761	513,872	0
521505	Electricity	5,422,090	5,460,231	5,107,551	0
521510	Natural Gas	274,719	216,018	193,970	0
521515	Electricity Fran Fee Exp	118,795	128,888	132,316	0
521605	Data Services	15,497	49,900	19,974	0
521610	Voice Services	340,174	279,850	315,786	0
521620	Voice Equipment	2,557	0	0	0
521625	Voice Labor	2,868	1,500	50	0
521630	GIS Revolving Fund Services	0	4,736	4,736	0
521705	Vehicle/Equipment Rental/Lease	403	0	4,025	0
521715	Office Equipment Rental	62,733	58,469	69,178	0
521725	Other Rental	6,268	3,204	6,500	0
521905	Legal Services	213,228	187,100	363,588	0
522205	Metro Commuter Passes	9,105	13,548	7,025	0
522305	Freight Charges	8	500	600	0
522430	Miscellaneous Other Services & Charges	154,573	107,400	120,850	0
522715	Interfund Electrical Maintenance	15,979	15,979	15,979	0
522720	Interfund Payroll Services	0	73,107	73,060	0
522730	Interfund Engineering Services	39,289	133,000	218,711	0
522740	Interfund Police Service	17,447	0	0	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : C&E - Facility Operating Fund
 Business Area Name : Convention & Entertainment
 Fund No./Bus. Area No. : 8601 / 4200

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
522755	Interfund Fire Protection Service	8,535	20,074	17,226	0
522760	Interfund Billing & Collection Service	209,147	226,873	224,875	0
531160	Issuance Expense Cost-Commercial Paper	5,670	160,000	135,000	10,000
Total	Other Services and Charges	52,921,789	54,378,659	54,492,554	742,500
560120	Capital Exp-Building and Bldg Improvement	39,260	17,641	17,641	0
560210	Furniture Fixtures and Equipment	142,846	169,000	139,920	0
560220	Vehicles	0	7,274	7,259	0
560230	Computer HW and Developed SW	0	50,235	50,330	0
Total	Equipment	182,106	244,150	215,150	0
551015	Non-Capital Computer Equipment	3,191	19,793	19,793	0
551020	Non-Capital Communication Equipment	57,183	40,296	83,536	0
551030	Non-Capital Machinery & Equipment	5,854	49,980	49,980	0
551040	Non-Capital Other	14,232	14,804	14,804	0
Total	Non-Capital Equipment	80,460	124,873	168,113	0
531085	Other Interest	210,094	389,626	346,779	575,259
531135	Interfund Transfers	1,000,000	2,040,484	2,091,394	0
531140	Transfers for Principal	11,616,667	12,735,833	12,735,833	14,199,164
531145	Transfers for Interest	5,470,619	4,858,429	4,899,208	5,850,030
532005	Transfers to General Fund	7,976,291	612,115	503,397	10,403,107
532025	Transfers to Special Revenues	115,576	0	135,786	0
532040	Transfers to Component Unit	0	0	0	66,600,952
Total	Debt Service and Other Uses	26,389,247	20,636,487	20,712,397	97,628,512
Grand Total Expenditures		91,469,776	86,426,322	86,426,322	99,037,227

COMBINED UTILITY SYSTEM

Description and Mission

The Combined Utility System of the Public Works & Engineering Department is composed of three separate funds: the Water and Sewer System Operating Fund 8300, the Combined Utility System Operating Fund 8301 and the Combined Utility System General Purpose Fund 8305. The latter fund is described under the appropriate section.

The department's mission is to plan, design and maintain Houston's critical public infrastructure systems to provide excellent drinking water and wastewater collection and treatment, as well as, manage and monitor the department's financial, material, and utility billing and collection resources and do so responsively, efficiently, and in an environmentally responsible fashion.

Department Short Term Goals:

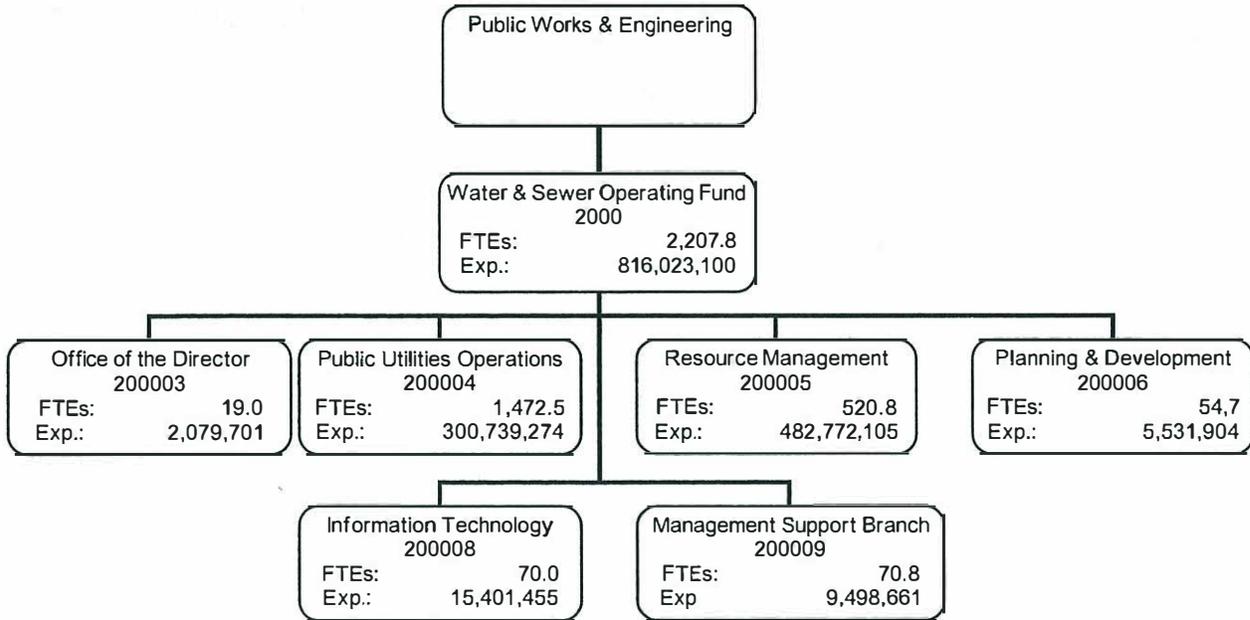
- Further reduce the City's use of groundwater to achieve compliance with mandates of Harris Galveston Coastal Subsidence District.
- Maintain compliance with the Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA).
- Complete installation of fixed network system and implementation of automated meter reading functionality to enhance consumption data collection, improve services to water customers through leak identification, usage patterns and billing accuracy.
- Complete expansion of City's WiMax network system.
- Implement an Integrated Disaster Recovery/Data Storage System for consolidated mainframe and open systems.

Department Long Term Goals:

- Continue to train and develop a group of professional water and wastewater managers and operators to ensure continued reliable and efficient operation of the utility in the coming decades.
- Continue neighborhood sanitary sewer rehabilitation program. This will provide a reliable system to the citizens and reduce repair costs in the future.
- Continue fire hydrant rehabilitation program. This will provide reliable water access to City firefighters in response to future fire emergency calls that protect citizen lives and property.
- Implement and support all department wide wireless WiMax initiatives.
- Replace Legacy Water Customer Information System (WCIS) Billing System and Customer Information System (CIS) Hansen Billing System.

COMBINED UTILITY SYSTEM

Department Organization



FISCAL YEAR 2012 BUDGET

Fund Summary

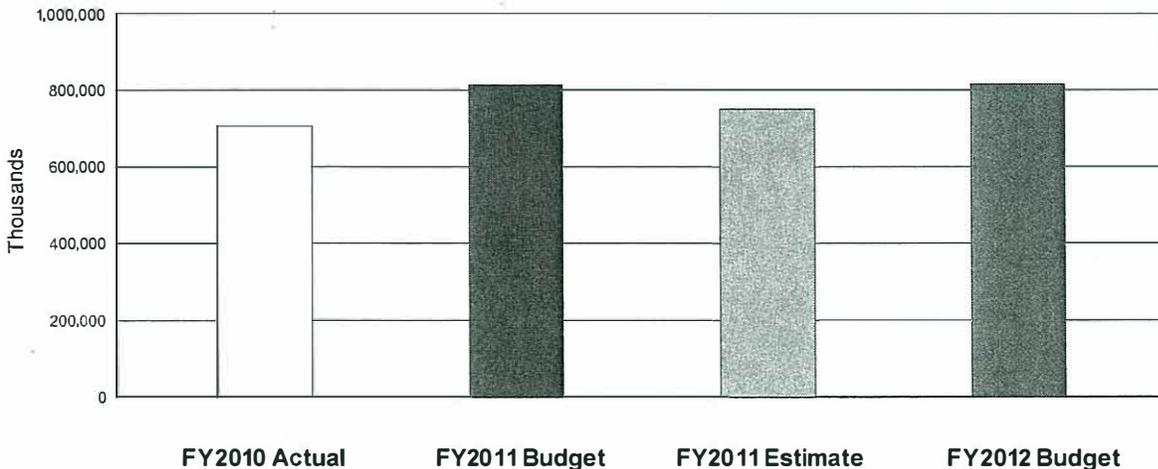
Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	33,693,185	33,693,185	133,065,321
Revenues	892,064,239	850,694,478	890,243,700
Expenditures	<u>813,955,923</u>	<u>751,322,342</u>	<u>816,023,100</u>
Revenues Over/(Under) Expenditures	<u>78,108,316</u>	<u>99,372,136</u>	<u>74,220,600</u>
Ending Fund Balance	<u><u>111,801,501</u></u>	<u><u>133,065,321</u></u>	<u><u>207,285,921</u></u>

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name : Water and Sewer Operating Fund					
Business Area Name : Public Works & Engineering					
Fund No./Bus. Area No. : 8300 / 2000		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	147,600,148	155,512,598	144,688,298	152,873,200
	Supplies	35,694,230	47,495,659	47,098,873	50,836,500
	Other Services and Charges	193,176,641	196,819,191	198,556,116	207,654,500
	Equipment	336,000	0	0	0
	Non-Capital Equipment	1,871,070	3,245,397	3,362,605	3,388,600
	Total M & O Expenditures	378,678,089	403,072,845	393,705,892	414,752,800
	Debt Service & Other Uses	328,145,406	410,883,078	357,616,450	401,270,300
	Total Expenditures	706,823,495	813,955,923	751,322,342	816,023,100
Revenues		757,535,657	892,064,239	850,694,478	890,243,700
Staffing	FullTime Equivalents - Civilian	2,185.1	2,278.9	2,095.5	2,207.8
	FullTime Equivalents - Classified	0.0	0.0	0.0	0.0
	FullTime Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	2,185.1	2,278.9	2,095.5	2,207.8
	FullTime Equivalents - Overtime	152.9	107.2	133.6	124.8
Significant Budget Changes and Highlights	o Personnel costs decrease due to a reduction in staffing related to the HR consolidation.				
	o Supplies increase due to projected price increases in various bulk chemicals and fuel.				
	o Services increase due to the addition of a new TV cleaning contract which uses cameras to gauge the amount of debris in the water and sewer lines, as well as, more pump repairs will be performed in the Operation and contract price increases related to the dry pump contract.				
	o Revenue decrease due to commercial customers and water authority taking less water than previously budgeted partially offset by a rate increase that went into effect on June 1, 2010.				

**Water and Sewer Operating Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Water and Sewer Operating Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 8300 / 2000			
Name: Office of the Director -- 200003			
Mission: Provide executive leadership and strategic planning for all divisions within the department related to, but not limited to, the operation and maintenance of the City's streets and drainage, traffic systems, production and distribution of water, collection and treatment of wastewater, permitting and regulation of public and private construction.			
Goal: Oversee the department's services to Houston citizens through the planning, operation, maintenance, construction management and technical engineering of the City's public infrastructure.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Response time to Mayor service request (days)	N/A	6.4	7
Monitor POP contracts	139	250	275
Mgt support to divisions	100%	100%	100%
Open records request(days)	N/A	5	5
Name: Public Utilities Division -- 200004			
Mission: Be the nation's leading Public Utility, champion for the environment, providing reliable service of exceptional quality to the most satisfied customers in the nation.			
Goal: Deliver the most cost-effective and efficient water and wastewater products and services, as compared to the ten largest utilities in the Nation.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
TSS/BOD/NH3 Treatment Prmt	15/10/3	15/10/3	15/10/3
TCEQ Pipe Renwl/Cleaning	600K/2M LF	600K/2M LF	600K/2M LF
DW TCEQ Permit Violations	0	0	0
GRP Permits- Areas1/2/3(%)	100/87/63	100/80/30	100/95/30
UMB Water/WW Repairs	12.6K/2.3K	8.5K/2.1K	9.0K/2.1K
Name: Resource Management Division -- 200005			
Mission: Provide timely, effective and efficient financial, purchasing and warehousing support to all PWE divisions; to provide timely payments to all PWE vendors; and to provide superior customer service to all water and sewer customers in the City of Houston.			
Goal: Ensure the accuracy and timeliness of financial statements; improve customer services through additional training; improve inventory turnover and timely procurement of goods; provide training opportunities for the Department's employees and other organizations.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Meters located and read	93.23%	96.52%	98%
Collection rate	99.52%	98%	98%
Inventory turnover rate	1.21	1.30	1.35
Process Invoice w/in10days	100%	100%	100%
Total attendance at EBCape	26,175	29,151	30,550

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Water and Sewer Operating Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 8300 / 2000			
Name: Planning & Development Services -- 200006			
Mission: Responsible for infrastructure planning to meet the City's short and long term needs for streets, storm drainage, water, and wastewater systems. Provide protection of the sanitary sewer collection system and wastewater treatment plants through issuance of wastewater capacity reservations. Review requests for new water districts and long range planning for water/sewer projects. Manage the Brownsfield Redevelopment Program.			
Goal: Connect water and waste capacity allocations to GIS system for improved tracking and analysis; develop a database to efficiently track impact fees, water service requests and capacity allocation; integrate Utility Analysis payment method into a single point of sale service at the Washington Facility; integrate Wastewater Capacity Reservation (WCR) application records with the Integrated Land Management System (ILMS) and improve customer service.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
WCR letters w/in 12 days	98%	98%	98%
Research/application for Brownsfield proposals	50%	100%	100%
Name: Information Technology -- 200008			
Mission: Create, build and maintain the most innovative, reliable and cost-effective technological solutions available for the public infrastructure systems; thereby, providing users with secure data, prompt response time and high availability.			
Goal: Align technology with business needs by streamlining systems and applications; thereby, reducing manual requirements and overall department costs.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Enterprise server avail (downtime less than 0.1%)	100%	99.99%	99.90%
Distributed servers avail (downtime less than 0.5%)	N/A	N/A	99.50%
Name: Management Support Branch -- 200009			
Mission: Build and sustain partnerships with the department's leaders to address resource management needs, issues and challenges that arise in the process of accomplishing the department's core services.			
Goal: Accomplish the mission through leadership on human resources issues, training, development, recruitment, performance management and measurements, as well as, expert advice and counsel.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Facility inspections	110	172	170
Injury cases processed	358	345	345
Security survey reports	N/A	2,000	2,300
Operational/contract audit	50	50	53
Monitor constr/svc contrac	96	96	96

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Water and Sewer Operating Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 8300 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Office of the Director 200003 Assist the Director in the daily administrative operation of the PWE Department; provide oversight for the Chief of Staff Office, Management Support and Information Technology Branches. Review departmental correspondence and requests for action. Provide information to the broadcast media, respond to citizens' inquiries and open record requests. Respond to customer complaints from all constituents.	30.5	2,654,064	30.2	3,018,278	19.0	2,079,701
Public Utilities Division 200004 Produces and supplies potable drinking water throughout Harris County and portions of surrounding counties. Treats domestic and industrial wastewater, meets all regulatory mandates and requirements and plans future water supplies for the region.	1,441.8	275,448,643	1,399.5	281,387,324	1,472.5	300,739,274
Resource Management Division 200005 Manage, monitor and control the department's finances; read and maintain customers' water/sewer meters; produce water/sewer bills; receive and process invoice payments; process and coordinate procurement and contract-related activities, as well as, warehouse and distribute general inventory items for the department.	510.3	408,821,834	479.4	439,923,421	520.8	482,772,105
Planning & Development Services 200006 Respond to 90% of wastewater capacity reservations (WCR) applications within 12 days. Work with non-profit organizations, developers and private land owners to revitalize environmentally challenged sites.	60.7	5,373,521	58.4	5,322,966	54.7	5,531,904
Information Technology 200008 Implements, installs, configures, supports, and maintains computer hardware, software, telecommunication, SCADA, WiMax network, and security systems that enable the development, modification and maintenance of core application programs for mission critical systems. Provides data management, business continuity and disaster recovery services.	62.7	8,726,807	65.0	13,535,689	70.0	15,401,455

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Management Support Branch 200009 The Management Support Branch includes personnel working in the areas of Safety, Security, Training, Workers' Compensation, Records Management, Internal Audit, and Contract Compliance.	79.1	5,798,626	63.0	8,134,664	70.8	9,498,661
Total	2,185.1	706,823,495	2,095.5	751,322,342	2,207.8	816,023,100

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNT CLERK	10	3.0	3.0	
ACCOUNTANT	17	7.0	6.0	(1.0)
ACCOUNTANT ASSOCIATE	14	11.0	10.5	(0.5)
ACCOUNTANT MANAGER	27	1.0	1.0	
ACCOUNTANT SUPERVISOR	24	2.0	2.0	
ADMINISTRATION MANAGER	26	11.0	12.0	1.0
ADMINISTRATIVE AIDE	10	10.0	8.0	(2.0)
ADMINISTRATIVE ASSISTANT	17	60.0	52.0	(8.0)
ADMINISTRATIVE ASSOCIATE	13	37.0	31.0	(6.0)
ADMINISTRATIVE COORDINATOR	24	20.0	19.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	30.0	22.0	(8.0)
ADMINISTRATIVE SPECIALIST (EXE LEV)	20	1.0	0.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	5.0	7.0	2.0
ASSISTANT CHIEF INSPECTOR	25	2.0	2.0	
ASSISTANT CUSTOMER SERVICE MANAGER	26	3.0	3.0	
ASSISTANT DIRECTOR (EXE LEV)	32	6.0	6.0	
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	5.0	7.0	2.0
ASSISTANT INDUSTRIAL MECHANIC	11	2.0	2.0	
ASSISTANT OPERATIONS MANAGER	22	1.0	1.0	
ASSISTANT PUBLIC WORKS MAINTENANCE MANAGER	26	12.0	12.0	
ASSISTANT PUBLIC WORKS OPERATIONS MANAGER	26	9.0	9.0	
ASSISTANT SUPERINTENDENT	20	2.0	2.0	
AUDITOR	17	1.0	1.0	
AUDITOR MANAGER	28	1.0	1.0	
BUILDING MAINTENANCE SUPERVISOR	13	1.0	1.0	
BUYER	16	8.0	7.0	(1.0)
CAR ATTENDANT LEADER	10	2.0	2.0	
CAR ATTENDANT SUPERVISOR	13	1.0	1.0	
CARPENTER	14	2.0	1.0	(1.0)
CHEMIST I	14	2.0	1.0	(1.0)
CHEMIST II	17	13.0	12.0	(1.0)
CHEMIST III	21	10.0	10.0	
CHEMIST IV	23	5.0	5.0	
CHIEF INSPECTOR	27	1.0	1.0	
CLERK	5	1.0	1.0	
COLLECTIONS SUPERVISOR	18	1.0	1.0	
COMMUNITY INVOLVEMENT COORDINATOR	22	1.0	1.0	
COMPUTER OPERATOR	10	3.0	5.0	2.0
CONTRACT ADMINISTRATOR	22	3.0	3.0	
CONTRACT COMPLIANCE OFFICER	15	5.0	4.0	(1.0)
CONTRACT COMPLIANCE SUPERVISOR	22	4.0	5.0	1.0
CUSTOMER SERVICE CASHIER	12	3.0	3.0	
CUSTOMER SERVICE CLERK	10	1.0	1.0	
CUSTOMER SERVICE MANAGER	29	1.0	2.0	1.0
CUSTOMER SERVICE REP. I	13	61.7	62.6	0.9
CUSTOMER SERVICE REP. II	15	32.0	34.0	2.0
CUSTOMER SERVICE REP. III	16	34.0	35.0	1.0
CUSTOMER SERVICE SECTION CHIEF	22	8.5	9.0	0.5
CUSTOMER SERVICE SUPERVISOR	18	12.5	11.5	(1.0)
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	7.0	8.0	1.0
DEPUTY CITY CONTROLLER (EXE LEV)	36	1.0	0.0	(1.0)
DEPUTY DIRECTOR-PUBLIC WORKS	36	2.0	2.0	
DIVISION MANAGER	29	13.0	13.0	
ELECTRICAL ESTIMATOR	23	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	3.0	1.0	(2.0)

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ELECTRICIAN	18	8.0	9.0	1.0
ENGINEER	26	14.0	18.0	4.0
ENVIRONMENTAL INVESTIGATOR I	14	3.0	1.0	(2.0)
ENVIRONMENTAL INVESTIGATOR II	16	3.0	2.0	(1.0)
ENVIRONMENTAL INVESTIGATOR III	20	8.0	8.0	
ENVIRONMENTAL INVESTIGATOR IV	23	5.0	5.0	
ENVIRONMENTAL INVESTIGATOR V	28	5.0	5.0	
EXECUTIVE OFFICE ASSISTANT	15	4.0	4.0	
EXECUTIVE STAFF ANALYST	30	4.0	3.5	(0.5)
FACILITIES TECHNICIAN I	9	14.0	19.0	5.0
FIELD SUPERVISOR	17	76.0	77.0	1.0
FINANCIAL ANALYST I	15	0.0	2.0	2.0
FINANCIAL ANALYST II	18	9.0	7.0	(2.0)
FINANCIAL ANALYST III	21	4.0	5.0	1.0
FINANCIAL ANALYST IV	25	6.0	8.0	2.0
FIXED ASSET SPECIALIST	13	1.0	1.0	
GENERAL SUPERINTENDENT	21	2.0	3.0	1.0
GIS ANALYST	20	6.0	6.0	
GIS MANAGER	29	1.0	1.0	
GIS SUPERVISOR	26	1.0	1.0	
GIS TECHNICIAN	12	3.0	0.0	(3.0)
GRADUATE ENGINEER	22	36.0	34.0	(2.0)
GRAPHIC DESIGNER	17	1.0	1.0	
HUMAN RESOURCES ASSISTANT	13	2.0	2.0	
HUMAN RESOURCES MANAGER	27	5.0	3.0	(2.0)
HUMAN RESOURCES SPECIALIST	17	1.0	0.0	(1.0)
HUMAN RESOURCES SUPERVISOR	24	7.0	2.0	(5.0)
HUMAN RESOURCES TECHNICIAN	12	3.0	3.0	
INDUSTRIAL MECHANIC	17	4.0	4.0	
INFORMATION SYSTEMS ADMIN. (EXE LEV)	30	2.0	1.0	(1.0)
INFORMATION SYSTEMS ADMINISTRATOR	30	0.0	2.0	2.0
INSPECTOR	18	61.0	59.0	(2.0)
INVENTORY MANAGEMENT CLERK	9	12.0	11.0	(1.0)
INVENTORY MANAGEMENT SUPERVISOR	17	10.0	10.0	
IRM MANAGER	29	3.0	2.0	(1.0)
IRON WORKER	13	1.0	1.0	
IT PROJECT MANAGER	28	4.0	4.0	
LABORATORY MANAGER	28	2.0	2.0	
LABORATORY SUPERVISOR	24	3.0	3.0	
LABORER	4	3.0	3.0	
LAN SPECIALIST	26	3.0	4.0	1.0
MAINTENANCE MECHANIC II	12	6.0	4.0	(2.0)
MAINTENANCE MECHANIC III	14	13.0	8.0	(5.0)
MAINTENANCE SUPERVISOR	16	4.0	3.0	(1.0)
MANAGEMENT ANALYST I	15	1.0	1.0	
MANAGEMENT ANALYST II	18	5.0	5.0	
MANAGEMENT ANALYST III	21	6.0	7.5	1.5
MANAGEMENT ANALYST IV	25	11.0	9.0	(2.0)
MANAGING ENGINEER	31	15.0	14.0	(1.0)
MECHANIC III	19	1.0	1.0	
METER READER	7	22.0	8.0	(14.0)
MICROBIOLOGIST I	14	1.0	0.0	(1.0)
MICROBIOLOGIST III	21	1.0	1.0	
OFFICE SERVICE MANAGER	23	3.0	3.0	
OFFICE SUPERVISOR	17	8.0	7.0	(1.0)
OPERATIONS MANAGER	27	1.0	1.0	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
OPERATIONS SUPERVISOR	18	2.0	2.0	
PAINTER	11	1.0	1.0	
PAINTER LEADER	15	1.0	1.0	
PBX ATTENDANT	8	1.0	1.0	
PLANT OPERATOR	11	50.0	48.0	(2.0)
PLANT OPERATOR SUPERVISOR	19	34.0	36.0	2.0
PLANT OPERATOR TRAINEE	6	27.0	29.0	2.0
PLUMBER LEADER	18	1.0	1.0	
PROCUREMENT SPECIALIST	24	2.0	3.8	1.8
PROGRAMMER ANALYST II	19	4.0	3.0	(1.0)
PROGRAMMER ANALYST III	22	5.0	4.0	(1.0)
PROGRAMMER ANALYST IV	25	13.0	12.0	(1.0)
PROJECT MANAGER	24	23.0	22.0	(1.0)
PROJECT TECHNICIAN I	8	1.0	1.0	
PROJECT TECHNICIAN II	13	2.0	2.0	
PROJECT TECHNICIAN III	17	13.0	13.0	
PROJECT TECHNICIAN IV	20	9.0	9.0	
PUBLIC LOSS INVESTIGATOR	22	1.0	1.0	
PUBLIC WORKS DIRECTOR	39	1.0	1.0	
PUBLIC WORKS MAINTENANCE MANAGER	29	14.0	15.0	1.0
PUBLIC WORKS MAINTENANCE SECTION CHIEF	22	30.0	32.0	2.0
PUBLIC WORKS OPERATIONS MANAGER	29	5.0	6.0	1.0
PUBLIC WORKS OPERATIONS SECTION CHIEF	22	17.0	14.0	(3.0)
RADIO INSTALLER	6	1.0	0.0	(1.0)
RECORDS SUPERVISOR	18	1.0	1.0	
RECORDS TECHNICIAN	9	2.0	2.0	
SAFETY ADMINISTRATOR	27	1.0	1.0	
SAFETY COORDINATOR	15	2.0	2.0	
SAFETY OFFICER	21	3.0	2.0	(1.0)
SAFETY REPRESENTATIVE	19	11.0	10.0	(1.0)
SAFETY SUPERVISOR	24	1.0	1.0	
SECURITY OFFICER LEADER	12	6.0	6.0	
SEMI-SKILLED LABORER	6	35.0	30.0	(5.0)
SENIOR ACCOUNT CLERK	13	6.0	5.0	(1.0)
SENIOR ACCOUNTANT	20	1.0	2.0	1.0
SENIOR AUDITOR	21	4.0	4.0	
SENIOR BUYER	22	11.0	12.0	1.0
SENIOR CLERK	8	3.0	4.0	1.0
SENIOR COMMUNICATIONS SPECIALIST	20	1.0	1.0	
SENIOR COMMUNITY LIAISON	23	1.0	1.0	
SENIOR COMPUTER OPERATOR	14	9.0	7.0	(2.0)
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR CONTRACT COMPLIANCE OFFICER	18	7.0	7.0	
SENIOR CUSTOMER SERVICE CLERK	12	5.0	4.0	(1.0)
SENIOR DATA CONTROL CLERK	12	3.0	3.0	
SENIOR DATA ENTRY OPERATOR	12	6.0	6.0	
SENIOR DISPATCHER	12	19.0	14.0	(5.0)
SENIOR FIXED ASSET SPECIALIST	17	2.0	2.0	
SENIOR GIS ANALYST	24	2.0	2.0	
SENIOR GIS TECHNICIAN	17	10.0	13.0	3.0
SENIOR HUMAN RESOURCES SPECIALIST	21	7.0	0.0	(7.0)
SENIOR IMAGING TECHNICIAN	13	1.0	1.0	
SENIOR INSPECTOR	22	11.5	13.5	2.0
SENIOR INSTRUMENT TECHNICIAN	14	3.0	3.0	
SENIOR INVENTORY MANAGEMENT CLERK	12	29.0	26.0	(3.0)
SENIOR IT PROJECT MANAGER (EXE LEV)	30	0.0	1.0	1.0

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
SENIOR MICROCOMPUTER ANALYST	23	1.0	1.0	
SENIOR PLAN ANALYST	18	9.0	9.0	
SENIOR PLANT OPERATOR	15	61.0	67.0	6.0
SENIOR PROCUREMENT SPECIALIST	27	1.5	2.0	0.5
SENIOR PROJECT MANAGER	27	23.0	24.0	1.0
SENIOR PUBLIC LOSS INVESTIGATOR	24	2.0	2.0	
SENIOR SLUDGE PROCESSOR	15	13.0	13.0	
SENIOR STAFF ANALYST	28	4.5	6.5	2.0
SENIOR STAFF ANALYST (EXE LEV)	28	1.0	1.0	
SENIOR SUPERINTENDENT	27	1.0	1.0	
SENIOR TELECOMMUNICATIONS SPECIALIST	21	3.0	3.0	
SENIOR TRAINER	21	9.0	8.0	(1.0)
SENIOR UTILITY MECHANIC	16	52.0	65.0	13.0
SLUDGE PROCESSOR	11	2.0	2.0	
STAFF ANALYST	26	8.0	7.0	(1.0)
STAFF ANALYST (EXE LEV)	26	2.0	0.0	(2.0)
STUDENT INTERN II	10	2.5	2.0	(0.5)
SUPERINTENDENT	24	7.0	7.0	
SUPERVISING ENGINEER	29	21.0	22.0	1.0
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
SYSTEMS CONSULTANT	26	15.0	15.0	
SYSTEMS SUPPORT ANALYST I	16	3.0	3.0	
SYSTEMS SUPPORT ANALYST II	19	8.0	8.0	
SYSTEMS SUPPORT ANALYST IV	25	4.0	4.0	
TECHNICAL HARDWARE ANALYST I	17	11.0	12.0	1.0
TECHNICAL HARDWARE ANALYST II	21	41.0	46.0	5.0
TECHNICAL HARDWARE ANALYST III	23	23.0	21.0	(2.0)
TELECOMMUNICATIONS SPECIALIST	18	1.0	1.0	
TRAINER	17	2.0	2.0	
TRAINING ADMINISTRATOR	24	4.0	4.0	
TRAINING COORDINATOR	24	0.0	1.0	1.0
UTILITY MECHANIC	12	36.0	45.0	9.0
UTILITY WORKER	12	521.0	529.0	8.0
WATER SERVICE INSPECTOR I	11	57.0	72.0	15.0
WATER SERVICE INSPECTOR II	15	22.0	23.0	1.0
WATER SERVICE INSPECTOR III	17	16.0	15.0	(1.0)
WEB COORDINATOR	17	1.0	1.0	
WEBMASTER	26	1.0	1.0	
Total FTEs		2,376.7	2,364.4	(12.3)
Less adjustment for Civilian Vacancy Factor		97.8	156.6	58.8
Full-Time Equivalent		2,278.9	2,207.8	(71.1)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Water and Sewer Operating Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000030009	PWE - Small Business Development			
424110	Other Interfund Services	1,045,477	1,045,477	334,300
2000040003	PWE - Operations Support			
445050	Cell Tower Revenue	25,000	25,000	25,000
2000040004	PWE - Management & Quality Control			
456115	Industrial Waste Discharge Permits	6,500	4,000	7,000
456180	Fertilizer Sales	160,000	120,000	160,000
	Total PWE - Management & Quality Control	166,500	124,000	167,000
2000040021	PWE - System Maintenance			
434245	Sale of Capital Assets - Vehicles	200,000	100,000	200,000
2000050002	PWE - Financial Management			
422155	Intergovernmental Revenue - Other	0	129,575	0
426330	Miscellaneous Copies Fees	15,000	15,000	15,000
426420	Building Space Rental Fees	1,000	1,650	1,600
426430	Facility Rental Fees	6,651,298	6,897,297	6,831,400
428030	Release of Liens	100	147	500
428080	Returned Check Charges	260,000	260,000	260,000
432010	Interest on Pooled Investments	10,000,000	6,809,000	6,700,000
434205	Sale of Scrap Metal	20,000	43,616	65,000
434215	Sale of Non-Capital Rolling Stock	10,000	0	10,000
434225	Sale of Non-Capital Equip. & Merchandise	8,000	0	8,000
434235	Sale of Capital Assets	25,000	479,221	25,000
434240	Sale of Capital Assets-Land/Streets	100,000	121,063	0
434305	Judgments & Claims	12,000	94,668	12,000
434335	Recover Damage-Infrastructure	100,000	60,000	100,000
434505	Prior Year Expenditure Recovery	0	1,089	0
434510	Prior Year Revenue	0	(7,125)	0
452020	Recoveries & Refunds	50,000	215,179	50,000
452030	Miscellaneous Revenue	30,000	37,954	30,000
453010	Retail Water Sales	336,867,101	336,038,058	343,902,000
453012	Con Treat Wat NonGov	28,582,290	31,332,941	27,894,700
453013	Ret Wat Bill Adjusts	(1,500,000)	(3,819,056)	0
453014	Area 1&2GRPFeesNnGv	6,936,796	0	0
453020	Bulk Water Sales - Treated	35,666,645	26,765,020	34,218,300
453030	Bulk Water Sales - Untreated	42,390,321	43,024,909	43,222,700
453116	In City MUD Water Rebates Government	0	(694,876)	(800,000)
453120	Con Tr Bulk Wat Gov	3,015,169	3,015,190	2,583,900
454010	Sewer Service Revenue	416,029,149	395,719,451	423,464,600
454012	Sewer Bill Adjusts	(9,500,000)	(11,800,755)	(10,000,000)
454116	In City MUD Sewer Rebates Government	0	(936,697)	(1,000,000)
455010	Sewer Service Penalties	4,500,000	5,496,160	4,500,000
455020	Water Service Penalties	3,500,000	4,464,274	3,500,000
456125	Fire Sprinkler Fees	3,500,000	500,000	588,000
456130	Water Meter Rental Fees	75,000	81,520	75,000
456135	Delinquent Reconnection Fees	500,000	500,000	500,000
456140	Tap Installation Fees	11,000	2,000	5,000
456145	Meter Installation Fees	435,000	435,000	435,000
456150	Engineering Inspection Fees	300,000	300,000	300,000
456155	Meter Testing Fees	500	100	300
456160	Transient Meter Relocation Fee	7,000	4,000	5,000
456165	New Customer Fees	250,000	250,000	250,000
456170	Account Record Fees	1,500	1,500	1,500
456185	Contract Revenue from Water Authority	1,057,943	1,057,943	1,150,000
456210	Missed Appointment	5,000	5,000	5,000
456220	Tenant Notice	25,000	25,000	25,000

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
456225	Failure to Apply	90,000	90,000	90,000
456230	Illegal Turn On	5,000	1,200	1,200
456235	Lock Device Damage/Repair	0	47	0
456240	Submeter Application	6,500	6,500	6,500
456245	Evaporation Credit Processing Fee	150,000	125,000	150,000
456250	Sewage Disposal	11,000	9,000	11,000
490080	Other Operating Transfers In	0	1,653	0
490100	Transfer from Combined Utility General	0	1,896,250	0
Total PWE - Financial Management		890,200,312	849,054,666	889,193,200
2000050022	PWE - EB Cape Center			
426370	Training Services	187,500	100,000	85,000
2000060005	PWE - Utilities Analysis			
421410	Permit Preparation Fees	2,000	2,000	2,000
426270	Utility District Application Review	12,000	13,175	12,000
426320	City Maps & Related Items	200	200	200
456105	Oil and Gas Well Permits	250	4,960	5,000
456120	Development Permits	185,000	185,000	185,000
456265	Municipal Setting Designation Application	35,000	35,000	35,000
Total PWE - Utilities Analysis		234,450	240,335	239,200
2000090003	PWE - Safety & Environmental Monitoring			
456515	Defensive Driving Fees	5,000	5,000	0
Total Public Works & Engineering		892,064,239	850,694,478	890,243,700

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	91,670,255	99,038,675	91,579,615	95,780,040
500030	Salary Part Time - Civilian	337,183	323,789	501,528	440,766
500060	Overtime - Civilian	8,289,591	5,541,122	6,905,355	6,606,362
500090	Premium Pay - Civilian	287,544	426,098	258,179	393,354
500110	Bilingual Pay - Civilian	109,779	119,048	107,838	119,325
500180	Temporary Employees	84,358	5,555	96,818	75,990
500210	Pay for Performance-Municipal	10,137	21,000	21,000	21,000
501070	Pension - Civilian	13,936,137	14,361,279	13,972,073	17,238,277
501120	Termination Pay - Civilian	1,411,855	1,762,545	1,786,675	1,838,900
501160	Vehicle Allowance - Civilian	8,432	9,700	4,693	9,700
502010	FICA - Civilian	7,526,613	8,046,328	7,389,945	7,883,700
503010	Health Ins-Act Civilian	14,413,676	15,557,677	14,288,885	16,860,703
503015	Basic Life Insurance - Active Civilian	53,013	57,931	52,847	56,664
503050	Health/Life Insurance - Retiree Civilian	6,745,875	8,321,917	5,944,158	3,566,500
503060	Long Term Disability-Civilian	173,700	193,175	165,485	186,596
503090	Workers Compensation-Civilian-Admin	467,790	478,882	452,355	442,023
503100	Workers Compensation-Civilian-Claim	1,228,638	1,168,248	955,361	1,108,500
504025	Personnel Consolidation	603,283	0	0	0
504030	Unemployment Claims - Administration	242,289	79,629	205,488	244,800
Total	Personnel Services	147,600,148	155,512,598	144,688,298	152,873,200
511010	Chemical Gases & Special Fluids	19,544,643	31,112,559	29,917,235	32,785,800
511015	Cleaning & Sanitary Supplies	164,857	197,200	203,687	203,900
511020	Construction Materials	2,865,604	2,008,700	2,774,698	2,950,700
511025	Electrical Hardware & Parts	958,288	1,231,200	1,019,600	1,003,600
511030	Mechanical Hardware & Parts	1,449,810	1,651,400	1,800,400	1,730,400
511035	Meters Hydrants & Plumbing Supplies	1,680,420	1,354,600	1,354,600	1,519,600
511040	Audiovisual Supplies	26,155	40,500	57,300	54,400
511045	Computer Supplies	413,597	592,700	581,909	498,300
511050	Paper & Printing Supplies	354,318	252,100	250,463	149,100
511055	Publications & Printed Materials	57,705	105,000	101,267	113,500
511060	Postage	2,186,429	1,951,600	1,952,000	2,081,200
511070	Miscellaneous Office Supplies	319,505	373,400	354,483	328,700
511080	General Laboratory Supplies	339,768	412,000	412,000	412,000
511085	Drugs & Medical Chemicals	137	4,700	4,700	4,700
511090	Medical & Surgical Supplies	53,367	30,900	40,435	32,600
511095	Small Technical & Scientific Equipment	165,386	486,800	438,500	221,700
511110	Fuel	2,946,456	3,533,500	3,439,034	4,663,100
511115	Vehicle Repair & Maintenance Supplies	85,383	107,600	105,713	106,600
511120	Clothing	414,514	336,800	335,010	382,600
511125	Food Supplies	77,171	43,400	44,003	42,800
511140	Landscaping & Gardening Supplies	217,507	154,300	229,300	154,300
511145	Small Tools & Minor Equipment	1,049,972	1,181,300	1,216,266	1,054,300
511150	Miscellaneous Parts & Supplies	323,238	333,400	458,270	342,600
511165	Fire Fighting Equipment	0	0	8,000	0
Total	Supplies	35,694,230	47,495,659	47,098,873	50,836,500
520100	Temporary Personnel Services	439,244	447,775	816,789	414,900
520101	Janitorial Services	877,336	715,500	805,800	847,900
520102	Security Services	1,590,902	1,713,600	1,743,245	1,692,400
520104	Claims Payment Services	47	0	0	0
520105	Accounting & Auditing Services	58,347	65,000	54,000	85,000
520106	Architectural Services	9,029	10,750	15,000	1,000
520107	Computer Info/Contr	717,184	1,556,025	1,477,000	2,020,900

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520108	Information Resource Services	136,637	121,060	120,060	122,600
520109	Medical Dental & Laboratory Services	33,607	39,200	57,131	38,400
520110	Management Consulting Services	2,730,737	1,399,510	1,672,965	1,736,000
520111	Real Estate Services	0	12,000	12,000	12,000
520112	Banking Services	77,127	200,000	150,242	200,000
520114	Miscellaneous Support Services	2,908,938	4,244,000	4,229,000	4,189,500
520115	Real Estate Lease/Office Rental	551,895	358,300	391,700	489,900
520118	Refuse Disposal	4,874,008	6,528,000	5,735,125	6,254,000
520119	Computer Equipment/Software Maintenance	1,097,973	431,600	421,350	692,700
520120	Communications Equipment Services	57,282	146,579	158,075	177,600
520121	IT Application Svcs	160,367	168,600	190,505	168,700
520122	Office Equipment Services	2,327	21,900	24,850	23,100
520123	Vehicle & Motor Equipment Services	5,994,158	4,653,900	5,976,254	4,718,000
520124	Other Equipment Services	11,511,800	10,179,341	10,917,850	13,717,500
520126	Construction Site Work Services	1,987,486	2,889,521	1,881,000	1,881,000
520128	Other Construction Work Services	5,076	100,000	100,000	174,000
520129	Sewer Authority Contracts	752,397	779,800	1,066,575	1,424,400
520130	Water Authority Contracts	25,290,827	28,166,600	28,206,600	30,242,700
520131	Water Authority Contracts Debt Service	23,116,965	21,367,700	21,367,700	19,130,600
520132	Contracts/Sponsorships	297,147	552,000	560,400	556,000
520136	Billing & Collection Services	226,624	462,000	367,000	462,000
520141	Engineering Services	167,475	328,300	170,300	305,600
520157	Computer Software Maintenance Services	1,627,985	3,143,900	2,956,011	3,913,500
520158	Computer Equipment Maintenance Services	48,938	551,850	570,841	663,800
520170	Generator Equipment Services	0	0	0	2,894,400
520510	Mail/Delivery Services	10,230	423,100	422,600	670,800
520515	Print Shop Services	45,748	79,700	93,789	93,000
520520	Printing & Reproduction Services	55,397	106,300	104,229	103,900
520605	Advertising Services	31,175	105,600	83,997	94,600
520705	Insurance Fees	4,703,578	4,692,300	4,183,086	5,130,600
520710	State/Federal Inspection Fees	3,846,067	3,924,400	3,924,400	3,924,400
520715	Arbitrage Expenses	93,829	2,988,000	3,985,028	2,000
520720	Fines	3,978	20,000	20,000	20,000
520725	Assessments - Other Governments	1,232,582	1,238,100	1,238,100	1,225,500
520740	Document Recording/Filing Fees	0	600	600	600
520755	Contingency	0	159,800	60,000	60,000
520765	Membership & Professional Fees	113,600	148,300	149,500	531,600
520805	Education & Training	182,344	556,477	511,400	539,900
520815	Tuition Reimbursement	49,674	0	0	0
520905	Travel - Training Related	32,590	123,700	111,453	133,100
520910	Travel - Non-Training Related	25,921	57,600	52,800	48,200
521305	Indirect Cost Recovery Payment	3,147,722	3,034,300	3,034,300	3,868,700
521405	Building Maintenance Services	3,775,916	4,158,640	4,725,200	4,604,500
521415	Land and Grounds Maintenance	1,816,230	1,669,200	2,211,474	2,253,000
521420	Infrastructure Maintenance Service	5,549,417	7,290,200	6,898,392	10,290,200
521445	Houston Area Water Council Maintenance	7,959,687	0	0	0
521505	Electricity	58,193,413	56,950,100	56,149,633	55,092,500
521510	Natural Gas	4,773,330	5,195,900	4,895,900	4,655,200
521515	Electricity Fran Fee Exp	819,539	773,400	773,400	773,400
521605	Data Services	265,292	323,000	276,127	564,500
521610	Voice Services	2,466,263	2,376,440	2,320,748	2,182,900
521615	Radio Communications	0	430,000	430,000	0
521620	Voice Equipment	52,252	78,800	83,641	41,200

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
521625	Voice Labor	54,955	95,700	35,691	59,600
521630	GIS Revolving Fund Services	0	510,800	510,800	507,500
521705	Vehicle/Equipment Rental/Lease	197,069	336,600	351,600	330,300
521715	Office Equipment Rental	464,475	474,400	455,400	457,500
521720	Computer Equipment Rental	1,750	0	0	0
521725	Other Rental	299,705	205,250	323,750	939,900
521730	Parking Space Rental	260,195	213,700	265,382	250,500
521905	Legal Services	196,046	864,300	707,880	712,000
521910	Legal Svcs - Crt Report	1,805	1,000	1,000	6,500
522205	Metro Commuter Passes	150,078	214,500	190,652	211,000
522305	Freight Charges	7,344	30,100	40,600	29,000
522410	Cashier Shortages	0	200	200	200
522430	Miscellaneous Other Services & Charges	249,920	251,723	216,210	199,500
522435	Interest Charges Past Due Accounts	908	1,000	1,000	1,000
522620	Claims & Judgments	447,796	400,000	400,000	400,000
522705	Interfund Environmental Inspection	350,000	347,700	347,700	347,700
522710	Interfund Utility Cut Repairs	455,750	420,000	420,000	420,000
522720	Interfund Payroll Services	0	494,600	494,600	283,500
522721	Interfund HR Client Services	0	0	1,122,836	1,716,400
522722	KRONOS Service Chargeback	0	0	0	75,700
522723	Drainage Fee Service Chargeback	0	0	0	785,400
522730	Interfund Engineering Services	5,495	0	0	0
522740	Interfund Police Service	552,051	605,200	605,200	605,200
522750	Interfund Land/Property Appraisal Service	110,900	110,850	110,850	110,900
522765	Interfund Legal Services	792,022	845,100	845,100	788,600
522790	Interfund Inventory Adjustments	154,105	0	2,100	0
522795	Other Interfund Services	1,191,268	1,352,900	1,352,900	1,351,400
522800	Cost of Goods Sold	(996)	0	14,200	0
522810	Interfund Carpentry & Painting	638,361	785,300	785,300	658,500
522840	Interfund Permit Center Rent Chargeback	0	0	0	252,300
Total	Other Services and Charges	193,176,641	196,819,191	198,556,116	207,654,500
560260	Infrastructure	336,000	0	0	0
Total	Equipment	336,000	0	0	0
551010	Non-Capital Office Furniture & Equipment	197,921	148,994	140,994	83,300
551015	Non-Capital Computer Equipment	1,018,816	2,273,847	2,201,446	2,170,900
551020	Non-Capital Communication Equipment	398,715	174,100	372,709	433,400
551025	Non-Capital Scientific/Medical Equipment	86,411	301,678	301,678	206,400
551030	Non-Capital Machinery & Equipment	168,112	314,778	314,778	469,600
551040	Non-Capital Other	1,095	32,000	31,000	25,000
Total	Non-Capital Equipment	1,871,070	3,245,397	3,362,605	3,388,600
532080	System Debt Service Transfers	85,315,305	92,302,294	74,773,312	80,647,000
532100	Trans to CUS Operating	242,830,101	318,580,784	282,843,138	320,623,300
Total	Debt Service and Other Uses	328,145,406	410,883,078	357,616,450	401,270,300
Grand Total Expenditures		706,823,495	813,955,923	751,322,342	816,023,100



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Combined Utility System Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8301 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	33,693,185	33,693,185	33,693,185
Revenues	330,378,365	296,282,189	334,623,300
Expenditures	330,378,365	296,282,189	334,623,300
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>33,693,185</u></u>	<u><u>33,693,185</u></u>	<u><u>33,693,185</u></u>

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

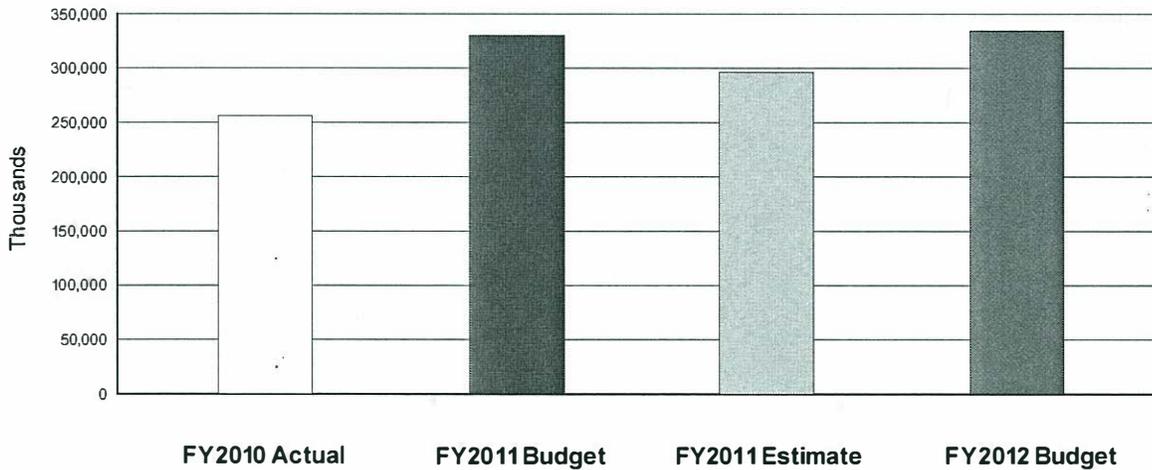
Fund Name : Combined Utility System Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8301 / 2000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Debt Service & Other Uses	<u>256,105,656</u>	<u>330,378,365</u>	<u>296,282,189</u>	<u>334,623,300</u>
	Total Expenditures	256,105,656	330,378,365	296,282,189	334,623,300
Revenues		259,218,894	330,378,365	296,282,189	334,623,300
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o Higher interest on commercial paper due to anticipated higher rates.

**Combined Utility System Operating Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Combined Utility System Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8301 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000050002	PWE - Financial Management			
432010	Interest on Pooled Investments	2,500,000	4,191,000	4,900,000
458030	Impact Fee Transfer	9,297,581	9,248,051	9,100,000
490040	Transfer from Water & Sewer Fund	318,580,784	282,843,138	320,623,300
Total	PWE - Financial Management	330,378,365	296,282,189	334,623,300
Total	Public Works & Engineering	330,378,365	296,282,189	334,623,300

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Combined Utility System Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8301 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
532080	System Debt Service Transfers	256,105,656	330,378,365	296,282,189	334,623,300
Total	Debt Service and Other Uses	256,105,656	330,378,365	296,282,189	334,623,300
	Grand Total Expenditures	256,105,656	330,378,365	296,282,189	334,623,300

COMBINED UTILITY SYSTEM GENERAL PURPOSE FUND

Description and Mission

The Combined Utility System (CUS) General Purpose Fund is used to budget the water and sewer capital outlay expenditures and other items such as discretionary debt and transfers to support storm water functions.

The FY2012 CUS General Purpose Fund Budget totals \$112,262,200. The largest transactions and allocations are \$20,583,400 for capital outlay, \$50,115,900 for the Storm Water Fund, \$26,387,900 for debt service and \$10,000,000 for 'pay as you go' funding for CUS Capital Projects.



FISCAL YEAR 2012 BUDGET

Fund Summary

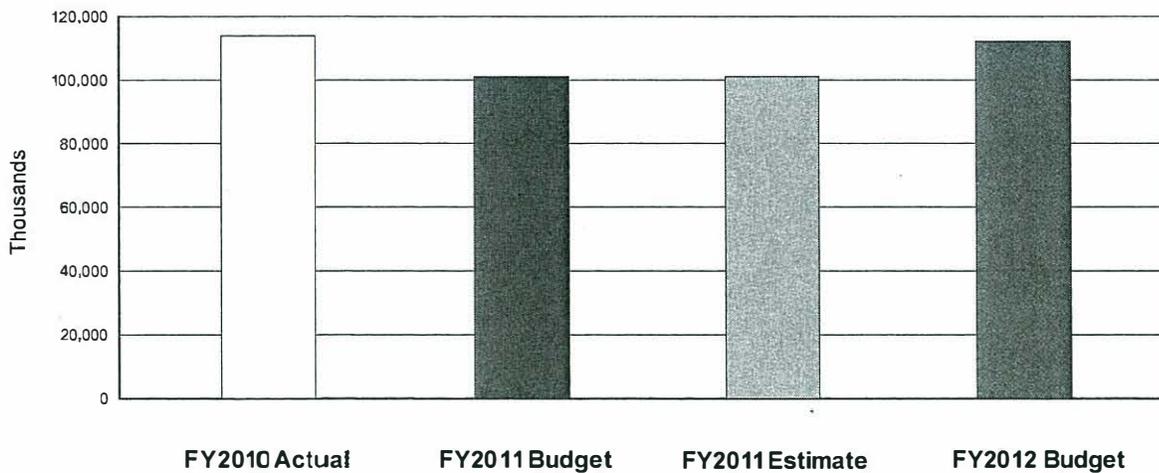
Fund Name : Combined Utility System Gen Pur Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8305 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	331,848,533	331,848,533	230,798,451
Revenues	0	0	0
Expenditures	101,050,082	101,050,082	112,262,200
Revenues Over/(Under) Expenditures	<u>(101,050,082)</u>	<u>(101,050,082)</u>	<u>(112,262,200)</u>
Ending Fund Balance	<u>230,798,451</u>	<u>230,798,451</u>	<u>118,536,251</u>

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name : Combined Utility System Gen Pur Fund					
Business Area Name : Public Works & Engineering					
Fund No./Bus. Area No. : 8305 / 2000					
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Other Services and Charges	3,773,069	7,190,637	7,723,421	5,175,000
	Equipment	4,798,861	11,532,183	10,999,399	20,583,400
	Total M & O Expenditures	8,571,930	18,722,820	18,722,820	25,758,400
	Debt Service & Other Uses	105,381,420	82,327,262	82,327,262	86,503,800
	Total Expenditures	113,953,350	101,050,082	101,050,082	112,262,200
Revenues		75,960	0	0	0
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o \$7.1 million of Capital Acquisition carried forward from FY2011.				
	o \$4.5 million included for the Water Conservation Rebate Program.				
	o \$13.5 million increase in Transfer to Storm Water due to debt service for Drainage Maintenance.				
	o \$10.0 million budgeted as 'pay as you go' funding for CUS Capital Projects.				

**Combined Utility System Gen Pur Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Combined Utility System Gen Pur Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8305 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520106	Architectural Services	11,432	27,096	0	0
520110	Management Consulting Services	116,699	300,000	411,388	475,000
520114	Miscellaneous Support Services	0	38,172	38,172	0
520119	Computer Equipment/Software Maintenance	264,569	102,600	102,600	0
520120	Communications Equipment Services	0	(63,035)	0	0
520124	Other Equipment Services	433,282	1,070,000	1,070,000	0
520126	Construction Site Work Services	2,591,042	(343,424)	42,033	0
520160	CIP-Software	0	836,458	836,458	0
520755	Contingency	25,151	22,770	22,770	0
521316	Water Conservation Rebate	0	5,000,000	5,000,000	4,500,000
521905	Legal Services	330,894	200,000	200,000	200,000
Total	Other Services and Charges	3,773,069	7,190,637	7,723,421	5,175,000
560120	Capital Exp-Building and Bldg Improvement	350,355	296,035	792,600	850,100
560210	Furniture Fixtures and Equipment	681,706	2,494,767	2,054,767	2,731,500
560220	Vehicles	3,222,639	3,888,171	3,838,171	8,170,200
560230	Computer HW and Developed SW	93,492	632,675	432,675	2,535,300
560240	Communication Equipment	63,865	672,484	473,875	638,200
560260	Infrastructure	386,804	3,548,051	3,407,311	5,658,100
Total	Equipment	4,798,861	11,532,183	10,999,399	20,583,400
531085	Other Interest	3,811,996	3,813,653	3,813,653	3,813,700
531170	Rev Bonds COI	30,959	300,000	300,000	300,000
531175	Allen's Creek & Wallisville Principal	0	106,218	106,218	109,700
531180	Allen's Creek & Wallisville Interest	0	882,101	882,101	1,001,500
532020	Transfers to Capital Projects	0	0	0	10,000,000
532050	Trans to PIB Bonds Debt Service	26,828,314	21,743,718	21,743,718	21,163,000
532080	System Debt Service Transfers	865,538	0	0	0
532095	Transfer to Stormwater Fund	28,844,613	55,481,572	55,481,572	50,115,900
532100	Trans to CUS Operating	45,000,000	0	0	0
Total	Debt Service and Other Uses	105,381,420	82,327,262	82,327,262	86,503,800
Grand Total Expenditures		113,953,350	101,050,082	101,050,082	112,262,200



DEDICATED DRAINAGE AND STREET RENEWAL FUND

Description and Mission

The Dedicated Drainage & Street Renewal Fund (DDSRF) shall be established beginning FY2012. The DDSRF provides a dedicated, pay-as-you-go fund for enhancement, improvement and ongoing renewal of Houston's drainage and streets, as well as traffic control operations.

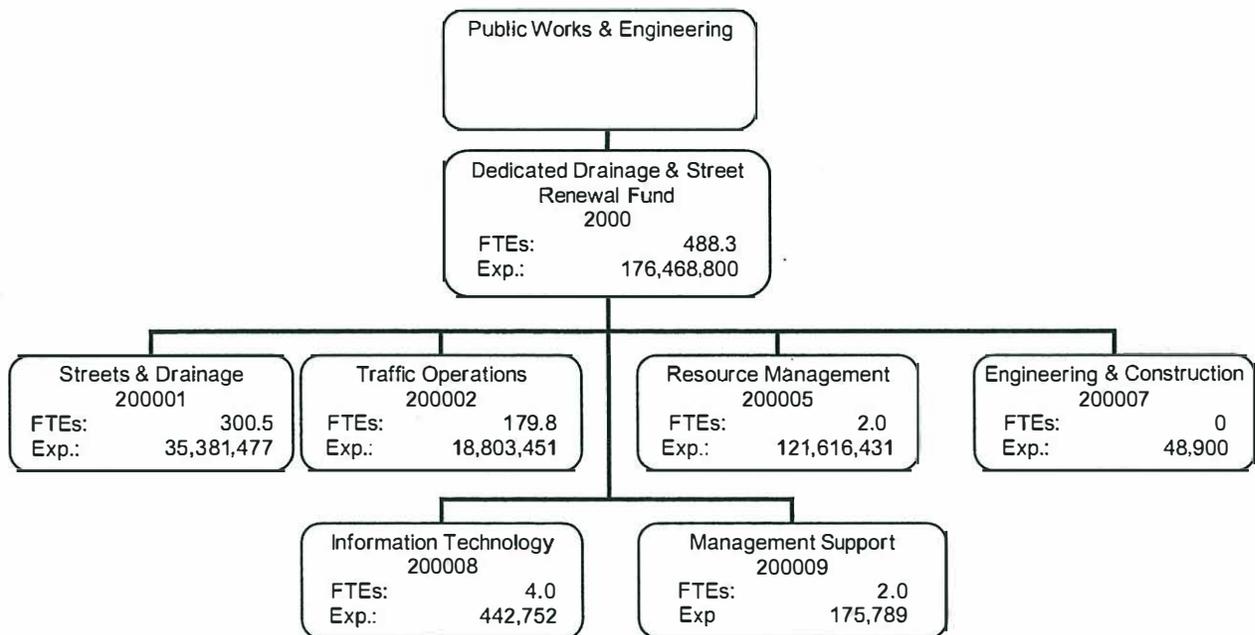
Department Short Term Goals

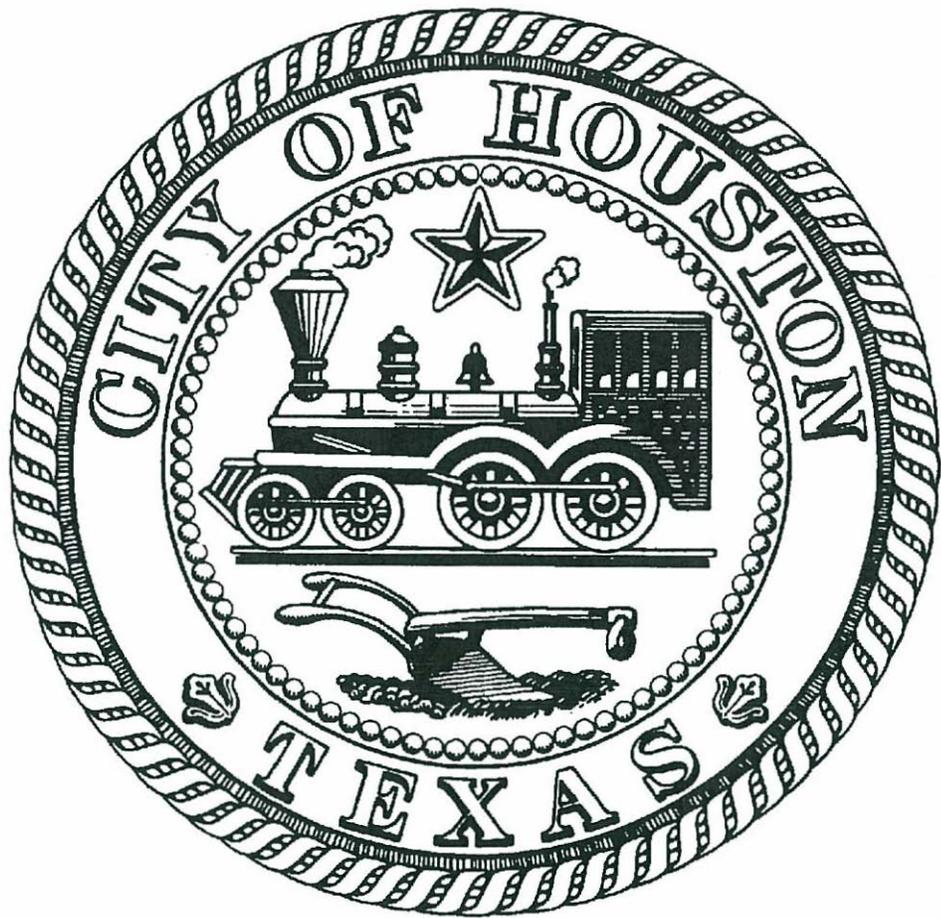
- Community involvement
 - Adopt-a-ROW
 - Meet all our Performance Measures as indicated in the budget book
- Maintain the overlay lane miles at 140
- Preventive maintenance on traffic signals, school beacons and freeway lighting
- Successfully implement drainage billing

Department Long Term Goals

- Be responsive to the requests of the public - 311 Houston Service Helpline
- Be efficient and provide quality service in our daily operation
- Compliance with Federal Highway Administration recommended guidelines
- Develop and train Traffic Operations personnel
- Meet our budget requirements
- Ensure ongoing effective communication, billing accuracy and processing of drainage charges

Organization





FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2310 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	0	0	235,954,500
Expenditures	0	0	176,468,800
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>59,485,700</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>59,485,700</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	0	0	59,485,700
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate, and the FY2012 Budget for the Dedicated Drainage & Street Renewal Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

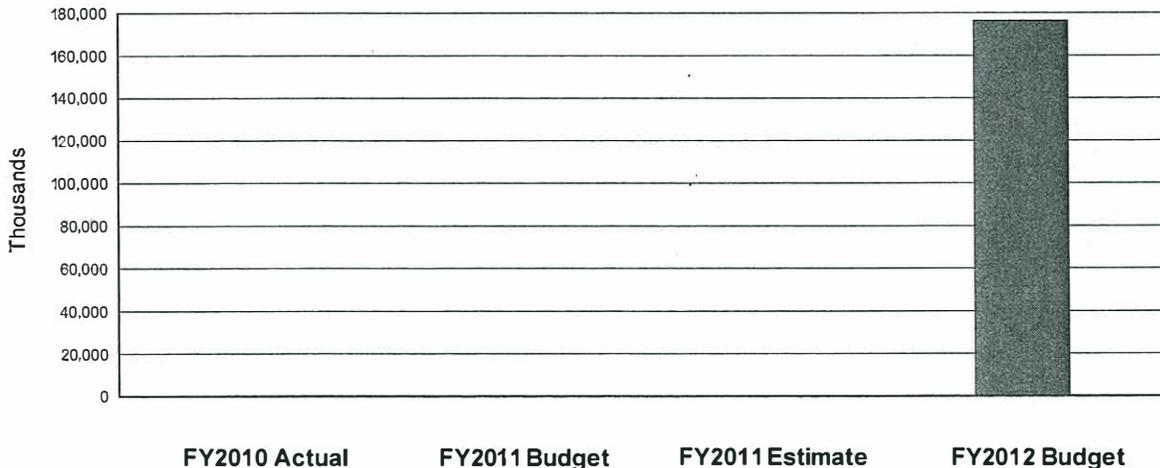
Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2310 / 2000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	0	0	29,746,400
	Supplies	0	0	0	14,094,800
	Other Services and Charges	0	0	0	12,959,300
	Equipment	0	0	0	2,039,900
	Non-Capital Equipment	0	0	0	30,000
	Total M & O Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>58,870,400</u>
	Debt Service & Other Uses	0	0	0	117,598,400
	Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>176,468,800</u>
Revenues		0	0	0	235,954,500
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	488.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>488.3</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	29.5

Significant Budget Changes and Highlights

- o Newly effective drainage charge revenue as of July 1, 2011, to the DDSRF, in support of pay-as-you-go drainage, street and traffic, capital and operational needs.
- o Construction of Timber and Concrete Culvert Bridges and structures.
- o Continuation of 140 lane miles in the Overlay Program.
- o Continuation of the Metro reimbursements for asphalt tonnage, street resurfacing, street maintenance, concrete repair, bridge maintenance, signal maintenance, signal engineering and traffic operation (total \$50 Million from METRO).
- o Conversion of Traffic Signal Maintenance program related to light rail from METRO to City of Houston Traffic Operation.
- o Provide a dedicated customer service operation for drainage charge customers.
- o Serve as a pass through fund for all CIP projects related to drainage and streets.

**Dedicated Drainage & Street Renewal Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Dedicated Drainage & Street Renewal Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2310 / 2000			
Name: Streets and Drainage Division -- 200001			
Mission: Deliver quality services, in a safe and timely manner, that provide for the smooth operation and high-level maintenance of public infrastructure in the City's right-of-way.			
Goal: 1. Be responsive to the requests of the public - 311 Houston Service Helpline . 2. Be efficient and provide quality services in our daily operation. 3. Meet our performance measures.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Skin patching tonnage	N/A	N/A	16,000
Bridge maintenance cycles	N/A	N/A	5,350
Concrete st. repair (CuFt)	N/A	N/A	262,000
Bridges replaced	N/A	N/A	8
Overlay lane miles	N/A	N/A	140
Name: Traffic Operations Division -- 200002			
Mission: Operates and maintains Houston's traffic control systems according to City codes in a coordinated manner to provide increased mobility; and we do so responsively, effectively, and efficiently to serve our citizens.			
Goal: Compliance with Federal Highway Administration recommended guidelines.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Sign completed in 14 days	N/A	N/A	90%
Program signal maintenance	N/A	N/A	5,100
Signal optimization	N/A	N/A	1,000
Traffic plan review (2wks)	N/A	N/A	90%
Pavement markings (LFT)	N/A	N/A	7,000,000
Name: Resource Management Branch -- 200005			
Mission: Accurately bill and provide customer service for the ReBuild Houston drainage charge.			
Goal: Ensure effective communication, billing accuracy, and processing of drainage charges.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Call answered within 5 min	N/A	N/A	80%

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Dedicated Drainage & Street Renewal Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2310 / 2000			
Name: Engineering and Construction -- 200007			
Mission: Design and construct Houston's public infrastructure so that quality capital projects are delivered timely, within budget, and with minimum inconvenience to the public, while protecting the public health, safety, and welfare of citizens.			
Goal: Enhance project delivery through improved process and increased consistency in practice.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Manage funds to purchase vehicles	N/A	N/A	100%
Name: IT Division -- 200008			
Mission: Provide and maintain technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems and administration for the Department of Public Works & Engineering while maintaining high availability, response time, data accuracy and integrity to our customers.			
Goal: Provide support with mainframe, desktop, software application, programming, and other pertinent technology related to this Fund.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Enterprise system availability	N/A	N/A	99.99%
System availability	N/A	N/A	99.99%
Name: Management Support Branch -- 200009			
Mission: Reduce workers' compensation claims; conduct field inspection surveys; provide training support and statistical analysis reporting; and manage National Pollutant Discharge Elimination System (NPDES) Permit compliance issues relating to spill response.			
Goal: Provision of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
PWE employees trained	N/A	N/A	2,000
Crew surveys	N/A	N/A	2,000
Facility inspections	N/A	N/A	115
Accident investigation	N/A	N/A	100%
Tailgates	N/A	N/A	14,000

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Dedicated Drainage & Street Renewal Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2310 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Streets and Drainage Division 200001 Street and Bridge - maintain a smooth riding surface free of obstacles and debris.	0.0	0	0.0	0	300.5	35,381,477
Traffic Operations Division 200002 Responsible for the installation, operation, and maintenance of the traffic signal system; installation and maintenance of traffic control signs, pavement markings, and flashing school beacons; maintenance of roadway lighting on major highways; conducting studies involving speed zones, traffic counts, stop signs warrants, street lighting installations and parking.	0.0	0	0.0	0	179.8	18,803,451
Resource Management Branch 200005 Provide customer billing and support; manage fund transfers for CIP projects.	0.0	0	0.0	0	2.0	121,616,431
Engineering and Construction 200007 Responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five year CIP plan.	0.0	0	0.0	0	0.0	48,900
IT Division 200008 Provide support of the Integrated Land Management Support (ILMS) and subsystems that support the permitting, plan review process, and inspection process.	0.0	0	0.0	0	4.0	442,752

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Dedicated Drainage & Street Renewal Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2310 / 2000							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
Management Support Branch 200009 Provision of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections.	0.0	0	0.0	0	2.0	175,789	
Total	0.0	0	0.0	0	488.3	176,468,800	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2310 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNTANT	17	0.0	1.0	1.0
ADMINISTRATION MANAGER	26	0.0	2.0	2.0
ADMINISTRATIVE AIDE	10	0.0	3.0	3.0
ADMINISTRATIVE ASSISTANT	17	0.0	9.0	9.0
ADMINISTRATIVE ASSOCIATE	13	0.0	13.0	13.0
ADMINISTRATIVE COORDINATOR	24	0.0	2.0	2.0
ADMINISTRATIVE SPECIALIST	20	0.0	2.0	2.0
ADMINISTRATIVE SUPERVISOR	22	0.0	1.0	1.0
ASSISTANT DIRECTOR (EXE LEV)	32	0.0	3.0	3.0
ASSISTANT ELECTRICAL SUPERVISOR	22	0.0	1.0	1.0
BUYER	16	0.0	1.0	1.0
CARPENTER	14	0.0	4.0	4.0
CEMENT FINISHER	11	0.0	3.0	3.0
CEMENT FINISHER SUPERVISOR	15	0.0	2.0	2.0
CUSTODIAN	4	0.0	1.0	1.0
CUSTOMER SERVICE REP. I	13	0.0	3.0	3.0
CUSTOMER SERVICE REP. II	15	0.0	2.0	2.0
CUSTOMER SERVICE REP. III	16	0.0	2.0	2.0
CUSTOMER SERVICE SUPERVISOR	18	0.0	3.0	3.0
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	0.0	1.0	1.0
DEPUTY DIRECTOR-PUBLIC WORKS	36	0.0	2.0	2.0
ELECTRICAL ESTIMATOR	23	0.0	3.0	3.0
ELECTRICAL SUPERINTENDENT	26	0.0	1.0	1.0
ELECTRICAL SUPERVISOR	24	0.0	2.0	2.0
ELECTRICIAN	18	0.0	28.0	28.0
ENGINEER	26	0.0	1.0	1.0
EQUIPMENT WORKER	13	0.0	92.0	92.0
FIELD SUPERVISOR	17	0.0	29.0	29.0
GENERAL SUPERINTENDENT	21	0.0	1.0	1.0
GRADUATE ENGINEER	22	0.0	7.0	7.0
INSPECTOR	18	0.0	5.0	5.0
INSTRUMENT PERSON	11	0.0	1.0	1.0
IRON WORKER	13	0.0	3.0	3.0
LABORER	4	0.0	86.0	86.0
MANAGEMENT ANALYST IV	25	0.0	1.0	1.0
MESSENGER	6	0.0	1.0	1.0
MICROCOMPUTER ANALYST	20	0.0	1.0	1.0
OFFICE SUPERVISOR	17	0.0	1.0	1.0
PAINTER	11	0.0	4.0	4.0
PAVING ASSESSMENT SPECIALIST	16	0.0	2.0	2.0
PROCUREMENT SPECIALIST	24	0.0	1.0	1.0
PROJECT MANAGER	24	0.0	2.0	2.0
PROJECT TECHNICIAN III	17	0.0	3.0	3.0
PROJECT TECHNICIAN IV	20	0.0	5.0	5.0
PUBLIC WORKS MAINTENANCE MANAGER	29	0.0	5.0	5.0
PUBLIC WORKS MAINTENANCE SECTION CHIEF	22	0.0	10.0	10.0
SAFETY OFFICER	21	0.0	1.0	1.0
SAFETY SUPERVISOR	24	0.0	1.0	1.0
SEMI-SKILLED LABORER	6	0.0	25.0	25.0
SENIOR BUYER	22	0.0	1.0	1.0
SENIOR DATA ENTRY OPERATOR	12	0.0	3.0	3.0
SENIOR DISPATCHER	12	0.0	6.0	6.0

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2310 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
SENIOR GIS TECHNICIAN	17	0.0	1.0	1.0
SENIOR INSPECTOR	22	0.0	3.0	3.0
SENIOR INVENTORY MANAGEMENT CLERK	12	0.0	3.0	3.0
SENIOR PAYROLL CLERK	13	0.0	2.0	2.0
SENIOR PROJECT MANAGER	27	0.0	3.0	3.0
SENIOR TRAFFIC ANALYST	13	0.0	7.0	7.0
SIGN PROCESSOR	9	0.0	6.0	6.0
STAFF ANALYST	26	0.0	1.0	1.0
STUDENT INTERN II	10	0.0	2.0	2.0
SUPERVISING ENGINEER	29	0.0	4.0	4.0
SYSTEMS CONSULTANT	26	0.0	1.0	1.0
SYSTEMS SUPPORT ANALYST II	19	0.0	1.0	1.0
TECHNICAL HARDWARE ANALYST I	17	0.0	13.0	13.0
TECHNICAL HARDWARE ANALYST II	21	0.0	7.0	7.0
TECHNICAL HARDWARE ANALYST III	23	0.0	4.0	4.0
TRAFFIC ANALYST	7	0.0	2.0	2.0
TRAFFIC SIGNAL SUPERVISOR	22	0.0	4.0	4.0
TRUCK DRIVER	6	0.0	48.0	48.0
Total FTEs		0.0	505.0	505.0
Less adjustment for Civilian Vacancy Factor		0.0	16.7	16.7
Full-Time Equivalents		0.0	488.3	488.3

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2310 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000010002	PWE - Street Maintenance			
422150	Intergovernmental Revenue - Metro	0	0	33,264,300
2000010003	PWE - Street Resurfacing			
434335	Recover Damage-Infrastructure	0	0	29,000
434515	Street Milling Sale Earnings	0	0	800,000
Total	PWE - Street Resurfacing	0	0	829,000
2000010018	PWE - Special Project			
424110	Other Interfund Services	0	0	1,425,000
2000020003	PWE - Signs and Marking Maintenance			
421400	Miscellaneous Sign Fees	0	0	16,800
434335	Recover Damage-Infrastructure	0	0	20,400
Total	PWE - Signs and Marking Maintenance	0	0	37,200
2000020004	PWE - Signal Maintenance			
422150	Intergovernmental Revenue - Metro	0	0	17,335,700
426290	Other Service Charges	0	0	81,500
426390	Misc. Services to Other Agencies	0	0	385,800
434205	Sale of Scrap Metal	0	0	10,000
Total	PWE - Signal Maintenance	0	0	17,813,000
2000020007	PWE - Mobility Permitting			
421310	Mobility Permits	0	0	995,600
2000050002	PWE - Financial Management			
422140	Metro Grant Awards	0	0	54,590,400
423010	Other Grant Awards	0	0	2,000,000
424190	Interfund Drainage Fee	0	0	9,173,900
426500	Drainage Charge Revenue	0	0	115,826,100
Total	PWE - Financial Management	0	0	181,590,400
Total	Public Works & Engineering	0	0	235,954,500

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2310 / 2000

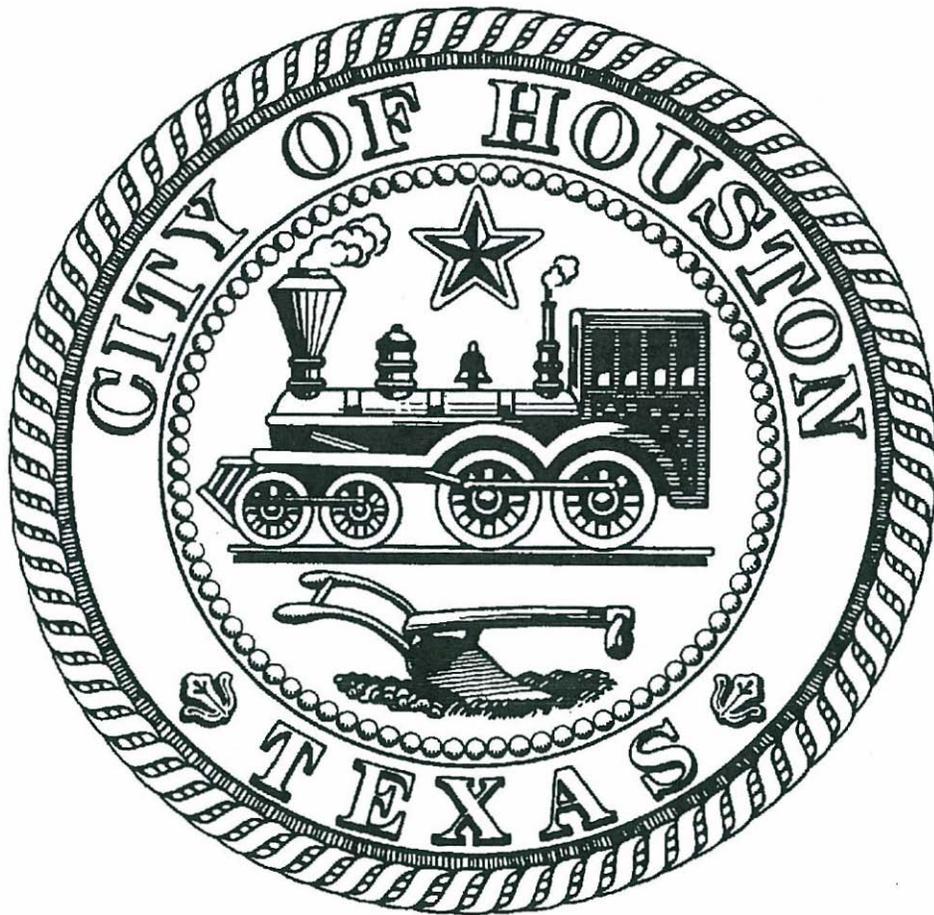
Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	0	0	0	18,356,177
500060	Overtime - Civilian	0	0	0	1,705,874
500090	Premium Pay - Civilian	0	0	0	119,538
500110	Bilingual Pay - Civilian	0	0	0	4,590
501050	Employee Awards	0	0	0	3,500
501070	Pension - Civilian	0	0	0	3,304,104
501120	Termination Pay - Civilian	0	0	0	259,000
501160	Vehicle Allowance - Civilian	0	0	0	8,410
502010	FICA - Civilian	0	0	0	1,537,723
503010	Health Ins-Act Civilian	0	0	0	3,760,174
503015	Basic Life Insurance - Active Civilian	0	0	0	10,825
503060	Long Term Disability-Civilian	0	0	0	41,573
503090	Workers Compensation-Civilian-Admin	0	0	0	97,781
503100	Workers Compensation-Civilian-Claim	0	0	0	458,374
504030	Unemployment Claims - Administration	0	0	0	78,757
Total	Personnel Services	0	0	0	29,746,400
511010	Chemical Gases & Special Fluids	0	0	0	23,900
511015	Cleaning & Sanitary Supplies	0	0	0	30,700
511020	Construction Materials	0	0	0	10,371,900
511025	Electrical Hardware & Parts	0	0	0	1,248,700
511030	Mechanical Hardware & Parts	0	0	0	1,600
511045	Computer Supplies	0	0	0	39,400
511050	Paper & Printing Supplies	0	0	0	18,700
511055	Publications & Printed Materials	0	0	0	4,000
511060	Postage	0	0	0	374,500
511070	Miscellaneous Office Supplies	0	0	0	59,300
511085	Drugs & Medical Chemicals	0	0	0	500
511090	Medical & Surgical Supplies	0	0	0	6,300
511110	Fuel	0	0	0	1,416,300
511115	Vehicle Repair & Maintenance Supplies	0	0	0	27,800
511120	Clothing	0	0	0	135,900
511125	Food Supplies	0	0	0	15,800
511140	Landscaping & Gardening Supplies	0	0	0	8,700
511145	Small Tools & Minor Equipment	0	0	0	122,300
511150	Miscellaneous Parts & Supplies	0	0	0	188,500
Total	Supplies	0	0	0	14,094,800
520100	Temporary Personnel Services	0	0	0	2,221,100
520101	Janitorial Services	0	0	0	20,400
520107	Computer Info/Contr	0	0	0	56,000
520108	Information Resource Services	0	0	0	24,500
520109	Medical Dental & Laboratory Services	0	0	0	11,900
520110	Management Consulting Services	0	0	0	20,800
520114	Miscellaneous Support Services	0	0	0	10,100
520115	Real Estate Lease/Office Rental	0	0	0	355,800
520118	Refuse Disposal	0	0	0	227,700
520119	Computer Equipment/Software Maintenance	0	0	0	244,700
520120	Communications Equipment Services	0	0	0	25,000
520121	IT Application Svcs	0	0	0	286,300
520123	Vehicle & Motor Equipment Services	0	0	0	3,919,800
520124	Other Equipment Services	0	0	0	7,500
520126	Construction Site Work Services	0	0	0	22,500
520136	Billing & Collection Services	0	0	0	114,000
520141	Engineering Services	0	0	0	82,000
520157	Computer Software Maintenance Services	0	0	0	247,000
520510	Mail/Delivery Services	0	0	0	95,400
520515	Print Shop Services	0	0	0	4,700

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2310 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520520	Printing & Reproduction Services	0	0	0	4,000
520605	Advertising Services	0	0	0	500
520705	Insurance Fees	0	0	0	36,900
520765	Membership & Professional Fees	0	0	0	25,300
520805	Education & Training	0	0	0	108,900
520905	Travel - Training Related	0	0	0	11,500
520910	Travel - Non-Training Related	0	0	0	400
521405	Building Maintenance Services	0	0	0	118,300
521410	Sewer Services	0	0	0	28,700
521415	Land and Grounds Maintenance	0	0	0	20,000
521420	Infrastructure Maintenance Service	0	0	0	2,058,300
521505	Electricity	0	0	0	382,500
521510	Natural Gas	0	0	0	23,100
521605	Data Services	0	0	0	104,700
521610	Voice Services	0	0	0	350,500
521620	Voice Equipment	0	0	0	10,100
521625	Voice Labor	0	0	0	10,600
521630	GIS Revolving Fund Services	0	0	0	100,100
521705	Vehicle/Equipment Rental/Lease	0	0	0	57,200
521715	Office Equipment Rental	0	0	0	42,100
521730	Parking Space Rental	0	0	0	91,300
521905	Legal Services	0	0	0	1,300
521910	Legal Svcs - Crt Report	0	0	0	700
522305	Freight Charges	0	0	0	1,000
522430	Miscellaneous Other Services & Charges	0	0	0	48,900
522720	Interfund Payroll Services	0	0	0	61,900
522721	Interfund HR Client Services	0	0	0	373,700
522722	KRONOS Service Chargeback	0	0	0	16,200
522723	Drainage Fee Service Chargeback	0	0	0	6,200
522735	Interfund Communication Equipment Repair	0	0	0	115,500
522775	Interfund Utility Services	0	0	0	577,700
522795	Other Interfund Services	0	0	0	174,000
Total	Other Services and Charges	0	0	0	12,959,300
560210	Furniture Fixtures and Equipment	0	0	0	130,000
560220	Vehicles	0	0	0	1,309,900
560230	Computer HW and Developed SW	0	0	0	600,000
Total	Equipment	0	0	0	2,039,900
551010	Non-Capital Office Furniture & Equipment	0	0	0	2,800
551015	Non-Capital Computer Equipment	0	0	0	27,200
Total	Non-Capital Equipment	0	0	0	30,000
531110	Commercial Paper Agent Fees	0	0	0	1,800,000
532020	Transfers to Capital Projects	0	0	0	112,909,000
532025	Transfers to Special Revenues	0	0	0	2,889,400
Total	Debt Service and Other Uses	0	0	0	117,598,400
Grand Total Expenditures		0	0	0	176,468,800



STORM WATER FUND

Description and Mission

The Storm Water Fund is not technically an enterprise fund; however, it is closely associated with the Combined Utility System Fund, so it is grouped with the enterprise funds for clarity. The Combined Utility System transfer funds to this fund to support storm water drainage operation and maintenance activities.

The Department Mission is to provide the best level of maintenance to the storm water infrastructure with the resources provided and to maintain flow of storm water free of debris and foreign objects that cause flooding.

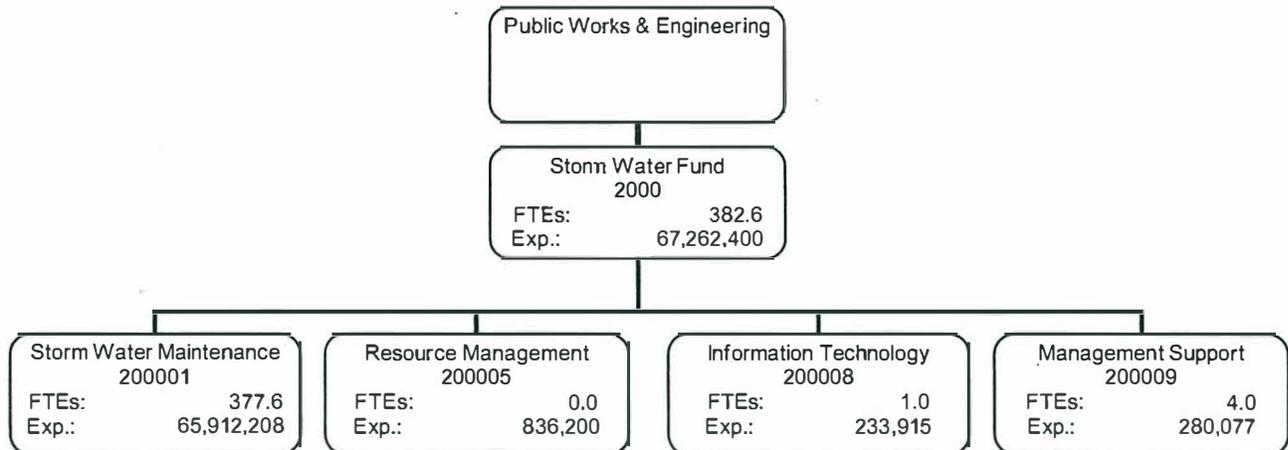
Department Short Term Goals

- Achieve the Storm Water Maintenance Branch’s annual performance targets with the resources provided and to be responsive to 311 requests from the citizens
- Community involvement:
 - Performance Measure
 - Storm Water Education

Department Long Term Goals

- Increase productivity and reduce costs with improved technology, equipment and work procedures
- Reduce storm sewer pollution and environmental concerns
- Continue to improve services and responses to 311 requests
- Continue to expand the Glider Kit Program

Organization



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2302 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	(121,922)	(121,922)	17,112,327
Revenues	55,550,788	55,550,788	50,150,900
Expenditures	38,316,539	38,316,539	67,262,400
Revenues Over/(Under) Expenditures	<u>17,234,249</u>	<u>17,234,249</u>	(17,111,500)
Ending Fund Balance	<u><u>17,112,327</u></u>	<u><u>17,112,327</u></u>	<u><u>827</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	17,112,327	17,112,327	827
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Storm Water Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The negative Beginning Fund Balance in FY2011 is due to an FY2010 adjustment for non-spendable inventory in accordance to GASB issued Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions".

In FY2012, \$38.3 million is expected to be spent for the maintenance of Rights-of-Way (ROW) and drainage infrastructure, such as storm sewers and roadside ditches and \$11.6 million in Debt Service, which includes the interest on the drainage debt and pension obligation bonds. Also included in the expenditures is approximately \$2.4 million for the City's National Pollutant Discharge Elimination System (NPDES) Program.



FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

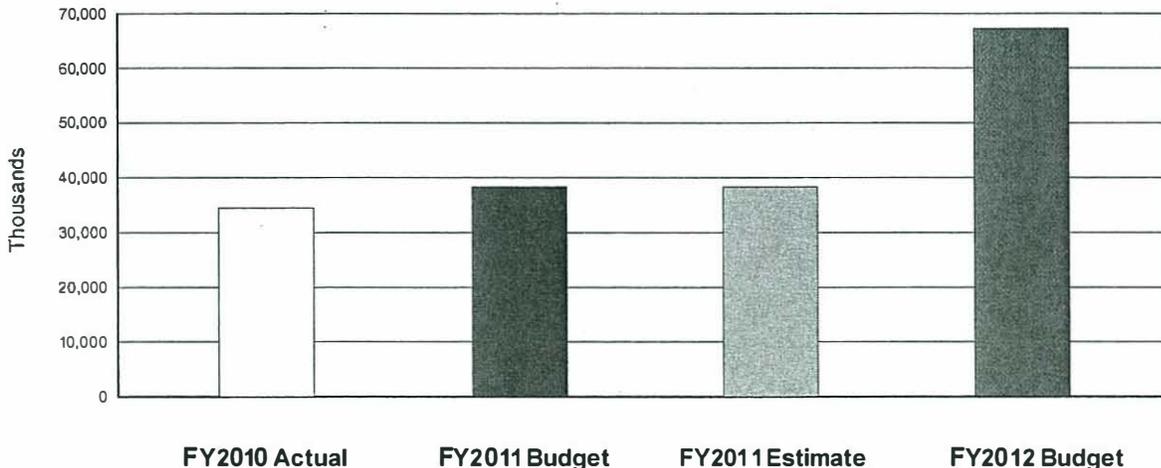
Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2302 / 2000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	18,787,201	18,968,805	18,944,671	20,340,800
	Supplies	2,141,092	2,581,300	2,341,459	2,445,300
	Other Services and Charges	9,251,734	13,975,591	14,134,454	12,498,500
	Equipment	2,828,323	1,845,296	1,954,358	2,945,700
	Non-Capital Equipment	0	312,726	308,776	137,700
	Total M & O Expenditures	33,008,350	37,683,718	37,683,718	38,368,000
	Debt Service & Other Uses	1,445,330	632,821	632,821	28,894,400
	Total Expenditures	34,453,680	38,316,539	38,316,539	67,262,400
Revenues		29,025,979	55,550,788	55,550,788	50,150,900
Staffing	Full-Time Equivalent - Civilian	380.0	382.6	364.7	382.6
	Full-Time Equivalent - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalent - Cadets	0.0	0.0	0.0	0.0
	Total	380.0	382.6	364.7	382.6
	Full-Time Equivalent - Overtime	24.5	25.8	25.7	24.8

Significant Budget Changes and Highlights

- o This fund implemented portions of the City's NPDES Storm Water Permit from August 28, 1998 to September 3, 2003. Because there was a transition from the Environmental Protection Agency (EPA) to the Texas Commission on Environmental Quality (TCEQ), the permit was extended until TCEQ issued the Joint Task Force a Texas Pollution Discharge Elimination System Permit effective February 24, 2009 to February 24, 2014.
- o Provide for the de-silting, regrading and establishment of proper elevation in roadside ditches.
- o Provide for the inspection, repair and maintenance of damaged inlets, manholes and storm sewers.
- o Provide for the maintenance, mowing and desilting of off-road and esplanade ditches, drainage easements and for the mowing and herbicide application in the City's right-of-way.
- o Provide for the sweeping of the City's downtown streets and major thoroughfares throughout the City of Houston.

**Storm Water
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Storm Water Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2302 / 2000			
Name: Storm Water Maintenance -- 200001			
Mission: Provide the best level of maintenance to the storm water infrastructure with the resources provided and to maintain the flow of storm water free of debris and foreign objects that cause flooding.			
Goal: Deliver quality services, in a safe and timely manner, that provide for the smooth operation and high-level maintenance of public infrastructure.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Manhole inspection	61,927	60,000	60,000
Ditch de-silted (miles)	309.3	275	275
Ditches inspected (miles)	245	244	244
Environmental inspection	1,451	1,400	1,400
Gutters swept (miles)	26,417	21,500	21,500
Name: Resource Management -- 200005			
Mission: Provide an efficient and customer service-oriented drainage billing system.			
Goal: Timely and accurately bill drainage customers.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Resource support	N/A	100%	100%
Name: Information Technology -- 200008			
Mission: Construct and maintain the most innovative, reliable and cost-effective technological solutions available for the public infrastructure systems and the administration of PW&E Department while providing users with secure data, prompt response time and high availability.			
Goal: Provide management and administrative support for personnel. Provide telecommunication and voice communication services and support.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
System for enter. server downtime less 0.10%	99%	99%	99.90%
System for distri. downtime less than 0.50%	N/A	N/A	99.50%

Division Mission and Performance Measures

Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2302 / 2000

Name: PWE -Management Support Branch -- 200009

Mission: Provide professional services to employees in the areas of health and safety; to respond and provide support in emergencies caused by natural or man-made disasters.

Goal: Provide field safety audits; provide training to PW&E employees; maintain safety training records; coordinate safety awareness to new hires; and customize safety courses upon request.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Facility management	7	7	7
Permit compliance	35	35	35
Environment contract compliance	350	350	350
Facility inspections	612	612	612

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Storm Water Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2302 / 2000							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Storm Water Maintenance	200001						
De-silt, re-grade and establish proper elevations in roadside ditches. Clean and flush culverts.		377.1	34,276,408	361.1	34,570,203	377.6	65,912,208
Resource Management	200005						
Timely and accurately bill drainage customers.		0.1	0	0.0	3,337,996	0.0	836,200
Information Technology	200008						
Provide support and maintenance of software and hardware used for the Storm Water maintenance operations.		0.0	0	1.0	221,086	1.0	233,915
PWE -Management Support Branch	200009						
Provide training in DDC, HAZCOM, HAZWOPPER, CPR, back injury, first aid and various safety practices. Provide safety awareness initiatives, review annual permits relating to NPDES, act as liaison between divisions, state and local regulatory agencies.		2.8	177,272	2.6	187,254	4.0	280,077
Total		380.0	34,453,680	364.7	38,316,539	382.6	67,262,400

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2302 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE AIDE	10	4.0	4.0	
ADMINISTRATIVE ASSISTANT	17	4.0	4.0	
ADMINISTRATIVE ASSOCIATE	13	8.0	8.0	
ADMINISTRATIVE COORDINATOR	24	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	3.0	2.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	1.0	1.0	
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	1.0	
CEMENT FINISHER	11	3.0	3.0	
CREW LEADER	11	4.0	4.0	
CUSTODIAN LEADER	8	1.0	1.0	
CUSTOMER SERVICE REP. I	13	1.0	0.8	(0.2)
CUSTOMER SERVICE REP. III	16	1.0	1.0	
DIVISION MANAGER	29	1.0	2.0	1.0
ENVIRONMENTAL INVESTIGATOR I	14	2.0	1.0	(1.0)
ENVIRONMENTAL INVESTIGATOR II	16	6.0	7.0	1.0
ENVIRONMENTAL INVESTIGATOR III	20	2.0	2.0	
ENVIRONMENTAL INVESTIGATOR IV	23	1.0	1.0	
ENVIRONMENTAL INVESTIGATOR V	28	1.0	1.0	
EQUIPMENT WORKER	13	101.0	101.0	
FIELD SUPERVISOR	17	25.0	26.0	1.0
GIS ANALYST	20	1.0	1.0	
INSPECTOR	18	2.0	2.0	
INSTRUMENT PERSON	11	4.0	4.0	
LABORER	4	106.0	106.0	
OFFICE SERVICE MANAGER	23	1.0	1.0	
PROCUREMENT SPECIALIST	24	0.0	1.0	1.0
PROJECT TECHNICIAN I	8	3.0	3.0	
PROJECT TECHNICIAN III	17	1.0	1.0	
PUBLIC WORKS MAINTENANCE MANAGER	29	3.0	3.0	
PUBLIC WORKS MAINTENANCE SECTION CHIEF	22	8.0	7.0	(1.0)
SAFETY REPRESENTATIVE	19	1.0	1.0	
SEMI-SKILLED LABORER	6	18.0	18.0	
SENIOR CLERK	8	1.0	1.0	
SENIOR DATA BASE ANALYST	25	1.0	1.0	
SENIOR DISPATCHER	12	1.0	1.0	
SENIOR INVENTORY MANAGEMENT CLERK	12	1.0	1.0	
SENIOR OFFICE ASSISTANT	12	1.0	1.0	
SENIOR PAYROLL CLERK	13	1.0	1.0	
TRUCK DRIVER	6	75.0	73.0	(2.0)
Total FTEs		400.0	398.8	(1.2)
Less adjustment for Civilian Vacancy Factor		17.4	16.2	(1.2)
Full-Time Equivalents		382.6	382.6	0.0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2302 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000010009	PWE - Mowing Maintenance			
432010	Interest on Pooled Investments	8,000	8,000	15,000
434215	Sale of Non-Capital Rolling Stock	41,216	41,216	5,000
434335	Recover Damage-Infrastructure	10,000	10,000	10,000
452030	Miscellaneous Revenue	10,000	10,000	5,000
490100	Transfer from Combined Utility General	55,481,572	55,481,572	50,115,900
Total	PWE - Mowing Maintenance	<u>55,550,788</u>	<u>55,550,788</u>	<u>50,150,900</u>
Total	Public Works & Engineering	<u>55,550,788</u>	<u>55,550,788</u>	<u>50,150,900</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2302 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	11,624,864	11,750,300	11,699,787	12,243,508
500030	Salary Part Time - Civilian	25,164	28,762	29,361	24,211
500060	Overtime - Civilian	1,117,257	1,123,325	1,156,756	1,163,584
500090	Premium Pay - Civilian	44,822	50,237	44,695	49,013
500110	Bilingual Pay - Civilian	2,604	2,711	2,638	2,712
500210	Pay for Performance-Municipal	0	9,542	9,542	9,427
501070	Pension - Civilian	1,698,828	1,709,127	1,766,556	2,203,409
501120	Termination Pay - Civilian	25,156	93,452	93,452	93,428
502010	FICA - Civilian	926,725	1,001,378	959,570	1,029,790
503010	Health Ins-Act Civilian	2,400,847	2,469,849	2,373,792	2,816,852
503015	Basic Life Insurance - Active Civilian	6,660	6,622	6,731	7,186
503050	Health/Life Insurance - Retiree Civilian	457,677	384,174	398,893	239,300
503060	Long Term Disability-Civilian	32,030	32,469	30,107	32,490
503090	Workers Compensation-Civilian-Admin	71,752	80,409	78,379	76,592
503100	Workers Compensation-Civilian-Claim	301,620	212,197	246,272	294,700
504030	Unemployment Claims - Administration	51,195	14,251	48,140	54,598
Total	Personnel Services	18,787,201	18,968,805	18,944,671	20,340,800
511010	Chemical Gases & Special Fluids	172,301	168,400	168,400	168,400
511015	Cleaning & Sanitary Supplies	19,500	18,800	18,800	17,300
511020	Construction Materials	555,623	555,100	515,100	600,100
511025	Electrical Hardware & Parts	1,757	6,600	6,600	6,600
511030	Mechanical Hardware & Parts	3,937	8,600	8,600	8,600
511035	Meters Hydrants & Plumbing Supplies	0	500	500	500
511040	Audiovisual Supplies	0	300	300	300
511045	Computer Supplies	1,436	5,000	26,383	3,000
511050	Paper & Printing Supplies	6,102	5,300	5,300	5,800
511055	Publications & Printed Materials	68	800	800	800
511060	Postage	2,790	236,500	3,800	1,500
511070	Miscellaneous Office Supplies	6,376	8,800	8,800	5,800
511080	General Laboratory Supplies	11,974	13,300	13,300	13,300
511085	Drugs & Medical Chemicals	6	0	0	0
511090	Medical & Surgical Supplies	9,408	8,900	10,900	8,900
511095	Small Technical & Scientific Equipment	14	600	600	600
511110	Fuel	1,022,730	1,169,300	1,169,000	1,235,200
511115	Vehicle Repair & Maintenance Supplies	13,365	18,100	18,100	18,100
511120	Clothing	70,359	97,000	92,176	85,100
511125	Food Supplies	11,279	7,000	7,000	7,000
511140	Landscaping & Gardening Supplies	2,696	5,700	5,700	5,700
511145	Small Tools & Minor Equipment	25,676	85,400	50,000	66,400
511150	Miscellaneous Parts & Supplies	203,695	161,300	211,300	186,300
Total	Supplies	2,141,092	2,581,300	2,341,459	2,445,300
520100	Temporary Personnel Services	0	50,000	50,000	95,000
520102	Security Services	74,551	75,400	50,000	91,000
520106	Architectural Services	(15,214)	16,500	16,500	16,500
520107	Computer Info/Contr	208,926	100,000	100,000	150,000
520108	Information Resource Services	0	17,300	44,200	17,300
520109	Medical Dental & Laboratory Services	9,195	12,700	12,700	12,700
520110	Management Consulting Services	7,602	4,500	4,500	4,500
520114	Miscellaneous Support Services	0	5,000	177,500	5,000
520115	Real Estate Lease/Office Rental	84,588	89,900	89,900	128,300
520118	Refuse Disposal	1,092,705	1,306,100	1,238,600	838,600
520119	Computer Equipment/Software Maintenance	40,563	20,000	20,000	20,000
520121	IT Application Svcs	5,899	6,677	6,677	6,500
520123	Vehicle & Motor Equipment Services	4,706,179	4,738,404	5,006,400	5,105,400
520124	Other Equipment Services	16,931	16,300	16,300	14,800
520126	Construction Site Work Services	(53,114)	501,300	501,300	501,300

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Storm Water
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2302 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520128	Other Construction Work Services	116,324	188,621	99,600	199,600
520141	Engineering Services	(237,179)	302,300	158,100	358,100
520157	Computer Software Maintenance Services	0	2,882,090	2,847,917	836,200
520510	Mail/Delivery Services	0	3,800	3,800	3,800
520515	Print Shop Services	2,582	800	800	800
520520	Printing & Reproduction Services	0	300	300	300
520605	Advertising Services	0	36,708	0	0
520705	Insurance Fees	0	17,300	15,104	16,000
520765	Membership & Professional Fees	2,422	5,400	3,268	2,400
520805	Education & Training	12,175	17,500	17,500	19,000
520905	Travel - Training Related	414	4,600	4,600	8,100
521305	Indirect Cost Recovery Payment	1,042,080	1,158,533	1,158,533	1,257,100
521405	Building Maintenance Services	59,873	99,200	99,200	83,600
521415	Land and Grounds Maintenance	3,476	2,300	2,300	2,300
521420	Infrastructure Maintenance Service	1,915,487	1,873,700	1,903,700	1,903,700
521605	Data Services	652	265	265	900
521610	Voice Services	10,012	9,230	17,491	12,700
521615	Radio Communications	0	30,000	30,000	30,000
521620	Voice Equipment	0	29,799	29,799	0
521625	Voice Labor	0	108	108	100
521630	GIS Revolving Fund Services	0	71,950	71,950	72,000
521705	Vehicle/Equipment Rental/Lease	623	1,300	1,300	1,300
521715	Office Equipment Rental	6,726	12,200	12,200	12,200
521725	Other Rental	0	13,000	13,000	13,000
521730	Parking Space Rental	10,854	31,100	31,100	31,100
521905	Legal Services	1,356	500	1,532	500
521910	Legal Svcs - Cr Report	210	200	200	200
522205	Metro Commuter Passes	2,426	2,000	2,000	2,000
522430	Miscellaneous Other Services & Charges	29,583	32,000	44,999	32,700
522720	Interfund Payroll Services	0	80,706	80,706	48,100
522721	Interfund HR Client Services	0	0	40,505	291,600
522722	KRONOS Service Chargeback	0	0	0	12,800
522723	Drainage Fee Service Chargeback	0	0	0	122,800
522730	Interfund Engineering Services	10,065	0	0	0
522735	Interfund Communication Equipment Repair	0	200	200	200
522765	Interfund Legal Services	0	200	200	200
522790	Interfund Inventory Adjustments	129	600	600	600
522795	Other Interfund Services	82,633	107,000	107,000	115,600
Total	Other Services and Charges	9,251,734	13,975,591	14,134,454	12,498,500
560210	Furniture Fixtures and Equipment	0	99,996	60,000	100,000
560220	Vehicles	2,828,323	1,599,500	1,775,000	2,845,700
560230	Computer HW and Developed SW	0	145,800	119,358	0
Total	Equipment	2,828,323	1,845,296	1,954,358	2,945,700
551010	Non-Capital Office Furniture & Equipment	0	100,000	100,000	0
551015	Non-Capital Computer Equipment	0	124,526	120,576	57,200
551020	Non-Capital Communication Equipment	0	88,200	88,200	80,500
Total	Non-Capital Equipment	0	312,726	308,776	137,700
531150	Discretionary Debt	813,503	0	0	11,150,100
532005	Transfers to General Fund	66,506	67,500	67,500	17,179,000
532050	Trans to PIB Bonds Debt Service	565,321	565,321	565,321	565,300
Total	Debt Service and Other Uses	1,445,330	632,821	632,821	28,894,400
Grand Total Expenditures		34,453,680	38,316,539	38,316,539	67,262,400

SPECIAL REVENUE FUNDS

Administration and Regulatory Affairs	
BARC.....	X-2
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FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : BARC Special Revenue
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 2427 / 6500

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	935,978
Revenues	6,121,549	7,007,349	7,201,749
Expenditures	6,121,549	6,071,371	8,137,727
Revenues Over/(Under) Expenditures	<u>0</u>	<u>935,978</u>	<u>(935,978)</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>935,978</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	0	935,978	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Current Budget, the FY2011 Current Estimate and the FY2012 Budget for the BARC Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The BARC Special Revenue Fund is dedicated to promoting humane animal care, protecting the public health and safety as well as educate and enforce responsible pet ownership in the City of Houston.

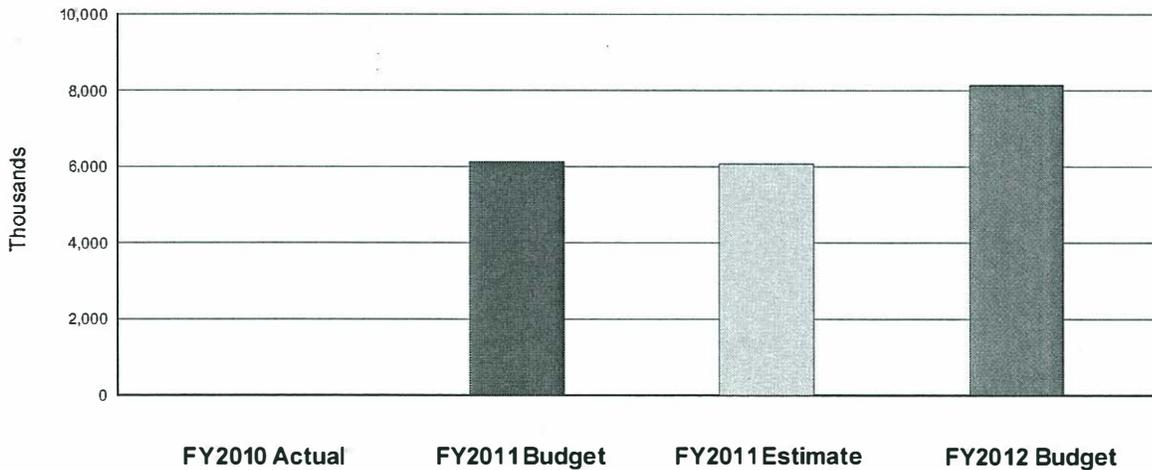
BARC (Bureau of Animal Regulation and Care) was initially transferred from the Health Department to the Administration and Regulatory Affairs Department (ARA) General Fund on October 14, 2009 as part of a restructuring initiative by Mayor Bill White. Severely underfunded BARC managed to continue operations as intended. The per capita (Houston) funding for BARC when transferred from the Health Department was \$2.35 per capita versus other Texas Cities of \$5.00 per capita to \$7.50 per capita.

In an attempt to raise additional funding to meet per capita requirements for the City of Houston, Mayor Parker requested City Council create the BARC Special Revenue Fund. On November 3, 2010 City Council approved ordinance no. 2010-856 creating the BARC Special Revenue Fund transferring a total of \$6,121,549 from ARA's General Fund. The FY2012 budget represents \$3.81 per capita, an improvement, because BARC can now keep contributions and revenues created from animal related funding sources.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name		: BARC Special Revenue			
Business Area Name		: Administration and Regulatory Affairs			
Fund No./Bus. Area No.		: 2427 / 6500			
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	4,202,201	4,094,635	6,145,608
	Supplies	0	685,743	727,294	709,393
	Other Services and Charges	0	1,231,541	1,247,378	1,280,662
	Non-Capital Equipment	0	2,064	2,064	2,064
	Total M & O Expenditures	<u>0</u>	<u>6,121,549</u>	<u>6,071,371</u>	<u>8,137,727</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>0</u>	<u>6,121,549</u>	<u>6,071,371</u>	<u>8,137,727</u>
Revenues		0	6,121,549	7,007,349	7,201,749
Staffing	Full-Time Equivalents - Civilian	0.0	76.8	74.1	106.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>76.8</u>	<u>74.1</u>	<u>106.2</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.4	1.2
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o FY2012 budget includes additional funding in personnel from private contributions and other revenue generated in FY2011 and projected in FY2012. This funding will be used for staff realignment and classification changes in order to meet staffing needs primarily in veterinary, kennel, and in-house licensing services. 				

**BARC Special Revenue
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : BARC Special Revenue
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 2427 / 6500

Name: ARA - BARC -- 650008

Mission: To promote humane animal care and protect Public Health and Safety in the City of Houston, including shelter, pet placement, ownership, education and enforcement.

Goal: Generate a positive live release trend. Provide low-cost spay and neuter services. Maintain healthy and clean kennel standards. Enforce pet licensing requirements. Develop additional educational programs in partnership with other community organizations that are dedicated to the well-being of animals.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Spay/Neuter	N/A	7,200	7,200
Calls Dispatched	N/A	32,000	32,000
Animals Impounded	N/A	30,000	30,000
Live Releases	N/A	13,000	13,000
Citations	N/A	6,000	6,000

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : BARC Special Revenue Business Area Name : Administration and Regulatory Affairs Fund No./Bus Area No. : 2427 / 6500							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
ARA - BARC	650008						
Promote compassionate animal care through pet placement, proper pet ownership and education. Protect the public health and safety by regulating and enforcing local ordinances and state laws to ensure a controllable pet population in the City of Houston.		0.0	0	74.1	6,071,371	106.2	8,137,727
Total		<u>0.0</u>	<u>0</u>	<u>74.1</u>	<u>6,071,371</u>	<u>106.2</u>	<u>8,137,727</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : BARC Special Revenue
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 2427 / 6500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	0.0	2.0	2.0
ADMINISTRATIVE SPECIALIST	20	0.0	5.0	5.0
ADMINISTRATIVE SUPERVISOR	22	0.0	3.0	3.0
ANIMAL CARE TECHNICIAN	11	0.0	12.0	12.0
ANIMAL CONTROL MANAGER	25	0.0	2.0	2.0
ANIMAL CONTROL OFFICER	13	0.0	17.0	17.0
ANIMAL CONTROL OFFICER TRAINEE	11	0.0	6.0	6.0
ASSISTANT DIRECTOR (EXE LEV)	32	0.0	1.0	1.0
CHIEF VETERINARIAN,DVM	30	0.0	1.0	1.0
CUSTOMER SERVICE REP. I	13	0.0	6.0	6.0
CUSTOMER SERVICE REP. II	15	0.0	4.0	4.0
CUSTOMER SERVICE REP. III	16	0.0	4.0	4.0
CUSTOMER SERVICE SUPERVISOR	18	0.0	1.0	1.0
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	0.0	1.0	1.0
DIVISION MANAGER	29	0.0	1.0	1.0
INVENTORY MANAGEMENT CLERK	9	0.0	1.0	1.0
KENNEL ATTENDANT	8	0.0	10.0	10.0
MANAGEMENT ANALYST II	18	0.0	1.0	1.0
MANAGEMENT ANALYST III	21	0.0	1.0	1.0
MECHANIC III	19	0.0	1.0	1.0
SENIOR ANIMAL CARE TECHNICIAN	15	0.0	10.0	10.0
SENIOR ANIMAL CONTROL OFFICER	16	0.0	2.0	2.0
STAFF VETERINARIAN,DVM	28	0.0	2.2	2.2
SYSTEMS SUPPORT ANALYST III	22	0.0	1.0	1.0
TRAINER	17	0.0	1.0	1.0
VETERINARIAN TECHNICIAN SUPERVISOR	21	0.0	1.0	1.0
VETERINARY TECHNICIAN	15	0.0	9.0	9.0
Total FTEs		0.0	106.2	106.2
Less adjustment for Civilian Vacancy Factor		(76.8)	0.0	76.8
Full-Time Equivalents		76.8	106.2	29.4

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : **BARC Special Revenue**
Business Area Name : **Administration and Regulatory Affairs**
Fund No./Bus Area No. : **2427 / 6500**

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6500080008	ARA - BARC			
421080	Rabies Control Licenses	0	600,000	700,000
426050	Animal Control Fees	0	129,200	122,200
432010	Interest on Pooled Investments	0	35,500	48,000
434230	Animal Adoption	0	100,000	190,000
444010	Private Contributions	0	20,000	20,000
452030	Miscellaneous Revenue	0	1,100	0
490010	Transfer from General Fund	6,121,549	6,121,549	6,121,549
Total	ARA - BARC	6,121,549	7,007,349	7,201,749
Total	Administration and Regulatory Affairs	6,121,549	7,007,349	7,201,749

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : BARC Special Revenue
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 2427 / 6500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	0	2,742,099	2,673,358	3,931,097
500030	Salary Part Time - Civilian	0	236,710	243,711	246,883
500060	Overtime - Civilian	0	20,000	20,000	60,000
500090	Premium Pay - Civilian	0	0	4,335	4,176
500110	Bilingual Pay - Civilian	0	14,457	17,859	16,264
501070	Pension - Civilian	0	422,879	398,330	707,595
501120	Termination Pay - Civilian	0	0	2,499	0
502010	FICA - Civilian	0	247,838	223,156	323,279
503010	Health Ins-Act Civilian	0	447,238	419,272	753,477
503015	Basic Life Insurance - Active Civilian	0	1,594	1,604	2,354
503060	Long Term Disability-Civilian	0	6,104	5,641	8,670
503090	Workers Compensation-Civilian-Admin	0	15,769	15,357	21,243
503100	Workers Compensation-Civilian-Claim	0	45,000	67,000	67,000
504030	Unemployment Claims - Administration	0	2,513	2,513	3,570
Total	Personnel Services	0	4,202,201	4,094,635	6,145,608
511010	Chemical Gases & Special Fluids	0	1,000	1,500	1,500
511015	Cleaning & Sanitary Supplies	0	53,500	53,500	53,500
511020	Construction Materials	0	5,000	5,000	5,000
511025	Electrical Hardware & Parts	0	0	51	500
511030	Mechanical Hardware & Parts	0	5,800	5,800	500
511040	Audiovisual Supplies	0	2,500	2,500	2,500
511045	Computer Supplies	0	3,000	3,000	3,000
511050	Paper & Printing Supplies	0	1,000	5,000	5,000
511055	Publications & Printed Materials	0	7,000	7,000	3,500
511060	Postage	0	4,000	4,000	4,000
511070	Miscellaneous Office Supplies	0	20,000	20,000	20,000
511085	Drugs & Medical Chemicals	0	55,000	55,000	55,000
511090	Medical & Surgical Supplies	0	35,000	35,000	35,000
511095	Small Technical & Scientific Equipment	0	20,000	20,000	20,000
511100	Veterinary & Animal Supplies	0	258,791	295,791	295,791
511110	Fuel	0	141,102	141,102	141,102
511115	Vehicle Repair & Maintenance Supplies	0	1,000	1,000	1,000
511120	Clothing	0	10,000	10,000	3,500
511125	Food Supplies	0	3,050	3,050	0
511145	Small Tools & Minor Equipment	0	2,000	2,000	2,000
511150	Miscellaneous Parts & Supplies	0	56,000	56,000	56,000
511160	Protective Gear	0	1,000	1,000	1,000
Total	Supplies	0	685,743	727,294	709,393
520100	Temporary Personnel Services	0	390,000	362,063	250,000
520102	Security Services	0	46,000	46,000	6,600
520103	Subrecipient Contract Services	0	280,000	280,000	296,000
520109	Medical Dental & Laboratory Services	0	6,000	6,000	6,000
520110	Management Consulting Services	0	55,400	55,400	0
520114	Miscellaneous Support Services	0	3,000	4,000	4,000
520118	Refuse Disposal	0	3,000	3,000	3,000
520119	Computer Equipment/Software Maintenance	0	26,000	26,000	26,000
520121	IT Application Svcs	0	3,756	3,756	3,756
520123	Vehicle & Motor Equipment Services	0	15,000	15,000	15,000
520510	Mail/Delivery Services	0	300	300	300
520515	Print Shop Services	0	3,000	3,000	3,000
520520	Printing & Reproduction Services	0	6,500	6,500	6,500
520605	Advertising Services	0	0	305	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : BARC Special Revenue
 Business Area Name : Administration and Regulatory Affairs
 Fund No./Bus. Area No. : 2427 / 6500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520705	Insurance Fees	0	0	15,926	32,388
520765	Membership & Professional Fees	0	0	1,000	0
520805	Education & Training	0	5,000	5,000	5,000
520905	Travel - Training Related	0	6,250	8,350	8,350
521405	Building Maintenance Services	0	26,579	27,747	183,304
521505	Electricity	0	170,483	170,483	170,483
521510	Natural Gas	0	22,000	22,000	22,000
521605	Data Services	0	4,660	4,660	4,660
521610	Voice Services	0	42,849	65,000	42,849
521620	Voice Equipment	0	687	687	687
521625	Voice Labor	0	0	124	0
521705	Vehicle/Equipment Rental/Lease	0	10,000	10,000	5,000
522305	Freight Charges	0	78,000	78,000	79,000
522430	Miscellaneous Other Services & Charges	0	12,077	12,077	12,077
522721	Interfund HR Client Services	0	0	0	77,081
522722	KRONOS Service Chargeback	0	0	0	2,627
522780	Interfund Photo Copy Services	0	15,000	15,000	15,000
Total	Other Services and Charges	0	1,231,541	1,247,378	1,280,662
551010	Non-Capital Office Furniture & Equipment	0	2,064	2,064	2,064
Total	Non-Capital Equipment	0	2,064	2,064	2,064
Grand Total Expenditures		0	6,121,549	6,071,371	8,137,727

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,656,085	1,656,085	45,472
Revenues	15,292,269	15,292,269	19,941,194
Expenditures	16,902,882	16,902,882	18,986,666
Revenues Over/(Under) Expenditures	<u>(1,610,613)</u>	<u>(1,610,613)</u>	<u>954,528</u>
Ending Fund Balance	<u><u>45,472</u></u>	<u><u>45,472</u></u>	<u><u>1,000,000</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	45,472	45,472	1,000,000
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Current Budget, the FY2011 Current Estimate and the FY2012 Budget for the Parking Management Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parking Management Operating Fund was reclassified as Special Revenue Fund in FY2011. This fund supports the activities of the Parking Management Division. This division is also responsible for the enforcement of ordinances that govern vehicles parked in the public right of way and the management and distribution of a variety of permits.

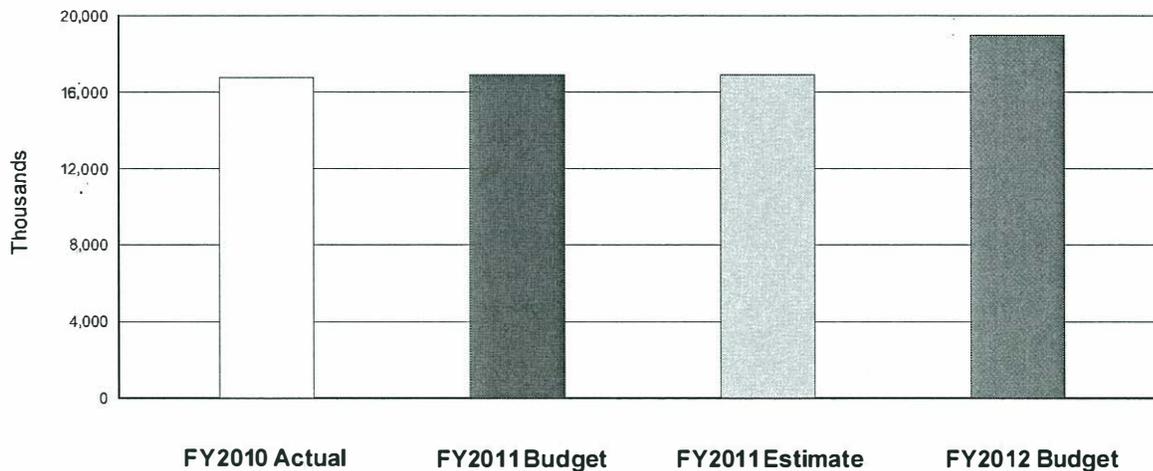
The Parking Management Division is dedicated to enhancing the quality of life for residents and visitors of the City of Houston by encouraging the efficient movement of people and goods throughout the City.

Parking Management is responsible for managing and providing on-street parking alternatives to the citizens in the greater Houston area. It is the division's goal to provide safe and sufficient parking to residents, businesses and guests.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name		: Parking Management			
Business Area Name		: Administration and Regulatory Affairs			
Fund No./Bus. Area No.		: 8700 / 6500			
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	3,456,899	3,202,018	3,132,359	3,796,597
	Supplies	506,448	594,443	567,858	573,232
	Other Services and Charges	2,397,510	3,282,462	3,314,860	3,960,944
	Equipment	548,212	138,950	138,950	0
	Non-Capital Equipment	308,907	132,280	211,378	25,500
	Total M & O Expenditures	<u>7,217,976</u>	<u>7,350,153</u>	<u>7,365,405</u>	8,356,273
	Debt Service & Other Uses	<u>9,529,235</u>	<u>9,552,729</u>	<u>9,537,477</u>	10,630,393
	Total Expenditures	16,747,211	16,902,882	16,902,882	18,986,666
Revenues		14,229,899	15,292,269	15,292,269	19,941,194
Staffing	Full-Time Equivalents - Civilian	53.5	61.0	61.0	67.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>53.5</u>	<u>61.0</u>	<u>61.0</u>	67.0
	Full-Time Equivalents - Overtime	0.4	0.3	0.3	0.3
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o In FY2012, additional parking meters with projected \$5M increase in revenue from citations and meter parking are expected. o Additional staff (6 positions) for Enforcement, Meter Operation, and Customer Service to support expanded parking revenue program. o Includes transfer \$9.1M revenue to the General Fund in FY2012. o Debt Service payment increased to \$1.5M for the 1,000 parking meters currently in service, with additional meters to be purchased and installed in other areas that have been identified. o FY2012 funding to support several projects including surface parking lot upgrades at University of Houston -Downtown, additional accessible parking spaces for Americans with Disabilities and surface parking lot upgrades adjacent to Dynamo Soccer Stadium located near Hwy 59. o FY2012 funding of \$200,000 for completion of the parking study and City's master plan extended into FY2012. 				

**Parking Management
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Parking Management Business Area Name : Administration and Regulatory Affairs Fund No./Bus Area No. : 8700 / 6500			
Name: Administration & Customer Service -- 650091			
Mission: To promote parking industry's best practices and to promote the parking experience for its diverse customer base.			
Goal: To effectively handle customer's inquiries and needs in a timely manner as it pertains to processing parking permits and collecting parking fees, and increase the City's potential revenue stream through the addition of new programs and benefits.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Process permit application and payments for residential parking	1,659	1,500	1,500
Valet parking	129	115	115
Commercial vehicles zone	736	691	691
Name: Meter Enforcement -- 650092			
Mission: The Meter Enforcement staff serve as ambassadors to the public and as a city resource to promote the safe flow of traffic by enforcing the compliance to the City of Houston ordinances relative to on-street parking.			
Goal: To improve the quality of life for motorists and residents by enforcing parking ordinances throughout neighborhoods and the City's business community.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Citations issued for violations of on-street parking ordinances	208,970	220,000	284,900
Detect and boot eligible vehicles for non-pymts	1,659	1,500	1,700
Name: Meter Operation -- 650093			
Mission: To effectively manage the City's right of way and curb space, help promote the economic development of adjacent venues, and maintain the City's infrastructure and equipment which provides and supports an efficient operation of metered parking.			
Goal: To assure that parking meter equipment is in proper working condition for the acceptance of parking payments, and to safeguard the revenues collected from parking meters.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Luke meters installed	750	250	100
Meter spaces in service	6,979	7,300	8,050
Meter payment percentages			
cash (bills & coins)	63.3%	65%	62%
Credit cards	36.7%	35%	38%

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Parking Management Business Area Name : Administration and Regulatory Affairs Fund No./Bus Area No. : 8700 / 6500							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
Administration & Customer Service 650091 Responsible for managing and monitoring City of Houston's parking programs. Duties include management of citation database and sale of permits: Commercial Vehicle Loading/Unloading Zones, Valet Parking Operators, Meter Bagging and News Racks. Receives, counts and prepares for bank deposits of all meter and permit payments received.	14.3	12,394,258	15.0	13,245,467	17.0	14,125,475	
Meter Enforcement 650092 Meter Enforcement is staffed with employees responsible for monitoring citizens compliance with City of Houston on-street parking ordinances. Search for and boot vehicles for failure to issue payment of applicable fees associated with on-street parking violations.	27.1	1,803,967	33.0	1,649,765	35.0	1,852,067	
Meter Operation 650093 Meter Operations is responsible for the collection of coins and bills inserted into the on-street meters and deliver the collections to the division's business office. It provides regular maintenance of infrastructure equipment associated with on-street metered parking spaces.	12.1	2,548,986	13.0	2,007,650	15.0	3,009,124	
Total	53.5	16,747,211	61.0	16,902,882	67.0	18,986,666	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	4.0	0.0	(4.0)
ADMINISTRATIVE ASSOCIATE	13	2.0	1.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	2.0	3.0	1.0
ADMINISTRATIVE SUPERVISOR	22	0.0	1.0	1.0
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	1.0	
ASSISTANT SUPERINTENDENT	20	1.0	0.0	(1.0)
CUSTOMER SERVICE REP. I	13	2.0	3.0	1.0
CUSTOMER SERVICE REP. II	15	1.0	1.0	
CUSTOMER SERVICE SUPERVISOR	18	2.0	2.0	
DATA CONTROL CLERK	8	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	0.0	1.0	1.0
DIVISION MANAGER	29	0.0	4.0	4.0
FINANCIAL ANALYST III	21	1.0	1.0	
MAINTENANCE MECHANIC II	12	4.0	5.0	1.0
MAINTENANCE MECHANIC III	14	1.0	1.0	
OFFICE SUPERVISOR	17	3.0	3.0	
PARKING ENFORCEMENT LEADER	14	3.0	3.0	
PARKING ENFORCEMENT OFFICER	10	24.0	26.0	2.0
PARKING METER COLLECTOR	10	5.0	6.0	1.0
SECURITY OFFICER	8	1.0	1.0	
SENIOR DATA CONTROL CLERK	12	1.0	1.0	
SENIOR DISPATCHER	12	1.0	1.0	
SIGN PROCESSOR	9	1.0	1.0	
Total FTEs		61.0	67.0	6.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		61.0	67.0	6.0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6500090001	ARA - Parking Customer Services			
421250	Valet Parking Operator Permits	35,610	35,610	35,610
421280	Other Licenses & Permits	205,500	205,500	246,750
424110	Other Interfund Services	603,501	0	0
427020	Parking Violations	7,604,188	7,000,000	10,222,000
427090	Residential Parking Permit	33,274	60,000	54,000
427230	Boot Fees	66,750	125,000	216,750
427240	Administrative Boot Fees	66,750	125,000	216,750
428080	Returned Check Charges	0	2,000	2,000
432010	Interest on Pooled Investments	50,000	100,000	50,000
432015	Gain or Loss-Investment Market Adjust.	0	(2,556)	0
434335	Recover Damage-Infrastructure	0	1,537	0
434505	Prior Year Expenditure Recovery	0	1,259,129	0
447010	Metered Parking Revenue	4,790,000	4,616,000	7,276,000
447030	Surface Parking Revenue	1,274,827	1,200,000	1,056,000
447031	Commerce Surface Lot Revenue	0	22,668	19,800
447032	Bolsover Surface Lot Revenue	0	9,887	0
447040	Contract Parking Revenue	545,034	545,034	545,034
452020	Recoveries & Refunds	0	20	0
452030	Miscellaneous Revenue	0	(27,560)	0
456256	NewSrack Permit and Decal Fees	16,835	15,000	500
Total	ARA - Parking Customer Services	15,292,269	15,292,269	19,941,194
Total	Administration and Regulatory Affairs	15,292,269	15,292,269	19,941,194

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	2,025,841	2,217,433	2,132,952	2,522,458
500030	Salary Part Time - Civilian	9,178	0	0	0
500060	Overtime - Civilian	20,467	15,600	15,096	17,000
500090	Premium Pay - Civilian	7,854	7,200	8,029	8,050
500110	Bilingual Pay - Civilian	8,429	8,120	9,040	9,040
501030	Earned Leave - Civilian	36,514	0	0	0
501050	Employee Awards	0	0	0	1,000
501070	Pension - Civilian	301,695	317,380	315,891	454,041
501120	Termination Pay - Civilian	3,016	0	934	0
501160	Vehicle Allowance - Civilian	4,216	4,216	4,216	4,216
502010	FICA - Civilian	149,489	168,689	155,022	194,121
503010	Health Ins-Act Civilian	355,562	401,370	391,285	483,350
503015	Basic Life Insurance - Active Civilian	1,166	1,305	1,324	1,493
503050	Health/Life Insurance - Retiree Civilian	308,701	5,135	5,135	5,135
503060	Long Term Disability-Civilian	4,801	5,185	5,185	5,695
503090	Workers Compensation-Civilian-Admin	55,672	12,810	12,810	13,400
503100	Workers Compensation-Civilian-Claim	29,837	35,440	65,440	69,618
504010	Pension - GASB 27 Pension Accrual	121,712	0	0	0
504030	Unemployment Claims - Administration	12,749	2,135	10,000	7,980
Total	Personnel Services	3,456,899	3,202,018	3,132,359	3,796,597
511010	Chemical Gases & Special Fluids	195	2,260	2,260	3,585
511015	Cleaning & Sanitary Supplies	7,012	25,000	25,000	36,855
511020	Construction Materials	43,547	54,950	54,950	54,870
511025	Electrical Hardware & Parts	170,140	200,074	200,074	144,253
511030	Mechanical Hardware & Parts	20,521	35,000	16,689	49,500
511035	Meters Hydrants & Plumbing Supplies	30,943	17,370	17,370	16,200
511045	Computer Supplies	2,213	2,000	2,000	4,000
511050	Paper & Printing Supplies	119,854	141,800	111,800	123,830
511055	Publications & Printed Materials	519	1,000	1,000	1,000
511060	Postage	498	7,496	1,096	7,996
511070	Miscellaneous Office Supplies	14,937	10,200	10,200	13,975
511090	Medical & Surgical Supplies	0	300	300	300
511110	Fuel	35,640	43,550	43,550	55,775
511115	Vehicle Repair & Maintenance Supplies	109	1,500	5,000	5,000
511120	Clothing	23,493	30,000	35,415	33,150
511125	Food Supplies	1,689	3,000	3,000	1,000
511145	Small Tools & Minor Equipment	5,234	8,500	8,500	6,500
511150	Miscellaneous Parts & Supplies	29,904	10,443	29,654	15,443
Total	Supplies	506,448	594,443	567,858	573,232
520100	Temporary Personnel Services	3,208	5,000	0	0
520102	Security Services	0	8,795	30,000	53,820
520106	Architectural Services	19,355	0	0	0
520108	Information Resource Services	83,666	110,880	60,880	20,880
520109	Medical Dental & Laboratory Services	0	0	687	0
520110	Management Consulting Services	209,178	300,000	160,000	200,000
520112	Banking Services	5,635	70,000	72,000	100,000
520114	Miscellaneous Support Services	517,600	364,500	379,080	495,000
520115	Real Estate Lease/Office Rental	0	0	68,466	248,520
520119	Computer Equipment/Software Maintenance	100,568	154,028	195,000	160,000
520120	Communications Equipment Services	8,520	9,700	9,700	156,100
520121	IT Application Svcs	165	0	29,531	13,368
520123	Vehicle & Motor Equipment Services	69,096	41,500	41,500	62,250
520124	Other Equipment Services	0	5,000	15,000	5,000
520126	Construction Site Work Services	0	615,305	615,305	0
520128	Other Construction Work Services	194,796	310,847	189,936	813,000
520143	Credit/Bank Card Services	180,291	192,400	192,400	192,400

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520157	Computer Software Maintenance Services	0	1,953	50,000	0
520510	Mail/Delivery Services	57,105	96,800	96,800	113,200
520515	Print Shop Services	6,381	15,027	5,027	10,000
520520	Printing & Reproduction Services	35,343	64,000	40,000	65,420
520605	Advertising Services	0	4,000	1,700	4,000
520705	Insurance Fees	54	0	0	1,451
520725	Assessments - Other Governments	0	0	(156)	0
520765	Membership & Professional Fees	1,095	3,350	3,350	1,545
520805	Education & Training	1,281	5,450	3,099	2,700
520815	Tuition Reimbursement	0	10,000	1,000	0
520905	Travel - Training Related	2,899	8,600	6,368	8,600
520910	Travel - Non-Training Related	1,070	1,500	1,500	0
521305	Indirect Cost Recovery Payment	247,314	181,124	181,124	349,755
521410	Sewer Services	0	0	35	1,116
521415	Land and Grounds Maintenance	1,500	5,000	0	5,000
521505	Electricity	0	0	12,000	25,020
521510	Natural Gas	0	0	1,200	3,600
521605	Data Services	2,938	25,000	20,000	61,921
521610	Voice Services	17,925	20,000	54,983	50,000
521630	GIS Revolving Fund Services	0	2,318	2,318	2,318
521705	Vehicle/Equipment Rental/Lease	6,747	3,639	6,280	2,700
521715	Office Equipment Rental	11,170	22,100	19,800	22,100
521725	Other Rental	1,114	1,000	1,988	1,988
522205	Metro Commuter Passes	2,777	5,000	2,200	5,000
522305	Freight Charges	3,432	7,500	1,000	8,250
522430	Miscellaneous Other Services & Charges	14,545	22,046	11,592	15,160
522721	Interfund HR Client Services	0	0	0	33,501
522722	KRONOS Service Chargeback	0	0	0	2,166
522765	Interfund Legal Services	35	0	0	0
522795	Other Interfund Services	590,707	583,000	729,667	637,995
522820	Interfund EB Cape Training	0	6,100	2,500	6,100
Total	Other Services and Charges	2,397,510	3,282,462	3,314,860	3,960,944
560210	Furniture Fixtures and Equipment	0	12,700	12,700	0
560220	Vehicles	0	101,250	101,250	0
560230	Computer HW and Developed SW	328,792	25,000	25,000	0
560260	Infrastructure	219,420	0	0	0
Total	Equipment	548,212	138,950	138,950	0
551010	Non-Capital Office Furniture & Equipment	0	20,000	32,248	20,000
551015	Non-Capital Computer Equipment	295,476	112,280	173,280	5,500
551020	Non-Capital Communication Equipment	13,431	0	0	0
551030	Non-Capital Machinery & Equipment	0	0	5,850	0
Total	Non-Capital Equipment	308,907	132,280	211,378	25,500
531145	Transfers for Interest	0	1,200,000	1,278,348	1,513,022
532005	Transfers to General Fund	9,139,174	8,259,129	8,259,129	9,117,371
532025	Transfers to Special Revenues	390,061	93,600	0	0
Total	Debt Service and Other Uses	9,529,235	9,552,729	9,537,477	10,630,393
Grand Total Expenditures		16,747,211	16,902,882	16,902,882	18,986,666

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Fleet and Equipment Acquisition Fund
Business Area Name : General Debt Service
Fund No./Bus. Area No. : 9002 / 9700

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	3,811,901	3,811,901	1,261,901
Revenues	11,757,000	11,757,000	50,000
Expenditures	14,307,000	14,307,000	0
Revenues Over/(Under) Expenditures	<u>(2,550,000)</u>	<u>(2,550,000)</u>	50,000
Ending Fund Balance	<u><u>1,261,901</u></u>	<u><u>1,261,901</u></u>	<u><u>1,311,901</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	1,261,901	1,261,901	1,311,901
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Fleet/Equipment Special Revenue Fund was created in FY2008 as an Internal Service Fund. To accommodate the current uses of the fund, in FY2010 the status was changed to a Special Revenue Fund.

The fund derives its revenues from the sale of vehicles by the Administration and Regulatory Affairs Department which is transferred to the Special Revenue Fund (9002) and managed by the Finance Department. With Council approval, Departments may purchase additional vehicles using the proceeds from the sale and salvage of equipment.

This fund has also been used to allocate debt service payments associated with past vehicle purchases to various departments. Beginning in FY2012 these payments are consolidated and included in the General Fund transfer to the Debt Service Fund.

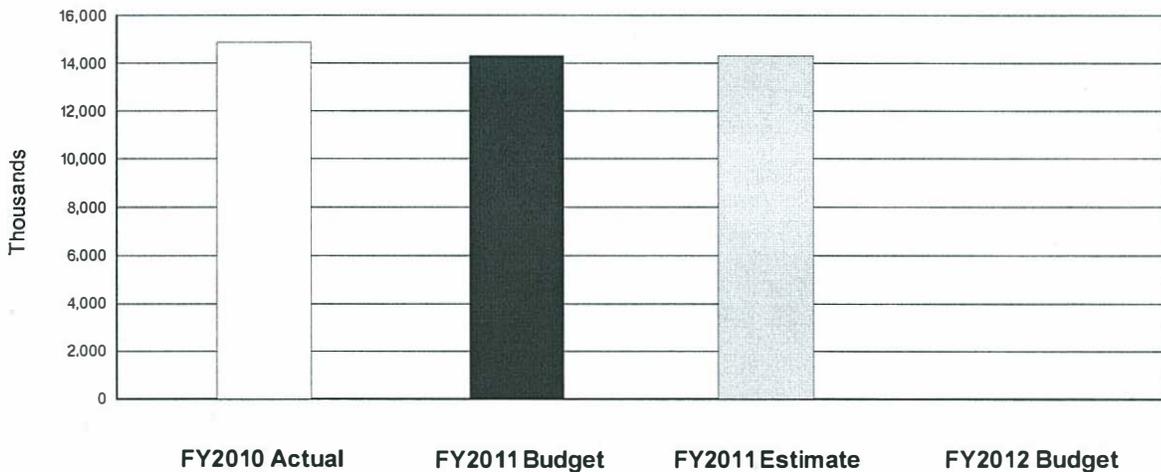
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Fleet and Equipment Acquisition Fund
Business Area Name : General Debt Service
Fund No./Bus. Area No. : 9002 / 9700

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Equipment	0	0	0	0
	Non-Capital Equipment	0	0	0	0
	Debt Service & Other Uses	<u>14,876,704</u>	<u>14,307,000</u>	<u>14,307,000</u>	<u>0</u>
	Total Expenditures	14,876,704	14,307,000	14,307,000	0
Revenues		14,672,432	11,757,000	11,757,000	50,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The Fleet/Equipment Special Revenue Fund was created in FY2008. o Proceeds from the sale and salvage of equipment are deposited in this fund for the benefit of the particular department. Funds can be transferred to Fund 9002 for the cash purchase of equipment. 				

**Fleet and Equipment Acquisition Fund
 General Debt Service
 Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Fleet and Equipment Acquisition Fund Business Area Name : General Debt Service Fund No./Bus Area No. : 9002 / 9700			
Name: Debt Service -- 970001			
Mission: Operate a special revenue fund for fleet and other equipment.			
Goal: To manage revenue from the sale of vehicles.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
N/A	N/A	N/A	N/A

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Fleet and Equipment Acquisition Fund Business Area Name : General Debt Service Fund No./Bus Area No. : 9002 / 9700							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Debt Service	970001						
This fund has been used to allocate debt service payments associated with past vehicle purchases to various departments. Beginning in FY2012 these payments are consolidated and included in the General Fund transfer to the Debt Service Fund.		0.0	14,876,704	0.0	14,307,000	0.0	0
Total		0.0	14,876,704	0.0	14,307,000	0.0	0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Fleet and Equipment Acquisition Fund
Business Area Name : General Debt Service
Fund No./Bus Area No. : 9002 / 9700

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
9700010001	Debt Service			
432010	Interest on Pooled Investments	50,000	50,000	50,000
451080	Interfund Billing Fleet	11,707,000	11,707,000	0
Total	Debt Service	<u>11,757,000</u>	<u>11,757,000</u>	<u>50,000</u>
Total	General Debt Service	<u>11,757,000</u>	<u>11,757,000</u>	<u>50,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet and Equipment Acquisition Fund
Business Area Name : General Debt Service
Fund No./Bus. Area No. : 9002 / 9700

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
532005	Transfers to General Fund	296,704	2,600,000	2,600,000	0
532050	Trans to PIB Bonds Debt Service	14,580,000	11,707,000	11,707,000	0
Total	Debt Service and Other Uses	14,876,704	14,307,000	14,307,000	0
Grand Total Expenditures		14,876,704	14,307,000	14,307,000	0

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Swimming Pool Safety**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2009 / 3800**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	550,400	550,400	925,300
Expenditures	550,400	550,400	923,613
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>1,687</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,687</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	0	0	1,687
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

Created in FY2011, the Swimming Pool Safety Fund receives proceeds from enforcing municipal, state and federal pool and spa safety standards.

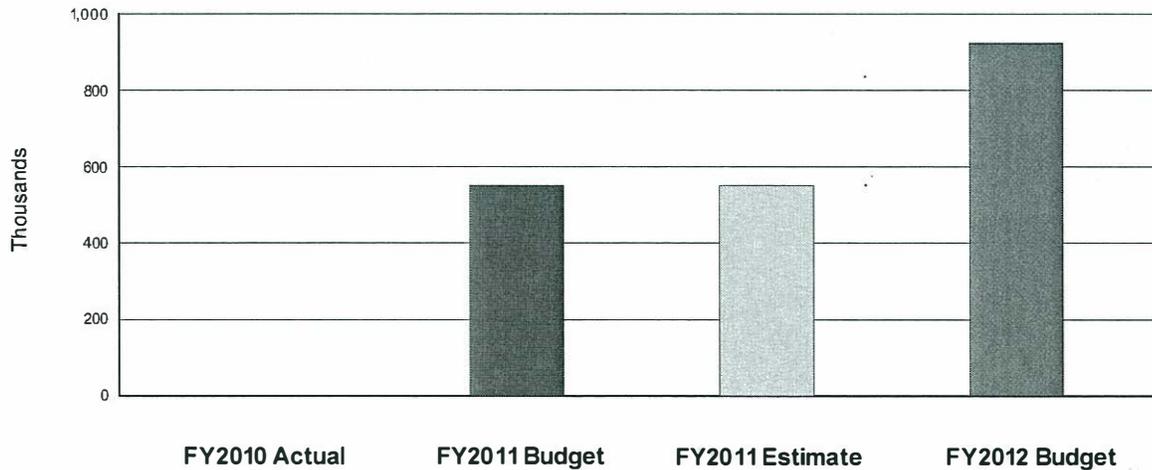
State and federal pool and safety standards apply to all pools and spas serving more than two dwellings. In accordance with these requirements, operators of pools and spas at apartment or condominium projects are required to obtain permits and comply with the requisite standards. The fees collected in pursuant of swimming pool and spa safety are used for the purposes of activities related to permitting, inspecting, monitoring, abating, controlling, educating and enforcement of municipal, state and federal standards.

Business Area Budget Summary

Fund Name : Swimming Pool Safety
Business Area Name : Health and Human Services
Fund No./Bus. Area No. : 2009 / 3800

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	437,350	433,366	819,783
	Supplies	0	76,355	31,612	40,800
	Other Services and Charges	0	21,145	37,922	63,030
	Equipment	0	13,500	23,500	0
	Non-Capital Equipment	0	2,050	24,000	0
	Total M & O Expenditures	<u>0</u>	<u>550,400</u>	<u>550,400</u>	<u>923,613</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>0</u>	<u>550,400</u>	<u>550,400</u>	<u>923,613</u>
Revenues		0	550,400	550,400	925,300
Staffing	Full-Time Equivalents - Civilian	0.0	5.5	5.5	11.9
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>5.5</u>	<u>5.5</u>	<u>11.9</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The budget for the Swimming Pool Safety Fund was transferred from the general fund in FY2011 and was established as of January 1, 2011.				

**Swimming Pool Safety
Health and Human Services
Expenditure Summary**



Division Mission and Performance Measures			
Fund Name : Swimming Pool Safety Business Area Name : Health and Human Services Fund No./Bus Area No. : 2009 / 3800			
Name: HHS - Environmental Health Group -- 380004			
Mission: To effectively utilize available resources to administer the public health ordinances of the City of Houston and of the State of Texas toward the prevention of disease and disability resulting from water borne illness and drownings through enforcement and education.			
Goal: *Increase surveillance of high risk facilities and those with previous poor performance through increased inspections. *Increase continuing education of staff through the presentation of in-house training. *Improve response to citizen complaints by reducing the response time between filing a complaint and investigation.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Plan Reviews	N/A	100	208
Permits Issued	N/A	1,898	3,535
Pool Investigations	N/A	1,135	1,647

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Swimming Pool Safety Business Area Name : Health and Human Services Fund No./Bus Area No. : 2009 / 3800						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
HHS - Environmental Health Group 380004 The Bureau of Consumer Health Services-POOLS consists of 9 technical staff and 2 related administrative positions.	0.0	0	5.5	550,400	11.9	923,613
Total	0.0	0	5.5	550,400	11.9	923,613

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Swimming Pool Safety
Business Area Name : Health and Human Services
Fund No./Bus Area No. : 2009 / 3800

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	0.0	0.7	0.7
ADMINISTRATIVE AIDE	10	0.0	1.0	1.0
ASSISTANT DIRECTOR (EXE LEV)	32	0.0	0.2	0.2
BUREAU CHIEF,PUBLIC HEALTH (EXE LEV)	30	0.0	0.3	0.3
CASHIER	6	0.0	1.0	1.0
DIVISION MANAGER (EXE LEV)	29	0.0	0.2	0.2
ENVIRONMENTAL INVESTIGATOR II	16	0.0	2.0	2.0
ENVIRONMENTAL INVESTIGATOR III	20	0.0	3.0	3.0
ENVIRONMENTAL INVESTIGATOR IV	23	0.0	1.0	1.0
SANITARIAN I	14	0.0	1.5	1.5
SANITARIAN II	17	0.0	0.5	0.5
STAFF ANALYST	26	0.0	0.5	0.5
Total FTEs		0.0	11.9	11.9
Less adjustment for Civilian Vacancy Factor		(5.5)	0.0	5.5
Full-Time Equivalents		5.5	11.9	6.4

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : **Swimming Pool Safety**
Business Area Name : **Health and Human Services**
Fund No./Bus Area No. : **2009 / 3800**

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
3800040005	HHS - Water Quality			
421070	Swimming Pool Operating Permits	471,100	471,100	789,000
421630	Administrative Fee - Licenses & Permits	79,300	79,300	136,300
Total	HHS - Water Quality	550,400	550,400	925,300
Total	Health and Human Services	550,400	550,400	925,300

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Swimming Pool Safety
 Business Area Name : Health and Human Services
 Fund No./Bus. Area No. : 2009 / 3800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	0	299,914	299,930	566,807
500060	Overtime - Civilian	0	3,796	0	0
500110	Bilingual Pay - Civilian	0	831	450	1,800
501070	Pension - Civilian	0	53,896	53,963	102,023
502010	FICA - Civilian	0	23,105	23,141	43,499
503010	Health Ins-Act Civilian	0	52,758	52,821	101,896
503015	Basic Life Insurance - Active Civilian	0	582	572	260
503060	Long Term Disability-Civilian	0	1,166	1,142	1,040
503090	Workers Compensation-Civilian-Admin	0	1,297	1,342	2,458
504030	Unemployment Claims - Administration	0	5	5	0
Total	Personnel Services	0	437,350	433,366	819,783
511010	Chemical Gases & Special Fluids	0	200	200	200
511015	Cleaning & Sanitary Supplies	0	1,039	1,439	800
511045	Computer Supplies	0	1,200	1,000	1,200
511050	Paper & Printing Supplies	0	2,902	946	600
511055	Publications & Printed Materials	0	352	500	300
511060	Postage	0	8,993	6,600	13,200
511070	Miscellaneous Office Supplies	0	1,437	1,000	2,000
511080	General Laboratory Supplies	0	1,000	500	1,000
511090	Medical & Surgical Supplies	0	600	500	500
511110	Fuel	0	51,798	6,927	9,000
511115	Vehicle Repair & Maintenance Supplies	0	4,325	4,500	5,000
511120	Clothing	0	1,266	1,500	1,000
511150	Miscellaneous Parts & Supplies	0	1,243	6,000	6,000
Total	Supplies	0	76,355	31,612	40,800
520103	Subrecipient Contract Services	0	0	6,500	10,000
520109	Medical Dental & Laboratory Services	0	1,500	1,800	1,500
520123	Vehicle & Motor Equipment Services	0	100	5,000	5,000
520515	Print Shop Services	0	2,827	2,900	2,500
520520	Printing & Reproduction Services	0	3,800	2,800	3,800
520765	Membership & Professional Fees	0	1,000	0	0
520805	Education & Training	0	865	2,500	2,600
520905	Travel - Training Related	0	880	1,180	600
520910	Travel - Non-Training Related	0	289	200	300
521605	Data Services	0	0	1,900	3,900
521610	Voice Services	0	5,291	8,342	8,600
521620	Voice Equipment	0	400	200	400
522430	Miscellaneous Other Services & Charges	0	4,193	2,100	2,100
522721	Interfund HR Client Services	0	0	0	6,142
522780	Interfund Photo Copy Services	0	0	2,500	5,000
522795	Other Interfund Services	0	0	0	10,588
Total	Other Services and Charges	0	21,145	37,922	63,030
560220	Vehicles	0	13,500	23,500	0
Total	Equipment	0	13,500	23,500	0
551015	Non-Capital Computer Equipment	0	2,050	24,000	0
Total	Non-Capital Equipment	0	2,050	24,000	0
Grand Total Expenditures		0	550,400	550,400	923,613



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Digital Houston
Fund No./Bus. Area No. : 2422 / 3400 / 6800

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	2,701,338	2,701,338	1,611,851
Revenues	190,000	140,000	140,000
Expenditures	1,601,106	1,229,487	1,256,268
Revenues Over/(Under) Expenditures	<u>(1,411,106)</u>	<u>(1,089,487)</u>	<u>(1,116,268)</u>
Ending Fund Balance	<u>1,290,232</u>	<u>1,611,851</u>	<u>495,583</u>
Fund Balance Distribution:			
Non-Spendable	0	0	0
Restricted	1,290,232	1,611,851	495,583
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Digital Inclusion Initiative began as a part of a citywide wireless project, and is being implemented by the Houston Public Library (HPL), with the vision to create a digital future for Houstonians through a digital literacy effort in support of achieving Houston's educational Workforce and educational goals.

Business Area Budget Summary

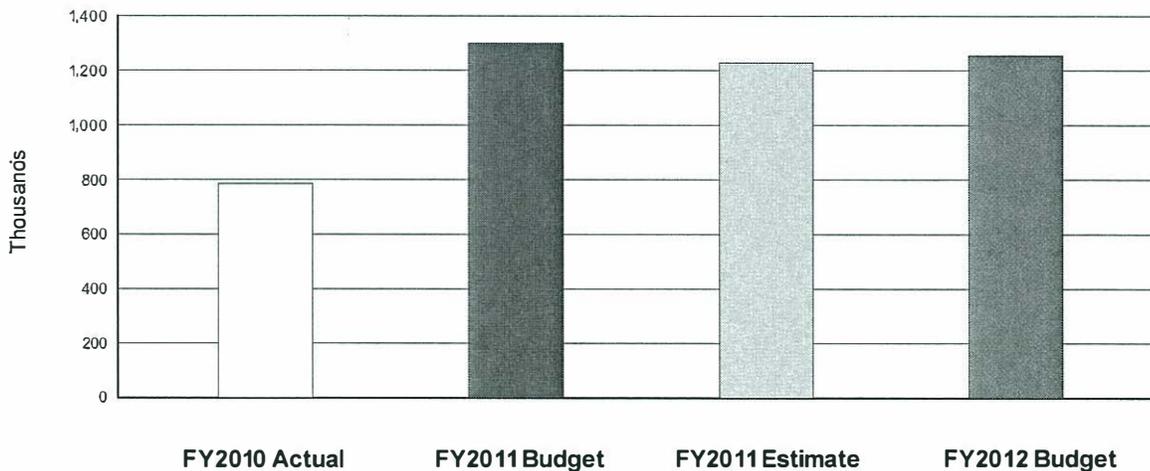
Fund Name : Digital Houston
Business Area Name : Library
Fund No./Bus. Area No. : 2422 / 3400

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	179,395	194,861	192,360	196,762
	Supplies	24,392	14,500	4,250	5,000
	Other Services and Charges	306,807	770,425	432,118	595,081
	Equipment	79,555	65,652	274,152	207,500
	Non-Capital Equipment	194,231	255,000	326,607	251,925
	Total M & O Expenditures	784,380	1,300,438	1,229,487	1,256,268
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	784,380	1,300,438	1,229,487	1,256,268
Revenues		3,573,423	140,000	140,000	140,000
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	2.0	2.0	2.0	2.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2012 budget includes the following:
 - Support the HPL's finalized build out of Wireless Empowered Community Access Network (WeCAN) Gulfton super neighborhood network pilot project.
 - Support the expansion of WeCAN digital inclusion network through launch of four super neighborhood networks.
 - Support phased implementation of WeCAN Works pilot workforce development and digital literacy training program.

**Digital Houston
Library
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Digital Houston
Business Area Name : Library
Fund No./Bus Area No. : 2422 / 3400

Name: HPL - Digital Inclusion Initiative -- 340001

Mission: Provide technology based opportunities for underserved citizens through the City of Houston's digital inclusion initiative which is managed by the Houston Public Library.

Goal: Support the WiMAX backhaul completion of remaining Digital Inclusion (DI) neighborhoods. Support the expansion of WeCAN digital inclusion network through phased implementation of Community Access Location establishments and WiFi Zone deployment in targeted DI neighborhoods. Support phased implementation of Broadband Technology Opportunity Program (BTOP) grant for public computer establishment, digital literacy and workforce development training.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Neighborhoods with WiMAX	7	3	3
Expansion of DI Network	3	4	4
Sites impleted with BTOP grant	0	0	83
Citizens benefited by DI	180,000	180,000	180,000

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Digital Houston Business Area Name : Library Fund No./Bus Area No. : 2422 / 3400							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
HPL - Digital Inclusion Initiative 340001 Deployment of a comprehensive community broadband infrastructure for public community access, public safety and public service.	2.0	784,380	2.0	1,229,487	2.0	1,256,268	
Total	<u>2.0</u>	<u>784,380</u>	<u>2.0</u>	<u>1,229,487</u>	<u>2.0</u>	<u>1,256,268</u>	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Digital Houston
Business Area Name : Library
Fund No./Bus Area No. : 2422 / 3400

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
COMMUNITY INVOLVEMENT COORDINATOR	22	1.0	1.0	
SENIOR IT PROJECT MANAGER (EXE LEV)	30	1.0	1.0	
Total FTEs		<u>2.0</u>	<u>2.0</u>	<u>0.0</u>
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		<u>2.0</u>	<u>2.0</u>	<u>0.0</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Digital Houston
Business Area Name : Library
Fund No./Bus Area No. : 2422 / 3400

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
3400010007	HPL-Digital Inclusion Initiative			
432010	Interest on Pooled Investments	140,000	140,000	140,000
Total	Library	<u><u>140,000</u></u>	<u><u>140,000</u></u>	<u><u>140,000</u></u>

FISCAL YEAR 2012 BUDGET

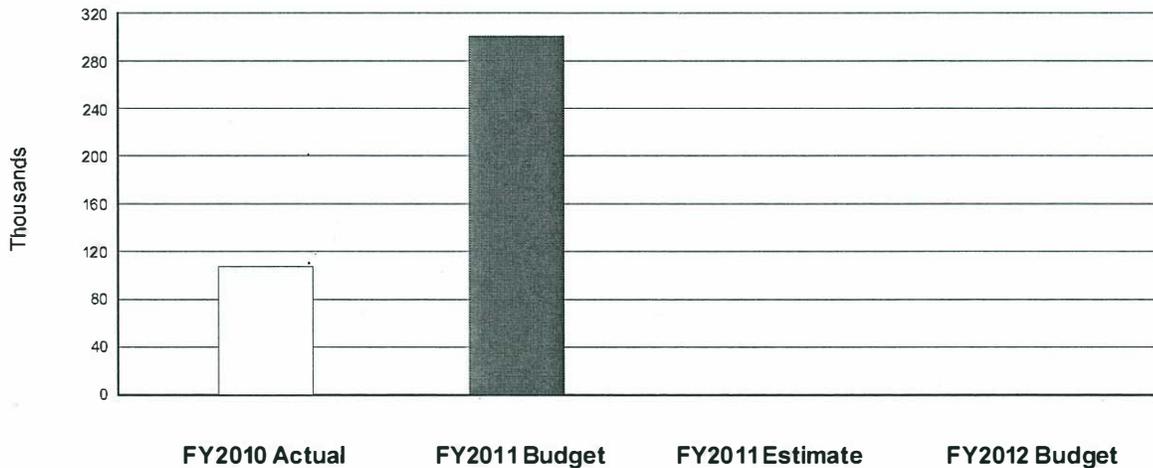
Business Area Expenditure Summary

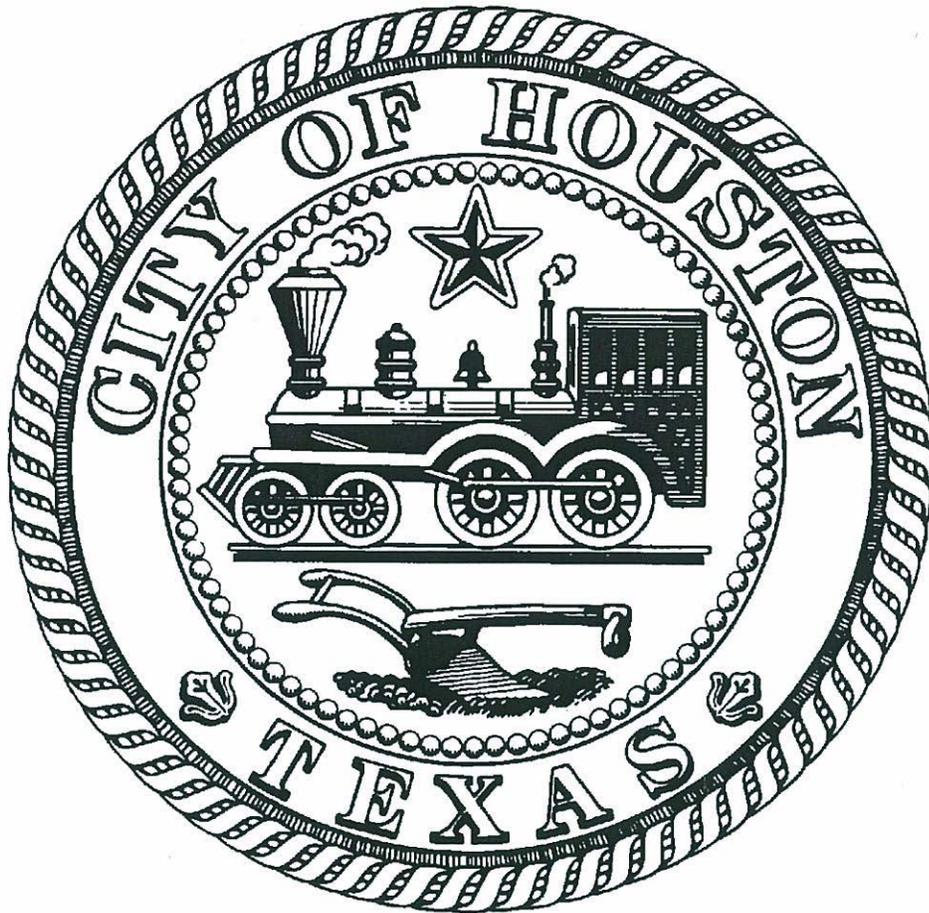
Fund Name : Digital Houston
 Business Area Name : Library
 Fund No./Bus. Area No. : 2422 / 3400

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	134,724	139,147	136,824	141,645
501070	Pension - Civilian	20,051	20,176	20,176	25,496
502010	FICA - Civilian	9,785	10,645	10,467	10,836
503010	Health Ins-Act Civilian	14,232	15,216	15,216	18,060
503015	Basic Life Insurance - Active Civilian	78	83	83	85
503060	Long Term Disability-Civilian	169	170	170	170
503090	Workers Compensation-Civilian-Admin	356	420	420	400
504020	Compensation Contingency	0	8,934	8,934	0
504030	Unemployment Claims - Administration	0	70	70	70
Total	Personnel Services	179,395	194,861	192,360	196,762
511045	Computer Supplies	5,599	1,500	1,500	1,000
511055	Publications & Printed Materials	3,677	10,000	0	1,500
511060	Postage	45	250	0	250
511070	Miscellaneous Office Supplies	235	250	0	250
511095	Small Technical & Scientific Equipment	0	0	250	0
511150	Miscellaneous Parts & Supplies	14,836	2,500	2,500	2,000
Total	Supplies	24,392	14,500	4,250	5,000
520100	Temporary Personnel Services	31,329	66,813	75,652	75,000
520110	Management Consulting Services	11,366	63,564	16,768	65,000
520114	Miscellaneous Support Services	124,536	127,036	122,017	246,250
520119	Computer Equipment/Software Maintenance	10,580	66,300	56,930	0
520141	Engineering Services	63,455	5,000	5,000	5,000
520605	Advertising Services	0	15,000	25,001	30,000
520805	Education & Training	1,599	5,000	5,000	2,500
520910	Travel - Non-Training Related	643	10,000	500	5,000
521610	Voice Services	16,286	0	9,693	15,100
521625	Voice Labor	0	1,708	1,708	0
521630	GIS Revolving Fund Services	0	114	33	114
522430	Miscellaneous Other Services & Charges	47,013	409,890	113,816	150,000
522721	Interfund HR Client Services	0	0	0	1,117
Total	Other Services and Charges	306,807	770,425	432,118	595,081
560240	Communication Equipment	79,555	65,652	274,152	207,500
Total	Equipment	79,555	65,652	274,152	207,500
551015	Non-Capital Computer Equipment	116,334	250,000	321,607	251,925
551020	Non-Capital Communication Equipment	77,897	5,000	5,000	0
Total	Non-Capital Equipment	194,231	255,000	326,607	251,925
Grand Total Expenditures		784,380	1,300,438	1,229,487	1,256,268

Business Area Budget Summary					
Fund Name : Digital Houston					
Business Area Name : Information Technology					
Fund No./Bus. Area No. : 2422 / 6800					
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	0	0	0
	Supplies	0	150	0	0
	Other Services and Charges	107,282	300,518	0	0
	Total M & O Expenditures	<u>107,282</u>	<u>300,668</u>	<u>0</u>	<u>0</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>107,282</u>	<u>300,668</u>	<u>0</u>	<u>0</u>
Revenues		(3,500,000)	50,000	0	0
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The expenditure for IT-Digital Houston for FY2011 was expensed through Houston Public Library Digital Houston fund.				
	o This fund is merged with HPL - Digital Houston to form the consolidated Digital Houston fund in FY2012.				

**Digital Houston
Information Technology
Expenditure Summary**





FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Digital Houston Business Area Name : Information Technology Fund No./Bus Area No. : 2422 / 6800						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
IT-Digit Group 680004 Provide technical support to the Houston Public Library's WeCAN initiative, which develops technology based opportunities for undeserved citizens through the City of Houston's digital inclusion initiative. This fund is merged with HPL - Digital Houston to form the consolidated Digital Houston fund in FY2012.	0.0	107,282	0.0	0	0.0	0
Total	0.0	107,282	0.0	0	0.0	0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Digital Houston
Business Area Name : Information Technology
Fund No./Bus Area No. : 2422 / 6800

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6800040001	IT - Digital Houston-WiFi			
432010	Interest on Pooled Investments	50,000	0	0
Total	Information Technology	50,000	0	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Digital Houston
Business Area Name : Information Technology
Fund No./Bus. Area No. : 2422 / 6800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
511150	Miscellaneous Parts & Supplies	0	150	0	0
Total	Supplies	0	150	0	0
520100	Temporary Personnel Services	107,171	0	0	0
520110	Management Consulting Services	0	284,218	0	0
520114	Miscellaneous Support Services	0	2,000	0	0
521625	Voice Labor	0	11,800	0	0
522430	Miscellaneous Other Services & Charges	111	2,500	0	0
Total	Other Services and Charges	107,282	300,518	0	0
Grand Total Expenditures		107,282	300,668	0	0

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Houston Emergency Center
Business Area Name : Houston Emergency Center
Fund No./Bus. Area No. : 2205 / 1500

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	122,871	122,871	0
Revenues	23,658,096	22,933,776	23,592,247
Expenditures	23,056,647	23,056,647	23,592,247
Revenues Over/(Under) Expenditures	<u>601,449</u>	<u>(122,871)</u>	<u>0</u>
Ending Fund Balance	<u><u>724,320</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	724,320	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, FY2011 Estimate and FY2012 Budget for the Houston Emergency Center (HEC) Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The mission of the Houston Emergency Center is to provide the citizens of Houston with the most efficient, accurate, and professional service when processing their life-threatening calls. The City of Houston's Houston Emergency Center, in coordination with the Office of Emergency Management (OEM), protects life and property by operating the Public Safety Communications System and by coordinating and managing emergency situations. The Information Technology division is responsible for the administration, maintenance and operations of the police, Fire/EMS Computer Aided Dispatch (CAD) System, radio system and Records Management Systems (RMS).

Department Short Term Goals:

- o Answer 90% of 9-1-1 emergency calls within 10 seconds.
- o Answer 80% of non-emergency calls within 10 seconds.
- o Expansion of the Quality Assurance Program.
- o Expansion of the Training Programs to provide on-going professional growth opportunities of HEC employees including technical teamwork enhancement and required certification of all employees.
- o Cross train employees to improve call flow.
- o Upgrade the CAD system to support the increased call load.
- o Maintain the CAD system availability at 99.99%.
- o Conduct at least one Table Top Exercise (TTX) and one Functional/Full Scale Exercise.
- o Maintain City's Grant eligibility by submitting EMPG and NIMSCAST Reports.
- o Accreditations of Houston Emergency Center.
- CALEA (Commission on Accreditation for Law Enforcement Agencies).

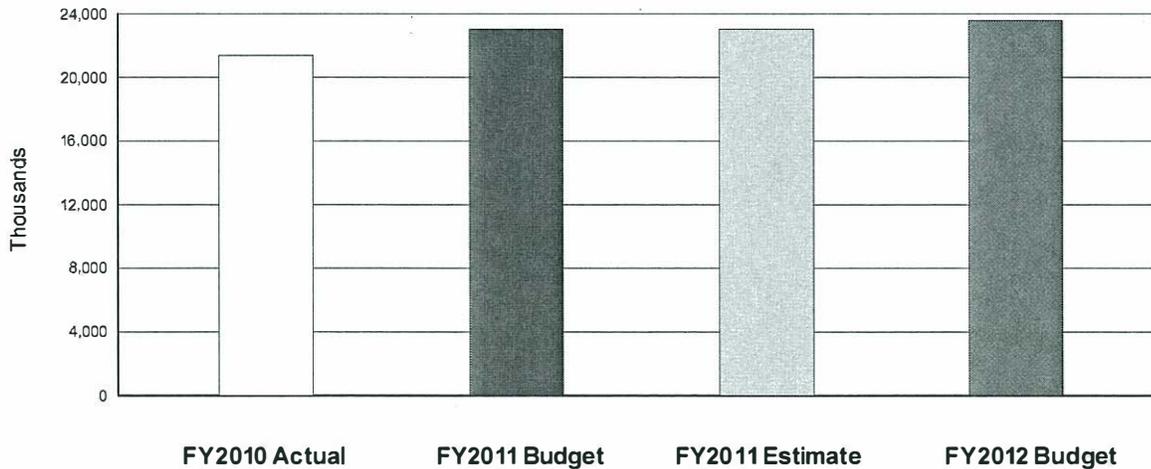
Department Long Term Goals:

- o Improve efficiency over FY2011 baseline.
- o Accreditations of Houston Emergency Center.
- National Academy of Emergency Medical Dispatch (NAEMD).
- National Emergency Number Association Emergency Number Personnel (NENA ENP).
- o Establish Houston Emergency Communications State-Certified Academy.
- o Civilianization of the Houston Emergency Center.
- o Greater overall system reliability and flexibility to handle future technology and population growth.
- o Create a Disaster Recovery site for the CAD.
- o Develop an inter-jurisdictional collaboration portal to facilitate secure information sharing.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name :		Houston Emergency Center			
Business Area Name :		Houston Emergency Center			
Fund No./Bus. Area No. :		2205 / 1500			
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	17,176,923	18,802,644	18,802,481	19,740,856
	Supplies	363,664	529,121	529,121	346,590
	Other Services and Charges	3,627,628	3,669,882	3,711,045	3,504,801
	Equipment	149,597	41,000	0	0
	Non-Capital Equipment	70,172	14,000	14,000	0
	Total M & O Expenditures	21,387,984	23,056,647	23,056,647	23,592,247
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	21,387,984	23,056,647	23,056,647	23,592,247	
Revenues		21,949,823	23,658,096	22,933,776	23,592,247
Staffing	Full-Time Equivalents - Civilian	250.1	264.2	264.2	266.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	250.1	264.2	264.2	266.3
	Full-Time Equivalents - Overtime	6.7	10.8	10.8	10.4
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2012 Budget includes funding of \$830,475 for the transfer of Office of Emergency Management (OEM) from Administration & Regulatory Affairs (ARA). o The FY2012 Budget has additional funding for the increase in pension from 14.5% to 18% (\$92,518). o The FY2012 Budget has funding for Kronos (\$8,841) and Drainage (\$10,929). 				

**Houston Emergency Center
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Houston Emergency Center Business Area Name : Houston Emergency Center Fund No./Bus Area No. : 2205 / 1500			
Name: HEC-Office of the Director Group -- 150001			
Mission: To ensure efficient, cost-effective management of the Houston Emergency Center while maintaining the Houston Emergency Center's position as the leading combined emergency call taking and dispatching facility in the country.			
Goal: Efficient and effective management of the Houston Emergency Center. Facilitate the reporting of accurate information to the public. Investigate and resolve complaints.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Manage & direct the operations of the department Public & media activities	100% 390	100% 450	100% 500
Name: HEC-Information Technology Group -- 150002			
Mission: To ensure maximum uptime of computer systems used at the Houston Emergency Center (HEC) for public safety and to leverage technology to improve operations within HEC.			
Goal: Maintain 99.9% availability on Computer Aided Dispatch (CAD) System, Fire Department Records Management System (RMS) and Emergency Alerting System (EAS). Provide application and worksheet support for all HEC personnel. Maintain 100% availability on Orbacom.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
EAS, CAD/RMS and ACS system availability Orbacom availability	99.9% 100%	99.9% 100%	99.9% 100%
Name: HEC-Police Call Taking Group -- 150003			
Mission: To answer the Police Department's non-emergency phone line in an efficient manner while providing the highest level of citizen service possible in responding to their requests.			
Goal: Answer and process 80% of requests for Police-related non-emergency services within 10 seconds.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Process Police-related non-emergency calls 80% within 10 seconds	1,019,142	1,000,000	900,000

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Houston Emergency Center
Business Area Name : Houston Emergency Center
Fund No./Bus Area No. : 2205 / 1500

Name: HEC-9-1-1 Network Group -- 150004

Mission: To answer the Police Department and Fire Department emergency phone lines in an efficient manner while effectively gathering and providing necessary information to the City's First Responders in the field to ensure a successful resolution of citizen's emergencies.

Goal: Answer 90% of 9-1-1 emergency calls within 10 seconds. Administer and coordinate financial activities such as payroll, budgets and procurement, HR activities, hiring, and training of personnel. Enhancement of the quality assurance program by monitoring calls.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Answer 90% of 9-1-1 calls within 10 seconds	2,039,403	2,000,000	2,000,000
Citizens complaints	20	15	15
Records requested	7,679	8,000	8,500

Name: HEC - OEM -- 150005

Mission: To develop and implement a holistic emergency management program designed to facilitate mitigation and preparedness activities before a disaster strikes and coordinate response and recovery efforts when a disaster threatens or impacts our community. This is achieved through comprehensive planning, training, and exercise activities conducted with local, state, federal, NGO, and private sector stakeholders.

Goal: Coordinate the City's preparedness and recovery from disaster.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Conduct Presentations	N/A	N/A	50
Emerg Preparedness Materl.	N/A	N/A	50,000
Conduct local training	N/A	N/A	4
Update Emerg Mgmt Plans	N/A	N/A	4
Community events	N/A	N/A	20

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Houston Emergency Center Business Area Name : Houston Emergency Center Fund No./Bus Area No. : 2205 / 1500							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
HEC-Office of the Director Group	150001						
Provide management of the Houston Emergency Center and facilitation of public education.		5.7	706,310	6.0	1,028,434	5.0	1,175,431
HEC-Information Technology Group	150002						
Provide management of the Houston Emergency Center and facilitation of public education.		29.6	6,141,639	30.9	5,759,481	28.0	4,895,697
HEC-Police Call Taking Group	150003						
Answer and process police non-emergency number phone calls.		71.3	4,394,411	75.3	4,854,670	74.9	4,924,612
HEC-9-1-1 Network Group	150004						
The City of Houston's Public Safety Answering Point's responsibility is to answer and process 9-1-1 emergency assistance requests from the citizens of Houston. Provide administrative support to HEC which includes budget and finance, HR, training, and hiring of personnel.		143.5	10,145,624	152.0	11,414,062	152.0	11,766,032
HEC - OEM	150005						
Oversee the City's emergency and non-emergency response centers.		0.0	0	0.0	0	6.4	830,475
Total		250.1	21,387,984	264.2	23,056,647	266.3	23,592,247

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Houston Emergency Center
Business Area Name : Houston Emergency Center
Fund No./Bus Area No. : 2205 / 1500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
9-1-1 CUSTODIAN OF RECORDS	17	3.0	3.0	
9-1-1 PSAP SUPERVISOR	21	22.0	22.0	
9-1-1 PSAP SUPERVISOR-FIRE/EMS	23	9.0	9.0	
9-1-1 TELECOMMUNICATOR	14	66.0	67.0	1.0
ADMINISTRATION MANAGER	26	0.0	1.0	1.0
ADMINISTRATIVE AIDE	10	4.0	2.0	(2.0)
ADMINISTRATIVE ASSISTANT	17	5.0	6.0	1.0
ADMINISTRATIVE COORDINATOR	24	2.0	5.0	3.0
ADMINISTRATIVE SPECIALIST	20	3.0	2.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	0.0	2.0	2.0
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	2.0	1.0
COMMUNICATIONS TECHNICIAN SUPERVISOR	25	1.0	0.0	(1.0)
CUSTOMER SERVICE REP. III	16	2.0	2.0	
DEPUTY DIRECTOR (EXE LEV)	34	2.0	2.0	
DIVISION MANAGER	29	5.0	4.0	(1.0)
DIVISION MANAGER (EXE LEV)	29	0.0	1.0	1.0
EXECUTIVE OFFICE ASSISTANT	15	1.0	1.0	
GIS ANALYST	20	2.0	2.0	
GIS SUPERVISOR	26	1.0	1.0	
GIS TECHNICIAN	12	1.0	1.0	
H.E.C. TELECOMM. SHIFT MANAGER	26	4.0	4.0	
INFORMATION SYSTEMS ADMINISTRATOR	30	2.0	2.0	
IRM MANAGER	29	1.0	1.0	
IT PROJECT MANAGER	28	1.0	1.0	
MANAGEMENT ANALYST I	15	1.0	1.0	
MANAGEMENT ANALYST III	21	2.0	2.0	
MANAGEMENT ANALYST IV	25	1.0	0.0	(1.0)
OPERATIONS MANAGER	27	2.0	2.0	
POLICE TELECOMMUNICATOR	14	62.0	62.0	
PROGRAMMER ANALYST III	22	2.0	2.0	
PROGRAMMER ANALYST IV	25	1.0	1.0	
PUBLIC INFORMATION OFFICER (EXE LEV)	26	1.0	0.0	(1.0)
SENIOR 9-1-1 TELECOMMUNICATOR	16	40.0	40.0	
SENIOR GIS ANALYST	24	0.0	1.0	1.0
SENIOR GIS TECHNICIAN	17	1.0	1.0	
SENIOR HUMAN RESOURCES SPECIALIST	21	1.0	0.0	(1.0)
SENIOR MICROCOMPUTER ANALYST	23	2.0	2.0	
STAFF ANALYST	26	0.0	1.0	1.0
SYSTEMS CONSULTANT	26	3.0	3.0	
SYSTEMS SUPPORT ANALYST II	19	2.0	1.0	(1.0)
SYSTEMS SUPPORT ANALYST III	22	1.0	1.0	
SYSTEMS SUPPORT ANALYST IV	25	2.0	2.0	
TECHNICAL HARDWARE ANALYST II	21	2.0	1.0	(1.0)
TECHNICAL HARDWARE ANALYST III	23	2.0	2.0	
TRAINING COORDINATOR	24	4.0	4.0	
Total FTEs		270.0	272.0	2.0
Less adjustment for Civilian Vacancy Factor		5.8	5.7	(0.1)
Full-Time Equivalent		264.2	266.3	2.1

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Houston Emergency Center
Business Area Name : Houston Emergency Center
Fund No./Bus Area No. : 2205 / 1500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1500010001	HEC-Director			
426360	Reimbursement for 911 Staff	76,704	75,046	76,704
490010	Transfer from General Fund	685,619	677,642	1,098,727
Total	HEC-Director	762,323	752,688	1,175,431
1500020001	HEC-IT			
490010	Transfer from General Fund	6,182,713	6,130,134	4,895,697
1500030001	HEC-Police Call Take			
424060	Interfund Airport Police Services	553,811	200,000	200,000
490010	Transfer from General Fund	4,357,801	4,357,801	4,724,612
Total	HEC-Police Call Take	4,911,612	4,557,801	4,924,612
1500040001	HEC-9-1-1 Network			
426360	Reimbursement for 911 Staff	11,801,448	11,493,153	11,766,032
1500050001	HEC - OEM			
490010	Transfer from General Fund	0	0	830,475
Total	Houston Emergency Center	23,658,096	22,933,776	23,592,247

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Houston Emergency Center
Business Area Name : Houston Emergency Center
Fund No./Bus. Area No. : 2205 / 1500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	11,671,097	12,535,102	12,425,891	12,614,750
500020	Salary Base Pay - Classified	131,422	0	0	0
500040	Salary Assignment Pay - Classified	23,504	34,860	34,860	34,860
500060	Overtime - Civilian	419,260	621,275	594,275	622,775
500090	Premium Pay - Civilian	199,352	261,292	261,292	242,892
500110	Bilingual Pay - Civilian	40,657	45,530	45,530	47,338
501070	Pension - Civilian	1,685,338	1,818,438	1,838,421	2,270,653
501120	Termination Pay - Civilian	199,414	519,306	540,303	547,090
501130	Termination Pay - Classified	(67)	0	0	0
501160	Vehicle Allowance - Civilian	7,158	10,500	11,930	11,931
501170	Vehicle Allowance - Classified	4,216	0	0	0
502010	FICA - Civilian	912,747	1,020,352	1,030,460	1,029,017
502020	FICA - Classified	13,247	0	0	0
503010	Health Ins-Act Civilian	1,511,642	1,615,310	1,615,310	1,921,455
503015	Basic Life Insurance - Active Civilian	6,740	7,490	7,490	7,473
503020	Health Ins.Act-Classified	10,693	0	0	0
503025	Basic Life Insurance - Active Classified	78	0	0	0
503040	Health/Life Ins.Ret-Classified	2,752	0	2,800	2,800
503050	Health/Life Insurance - Retiree Civilian	118,934	111,000	133,760	138,880
503060	Long Term Disability-Civilian	20,728	22,459	22,459	22,637
503061	Long Term Disability-Classified	7	0	0	0
503070	Municipal Pension-Other Classified	59,459	0	0	0
503080	Workers Compensation-Classified-Admin	178	0	0	0
503090	Workers Compensation-Civilian-Admin	48,037	55,482	55,482	53,257
503100	Workers Compensation-Civilian-Claim	36,288	115,000	100,000	95,200
504030	Unemployment Claims - Administration	54,042	9,248	82,218	77,848
Total	Personnel Services	17,176,923	18,802,644	18,802,481	19,740,856
511015	Cleaning & Sanitary Supplies	0	1,000	1,000	1,000
511020	Construction Materials	2,310	0	0	0
511025	Electrical Hardware & Parts	0	11,000	11,000	2,000
511040	Audiovisual Supplies	14,764	45,000	45,000	16,700
511045	Computer Supplies	193,485	234,121	234,121	141,000
511050	Paper & Printing Supplies	0	6,500	6,500	8,000
511055	Publications & Printed Materials	3,345	10,000	10,000	5,387
511060	Postage	448	650	900	6,000
511070	Miscellaneous Office Supplies	83,193	80,500	81,250	68,500
511090	Medical & Surgical Supplies	0	0	0	8,500
511110	Fuel	4,526	21,000	21,000	7,700
511115	Vehicle Repair & Maintenance Supplies	1,541	23,000	21,000	6,000
511120	Clothing	7,134	11,500	11,500	9,500
511125	Food Supplies	1,050	9,700	10,700	14,200
511135	Recreational Supplies	2,794	3,000	3,000	1,650
511145	Small Tools & Minor Equipment	0	8,000	8,000	8,500
511150	Miscellaneous Parts & Supplies	49,074	64,150	64,150	41,953
Total	Supplies	363,664	529,121	529,121	346,590
520100	Temporary Personnel Services	405,663	400,016	380,179	430,297
520106	Architectural Services	21,189	0	88,149	0
520107	Computer Info/Contr	57,360	0	0	0
520109	Medical Dental & Laboratory Services	1,446	1,650	1,650	1,650
520110	Management Consulting Services	48,179	10,000	10,000	40,000
520114	Miscellaneous Support Services	1,031	52,000	52,000	56,450
520115	Real Estate Lease/Office Rental	0	0	0	10,967
520119	Computer Equipment/Software Maintenance	2,229,096	1,847,545	2,087,021	1,927,854
520120	Communications Equipment Services	0	30,000	30,000	22,403
520121	IT Application Svcs	9,088	1,269	1,269	8,993
520122	Office Equipment Services	2,242	20,000	20,000	8,944

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Houston Emergency Center
 Business Area Name : Houston Emergency Center
 Fund No./Bus. Area No. : 2205 / 1500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520123	Vehicle & Motor Equipment Services	2,695	1,500	1,500	11,500
520124	Other Equipment Services	859	0	0	0
520126	Construction Site Work Services	22,828	108,679	108,679	1,500
520128	Other Construction Work Services	0	13,000	13,000	0
520510	Mail/Delivery Services	0	1,500	1,500	2,700
520515	Print Shop Services	5,155	6,500	6,500	7,000
520520	Printing & Reproduction Services	0	7,000	7,000	22,686
520605	Advertising Services	0	3,000	3,000	3,000
520705	Insurance Fees	92,837	75,924	75,924	101,056
520765	Membership & Professional Fees	17,599	20,500	20,500	20,975
520805	Education & Training	47,105	91,500	94,500	88,800
520815	Tuition Reimbursement	5,500	14,000	14,000	14,000
520905	Travel - Training Related	45,575	62,140	62,140	63,740
520910	Travel - Non-Training Related	2,529	14,000	14,000	25,000
521305	Indirect Cost Recovery Payment	110,000	110,000	110,000	110,000
521405	Building Maintenance Services	30,095	0	0	40,000
521420	Infrastructure Maintenance Service	0	0	30,375	0
521435	Water Services	0	1,800	1,800	1,800
521505	Electricity	0	7,200	7,200	7,200
521510	Natural Gas	0	1,000	1,000	1,000
521605	Data Services	14,838	21,350	21,350	34,722
521610	Voice Services	143,615	85,660	85,660	158,194
521615	Radio Communications	118,106	101,500	101,500	3,000
521620	Voice Equipment	14,484	16,140	16,140	10,946
521625	Voice Labor	16,040	11,023	11,023	9,110
521630	GIS Revolving Fund Services	0	36,663	36,663	36,384
521715	Office Equipment Rental	23,318	35,000	35,000	25,000
521725	Other Rental	0	4,380	4,380	7,140
521730	Parking Space Rental	0	6,000	6,000	7,587
522305	Freight Charges	0	500	500	500
522430	Miscellaneous Other Services & Charges	139,156	449,943	149,943	152,933
522722	KRONOS Service Chargeback	0	0	0	8,841
522723	Drainage Fee Service Chargeback	0	0	0	10,929
522735	Interfund Communication Equipment Repair	0	0	0	10,000
Total	Other Services and Charges	3,627,628	3,669,882	3,711,045	3,504,801
560210	Furniture Fixtures and Equipment	53,590	0	0	0
560230	Computer HW and Developed SW	32,537	41,000	0	0
560240	Communication Equipment	63,470	0	0	0
Total	Equipment	149,597	41,000	0	0
551010	Non-Capital Office Furniture & Equipment	67,782	10,500	10,500	0
551030	Non-Capital Machinery & Equipment	0	3,500	3,500	0
551040	Non-Capital Other	2,390	0	0	0
Total	Non-Capital Equipment	70,172	14,000	14,000	0
Grand Total Expenditures		21,387,984	23,056,647	23,056,647	23,592,247



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	1,410,574	1,410,574	1,863,139
Revenues	3,384,780	3,596,980	3,694,053
Expenditures	3,178,074	3,144,415	3,571,879
Revenues Over/(Under) Expenditures	206,706	452,565	122,174
Ending Fund Balance	<u>1,617,280</u>	<u>1,863,139</u>	<u>1,985,313</u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	1,617,280	1,863,139	1,985,313
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Cable Television Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV provides a variety of informative, educational and feature programs. HTV produces both live and recorded taped programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming of HTV programming 24/7, and on demand streaming of meetings such as City Council, Planning and Parking Commission, is also available to the public through our website: www.htvhouston.net.

HTV operations are supported through contributions received from the cable and IPTV television companies located in the City. Fifty-percent of the contributions received are retained by "HTV Houston Television" and the remaining fifty-percent is disbursed to "Houston Media Source-Public Access Channel".

FISCAL YEAR 2012 BUDGET

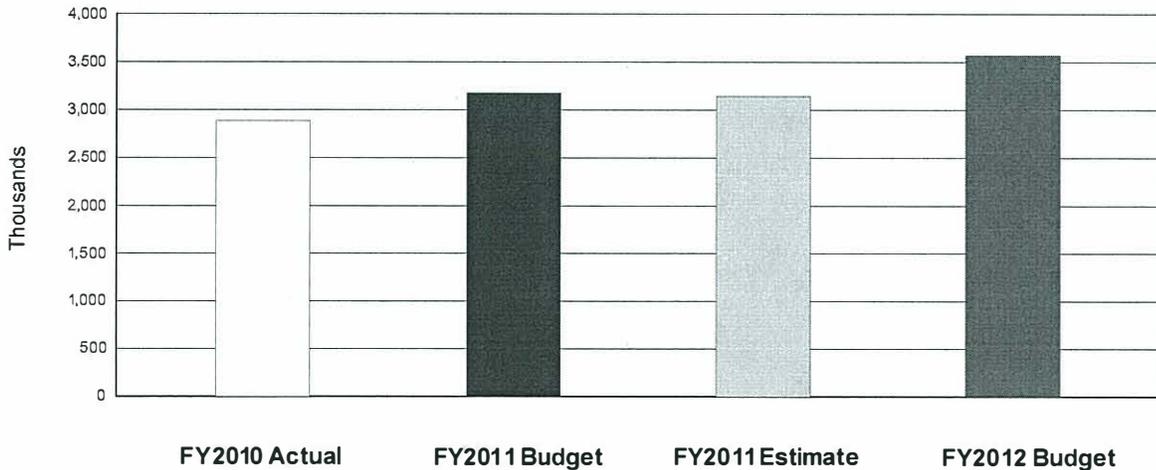
Business Area Budget Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus. Area No. : 2401 / 5000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	714,749	815,217	826,923	926,650
	Supplies	23,879	30,800	29,400	30,800
	Other Services and Charges	1,918,581	2,015,921	2,148,696	2,221,659
	Equipment	228,142	316,136	139,396	302,480
	Non-Capital Equipment	885	0	0	90,290
	Total M & O Expenditures	2,886,236	3,178,074	3,144,415	3,571,879
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	2,886,236	3,178,074	3,144,415	3,571,879
Revenues		3,421,535	3,384,780	3,596,980	3,694,053
Staffing	Full-Time Equivalents - Civilian	11.2	12.9	12.7	12.9
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	11.2	12.9	12.7	12.9
	Full-Time Equivalents - Overtime	0.1	0.1	0.1	0.1

- Significant Budget Changes and Highlights**
- Purchase production equipment to convert from Standard Definition to High Definition as mandated by the Federal Communications Commission.
 - Work with the Public, Education and Governmental (PEG) community to develop partnerships and sharing opportunities.
 - The FY2012 Budget will provide funds to enhance the existing internal internet streaming access and increase the storage of archived content.
 - Develop inter-local agreements and memorandum of understanding with local government and corporate partners.
 - Leverage marketing and production assets to assist departments to promote city services and educate citizens as well as local business partners about new initiatives and offerings.

**Cable Television
 Mayor's Office
 Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

Name: HTV Houston Television -- 500002

Mission: To effectively communicate relevant information to the public, concerning municipal and related community organizations. To serve the needs of City Council and the citizens of Houston, by providing coverage of council and committee meetings. To exceed the expectations of our viewers, by helping them to become better informed and more involved in their community.

Goal: Provide viewers with quality, locally-produced programs to inform, educate and entertain.
 Provide internet streaming services to the community through HTV Website.
 Establish an income through sponsorships and production services that can be offered to city departments as well as the community at large.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Maintain production levels	581	595	595
Maintain program hours	1,300	1,417	1,417
Increase Internet visitors	N/A	21,813	26,250
Increase Internet pg views	N/A	125,981	145,650
Increase time on website	N/A	16,810,414	28,434,523

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Cable Television Business Area Name : Mayor's Office Fund No./Bus Area No. : 2401 / 5000							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
HTV Houston Television	500002	11.2	2,886,236	12.7	3,144,415	12.9	3,571,879
Instrumental in providing quality services to our viewers, as well as meeting programming goals. Also, providing DVD copies of programming to city departments and viewers when requested.							
Total		<u>11.2</u>	<u>2,886,236</u>	<u>12.7</u>	<u>3,144,415</u>	<u>12.9</u>	<u>3,571,879</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ASSISTANT DIRECTOR (EXE LEV)	32	0.0	0.5	0.5
CABLE ACCESS OPERATIONS SUPERVISOR	22	1.0	1.0	
CABLE ACCESS PROGRAM SUPERVISOR	22	1.0	1.0	
DIVISION MANAGER (EXE LEV)	29	1.0	1.0	
MASTER CONTROL OPERATOR	14	1.4	1.4	
PRODUCTION SPECIALIST	15	1.0	1.0	
SENIOR COMMUNICATIONS SPECIALIST	20	3.0	3.0	
SENIOR COMMUNICATIONS TECHNICIAN	19	3.0	3.0	
Total FTEs		12.4	12.9	0.5
Less adjustment for Civilian Vacancy Factor		(0.5)	0.0	0.5
Full-Time Equivalents		12.9	12.9	0.0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
5000020001	MYR-Muni Cable T.V.			
432010	Interest on Pooled Investments	22,780	22,780	31,853
444020	PEG Contributions - Ongoing Support	2,532,000	2,471,800	2,526,300
444030	PEG Contributions - State Franchises	750,000	1,077,400	1,055,900
452030	Miscellaneous Revenue	80,000	25,000	80,000
Total	MYR-Muni Cable T.V.	3,384,780	3,596,980	3,694,053
Total	Mayor's Office	3,384,780	3,596,980	3,694,053

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus. Area No. : 2401 / 5000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	477,265	547,808	562,910	604,256
500030	Salary Part Time - Civilian	37,497	39,967	32,555	39,933
500060	Overtime - Civilian	8,836	10,000	10,000	10,000
500090	Premium Pay - Civilian	0	200	200	200
501070	Pension - Civilian	70,967	78,413	85,136	108,764
501120	Termination Pay - Civilian	0	1,000	500	2,000
501160	Vehicle Allowance - Civilian	0	0	1,130	2,100
502010	FICA - Civilian	38,298	45,743	42,386	50,060
503010	Health Ins-Act Civilian	68,343	76,499	77,401	90,532
503015	Basic Life Insurance - Active Civilian	285	324	324	345
503050	Health/Life Insurance - Retiree Civilian	10,270	10,300	10,300	5,908
503060	Long Term Disability-Civilian	847	935	939	981
503090	Workers Compensation-Civilian-Admin	2,134	2,608	2,617	2,593
503100	Workers Compensation-Civilian-Claim	7	1,000	500	8,558
504030	Unemployment Claims - Administration	0	420	25	420
Total	Personnel Services	714,749	815,217	826,923	926,650
511025	Electrical Hardware & Parts	1,734	2,000	2,000	2,000
511030	Mechanical Hardware & Parts	79	500	500	500
511040	Audiovisual Supplies	10,118	10,000	10,000	10,000
511045	Computer Supplies	1,664	2,000	2,000	2,000
511050	Paper & Printing Supplies	0	200	25	200
511055	Publications & Printed Materials	0	100	25	100
511060	Postage	0	200	200	200
511070	Miscellaneous Office Supplies	2,442	3,000	3,000	3,000
511110	Fuel	420	1,000	600	1,000
511120	Clothing	0	500	25	500
511145	Small Tools & Minor Equipment	44	300	25	300
511150	Miscellaneous Parts & Supplies	7,378	11,000	11,000	11,000
Total	Supplies	23,879	30,800	29,400	30,800
520100	Temporary Personnel Services	18,924	20,000	20,000	20,000
520114	Miscellaneous Support Services	26,480	35,000	35,000	40,000
520115	Real Estate Lease/Office Rental	54,477	57,201	57,201	57,201
520119	Computer Equipment/Software Maintenance	0	500	25	500
520120	Communications Equipment Services	24,572	35,000	35,000	35,000
520121	IT Application Svcs	10	2,000	2,000	24
520122	Office Equipment Services	0	200	25	200
520123	Vehicle & Motor Equipment Services	9,454	3,000	25	2,000
520132	Contracts/Sponsorships	1,629,827	1,641,000	1,774,600	1,791,100
520510	Mail/Delivery Services	19	200	50	200
520515	Print Shop Services	67	200	200	200
520605	Advertising Services	53,820	80,000	80,000	80,000
520705	Insurance Fees	2,153	2,366	2,366	2,621
520755	Contingency	28,177	59,000	62,000	87,000
520765	Membership & Professional Fees	1,105	1,305	1,305	1,305
520905	Travel - Training Related	3,088	2,345	3,395	6,000
520910	Travel - Non-Training Related	382	500	100	500
521305	Indirect Cost Recovery Payment	33,857	35,836	35,836	39,659
521605	Data Services	4	2,100	2,100	6
521610	Voice Services	6,252	3,000	4,000	6,462
521620	Voice Equipment	0	1,000	1,000	1,564
521625	Voice Labor	0	2,000	2,000	1,618
521630	GIS Revolving Fund Services	0	418	418	415

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus. Area No. : 2401 / 5000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
521705	Vehicle/Equipment Rental/Lease	0	1,000	25	1,000
521715	Office Equipment Rental	2,234	4,000	3,500	3,500
521725	Other Rental	0	150	0	0
522305	Freight Charges	0	100	25	250
522430	Miscellaneous Other Services & Charges	23,679	26,500	26,500	35,650
522721	Interfund HR Client Services	0	0	0	7,258
522722	KRONOS Service Chargeback	0	0	0	426
Total	Other Services and Charges	1,918,581	2,015,921	2,148,696	2,221,659
560220	Vehicles	32,995	47,290	38,796	0
560240	Communication Equipment	195,147	268,846	100,600	302,480
Total	Equipment	228,142	316,136	139,396	302,480
551020	Non-Capital Communication Equipment	885	0	0	90,290
Total	Non-Capital Equipment	885	0	0	90,290
Grand Total Expenditures		2,886,236	3,178,074	3,144,415	3,571,879

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Municipal Court Bldg Security Fund**
Business Area Name : **Municipal Courts Department**
Fund No./Bus. Area No. : **2206 / 1600**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	123,633	123,633	88,187
Revenues	986,462	950,022	950,022
Expenditures	1,050,525	985,468	1,038,209
Revenues Over/(Under) Expenditures	<u>(64,063)</u>	<u>(35,446)</u>	<u>(88,187)</u>
Ending Fund Balance	<u><u>59,570</u></u>	<u><u>88,187</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	59,570	88,187	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Municipal Courts Building Security Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Municipal Courts Department is responsible for administering the Courts Building Security Fund at the direction of City Council. The Courts Building Security Fund began in FY1997 generating revenue from a \$3.00 fee charged on all convictions.

The mission of the Municipal Courts Department is to provide an accessible legal form for individuals to have their court matters heard in a fair and efficient manner while providing a high level of integrity, professionalism, and customer service. In addition, to protect the health and welfare of civilians and employees by ensuring that adequate equipment, procedures and security personnel is staffed at the locations of the Municipal Courts Department. The goal is to continue to monitor the provision of services to maintain standards of excellence.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

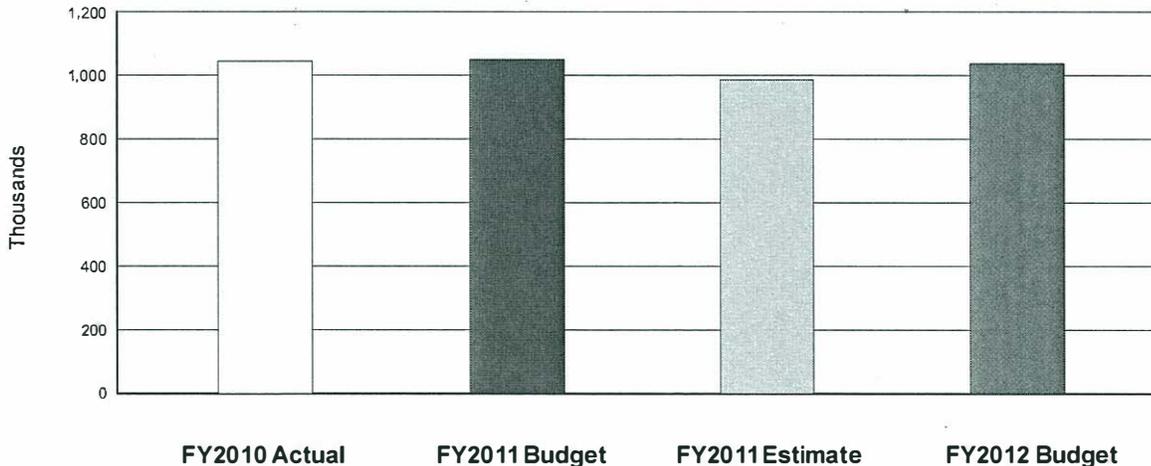
Fund Name : Municipal Court Bldg Security Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 2206 / 1600

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	1,042,689	1,044,551	983,672	1,036,413
	Supplies	0	0	0	0
	Other Services and Charges	1,995	5,974	1,796	1,796
	Equipment	0	0	0	0
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	<u>1,044,684</u>	<u>1,050,525</u>	<u>985,468</u>	<u>1,038,209</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditures		<u>1,044,684</u>	<u>1,050,525</u>	<u>985,468</u>	<u>1,038,209</u>
Revenues		1,007,710	986,462	950,022	950,022
Staffing	Full-Time Equivalents - Civilian	22.6	21.2	21.0	20.8
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>22.6</u>	<u>21.2</u>	<u>21.0</u>	<u>20.8</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

**Significant
Budget
Changes
and
Highlights**

o There are 21 Municipal Courts Security Officer positions, which includes two supervisors.

**Municipal Court Bldg Security Fund
Municipal Courts Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Municipal Court Bldg Security Fund Business Area Name : Municipal Courts Department Fund No./Bus Area No. : 2206 / 1600						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
MCD - Administrative Services 160001 The Texas Code of Criminal Procedure Article 102.017 and City of Houston Ordinance Article I Section 16-10 are the basis for the building security fund/fee. Convicted defendants are required to pay a \$3 fee.	22.6	1,044,684	21.0	985,468	20.8	1,038,209
Total	22.6	1,044,684	21.0	985,468	20.8	1,038,209

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Municipal Court Bldg Security Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2206 / 1600

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.0	0.0	(1.0)
MUNICIPAL COURTS SECURITY OFFICER	12	20.0	19.0	(1.0)
MUNICIPAL COURTS SUPERVISOR	18	<u>2.0</u>	<u>2.0</u>	<u> </u>
Total FTEs		23.0	21.0	(2.0)
Less adjustment for Civilian Vacancy Factor		<u>1.8</u>	<u>0.2</u>	<u>(1.6)</u>
Full-Time Equivalents		21.2	20.8	(0.4)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Municipal Court Bldg Security Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2206 / 1600

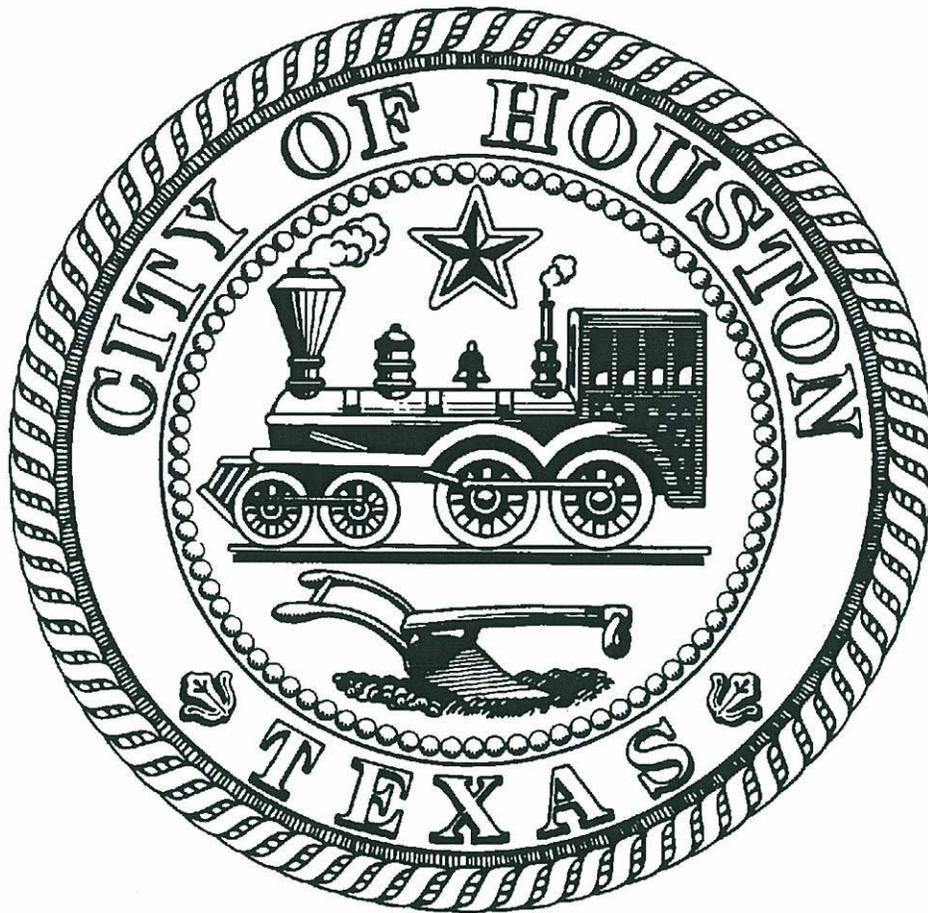
Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1600010001	MCD - Administrative Services			
432010	Interest on Pooled Investments	3,000	2,032	2,032
452030	Miscellaneous Revenue	983,462	947,990	947,990
Total	MCD - Administrative Services	<u>986,462</u>	<u>950,022</u>	<u>950,022</u>
Total	Municipal Courts Department	<u>986,462</u>	<u>950,022</u>	<u>950,022</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Municipal Court Bldg Security Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 2206 / 1600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	717,579	719,223	673,820	681,039
500060	Overtime - Civilian	2,027	0	572	0
500090	Premium Pay - Civilian	9,151	12,000	7,988	12,000
500110	Bilingual Pay - Civilian	8,362	8,127	8,040	8,136
500210	Pay for Performance-Municipal	0	6,250	0	0
501070	Pension - Civilian	107,940	102,841	104,499	122,589
501120	Termination Pay - Civilian	5,161	3,224	0	3,224
502010	FICA - Civilian	54,282	56,558	49,467	53,640
503010	Health Ins-Act Civilian	118,061	118,874	122,632	134,313
503015	Basic Life Insurance - Active Civilian	431	419	408	405
503040	Health/Life Ins.Ret-Classified	5,135	0	4,924	5,100
503050	Health/Life Insurance - Retiree Civilian	5,135	5,100	5,100	5,100
503060	Long Term Disability-Civilian	1,977	1,802	1,787	1,768
503090	Workers Compensation-Civilian-Admin	4,199	4,452	4,428	4,160
503100	Workers Compensation-Civilian-Claim	3,249	4,939	7	4,939
504030	Unemployment Claims - Administration	0	742	0	0
Total	Personnel Services	1,042,689	1,044,551	983,672	1,036,413
520121	IT Application Svcs	0	3,609	0	0
520805	Education & Training	505	0	0	0
522205	Metro Commuter Passes	1,061	2,365	1,796	1,796
522430	Miscellaneous Other Services & Charges	429	0	0	0
Total	Other Services and Charges	1,995	5,974	1,796	1,796
Grand Total Expenditures		1,044,684	1,050,525	985,468	1,038,209



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Municipal Court Technology Fee Fund**
Business Area Name : **Municipal Courts Department**
Fund No./Bus. Area No. : **2207 / 1600**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	855,281	855,281	428,129
Revenues	1,609,081	1,444,198	1,444,198
Expenditures	2,232,484	1,871,350	1,622,346
Revenues Over/(Under) Expenditures	<u>(623,403)</u>	<u>(427,152)</u>	<u>(178,148)</u>
Ending Fund Balance	<u><u>231,878</u></u>	<u><u>428,129</u></u>	<u><u>249,981</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	231,878	428,129	249,981
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Municipal Courts Technology Fee Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Municipal Courts Department is responsible for administering the Municipal Courts Technology Fee Fund at the direction of City Council. The Municipal Courts Technology Fee Fund was established in FY2001 to account for revenue generated from a \$4.00 technology fee for convictions on all traffic and non-traffic misdemeanor offenses occurring on or after June 26, 2000. The purpose of the fund is to finance technological enhancements for the Municipal Courts and maintaining systems to operate in an efficient manner.

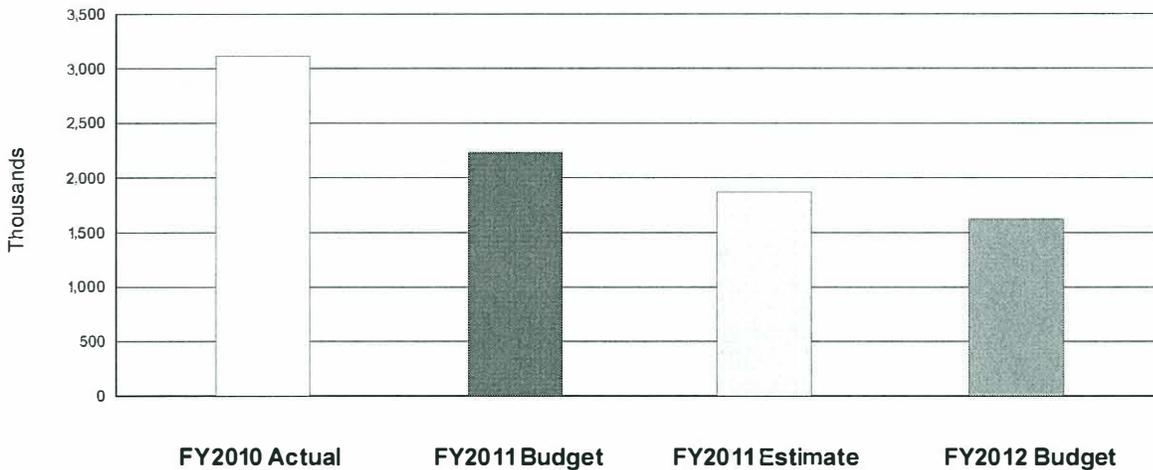
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Municipal Court Technology Fee Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 2207 / 1600

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	480,244	574,863	575,542	0
	Supplies	0	0	0	0
	Other Services and Charges	1,883,543	907,621	895,808	1,272,346
	Equipment	0	0	0	0
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	2,363,787	1,482,484	1,471,350	1,272,346
	Debt Service & Other Uses	750,000	750,000	400,000	350,000
Total Expenditures	3,113,787	2,232,484	1,871,350	1,622,346	
Revenues		1,622,690	1,609,081	1,444,198	1,444,198
Staffing	Full-Time Equivalents - Civilian	6.2	7.0	7.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	6.2	7.0	7.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o FY2012 Personnel costs transferred to the General Fund to conform with statute. o FY2012 system maintenance expenses previously funded in the General Fund are now budgeted in the Technology Fee Fund. 				

**Municipal Court Technology Fee Fund
Municipal Courts Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Municipal Court Technology Fee Fund Business Area Name : Municipal Courts Department Fund No./Bus Area No. : 2207 / 1600			
Name: MCD - Administrative Services -- 160001			
Mission: This fund is designed for the purchase of technological enhancements for the Municipal Courts system and maintaining systems to operate in an efficient manner.			
Goal: * In partnership with ITD, continue development of CSMART and knowledge transference. * Maintain existing systems in support of departmental activities. * In partnership with HPD, deployment of the next generation of electronic citation writers. * Coordinate purchase of kiosk to assist in the clearing of vehicle registration holds at Harris County pending implementation of the vehicle registration scofflaw program.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
NA	NA	NA	NA

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Municipal Court Technology Fee Fund Business Area Name : Municipal Courts Department Fund No./Bus Area No. : 2207 / 1600							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
MCD - Administrative Services	160001						
The Texas Code of Criminal Procedure Article 102.0172 and City of Houston Ordinance Article I Section 16-13 are the basis for the Technology Fee Fund. Convicted defendants are required to pay a \$4.00 court fee on all traffic and non-traffic misdemeanors.		6.2	3,113,787	7.0	1,871,350	0.0	1,622,346
Total		6.2	3,113,787	7.0	1,871,350	0.0	1,622,346

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Municipal Court Technology Fee Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2207 / 1600

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
LAN SPECIALIST	26	1.0	0.0	(1.0)
PROGRAMMER ANALYST I	16	1.0	0.0	(1.0)
SENIOR MICROCOMPUTER ANALYST	23	1.0	0.0	(1.0)
SYSTEMS CONSULTANT	26	1.0	0.0	(1.0)
SYSTEMS SUPPORT ANALYST IV	25	2.0	0.0	(2.0)
TECHNICAL HARDWARE ANALYST I	17	1.0	0.0	(1.0)
Total FTEs		7.0	0.0	(7.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		7.0	0.0	(7.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Municipal Court Technology Fee Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2207 / 1600

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1600010001	MCD - Administrative Services			
427080	Municipal Courts Technology	1,544,081	1,423,256	1,423,256
432010	Interest on Pooled Investments	65,000	20,942	20,942
Total	MCD - Administrative Services	<u>1,609,081</u>	<u>1,444,198</u>	<u>1,444,198</u>
Total	Municipal Courts Department	<u>1,609,081</u>	<u>1,444,198</u>	<u>1,444,198</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Municipal Court Technology Fee Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 2207 / 1600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	347,378	425,478	417,599	0
500060	Overtime - Civilian	619	0	22	0
500110	Bilingual Pay - Civilian	900	904	898	0
500180	Temporary Employees	10,560	0	0	0
500210	Pay for Performance-Municipal	0	2,500	0	0
501070	Pension - Civilian	51,562	61,694	64,518	0
502010	FICA - Civilian	26,459	32,620	30,530	0
503010	Health Ins-Act Civilian	40,987	47,844	58,146	0
503015	Basic Life Insurance - Active Civilian	184	255	254	0
503060	Long Term Disability-Civilian	512	595	596	0
503090	Workers Compensation-Civilian-Admin	1,083	1,470	1,476	0
503100	Workers Compensation-Civilian-Claim	0	1,258	1,258	0
504030	Unemployment Claims - Administration	0	245	245	0
Total	Personnel Services	480,244	574,863	575,542	0
520105	Accounting & Auditing Services	37,500	0	0	0
520107	Computer Info/Contr	1,358,021	744,596	691,466	746,276
520108	Information Resource Services	10,312	0	0	0
520110	Management Consulting Services	76,721	0	0	0
520114	Miscellaneous Support Services	42,100	0	0	0
520119	Computer Equipment/Software Maintenance	251,809	94,993	137,375	359,544
520157	Computer Software Maintenance Services	105,783	65,407	64,471	166,526
520805	Education & Training	35	0	0	0
521610	Voice Services	2	0	0	0
522205	Metro Commuter Passes	1,260	2,625	2,496	0
Total	Other Services and Charges	1,883,543	907,621	895,808	1,272,346
532055	Transfers to Certification of Obligation	750,000	750,000	400,000	350,000
Total	Debt Service and Other Uses	750,000	750,000	400,000	350,000
Grand Total Expenditures		3,113,787	2,232,484	1,871,350	1,622,346



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Juvenile Case Manager Fee**
Business Area Name : **Municipal Courts Department**
Fund No./Bus. Area No. : **2211 / 1600**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,277,240	1,277,240	1,418,296
Revenues	940,000	870,000	870,000
Expenditures	<u>851,857</u>	<u>728,944</u>	868,041
Revenues Over/(Under) Expenditures	88,143	141,056	1,959
Ending Fund Balance	<u><u>1,365,383</u></u>	<u><u>1,418,296</u></u>	<u><u>1,420,255</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	1,365,383	1,418,296	1,420,255
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Municipal Courts Juvenile Case Manager Fee Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Municipal Courts Department is responsible for administering the Municipal Courts Juvenile Case Manager Fee Fund at the direction of City Council. The Municipal Courts Juvenile Case Manager Fee Fund was established in FY2008 to account for revenue generated from a \$3.00 fee for convictions on all traffic and non-traffic misdemeanor offenses.

The Juvenile Case Manager Program is a partnership between the City of Houston Municipal Courts, Mayor's Anti-Gang Office, and the Houston Independent School District. The Program's goal is to increase attendance and reduce truancy through early identification and prevention services and enhance accountability of students and families. Students who have 3 to 10 unexcused absences are referred by the school attendance specialist to the Juvenile Case Manager. An assessment is conducted through a home and school visit to determine the underlying cause of the unexcused absences. The assessment allows the Juvenile Case Managers to make the appropriate social service referrals.

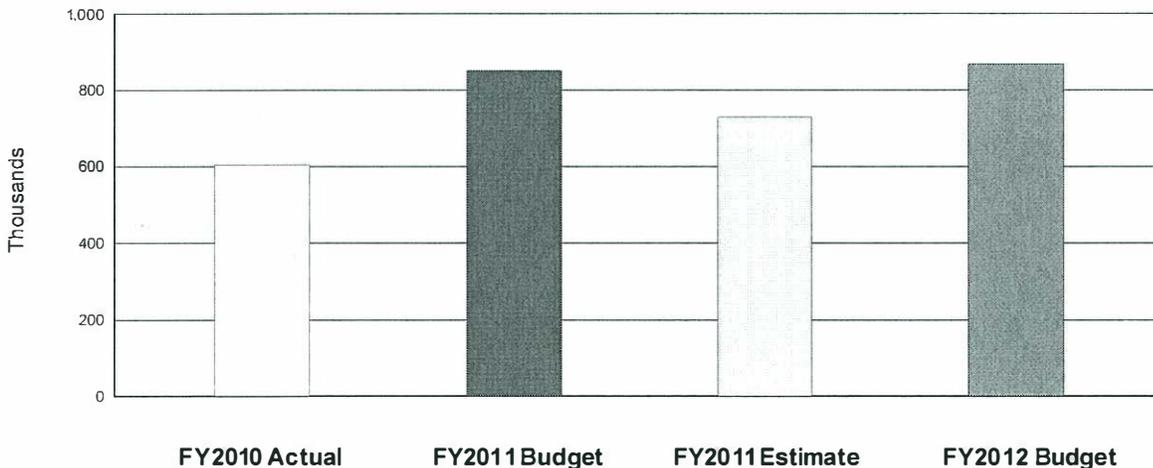
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : **Juvenile Case Manager Fee**
 Business Area Name : **Municipal Courts Department**
 Fund No./Bus. Area No. : **2211 / 1600**

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	579,886	800,495	700,000	838,891
	Supplies	1,244	7,000	200	200
	Other Services and Charges	23,332	44,362	28,744	28,950
	Equipment	0	0	0	0
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	<u>604,462</u>	<u>851,857</u>	<u>728,944</u>	<u>868,041</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>604,462</u>	<u>851,857</u>	<u>728,944</u>	<u>868,041</u>
Revenues		979,204	940,000	870,000	870,000
Staffing	Full-Time Equivalents - Civilian	10.4	15.0	12.3	14.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>10.4</u>	<u>15.0</u>	<u>12.3</u>	<u>14.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o A consistent salary structure based on level of education and years of experience will be in place for the Juvenile Case Manager staff in order to remain competitive with other government entities, and increase retention of current staff. o The current number of target campuses will not be increased in FY2012, but additional 7th grade students at the middle school campuses may be added to the client base of the assigned Juvenile Case Managers. o The Program anticipates filling a Sr. Juvenile Case Manager which is vacant but does not anticipate hiring any additional Juvenile Case Managers. One of the two current vacant positions will not be funded in FY2012. 				

**Juvenile Case Manager Fee
 Municipal Courts Department
 Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Juvenile Case Manager Fee
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2211 / 1600

Name: MCD - Judicial Operations Group -- 160007

Mission: In partnership with HISD, the mission of the Juvenile Case Manager (JCM) Program is to reduce truancy levels at target campuses.

- Goal:**
- * Meet quarterly with HISD officials to review target campus performance.
 - * Expand program activities from Summer to Summer/After School (S/AS) programs.
 - * Provide service referrals to client/family and/or guardian.
 - * Hold weekly meetings with JCM staff/bi-monthly mtgs with Mayor's Anti-Gang Office (MAGO).
 - * Review feasibility of increasing number of campuses / expanding grade levels.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
HISD Review Meetings	Quarterly	Quarterly	Quarterly
S/AS Programs	Summer Prog	Summer Prog	S/AS Prog
Provide service referrals	Monthly	Monthly	Monthly
JCM/MAGO meetings	Wkly/BiMo	Wkly/BiMo	Wkly/BiMo
Target campuses	8 campuses	10 campuses	10 campuses

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Juvenile Case Manager Fee Business Area Name : Municipal Courts Department Fund No./Bus Area No. : 2211 / 1600							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
MCD - Judicial Operations Group 160007 The objective of the Truancy Court Program is to reduce truancy in target schools and provide education, counseling and support services to schools, students and parents. This is a collaborative effort between HISD, Mayor's Anti-Gang Office and the Courts.	10.4	604,462	12.3	728,944	14.0	868,041	
Total	10.4	604,462	12.3	728,944	14.0	868,041	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Juvenile Case Manager Fee
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2211 / 1600

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
JUVENILE CASE MANAGER	20	14.0	13.0	(1.0)
SENIOR JUVENILE CASE MANAGER	23	<u>1.0</u>	<u>1.0</u>	<u>0.0</u>
Total FTEs		15.0	14.0	(1.0)
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		15.0	14.0	(1.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Juvenile Case Manager Fee
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 2211 / 1600

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1600070001	MCD - Judicial Operations Group			
427270	Juvenile Case Manager Revenue	914,000	844,000	844,000
432010	Interest on Pooled Investments	26,000	26,000	26,000
Total	MCD - Judicial Operations Group	<u>940,000</u>	<u>870,000</u>	<u>870,000</u>
Total	Municipal Courts Department	<u>940,000</u>	<u>870,000</u>	<u>870,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Juvenile Case Manager Fee
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 2211 / 1600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	430,439	595,041	496,630	587,592
500110	Bilingual Pay - Civilian	6,934	9,940	7,349	9,036
501070	Pension - Civilian	63,791	85,485	75,144	105,766
501120	Termination Pay - Civilian	315	2,000	7,423	2,000
502010	FICA - Civilian	32,851	45,859	38,100	45,644
503010	Health Ins-Act Civilian	42,214	56,868	64,715	84,513
503015	Basic Life Insurance - Active Civilian	194	352	352	350
503060	Long Term Disability-Civilian	971	1,275	1,275	1,190
503090	Workers Compensation-Civilian-Admin	2,177	3,150	9,012	2,800
504030	Unemployment Claims - Administration	0	525	0	0
Total	Personnel Services	579,886	800,495	700,000	838,891
511070	Miscellaneous Office Supplies	1,244	7,000	200	200
Total	Supplies	1,244	7,000	200	200
520119	Computer Equipment/Software Maintenance	0	9,000	0	0
520515	Print Shop Services	103	300	100	100
520520	Printing & Reproduction Services	0	5,000	0	0
520765	Membership & Professional Fees	0	3,000	0	0
520805	Education & Training	245	3,000	0	150
520905	Travel - Training Related	7,839	2,000	0	100
520910	Travel - Non-Training Related	2,803	10,000	13,955	13,550
521610	Voice Services	4,701	2,382	4,697	5,400
521620	Voice Equipment	0	500	860	500
521730	Parking Space Rental	7,641	9,180	9,132	9,150
Total	Other Services and Charges	23,332	44,362	28,744	28,950
Grand Total Expenditures		604,462	851,857	728,944	868,041



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	4,196,327	4,196,327	2,911,539
Revenues	7,837,600	7,581,200	7,781,800
Expenditures	8,865,988	8,865,988	7,781,500
Revenues Over/(Under) Expenditures	<u>(1,028,388)</u>	<u>(1,284,788)</u>	<u>300</u>
Ending Fund Balance	<u><u>3,167,939</u></u>	<u><u>2,911,539</u></u>	<u><u>2,911,839</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	3,167,939	2,911,539	2,911,839
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

In 1981, City Council directed that revenues from revenue generating activities should be deposited in a "Parks Special Revenue Fund." These funds should be used for repairs, replacement, and renovation of parks revenue producing facilities, equipment, and for maintaining and operation of parks revenue producing facilities and activities.

Presently, revenue-generating activities include, but are not limited to:

- . Golf courses.
- . Tennis, fitness and garden center.
- . Community center and ball field rentals.
- . Adult sports league registrations.
- . Youth summer enrichment programs.
- . Park concessions.
- . Lake Houston Wilderness Park Entrance and Reservations.

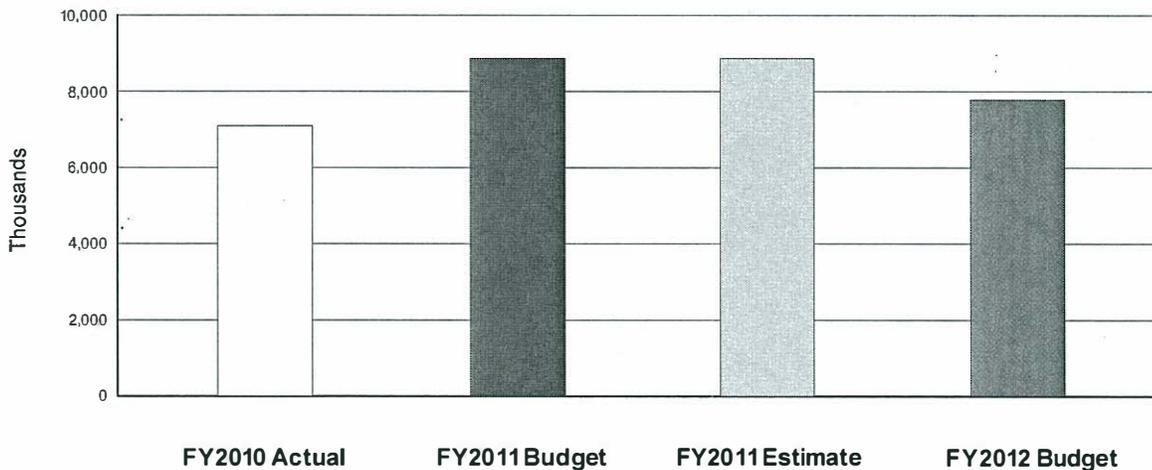
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	4,463,035	5,094,480	5,094,480	4,463,855
	Supplies	1,177,756	1,517,846	1,517,848	1,466,677
	Other Services and Charges	1,154,864	1,827,850	1,827,848	1,602,168
	Equipment	294,797	15,362	15,362	248,800
	Total M & O Expenditures	7,090,452	8,455,538	8,455,538	7,781,500
	Debt Service & Other Uses	0	410,450	410,450	0
	Total Expenditures	7,090,452	8,865,988	8,865,988	7,781,500
Revenues		6,942,712	7,837,600	7,581,200	7,781,800
Staffing	Full-Time Equivalents - Civilian	95.2	115.5	115.5	92.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	95.2	115.5	115.5	92.0
	Full-Time Equivalents - Overtime	3.9	6.8	6.8	4.4
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Continue to provide well-maintained, attractive and safe golf and tennis facilities. o Promote golf and tennis programs through the website, media, town hall meetings and citizens community base. o Supplement summer programs cost by purchasing t-shirts, sponsoring field trips and day camping nature trips, and making improvements to Memorial Tennis Center. o Continue to increase revenues for the department through golf course revenue, ball field rentals, concessionaire revenues, and Lake Houston Park rentals. o Enhance and strengthen existing public and private partnerships. 				

**Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Parks Special Revenue Fund Business Area Name : Parks and Recreation Fund No./Bus Area No. : 2100 / 3600			
Name: Recreation and Wellness -- 360009			
Mission: To enhance the quality of life and wellness of Houstonians ensuring that their environment and programs remain engaging, to provide youth and adults affordable recreational sports and fitness programs and provide a safe place for participating patrons.			
Goal: To provide annualized recreational programs as well as Adult Sports functions and activities, including citywide leagues.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Teams registered	1,500	1,500	1,600
Total fees/revenue collected	350,000	360,000	370,000
Name: Golf & Tennis Center -- 360011			
Mission: To ensure the continued growth, use and development of the golf courses and tennis centers through leadership, stewardship of resources and maintaining high customer satisfaction by providing quality maintenance and sustainable fees for the citizens.			
Goal: To maintain golf courses at championship caliber levels. Provide competitively priced merchandise and amenities. Conduct golf, tennis tournaments and instructional programs. Monitor contract managed courses and improve revenue opportunities while maintaining the highest possible customer service level.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Golf revenue generated	2,280,626	2,591,100	2,691,000
Rounds of golf	101,806	102,006	105,801
Privatized golf courses annual inspections	6	6	6
Tennis court rentals	40,555	40,600	40,750
Name: Memorial Golf Course -- 360012			
Mission: To ensure the continued growth, use and development of the course through leadership, stewardship of resources and maintaining high customer satisfaction by providing championship level maintenance and sustainable fees for the citizens.			
Goal: To maintain golf course at championship caliber level and provide competitively priced merchandise and amenities. Conduct golf events, instructional programs, and improve revenue opportunities while maintaining the highest possible customer service levels.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Rounds of golf	58,281	60,500	61,100
Golf course revenue	2,736,040	3,053,100	3,103,400

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Parks Special Revenue Fund Business Area Name : Parks and Recreation Fund No./Bus Area No. : 2100 / 3600			
Name: Greenspace Management -- 360013			
Mission: To provide safe, well-maintained parks and to be good stewards of the environment in carrying out that mission.			
Goal: To adhere to qualitative standards for mowing and delimiting the City of Houston (COH) parks and facilities. Provide arts, science and the technology of managing trees, forests and natural resources in and around the city metro area for the health and well being of the communities.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Ball field prep cycle Lv 1	N/A	1.9	3
Name: PRD - Lake Houston -- 360014			
Mission: To provide a safe well-maintained park and affordable programs for the community.			
Goal: To ensure that the park is properly managed and maintained to provide a safe and enjoyable experience for park patrons. Provide quality outdoor recreational amenities, natural resource based programs and outdoor recreational programs (including camps). Manage the natural resources based on sound science to perpetuate the resources for the community now and for future generations.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Paid visitors	18,200	20,000	22,000
Revenue	74,210	77,000	81,000
Name: PRD - Community Center Operations -- 360015			
Mission: To enhance the quality of life and wellness of Houstonians by providing affordable programs at Houston Parks and Recreation Department (HPARD) Community Centers.			
Goal: To encourage citizens to utilize the centers and to promote natural resources and fitness programs. To promote the rental of the Garden Center and promote fitness center memberships to generate revenue for the Department.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Garden center rentals	10,780	11,500	12,500

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Parks Special Revenue Fund Business Area Name : Parks and Recreation Fund No./Bus Area No. : 2100 / 3600							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
Recreation and Wellness 360009 Administer the operations of citywide fee-based Adult Sports programs, pay sports officials and purchase recreational supplies for the Youth Enrichment Program.	0.0	432,290	0.0	546,011	0.0	552,800	
Golf & Tennis Center 360011 Administer the operations of 4 golf courses and 3 tennis centers, and work with Parks Contract Compliance to oversee operations of 3 city-owned golf courses under management contracts with private firms.	58.2	3,957,315	63.0	4,027,560	51.5	3,754,187	
Memorial Golf Course 360012 Manage the operation and maintenance of the City's premier golf course; including the pro shop, customer service staff, driving range, and practice facilities.	37.0	2,450,159	52.5	3,488,328	40.5	2,964,513	
Greenspace Management 360013 Provide routine ground maintenance to the COH parks, sports fields, trails, trees, libraries, multipurpose centers, and other natural resources. Control invasive plants species and provide emergency services during disasters.	0.0	205,875	0.0	666,400	0.0	376,600	
PRD - Lake Houston 360014 Provide routine grounds and facility maintenance, recreational and natural resource based programming at the approximately 5,000 acre Lake Houston Park. The natural reserve is utilized by the public for camping, outdoor recreation and natural resource based education.	0.0	25,000	0.0	40,000	0.0	125,000	

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2100 / 3600

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
PRD - Community Center Operations 360015 Community Center Operations includes Houston Garden Center and Memorial Park Fitness Center expenses. In FY2011, The Houston Garden Center was renovated at a cost of \$74,000.	0.0	19,813	0.0	97,689	0.0	8,400
Total	<u>95.2</u>	<u>7,090,452</u>	<u>115.5</u>	<u>8,865,988</u>	<u>92.0</u>	<u>7,781,500</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2100 / 3600

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE AIDE	10	0.5	0.5	
ADMINISTRATIVE ASSISTANT	17	2.0	1.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	2.0	2.0	
ASSISTANT SUPERINTENDENT	20	3.0	3.0	
ASSISTANT TENNIS CENTER MANAGER	17	2.0	2.0	
CREW LEADER	11	2.0	2.0	
CUSTODIAN	4	0.5	0.0	(0.5)
DIVISION MANAGER	29	1.0	1.0	
EQUIPMENT WORKER	13	10.0	7.0	(3.0)
FIELD SUPERVISOR	17	3.0	3.0	
GARDENER	8	1.0	1.0	
GROUNDSKEEPER	5	9.5	7.0	(2.5)
LABORER	4	12.0	9.0	(3.0)
MAINTENANCE MECHANIC I	8	0.5	0.0	(0.5)
MAINTENANCE MECHANIC III	14	3.0	3.0	
MAINTENANCE SUPERVISOR	16	1.0	1.0	
MANAGEMENT ANALYST III	21	0.0	1.0	1.0
MANAGEMENT ANALYST IV	25	1.0	0.0	(1.0)
OFFICE SUPERVISOR	17	2.0	2.0	
PARK MAINTENANCE AIDE	4	1.5	0.5	(1.0)
PARK MAINTENANCE SUPERVISOR	13	1.0	1.0	
RECREATION ASSISTANT	6	34.0	28.0	(6.0)
SECURITY OFFICER	8	2.0	1.0	(1.0)
SEMI-SKILLED LABORER	6	7.5	5.0	(2.5)
SENIOR CASHIER	10	6.5	6.0	(0.5)
SENIOR SUPERINTENDENT	27	2.0	2.0	
SUPERINTENDENT	24	2.0	2.0	
TENNIS CENTER MANAGER	21	3.0	1.0	(2.0)
Total FTEs		115.5	92.0	(23.5)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		115.5	92.0	(23.5)

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
 Business Area Name : Parks and Recreation
 Fund No./Bus Area No. : 2100 / 3600

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
3600020004	PRD-Financial Services			
421530	Special Event Permits	90,000	95,000	95,000
421540	Closed Use Permits	80,100	81,000	81,000
426170	Recreation Sports & Education Program	434,400	430,000	434,400
426420	Building Space Rental Fees	79,000	80,100	80,100
426440	Park Facility Use Fees	333,800	320,000	333,800
428080	Returned Check Charges	100	200	100
432010	Interest on Pooled Investments	130,000	100,000	100,000
434205	Sale of Scrap Metal	6,000	5,000	6,000
443010	Temporary park Concessions	45,000	38,400	45,000
443020	Terminal Concession Agreements	201,000	219,400	220,000
443160	Vending Machine Concessions	42,000	40,100	42,000
452030	Miscellaneous Revenue	500	0	500
Total	PRD-Financial Services	1,441,900	1,409,200	1,437,900
3600110001	PRD-Golf Admin.			
443030	Terminal Operation Agreement	182,800	193,800	197,400
3600110002	PRD-ShrptownGolfCrse			
426190	Golf Fees	894,700	950,800	977,400
426370	Training Services	700	1,400	1,500
442070	Other Rental Fees	395,000	335,500	348,300
443010	Temporary park Concessions	9,800	4,100	6,500
443040	Other Recreational Concessions	7,300	7,900	7,900
443190	Retail Concessions	58,700	54,800	54,500
452030	Miscellaneous Revenue	3,000	2,500	2,700
Total	PRD-ShrptownGolfCrse	1,369,200	1,357,000	1,398,800
3600110003	PRD-Brock Golf Course			
426190	Golf Fees	385,600	330,900	348,100
442070	Other Rental Fees	221,900	156,000	168,100
443010	Temporary park Concessions	4,100	1,100	3,100
443040	Other Recreational Concessions	6,200	6,500	6,600
443190	Retail Concessions	26,100	19,700	21,600
Total	PRD-Brock Golf Course	643,900	514,200	547,500
3600110004	PRD-Gus Wortham Golf Course			
426190	Golf Fees	430,300	457,500	467,300
442070	Other Rental Fees	231,500	199,400	210,600
443010	Temporary park Concessions	8,900	3,500	5,300
443040	Other Recreational Concessions	38,600	39,600	40,300
443190	Retail Concessions	24,300	19,900	21,200
Total	PRD-Gus Wortham Golf Course	733,600	719,900	744,700
3600110005	PRD-Homer Ford Tennis Ctr			
426180	Tennis Court Fees	21,000	19,300	21,000
426290	Other Service Charges	200	200	200
426370	Training Services	800	700	800
443190	Retail Concessions	2,000	1,400	2,000
Total	PRD-Homer Ford Tennis Ctr	24,000	21,600	24,000
3600110006	PRD-Memorial Tennis Ctr			
426180	Tennis Court Fees	80,700	80,700	81,000
426290	Other Service Charges	22,000	20,300	21,500
426370	Training Services	9,800	9,800	9,900
434340	Cashier Overages	100	0	100
443020	Terminal Concession Agreements	18,000	17,500	18,000
443190	Retail Concessions	8,500	6,800	7,600
Total	PRD-Memorial Tennis Ctr	139,100	135,100	138,100
3600110007	PRD-Lee LeClear Tennis Ctr			

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2100 / 3600

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
426180	Tennis Court Fees	63,000	60,500	63,000
426290	Other Service Charges	500	500	500
426370	Training Services	2,000	2,100	2,000
443190	Retail Concessions	2,800	1,800	2,200
Total PRD-Lee LeClear Tennis Ctr		68,300	64,900	67,700
3600120001 PRD-Memorial ProShop Admin.				
426190	Golf Fees	1,675,300	1,704,300	1,722,400
426370	Training Services	26,000	28,000	28,000
434340	Cashier Overages	100	100	100
442070	Other Rental Fees	431,600	396,900	404,500
443020	Terminal Concession Agreements	118,600	118,600	122,800
443040	Other Recreational Concessions	630,700	590,400	603,200
443190	Retail Concessions	228,700	214,800	222,400
Total PRD-Memorial ProShop Admin.		3,111,000	3,053,100	3,103,400
3600120002 PRD-Memorial Course Maint.				
434215	Sale of Non-Capital Rolling Stock	500	0	500
3600130001 PRD-Ground Maint. Admin.				
452030	Miscellaneous Revenue	6,000	1,700	5,000
3600140001 PRD-Lake Houston				
426170	Recreation Sports & Education Program	0	200	1,500
426200	Admission and User Fees	35,000	31,300	34,000
426430	Facility Rental Fees	45,500	45,500	45,500
Total PRD-Lake Houston		80,500	77,000	81,000
3600150040 PRD-Houston Garden Center				
421540	Closed Use Permits	1,100	1,100	1,100
426420	Building Space Rental Fees	14,500	11,500	12,500
452030	Miscellaneous Revenue	3,000	3,400	4,000
Total PRD-Houston Garden Center		18,600	16,000	17,600
3600150041 PRD-Memorial Fitness				
426200	Admission and User Fees	17,000	16,500	17,000
426290	Other Service Charges	1,200	1,200	1,200
Total PRD-Memorial Fitness		18,200	17,700	18,200
Total Parks and Recreation		7,837,600	7,581,200	7,781,800

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	2,546,115	2,813,329	2,813,329	2,423,391
500030	Salary Part Time - Civilian	346,780	598,299	598,299	410,306
500060	Overtime - Civilian	181,299	187,700	187,700	187,900
500090	Premium Pay - Civilian	31,023	26,179	26,179	17,364
500110	Bilingual Pay - Civilian	2,712	2,722	2,722	2,712
501070	Pension - Civilian	377,272	403,384	403,384	436,209
501120	Termination Pay - Civilian	33,985	29,455	29,455	31,455
502010	FICA - Civilian	228,548	277,778	277,778	232,707
503010	Health Ins-Act Civilian	517,718	572,872	572,872	546,442
503015	Basic Life Insurance - Active Civilian	1,515	1,636	1,636	1,424
503050	Health/Life Insurance - Retiree Civilian	137,398	125,478	125,478	125,478
503060	Long Term Disability-Civilian	6,622	7,395	7,395	6,205
503090	Workers Compensation-Civilian-Admin	21,509	24,768	24,768	18,742
503100	Workers Compensation-Civilian-Claim	30,548	20,230	20,230	20,230
504030	Unemployment Claims - Administration	(9)	3,255	3,255	3,290
Total	Personnel Services	4,463,035	5,094,480	5,094,480	4,463,855
511010	Chemical Gases & Special Fluids	241,473	283,740	283,740	278,700
511015	Cleaning & Sanitary Supplies	74,458	41,007	41,007	37,700
511020	Construction Materials	38,149	102,366	102,367	117,300
511025	Electrical Hardware & Parts	2,060	11,922	11,922	11,200
511030	Mechanical Hardware & Parts	4,274	2,600	2,600	3,200
511035	Meters Hydrants & Plumbing Supplies	16,081	46,400	46,400	43,500
511040	Audiovisual Supplies	376	747	747	400
511045	Computer Supplies	5,511	7,750	7,750	1,100
511050	Paper & Printing Supplies	2,685	2,667	2,667	1,900
511055	Publications & Printed Materials	2,710	5,000	5,000	4,200
511060	Postage	1,504	400	400	200
511070	Miscellaneous Office Supplies	6,713	6,960	6,961	7,400
511080	General Laboratory Supplies	0	400	400	400
511085	Drugs & Medical Chemicals	46	100	100	100
511090	Medical & Surgical Supplies	944	19,878	19,878	700
511095	Small Technical & Scientific Equipment	1,435	1,500	1,500	1,500
511110	Fuel	49,725	75,700	75,700	63,577
511115	Vehicle Repair & Maintenance Supplies	62,941	56,291	56,291	57,900
511120	Clothing	47,605	79,647	79,647	81,600
511125	Food Supplies	700	100	100	100
511135	Recreational Supplies	159,916	152,122	152,122	141,500
511140	Landscaping & Gardening Supplies	127,844	245,200	245,200	244,500
511145	Small Tools & Minor Equipment	25,124	23,161	23,161	18,400
511150	Miscellaneous Parts & Supplies	87,875	67,113	67,113	59,800
511155	Inventory Sales	217,585	285,075	285,075	289,800
511165	Fire Fighting Equipment	22	0	0	0
Total	Supplies	1,177,756	1,517,846	1,517,848	1,466,677
520101	Janitorial Services	24,577	30,500	30,500	29,000
520102	Security Services	111,700	122,500	122,500	117,500
520104	Claims Payment Services	0	5,000	5,000	5,000
520106	Architectural Services	0	26,180	26,180	0
520107	Computer Info/Contr	3,600	1,400	1,400	1,400
520110	Management Consulting Services	25,124	0	0	0
520114	Miscellaneous Support Services	1,118	3,000	3,000	52,200
520118	Refuse Disposal	18,354	33,400	33,400	33,200
520119	Computer Equipment/Software Maintenance	24,885	24,900	24,900	24,900

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520121	IT Application Svcs	1,100	1,999	1,999	1,701
520122	Office Equipment Services	0	100	100	100
520123	Vehicle & Motor Equipment Services	1,707	16,900	16,900	15,400
520124	Other Equipment Services	32,490	11,300	11,300	10,600
520126	Construction Site Work Services	0	273,820	273,820	0
520127	Structural Construction Work Services	0	1,200	1,200	1,200
520128	Other Construction Work Services	0	62,489	62,489	13,500
520146	Contract Instructor Sports	192,217	200,000	200,000	200,000
520510	Mail/Delivery Services	20,241	23,000	23,000	19,700
520515	Print Shop Services	13	100	100	100
520520	Printing & Reproduction Services	6,248	16,500	16,500	16,300
520605	Advertising Services	19,072	18,700	18,700	18,100
520705	Insurance Fees	13,132	13,821	13,539	15,571
520765	Membership & Professional Fees	6,218	6,400	6,400	6,200
520805	Education & Training	266	200	200	200
520905	Travel - Training Related	2,200	11,300	11,300	9,000
520910	Travel - Non-Training Related	377	1,400	1,400	1,200
521405	Building Maintenance Services	29,899	182,887	182,886	151,800
521410	Sewer Services	48,410	67,600	67,600	59,200
521415	Land and Grounds Maintenance	25,363	6,788	7,069	6,500
521435	Water Services	2,565	2,000	2,000	3,500
521605	Data Services	837	792	792	1,920
521610	Voice Services	7,516	5,534	5,534	9,764
521620	Voice Equipment	0	8	8	63
521625	Voice Labor	0	0	0	17
521630	GIS Revolving Fund Services	0	4,580	4,580	4,545
521705	Vehicle/Equipment Rental/Lease	500,212	592,000	592,000	586,600
521715	Office Equipment Rental	4,611	5,700	5,700	5,600
521725	Other Rental	13,794	27,448	27,448	25,400
522305	Freight Charges	8,931	7,700	7,700	9,000
522410	Cashier Shortages	0	4,345	0	0
522420	Petty Cash/Change Special Fund	0	0	4,345	0
522430	Miscellaneous Other Services & Charges	8,087	14,359	14,359	82,500
522721	Interfund HR Client Services	0	0	0	63,651
522722	KRONOS Service Chargeback	0	0	0	36
Total	Other Services and Charges	1,154,864	1,827,850	1,827,848	1,602,168
560220	Vehicles	294,797	15,362	15,362	248,800
Total	Equipment	294,797	15,362	15,362	248,800
532035	Transf-Spec Nonrecr	0	410,450	410,450	0
Total	Debt Service and Other Uses	0	410,450	410,450	0
Grand Total Expenditures		7,090,452	8,865,988	8,865,988	7,781,500



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Historic Preservation Fund
Business Area Name : Planning & Development
Fund No./Bus. Area No. : 2306 / 7000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	841,277	841,277	829,181
Revenues	9,614	17,000	20,000
Expenditures	838,969	29,096	809,873
Revenues Over/(Under) Expenditures	<u>(829,355)</u>	<u>(12,096)</u>	<u>(789,873)</u>
Ending Fund Balance	<u><u>11,922</u></u>	<u><u>829,181</u></u>	<u><u>39,308</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	11,922	829,181	39,308
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

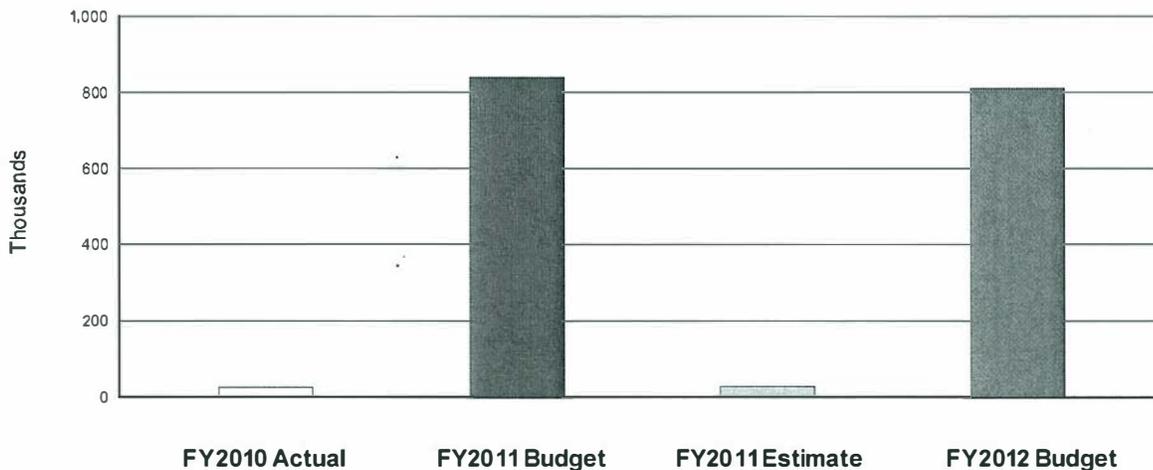
The above summarizes the FY2011 Budget, FY2011 Estimate and FY2012 Budget for the Historic Preservation Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

Historic Preservation Fund was established to utilize funds set aside from the sale of historic fire stations by the City to promote historic preservation of residential and commercial programs. The program utilizes City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name : Historic Preservation Fund					
Business Area Name : Planning & Development					
Fund No./Bus. Area No. : 2306 / 7000		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	0	0	0
	Supplies	0	2,785	2,785	0
	Other Services and Charges	26,498	836,184	26,311	809,873
	Total M & O Expenditures	<u>26,498</u>	<u>838,969</u>	<u>29,096</u>	<u>809,873</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	<u>26,498</u>	<u>838,969</u>	<u>29,096</u>	<u>809,873</u>	
Revenues		358,704	9,614	17,000	20,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Develop programs that utilize City funds as seed money to encourage private investment, attract grant funds and support educational programs that will further preservation efforts in Houston. o Create design guidelines pursuant to the historic preservation ordinance amendment. 				

**Historic Preservation Fund
Planning & Development
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Historic Preservation Fund
Business Area Name : Planning & Development
Fund No./Bus Area No. : 2306 / 7000

Name: PD-Development Services -- 700003

Mission: To strengthen and support historic preservation in the City

Goal: To develop historic preservation educational materials, historic district design guidelines and revolving preservation loan fund.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Develop educational materials	100%	100%	100%
Create and update design guidelines	2	1	2

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Historic Preservation Fund Business Area Name : Planning & Development Fund No./Bus Area No. : 2306 / 7000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
PD-Development Services 700003 Historic Preservation Fund was established to utilize funds set aside from the sale of historic fire stations by the City to promote historic preservation of residential and commercial programs. The program utilizes City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston.	0.0	26,498	0.0	29,096	0.0	809,873
Total	0.0	26,498	0.0	29,096	0.0	809,873

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Historic Preservation Fund
Business Area Name : Planning & Development
Fund No./Bus Area No. : 2306 / 7000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
7000030001	Development Services			
432010	Interest on Pooled Investments	9,614	17,000	20,000
Total	Planning & Development	<u><u>9,614</u></u>	<u><u>17,000</u></u>	<u><u>20,000</u></u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Historic Preservation Fund
Business Area Name : Planning & Development
Fund No./Bus. Area No. : 2306 / 7000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
511060	Postage	0	2,785	2,785	0
Total	Supplies	0	2,785	2,785	0
520114	Miscellaneous Support Services	0	836,184	20,000	809,873
522430	Miscellaneous Other Services & Charges	0	0	6,311	0
522795	Other Interfund Services	26,498	0	0	0
Total	Other Services and Charges	26,498	836,184	26,311	809,873
Grand Total Expenditures		26,498	838,969	29,096	809,873

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Asset Forfeiture**
Fund No./Bus. Area No. : **2202 / 2203 / 2204 / 1000**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,189,964	1,189,964	1,293,351
Revenues	6,483,887	6,178,387	5,906,649
Expenditures	7,200,000	6,075,000	7,200,000
Revenues Over/(Under) Expenditures	<u>(716,113)</u>	<u>103,387</u>	<u>(1,293,351)</u>
Ending Fund Balance	<u><u>473,851</u></u>	<u><u>1,293,351</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	473,851	1,293,351	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Asset Forfeiture Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Asset Forfeiture Special Revenue Fund was established to account for asset forfeiture proceeds. The Houston Police Department (HPD) receives asset forfeiture proceeds under guidelines set forth by the US Department of Justice, the US Treasury Department, and the State of Texas. These forfeiture proceeds are generated as a result of law enforcement efforts against illegal and criminal activity. Proceeds received under the various guidelines must be used for law enforcement purposes.

Typically, asset forfeiture funds are used for overtime expenses for HPD officers budgeted in the General Fund, and to a lesser extent, for purchases of supplies and materials related to law enforcement programs.

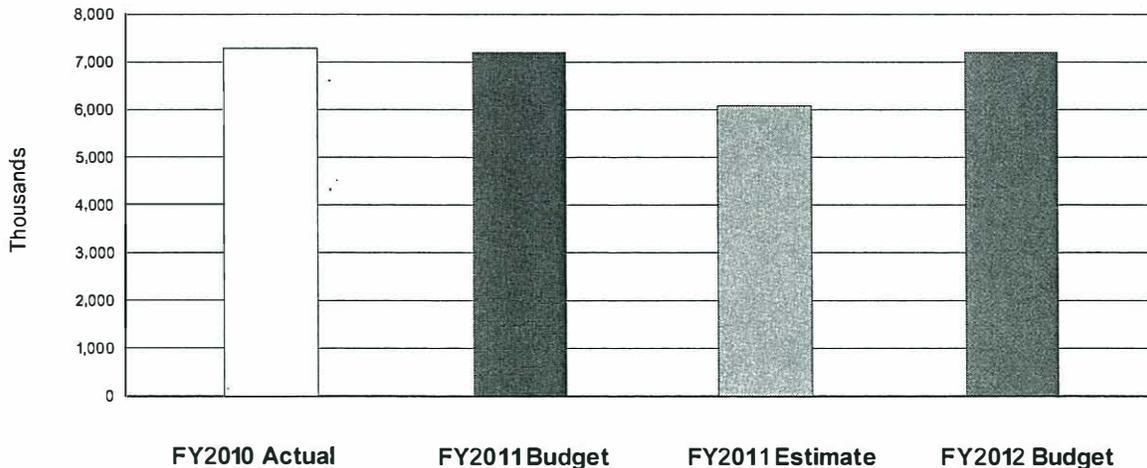
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Asset Forfeiture
Business Area Name : Police Department
Fund No./Bus. Area No. : 2202 / 2203 / 2204 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,487,949	2,615,000	2,401,000	2,618,300
	Supplies	1,524,563	1,668,019	1,712,400	2,068,100
	Other Services and Charges	1,517,753	2,677,081	1,700,600	2,218,600
	Equipment	180,793	70,000	66,000	100,000
	Non-Capital Equipment	276,152	169,900	195,000	195,000
	Total M & O Expenditures	5,987,210	7,200,000	6,075,000	7,200,000
	Debt Service & Other Uses	1,297,006	0	0	0
	Total Expenditures	7,284,216	7,200,000	6,075,000	7,200,000
Revenues		5,844,679	6,483,887	6,178,387	5,906,649
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	25.0	26.0	23.7	25.8
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Operates programs against drug dealers and money launderers. o Funds overtime for law enforcement activities. o Provides support for investigations and other law enforcement activities. o Provides support for gang reduction strategies. 				

**Asset Forfeiture
Police Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Asset Forfeiture Fund - Treasury
Business Area Name : Police Department
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000

Name: Asset Forfeiture Funds -- 100001

Mission: To reduce criminal activity by suppressing possession, manufacture, and distribution of controlled substances, and to work cooperatively with other local, state, federal law enforcement agencies, District Attorney, and US Attorney's offices to ensure that seizures are made, processed, and awarded in a timely manner.

Goal: Conduct narcotic operations against drug dealers.
 Supplement funding of overtime to respond to: Priority 1 Calls: Life threatening situations. Priority 2 Calls: In progress/property crimes.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Cash seizures	\$16.2M	\$17M	\$17M
Priority 1 avg resp. time	4.9 min	3.5-5.5 min	3.5-5.5 min
Priority 2 avg resp. time	9.6 mins	8 - 12 mins	8 - 12 mins

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Asset Forfeiture Fund - Treasury
Business Area Name : Police Department
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Asset Forfeiture Funds 100001 Provide funding for the enhancement of law enforcement activities.	0.0	7,284,216	0.0	6,075,000	0.0	7,200,000

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Asset Forfeiture
Business Area Name : Police Department
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000

Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Asset Forfeiture Funds						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
		<u>0.0</u>	7,284,216	<u>0.0</u>	6,075,000	<u>0.0</u>	7,200,000
	Grand Total						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>0.0</u>	<u>7,284,216</u>	<u>0.0</u>	<u>6,075,000</u>	<u>0.0</u>	<u>7,200,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Asset Forfeiture
Business Area Name : Police Department
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010053	HPD - Narcotics			
432010	Interest on Pooled Investments	142,898	37,398	34,000
1000010053	HPD - Narcotics			
435510	Confiscations	6,340,989	6,140,989	5,872,649
Total	Police Department	6,483,887	6,178,387	5,906,649

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Asset Forfeiture
Business Area Name : Police Department
Fund No./Bus. Area No. : 2202 / 2203 / 2204 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	398	0	0	0
500060	Overtime - Civilian	8,501	0	0	0
500070	Overtime - Classified	2,468,726	2,615,000	2,401,000	2,618,300
500090	Premium Pay - Civilian	15	0	0	0
501070	Pension - Civilian	10,788	0	0	0
502010	FICA - Civilian	(6)	0	0	0
502020	FICA - Classified	(473)	0	0	0
Total	Personnel Services	2,487,949	2,615,000	2,401,000	2,618,300
511025	Electrical Hardware & Parts	300,000	14,000	14,000	14,000
511040	Audiovisual Supplies	17,917	21,300	18,000	10,000
511045	Computer Supplies	239,351	128,250	109,000	169,000
511055	Publications & Printed Materials	3,989	2,100	2,100	2,100
511090	Medical & Surgical Supplies	3,983	4,500	4,500	5,000
511100	Veterinary & Animal Supplies	8,032	7,500	7,500	8,000
511105	Trained Police Animals	7,000	8,000	8,000	8,000
511115	Vehicle Repair & Maintenance Supplies	250,008	228,272	351,000	550,000
511120	Clothing	402,198	443,728	390,000	440,000
511130	Weapons Munitions & Supplies	253,504	724,369	722,300	725,000
511145	Small Tools & Minor Equipment	5,688	9,000	9,000	9,000
511150	Miscellaneous Parts & Supplies	32,893	77,000	77,000	128,000
Total	Supplies	1,524,563	1,668,019	1,712,400	2,068,100
520100	Temporary Personnel Services	0	80,000	0	0
520105	Accounting & Auditing Services	0	7,000	7,000	7,000
520106	Architectural Services	2,550	0	0	0
520107	Computer Info/Contr	170,811	459,400	350,000	500,000
520114	Miscellaneous Support Services	12,384	14,000	14,000	14,000
520120	Communications Equipment Services	90,775	608,000	208,000	310,000
520123	Vehicle & Motor Equipment Services	50,464	50,000	0	0
520124	Other Equipment Services	0	32,112	51,000	100,000
520145	Criminal Intelligence Services	320,000	375,000	375,000	475,000
520805	Education & Training	2,175	10,000	10,000	7,000
520905	Travel - Training Related	5,713	15,400	10,000	5,000
520910	Travel - Non-Training Related	0	9,000	9,000	5,000
521610	Voice Services	65,000	65,000	65,000	65,000
521620	Voice Equipment	4,180	0	0	0
521705	Vehicle/Equipment Rental/Lease	347,201	335,888	317,000	395,000
522305	Freight Charges	1,396	600	400	600
522430	Miscellaneous Other Services & Charges	445,104	615,681	284,200	335,000
Total	Other Services and Charges	1,517,753	2,677,081	1,700,600	2,218,600
560210	Furniture Fixtures and Equipment	21,653	62,000	66,000	100,000
560230	Computer HW and Developed SW	141,988	8,000	0	0
560240	Communication Equipment	17,152	0	0	0
Total	Equipment	180,793	70,000	66,000	100,000
551010	Non-Capital Office Furniture & Equipment	37,895	0	0	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Asset Forfeiture
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2202 / 2203/ 2204/ 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
551015	Non-Capital Computer Equipment	161,710	109,600	155,000	155,000
551020	Non-Capital Communication Equipment	0	5,000	5,000	5,000
551040	Non-Capital Other	74,312	29,700	35,000	35,000
551045	Non-Capital Vehicles/Rolling Stock	2,235	25,600	0	0
Total	Non-Capital Equipment	<u>276,152</u>	<u>169,900</u>	<u>195,000</u>	<u>195,000</u>
532120	Transfer to Fleet/Eq	1,297,006	0	0	0
Total	Debt Service and Other Uses	<u>1,297,006</u>	<u>0</u>	<u>0</u>	<u>0</u>
Grand Total Expenditures		<u><u>7,284,216</u></u>	<u><u>7,200,000</u></u>	<u><u>6,075,000</u></u>	<u><u>7,200,000</u></u>

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	293,589	293,589	1,545,362
Revenues	3,557,970	4,731,500	6,470,745
Expenditures	3,479,727	3,479,727	7,353,142
Revenues Over/(Under) Expenditures	<u>78,243</u>	<u>1,251,773</u>	<u>(882,397)</u>
Ending Fund Balance	<u><u>371,832</u></u>	<u><u>1,545,362</u></u>	<u><u>662,965</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	371,832	1,545,362	662,965
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Auto Dealers Fund. Also included are the beginning fund balances, total revenues and total expenditures.

The Auto Dealers Fund was established to account for the funds that the Houston Police Department (HPD) received during its enforcement of Chapter 8 of the City's Code of Ordinances. This ordinance was passed in compliance with the Senate Bill 226 of 45th Regular Session of the Texas Legislature. This bill gives cities the right to enact laws regulating automotive dealers and to fix penalties for the violation of these laws. The Auto Dealers' Division is also responsible for coordinating the licensing of tow truck drivers and regulating storage lots.

Senate Bill 226 also requires that "all sums collected from such dealers shall be used by the City for the enforcement, hereof, and for the enforcement of all provisions of the law regulating the sale, theft, or exchange of motor vehicles or parts, or accessories thereto and for no other purpose."

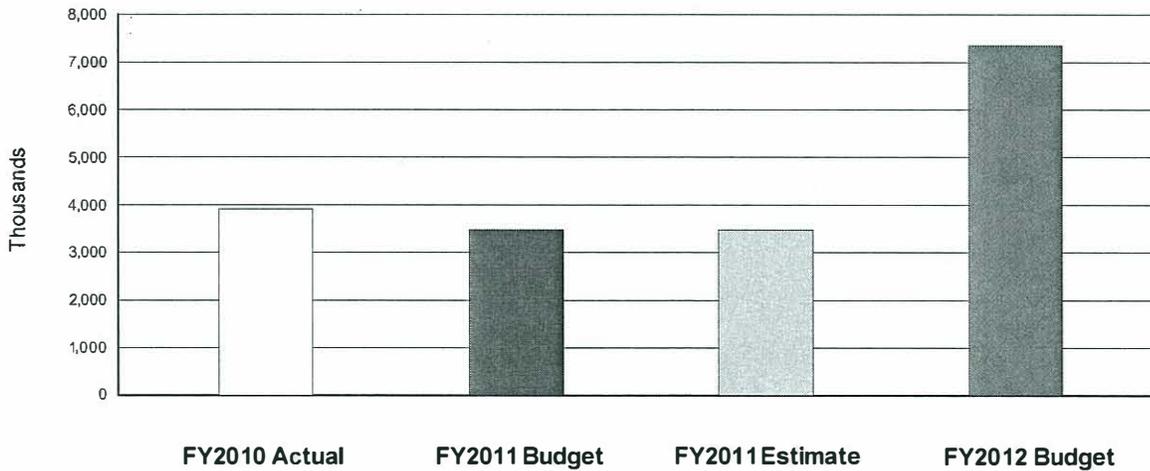
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,256,936	2,385,710	2,385,710	2,857,561
	Supplies	140,594	199,550	199,550	217,550
	Other Services and Charges	919,249	894,467	894,467	1,232,431
	Equipment	0	0	0	856,000
	Non-Capital Equipment	3,319	0	0	0
	Total M & O Expenditures	3,320,098	3,479,727	3,479,727	5,163,542
	Debt Service & Other Uses	592,820	0	0	2,189,600
	Total Expenditures	3,912,918	3,479,727	3,479,727	7,353,142
Revenues		3,589,136	3,557,970	4,731,500	6,470,745
Staffing	Full-Time Equivalents - Civilian	6.3	7.0	7.0	8.0
	Full-Time Equivalents - Classified	22.2	20.5	20.5	23.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	28.5	27.5	27.5	31.0
	Full-Time Equivalents - Overtime	1.6	1.8	1.8	1.8
Significant Budget Changes and Highlights	o The FY2012 budget includes additional revenue projection of \$1.1 million due to increased rates for auto dealers licenses and wrecker licenses and permits authorized by City Council in December 2010.				
	o Funding totalling \$309,000 is provided for rent and shared services for Auto Dealers personnel that will be located in the Houston Permitting Center.				

**Auto Dealers Fund
Police Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2200 / 1000

Name: Auto Dealers -- 100001

Mission: To provide for the regulation, supervision, control and licensing of all persons, firms or corporations engaged primarily or incidentally in the sale, barter, or exchange of motor vehicles, parts, or accessories within the corporate limits of the City, and to fix penalties for the violations thereof.

Goal: Issue licenses and regulate all automotive businesses and salesmen. Auction all unclaimed abandoned vehicles collected by the department. Regulate storage lots. License tow trucks and drivers.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Licenses issued	9,143	12,100	12,100
Vehicles auctioned	25,721	24,200	24,200
Notification letters	49,571	42,500	42,500
Storage lots regulated	115	200	200
Tow truck/ driver licenses	633/857	848/1,150	848/1,150

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Auto Dealers Fund Business Area Name : Police Department Fund No./Bus Area No. : 2200 / 1000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Auto Dealers 100001 Issue licenses and regulate automotive businesses and salesmen as provided by Chapter 8 of the Code of Ordinances, Houston, Texas, established on July 5, 1945. Auction abandoned motor vehicles as prescribed by Chapter 683 of the Texas Transportation Code.	28.5	3,912,918	27.5	3,479,727	31.0	7,353,142

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Auto Dealers Fund
 Business Area Name : Police Department
 Fund No./Bus Area No. : 2200 / 1000

Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Auto Dealers						
	Civilian	6.3		7.0		8.0	
	Classified	22.2		20.5		23.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>28.5</u>	<u>3,912,918</u>	<u>27.5</u>	<u>3,479,727</u>	<u>31.0</u>	<u>7,353,142</u>
	Grand Total						
	Civilian	6.3		7.0		8.0	
	Classified	22.2		20.5		23.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>28.5</u>	<u>3,912,918</u>	<u>27.5</u>	<u>3,479,727</u>	<u>31.0</u>	<u>7,353,142</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2200 / 1000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
CUSTOMER SERVICE CLERK	10	6.0	6.0	
OFFICE SUPERVISOR	17	1.0	1.0	
POLICE LIEUTENANT	PA07	1.0	1.0	
POLICE OFFICER	PA03	4.0	3.0	(1.0)
POLICE SERGEANT	PA06	5.0	5.0	
SENIOR ACCOUNT CLERK	13	0.0	1.0	1.0
SENIOR POLICE OFFICER	PA04	13.0	14.0	1.0
Total FTEs		<u>30.0</u>	<u>31.0</u>	<u>1.0</u>
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Less adjustment for Classified Vacancy Factor		<u>2.5</u>	<u>0.0</u>	<u>(2.5)</u>
Full-Time Equivalents		<u>27.5</u>	<u>31.0</u>	<u>3.5</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Auto Dealers Fund
 Business Area Name : Police Department
 Fund No./Bus Area No. : 2200 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010072	HPD - Auto Dealers			
421161	Auto Dealers Licenses	800,000	1,250,000	2,315,840
421240	Wrecker Licenses & Permits	638,000	643,000	804,135
421630	Administrative Fee - Licenses & Permits	0	52,500	126,000
426220	Vehicle Storage Notification	310,000	297,000	310,000
426230	Vehicle Auction Fees	293,170	298,000	293,170
428080	Returned Check Charges	2,000	1,500	2,000
432010	Interest on Pooled Investments	20,000	13,500	30,000
434220	Sale of Impounded Vehicles	400,000	630,000	400,000
452030	Miscellaneous Revenue	1,094,800	1,546,000	2,189,600
Total	HPD - Auto Dealers	3,557,970	4,731,500	6,470,745
Total	Police Department	3,557,970	4,731,500	6,470,745

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	110,752	188,343	188,343	211,096
500020	Salary Base Pay - Classified	1,334,603	1,162,510	1,162,510	1,467,913
500050	Sal-Edu/Incen-Classfd	57,786	51,000	51,000	51,000
500060	Overtime - Civilian	6,834	10,000	10,000	10,000
500070	Overtime - Classified	148,286	160,000	160,000	160,000
500110	Bilingual Pay - Civilian	4,282	3,700	3,700	4,300
500120	Bilingual Pay - Classified	7,394	3,600	3,600	7,400
500130	Equipment Allowance-Classified	45,444	42,000	42,000	42,000
500150	Shift Differential Pay-Classified	0	600	600	600
500160	Training Incent.-Classified	105,907	156,000	156,000	156,000
500190	Temporary Higher Class Pay	554	1,500	1,500	1,500
501020	Clothing Allowance - Classified	16,800	16,800	16,800	16,800
501070	Pension - Civilian	24,343	27,310	27,310	37,997
501090	Pension - Police	101,503	200,000	200,000	305,070
501120	Termination Pay - Civilian	7,651	500	500	500
501130	Termination Pay - Classified	0	5,000	5,000	5,000
501140	Third Party Disability B-Classified	11,856	13,000	13,000	13,000
502010	FICA - Civilian	13,135	15,458	15,458	17,243
502020	FICA - Classified	14,236	13,102	13,102	13,238
503010	Health Ins-Act Civilian	33,658	39,774	39,774	48,613
503015	Basic Life Insurance - Active Civilian	92	111	111	124
503020	Health Ins.Act-Classified	167,913	195,108	195,108	207,885
503025	Basic Life Insurance - Active Classified	882	859	859	862
503040	Health/Life Ins.Ret-Classified	24,440	23,000	23,000	23,000
503050	Health/Life Insurance - Retiree Civilian	12,751	5,000	5,000	5,000
503060	Long Term Disability-Civilian	526	595	595	680
503080	Workers Compensation-Classified-Admin	4,102	4,830	4,830	4,600
503090	Workers Compensation-Civilian-Admin	1,111	1,470	1,470	1,600
503100	Workers Compensation-Civilian-Claim	0	31,576	31,576	31,576
503110	Workers Compensation-Classified-Claim	95	9,924	9,924	9,924
504020	Compensation Contingency	0	2,795	2,795	2,795
504030	Unemployment Claims - Administration	0	245	245	245
Total	Personnel Services	2,256,936	2,385,710	2,385,710	2,857,561
511045	Computer Supplies	32,928	16,700	16,700	16,700
511050	Paper & Printing Supplies	1,980	0	0	0
511060	Postage	100,000	160,000	160,000	160,000
511070	Miscellaneous Office Supplies	5,686	19,000	19,000	20,000
511115	Vehicle Repair & Maintenance Supplies	0	0	0	17,000
511145	Small Tools & Minor Equipment	0	1,000	1,000	1,000
511150	Miscellaneous Parts & Supplies	0	2,850	2,850	2,850
Total	Supplies	140,594	199,550	199,550	217,550
520100	Temporary Personnel Services	0	0	0	7,000
520105	Accounting & Auditing Services	37,500	0	0	0
520108	Information Resource Services	1,134	0	0	0
520114	Miscellaneous Support Services	1,150	2,300	2,300	2,300
520115	Real Estate Lease/Office Rental	0	0	0	55,637
520119	Computer Equipment/Software Maintenance	2,435	0	0	0
520121	IT Application Svcs	0	1,800	1,800	1,800
520123	Vehicle & Motor Equipment Services	65	0	0	0
520520	Printing & Reproduction Services	3,121	0	0	0
520605	Advertising Services	23,797	30,000	30,000	30,000
520705	Insurance Fees	1,011	0	0	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Auto Dealers Fund
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2200 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520905	Travel - Training Related	0	5,000	5,000	5,000
520910	Travel - Non-Training Related	0	1,000	1,000	1,000
521305	Indirect Cost Recovery Payment	666,294	673,465	673,465	684,231
521605	Data Services	0	1,000	1,000	1,000
521610	Voice Services	32	2,000	2,000	6,000
521705	Vehicle/Equipment Rental/Lease	167,829	151,200	151,200	156,100
521715	Office Equipment Rental	9,900	25,000	25,000	25,000
522205	Metro Commuter Passes	1,995	702	702	3,000
522430	Miscellaneous Other Services & Charges	2,986	1,000	1,000	1,000
522840	Interfund Permit Center Rent Chargeback	0	0	0	253,363
Total	Other Services and Charges	919,249	894,467	894,467	1,232,431
560220	Vehicles	0	0	0	690,000
560230	Computer HW and Developed SW	0	0	0	166,000
Total	Equipment	0	0	0	856,000
551015	Non-Capital Computer Equipment	3,319	0	0	0
Total	Non-Capital Equipment	3,319	0	0	0
532005	Transfers to General Fund	592,820	0	0	2,189,600
Total	Debt Service and Other Uses	592,820	0	0	2,189,600
Grand Total Expenditures		3,912,918	3,479,727	3,479,727	7,353,142



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Child Safety Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2209 / 1000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	23,975	23,975	0
Revenues	3,380,000	3,082,000	3,082,000
Expenditures	3,105,975	3,105,975	3,082,000
Revenues Over/(Under) Expenditures	<u>274,025</u>	<u>(23,975)</u>	<u>0</u>
Ending Fund Balance	<u><u>298,000</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	298,000	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Child Safety Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1991, the Texas legislature required each municipality with a population greater than 850,000 to create a Child Safety Fund. The purpose of this fund is to provide funding for public, parochial, and private school crossing guard programs inside the City. Revenues to the fund come from an assessment of a Municipal Court fee of \$5.00 on each parking violation, a \$1.50 fee for each vehicle registration authorized by Harris County, and up to \$25 court costs assessed when an offense occurs within a school crossing zone or a parent contributes to school non-attendance.

Adopted in 1991, City Ordinance No. 91-939 stipulates that the first priority for the Child Safety Fund expenditures should be for elementary school crossing guards. Funding is apportioned based on each school district's percentage of the total number of school crossings with paid guards within the City. The ordinance also states that if excess funds are available, funding for secondary school crossing guard services is apportioned in the same manner.

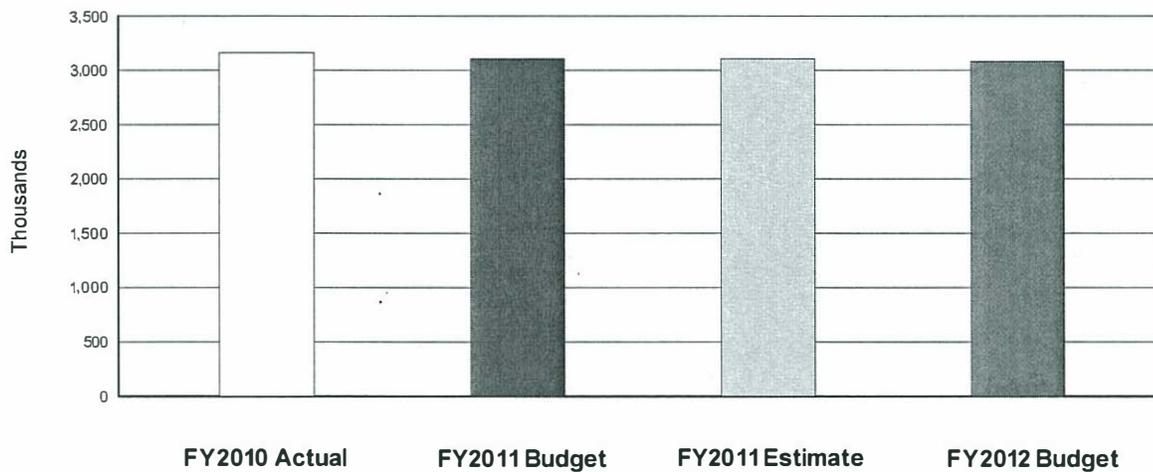
The legislation creating the fund also provides that if a surplus exists after the payment of all covered contract expenses, the excess can be used to pay for programs designed to enhance child safety, health, or nutrition.

Business Area Budget Summary

Fund Name : Child Safety Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2209 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Supplies	3,000	3,000	3,000	3,000
	Other Services and Charges	3,162,040	3,102,975	3,102,975	3,079,000
	Total M & O Expenditures	<u>3,165,040</u>	<u>3,105,975</u>	<u>3,105,975</u>	<u>3,082,000</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>3,165,040</u>	<u>3,105,975</u>	<u>3,105,975</u>	<u>3,082,000</u>
Revenues		3,227,859	3,380,000	3,082,000	3,082,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Continue maintaining crossing guards in accordance with City Ordinance No. 91-939, which established crossing guard services for elementary schools as priority followed by services for secondary schools.				

**Child Safety Fund
Police Department
Expenditure Summary**



Division Mission and Performance Measures

Fund Name : Child Safety Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2209 / 1000

Name: HPD - Office of Budget and Finance -- 100001

Mission: To abide and provide services set forth in section 106.003(b) of the Texas Local Government Code and the City of Houston Code of Ordinance Section 16-8 - Child Safety Fund.

Goal: To fund schools/school districts for their Crossing Guard Program.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
School Crossing Guards	744	746	746
Number of participating schools/school districts	10	12	12

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Child Safety Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2209 / 1000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
HPD - Office of Budget and Finance 100001 Revenues derived from the \$5.00 court fee assessed on each parking violation, the \$1.50 fee for each vehicle registration authorized by Harris County, and up to \$25 court costs assessed when offenses occur in a school zone or a parent contributing to non-attendance.	0.0	3,165,040	0.0	3,105,975	0.0	3,082,000

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Child Safety Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2209 / 1000

Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	HPD - Office of Budget and Finance						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	3,165,040	<u>0.0</u>	3,105,975	<u>0.0</u>	3,082,000
Grand Total							
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>0.0</u>	<u>3,165,040</u>	<u>0.0</u>	<u>3,105,975</u>	<u>0.0</u>	<u>3,082,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Child Safety Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2209 / 1000

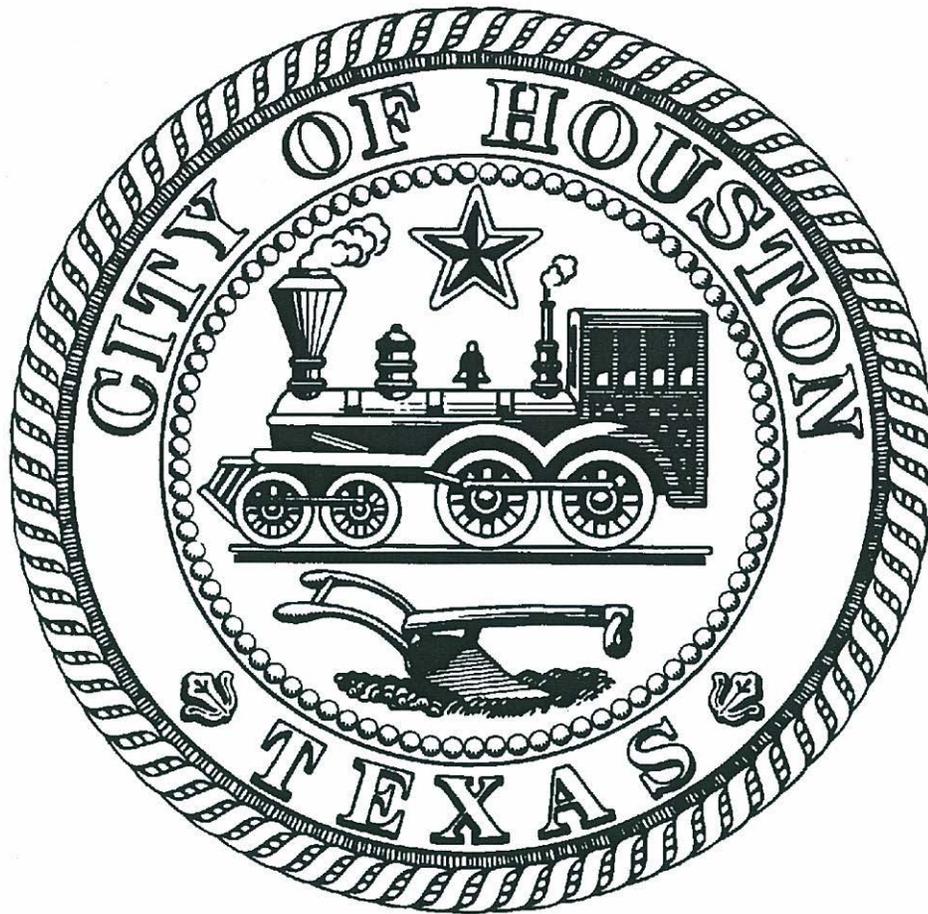
Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010002	HPD - Budget & Finance			
428090	Miscellaneous Fines & Forfeitures	900,000	732,000	732,000
432010	Interest on Pooled Investments	80,000	50,000	50,000
452030	Miscellaneous Revenue	2,400,000	2,300,000	2,300,000
Total	HPD - Budget & Finance	<u>3,380,000</u>	<u>3,082,000</u>	<u>3,082,000</u>
Total	Police Department	<u>3,380,000</u>	<u>3,082,000</u>	<u>3,082,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Child Safety Fund
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2209 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
511060	Postage	2,500	2,500	2,500	2,500
511070	Miscellaneous Office Supplies	500	500	500	500
Total	Supplies	3,000	3,000	3,000	3,000
520114	Miscellaneous Support Services	3,161,524	3,100,975	3,100,975	3,077,000
520605	Advertising Services	516	2,000	2,000	2,000
Total	Other Services and Charges	3,162,040	3,102,975	3,102,975	3,079,000
Grand Total Expenditures		3,165,040	3,105,975	3,105,975	3,082,000



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Digital Automated Red Light Enforcement Program
Business Area Name : Police Department
Fund No./Bus. Area No. : 2212 / 1000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,908,609	1,908,609	609
Revenues	16,237,500	6,189,515	449,179
Expenditures	8,097,515	8,097,515	218,948
Revenues Over/(Under) Expenditures	<u>8,139,985</u>	<u>(1,908,000)</u>	<u>230,231</u>
Ending Fund Balance	<u><u>10,048,594</u></u>	<u><u>609</u></u>	<u><u>230,840</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	10,048,594	609	230,840
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Digital Automated Red Light Enforcement Program (DARLEP) Fund was created to properly account for funds according to Senate Bill 1119, which requires the City to share, with the State of Texas, 50/50 the net proceeds collected from violations captured by the red light cameras installed throughout the City occurring on or after September 1, 2007.

On November 3, 2010 voters said "No" to Proposition 3, an Amendment to the City Charter Relating to the Use of Photographic Traffic Signal Enforcement Systems: "Shall the City of Houston continue to use red light cameras to enforce state or local laws relating to traffic safety?" As a result, on November 15, 2010, the City ceased issuing violations from the use of the Photographic Traffic Signal Enforcement System.

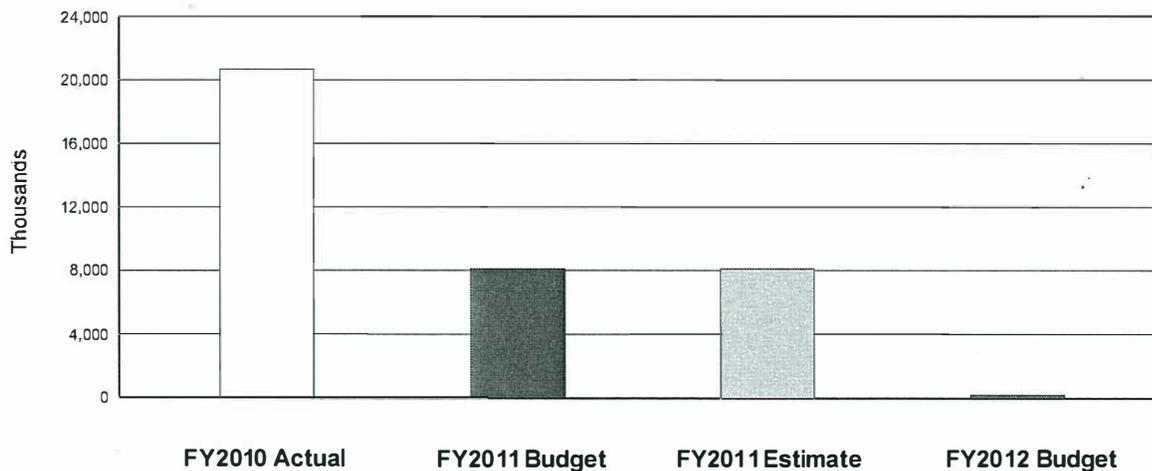
The Houston Police Department is committed to supporting the collection efforts to reduce outstanding debt of approximately \$26.5 million in unpaid Red Light violations.

Business Area Budget Summary

Fund Name : Digital Automated Red Light Enforcement
Business Area Name : Police Department
Fund No./Bus. Area No. : 2212 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	7,531,532	2,662,896	2,490,814	0
	Supplies	82,784	38,323	43,323	500
	Other Services and Charges	9,228,878	5,133,185	5,300,267	218,448
	Equipment	2,196,730	113,111	113,111	0
	Non-Capital Equipment	595,771	0	0	0
	Total M & O Expenditures	19,635,695	7,947,515	7,947,515	218,948
	Debt Service & Other Uses	1,046,681	150,000	150,000	0
Total Expenditures	20,682,376	8,097,515	8,097,515	218,948	
Revenues		16,010,555	16,237,500	6,189,515	449,179
Staffing	Full-Time Equivalents - Civilian	15.0	23.0	23.0	0.0
	Full-Time Equivalents - Classified	5.0	79.2	25.9	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	20.0	102.2	48.9	0.0
	Full-Time Equivalents - Overtime	6.1	9.2	1.9	0.0
Significant Budget Changes and Highlights	o To support collection efforts of delinquent accounts receivables.				
	o To ensure systems are in place to provide current and accurate financial information.				
	o To ensure timely payment of the State's share of revenues collected.				
	o The decrease of 102.2 FTEs in FY2012 is a result of the fund's phase-out plan due to failure of Proposition 3 .				

**Digital Automated Red Light Enforcement
Police Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Digital Automated Red Light Enforcement Program Business Area Name : Police Department Fund No./Bus Area No. : 2212 / 1000							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Chiefs Command	100001						
The City's Digital Automated Red Light Camera Enforcement Safety Program (DARLEP) formally used state-of-the-art digital camera and detection systems which was activated at 70 intersections.		20.0	20,682,376	48.9	8,097,515	0.0	218,948

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Digital Automated Red Light Enforcement Program
 Business Area Name : Police Department
 Fund No./Bus Area No. : 2212 / 1000

Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Chiefs Command						
	Civilian	15.0		23.0		0.0	
	Classified	5.0		25.9		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>20.0</u>	<u>20,682,376</u>	<u>48.9</u>	<u>8,097,515</u>	<u>0.0</u>	<u>218,948</u>
	Grand Total						
	Civilian	15.0		23.0		0.0	
	Classified	5.0		25.9		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>20.0</u>	<u>20,682,376</u>	<u>48.9</u>	<u>8,097,515</u>	<u>0.0</u>	<u>218,948</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Digital Automated Red Light Enforcement Program
Business Area Name : Police Department
Fund No./Bus Area No. : 2212 / 1000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE COORDINATOR	24	6.0	0.0	(6.0)
EVIDENCE TECHNICIAN	11	14.0	0.0	(14.0)
FINANCIAL ANALYST III	21	1.0	0.0	(1.0)
POLICE SERGEANT	PA06	1.0	0.0	(1.0)
SENIOR POLICE OFFICER	PA04	5.0	0.0	(5.0)
STAFF ANALYST	26	1.0	0.0	(1.0)
WORD PROCESSOR	10	1.0	0.0	(1.0)
Total FTEs		29.0	0.0	(29.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Less adjustment for Classified Vacancy Factor		0.0	0.0	0.0
Plus allowance for Traffic Enforcement & Related Cost Transferred from the General Fund		73.2	0.0	(73.2)
Full-Time Equivalents		102.2	0.0	(102.2)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Digital Automated Red Light Enforcement Program
Business Area Name : Police Department
Fund No./Bus Area No. : 2212 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010077	HPD - Red Light Enforcement			
428095	Red Light Enforcement	16,000,000	6,125,515	440,700
432010	Interest on Pooled Investments	237,500	64,000	8,479
Total	HPD - Red Light Enforcement	<u>16,237,500</u>	<u>6,189,515</u>	<u>449,179</u>
Total	Police Department	<u><u>16,237,500</u></u>	<u><u>6,189,515</u></u>	<u><u>449,179</u></u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Digital Automated Red Light Enforcement Program
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2212 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	389,531	401,667	401,667	0
500020	Salary Base Pay - Classified	5,970,594	1,719,963	1,532,596	0
500030	Salary Part Time - Civilian	201,880	120,000	120,000	0
500060	Overtime - Civilian	14,621	1,250	1,493	0
500070	Overtime - Classified	578,099	188,983	185,892	0
500090	Premium Pay - Civilian	17,409	10,117	10,117	0
500110	Bilingual Pay - Civilian	1,696	1,350	2,604	0
500130	Equipment Allowance-Classified	10,038	1,050	1,050	0
500160	Training Incent.-Classified	41,571	4,300	4,300	0
500190	Temporary Higher Class Pay	65	0	0	0
501070	Pension - Civilian	62,605	48,427	48,427	0
501090	Pension - Police	72,093	23,990	23,990	0
501100	Phase Down Classified	8,633	0	8,263	0
501110	Strategic Staffing-Classified	740	0	0	0
501120	Termination Pay - Civilian	0	0	4,507	0
501140	Third Party Disability B-Classified	2,640	1,378	1,378	0
502010	FICA - Civilian	46,169	46,590	46,590	0
502020	FICA - Classified	2,464	678	678	0
503010	Health Ins-Act Civilian	61,583	71,255	71,255	0
503015	Basic Life Insurance - Active Civilian	184	210	210	0
503020	Health Ins.Act-Classified	43,913	16,448	16,448	0
503025	Basic Life Insurance - Active Classified	183	66	66	0
503040	Health/Life Ins.Ret-Classified	0	0	1,177	0
503060	Long Term Disability-Civilian	1,012	861	861	0
503080	Workers Compensation-Classified-Admin	889	376	376	0
503090	Workers Compensation-Civilian-Admin	2,920	3,342	3,342	0
504030	Unemployment Claims - Administration	0	595	3,527	0
Total	Personnel Services	7,531,532	2,662,896	2,490,814	0
511025	Electrical Hardware & Parts	0	2,500	2,500	0
511040	Audiovisual Supplies	571	10,450	10,450	0
511045	Computer Supplies	55,476	10,000	10,000	0
511050	Paper & Printing Supplies	0	2,500	2,500	0
511055	Publications & Printed Materials	5,880	0	5,000	0
511070	Miscellaneous Office Supplies	0	6,000	6,000	500
511105	Trained Police Animals	14,000	0	0	0
511115	Vehicle Repair & Maintenance Supplies	5,226	5,400	5,400	0
511150	Miscellaneous Parts & Supplies	780	1,473	1,473	0
511160	Protective Gear	851	0	0	0
Total	Supplies	82,784	38,323	43,323	500
520100	Temporary Personnel Services	0	750	3,598	0
520110	Management Consulting Services	27,297	0	0	0
520113	Photographic Services	2,742,483	1,889,109	1,889,109	0
520114	Miscellaneous Support Services	15,200	5,500	158,000	0
520123	Vehicle & Motor Equipment Services	26,500	0	0	0
520136	Billing & Collection Services	788,335	722,446	722,446	101,400
520605	Advertising Services	69,959	0	0	0
520725	Assessments - Other Governments	5,328,978	2,251,744	2,251,744	117,048
520805	Education & Training	10,436	0	0	0
520905	Travel - Training Related	(1,374)	0	0	0
520910	Travel - Non-Training Related	10,556	0	10,000	0
521610	Voice Services	1,829	699	2,133	0
522205	Metro Commuter Passes	682	0	300	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Digital Automated Red Light Enforcement Program
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2212 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
522430	Miscellaneous Other Services & Charges	1,460	1,500	1,500	0
522760	Interfund Billing & Collection Service	206,537	261,437	261,437	0
Total	Other Services and Charges	9,228,878	5,133,185	5,300,267	218,448
560120	Capital Exp-Building and Bldg Improvement	16,950	0	0	0
560210	Furniture Fixtures and Equipment	48,030	113,111	113,111	0
560220	Vehicles	2,045,482	0	0	0
560230	Computer HW and Developed SW	86,268	0	0	0
Total	Equipment	2,196,730	113,111	113,111	0
551015	Non-Capital Computer Equipment	8,715	0	0	0
551020	Non-Capital Communication Equipment	272,456	0	0	0
551040	Non-Capital Other	314,600	0	0	0
Total	Non-Capital Equipment	595,771	0	0	0
521930	Contingency/Reserve	187,846	0	0	0
532005	Transfers to General Fund	258,835	0	150,000	0
532035	Transf-Spec Nonrecr	600,000	150,000	0	0
Total	Debt Service and Other Uses	1,046,681	150,000	150,000	0
Grand Total Expenditures		20,682,376	8,097,515	8,097,515	218,948



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Police Special Services
Business Area Name : Police Department
Fund No./Bus. Area No. : 2201 / 1000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	8,195,447	8,195,447	4,587,244
Revenues	24,981,913	25,479,589	25,323,657
Expenditures	30,430,155	29,087,792	28,723,868
Revenues Over/(Under) Expenditures	<u>(5,448,242)</u>	<u>(3,608,203)</u>	<u>(3,400,211)</u>
Ending Fund Balance	<u>2,747,205</u>	<u>4,587,244</u>	<u>1,187,033</u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	2,747,205	4,587,244	1,187,033
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Police Special Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Police Special Services Fund was created to properly account for monies received by the Houston Police Department (HPD) that are not covered by other funds. These funds include monies received from other agencies or organizations to reimburse HPD for cost of supplies, services, as sub-grantee for monies restricted to a specific law enforcement purpose, funds dedicated to a specific purpose.

Examples of reimbursable services include HPD participation in joint police operations; security and traffic control for such activities as fun runs and parades; traffic management at airports; staffing for training facilities when used by other agencies; and contracted services as with the Immigration Customs Enforcement. Examples of restricted funds include certain court awards and state training funds. An example of a donation is a contribution from an organization or citizen for the purchase of police equipment or vehicles.

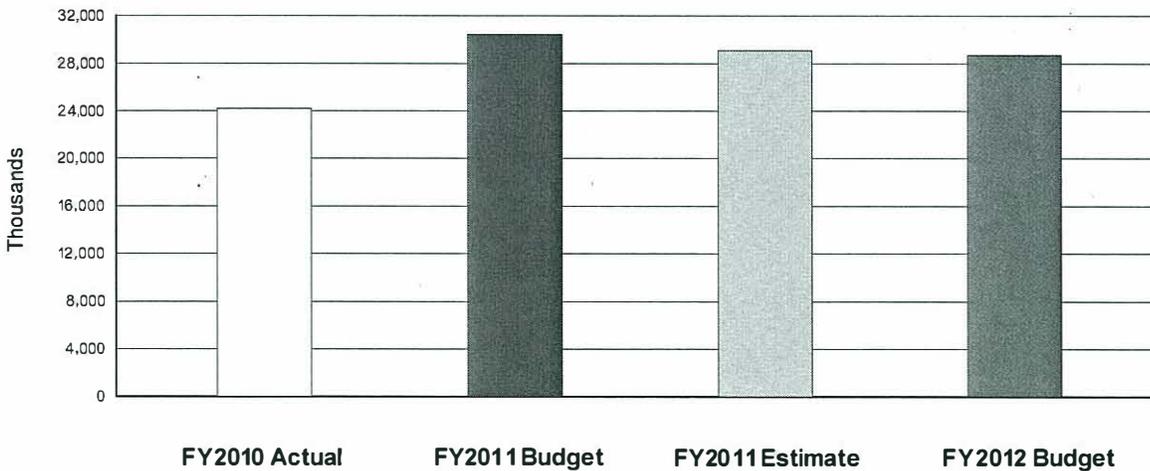
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Police Special Services
Business Area Name : Police Department
Fund No./Bus. Area No. : 2201 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	16,368,588	20,509,302	19,399,945	23,336,585
	Supplies	2,685,253	4,168,413	4,199,327	2,812,120
	Other Services and Charges	4,900,263	5,475,740	5,374,253	2,475,163
	Equipment	196,782	265,165	94,559	0
	Non-Capital Equipment	32,934	11,535	19,708	100,000
	Total M & O Expenditures	24,183,820	30,430,155	29,087,792	28,723,868
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	24,183,820	30,430,155	29,087,792	28,723,868
Revenues	23,256,548	24,981,913	25,479,589	25,323,657	
Staffing	Full-Time Equivalents - Civilian	8.1	18.2	3.7	3.0
	Full-Time Equivalents - Classified	77.5	182.1	180.1	220.4
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	85.6	200.3	183.8	223.4
	Full-Time Equivalents - Overtime	109.3	90.2	80.6	111.9
Significant Budget Changes and Highlights	The budget continues FY2011 service levels in addition to:				
	o Enhancing the safety of law enforcement personnel with the purchase of vests.				
	o Accounting for the Safe Clear Program at HPD which will be terminated.				
	o Metro funding that will be utilized to offset General Fund salary costs.				
	o \$700,000 in additional donations/grant funds to offset contingency expenditure already budgeted.				

**Police Special Services
Police Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Police Special Services Business Area Name : Police Department Fund No./Bus Area No. : 2201 / 1000			
Name: Police Fleet Services -- 100001			
Mission: Maintain optimal fleet for public safety.			
Goal: Perform warranty repairs on HPD vehicles and fleet maintenance for other departments. This program will be moved to the newly formed Fleet Department in FY2012.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Other departments serviced	12	14	N/A
Name: Police Services -- 100002			
Mission: To provide security for public safety at special events.			
Goal: Provide security at parades, fun runs, and other events. Provide supervision during the use of HPD facilities. Provide officers to other agencies for activities. Capture accounting data associated with activities. Provide assurance to entities on use of funds.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Events	80	80	80
Outside Groups	16	17	17
Name: Police Training Services -- 100003			
Mission: To provide high level law enforcement officer education.			
Goal: Provide equipment and training for Police personnel.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Classroom hours to train 7,000+ employees	10,000	10,000	10,000

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Police Special Services
Business Area Name : Police Department
Fund No./Bus Area No. : 2201 / 1000

Name: Police Mobility Services -- 100004

Mission: To continue training for air support safety.

Goal: Provide funds for training and travel for the Air Support Division.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Helicopters added	1	N/A	N/A
Personnel for Air Support Division	0	N/A	N/A
Air Support Division training classes	N/A	N/A	8

Name: Safe Clear -- 100005

Mission: To keep traffic moving for public safety.

Goal: To reduce the impact of freeway incidents on the regional transportation system. This program will be managed by the Houston Police Department General Fund in FY2012.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Roadside services	180	41	N/A
Free tows	41,600	64,449	N/A

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Police Special Services Business Area Name : Police Department Fund No./Bus Area No. : 2201 / 1000						
Division Description	FY2010 Actual FTEs	Cost \$	FY2011 Estimate FTEs	Cost \$	FY2012 Budget FTEs	Cost \$
Police Fleet Services 100001 Fleet maintenance and warranty work on vehicles in-house and of other departments.	3.2	3,215,014	3.7	2,844,889	0.0	2,171,000
Police Services 100002 Provide services to outside entities, organizations, and other law enforcement activities. These services include providing security at fun runs and parades plus cover assignments for other agencies.	6.2	15,055,559	0.0	20,594,903	223.4	25,851,529
Police Training Services 100003 Law Enforcement Officers Standards in Education (LEOSE). Disburse restricted funds for law enforcement training.	0.0	119,411	0.0	359,769	0.0	443,236
Police Mobility Services 100004 Metered Parking, Street Closure Permits, Truck Zone Permits, Traffic Control Permits, and Boot Fees.	0.0	848,197	0.0	900,000	0.0	158,103
Safe Clear 100005 The use of real time cameras affixed to "roving" aircraft (helicopter and fixed wing) will allow rapid detection of incidents and allow tow operators to quickly respond to inoperable vehicles on freeways.	76.2	4,945,639	180.1	4,388,231	0.0	100,000

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Police Special Services Business Area Name : Police Department Fund No./Bus Area No. : 2201 / 1000							
Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Police Fleet Services						
	Civilian	2.8		3.7		0.0	
	Classified	0.4		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>3.2</u>	<u>3,215,014</u>	<u>3.7</u>	<u>2,844,889</u>	<u>0.0</u>	<u>2,171,000</u>
100002	Police Services						
	Civilian	4.5		0.0		3.0	
	Classified	1.7		0.0		220.4	
	Cadets	0.0		0.0		0.0	
	Total	<u>6.2</u>	<u>15,055,559</u>	<u>0.0</u>	<u>20,594,903</u>	<u>223.4</u>	<u>25,851,529</u>
100003	Police Training Services						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>119,411</u>	<u>0.0</u>	<u>359,769</u>	<u>0.0</u>	<u>443,236</u>
100004	Police Mobility Services						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>848,197</u>	<u>0.0</u>	<u>900,000</u>	<u>0.0</u>	<u>158,103</u>
100005	Safe Clear						
	Civilian	0.8		0.0		0.0	
	Classified	75.4		180.1		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>76.2</u>	<u>4,945,639</u>	<u>180.1</u>	<u>4,388,231</u>	<u>0.0</u>	<u>100,000</u>
Grand Total							
	Civilian	8.1		3.7		3.0	
	Classified	77.5		180.1		220.4	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>85.6</u>	<u>24,183,820</u>	<u>183.8</u>	<u>29,087,792</u>	<u>223.4</u>	<u>28,723,868</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Police Special Services
Business Area Name : Police Department
Fund No./Bus Area No. : 2201 / 1000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNT CLERK	10	1.0	0.0	(1.0)
ADMINISTRATION MANAGER	26	2.0	0.0	(2.0)
AIRCRAFT GROUND CREWPERSON	5	6.0	0.0	(6.0)
AIRCRAFT MECHANIC	18	1.0	0.0	(1.0)
CUSTOMER SERVICE CLERK	10	1.0	0.0	(1.0)
FINANCIAL ANALYST III	21	2.0	2.0	
FINANCIAL ANALYST IV	25	1.0	0.0	(1.0)
INVENTORY MANAGEMENT CLERK	9	1.0	0.0	(1.0)
POLICE OFFICER	PA03	1.0	0.0	(1.0)
POLICE SERGEANT	PA06	3.0	0.0	(3.0)
SENIOR ACCOUNT CLERK	13	2.0	1.0	(1.0)
SENIOR AIRCRAFT MECHANIC	21	1.0	0.0	(1.0)
SENIOR INVENTORY MANAGEMENT CLERK	12	1.0	0.0	(1.0)
SENIOR OFFICE ASSISTANT	12	1.0	0.0	(1.0)
SENIOR POLICE OFFICER	PA04	10.0	0.0	(10.0)
Total FTEs		34.0	3.0	(31.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Less adjustment for Classified Vacancy Factor		1.8	0.0	(1.8)
Plus allowance for Burglar Alarm Response & Related Cost Transferred from the General Fund		66.8	73.6	6.8
Plus allowance for Burglar Alarm Other & Related Cost Paid Through Police Special Services Fund		37.9	55.8	17.9
Plus allowance for RMS Salary Recovery & Related Cost Paid Through Police Special Services Fund		63.4	37.2	(26.2)
Plus allowance for Traffic Enforcement & Related Cost Paid Through METRO		0.0	53.8	53.8
Full-Time Equivalents		200.3	223.4	23.1

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Police Special Services
 Business Area Name : Police Department
 Fund No./Bus Area No. : 2201 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010002	HPD - Budget & Finance			
426430	Facility Rental Fees	12,000	0	0
432010	Interest on Pooled Investments	200,000	200,000	200,000
434225	Sale of Non-Capital Equip. & Merchandise	0	60,000	0
452030	Miscellaneous Revenue	25,000	25,000	25,000
Total	HPD - Budget & Finance	237,000	285,000	225,000
1000010004	HPD - Public Affairs			
431020	Contributions from Others	0	5,500	5,000
1000010016	HPD - Training Academy			
426260	Police Services	11,000	12,000	12,000
1000010017	HPD - Cadets			
422110	Criminal Justice Division Grant Awards	343,236	387,631	387,631
1000010019	HPD - Field Operations Command			
421350	Site Inspection Fees	0	0	20,000
426370	Training Services	1,000	0	0
434510	Prior Year Revenue	0	(7,431)	0
490010	Transfer from General Fund	5,625,200	5,625,200	5,625,200
Total	HPD - Field Operations Command	5,626,200	5,617,769	5,645,200
1000010022	HPD - IAH Airport Patrol			
424060	Interfund Airport Police Services	300,000	300,000	300,000
1000010023	HPD - HOU Airport Patrol			
424060	Interfund Airport Police Services	200,000	200,000	200,000
1000010027	HPD - North Patrol			
426260	Police Services	232,000	275,000	275,000
1000010036	HPD - Southwest Patrol			
431020	Contributions from Others	0	2,000	0
1000010043	HPD - Robbery			
426260	Police Services	51,917	50,367	52,955
1000010044	HPD - Auto Theft			
426260	Police Services	34,400	23,000	35,400
1000010046	HPD - Burglary & Theft			
426260	Police Services	63,807	63,807	64,405
434505	Prior Year Expenditure Recovery	0	155,339	0
452020	Recoveries & Refunds	3,500	0	0
Total	HPD - Burglary & Theft	67,307	219,146	64,405
1000010047	HPD - Juvenile			
426260	Police Services	50,000	40,000	50,000
1000010049	HPD - Major Offenders			
426260	Police Services	250,000	250,000	320,000
452020	Recoveries & Refunds	0	4,266	0
Total	HPD - Major Offenders	250,000	254,266	320,000
1000010051	HPD - Vice			
426260	Police Services	33,600	32,000	32,960
434510	Prior Year Revenue	0	29,147	0
435510	Confiscations	60,000	100,000	100,000
Total	HPD - Vice	93,600	161,147	132,960
1000010052	HPD - Criminal Intelligence			
426260	Police Services	183,207	142,393	198,881
1000010053	HPD - Narcotics			
426260	Police Services	250,000	250,000	300,000
431020	Contributions from Others	0	5,000	0
Total	HPD - Narcotics	250,000	255,000	300,000
1000010054	HPD - Gangs			
426260	Police Services	200,000	185,918	200,000
1000010056	HPD - Crime Lab			

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Police Special Services
 Business Area Name : Police Department
 Fund No./Bus Area No. : 2201 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
427200	Unclaimed Fines & Forfeitures	5,000	0	0
1000010057	HPD - Technology Services			
424020	Interfund Engineering Services	2,740,000	2,740,000	2,740,000
1000010058	HPD - Information Svcs			
452020	Recoveries & Refunds	0	12,220	0
1000010062	HPD - Fleet Management			
452020	Recoveries & Refunds	450,000	450,000	0
457040	Interfund Fleet Maintenance	250,000	250,000	0
	Total HPD - Fleet Management	700,000	700,000	0
1000010069	HPD - Special Operations			
426260	Police Services	333,542	392,228	400,073
431020	Contributions from Others	0	500	0
	Total HPD - Special Operations	333,542	392,728	400,073
1000010070	HPD - Tactical Operation			
426260	Police Services	24,000	24,000	73,000
1000010071	HPD -Traffic			
428090	Miscellaneous Fines & Forfeitures	5,000	0	0
490020	Transfer from Special Revenue Fund	0	0	2,889,352
	Total HPD -Traffic	5,000	0	2,889,352
1000010074	HPD - Fleet Vehicle Recovery			
452020	Recoveries & Refunds	1,700,000	1,700,000	1,921,000
1000010075	HPD - Mobility Initiative			
421310	Mobility Permits	118,000	118,000	148,000
426290	Other Service Charges	10,000	10,000	10,000
427230	Boot Fees	27,400	27,400	27,400
427240	Administrative Boot Fees	27,400	27,400	27,400
490140	Transfer from Parking Management	183,000	183,000	183,000
	Total HPD - Mobility Initiative	365,800	365,800	395,800
1000010076	HPD - Safe Clear			
422150	Intergovernmental Revenue - Metro	2,889,352	2,889,352	0
490010	Transfer from General Fund	389,352	389,352	0
	Total HPD - Safe Clear	3,278,704	3,278,704	0
1000010078	HPD - Special Events			
431020	Contributions from Others	700,000	50,000	700,000
1000010091	HPD - Alarm Ordinance			
421170	Burglar Alarm Permits	6,000,000	6,000,000	6,000,000
428050	False Alarm Penalties	1,000,000	1,800,000	1,800,000
	Total HPD - Alarm Ordinance	7,000,000	7,800,000	7,800,000
Total Police Department		24,981,913	25,479,589	25,323,657

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Police Special Services
Business Area Name : Police Department
Fund No./Bus. Area No. : 2201 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	281,080	632,379	128,500	134,076
500020	Salary Base Pay - Classified	4,608,183	10,832,950	10,708,726	11,789,352
500040	Salary Assignment Pay - Classified	1,792	0	3,190	0
500050	Sal-Edu/Incen-Classfd	8,526	0	5,544	0
500060	Overtime - Civilian	39,185	0	35,000	0
500070	Overtime - Classified	10,821,491	8,385,044	8,166,511	11,336,874
500090	Premium Pay - Civilian	65,712	95,231	0	0
500120	Bilingual Pay - Classified	0	0	173	0
500130	Equipment Allowance-Classified	21,299	0	13,553	0
500150	Shift Differential Pay-Classified	11,799	0	6,895	0
500160	Training Incent.-Classified	83,867	0	55,382	0
500170	Weekend Prem Pay-Classified	9,158	0	4,815	0
501070	Pension - Civilian	53,129	108,045	20,700	24,134
501090	Pension - Police	157,791	116,099	108,455	0
501120	Termination Pay - Civilian	849	0	0	0
501130	Termination Pay - Classified	2,110	0	0	0
501140	Third Party Disability B-Classified	5,568	0	4,704	0
501170	Vehicle Allowance - Classified	4,250	0	8,500	0
502010	FICA - Civilian	20,209	64,654	17,150	10,256
502020	FICA - Classified	4,685	7,399	4,427	0
503010	Health Ins-Act Civilian	56,482	118,104	24,500	26,313
503015	Basic Life Insurance - Active Civilian	164	446	85	79
503020	Health Ins.Act-Classified	94,206	134,580	66,810	0
503025	Basic Life Insurance - Active Classified	374	517	259	0
503050	Health/Life Insurance - Retiree Civilian	11,038	0	10,922	10,922
503060	Long Term Disability-Civilian	633	1,700	260	255
503070	Municipal Pension-Other Classified	2,010	0	2,365	0
503080	Workers Compensation-Classified-Admin	1,761	2,940	1,461	0
503090	Workers Compensation-Civilian-Admin	1,393	4,200	650	600
503100	Workers Compensation-Civilian-Claim	0	514	0	514
503110	Workers Compensation-Classified-Claim	0	0	408	0
504020	Compensation Contingency	0	3,800	0	3,000
504030	Unemployment Claims - Administration	(156)	700	0	210
Total	Personnel Services	16,368,588	20,509,302	19,399,945	23,336,585
511025	Electrical Hardware & Parts	2,429	0	0	0
511040	Audiovisual Supplies	35,916	5,865	5,455	0
511045	Computer Supplies	28,379	27,884	23,318	32,000
511050	Paper & Printing Supplies	967	0	0	0
511055	Publications & Printed Materials	5,550	0	325	0
511070	Miscellaneous Office Supplies	8,615	15,713	16,700	20,320
511090	Medical & Surgical Supplies	0	0	30	0
511100	Veterinary & Animal Supplies	4,988	0	0	0
511110	Fuel	1,993,577	2,705,634	2,950,000	1,821,000
511115	Vehicle Repair & Maintenance Supplies	577,462	254,621	255,665	110,000
511120	Clothing	0	1,035,286	824,410	800,000
511130	Weapons Munitions & Supplies	831	91,008	91,009	0
511145	Small Tools & Minor Equipment	2,423	0	0	0
511150	Miscellaneous Parts & Supplies	24,116	32,402	32,415	28,800
Total	Supplies	2,685,253	4,168,413	4,199,327	2,812,120
520100	Temporary Personnel Services	223,453	700,000	500,000	600,000
520107	Computer Info/Contr	79,118	29,660	43,386	0
520108	Information Resource Services	0	22,495	22,495	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Police Special Services
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2201 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520109	Medical Dental & Laboratory Services	238,995	0	0	0
520114	Miscellaneous Support Services	960	630	630	400
520115	Real Estate Lease/Office Rental	31,837	31,837	31,837	0
520119	Computer Equipment/Software Maintenance	1,250	0	0	0
520123	Vehicle & Motor Equipment Services	3,767,929	3,195,643	3,263,973	100,000
520520	Printing & Reproduction Services	0	0	12,220	0
520605	Advertising Services	6,731	6,000	6,000	6,000
520755	Contingency	0	194	194	0
520765	Membership & Professional Fees	0	1,740	1,740	0
520805	Education & Training	229,041	333,362	324,692	500,000
520815	Tuition Reimbursement	81,897	40,000	100,000	100,000
520905	Travel - Training Related	89,564	53,737	71,633	110,000
520910	Travel - Non-Training Related	8,065	50,000	50,000	50,000
521610	Voice Services	5,620	0	50	0
521630	GIS Revolving Fund Services	0	0	0	7,393
521705	Vehicle/Equipment Rental/Lease	1,088	58,110	25,664	29,160
521905	Legal Services	0	200,000	179,925	150,000
522205	Metro Commuter Passes	2,289	1,258	1,700	0
522305	Freight Charges	95	0	0	0
522430	Miscellaneous Other Services & Charges	91,582	751,074	738,114	821,500
522620	Claims & Judgments	40,749	0	0	0
522722	KRONOS Service Chargeback	0	0	0	710
Total	Other Services and Charges	4,900,263	5,475,740	5,374,253	2,475,163
560210	Furniture Fixtures and Equipment	14,484	0	0	0
560220	Vehicles	45,902	170,606	0	0
560230	Computer HW and Developed SW	95,335	0	0	0
560240	Communication Equipment	41,061	94,559	94,559	0
Total	Equipment	196,782	265,165	94,559	0
551010	Non-Capital Office Furniture & Equipment	649	1,999	13,459	100,000
551015	Non-Capital Computer Equipment	8,088	1,748	0	0
551020	Non-Capital Communication Equipment	7,155	0	0	0
551040	Non-Capital Other	17,042	5,794	4,255	0
551045	Non-Capital Vehicles/Rolling Stock	0	1,994	1,994	0
Total	Non-Capital Equipment	32,934	11,535	19,708	100,000
Grand Total Expenditures		24,183,820	30,430,155	29,087,792	28,723,868



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Supplemental Environmental Protection
Business Area Name : Police Department
Fund No./Bus. Area No. : 2404 / 1000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	271,976	271,976	199,535
Revenues	85,000	142,220	150,000
Expenditures	272,000	214,661	272,000
Revenues Over/(Under) Expenditures	<u>(187,000)</u>	<u>(72,441)</u>	<u>(122,000)</u>
Ending Fund Balance	<u>84,976</u>	<u>199,535</u>	<u>77,535</u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	84,976	199,535	77,535
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Houston Police Department Supplemental Environmental Project Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

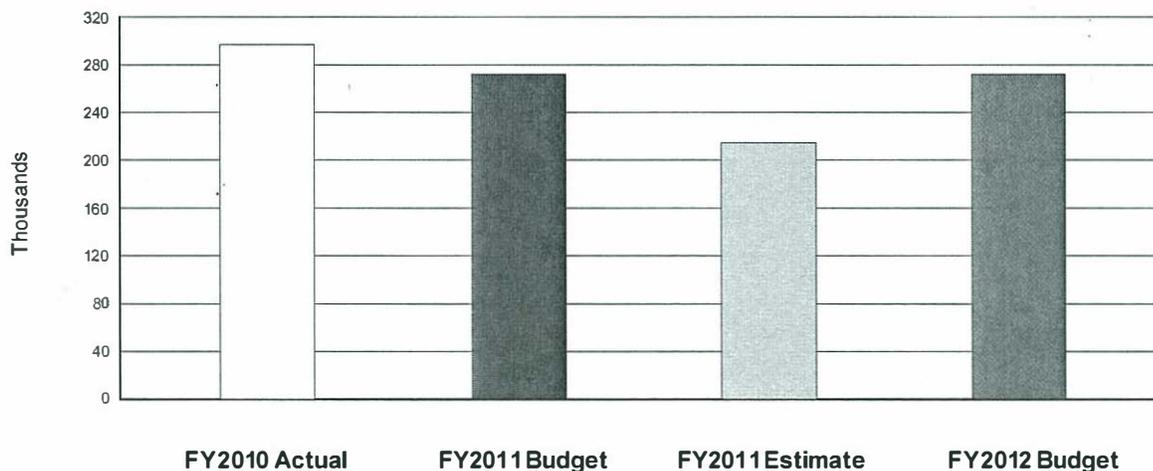
Environmental Investigations, or Rat-On-A-Rat (ROAR), use Supplemental Environmental Funds for the advancement of the goals of clean air, water, and to enhance the community environment impacted by criminal environmental violators.

Business Area Budget Summary

Fund Name : Supplemental Environmental Protection
Business Area Name : Police Department
Fund No./Bus. Area No. : 2404 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	0	0	0
	Supplies	56,814	38,174	38,119	22,000
	Other Services and Charges	17,185	31,858	23,815	85,000
	Equipment	173,335	188,658	148,717	149,000
	Non-Capital Equipment	49,507	13,310	4,010	16,000
	Total M & O Expenditures	<u>296,841</u>	<u>272,000</u>	<u>214,661</u>	<u>272,000</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	<u>296,841</u>	<u>272,000</u>	<u>214,661</u>	<u>272,000</u>	
Revenues		161,294	85,000	142,220	150,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2012 Budget includes funding for fifteen wetland projects.				
	o Funding to acquire surveillance cameras and vehicles to aid in investigating Environmental Crimes.				

**Supplemental Environmental Protection
Police Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Supplemental Environmental Protection
Business Area Name : Police Department
Fund No./Bus Area No. : 2404 / 1000

Name: Supplemental Environmental Protection -- 100001

Mission: To use Supplemental Environmental Protection funds for the advancement of the goals of clean air and water, and to enhance the community environment impacted by criminal environmental violators.

Goal: Funding for fifteen school environmental projects.
 To create or enhance school children's knowledge about the need to preserve and conserve natural resources by creating ponds or wetland habitats.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
School Environ. Projects	0	0	15

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Supplemental Environmental Protection
Business Area Name : Police Department
Fund No./Bus Area No. : 2404 / 1000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Supplemental Environmental Protection 100001						
HPD-Environ. Protection 1000010050	0.0	296,841	0.0	214,661	0.0	272,000
Environmental Investigations or Rat-On-A-Rat (ROAR) seeks to minimize environmental violations.						

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Supplemental Environmental Protection
Business Area Name : Police Department
Fund No./Bus Area No. : 2404 / 1000

Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Supplemental Environmental Protection						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	296,841	<u>0.0</u>	214,661	<u>0.0</u>	272,000
	Grand Total						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>0.0</u>	<u>296,841</u>	<u>0.0</u>	<u>214,661</u>	<u>0.0</u>	<u>272,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Supplemental Environmental Protection
Business Area Name : Police Department
Fund No./Bus Area No. : 2404 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010050	HPD - Environ. Protection			
432010	Interest on Pooled Investments	15,000	4,720	5,000
452030	Miscellaneous Revenue	70,000	137,500	145,000
Total	HPD - Environ. Protection	85,000	142,220	150,000
Total	Police Department	85,000	142,220	150,000

Business Area Expenditure Summary

Fund Name : Supplemental Environmental Protection
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2404 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
511050	Paper & Printing Supplies	1,621	0	0	4,000
511060	Postage	0	0	0	1,000
511095	Small Technical & Scientific Equipment	0	22,000	21,945	0
511145	Small Tools & Minor Equipment	0	0	0	7,000
511150	Miscellaneous Parts & Supplies	55,193	16,174	16,174	10,000
Total	Supplies	56,814	38,174	38,119	22,000
520114	Miscellaneous Support Services	25	3,000	0	3,000
520123	Vehicle & Motor Equipment Services	1,135	1,670	600	10,000
520520	Printing & Reproduction Services	5,761	10,215	10,000	30,000
520805	Education & Training	240	3,770	3,770	4,000
520905	Travel - Training Related	1,884	0	0	4,000
521610	Voice Services	0	58	0	0
522430	Miscellaneous Other Services & Charges	8,140	13,145	9,445	34,000
Total	Other Services and Charges	17,185	31,858	23,815	85,000
560210	Furniture Fixtures and Equipment	0	0	0	70,000
560220	Vehicles	167,340	188,658	148,717	79,000
560230	Computer HW and Developed SW	5,995	0	0	0
Total	Equipment	173,335	188,658	148,717	149,000
551010	Non-Capital Office Furniture & Equipment	49,507	115	115	10,000
551015	Non-Capital Computer Equipment	0	6,000	0	6,000
551040	Non-Capital Other	0	7,195	3,895	0
Total	Non-Capital Equipment	49,507	13,310	4,010	16,000
Grand Total Expenditures		296,841	272,000	214,661	272,000



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2301 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	8,670,648	8,670,648	4,725,898
Revenues	46,019,500	47,088,900	46,515,700
Expenditures	53,255,512	51,033,650	49,938,400
Revenues Over/(Under) Expenditures	<u>(7,236,012)</u>	<u>(3,944,750)</u>	<u>(3,422,700)</u>
Ending Fund Balance	<u><u>1,434,636</u></u>	<u><u>4,725,898</u></u>	<u><u>1,303,198</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	1,434,636	4,725,898	1,303,198
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate, and the FY2012 Budget for the Building Inspection Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Building Inspection Fund of the Public Works & Engineering Department ensures that buildings and structures constructed and maintained within the City adhere to the standards set by the City of Houston's Building Code.

In addition, Building Inspection will continue to enhance the level of services to:

- Review 100% of residential plans within 7 days and 90% of commercial plans within 11 days.
- Increase available meeting time for customers with plan analysts.
- Continue to update database on the Geographical Information System (GIS) applications to include photographs of billboards.

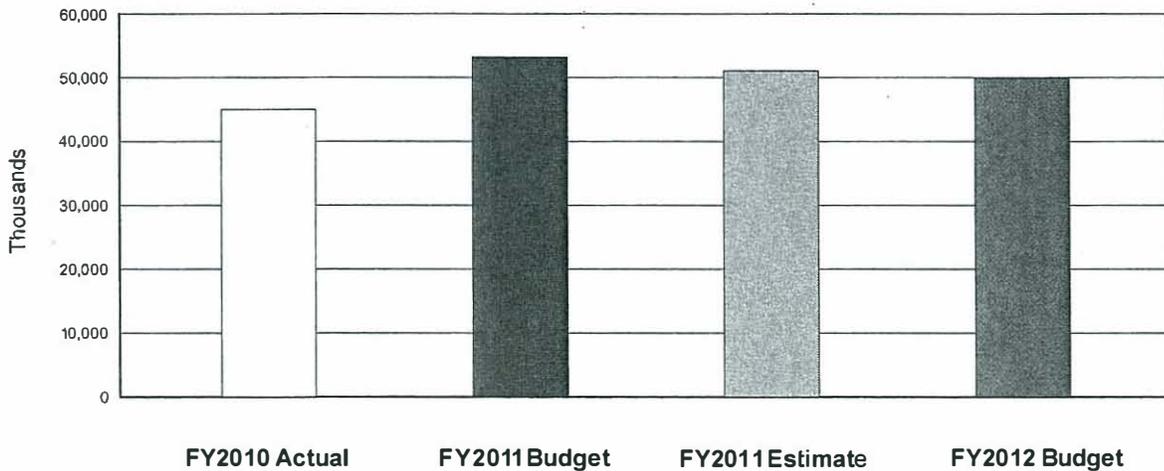
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2301 / 2000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	35,836,310	36,334,515	35,705,291	37,544,200
	Supplies	634,670	776,100	603,280	725,700
	Other Services and Charges	5,288,368	6,623,492	5,583,511	7,504,000
	Equipment	739,659	261,605	243,200	0
	Non-Capital Equipment	99,420	118,100	116,700	93,800
	Total M & O Expenditures	<u>42,598,427</u>	<u>44,113,812</u>	<u>42,251,982</u>	<u>45,867,700</u>
	Debt Service & Other Uses	2,415,006	9,141,700	8,781,668	4,070,700
	Total Expenditures	<u>45,013,433</u>	<u>53,255,512</u>	<u>51,033,650</u>	<u>49,938,400</u>
Revenues		40,214,177	46,019,500	47,088,900	46,515,700
Staffing	Full-Time Equivalents - Civilian	492.8	473.7	469.1	482.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>492.8</u>	<u>473.7</u>	<u>469.1</u>	<u>482.5</u>
	Full-Time Equivalents - Overtime	12.0	15.7	13.9	15.3
Significant Budget Changes and Highlights	o Continue streamlining the plan review process to maintain a goal of 7 days residential and 11 days commercial.				
	o Continue to seek out new technology to improve the plan review process (electronic plan check).				
	o In the process of populating the database with billboard information.				
	o Continue the development of an Enterprise Geographic Information System (GIS) database for billboards.				
	o The new Houston Permitting Center is almost complete and ready for move in. PW&E will start moving in June of FY2011. The center will be a one stop permitting center for most of the permits issued with the City of Houston. Several departments will be represented at the center.				

**Building Inspection Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Building Inspection Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2301 / 2000			
Name: Planning & Development -- 200006			
Mission: Ensure that buildings and structures constructed and maintained within the City adhere to the standards set by the City of Houston Construction Code.			
Goal: Assist designers, contractors, developers and other permit applicants throughout the application and permitting process.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Site inspections	4,312	4,200	4,300
Floodplain area inspection	1,000	1,900	3,000
Support division operation	100%	100%	100%
Provide timely assistance	100%	100%	100%
Name: Information Technology -- 200008			
Mission: Provide and maintain technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems and administration for the Department of Public Works & Engineering while maintaining high availability, prompt response, data accuracy and integrity to serve the users.			
Goal: Provide support for the Intergrated Land Management System (ILMS) and subsystems that support the permitting process, inspection tracking, and plan review process.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Syst. avail. for enter. downtime less 0.10%	100%	99.99%	99.90%
Syst. avail. for distrib. servers downtime less than 0.50%	N/A	N/A	99.50%
Name: Management Support Branch -- 200009			
Mission: Fund the Building Inspection payroll function.			
Goal: Provide necessary funding to ensure effective delivery of accurate, reliable, and timely bi-weekly reports.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Manage funds to maintain program	100%	100%	100%

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Building Inspection Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2301 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Planning & Development 200006 Provide leadership, issue permits, ensure compliance, administer the Houston Building Code, manage development activities and schedule inspections at all properties managed by the Code Enforcement's Occupancy Branch.	481.4	43,790,016	456.7	47,896,430	468.0	46,468,154
Information Technology 200008 Provide support with mainframe, desktop, software application, programming, and other pertinent technology to the users of this division.	11.0	1,175,995	12.4	3,085,194	14.5	3,406,646
Management Support Branch 200009 Provide necessary funding to ensure effective delivery of accurate, reliable, and timely bi-weekly reports.	0.4	47,422	0.0	52,026	0.0	63,600
Total	492.8	45,013,433	469.1	51,033,650	482.5	49,938,400

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2301 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	8.0	9.0	1.0
ADMINISTRATIVE AIDE	10	2.0	2.0	
ADMINISTRATIVE ASSISTANT	17	12.0	13.0	1.0
ADMINISTRATIVE COORDINATOR	24	4.0	4.0	
ADMINISTRATIVE SPECIALIST	20	9.0	7.8	(1.2)
ADMINISTRATIVE SUPERVISOR	22	1.0	0.0	(1.0)
ASSISTANT CHIEF INSPECTOR	25	9.0	9.0	
ASSISTANT DIRECTOR (EXE LEV)	32	2.0	2.0	
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	1.0	1.0	
ASSISTANT PROJECT MANAGER	20	1.5	1.8	0.3
COMMUNITY SERVICE INSPECTOR	16	0.0	1.0	1.0
CUSTOMER SERVICE CASHIER	12	0.0	2.0	2.0
CUSTOMER SERVICE REP. I	13	18.0	17.0	(1.0)
CUSTOMER SERVICE REP. II	15	29.0	30.0	1.0
CUSTOMER SERVICE REP. III	16	26.0	26.0	
CUSTOMER SERVICE SECTION CHIEF	22	7.0	7.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	2.0	2.0	
DEPUTY DIRECTOR-PUBLIC WORKS	36	1.0	1.0	
DIVISION MANAGER	29	8.0	8.0	
ENGINEER	26	6.0	8.0	2.0
EXECUTIVE STAFF ANALYST	30	1.0	1.8	0.8
GRADUATE ENGINEER	22	14.0	13.0	(1.0)
INFORMATION SYSTEMS ADMIN. (EXE LEV)	30	1.0	1.0	
INSPECTOR	18	185.0	181.0	(4.0)
IRM MANAGER	29	1.0	1.0	
IT PROJECT MANAGER	28	1.0	2.0	1.0
LAN SPECIALIST	26	1.0	1.0	
MAINTENANCE MECHANIC II	12	1.0	1.0	
MANAGEMENT ANALYST II	18	1.0	0.0	(1.0)
MANAGING ENGINEER	31	3.0	3.0	
MESSENGER	6	1.0	1.0	
MICROCOMPUTER ANALYST	20	1.0	0.0	(1.0)
MULTI-DISCIPLINE INSPECTOR	21	5.0	5.0	
PLAN ANALYST	14	1.0	1.0	
PLAN ANALYST SUPERVISOR	22	8.0	9.0	1.0
PROCUREMENT SPECIALIST	24	1.0	1.0	
PROGRAMMER ANALYST III	22	1.0	0.0	(1.0)
PROGRAMMER ANALYST IV	25	2.0	2.0	
PROJECT MANAGER	24	2.0	2.0	
PROJECT TECHNICIAN III	17	2.0	2.0	
PROJECT TECHNICIAN IV	20	3.0	3.0	
SANITARIAN III	21	1.0	1.0	
SENIOR ACCOUNT CLERK	13	1.0	1.0	
SENIOR CUSTOMER SERVICE CASHIER	13	0.0	1.0	1.0
SENIOR HUMAN RESOURCES SPECIALIST	21	1.0	0.0	(1.0)
SENIOR IMAGING TECHNICIAN	13	6.0	6.0	
SENIOR INSPECTOR	22	38.0	39.0	1.0
SENIOR MICROCOMPUTER ANALYST	23	1.0	0.0	(1.0)
SENIOR PLAN ANALYST	18	49.0	48.0	(1.0)
SENIOR STAFF ANALYST (EXE LEV)	28	1.0	1.0	
STAFF ANALYST	26	1.0	0.0	(1.0)
STAFF ANALYST (EXE LEV)	26	1.0	1.0	

Business Area Roster Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2301 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
SUPERINTENDENT	24	1.0	1.0	
SUPERVISING ENGINEER	29	6.0	5.0	(1.0)
SYSTEMS CONSULTANT	26	5.0	6.0	1.0
SYSTEMS SUPPORT ANALYST II	19	0.0	1.0	1.0
TECHNICAL HARDWARE ANALYST II	21	0.0	1.0	1.0
TRUCK DRIVER	6	3.0	3.0	
Total FTEs		497.5	497.4	(0.1)
Less adjustment for Civilian Vacancy Factor		23.8	14.9	(8.9)
Full-Time Equivalents		473.7	482.5	8.8

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Building Inspection Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 2301 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000060001	PWE - Administration and Support			
434240	Sale of Capital Assets-Land/Streets	7,500,000	7,500,000	0
2000060002	PWE - Permit Applications & CACD			
421410	Permit Preparation Fees	1,942,100	2,682,800	0
426310	City Charter & Code Fees	1,200	800	800
426330	Miscellaneous Copies Fees	13,000	17,700	14,900
426490	Alternate Method Review Fee	0	5,700	14,700
428080	Returned Check Charges	8,000	6,200	6,200
452030	Miscellaneous Revenue	248,000	262,900	282,700
Total	PWE - Permit Applications & CACD	2,212,300	2,976,100	319,300
2000060003	PWE - Construction Inspection			
421190	Construction Permits	14,060,000	12,836,700	14,388,100
421210	Fire Alarm Permits	134,000	161,300	163,000
421420	A/C Boiler Cons Prmt	3,495,600	3,612,800	4,275,600
421430	Annual Boiler Fees	84,000	135,200	110,500
421440	Elevator Permits	336,000	514,800	422,800
421450	House Moving Permits	7,000	9,800	10,000
421460	Mobile Home Permits	394,000	376,500	371,900
421470	Occupancy Fees	3,824,500	3,685,700	4,157,400
421480	Reinspections Fees	19,000	15,900	19,000
421500	Electrical Permits	3,908,600	3,622,500	4,077,400
421510	Plumbing Permits	3,829,600	3,809,900	4,219,700
421520	Heliport/Helistop Inspection Fees	14,000	8,700	10,800
426495	Investigation Fee	0	271,100	542,200
434215	Sale of Non-Capital Rolling Stock	21,000	0	0
434245	Sale of Capital Assets - Vehicles	0	600	0
434335	Recover Damage-Infrastructure	0	21,800	0
Total	PWE - Construction Inspection	30,127,300	29,083,300	32,768,400
2000060004	PWE - Office of the Building Official			
432010	Interest on Pooled Investments	465,000	183,000	180,000
434335	Recover Damage-Infrastructure	0	2,000	0
452030	Miscellaneous Revenue	0	100	0
Total	PWE - Office of the Building Official	465,000	185,100	180,000
2000060006	PWE - City Engineer's Office			
419080	Encroachment Franchise Fee	257,000	386,800	424,000
421200	Other Building & Construction Permits	2,000	200	500
421280	Other Licenses & Permits	0	0	91,000
421300	Facility Permits	0	0	18,200
421410	Permit Preparation Fees	1,000	23,600	0
421490	Plan Review Fees	147,000	118,700	102,000
421491	Plan Review - Per Sheet Fee	848,700	947,300	813,700
421550	Street Cut Permit	796,000	650,200	796,000
421560	Flood Plain Dev Prmt	414,000	690,300	600,000
426320	City Maps & Related Items	48,000	52,800	43,500
428080	Returned Check Charges	0	2,200	0
434505	Prior Year Expenditure Recovery	0	3,600	0
452030	Miscellaneous Revenue	0	300	0
456110	Stormwater Quality Mgmt Permits	72,000	186,400	160,100
Total	PWE - City Engineer's Office	2,585,700	3,062,400	3,049,000

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2301 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000060011	PWE - Sign Administration			
421162	Electric Signs Fee	280,000	326,600	280,000
421330	Impounded Sign Fees	100	200	200
421340	Sign Construction Fees	360,000	537,200	450,000
421350	Site Inspection Fees	240,000	500,600	300,000
421370	Sign Operation Fees	992,000	1,461,200	1,208,200
421371	Sign Op Fee-Off Perm	24,800	23,000	33,000
421372	Sign Op Fee-Off Perm	4,500	13,000	10,500
421373	Sign Operation Fees-New Operating-City	386,800	450,800	400,000
421374	Sign Op Fee-On Perm	9,000	0	0
421380	Sign Contractor Licenses	60,000	84,200	60,000
421390	Sign Plan Examination Fees	210,000	275,000	210,000
421400	Miscellaneous Sign Fees	0	100	0
421410	Permit Preparation Fees	225,000	516,000	0
421640	LED Changeable Message Sign	0	35,000	70,000
426330	Miscellaneous Copies Fees	0	3,800	0
428080	Returned Check Charges	0	300	0
432010	Interest on Pooled Investments	79,000	0	0
Total	PWE - Sign Administration	2,871,200	4,227,000	3,021,900
2000060013	PWE - Multi-Family Habitability			
421700	Multi-Family Rental Building Inspections	258,000	55,000	54,800
2000060016	PWE - HPC Shared Services			
421630	Administrative Fee - Licenses & Permits	0	0	5,430,400
424110	Other Interfund Services	0	0	331,900
424200	Interfund Permit Center Rent	0	0	1,360,000
Total	PWE - HPC Shared Services	0	0	7,122,300
Total	Public Works & Engineering	46,019,500	47,088,900	46,515,700

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2301 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	24,221,766	24,487,238	24,073,914	24,604,090
500030	Salary Part Time - Civilian	64,579	73,929	105,785	162,477
500060	Overtime - Civilian	868,740	1,119,632	990,401	1,103,227
500090	Premium Pay - Civilian	45,742	56,739	77,488	37,280
500110	Bilingual Pay - Civilian	76,392	66,865	70,167	74,998
500180	Temporary Employees	21,298	0	9,339	0
500210	Pay for Performance-Municipal	0	516	0	516
501070	Pension - Civilian	3,581,097	3,549,813	3,687,874	4,427,439
501120	Termination Pay - Civilian	466,293	349,000	150,430	394,000
502010	FICA - Civilian	1,860,876	1,970,142	1,949,071	1,983,776
503010	Health Ins-Act Civilian	3,532,654	3,527,719	3,557,132	4,074,878
503015	Basic Life Insurance - Active Civilian	14,136	14,320	14,075	14,673
503050	Health/Life Insurance - Retiree Civilian	742,483	826,764	795,501	477,300
503060	Long Term Disability-Civilian	39,483	40,168	38,002	40,826
503090	Workers Compensation-Civilian-Admin	90,043	99,540	100,846	96,563
503100	Workers Compensation-Civilian-Claim	163,807	135,600	65,125	35,600
504025	Personnel Consolidation	29,454	0	0	0
504030	Unemployment Claims - Administration	17,467	16,530	20,141	16,557
Total	Personnel Services	35,836,310	36,334,515	35,705,291	37,544,200
511010	Chemical Gases & Special Fluids	162	100	200	100
511015	Cleaning & Sanitary Supplies	380	100	100	300
511020	Construction Materials	7	0	0	0
511025	Electrical Hardware & Parts	899	500	40	800
511040	Audiovisual Supplies	5,483	9,800	5,990	9,100
511045	Computer Supplies	95,411	87,200	75,020	113,200
511050	Paper & Printing Supplies	22,948	20,800	22,100	37,200
511055	Publications & Printed Materials	3,073	72,200	31,500	11,600
511060	Postage	42,772	44,400	44,300	37,700
511070	Miscellaneous Office Supplies	55,235	66,000	25,000	50,900
511090	Medical & Surgical Supplies	1,369	600	100	600
511095	Small Technical & Scientific Equipment	251	0	0	0
511110	Fuel	363,407	429,600	381,600	428,600
511115	Vehicle Repair & Maintenance Supplies	7,044	300	250	0
511120	Clothing	8,985	10,500	7,350	13,900
511125	Food Supplies	2,282	0	100	0
511140	Landscaping & Gardening Supplies	1,376	5,000	0	0
511145	Small Tools & Minor Equipment	2,325	3,500	400	6,100
511150	Miscellaneous Parts & Supplies	21,261	25,500	9,230	15,600
Total	Supplies	634,670	776,100	603,280	725,700
520100	Temporary Personnel Services	17,100	20,000	20,000	20,000
520101	Janitorial Services	150,749	210,000	184,250	0
520102	Security Services	207,776	185,900	218,050	268,600
520106	Architectural Services	10,465	0	0	0
520107	Computer Info/Contr	798,889	840,000	698,149	700,000
520109	Medical Dental & Laboratory Services	3,038	5,700	2,850	3,900
520110	Management Consulting Services	274,795	198,600	148,600	130,000
520111	Real Estate Services	0	25,000	25,000	0
520112	Banking Services	9,497	8,300	7,450	8,300
520114	Miscellaneous Support Services	84,827	225,735	95,650	169,300
520115	Real Estate Lease/Office Rental	235,173	221,900	186,800	288,700
520118	Refuse Disposal	986	2,800	1,100	1,600
520119	Computer Equipment/Software Maintenance	468,226	661,200	684,411	738,200
520120	Communications Equipment Services	81,390	32,605	21,105	0
520121	IT Application Svcs	11,188	10,200	14,100	15,300
520122	Office Equipment Services	0	5,300	5,000	5,000
520123	Vehicle & Motor Equipment Services	370,479	369,825	304,900	370,100

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Building Inspection Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2301 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520124	Other Equipment Services	83	0	0	0
520126	Construction Site Work Services	9,586	46,000	0	0
520141	Engineering Services	700	55,500	0	0
520510	Mail/Delivery Services	0	0	10	0
520515	Print Shop Services	48,226	59,200	47,843	81,300
520520	Printing & Reproduction Services	14,588	44,400	44,000	12,500
520705	Insurance Fees	20,302	22,500	55,525	72,000
520765	Membership & Professional Fees	23,924	26,900	16,000	21,900
520805	Education & Training	46,178	78,460	57,139	62,900
520815	Tuition Reimbursement	6,525	0	0	0
520905	Travel - Training Related	16,282	40,400	18,100	42,900
520910	Travel - Non-Training Related	411	400	10	100
521305	Indirect Cost Recovery Payment	1,549,974	1,734,697	1,734,697	1,753,300
521315	Reimbursement for Energy Leakage Testing	17,000	553,070	24,000	285,300
521405	Building Maintenance Services	34,449	57,400	14,900	1,079,600
521505	Electricity	239,629	260,700	227,301	219,300
521510	Natural Gas	5,250	3,600	2,750	3,200
521605	Data Services	22,449	42,200	58,705	49,700
521610	Voice Services	280,548	293,300	295,100	280,700
521620	Voice Equipment	5,777	7,200	0	2,500
521625	Voice Labor	5,935	13,900	400	7,800
521630	GIS Revolving Fund Services	0	24,300	27,800	23,500
521715	Office Equipment Rental	35,555	34,500	38,500	22,200
521725	Other Rental	192	1,100	600	101,100
521730	Parking Space Rental	44,682	53,600	49,200	34,900
521905	Legal Services	239	0	0	0
522205	Metro Commuter Passes	28,161	43,000	38,400	63,700
522305	Freight Charges	343	0	400	100
522430	Miscellaneous Other Services & Charges	37,177	49,700	42,736	54,400
522720	Interfund Payroll Services	0	50,100	52,026	63,600
522721	Interfund HR Client Services	0	0	119,654	383,500
522722	KRONOS Service Chargeback	0	0	0	16,800
522723	Drainage Fee Service Chargeback	0	0	0	6,300
522730	Interfund Engineering Services	45,338	0	0	0
522780	Interfund Photo Copy Services	0	4,300	300	4,300
522795	Other Interfund Services	24,287	0	0	35,600
Total	Other Services and Charges	5,288,368	6,623,492	5,583,511	7,504,000
560220	Vehicles	724,399	0	0	0
560230	Computer HW and Developed SW	15,260	261,605	243,200	0
Total	Equipment	739,659	261,605	243,200	0
551010	Non-Capital Office Furniture & Equipment	12,640	2,900	1,500	500
551015	Non-Capital Computer Equipment	86,780	115,200	115,200	93,300
Total	Non-Capital Equipment	99,420	118,100	116,700	93,800
532005	Transfers to General Fund	1,617,655	7,500,000	7,984,268	3,273,300
532050	Trans to PIB Bonds Debt Service	797,351	797,400	797,400	797,400
532055	Transfers to Certification of Obligation	0	844,300	0	0
Total	Debt Service and Other Uses	2,415,006	9,141,700	8,781,668	4,070,700
Grand Total Expenditures		45,013,433	53,255,512	51,033,650	49,938,400

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2402 / 2000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	609,753	609,753	956,815
Revenues	2,444,386	2,455,971	2,031,200
Expenditures	2,595,086	2,108,909	2,308,800
Revenues Over/(Under) Expenditures	<u>(150,700)</u>	<u>347,062</u>	<u>(277,600)</u>
Ending Fund Balance	<u>459,053</u>	<u>956,815</u>	<u>679,215</u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	459,053	956,815	679,215
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Houston TranStar Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Houston TranStar Center was built through a cooperative effort between the City of Houston, Harris County, the Metropolitan Transit Authority (METRO) and the Texas Department of Transportation (TxDOT). The Center houses personnel responsible for and/or involved with transportation and emergency management planning and operations in the Houston/Harris County area. The Center is part of a national effort to establish an Intelligent Transportation System. Many state-of-the-art technologies are in use to help managers improve mobility conditions. These technologies and programs include: Closed Circuit Television Cameras (CCTV), Dynamic Message Signs (DMS), Synchronized Traffic Signals, Speed Sensors, Traveler Information Devices, the MAP/Safe Clear Traffic Incident Response Program and much more.

This partnership of agencies streamlines emergency identification and response. When emergency conditions occur such as hurricanes, floods, chemical plant explosions or terrorist acts, the Emergency Operations Center (EOC) at the Houston TranStar Center is activated. Representatives from all four partner agencies come together in concert with Federal and State Agencies and Private Organizations to coordinate a quick and efficient response. Some of the technologies include: the Automated Flood Warning System, Doppler Radar Imagery, Satellite Weather Maps, Roadway Flood Warning System, HAM Radio, the National Weather Service and the Regional Incident Management Systems (RIMS). The Center is funded from revenue received from the member agencies with the cost to each member prorated based on occupancy and use of the Center facilities. The City of Houston's prorated share of the TranStar operation is budgeted within the Public Works & Engineering Department.

Through agreement of all the member agencies, the City of Houston is the financial manager of the Center's funds and is responsible for maintaining the financial records and processing the expenditures. The Center's operating budget covers costs associated with building maintenance and operations such as cleaning, maintenance, supplies, utilities and computer maintenance. The budget also includes salaries and associated costs for the Center's seven staff members who are employed through the City of Houston.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

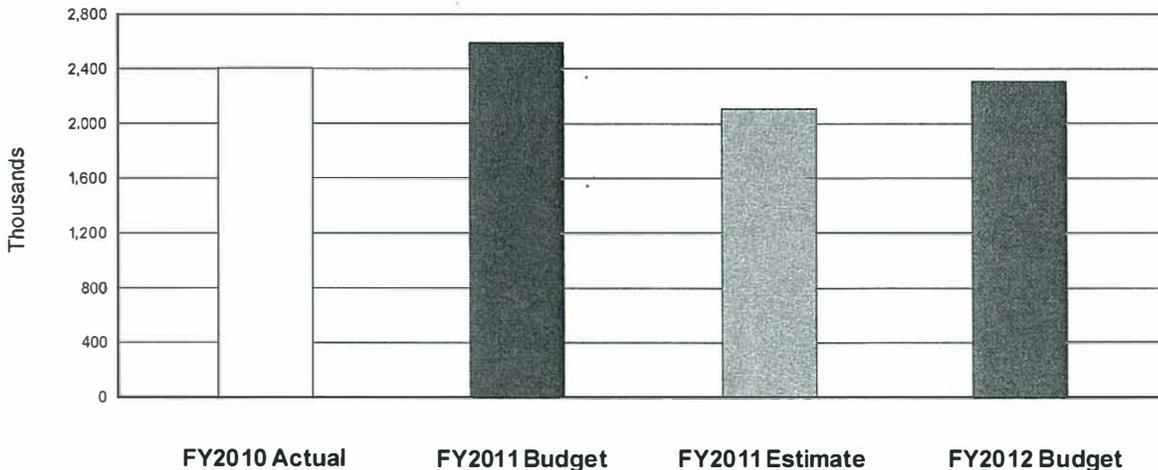
Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2402 / 2000

	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget	
Expenditures	Personnel Services	682,070	737,267	709,209	753,400
	Supplies	107,048	126,800	114,558	114,000
	Other Services and Charges	1,552,655	1,637,266	1,232,542	1,373,800
	Equipment	23,730	55,153	37,000	37,000
	Non-Capital Equipment	42,742	38,600	15,600	30,600
	Total M & O Expenditures	2,408,245	2,595,086	2,108,909	2,308,800
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	2,408,245	2,595,086	2,108,909	2,308,800	
Revenues	2,596,230	2,444,386	2,455,971	2,031,200	
Staffing	Full-Time Equivalents - Civilian	7.0	7.0	6.9	7.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	7.0	7.0	6.9	7.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o Provide safe and clear dispatch services to the public.
- o Provide police and transit dispatch services to transit systems.
- o Provide incident management services to first responders (police, fire, EMS, maintenance).
- o Provide emergency management for natural disaster and Homeland Security threats.
- o Provide traveler information to the public (travel times, construction status, rail positioning, incident status, amber alerts, school closures, camera views, ferry times, news media reports).
- o Provide transportation and communications design services.

**Houston TranStar
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2402 / 2000

Name: Traffic Operations Division -- 200002

Mission: Manage, operate and maintain the Houston TranStar Center.

Goal: Effectively support the operation and maintenance of the Center.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Support center operation and maintain facility	100%	100%	100%

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Houston TranStar Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2402 / 2000							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Traffic Operations Division	200002						
Manage, operate and maintain the Houston TranStar Center.		7.0	2,408,245	6.9	2,108,909	7.0	2,308,800
Total		<u>7.0</u>	<u>2,408,245</u>	<u>6.9</u>	<u>2,108,909</u>	<u>7.0</u>	<u>2,308,800</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Houston TranStar
Business Area Name. : Public Works & Engineering
Fund No./Bus Area No. : 2402 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	1.0	1.0	
EXECUTIVE STAFF ANALYST	30	1.0	1.0	
FINANCIAL ANALYST IV	25	1.0	1.0	
PROCUREMENT SPECIALIST	24	1.0	1.0	
SENIOR GIS ANALYST	24	1.0	1.0	
SYSTEMS CONSULTANT	26	1.0	1.0	
Total FTEs		<u>7.0</u>	<u>7.0</u>	<u>0.0</u>
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		<u>7.0</u>	<u>7.0</u>	<u>0.0</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Houston TranStar
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 2402 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000020009	PWE - Houston TranStar			
423010	Other Grant Awards	1,559,950	1,559,950	1,406,000
426290	Other Service Charges	713,696	713,696	610,200
432010	Interest on Pooled Investments	2,000	13,200	15,000
434505	Prior Year Expenditure Recovery	0	385	0
452020	Recoveries & Refunds	168,740	168,740	0
Total	PWE - Houston TranStar	2,444,386	2,455,971	2,031,200
Total	Public Works & Engineering	2,444,386	2,455,971	2,031,200

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2402 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	517,905	558,384	534,647	556,527
501070	Pension - Civilian	77,079	80,978	82,943	100,174
502010	FICA - Civilian	37,685	41,755	38,986	41,183
503010	Health Ins-Act Civilian	45,574	44,022	47,820	51,439
503015	Basic Life Insurance - Active Civilian	306	319	320	323
503050	Health/Life Insurance - Retiree Civilian	1,683	9,486	2,430	1,500
503060	Long Term Disability-Civilian	593	599	593	603
503090	Workers Compensation-Civilian-Admin	1,245	1,479	1,470	1,416
504030	Unemployment Claims - Administration	0	245	0	235
Total	Personnel Services	682,070	737,267	709,209	753,400
511015	Cleaning & Sanitary Supplies	2,885	1,500	1,500	1,500
511020	Construction Materials	2,709	13,500	3,000	9,000
511025	Electrical Hardware & Parts	12,557	11,500	11,500	8,000
511030	Mechanical Hardware & Parts	527	12,000	4,000	7,000
511040	Audiovisual Supplies	12,374	0	20,596	0
511045	Computer Supplies	21,848	18,000	18,000	22,000
511050	Paper & Printing Supplies	8,555	7,000	7,000	8,400
511055	Publications & Printed Materials	790	1,500	1,500	1,500
511060	Postage	2,488	1,300	1,300	1,300
511070	Miscellaneous Office Supplies	30,927	31,500	29,500	33,000
511090	Medical & Surgical Supplies	4,304	4,200	4,200	4,200
511110	Fuel	978	2,500	2,500	2,500
511115	Vehicle Repair & Maintenance Supplies	0	500	500	500
511120	Clothing	0	7,000	2,000	5,000
511125	Food Supplies	144	6,300	2,000	5,000
511140	Landscaping & Gardening Supplies	100	0	90	100
511145	Small Tools & Minor Equipment	5,557	8,500	5,000	5,000
511150	Miscellaneous Parts & Supplies	305	0	372	0
Total	Supplies	107,048	126,800	114,558	114,000
520100	Temporary Personnel Services	0	2,500	0	0
520101	Janitorial Services	47,424	50,000	50,000	60,000
520107	Computer Info/Contr	6,423	77,500	63,000	63,000
520109	Medical Dental & Laboratory Services	62	75	75	100
520110	Management Consulting Services	65,667	46,980	20,000	20,000
520113	Photographic Services	0	1,000	0	1,000
520118	Refuse Disposal	3,330	3,600	3,600	3,600
520119	Computer Equipment/Software Maintenance	85,729	75,000	90,382	90,400
520120	Communications Equipment Services	360	0	0	0
520121	IT Application Svcs	1,203	1,248	1,248	1,300
520122	Office Equipment Services	2,104	1,000	1,000	1,000
520123	Vehicle & Motor Equipment Services	336	500	1,123	500
520124	Other Equipment Services	561	0	0	0
520127	Structural Construction Work Services	420,822	25,000	25,000	25,000
520141	Engineering Services	295,313	421,551	300,000	350,000
520510	Mail/Delivery Services	7,538	26,500	8,000	8,000
520520	Printing & Reproduction Services	9,640	10,000	10,000	10,000
520605	Advertising Services	29,329	50,000	25,000	25,000
520755	Contingency	0	200,000	0	100,000
520765	Membership & Professional Fees	335	1,760	1,760	1,800
520805	Education & Training	588	3,000	1,000	1,000
520815	Tuition Reimbursement	757	0	0	0
520905	Travel - Training Related	1,964	3,000	1,000	1,000

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Houston TranStar
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 2402 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520910	Travel - Non-Training Related	411	11,000	5,500	5,500
521305	Indirect Cost Recovery Payment	0	20,000	20,000	20,000
521405	Building Maintenance Services	133,278	185,834	200,000	200,000
521410	Sewer Services	2,764	2,800	2,800	2,800
521415	Land and Grounds Maintenance	35,873	19,000	19,000	19,000
521435	Water Services	9,580	12,000	10,851	12,000
521505	Electricity	248,190	247,592	247,592	221,900
521510	Natural Gas	5,762	6,927	6,927	6,900
521605	Data Services	4,101	4,420	4,420	8,200
521610	Voice Services	92,494	89,979	89,979	90,000
521620	Voice Equipment	0	0	0	800
521625	Voice Labor	0	0	0	500
521630	GIS Revolving Fund Services	0	1,400	1,400	1,300
521715	Office Equipment Rental	4,326	7,000	7,000	7,000
521725	Other Rental	35,241	27,500	12,485	11,300
521730	Parking Space Rental	0	600	600	600
522205	Metro Commuter Passes	1,150	1,000	1,800	3,000
522722	KRONOS Service Chargeback	0	0	0	300
Total	Other Services and Charges	1,552,655	1,637,266	1,232,542	1,373,800
560220	Vehicles	23,730	0	0	0
560230	Computer HW and Developed SW	0	55,153	37,000	37,000
Total	Equipment	23,730	55,153	37,000	37,000
551010	Non-Capital Office Furniture & Equipment	28,119	25,000	2,000	17,000
551015	Non-Capital Computer Equipment	8,559	8,000	8,000	8,000
551020	Non-Capital Communication Equipment	6,064	5,600	5,600	5,600
Total	Non-Capital Equipment	42,742	38,600	15,600	30,600
Grand Total Expenditures		2,408,245	2,595,086	2,108,909	2,308,800

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Mobility Response Team**
Fund No./Bus. Area No. : **2304 / 1000 / 2000**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	5,733,253	5,733,253	4,349,640
Revenues	1,132,500	1,280,906	145,000
Expenditures	3,598,890	2,664,519	2,866,078
Revenues Over/(Under) Expenditures	<u>(2,466,390)</u>	<u>(1,383,613)</u>	<u>(2,721,078)</u>
Ending Fund Balance	<u><u>3,266,863</u></u>	<u><u>4,349,640</u></u>	<u><u>1,628,562</u></u>
Fund Balance Distribution:			
Non-Spendable	0	0	0
Restricted	3,266,863	4,349,640	1,628,562
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Mobility Response Team Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Mobility Response Team responds to and mitigates significant traffic congestion resulting from malfunctioning traffic signals, accidents, and other mobility issues throughout the City. The team is a partnership between the Police and Public Works and Engineering (PWE) Departments. Dedicated resources will specifically 1) respond to and mitigate acute traffic congestion throughout the City, 2) be dispatched via personnel at TranStar to identified areas, 3) Traffic Engineering staff will diagnose and provide solutions to operational and design problems, and 4) work together with PWE engineers to develop long term traffic management solutions.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

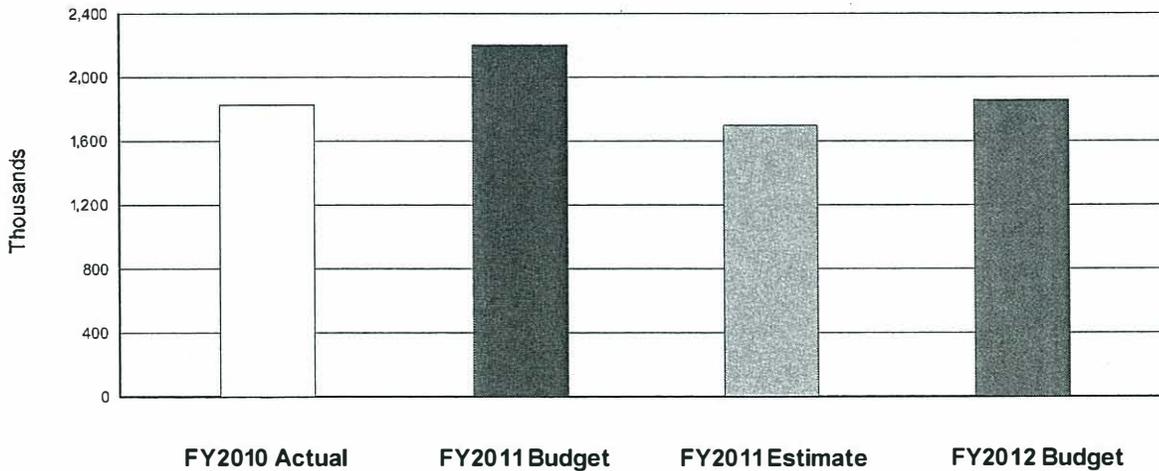
Fund Name : Mobility Response Team
Business Area Name : Police Department
Fund No./Bus. Area No. : 2304 / 1000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	1,620,469	2,023,773	1,636,651	1,800,378
	Supplies	47,493	60,200	34,186	56,200
	Other Services and Charges	11,517	28,000	28,000	0
	Equipment	124,912	92,000	0	0
	Non-Capital Equipment	21,314	0	0	0
	Total M & O Expenditures	1,825,705	2,203,973	1,698,837	1,856,578
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	1,825,705	2,203,973	1,698,837	1,856,578	
Revenues		704,597	670,500	690,000	100,000
Staffing	Full-Time Equivalents - Civilian	31.4	36.0	31.0	31.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	31.4	36.0	31.0	31.0
	Full-Time Equivalents - Overtime	0.1	0.9	0.1	0.1

Significant Budget Changes and Highlights

o Continued level of service regarding response times to traffic signal problems, disabled vehicle assistance and road hazard actions.

**Mobility Response Team
Police Department
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : **Mobility Response Team**
Business Area Name : **Police Department**
Fund No./Bus Area No. : **2304 / 1000**

Name: **Mobility Response Team -- 100001**

Mission: Provide traffic control by mitigating traffic congestion throughout the city.

Goal: Respond to and alleviate significant non-freeway traffic congestion arising from malfunctioning traffic signals, traffic accidents, street flooding, electrical outages, utility line breakages and other acute mobility issues throughout the city.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Provide Traffic Control	3,570	10,073	11,500
Disabled Vehicle Asst.	860	570	1,000
Road Hazard Actions	1,300	800	900

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Mobility Response Team
Business Area Name : Police Department
Fund No./Bus Area No. : 2304 / 1000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Mobility Response Team 100001						
HPD - Traffic 1000010071	31.4	1,825,705	31.0	1,698,837	31.0	1,856,578
<p>The Mobility Response Team is a unit composed of mainly civilian employees trained in traffic signal timing, design, and repair, as well as manual traffic direction.</p>						

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Mobility Response Team
Business Area Name : Police Department
Fund No./Bus Area No. : 2304 / 1000

Division	Division Name	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Mobility Response Team						
	Civilian	31.4		31.0		31.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>31.4</u>	<u>1,825,705</u>	<u>31.0</u>	<u>1,698,837</u>	<u>31.0</u>	<u>1,856,578</u>
	Grand Total						
	Civilian	31.4		31.0		31.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>31.4</u>	<u>1,825,705</u>	<u>31.0</u>	<u>1,698,837</u>	<u>31.0</u>	<u>1,856,578</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Mobility Response Team
Business Area Name : Police Department
Fund No./Bus Area No. : 2304 / 1000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
MOBILITY SERVICE OFFICER	12	36.0	31.0	(5.0)
Total FTEs		36.0	31.0	(5.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Less adjustment for Classified Vacancy Factor				
Full-Time Equivalents		36.0	31.0	(5.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Mobility Response Team
Business Area Name : Police Department
Fund No./Bus Area No. : 2304 / 1000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1000010071	HPD -Traffic			
490020	Transfer from Special Revenue Fund	600,000	600,000	0
490060	Transfer from Civic Center	70,500	90,000	100,000
Total	HPD -Traffic	<u>670,500</u>	<u>690,000</u>	<u>100,000</u>
Total	Police Department	<u>670,500</u>	<u>690,000</u>	<u>100,000</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Mobility Response Team
Business Area Name : Police Department
Fund No./Bus. Area No. : 2304 / 1000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	1,215,994	1,417,380	1,162,740	1,233,099
500060	Overtime - Civilian	3,049	36,000	3,314	4,500
500070	Overtime - Classified	0	20,000	0	5,000
500090	Premium Pay - Civilian	16,096	16,240	11,879	16,240
500110	Bilingual Pay - Civilian	2,598	4,500	2,364	3,500
501070	Pension - Civilian	118,044	205,522	168,813	221,958
501120	Termination Pay - Civilian	97	0	873	1,000
501130	Termination Pay - Classified	25	0	0	0
502010	FICA - Civilian	104,158	112,766	97,083	96,188
502020	FICA - Classified	(5)	392	389	392
503010	Health Ins-Act Civilian	151,399	168,318	179,357	206,925
503015	Basic Life Insurance - Active Civilian	691	847	708	741
503060	Long Term Disability-Civilian	2,616	3,060	2,568	2,635
503090	Workers Compensation-Civilian-Admin	5,707	7,560	6,563	6,200
503100	Workers Compensation-Civilian-Claim	0	9,131	0	1,000
503110	Workers Compensation-Classified-Claim	0	1,725	0	0
504020	Compensation Contingency	0	19,072	0	0
504030	Unemployment Claims - Administration	0	1,260	0	1,000
Total	Personnel Services	1,620,469	2,023,773	1,636,651	1,800,378
511045	Computer Supplies	7,020	0	0	0
511050	Paper & Printing Supplies	473	0	0	0
511070	Miscellaneous Office Supplies	0	0	276	0
511110	Fuel	26,674	36,000	32,990	36,000
511115	Vehicle Repair & Maintenance Supplies	6,533	10,000	0	7,000
511120	Clothing	1,970	6,000	0	5,000
511145	Small Tools & Minor Equipment	1,598	4,000	0	4,000
511150	Miscellaneous Parts & Supplies	3,225	4,200	920	4,200
Total	Supplies	47,493	60,200	34,186	56,200
520120	Communications Equipment Services	11,314	28,000	28,000	0
522305	Freight Charges	203	0	0	0
Total	Other Services and Charges	11,517	28,000	28,000	0
560220	Vehicles	124,912	92,000	0	0
Total	Equipment	124,912	92,000	0	0
551040	Non-Capital Other	21,314	0	0	0
Total	Non-Capital Equipment	21,314	0	0	0
Grand Total Expenditures		1,825,705	2,203,973	1,698,837	1,856,578



FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

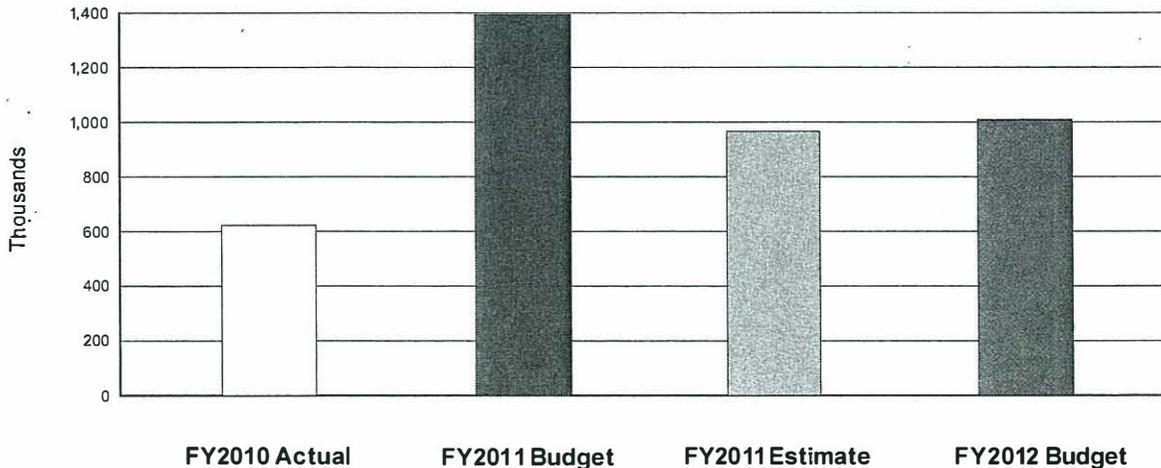
Fund Name : Mobility Response Team
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2304 / 2000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	491,382	559,349	442,604	507,400
	Supplies	29,799	61,650	57,900	56,800
	Other Services and Charges	54,405	681,354	372,614	445,300
	Equipment	45,958	92,564	92,564	0
	Total M & O Expenditures	<u>621,544</u>	<u>1,394,917</u>	<u>965,682</u>	<u>1,009,500</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>621,544</u>	<u>1,394,917</u>	<u>965,682</u>	<u>1,009,500</u>
Revenues		160,115	462,000	590,906	45,000
Staffing	Full-Time Equivalents - Civilian	6.1	7.0	5.8	6.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>6.1</u>	<u>7.0</u>	<u>5.8</u>	<u>6.0</u>
	Full-Time Equivalents - Overtime	0.1	0.1	0.2	0.1

Significant Budget Changes and Highlights

- o Reduce traffic 'bottle necks' during high usage periods, monitor arterial level of services, and monitor intersection level of services.
- o Completion of the City Mobility Phase II Project.

**Mobility Response Team
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Mobility Response Team
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2304 / 2000

Name: PWE - Mayor Mobility Task Force -- 200002

Mission: The Traffic Operations Division operates and maintains Houston's traffic control systems according to City codes in a coordinated manner to provide increased mobility; and we do so responsively, effectively, and efficiently to serve the citizens.

Goal: To reduce traffic 'bottle necks' during high usage periods, monitor arterial level of services, and monitor intersection level of services.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Incident response (Unit)	515	468	500
MRT 311 calls	N/A	1,226	1,100
Incident response time	1 hour	1 hour	1 hour
Arterials level of service	every 6mon	every 6mon	every 6mon
Intersections level of svc	every 6mon	every 6mon	every 6mon

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Mobility Response Team Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 2304 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
PWE - Mayor Mobility Task Force 200002 Fund established to alleviate traffic congestion during peak periods. This fund operates in conjunction with the Houston Police Department.	6.1	621,544	5.8	965,682	6.0	1,009,500
Total	6.1	621,544	5.8	965,682	6.0	1,009,500

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Mobility Response Team
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2304 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
GRADUATE ENGINEER	22	4.0	4.0	
SUPERVISING ENGINEER	29	1.0	1.0	
TECHNICAL HARDWARE ANALYST III	23	2.0	1.0	(1.0)
Total FTEs		7.0	6.0	(1.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		7.0	6.0	(1.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : **Mobility Response Team**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **2304 / 2000**

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000020010	PWE - Mayor's Mobility Taskforce			
423010	Other Grant Awards	400,000	400,000	0
432010	Interest on Pooled Investments	62,000	100,000	45,000
434505	Prior Year Expenditure Recovery	0	90,906	0
Total	PWE - Mayor's Mobility Taskforce	462,000	590,906	45,000
Total	Public Works & Engineering	462,000	590,906	45,000

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Mobility Response Team
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2304 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	360,329	411,779	315,943	355,977
500060	Overtime - Civilian	8,978	5,000	9,500	10,000
500090	Premium Pay - Civilian	3,043	2,000	3,172	2,000
501070	Pension - Civilian	54,041	59,718	49,722	64,076
501120	Termination Pay - Civilian	2,076	0	0	0
502010	FICA - Civilian	27,995	32,034	23,960	28,149
503010	Health Ins-Act Civilian	32,979	46,266	38,350	45,040
503015	Basic Life Insurance - Active Civilian	193	242	189	213
503060	Long Term Disability-Civilian	565	595	508	510
503090	Workers Compensation-Civilian-Admin	1,183	1,470	1,260	1,200
504030	Unemployment Claims - Administration	0	245	0	235
Total	Personnel Services	491,382	559,349	442,604	507,400
511020	Construction Materials	673	1,000	500	0
511025	Electrical Hardware & Parts	20,153	50,000	50,000	50,000
511090	Medical & Surgical Supplies	0	0	150	0
511110	Fuel	6,696	8,000	6,000	5,000
511120	Clothing	351	500	250	1,200
511145	Small Tools & Minor Equipment	1,926	2,150	1,000	600
Total	Supplies	29,799	61,650	57,900	56,800
520109	Medical Dental & Laboratory Services	124	309	60	100
520110	Management Consulting Services	15,026	636,308	328,817	400,000
520123	Vehicle & Motor Equipment Services	6,302	4,500	6,000	6,000
520765	Membership & Professional Fees	0	800	250	200
520805	Education & Training	0	5,150	2,500	2,900
521610	Voice Services	0	0	700	500
522720	Interfund Payroll Services	0	1,334	1,334	800
522721	Interfund HR Client Services	0	0	0	4,900
522722	KRONOS Service Chargeback	0	0	0	200
522795	Other Interfund Services	32,953	32,953	32,953	29,700
Total	Other Services and Charges	54,405	681,354	372,614	445,300
560220	Vehicles	45,958	92,564	92,564	0
Total	Equipment	45,958	92,564	92,564	0
Grand Total Expenditures		621,544	1,394,917	965,682	1,009,500



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Recycling Expansion Program
Business Area Name : Solid Waste Management
Fund No./Bus. Area No. : 2305 / 2100

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,606,354	1,606,354	1,744,464
Revenues	1,122,134	1,202,280	1,194,646
Expenditures	1,064,170	1,064,170	1,346,681
Revenues Over/(Under) Expenditures	<u>57,964</u>	<u>138,110</u>	<u>(152,035)</u>
Ending Fund Balance	<u><u>1,664,318</u></u>	<u><u>1,744,464</u></u>	<u><u>1,592,429</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	1,664,318	1,744,464	1,592,429
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Recycling Expansion Program was created to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services including but not limited to; equipment and materials acquisition, recycling education, and hiring of staff.

Presently, the revenue generating activity is for the sale of recyclable materials sold by the City, although it is not limited to this activity.

The department's mission for the Recycling Expansion Program is to expand the recycling program to increase the convenience to the citizens and maximize the diversion of the City's waste stream by expanding the curbside recycling program to all residents using single-stream recycling.

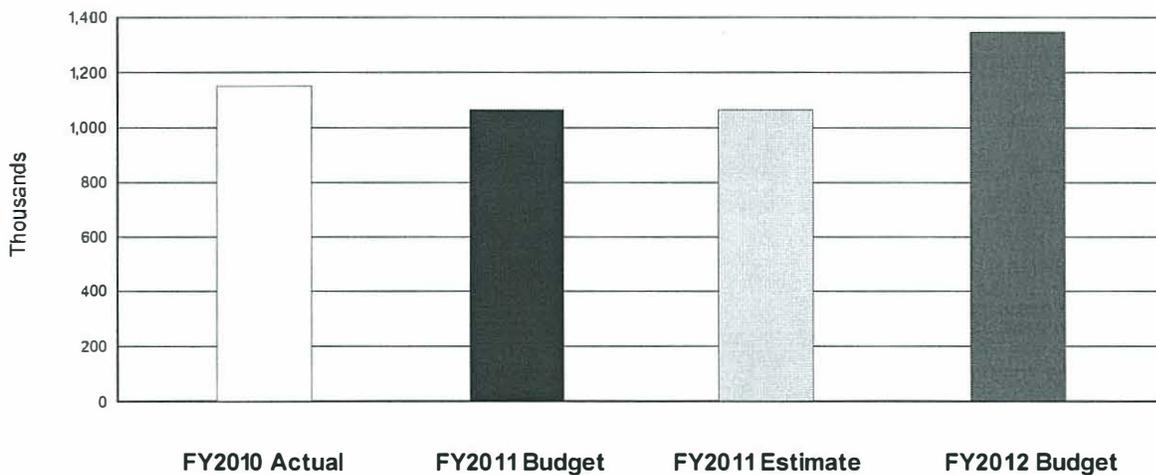
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Recycling Expansion Program
Business Area Name : Solid Waste Management
Fund No./Bus. Area No. : 2305 / 2100

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	33,680	65,779	65,019	286,877
	Supplies	51,899	300,000	305,539	5,539
	Other Services and Charges	100	520,331	362,223	587,571
	Equipment	66,030	0	0	0
	Total M & O Expenditures	<u>151,709</u>	<u>886,110</u>	<u>732,781</u>	879,987
	Debt Service & Other Uses	<u>1,000,000</u>	<u>178,060</u>	<u>331,389</u>	466,694
	Total Expenditures	<u>1,151,709</u>	<u>1,064,170</u>	<u>1,064,170</u>	1,346,681
Revenues		1,092,821	1,122,134	1,202,280	1,194,646
Staffing	Full-Time Equivalents - Civilian	0.5	1.0	1.0	4.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.5</u>	<u>1.0</u>	<u>1.0</u>	4.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Educate and promote the recycling program to the community through the distribution of marketing materials, media ad placements, and direct mail. o Forge new partnerships and pilot projects with multi-family dwelling owners to divert waste from landfills and implement recycling programs. o Provide incentive rewards for automated curbside recycling participants through the Recycle Rewards program. 				

**Recycling Expansion Program
Solid Waste Management
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Recycling Expansion Program Business Area Name : Solid Waste Management Fund No./Bus Area No. : 2305 / 2100			
Name: SWM - SW Collections -- 210009			
Mission: To increase the convenience of recycling to the citizens and maximize the diversion of the city's waste stream by expanding the curbside recycling program to all residents using single stream recycling.			
Goal: Expand curbside recycling collection program with automation trucks and rolling bins. Create partnerships with business management districts to incentivize small business recycling served either by city forces or private haulers.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Attend community events	199	161	161
Direct mail advertising/yr	240,000	120,000	120,000
Ads and announcements	336,000	504,000	648,000

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Recycling Expansion Program Business Area Name : Solid Waste Management Fund No./Bus Area No. : 2305 / 2100						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
SWM - SW Collections 210009 Educate and promote the recycling program to the community.	0.5	1,151,709	1.0	1,064,170	4.0	1,346,681
Total	0.5	1,151,709	1.0	1,064,170	4.0	1,346,681

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Recycling Expansion Program
Business Area Name : Solid Waste Management
Fund No./Bus Area No. : 2305 / 2100

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	0.0	1.0	1.0
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
MANAGEMENT ANALYST IV	25	0.0	1.0	1.0
WEB DESIGNER	21	0.0	1.0	1.0
Total FTEs		1.0	4.0	3.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		1.0	4.0	3.0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Recycling Expansion Program
 Business Area Name : Solid Waste Management
 Fund No./Bus Area No. : 2305 / 2100

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2100090004	SWM - SW Curbside Recycle			
432010	Interest on Pooled Investments	45,500	45,500	45,500
434205	Sale of Scrap Metal	91,634	119,636	107,680
434235	Sale of Capital Assets	950,000	1,002,144	1,006,466
452030	Miscellaneous Revenue	35,000	35,000	35,000
Total	SWM - SW Curbside Recycle	1,122,134	1,202,280	1,194,646
Total	Solid Waste Management	1,122,134	1,202,280	1,194,646

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Recycling Expansion Program
Business Area Name : Solid Waste Management
Fund No./Bus. Area No. : 2305 / 2100

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	25,774	49,734	49,431	203,058
500110	Bilingual Pay - Civilian	83	0	0	0
501070	Pension - Civilian	3,740	7,211	7,700	36,550
502010	FICA - Civilian	2,139	3,805	3,626	15,534
503010	Health Ins-Act Civilian	1,813	4,062	3,983	30,473
503015	Basic Life Insurance - Active Civilian	15	30	31	122
503060	Long Term Disability-Civilian	46	85	90	340
503090	Workers Compensation-Civilian-Admin	70	210	158	800
504020	Compensation Contingency	0	607	0	0
504030	Unemployment Claims - Administration	0	35	0	0
Total	Personnel Services	33,680	65,779	65,019	286,877
511060	Postage	0	300,000	300,000	0
511120	Clothing	0	0	524	524
511150	Miscellaneous Parts & Supplies	51,899	0	5,015	5,015
Total	Supplies	51,899	300,000	305,539	5,539
520132	Contracts/Sponsorships	0	0	0	100,000
520520	Printing & Reproduction Services	0	220,331	53,709	25,000
520605	Advertising Services	0	300,000	306,744	410,000
520805	Education & Training	100	0	0	0
521630	GIS Revolving Fund Services	0	0	0	147
522305	Freight Charges	0	0	28	30
522430	Miscellaneous Other Services & Charges	0	0	1,742	51,800
522721	Interfund HR Client Services	0	0	0	558
522722	KRONOS Service Chargeback	0	0	0	36
Total	Other Services and Charges	100	520,331	362,223	587,571
560220	Vehicles	66,030	0	0	0
Total	Equipment	66,030	0	0	0
532005	Transfers to General Fund	1,000,000	0	0	0
532120	Transfer to Fleet/Eq	0	178,060	331,389	466,694
Total	Debt Service and Other Uses	1,000,000	178,060	331,389	466,694
Grand Total Expenditures		1,151,709	1,064,170	1,064,170	1,346,681

INTERNAL SERVICE FUNDS

Health Benefits	XI-2
Long Term Disability.....	XI-12

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Health Benefits
Business Area Name : Human Resources
Fund No./Bus. Area No. : 9000 / 8000

	<u>FY2011</u> <u>Current Budget</u>	<u>FY2011</u> <u>Estimate</u>	<u>FY2012</u> <u>Budget</u>
Beginning Fund Balance	3,651,960	3,651,960	1,538,027
Revenues	312,986,570	310,493,495	303,702,572
Expenditures	312,607,428	312,607,428	304,013,102
Revenues Over/(Under) Expenditures	<u>379,142</u>	<u>(2,113,933)</u>	<u>(310,530)</u>
Ending Fund Balance	<u><u>4,031,102</u></u>	<u><u>1,538,027</u></u>	<u><u>1,227,497</u></u>

Subsequent to a highly competitive proposal process, effective May 1, 2011, the City awarded CIGNA a three year contract with two one-year renewal options for administrative services only (ASO). The new health benefits model is composed of four plans, all of which have heavy emphasis on a wellness component, and includes: 1) a limited network HMO-type plan, 2) an open access PPO-type plan with no out-of-network coverage, 3) a Consumer Driven high deductible Health Plan (CDHP), partnered with a Health Reimbursement Account, and 4) a special plan for retirees not eligible for Medicare, mostly those under age 65, who live outside the limited network service area but who live in Texas. The Plan combines the copayment benefits of the limited plan and the network and contributions of the open access plan.

The City continues to provide six Medicare plans with five different vendors, and has made these plans mandatory for all retirees over age 65 who are eligible for Medicare. The medical plans are supported by contributions from the City and subscribers. The Fund also includes two dental plans, funded entirely by participants, a dental health maintenance organization (DHMO) and dental indemnity plan. Basic Life Insurance is paid by the City and Voluntary Life Insurance is paid by the subscribers. A Healthcare Flexible Spending Account (HFSA), in addition to the Dependent Care Account, is also in the Health Benefits Fund. Employees and the City benefit from the pre-tax advantages.

Simultaneously with implementation of the new health benefits vendor, the City changed its funding method from fully insured to self-insured. Both individual and aggregate stop-loss coverage have been purchased to limit the financial risk of catastrophic claims. Enrollment distribution in the medical plans is predicted to be 45% in the limited network plan, 45% in the open access plan, and 10% in the CDHP.

Dental Insurance

Effective May 1, 2011, the City awarded a three year contract with two one year renewal options to United Healthcare Insurance Company to provide dental benefits for employees and retirees. Participants pay the full cost for the coverage. The City retained the current plan model: a managed care (DHMO) plan and an indemnity plan with an underlying network of dentists providing discounted fees. There is no cost to the City for the dental program. Plan participants pay the full premium. FY2012 DHMO rates will increase by 3% in aggregate and indemnity rates will increase by 6%.

Life Insurance

Effective October 1, 2008, the City awarded a three year contract with two one-year renewal options to Standard Insurance Company. Standard offered the most competitive proposal to improve benefits and reduced the basic life insurance premium rate by 54%. Under such contract, the Basic Coverage is one times basic salary of the employee and the rates are guaranteed for three years and extendable for two optional years. Premiums for Basic Coverage are paid for by the City, with employees funding Voluntary Coverage.

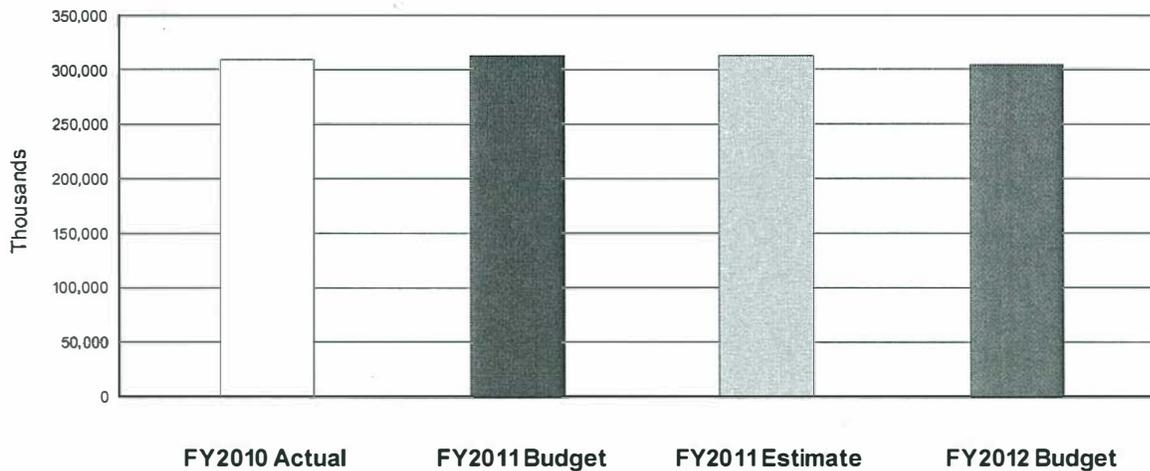
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Health Benefits
 Business Area Name : Human Resources
 Fund No./Bus. Area No. : 9000 / 8000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,905,581	3,375,966	3,008,688	3,687,542
	Supplies	56,269	112,290	103,837	108,500
	Other Services and Charges	306,197,724	309,105,722	309,484,203	300,199,410
	Equipment	0	0	0	0
	Non-Capital Equipment	2,400	13,450	10,700	17,650
	Total M & O Expenditures	309,161,974	312,607,428	312,607,428	304,013,102
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	309,161,974	312,607,428	312,607,428	304,013,102	
Revenues		311,961,526	312,986,570	310,493,495	303,702,572
Staffing	Full-Time Equivalents - Civilian	42.5	46.3	42.3	48.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	42.5	46.3	42.3	48.0
	Full-Time Equivalents - Overtime	0.2	0.1	0.1	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Enculturate the new health benefits provider and educate subscribers on plan design and use. o Incorporate and promote citywide wellness activities. o Establish self-insured accounting, reporting and internal controls in the fiscal aspects of the plan. o Analyze and monitor health improvement strategies and results. 				

**Health Benefits
Human Resources
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Health Benefits Business Area Name : Human Resources Fund No./Bus Area No. : 9000 / 8000			
Name: HR - Benefits Administration -- 800012			
Mission: Provide a Healthcare Delivery System for which the City manages current and escalating costs within the City's fiscal constraints; help members achieve health improvement by providing easy access to safe, cost-effective, high-quality healthcare and health-improvement tools that help to protect their finances against health-related risks.			
Goal: Maintain and analyze health benefits delivery plan, monitor contract compliance, analyze the fund's financial status, and educate employees on how to be informed consumers of their City-sponsored health and welfare plans.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Employee education meeting	403	450	468
Medical Plan Retiree			
Opt Out	N/A	650	770
Process COBRA notices	1,582	1,600	3,291
Members Inquiries	62,722	58,000	50,000
Name: HR - Employee Assistance Program -- 800013			
Mission: The EAP is a confidential, no cost service for City employees, retirees and their families. Encourage ongoing individual and organizational development, while contributing to the health and well-being of the City of Houston. EAP does this by providing grief counseling and coaching services, conciliation services, crisis intervention, assessment and referral, education and training programs, and supervisory staff, and team consultation.			
Goal: Promote a productive workforce by reducing employee problems of a personal nature; train supervisors to recognize problem employees and refer to the EAP; and support a drug and violence free work place. Consult with managers to improve morale, productivity and workplace well being.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Supervisory training	25	315	350
Assess & Refer employees	789	765	850
Employee oriented/seminar attendance	1,564	1,537	2,500
Name: HR - Communications -- 800014			
Mission: As a tool for employee engagement, empowerment and communication, we provide accurate information including citywide news, benefits guidance and other important, need-to-know information, recognize employees for exemplary work, and create a framework for employees to give back to the community through the Combined Municipal Campaign.			
Goal: Communicate to employees their role in the organization and the importance of providing excellent customer service. Instill pride in being a city employee. Educate employees and retirees about health-care consumers. Educate employees about the importance of maintaining a healthy lifestyle. Engage employees, improve employee morale, foster teamwork and recognize employee achievements programs.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Extra Milers newsletters	3	4	4
Combined Muni. Campaign	1	1	1
Public Service Recognition	1	1	1
Benefits Publication	16	16	16
City Savvy	3	4	4

Division Mission and Performance Measures

Fund Name : Health Benefits
Business Area Name : Human Resources
Fund No./Bus Area No. : 9000 / 8000

Name: HR - Benefits Financial/Reporting -- 800015

Mission: To manage a self-insured financial system that is responsive, accurate, timely and protects the city assets.

Goal: Provide, prepare and review financial documents accurately and in a timely manner.
 Post, analyze, monitor, prepare and review financial documents associated with employee/retiree benefits and long term disability.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Prepare monthly financial report	12	12	12
Prepare budget	1	1	1

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Health Benefits Business Area Name : Human Resources Fund No./Bus Area No. : 9000 / 8000							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
HR - Benefits Administration 800012 Administer and analyze City-sponsored benefits for employees, retirees, and their dependents.	26.3	2,113,308	26.3	2,583,074	31.0	3,165,681	
HR - Employee Assistance Program 800013 Offer confidential assessment, referral and short-term counseling to employees with personal concerns that may adversely affect work performance. Serve as a leader in compliance with the Drug Free Workplace Act. Provide consultation and education to supervisors/managers. Serve as a key resource in the prevention and management of workplace violence.	4.0	366,866	4.0	389,274	4.0	412,762	
HR - Communications 800014 Communicate to employees their roles in the organization and the importance of providing excellent customer service. Improve employee morale, foster teamwork, recognize employee achievements, inform citizens about City services.	5.0	433,943	5.0	470,280	5.0	491,599	
HR - Benefits Financial/Reporting 800015 Assist in the design, maintenance, and interpretation of management reports on operational and financial matter, prepare the budget, and monitor the various benefits plans' financial impact.	7.2	306,247,857	7.0	309,164,800	8.0	299,943,060	
Total	42.5	309,161,974	42.3	312,607,428	48.0	304,013,102	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Health Benefits
Business Area Name : Human Resources
Fund No./Bus Area No. : 9000 / 8000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNTANT ASSOCIATE	14	1.0	0.0	(1.0)
ACCOUNTING SERVICES SUPERVISOR	17	1.0	1.0	
ADMINISTRATIVE AIDE	10	2.0	1.0	(1.0)
ADMINISTRATIVE ASSISTANT	17	4.0	5.0	1.0
ADMINISTRATIVE ASSOCIATE	13	1.0	1.0	
ADMINISTRATIVE COORDINATOR	24	2.0	2.0	
ADMINISTRATIVE SPECIALIST	20	2.0	2.0	
ADMINISTRATIVE SUPERVISOR	22	2.0	2.0	
ASSISTANT DIRECTOR-HUMAN RESOURCES (EXE LEV)	32	1.0	0.0	(1.0)
COMMUNICATIONS SPECIALIST SUPERVISOR	23	1.0	1.0	
CUSTOMER SERVICE CLERK	10	1.0	1.0	
CUSTOMER SERVICE REP. I	13	1.0	1.0	
CUSTOMER SERVICE REP. II	15	3.0	3.0	
DEPUTY DIRECTOR (EXE LEV)	34	1.0	2.0	1.0
DIVISION MANAGER	29	1.0	1.0	
EAP MANAGER	26	1.0	1.0	
EXECUTIVE OFFICE ASSISTANT	15	0.0	1.0	1.0
FINANCIAL ANALYST III	21	1.0	1.0	
FINANCIAL ANALYST IV	25	0.0	1.0	1.0
GRAPHIC DESIGNER	17	1.0	1.0	
HUMAN RESOURCES ASSISTANT	13	5.0	4.0	(1.0)
HUMAN RESOURCES MANAGER	27	1.0	1.0	
HUMAN RESOURCES SPECIALIST	17	1.0	1.0	
HUMAN RESOURCES SUPERVISOR	24	1.0	1.0	
MANAGEMENT ANALYST III	21	1.0	0.0	(1.0)
SENIOR CLERK	8	1.0	1.0	
SENIOR COMMUNICATIONS SPECIALIST	20	2.0	2.0	
SENIOR COUNSELOR	22	2.0	2.0	
SENIOR HUMAN RESOURCES GENERALIST	21	0.0	1.0	1.0
SENIOR STAFF ANALYST	28	1.0	2.0	1.0
STAFF ANALYST	26	3.3	4.0	0.7
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
Total FTEs		46.3	48.0	1.7
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		46.3	48.0	1.7

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Health Benefits
 Business Area Name : Human Resources
 Fund No./Bus Area No. : 9000 / 8000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
8000120001	Benefits Administration			
426330	Miscellaneous Copies Fees	0	25	0
429090	Medical Part D Subsidy	1,229,467	1,229,467	0
429095	Medicare Part D Distribution	(1,229,467)	(1,229,467)	0
432010	Interest on Pooled Investments	300,000	230,000	180,000
	Total Benefits Administration	300,000	230,025	180,000
8000150002	HMO Blue Texas			
424110	Other Interfund Services	0	(3,000,000)	0
429020	Active Employees-City Insurance Contrib.	135,831,035	135,600,366	0
429030	Retirees - City Insurance Contribution	38,373,727	38,198,030	0
429040	Active Employees-Insurance Contribution	35,376,827	35,502,527	0
429080	Retirees Insurance Contribution	26,353,727	26,320,236	0
	Total HMO Blue Texas	235,935,316	232,621,159	0
8000150003	Texan Plus (SelectCare of Texas)			
429030	Retirees - City Insurance Contribution	1,031,616	1,066,013	2,043,611
429080	Retirees Insurance Contribution	343,872	337,914	631,544
	Total Texan Plus (SelectCare of Texas)	1,375,488	1,403,927	2,675,155
8000150004	Texas HealthSprings			
429030	Retirees - City Insurance Contribution	1,146,960	1,101,954	2,334,189
429080	Retirees Insurance Contribution	382,320	318,838	722,475
	Total Texas HealthSprings	1,529,280	1,420,792	3,056,664
8000150005	Retiree Plan A			
429030	Retirees - City Insurance Contribution	456	224	0
429080	Retirees Insurance Contribution	4,875	2,776	2,900
	Total Retiree Plan A	5,331	3,000	2,900
8000150006	Active Employee - PPO			
429020	Active Employees-City Insurance Contrib.	1,891,307	1,987,169	0
429040	Active Employees-Insurance Contribution	2,929,854	2,100,170	0
429100	PPO Medical Plan - Stop Loss Reimburseme	0	491,948	0
	Total Active Employee - PPO	4,821,161	4,579,287	0
8000150007	Retiree - PPO			
429030	Retirees - City Insurance Contribution	1,456,347	1,448,517	0
429080	Retirees Insurance Contribution	1,979,877	1,966,426	0
	Total Retiree - PPO	3,436,224	3,414,943	0
8000150009	Dental DHMO			
429040	Active Employees-Insurance Contribution	2,882,696	2,715,993	2,693,530
429080	Retirees Insurance Contribution	490,670	468,329	530,233
	Total Dental DHMO	3,373,366	3,184,322	3,223,763
8000150010	Dental Indemnity			
429040	Active Employees-Insurance Contribution	4,528,997	4,500,244	4,379,192
429080	Retirees Insurance Contribution	1,665,224	1,612,763	1,854,174
	Total Dental Indemnity	6,194,221	6,113,007	6,233,366
8000150011	Dependent Care Reimbursement			
429050	Active Employees Dependent Care	240,000	225,000	240,000
8000150012	Health Flexible Spending Account			
429055	Active Employees-Health Flex Account	1,100,000	1,085,000	1,200,000
8000150013	Employee Basic Life			
429020	Active Employees-City Insurance Contrib.	682,577	654,193	646,812
8000150014	Active Employee Voluntary Life			
429040	Active Employees-Insurance Contribution	4,911,942	5,098,178	5,003,909
8000150015	Retiree Voluntary Life \$5,000			
429080	Retirees Insurance Contribution	28,437	28,525	30,030
8000150016	Aetna FFS (Fee for Service)			

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Health Benefits
 Business Area Name : Human Resources
 Fund No./Bus Area No. : 9000 / 8000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
429030	Retirees - City Insurance Contribution	685,587	685,575	0
429080	Retirees Insurance Contribution	229,429	229,582	0
Total	Aetna FFS (Fee for Service)	915,016	915,157	0
8000150017	Kelsey HMO			
429030	Retirees - City Insurance Contribution	60,480	459,123	1,315,922
429080	Retirees Insurance Contribution	20,160	126,673	383,885
Total	Kelsey HMO	80,640	585,796	1,699,807
8000150018	Aetna PPO			
429030	Retirees - City Insurance Contribution	59,350	59,267	0
429080	Retirees Insurance Contribution	16,717	16,815	0
Total	Aetna PPO	76,067	76,082	0
8000150019	Kelsey POS (Point-of-Service)			
429030	Retirees - City Insurance Contribution	55,800	170,805	405,695
429080	Retirees Insurance Contribution	18,600	53,173	124,260
Total	Kelsey POS (Point-of-Service)	74,400	223,978	529,955
8000150020	UHC Medicare			
429030	Retirees - City Insurance Contribution	702,240	995,988	1,766,731
429080	Retirees Insurance Contribution	234,080	310,729	571,594
Total	UHC Medicare	936,320	1,306,717	2,338,325
8000150021	AETNA ESA PPO			
429030	Retirees - City Insurance Contribution	862,725	1,133,920	4,164,544
429080	Retirees Insurance Contribution	287,575	370,003	1,347,257
Total	AETNA ESA PPO	1,150,300	1,503,923	5,511,801
8000150022	CIGNA Kelseycare - EPO Limited			
429020	Active Employees-City Insurance Contrib.	13,860,045	13,860,045	80,565,117
429030	Retirees - City Insurance Contribution	1,432,880	1,432,880	9,284,345
429040	Active Employees-Insurance Contribution	3,013,050	3,013,050	17,502,084
429080	Retirees Insurance Contribution	1,785,947	1,785,947	11,550,291
Total	CIGNA Kelseycare - EPO Limited	20,091,922	20,091,922	118,901,837
8000150023	CIGNA Open Access Plan - EPO Full			
429020	Active Employees-City Insurance Contrib.	13,366,557	13,366,557	77,694,967
429030	Retirees - City Insurance Contribution	545,182	545,182	3,512,320
429040	Active Employees-Insurance Contribution	4,660,050	4,660,050	27,071,630
429080	Retirees Insurance Contribution	2,396,580	2,396,580	15,713,905
Total	CIGNA Open Access Plan - EPO Full	20,968,369	20,968,369	123,992,822
8000150024	CIGNA Consumer Driven Health Plan			
429020	Active Employees-City Insurance Contrib.	3,121,256	3,121,256	18,112,172
429030	Retirees - City Insurance Contribution	354,288	354,288	2,284,036
429040	Active Employees-Insurance Contribution	391,338	391,338	2,272,619
429080	Retirees Insurance Contribution	325,180	325,180	2,103,722
Total	CIGNA Consumer Driven Health Plan	4,192,062	4,192,062	24,772,549
8000150025	CIGNA - Out of Area			
429030	Retirees - City Insurance Contribution	126,508	126,508	770,715
429080	Retirees Insurance Contribution	441,623	441,623	2,692,162
Total	CIGNA - Out of Area	568,131	568,131	3,462,877
Total	Human Resources	312,986,570	310,493,495	303,702,572

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Health Benefits
 Business Area Name : Human Resources
 Fund No./Bus. Area No. : 9000 / 8000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	2,118,466	2,430,708	2,135,412	2,635,502
500030	Salary Part Time - Civilian	4,142	0	0	0
500060	Overtime - Civilian	10,112	6,900	6,900	5,000
500110	Bilingual Pay - Civilian	5,520	4,500	6,252	6,300
500180	Temporary Employees	0	0	500	0
501070	Pension - Civilian	307,235	352,452	339,661	474,390
501120	Termination Pay - Civilian	8,487	0	58,923	0
501160	Vehicle Allowance - Civilian	2,278	7,944	4,200	7,944
502010	FICA - Civilian	152,294	192,612	167,182	198,778
503010	Health Ins-Act Civilian	249,611	278,317	248,645	321,544
503015	Basic Life Insurance - Active Civilian	1,242	1,432	1,280	1,567
503050	Health/Life Insurance - Retiree Civilian	34,847	36,135	27,602	21,217
503060	Long Term Disability-Civilian	3,423	3,941	3,367	4,080
503090	Workers Compensation-Civilian-Admin	7,986	9,736	8,764	9,600
504020	Compensation Contingency	0	49,669	0	0
504030	Unemployment Claims - Administration	(62)	1,620	0	1,620
Total	Personnel Services	2,905,581	3,375,966	3,008,688	3,687,542
511040	Audiovisual Supplies	0	2,000	2,000	2,000
511045	Computer Supplies	12,005	19,575	15,764	18,900
511050	Paper & Printing Supplies	3,181	18,700	19,400	17,900
511055	Publications & Printed Materials	566	10,765	10,673	5,600
511060	Postage	28,477	35,150	34,600	35,800
511070	Miscellaneous Office Supplies	9,233	21,200	16,500	16,300
511110	Fuel	0	800	800	1,000
511125	Food Supplies	1,350	0	0	0
511150	Miscellaneous Parts & Supplies	1,457	4,100	4,100	11,000
Total	Supplies	56,269	112,290	103,837	108,500
520100	Temporary Personnel Services	6,395	6,800	3,000	5,000
520108	Information Resource Services	223	2,000	2,000	2,000
520109	Medical Dental & Laboratory Services	62	0	100	100
520110	Management Consulting Services	194,962	579,871	400,000	445,000
520114	Miscellaneous Support Services	12,874	25,000	18,700	20,000
520115	Real Estate Lease/Office Rental	128,210	128,210	138,210	168,210
520119	Computer Equipment/Software Maintenance	2,272	16,000	22,000	7,700
520121	IT Application Svcs	27,299	18,054	18,054	27,465
520122	Office Equipment Services	0	2,000	2,000	500
520123	Vehicle & Motor Equipment Services	0	1,900	1,900	1,900
520126	Construction Site Work Services	0	53,401	44,830	10,000
520515	Print Shop Services	82,940	15,900	16,100	12,300
520520	Printing & Reproduction Services	106,447	117,200	117,100	117,400
520605	Advertising Services	0	8,200	2,500	2,700
520705	Insurance Fees	633,534	682,984	654,600	647,280
520765	Membership & Professional Fees	3,833	5,912	5,222	6,052
520770	Insurance Administration Fees	246,893	310,021	202,517	0
520771	Cigna - Active Ins Administration Fees	0	1,358,620	1,358,620	7,770,543
520772	Cigna - Reti <65 Ins Administration Fees	0	267,245	288,637	1,844,844
520773	Cigna - Reti >65 No Med Ins Admin Fees	0	3,484	3,484	20,894
520774	Cigna - Reti >65 with Med Ins Admin Fees	0	7,955	7,955	47,723
520805	Education & Training	11,615	28,425	28,245	25,500
520905	Travel - Training Related	790	19,900	19,600	8,000
520910	Travel - Non-Training Related	1,900	3,020	4,670	5,600
521605	Data Services	2,929	4,192	4,192	6,833

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Health Benefits
 Business Area Name : Human Resources
 Fund No./Bus. Area No. : 9000 / 8000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
521610	Voice Services	16,032	24,344	28,344	13,689
521620	Voice Equipment	968	5,919	5,919	1,251
521625	Voice Labor	192	2,194	2,194	688
521630	GIS Revolving Fund Services	0	1,741	1,741	1,728
521715	Office Equipment Rental	8,833	8,500	8,500	8,500
521730	Parking Space Rental	26,817	30,772	31,372	37,772
521905	Legal Services	8,597	30,000	30,000	30,000
522205	Metro Commuter Passes	15,876	16,000	14,600	16,000
522430	Miscellaneous Other Services & Charges	8,164	6,418	15,800	32,200
522445	Wellness Initiative	44,893	150,000	150,000	160,000
522505	Employee Premiums	219,907,858	189,375,117	189,857,659	6,443,909
522510	Retiree Premiums	65,565,023	55,585,711	55,117,529	15,154,086
522520	Stop loss Premiums	514,167	590,625	388,139	0
522525	Cigna - Active Individual Stop Loss Fees	0	646,610	646,610	3,859,520
522526	Cigna - Retiree <65 Indv Stop Loss Fees	0	127,609	137,372	916,319
522527	Cigna - Retiree >65 No Med Indv Stop Loss Fees	0	1,652	1,652	10,342
522528	Cigna - Retiree >65 with Med Indv Stop Loss Fees	0	9,191	9,191	57,539
522530	Cigna - Active Aggregate Stop Loss Fees	0	1,420,650	1,420,650	8,290,458
522531	Cigna - Retiree<65 Aggregate Stop Loss Fees	0	280,368	301,818	1,968,303
522532	Cigna - Retiree>65 No Med Aggr Stop Loss Fees	0	3,630	3,630	22,215
522533	Cigna - Retiree>65 with Med Aggr Stop Loss Fees	0	20,196	20,196	123,599
522535	Cigna - Retiree>65 with Medi Hlth Care Acct	0	3,828	3,828	22,967
522536	Cigna - Retiree<65 Health Care Acct	0	54,566	54,566	348,887
522537	Cigna - Active Health Care Account	0	288,717	288,717	1,651,844
522538	Cigna - Retiree>65 No Medi Hlth Care Acct	0	700	700	4,200
522605	Active Employee Incurred Claims	14,766,432	11,705,622	12,072,951	7,198,526
522610	Retiree Insurred Claims	3,848,981	4,944,354	4,895,962	2,458,603
522615	Retiree "A" Medical Claims	1,713	2,382	1,018	2,000
522625	Cigna - Active Medical Claims Expense	0	34,152,591	34,152,591	198,445,793
522630	Cigna - Retiree<65 Medical Claims Expense	0	5,402,019	5,909,316	38,410,701
522635	Cigna - Retiree>65 No Med Medical Claims Expens	0	147,346	147,346	897,930
522640	Cigna - Retiree>65 with Med Medical Claims	0	393,556	393,556	2,398,341
522722	KRONOS Service Chargeback	0	0	0	1,456
522780	Interfund Photo Copy Services	0	6,500	6,500	6,500
Total	Other Services and Charges	306,197,724	309,105,722	309,484,203	300,199,410
551010	Non-Capital Office Furniture & Equipment	0	7,000	5,000	8,500
551015	Non-Capital Computer Equipment	2,400	4,950	4,200	7,150
551020	Non-Capital Communication Equipment	0	1,500	1,500	2,000
Total	Non-Capital Equipment	2,400	13,450	10,700	17,650
Grand Total Expenditures		309,161,974	312,607,428	312,607,428	304,013,102

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Long Term Disability
Business Area Name : Human Resources
Fund No./Bus. Area No. : 9001 / 8000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	2,222,401	2,222,401	336,212
Revenues	1,568,924	190,000	1,290,679
Expenditures	2,076,189	2,076,189	1,413,124
Revenues Over/(Under) Expenditures	<u>(507,265)</u>	<u>(1,886,189)</u>	<u>(122,445)</u>
Ending Fund Balance	<u>1,715,136</u>	<u>336,212</u>	<u>213,767</u>

The Long Term Disability (LTD) plan is a self-insured program which is accounted for as an internal service fund. The plan was established in 1985 and modified several times since then. In 2001, classified police officers were removed from the plan as a result of Meet and Confer negotiations, which replaced their disability plan with a Paid Time Off (PTO) program. Effective September 1, 2008, each new permanent full time employee (other than classified police officers) is eligible for LTD coverage after one year of employment (previously two years).

The plan is actuarially funded, which means that each year's expenditures are a combination of current payments to disabled employees and an amount needed to ensure the long-term financial soundness of the fund. An independent actuary makes a determination of the most likely future trends in expenditures and investment return and suggests an appropriate contribution.

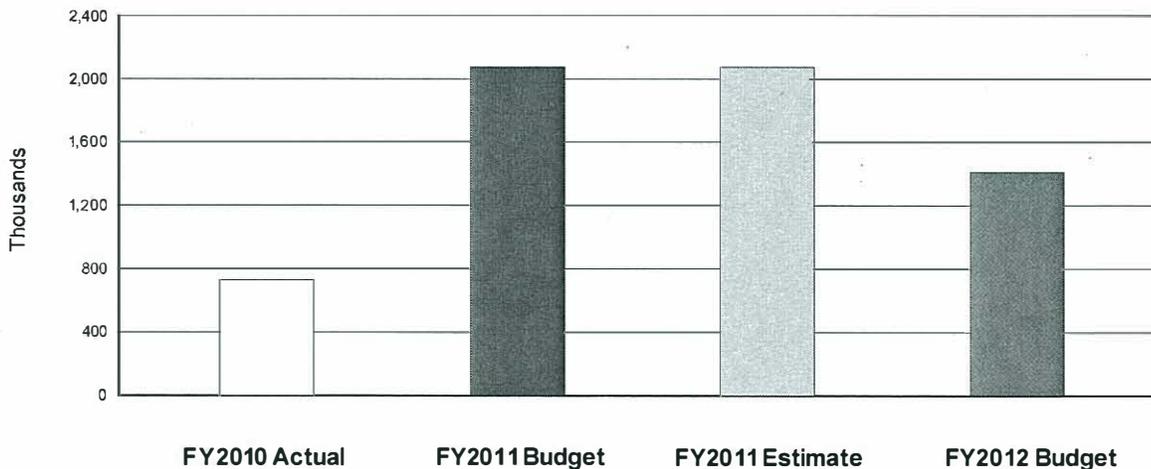
The Human Resources Department administers the plan and coordinates benefits to disabled employees in a way to avoid possible duplication of benefits with other insurance programs. A third-party administrator determines eligibility and pays claims.

Like all internal service funds, the Long Term Disability Fund derives its revenue from other City departments by transfer, through premium charges contained in each department's budget (GL expense acct 503060 & 503061). These premium charges cover the actuarially-determined contributions as discussed above plus an amount for third-party administrative fees.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name		: Long Term Disability			
Business Area Name		: Human Resources			
Fund No./Bus. Area No.		: 9001 / 8000			
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Other Services and Charges	728,232	1,360,250	1,360,250	1,413,124
	Total M & O Expenditures	728,232	1,360,250	1,360,250	1,413,124
	Debt Service & Other Uses	0	715,939	715,939	0
	Total Expenditures	728,232	2,076,189	2,076,189	1,413,124
Revenues		1,548,867	1,568,924	190,000	1,290,679
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2012 Budget continues funding on a full accrual basis supported by actuarial valuation and includes benefits for eligible employees in the Long Term Disability (LTD) program. o The FY2012 contributions from City departments are based on FY2011 contribution rate of \$7.06/month per eligible employee. The FY2012 average eligible employee base is estimated at 13,110 employees. o The plan includes a \$2,000,000 fund balance reduction attributable to favorable claim activity that enabled the fund to provide savings to departments. 				

**Long Term Disability
Human Resources
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Long Term Disability
Business Area Name : Human Resources
Fund No./Bus Area No. : 9001 / 8000

Name: Benefits Administration -- 800012

Mission: Administer, analyze, and fund the City's Long-Term Disability Plan for eligible employees.

Goal: Provide benefits to employees as required by the Plan.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Manage LTD claimants	192	200	200
Actuarial valuation	1	1	1

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Long Term Disability Business Area Name : Human Resources Fund No./Bus Area No. : 9001 / 8000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Benefits Administration 800012 Process long-term disability claims for eligible employees. The claim costs are actuarially determined.	0.0	728,232	0.0	2,076,189	0.0	1,413,124
Total	0.0	728,232	0.0	2,076,189	0.0	1,413,124

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Long Term Disability
 Business Area Name : Human Resources
 Fund No./Bus Area No. : 9001 / 8000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
8000120001	Benefits Administration			
424110	Other Interfund Services	0	(1,284,061)	0
429010	Interfund Billing - Long Term Disability	1,308,924	1,284,061	1,110,679
432010	Interest on Pooled Investments	260,000	190,000	180,000
Total	Benefits Administration	<u>1,568,924</u>	<u>190,000</u>	<u>1,290,679</u>
Total	Human Resources	<u>1,568,924</u>	<u>190,000</u>	<u>1,290,679</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Long Term Disability
Business Area Name : Human Resources
Fund No./Bus. Area No. : 9001 / 8000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520104	Claims Payment Services	133,984	145,000	145,000	170,000
520110	Management Consulting Services	14,500	15,250	15,250	57,800
522605	Active Employee Incurred Claims	579,748	1,200,000	1,200,000	1,185,324
Total	Other Services and Charges	728,232	1,360,250	1,360,250	1,413,124
531135	Interfund Transfers	0	715,939	715,939	0
Total	Debt Service and Other Uses	0	715,939	715,939	0
	Grand Total Expenditures	728,232	2,076,189	2,076,189	1,413,124



SERVICE CHARGEBACK FUNDS

In-House Renovation.....	XII-2
Fleet Management.....	XII-10
Property and Casualty	XII-26
Workers' Compensation	XII-42
Central Services	XII-56
Project Cost Recovery	XII-88

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	21,161	21,161	21,161
Revenues	3,137,819	3,137,819	3,506,302
Expenditures	<u>3,137,819</u>	<u>3,137,819</u>	<u>3,506,302</u>
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>21,161</u></u>	<u><u>21,161</u></u>	<u><u>21,161</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	21,161	21,161	21,161
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The In-House Renovation Fund was established in March 1993 to fund renovations and reconstructions of fire stations and facilities. The program, Fire Stations-to-Standard, includes facilities that are completely renovated to a standard that provides an adequate working and living environment for Fire Fighters, as well as support staff. Costs will be collected in this fund and billed to bond funds for those projects that result in permanent improvements to facilities (i.e. fire stations and facilities must have an extended and useful life of more than twelve years to qualify).

The FY2012 Budget includes funding to renovate and/or reconstruct fire stations and facilities, and manage construction of various HFD CIP projects.

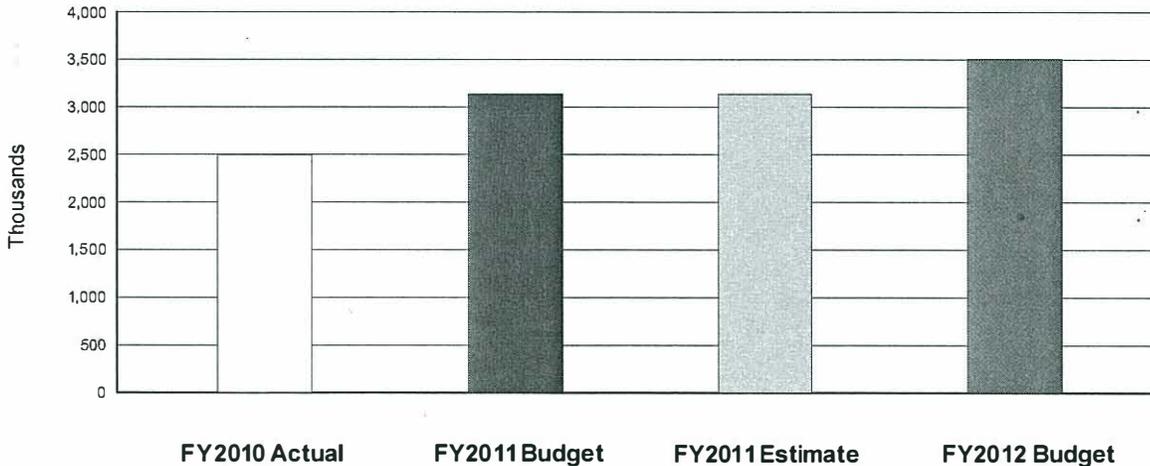
The long-term goal is to bring all fire stations and city facilities up to energy efficiency standards.

Business Area Budget Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	1,525,905	1,958,090	1,958,090	2,150,168
	Supplies	324,205	539,410	539,410	507,467
	Other Services and Charges	648,716	640,319	640,319	848,667
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	2,498,826	3,137,819	3,137,819	3,506,302
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	2,498,826	3,137,819	3,137,819	3,506,302
Revenues		2,498,826	3,137,819	3,137,819	3,506,302
Staffing	Full-Time Equivalents - Civilian	27.8	30.0	28.0	30.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	27.8	30.0	28.0	30.0
	Full-Time Equivalents - Overtime	1.0	0.3	0.3	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Complete full renovation of Fire Station 56 o Utilize our In-House Renovation Team on projects that produce cost savings versus contractors. 				

**In-House Renovation
General Services
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : In-House Renovation Business Area Name : General Services Fund No./Bus Area No. : 1003 / 2500			
Name: GSD - Design & Constr - Sustainability -- 250003			
Mission: To identify and implement energy conservation measures in City facilities.			
Goal: Identify funding to implement recommendations from energy audits of City facilities.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Facilities Audited	N/A	N/A	155
Name: GSD - In-House Renovation -- 250005			
Mission: To become the "provider of choice" by delivering quality maintenance, repair and renovation services to our clients which allows them to focus on their core businesses.			
Goal: 1) Renovate/reconstruct Fire Stations 25 and 30. 2) Understand best practices in building renovations to establish baselines for future data tracking. 3) Assess facilities to gain an understanding of building conditions and renovations needed. 4) Prioritize list and begin process of improving facilities. 5) Work with the Sustainability Division to implement energy efficiency measures in renovations.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Customer Service Rating	N/A	N/A	4.25
Sq. Ft. Renovation HFD	20,015	25,320	20,000
Sq. Ft. Renovation Other	29,000	13,565	15,000
Lost time No. Indicators	3	1	1

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : In-House Renovation Business Area Name : General Services Fund No./Bus Area No. : 1003 / 2500							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
GSD - Design & Constr - Sustainability	250003						
Perform energy audits at city owned facilities.		0.0	0	0.0	0	0.0	200,000
GSD - In-House Renovation	250005						
In-house staff perform capital improvements to various city facilities and emergency repairs affecting life safety issues, including the renovation and re-construction of fire stations and other work space renovations, build-outs, upgrades, structural issues and expansion needs requested by client departments.		27.8	2,498,826	28.0	3,137,819	30.0	3,306,302
Total		27.8	2,498,826	28.0	3,137,819	30.0	3,506,302

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
CARPENTER LEADER	19	3.0	3.0	
CHIEF STATIONARY ENGINEER	19	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	1.0	1.0	
ELECTRICAL SUPERVISOR	24	1.0	1.0	
ELECTRICIAN	18	4.0	4.0	
MAINTENANCE MECHANIC III	14	16.0	15.0	(1.0)
MAINTENANCE SUPERVISOR	16	1.0	2.0	1.0
PAINTER LEADER	15	1.0	0.0	(1.0)
PLUMBER LEADER	18	1.0	1.0	
SUPERINTENDENT	24	1.0	2.0	1.0
Total FTEs		30.0	30.0	0.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		30.0	30.0	0.0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : In-House Renovation
 Business Area Name : General Services
 Fund No./Bus Area No. : 1003 / 2500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2500030001	GSD - Design & Constr			
452020	Recoveries & Refunds	0	0	200,000
2500050001	GSD - In-House Renovation			
425100	Indirect Cost Recovery-Other	137,819	137,819	306,302
452020	Recoveries & Refunds	3,000,000	3,000,000	3,000,000
Total	GSD - In-House Renovation	<u>3,137,819</u>	<u>3,137,819</u>	<u>3,306,302</u>
Total	General Services	<u>3,137,819</u>	<u>3,137,819</u>	<u>3,506,302</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : In-House Renovation
 Business Area Name : General Services
 Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	964,868	1,285,825	1,285,825	1,340,731
500060	Overtime - Civilian	17,147	40,000	40,000	10,000
500110	Bilingual Pay - Civilian	904	1,807	1,807	0
501070	Pension - Civilian	176,650	190,707	190,707	241,329
501120	Termination Pay - Civilian	0	35,382	35,382	0
502010	FICA - Civilian	90,429	100,127	100,127	103,334
503010	Health Ins-Act Civilian	224,775	241,860	241,860	292,678
503015	Basic Life Insurance - Active Civilian	704	782	782	796
503050	Health/Life Insurance - Retiree Civilian	11,037	14,000	14,000	14,000
503060	Long Term Disability-Civilian	2,379	2,550	2,550	2,550
503090	Workers Compensation-Civilian-Admin	5,066	6,300	6,300	6,000
503100	Workers Compensation-Civilian-Claim	26,880	37,700	37,700	137,700
504030	Unemployment Claims - Administration	5,066	1,050	1,050	1,050
Total	Personnel Services	1,525,905	1,958,090	1,958,090	2,150,168
511010	Chemical Gases & Special Fluids	0	3,000	3,000	0
511015	Cleaning & Sanitary Supplies	138	0	0	0
511020	Construction Materials	102,872	183,857	183,857	184,000
511025	Electrical Hardware & Parts	50,808	124,005	124,005	124,000
511030	Mechanical Hardware & Parts	2,974	7,011	7,011	7,000
511035	Meters Hydrants & Plumbing Supplies	46,053	76,709	76,709	65,967
511045	Computer Supplies	0	5,000	5,000	0
511050	Paper & Printing Supplies	1,937	108	108	0
511070	Miscellaneous Office Supplies	16,729	4,703	7,703	5,000
511095	Small Technical & Scientific Equipment	3,052	0	0	0
511110	Fuel	429	15,000	15,000	5,000
511115	Vehicle Repair & Maintenance Supplies	1,335	4,562	4,562	4,500
511120	Clothing	0	810	810	0
511145	Small Tools & Minor Equipment	7,802	12,000	12,000	12,000
511150	Miscellaneous Parts & Supplies	90,076	102,645	99,645	100,000
Total	Supplies	324,205	539,410	539,410	507,467
520100	Temporary Personnel Services	92,462	5,638	5,368	0
520101	Janitorial Services	2,337	5,000	5,000	5,000
520105	Accounting & Auditing Services	0	0	0	200,000
520106	Architectural Services	18,225	53,302	53,302	80,000
520109	Medical Dental & Laboratory Services	0	100	100	100
520118	Refuse Disposal	0	6,000	6,000	5,000
520120	Communications Equipment Services	16,033	20,000	20,000	20,000
520123	Vehicle & Motor Equipment Services	22,790	25,000	25,000	20,000
520124	Other Equipment Services	102	2,000	2,000	2,000
520126	Construction Site Work Services	18,470	40,000	40,000	40,000
520127	Structural Construction Work Services	0	1,000	1,000	1,000
520128	Other Construction Work Services	123,079	60,500	90,500	60,500
520141	Engineering Services	30,116	60,071	60,071	66,767
520520	Printing & Reproduction Services	3,454	3,500	3,500	3,500
520710	State/Federal Inspection Fees	0	500	500	0
520765	Membership & Professional Fees	1,400	1,790	1,790	1,000
520805	Education & Training	190	310	310	300
521405	Building Maintenance Services	287,608	314,460	284,311	315,000
521415	Land and Grounds Maintenance	0	3,800	3,800	4,000
521610	Voice Services	0	1,100	1,100	1,000
521620	Voice Equipment	3,119	1,094	1,094	1,000
521630	GIS Revolving Fund Services	0	1,140	1,140	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : In-House Renovation
 Business Area Name : General Services
 Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
521705	Vehicle/Equipment Rental/Lease	1,549	0	419	0
521725	Other Rental	2,701	11,480	11,480	2,500
522305	Freight Charges	0	100	100	0
522430	Miscellaneous Other Services & Charges	25,081	21,579	21,579	20,000
522760	Interfund Billing & Collection Service	0	855	855	0
Total	Other Services and Charges	648,716	640,319	640,319	848,667
Grand Total Expenditures		2,498,826	3,137,819	3,137,819	3,506,302

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Fleet Management Fund
Fund No./Bus. Area No. : 1005 / 2000 / 6700

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	25,821,921	24,461,562	79,332,252
Expenditures	<u>25,821,921</u>	<u>24,461,562</u>	<u>79,332,252</u>
Revenues Over/(Under) Expenditures	0	0	0
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate, and the FY2012 Budget for the Fleet Management Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fleet Maintenance Branch of the Department of Public Works & Engineering coordinates the maintenance operation for a mixed fleet of 4,600 units (e.g., automotive, trucks, commercial construction equipment, and ancillary equipment). The Branch maintains vehicles and equipment for all or part of seventeen city departments. The budget provides funding for maintenance activities performed at eight maintenance shops. All services are billed to customer organizations via the M5 Fleet Management System.

The primary areas of focus for the Fleet Maintenance Branch are:

- o Promote safety in the workplace.
- o Improve efficiency by aggressively promoting automotive certifications and training for technical support personnel.
- o Seek areas to competitively bid services and outsource work.
- o Modify services to better achieve customer's current requirements and long-term goals.
- o Improve methodology and quality of data entry to the M5 Fleet Management System.
- o Constantly strive to be as cost effective as possible while maintaining the highest levels of services.

Additionally the Fleet Maintenance Operations for Fire, Police, Solid Waste, and Parks Departments are consolidated in FY2012.

This is part of a citywide initiative to improve the efficiency and administration of Fleet Management.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

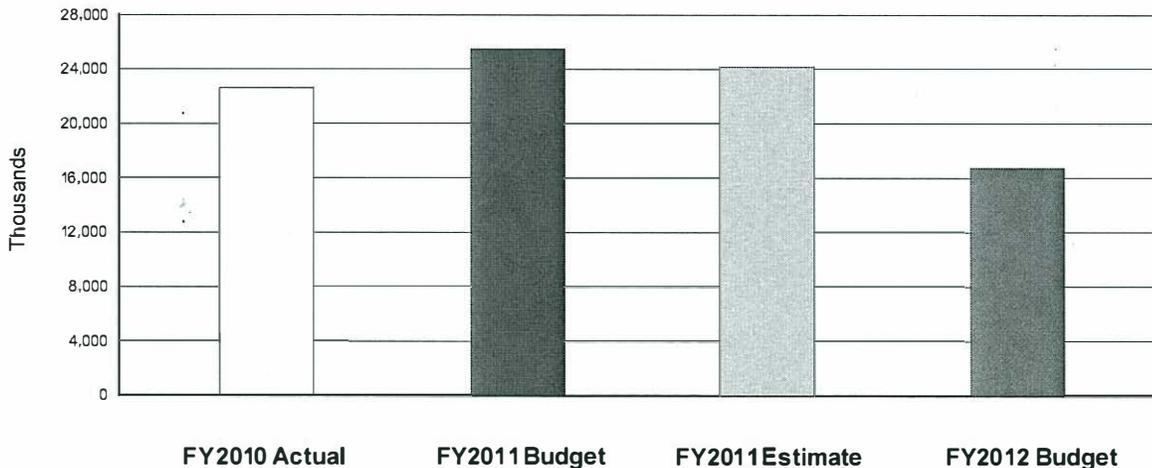
Fund Name : Fleet Management Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 1005 / 2000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	6,582,143	7,181,532	6,581,131	7,143,600
	Supplies	12,724,274	14,489,200	13,796,150	5,747,200
	Other Services and Charges	3,337,561	3,815,890	3,748,982	3,815,500
	Non-Capital Equipment	0	35,299	35,299	35,300
	Total M & O Expenditures	<u>22,643,978</u>	<u>25,521,921</u>	<u>24,161,562</u>	<u>16,741,600</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>22,643,978</u>	<u>25,521,921</u>	<u>24,161,562</u>	<u>16,741,600</u>
Revenues		22,643,978	25,521,921	24,161,562	16,741,600
Staffing	Full-Time Equivalents - Civilian	94.8	96.9	90.6	92.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>94.8</u>	<u>96.9</u>	<u>90.6</u>	<u>92.0</u>
	Full-Time Equivalents - Overtime	4.7	8.5	7.3	8.1

Significant Budget Changes and Highlights

- o Continue to improve operations at new facilities at 100 Japhet, 5500 McCarty, and 1700 E. Crosstimbers.
- o Enhance the level of preventive maintenance (PM) by re-establishing regular meetings with vehicle coordinators (17 departments) to review PM reports, schedule PM, and provide operational suggestions for improvement.
- o Improve effectiveness of operation by updating diagnostic equipment and provide mechanic training. Meet with departmental vehicle coordinators to evaluate individual department equipment needs.
- o The billable labor rate is \$84.86 (an increase of \$18.45 from FY2011).
- o Continue service life project for heavy/medium units.
- o The decrease in the FY2012 Budget is related to a reduction in fuel as a result of the Fleet Consolidation of the PW&E fuel function.

**Fleet Management Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Fleet Management Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 1005 / 2000

Name: R.O.W/Fleet Maintenance -- 200001

Mission: Maintain vehicles for PW&E and other City departments with minimum downtime.

- Goal:**
1. Reduce equipment downtime.
 2. Be efficient and provide quality customer services in our daily operation.
 3. Minimize fleet maintenance cost.
 4. Meet performance measures.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Vehicle availability rate	95.0%	94.0%	95.0%
Average repair time (days)	4.9	4.5	5.0
Fleet operations supported	100%	100%	100%
Lubes performed	6,400	6,000	6,000
Labor hours billed	100,819	95,500	99,000

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Fleet Management Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1005 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
R.O.W/Fleet Maintenance 200001 Deliver high quality services, in a safe and timely manner, that provide for excellent maintenance of PW&E's and other City Departments' vehicles and equipment.	94.8	22,643,978	90.6	24,161,562	92.0	16,741,600
Total	94.8	22,643,978	90.6	24,161,562	92.0	16,741,600

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Fleet Management Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 1005 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE AIDE	10	1.0	1.0	
ADMINISTRATIVE ASSISTANT	17	2.0	1.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	1.0	1.0	
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	1.0	
AUTOMOTIVE SERVICE WRITER	15	1.0	1.0	
DIVISION MANAGER	29	1.0	1.0	
EQUIPMENT WORKER	13	1.0	0.0	(1.0)
MECHANIC I	11	8.0	7.0	(1.0)
MECHANIC II	15	16.0	16.0	
MECHANIC III	19	47.0	46.0	(1.0)
PROCUREMENT SPECIALIST	24	3.0	3.0	
SENIOR INVENTORY MANAGEMENT CLERK	12	2.0	2.0	
SENIOR PROCUREMENT SPECIALIST	27	1.0	1.0	
SHOP MANAGER	23	10.0	10.0	
STAFF ANALYST	26	1.0	1.0	
SUPERINTENDENT	24	2.0	2.0	
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
Total FTEs		99.0	95.0	(4.0)
Less adjustment for Civilian Vacancy Factor		2.1	3.0	0.9
Full-Time Equivalents		96.9	92.0	(4.9)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Fleet Management Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 1005 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000010015	PWE - Fleet Maintenance Direct			
424120	Interfund Vehicle Fuel	8,786,564	7,708,003	0
424130	Interfund Vehicle Repair	10,034,474	10,034,474	8,300,000
432010	Interest on Pooled Investments	40,000	35,607	40,000
434505	Prior Year Expenditure Recovery	0	2,505	0
452020	Recoveries & Refunds	0	2,500	0
457040	Interfund Fleet Maintenance	6,660,883	6,378,473	8,401,600
Total	PWE - Fleet Maintenance Direct	<u>25,521,921</u>	<u>24,161,562</u>	<u>16,741,600</u>
Total	Public Works & Engineering	<u>25,521,921</u>	<u>24,161,562</u>	<u>16,741,600</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 1005 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	4,031,149	4,260,123	3,926,014	4,049,292
500030	Salary Part Time - Civilian	152	0	0	0
500060	Overtime - Civilian	283,577	492,399	423,496	491,552
500090	Premium Pay - Civilian	348	10,000	0	10,000
500210	Pay for Performance-Municipal	0	3,364	3,364	0
501070	Pension - Civilian	587,256	617,679	602,150	728,683
501120	Termination Pay - Civilian	154,473	126,129	126,129	126,129
501160	Vehicle Allowance - Civilian	0	0	1,200	0
502010	FICA - Civilian	320,057	363,779	331,997	347,284
503010	Health Ins-Act Civilian	742,594	793,131	749,003	878,243
503015	Basic Life Insurance - Active Civilian	(725)	2,493	2,290	2,392
503050	Health/Life Insurance - Retiree Civilian	395,282	403,617	362,727	403,619
503060	Long Term Disability-Civilian	7,109	8,237	6,994	7,820
503090	Workers Compensation-Civilian-Admin	17,250	20,349	19,273	18,399
503100	Workers Compensation-Civilian-Claim	31,881	71,474	17,736	71,474
504030	Unemployment Claims - Administration	11,740	8,758	8,758	8,713
Total	Personnel Services	6,582,143	7,181,532	6,581,131	7,143,600
511010	Chemical Gases & Special Fluids	5,052	6,700	6,700	6,700
511015	Cleaning & Sanitary Supplies	6,293	22,000	11,000	22,000
511020	Construction Materials	2,356	12,800	6,400	12,800
511025	Electrical Hardware & Parts	13,175	9,000	4,500	9,000
511030	Mechanical Hardware & Parts	404	3,500	3,500	3,500
511035	Meters Hydrants & Plumbing Supplies	0	2,900	1,450	2,900
511040	Audiovisual Supplies	230	400	400	400
511045	Computer Supplies	1,004	32,500	16,000	32,500
511050	Paper & Printing Supplies	6,713	6,500	6,500	6,500
511055	Publications & Printed Materials	95	2,100	2,100	2,100
511060	Postage	53	100	100	100
511070	Miscellaneous Office Supplies	17,861	21,200	18,000	21,200
511085	Drugs & Medical Chemicals	0	0	7	0
511090	Medical & Surgical Supplies	2,162	4,200	4,200	4,200
511095	Small Technical & Scientific Equipment	33	6,000	6,000	6,000
511110	Fuel	6,825,845	7,842,000	7,391,993	100,000
511115	Vehicle Repair & Maintenance Supplies	5,774,355	6,400,000	6,200,000	5,400,000
511120	Clothing	11,366	19,300	19,300	19,300
511125	Food Supplies	5,695	4,000	4,000	4,000
511145	Small Tools & Minor Equipment	28,649	44,000	44,000	44,000
511150	Miscellaneous Parts & Supplies	22,933	50,000	50,000	50,000
Total	Supplies	12,724,274	14,489,200	13,796,150	5,747,200
520100	Temporary Personnel Services	0	10,000	5,000	10,000
520101	Janitorial Services	44,031	48,000	48,000	68,000
520102	Security Services	108,835	139,000	139,000	89,000
520108	Information Resource Services	770	0	0	0
520109	Medical Dental & Laboratory Services	3,000	3,900	3,900	3,900
520110	Management Consulting Services	0	900	900	0
520115	Real Estate Lease/Office Rental	40,575	55,000	55,000	21,100
520118	Refuse Disposal	5,947	15,500	23,500	16,400
520121	IT Application Svcs	6,307	6,800	6,800	6,800
520123	Vehicle & Motor Equipment Services	2,710,631	2,946,400	2,846,352	2,900,000
520124	Other Equipment Services	28,296	36,700	56,700	56,700
520126	Construction Site Work Services	1,757	4,800	4,800	4,800
520510	Mail/Delivery Services	76	0	0	0

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 1005 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520515	Print Shop Services	8,031	9,400	4,700	9,400
520765	Membership & Professional Fees	1,910	2,800	2,800	2,800
520805	Education & Training	9,336	28,800	14,400	28,800
520815	Tuition Reimbursement	2,815	0	0	0
520905	Travel - Training Related	1,242	11,900	11,900	11,900
520910	Travel - Non-Training Related	108	0	0	0
521405	Building Maintenance Services	146,262	151,200	151,200	151,200
521410	Sewer Services	9,895	6,200	12,248	6,200
521505	Electricity	134,668	208,600	199,239	208,600
521510	Natural Gas	20,314	16,200	32,200	20,400
521605	Data Services	19,087	27,280	27,280	44,600
521610	Voice Services	12,992	10,500	10,500	10,200
521620	Voice Equipment	0	700	700	200
521625	Voice Labor	139	0	0	100
521630	GIS Revolving Fund Services	0	18,500	18,500	18,300
521705	Vehicle/Equipment Rental/Lease	385	400	400	400
521715	Office Equipment Rental	5,455	6,000	6,000	6,000
521730	Parking Space Rental	2,916	6,800	18,353	6,800
521905	Legal Services	0	200	200	200
521910	Legal Svcs - Crt Report	0	200	200	200
522205	Metro Commuter Passes	2,100	4,000	4,000	4,000
522430	Miscellaneous Other Services & Charges	5,991	15,500	20,500	15,500
522720	Interfund Payroll Services	0	20,010	20,010	12,100
522721	Interfund HR Client Services	0	0	0	73,900
522722	KRONOS Service Chargeback	0	0	0	3,300
522735	Interfund Communication Equipment Repair	3,690	3,700	3,700	3,700
Total	Other Services and Charges	3,337,561	3,815,890	3,748,982	3,815,500
551015	Non-Capital Computer Equipment	0	17,299	17,299	17,300
551020	Non-Capital Communication Equipment	0	18,000	18,000	18,000
Total	Non-Capital Equipment	0	35,299	35,299	35,300
Grand Total Expenditures		22,643,978	25,521,921	24,161,562	16,741,600



FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Fleet Management Fund
 Business Area Name : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	157,350	157,350	18,430,485
	Supplies	0	2,000	2,000	41,221,267
	Other Services and Charges	0	36,635	36,635	2,938,900
	Non-Capital Equipment	0	104,015	104,015	0
	Total M & O Expenditures	0	300,000	300,000	62,590,652
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	0	300,000	300,000	62,590,652
Revenues		0	300,000	300,000	62,590,652
Staffing	Full-Time Equivalents - Civilian	0.0	1.5	1.5	273.9
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	1.5	1.5	273.9
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	10.2
Significant Budget Changes and Highlights	The FY2012 budget consolidates the Fleet Maintenance Operations of the Fire, Police, Solid Waste, and Parks Departments and includes the following: o 197 mechanics o 77 Administrative and Support personnel o Implementation of NAPA as the strategic parts vendor o Fleet maintenance supplies and services of approximately \$13.3M o Citywide fuel of approximately \$30.9M				

**Fleet Management Fund
 Fleet Management Department
 Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Fleet Management Fund Business Area Name : Fleet Management Department Fund No./Bus Area No. : 1005 / 6700			
Name: FMD - Director's Office -- 670001			
Mission: Maximize the use and value of the City's vehicle assets. We will accomplish this by partnering with departments to provide quality services and reliable, safe, and environmentally efficient vehicles in a cost effective and transparent manner.			
Goal: Provide management and support to Finance, Business, and Operations divisions. Provide financial oversight and support to all Fleet divisions through accounts payable, budget, and contract administration functions.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
On time vendor payment	N/A	N/A	95%
Name: FMD - Fleet Operation -- 670002			
Mission: Maintain a fleet of over 13,000 vehicles and pieces of equipment utilizing 21 separate repair facilities at various locations within the City. Out-source selected repairs to specialized vendors when necessary. Perform customer service with our partnering departments within the City. Provide leadership and administrative support to over 250 FTEs including Fleet Coordinators, Shop Managers, Mechanics, Service Writers, and Customer Service Reps.			
Goal: Maintain effective maintenance programs, utilizing in-house resources. Maintain effective maintenance repairs and warranty programs, utilizing outside vendors. Conduct effective customer service for partnering departments.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
PM service w/in tolerance	N/A	N/A	90%
Direct labor charging	N/A	N/A	65%
Labor hours billed	N/A	N/A	266,000
Name: FMD - Fleet Administration -- 670003			
Mission: Provide strategic business services for the department that include asset management, fuel management, parts vendor relationship management, and data analysis and reporting.			
Goal: To successfully consolidate and launch the business services and functions for the division ensuring the highest quality service and data analysis used in the decision making process for the department.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Daily fuel compliance	N/A	N/A	100%
NAPA compliance	N/A	N/A	100%

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Fleet Management Fund Business Area Name : Fleet Management Department Fund No./Bus Area No. : 1005 / 6700							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
FMD - Director's Office 670001 Instrumental in the overall success of the department by providing guidance on administrative, financial, and operational issues including the long term vision for the City's overall fleet.	0.0	0	1.5	300,000	7.0	1,187,695	
FMD - Fleet Operation 670002 Primary responsibility is to maintain and repair all fleet equipment.	0.0	0	0.0	0	246.9	28,455,225	
FMD - Fleet Administration 670003 Responsible for asset management, fuel management, parts vendor relationship management and data analysis and reporting.	0.0	0	0.0	0	20.0	32,947,732	
Total	0.0	0	1.5	300,000	273.9	62,590,652	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Fleet Management Fund
Business Area Name : Fleet Management Department
Fund No./Bus Area No. : 1005 / 6700

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNTANT	17	0.0	1.0	1.0
ACCOUNTANT ASSOCIATE	14	0.0	1.0	1.0
ADMINISTRATION MANAGER	26	0.0	2.0	2.0
ADMINISTRATIVE ASSISTANT	17	0.0	5.0	5.0
ADMINISTRATIVE COORDINATOR	24	0.0	3.0	3.0
ADMINISTRATIVE SPECIALIST	20	0.0	2.0	2.0
ADMINISTRATIVE SUPERVISOR	22	0.0	1.0	1.0
AUTOMOTIVE SERVICE WRITER	15	0.0	8.0	8.0
CONTRACT ADMINISTRATOR	22	0.0	1.0	1.0
CUSTOMER SERVICE REP. II	15	0.0	2.0	2.0
CUSTOMER SERVICE REP. III	16	0.0	1.0	1.0
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	0.0	2.0	2.0
DEPUTY DIRECTOR (EXE LEV)	34	1.0	1.0	
DIVISION MANAGER	29	0.0	4.0	4.0
EXECUTIVE OFFICE ASSISTANT	15	0.0	1.0	1.0
FINANCIAL ANALYST II	18	0.0	1.0	1.0
FINANCIAL ANALYST III	21	0.0	1.0	1.0
FLEET MANAGEMENT DIRECTOR	35	1.0	1.0	
INSPECTOR	18	0.0	2.0	2.0
IRON WORKER	13	0.0	2.0	2.0
MAINTENANCE MECHANIC I	8	0.0	2.0	2.0
MAINTENANCE MECHANIC II	12	0.0	1.0	1.0
MAINTENANCE MECHANIC III	14	0.0	4.0	4.0
MANAGEMENT ANALYST III	21	0.0	1.0	1.0
MANAGEMENT ANALYST IV	25	0.0	1.0	1.0
MECHANIC HELPER	5	0.0	16.0	16.0
MECHANIC I	11	0.0	24.0	24.0
MECHANIC II	15	0.0	23.0	23.0
MECHANIC III	19	0.0	122.9	122.9
SEMI-SKILLED LABORER	6	0.0	6.0	6.0
SENIOR ACCOUNT CLERK	13	0.0	1.0	1.0
SENIOR FIXED ASSET SPECIALIST	17	0.0	3.0	3.0
SENIOR STAFF ANALYST	28	0.0	1.0	1.0
SHOP MANAGER	23	0.0	18.0	18.0
TRUCK DRIVER	6	0.0	8.0	8.0
Total FTEs		2.0	273.9	271.9
Less adjustment for Civilian Vacancy Factor		0.5	0.0	(0.5)
Full-Time Equivalents		1.5	273.9	272.4

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Fleet Management Fund
 Business Area Name : Fleet Management Department
 Fund No./Bus Area No. : 1005 / 6700

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6700010001	FMD - Director's Office			
490020	Transfer from Special Revenue Fund	300,000	300,000	0
6700020001	FMD - Fleet Operation			
424110	Other Interfund Services	0	0	125,246
424130	Interfund Vehicle Repair	0	0	11,276,777
457040	Interfund Fleet Maintenance	0	0	19,147,267
Total FMD - Fleet Operation		0	0	30,549,290
6700030002	FMD - Fuel			
424110	Other Interfund Services	0	0	1,174,849
424120	Interfund Vehicle Fuel	0	0	30,866,513
Total FMD - Fuel		0	0	32,041,362
Total Fleet Management Department		300,000	300,000	62,590,652

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area Name : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	0	122,300	122,300	11,261,951
500030	Salary Part Time - Civilian	0	0	0	39,389
500060	Overtime - Civilian	0	0	0	600,540
500090	Premium Pay - Civilian	0	0	0	380,388
500110	Bilingual Pay - Civilian	0	0	0	4,519
501070	Pension - Civilian	0	18,150	18,150	2,027,149
501120	Termination Pay - Civilian	0	0	0	565,000
501160	Vehicle Allowance - Civilian	0	1,780	1,780	4,216
502010	FICA - Civilian	0	9,220	9,220	939,023
503010	Health Ins-Act Civilian	0	5,500	5,500	2,361,164
503015	Basic Life Insurance - Active Civilian	0	100	100	6,657
503060	Long Term Disability-Civilian	0	100	100	23,205
503090	Workers Compensation-Civilian-Admin	0	200	200	54,799
503100	Workers Compensation-Civilian-Claim	0	0	0	149,920
504030	Unemployment Claims - Administration	0	0	0	12,565
Total	Personnel Services	0	157,350	157,350	18,430,485
511010	Chemical Gases & Special Fluids	0	0	0	12,000
511030	Mechanical Hardware & Parts	0	0	0	24,000
511045	Computer Supplies	0	0	0	23,286
511050	Paper & Printing Supplies	0	0	0	28,626
511055	Publications & Printed Materials	0	0	0	13,600
511070	Miscellaneous Office Supplies	0	2,000	2,000	64,800
511110	Fuel	0	0	0	30,866,513
511115	Vehicle Repair & Maintenance Supplies	0	0	0	9,640,577
511120	Clothing	0	0	0	41,300
511125	Food Supplies	0	0	0	10,500
511145	Small Tools & Minor Equipment	0	0	0	15,000
511150	Miscellaneous Parts & Supplies	0	0	0	481,065
Total	Supplies	0	2,000	2,000	41,221,267
520109	Medical Dental & Laboratory Services	0	35	35	0
520114	Miscellaneous Support Services	0	0	0	298,853
520118	Refuse Disposal	0	0	0	33,200
520119	Computer Equipment/Software Maintenance	0	0	0	278,466
520123	Vehicle & Motor Equipment Services	0	0	0	1,636,200
520124	Other Equipment Services	0	0	0	30,000
520515	Print Shop Services	0	0	0	2,200
520710	State/Federal Inspection Fees	0	0	0	9,191
520765	Membership & Professional Fees	0	0	0	2,000
520805	Education & Training	0	0	0	35,600
520905	Travel - Training Related	0	0	0	9,500
520910	Travel - Non-Training Related	0	0	0	9,625
521610	Voice Services	0	5,000	5,000	6,100
521705	Vehicle/Equipment Rental/Lease	0	0	0	19,630
521715	Office Equipment Rental	0	5,800	5,800	60,000
521725	Other Rental	0	200	200	0
521730	Parking Space Rental	0	25,600	25,600	5,000
522205	Metro Commuter Passes	0	0	0	8,000
522430	Miscellaneous Other Services & Charges	0	0	0	495,335
Total	Other Services and Charges	0	36,635	36,635	2,938,900
551010	Non-Capital Office Furniture & Equipment	0	104,015	104,015	0
Total	Non-Capital Equipment	0	104,015	104,015	0
Grand Total Expenditures		0	300,000	300,000	62,590,652



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Property & Casualty Fund**
Fund No./Bus. Area No. : **1004 / 6500 / 9000**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	76,556	76,556	0
Revenues	21,015,133	20,938,577	36,598,829
Expenditures	21,015,133	21,015,133	36,598,829
Revenues Over/(Under) Expenditures	<u>0</u>	<u>(76,556)</u>	<u>0</u>
Ending Fund Balance	<u><u>76,556</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	76,556	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The information above summarizes the FY2011 Current Budget, FY2011 Estimate and FY2012 Budget of the Property and Casualty Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures. The Property and Casualty Fund was established to monitor the financial requirements of the Property and Risk Management Programs. Revenue in this fund is generated from assessed premiums to the other funds. These premiums are based upon projected expenditures.

The Property and Casualty Fund has two distinct parts; one managed by the Legal Department to account for claims against the City, and one managed by Administration and Regulatory Affairs to account for property insurance costs.

The mission of the Legal Department's portion of the Property and Casualty Fund (Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections) is to defend the City against claims and tort lawsuits filed against the City, minimize the City's financial exposure, and file affirmative claims on behalf of the City for property damage and subrogation. The Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections of the Legal Department are responsible for the investigation and defense of claims against the City, case settlement, and payment of claims and judgments.

The Insurance Management Division of the Administration and Regulatory Affairs Department is responsible for administering all citywide non-health related insurance services including, but not limited to, property, flood, fine arts, terrorism, boiler and machinery, crime, electronic equipment protection, notary, fidelity and surety bond insurance. All risks to the City's assets (except Worker's Compensation, Life, and Long-Term Disability) falls within the scope of this fund.

Goals for the divisions where the activity is accounted for in the Property and Casualty Fund are to:

- manage risk through identification and analysis of exposure to determine level of risk assumption or transfer of risk through commercial insurance for City departments and related agencies;
- procure, monitor, and maintain commercial insurance policies to control and minimize the City's exposure to financial risk;
- reduce the average amount paid per liability claim and civil rights lawsuits filed against the City;
- advise City departments on risk management issues to reduce or eliminate tort claim exposure;
- aggressively defend the City in all matters filed against it to deter meritless lawsuits with exaggerated claims;
- reduce tort claims exposure by working with the Human Resources Department to identify safety problems and educate employees on how to perform their jobs safely to avoid incidents that damage City property, employees and third parties;
- identify delinquent accounts owed to the City and increase recoveries on affirmative claims.

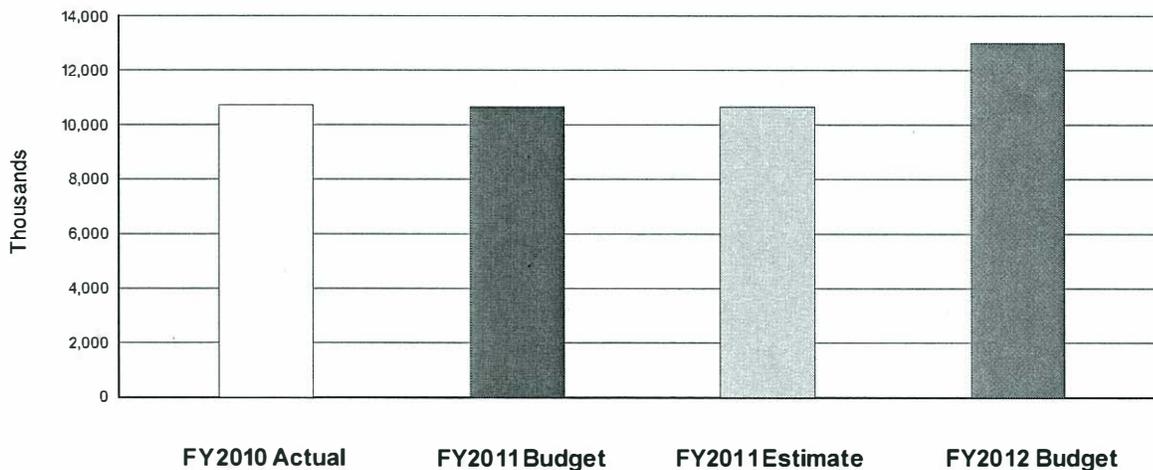
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Property & Casualty Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1004 / 6500

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	484,917	502,271	502,271	537,883
	Supplies	2,921	3,430	3,430	3,430
	Other Services and Charges	10,236,843	10,144,988	10,144,988	12,467,132
	Total M & O Expenditures	<u>10,724,681</u>	<u>10,650,689</u>	<u>10,650,689</u>	<u>13,008,445</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>10,724,681</u>	<u>10,650,689</u>	<u>10,650,689</u>	<u>13,008,445</u>
Revenues		10,724,681	10,650,689	10,650,689	13,008,445
Staffing	Full-Time Equivalents - Civilian	5.0	5.0	5.0	5.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
	Full-Time Equivalents - Overtime	0.0	5.0	5.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Property Insurance projects a rate increase of 10% due to decreasing availability of insurance carriers and increasing cost of property insurance. o Insurance coverage for Information Technology's communication equipment budgeted at \$270,000. o Obtaining National Flood Insurance Program policy quotes for more than 600 city buildings is budgeted at \$500,000. 				

**Property & Casualty Fund
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Property & Casualty Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1004 / 6500

Name: Accounting Services Group --650005

Mission: Administer all citywide non-health related insurance services including, but not limited to, property, flood, fine arts, terrorism, boiler and machinery, crime and electronic equipment protection insurance, Notary Public program, fidelity and surety bond insurance. All risk to the City's assets (except Worker's Compensation, Life, and Long-Term Disability) falls within the scope of this division.

Goal:

- Manage risk through identification and analysis of exposure to determine level of risk assumption or transfer of risk through commercial insurance for City departments and related agencies.
- Procure, monitor, and maintain commercial insurance policies to control and minimize the City's exposure to financial risk.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Insurance policies	16	15	17
Notary bonds	336	585	490
Public official bonds	10	10	11

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Property & Casualty Fund Business Area Name : Administration and Regulatory Affairs Fund No./Bus Area No. : 1004 / 6500							
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget		
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$	
Accounting Services Group 650005 Administer all non-health related insurance to the City and associated groups including, but not limited to, property, flood, fine arts, terrorism, boiler and machinery, electronic equipment protection, fidelity, surety, inland marine, and Notary Public program.	5.0	10,724,681	5.0	10,650,689	5.0	13,008,445	
Total	5.0	10,724,681	5.0	10,650,689	5.0	13,008,445	

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Property & Casualty Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1004 / 6500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	1.0	
FINANCIAL ANALYST IV	25	1.0	1.0	
SENIOR STAFF ANALYST	28	2.0	2.0	
Total FTEs		5.0	5.0	0.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		5.0	5.0	0.0

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Property & Casualty Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1004 / 6500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6500050003	ARA - Insurance Management			
424070	Interfund Legal Services	10,650,689	10,650,689	13,008,445
Total	Administration and Regulatory Affairs	<u>10,650,689</u>	<u>10,650,689</u>	<u>13,008,445</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Property & Casualty Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1004 / 6500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	345,651	354,621	354,621	362,478
501070	Pension - Civilian	51,443	52,838	52,838	65,245
502010	FICA - Civilian	25,188	27,129	27,129	27,730
503010	Health Ins-Act Civilian	43,742	48,678	48,678	58,860
503015	Basic Life Insurance - Active Civilian	204	212	212	215
503050	Health/Life Insurance - Retiree Civilian	16,408	15,143	15,143	17,955
503060	Long Term Disability-Civilian	424	425	425	425
503090	Workers Compensation-Civilian-Admin	889	1,050	1,050	1,000
503100	Workers Compensation-Civilian-Claim	968	2,000	2,000	3,800
504030	Unemployment Claims - Administration	0	175	175	175
Total	Personnel Services	484,917	502,271	502,271	537,883
511045	Computer Supplies	1,146	1,053	1,053	1,053
511050	Paper & Printing Supplies	560	737	737	737
511055	Publications & Printed Materials	415	400	400	400
511060	Postage	87	240	240	240
511070	Miscellaneous Office Supplies	713	1,000	1,000	1,000
Total	Supplies	2,921	3,430	3,430	3,430
520100	Temporary Personnel Services	0	0	0	50,000
520110	Management Consulting Services	38,968	40,000	40,000	40,000
520115	Real Estate Lease/Office Rental	0	0	0	17,916
520121	IT Application Svcs	76	930	930	486
520510	Mail/Delivery Services	0	200	200	200
520515	Print Shop Services	1,351	1,000	1,000	2,330
520605	Advertising Services	1,508	1,528	1,528	3,212
520705	Insurance Fees	9,923,172	9,729,787	9,729,787	11,904,860
520765	Membership & Professional Fees	210	540	540	640
520770	Insurance Administration Fees	154,976	249,081	249,081	297,960
520805	Education & Training	1,295	2,869	2,869	2,869
520905	Travel - Training Related	738	526	526	3,157
520910	Travel - Non-Training Related	0	250	250	250
521305	Indirect Cost Recovery Payment	90,867	108,916	108,916	126,379
521605	Data Services	3,632	5,231	5,231	9,984
521610	Voice Services	548	397	397	191
521620	Voice Equipment	0	66	66	44
521625	Voice Labor	0	0	0	17
521630	GIS Revolving Fund Services	0	373	373	373
521730	Parking Space Rental	0	2,352	2,352	2,352
522205	Metro Commuter Passes	1,502	852	852	852
522430	Miscellaneous Other Services & Charges	0	90	90	90
522721	Interfund HR Client Services	0	0	0	2,792
522722	KRONOS Service Chargeback	0	0	0	178
522795	Other Interfund Services	18,000	0	0	0
Total	Other Services and Charges	10,236,843	10,144,988	10,144,988	12,467,132
Grand Total Expenditures		10,724,681	10,650,689	10,650,689	13,008,445

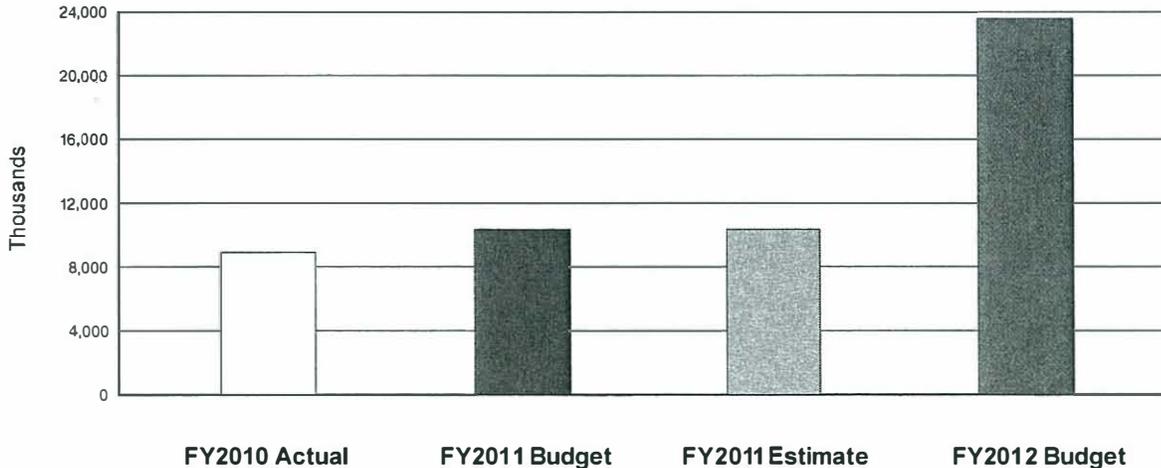
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Property & Casualty Fund
Business Area Name : Legal
Fund No./Bus. Area No. : 1004 / 9000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,420,851	2,424,214	2,424,214	4,975,757
	Supplies	85,683	142,781	142,781	156,300
	Other Services and Charges	6,394,843	7,797,449	7,797,449	18,458,327
	Total M & O Expenditures	8,901,377	10,364,444	10,364,444	23,590,384
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	8,901,377	10,364,444	10,364,444	23,590,384
Revenues		8,901,377	10,364,444	10,287,888	23,590,384
Staffing	Full-Time Equivalents - Civilian	26.2	27.0	25.0	46.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	26.2	27.0	25.0	46.5
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The City Attorney instituted a re-organization effort to have the Legal Department closely resemble and operate as a law firm. o Defense Litigation Section was dissolved and personnel placed into the Labor, Employment and Civil Rights Section and the General Litigation Section. o The reorganization includes a transfer of 25 FTEs and budget totaling \$2,897,974 from the General Fund to Property & Casualty. o The Legal Department's Property & Casualty Fund component (Fund 1004) will account for all litigation personnel in a consistent manner to better capture the City's cost of handling claims, settlements and judgements. o Settlements, judgments and plaintiffs' attorneys fees are projected to increase by 3.8% over FY2011 estimate for a total amount of \$578,620. 				

**Property & Casualty Fund
Legal
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Property & Casualty Fund Business Area Name : Legal Fund No./Bus Area No. : 1004 / 9000			
Name: LGL -Staff Administration Section -- 900001			
Mission: This cost center captures personnel costs associated with broad oversight of all the litigation sections and activities related to those sections.			
Goal: N/A			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
N/A	N/A	N/A	N/A
Name: LGL - General Litigation Section -- 900002			
Mission: To defend the City and collect money owed to the City.			
Goal: Bringing and defending lawsuits in the area of responsibilities.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Lost revenue recovered	\$2,577,456	\$2,500,000	\$2,550,000
New litigation filed	21	30	35
Matters in litigation	106	115	120
Name: LGL - Labor, Empl. & Civil Rights Section -- 900005			
Mission: To provide legal services to the City and its departments.			
Goal: Provide legal counsel and assistance to City departments on all labor and employment issues such as fair labor standards, title VII discrimination, policy issues, and use of excessive force. Represent the City and its departments in labor, employment and civil rights lawsuits.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
EEOC/TWD matters	370	449	400
Personnel actions/hearings	985	775	800
Pending litigation	24	49	30
Opinions/special issues	15	23	10
Arbitrations	36	17	25

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Property & Casualty Fund Business Area Name : Legal Fund No./Bus Area No. : 1004 / 9000			
Name: LGL - Claims & Subrogation Section -- 900010			
Mission: To promptly resolve liability tort claims and subrogation matters at the claim stage which reduces the City's costs by avoiding expensive and protracted litigation.			
Goal: Investigate and recommend the resolution of property and personal injury claims filed against the City. Investigate and process property and workers' compensation subrogation matters.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Claims closed-no pymt	822	950	925
Subro claims handled	1,780	1,300	1,500
Liability claims processed	1,318	1,350	1,300
Liability claims settled	331	325	300
Name: LGL - Defense Litigation Section (dissolved) -- 900011			
Mission: This section was dissolved and split between the General Litigation and the Labor, Employment and Civil Rights Sections.			
Goal: N/A			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
N/A	N/A	N/A	N/A
Name: LGL - Litigation Expenses & Losses -- 900012			
Mission: This cost center has no personnel and has the sole function of capturing all supplies and services expenditures related to litigation matters in which the City is involved.			
Goal: N/A			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
N/A	N/A	N/A	N/A

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Property & Casualty Fund Business Area Name : Legal Fund No./Bus Area No. : 1004 / 9000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
LGL - Staff Administration Section 900001 This cost center captures personnel costs associated with broad oversight of all the litigation sections and activities related to those sections.	0.0	0	0.0	0	1.0	238,123
LGL - General Litigation Section 900002 Responsible for litigation related to animal law, annexation, bankruptcy, building and standards commission appeals, Code enforcement, collections, constitutional challenges to ordinances, contract disputes, election contests, environmental, Fed False Claims Act, forcible entry and detainer, Intergovernmental disputes, inverse condemnation, probate, Private Real Property Preservation Act and more.	0.0	0	0.0	0	16.8	2,030,624
LGL - Labor, Empl. & Civil Rights Section 900005 The section is responsible for representing the City on all labor and employment matters involving civil rights violations.	0.0	0	0.0	0	18.8	1,756,057
LGL - Claims & Subrogation Section 900010 This section is responsible for liability tort claims, subrogation matters and general affirmative claim matters at the claim stage.	10.1	811,066	9.0	818,175	9.9	985,653
LGL - Defense Litigation (dissolved) 900011 Defend the City in personal injury, contractual, constitutional and land use lawsuits, and represent the City in any pending injunctions. This section will dissolve at the end of FY2011.	16.1	1,610,235	16.0	1,606,039	0.0	0

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Property & Casualty Fund Business Area Name : Legal Fund No./Bus Area No. : 1004 / 9000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
LGL - Litigation Costs Section 900012 This section capture cost directly related to the payment of claims and judgments including legal services and other services.	0.0	6,480,076	0.0	7,940,230	0.0	18,579,927
Total	<u>26.2</u>	<u>8,901,377</u>	<u>25.0</u>	<u>10,364,444</u>	<u>46.5</u>	<u>23,590,384</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Property & Casualty Fund
Business Area Name : Legal
Fund No./Bus Area No. : 1004 / 9000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.0	0.0	(1.0)
ADMINISTRATIVE ASSISTANT (EXE LEV)	17	0.0	1.0	1.0
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
ASSISTANT CITY ATTORNEY II	24	0.0	2.0	2.0
ASSISTANT CITY ATTORNEY III	27	2.0	3.0	1.0
EXECUTIVE OFFICE ASSISTANT	15	0.0	1.0	1.0
FIRST ASSISTANT CITY ATTORNEY	37	0.0	1.0	1.0
LEGAL WORD PROCESSOR	11	1.0	1.0	
PARALEGAL I	12	4.0	4.0	
PARALEGAL II	14	0.0	1.0	1.0
PARALEGAL III	16	1.0	2.0	1.0
SENIOR ASSISTANT CITY ATTORNEY I	30	6.0	7.0	1.0
SENIOR ASSISTANT CITY ATTORNEY II	32	1.0	6.0	5.0
SENIOR ASSISTANT CITY ATTORNEY III	34	0.0	3.0	3.0
SENIOR ASSISTANT CITY ATTORNEY IV	35	0.0	1.0	1.0
SENIOR ASSISTANT CITY ATTORNEY, SECTION CHIEF	35	2.0	3.0	1.0
SENIOR CLAIMS COORDINATOR	21	4.0	4.0	
SENIOR LEGAL WORD PROCESSOR	13	2.0	3.0	1.0
SENIOR PARALEGAL	19	2.0	3.0	1.0
Total FTEs		27.0	47.0	20.0
Less adjustment for Civilian Vacancy Factor		0.0	0.5	0.5
Full-Time Equivalents		27.0	46.5	19.5

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Property & Casualty Fund
 Business Area Name : Legal
 Fund No./Bus Area No. : 1004 / 9000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
9000010001	LGL - Staff Admin			
424070	Interfund Legal Services	0	0	238,123
9000020001	LGL - Genl Litigation			
424070	Interfund Legal Services	0	0	2,030,624
9000050001	LGL - Labor,Employ, Civ. Rights			
424070	Interfund Legal Services	0	0	1,756,057
9000100001	LGL - Claims & Subrog.			
424070	Interfund Legal Services	818,175	818,175	985,653
9000110001	LGL - Defense Litigation			
424070	Interfund Legal Services	1,606,039	1,606,039	0
9000120001	LGL - Litigation Costs			
424070	Interfund Legal Services	7,940,230	7,863,674	18,579,927
Total Legal		10,364,444	10,287,888	23,590,384

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Property & Casualty Fund
Business Area Name : Legal
Fund No./Bus. Area No. : 1004 / 9000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	1,820,005	1,760,670	1,760,670	3,566,389
500110	Bilingual Pay - Civilian	904	904	904	0
501070	Pension - Civilian	270,197	262,340	262,340	641,952
501120	Termination Pay - Civilian	10,055	80,000	80,000	175,000
502010	FICA - Civilian	130,964	134,691	134,691	253,237
503010	Health Ins-Act Civilian	118,265	117,089	117,089	232,354
503015	Basic Life Insurance - Active Civilian	1,017	1,155	1,155	2,122
503050	Health/Life Insurance - Retiree Civilian	59,423	59,400	59,400	37,500
503060	Long Term Disability-Civilian	2,238	2,295	2,295	3,953
503090	Workers Compensation-Civilian-Admin	4,704	5,670	5,670	9,300
504030	Unemployment Claims - Administration	3,079	0	0	53,950
Total	Personnel Services	2,420,851	2,424,214	2,424,214	4,975,757
511045	Computer Supplies	10,499	21,000	21,000	21,000
511050	Paper & Printing Supplies	6,302	7,000	7,000	7,000
511055	Publications & Printed Materials	53,096	94,881	94,881	110,000
511060	Postage	0	2,000	2,000	0
511070	Miscellaneous Office Supplies	15,547	17,500	17,500	17,500
511110	Fuel	239	400	400	800
Total	Supplies	85,683	142,781	142,781	156,300
520107	Computer Info/Contr	2,564	30,000	30,000	30,000
520108	Information Resource Services	20,200	22,000	22,000	22,000
520110	Management Consulting Services	(16,843)	0	0	0
520114	Miscellaneous Support Services	151,331	108,017	108,017	115,000
520119	Computer Equipment/Software Maintenance	2,405	29,000	29,000	30,000
520133	Private Investigative Services	1,719	3,200	3,200	3,200
520510	Mail/Delivery Services	3,513	3,800	3,800	3,800
520515	Print Shop Services	0	400	400	1,200
520520	Printing & Reproduction Services	59,008	30,000	30,000	60,000
520740	Document Recording/Filing Fees	34,261	29,939	29,939	35,000
520765	Membership & Professional Fees	5,968	5,900	5,900	17,600
520805	Education & Training	5,098	6,200	6,200	15,100
520905	Travel - Training Related	1,697	5,600	5,600	5,200
520910	Travel - Non-Training Related	4,258	8,885	8,885	19,100
521610	Voice Services	6,465	7,742	7,742	7,180
521625	Voice Labor	0	450	450	128
521630	GIS Revolving Fund Services	0	1,095	1,095	1,086
521730	Parking Space Rental	30,507	31,000	31,000	31,000
521905	Legal Services	2,210,807	560,600	560,600	1,500,000
521910	Legal Svcs - Crt Report	140,372	154,634	154,634	150,000
521915	Legal Svcs - Atty Fee	(14,847)	100,000	100,000	200,000
521920	Legal Svcs -Med Svcs	28,150	25,000	25,000	30,000
521925	Legal Svcs -Ex Wit	88,517	96,000	96,000	100,000
521935	Legal Svcs -Claims	998,825	875,000	875,000	1,000,000
521940	Legal Svcs -Judgmet	24,105	658,426	658,426	4,783,720
521945	Legal Svcs -Settleme	2,413,306	4,869,661	4,869,661	10,093,661
521950	Legal Svcs -Doc Rec	183,620	122,000	122,000	190,000
522205	Metro Commuter Passes	473	500	500	1,000
522430	Miscellaneous Other Services & Charges	7,790	7,400	7,400	7,500
522620	Claims & Judgments	(3,426)	0	0	0
522722	KRONOS Service Chargeback	0	0	0	852
522780	Interfund Photo Copy Services	5,000	5,000	5,000	5,000
Total	Other Services and Charges	6,394,843	7,797,449	7,797,449	18,458,327
Grand Total Expenditures		8,901,377	10,364,444	10,364,444	23,590,384



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Workers' Compensation**
Fund No./Bus. Area No. : **1011 / 8000 / 9000**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	19,236,437	19,236,437	19,559,761
Expenditures	19,236,437	19,236,437	19,559,761
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
Fund Balance Distribution:			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Current Budget, the FY2011 Estimate and the FY2012 Budget for the Workers' Compensation Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Workers' Compensation Fund is a revolving fund administered by the Human Resources Department. The Fund was established to centralize the financial transactions in the areas of Workers' Compensation, Accident Prevention, and Loss Control.

The City's Workers' Compensation Program is self-insured and has a contract with a third party administrator to manage claims activity. All financial liability for indemnity payments, medical costs, and other claims related payments are processed directly to the departments. Department premium rates are based on projected external Third Party Administrator (TPA) fees and internal administrative costs allocated on staffing levels.

The administrative portion of the budget includes staff for an accident prevention unit in the Human Resources Department and a litigation unit in the Legal Department. A prime objective is the elimination/reduction of accidents via the implementation, monitoring and assessment of departments' Accident Prevention Plans. These cooperative efforts have reduced accidents and returned years of productivity and saved millions in workers' compensation payments. Emphasis on the "return to work" program was accomplished by the adoption of the Work Ability Guidelines, effective April 1, 1995, with a comprehensive revision effective December 16, 2006. These guidelines institute a transitional duty program, which focuses on returning injured employees to work as soon as medically possible, while complying with all federal, state, and local laws.

The overall goal of the program is to create an atmosphere of safety awareness and a risk free environment. Specific initiatives are listed in the budget highlights.

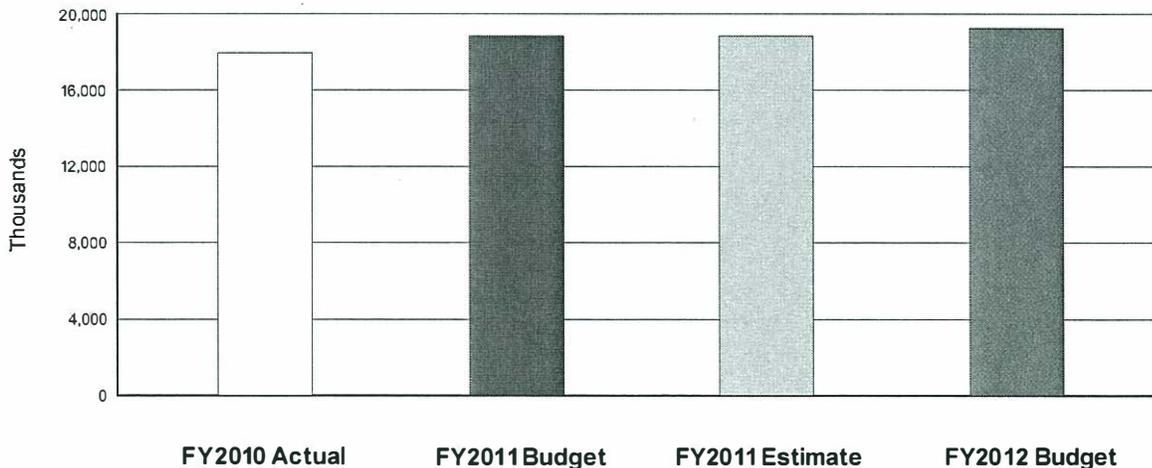
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Workers' Compensation
Business Area Name : Human Resources
Fund No./Bus. Area No. : 1011 / 8000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,097,954	2,233,172	2,215,114	2,271,104
	Supplies	39,015	38,504	35,634	30,560
	Other Services and Charges	15,821,950	16,566,335	16,587,263	16,949,932
	Equipment	0	0	0	0
	Non-Capital Equipment	2,807	3,000	3,000	0
	Total M & O Expenditures	17,961,726	18,841,011	18,841,011	19,251,596
	Debt Service & Other Uses	0	0	0	0
Total Expenditures		17,961,726	18,841,011	18,841,011	19,251,596
Revenues		18,001,280	19,236,437	19,236,437	19,559,761
Staffing	Full-Time Equivalents - Civilian	30.4	33.8	31.2	30.6
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	30.4	33.8	31.2	30.6
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Perform safety assessments for high risk departments via tailored programs addressing the effectiveness and dissemination of their accident prevention plans. o Promote the Resource Allocation Program (RAP) to reduce incidents and claims. o Perform in depth case management review to obtain a shorter claim cycle and return the employee to work in a pre-injury condition. 				

**Workers' Compensation
Human Resources
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Workers' Compensation
Business Area Name : Human Resources
Fund No./Bus Area No. : 1011 / 8000

Name: HR - Workers' Compensation Group -- 800010

Mission: To be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce. The vision is to be universally recognized for Human Resources excellence and as a premier employer.

Goal: To create an atmosphere of safety awareness and a risk free environment.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Safety Inspections	2,301	2,409	2,400
Number of Claims	2,120	2,255	2,300
Lost Time Injuries	539	737	700
Case Management Reviews	482	1,500	1,800

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Workers' Compensation Business Area Name : Human Resources Fund No./Bus Area No. : 1011 / 8000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
HR - Workers' Compensation Group 800010 Provide financial transactions in the areas of accident prevention, workers' compensation loss control and unemployment compensation.	30.4	17,961,726	31.2	18,841,011	30.6	19,251,596
Total	30.4	17,961,726	31.2	18,841,011	30.6	19,251,596

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Workers' Compensation
Business Area Name : Human Resources
Fund No./Bus Area No. : 1011 / 8000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	2.0	2.0	
ADMINISTRATIVE AIDE	10	1.0	2.0	1.0
ADMINISTRATIVE ASSISTANT	17	4.0	3.0	(1.0)
ADMINISTRATIVE ASSOCIATE	13	0.8	0.0	(0.8)
ADMINISTRATIVE COORDINATOR	24	3.0	3.0	
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
CLAIMS COORDINATOR	17	2.0	2.0	
CUSTOMER SERVICE CLERK	10	0.0	1.0	1.0
DIVISION MANAGER	29	2.0	2.0	
EXECUTIVE OFFICE ASSISTANT	15	1.0	1.0	
FINANCIAL ANALYST III	21	1.0	1.0	
HUMAN RESOURCES ASSISTANT	13	1.0	0.0	(1.0)
HUMAN RESOURCES TECHNICIAN	12	1.0	1.0	
MESSENGER	6	1.0	1.0	
PUBLIC HEALTH NURSE IV	22	1.0	1.0	
SAFETY OFFICER	21	6.0	5.0	(1.0)
SAFETY SUPERVISOR	24	4.0	4.0	
SENIOR ACCOUNT CLERK	13	1.0	1.0	
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
Total FTEs		33.8	32.0	(1.8)
Less adjustment for Civilian Vacancy Factor		0.0	1.4	1.4
Full-Time Equivalents		33.8	30.6	(3.2)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Workers' Compensation
 Business Area Name : Human Resources
 Fund No./Bus Area No. : 1011 / 8000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
8000100006	Administrators Office			
426370	Training Services	3,000	3,000	3,000
432010	Interest on Pooled Investments	35,000	35,000	45,000
451010	Interfund Billing-Workers' Comp Admin	4,556,977	4,556,977	4,611,761
451015	Interfund Billing-Workers' Comp Claims	14,641,460	14,641,460	14,900,000
Total	Administrators Office	<u>19,236,437</u>	<u>19,236,437</u>	<u>19,559,761</u>
Total	Human Resources	<u>19,236,437</u>	<u>19,236,437</u>	<u>19,559,761</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Workers' Compensation
Business Area Name : Human Resources
Fund No./Bus. Area No. : 1011 / 8000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	1,461,265	1,583,524	1,569,919	1,579,130
500030	Salary Part Time - Civilian	30,290	9,530	8,408	0
500060	Overtime - Civilian	54	0	40	0
500110	Bilingual Pay - Civilian	1,040	1,808	1,787	1,808
500210	Pay for Performance-Municipal	2,100	928	0	0
501070	Pension - Civilian	218,794	244,263	244,594	284,243
501120	Termination Pay - Civilian	1,802	0	5,500	0
502010	FICA - Civilian	108,687	122,864	118,416	120,941
503010	Health Ins-Act Civilian	209,952	210,120	204,690	218,698
503015	Basic Life Insurance - Active Civilian	876	1,021	949	939
503050	Health/Life Insurance - Retiree Civilian	45,732	45,521	48,953	32,553
503060	Long Term Disability-Civilian	2,496	2,805	2,537	2,601
503090	Workers Compensation-Civilian-Admin	5,802	7,113	6,659	6,119
503100	Workers Compensation-Civilian-Claim	9,039	2,492	2,662	2,492
504030	Unemployment Claims - Administration	25	1,183	0	21,580
Total	Personnel Services	2,097,954	2,233,172	2,215,114	2,271,104
511040	Audiovisual Supplies	0	900	900	0
511045	Computer Supplies	3,597	3,700	1,950	3,700
511050	Paper & Printing Supplies	3,264	4,124	3,874	4,000
511055	Publications & Printed Materials	969	960	960	960
511060	Postage	4,440	1,400	4,200	5,400
511070	Miscellaneous Office Supplies	8,704	7,370	4,150	5,800
511080	General Laboratory Supplies	204	300	300	300
511095	Small Technical & Scientific Equipment	3,670	2,400	2,200	400
511110	Fuel	11,896	14,800	14,800	10,000
511120	Clothing	1,763	1,000	750	0
511125	Food Supplies	150	550	550	0
511150	Miscellaneous Parts & Supplies	358	1,000	1,000	0
Total	Supplies	39,015	38,504	35,634	30,560
520100	Temporary Personnel Services	20,108	0	16,753	0
520104	Claims Payment Services	1,488,906	1,546,000	1,550,000	1,711,202
520108	Information Resource Services	167	170	170	225
520109	Medical Dental & Laboratory Services	62	0	100	100
520110	Management Consulting Services	15,875	85,000	85,000	62,500
520114	Miscellaneous Support Services	11,534	13,000	13,500	13,500
520115	Real Estate Lease/Office Rental	180,000	170,000	170,000	150,000
520119	Computer Equipment/Software Maintenance	22,566	9,000	8,800	13,000
520121	IT Application Svcs	2,407	5,091	5,091	3,889
520123	Vehicle & Motor Equipment Services	6,797	9,000	9,000	9,000
520515	Print Shop Services	2,147	6,591	5,591	2,500
520605	Advertising Services	464	0	0	0
520705	Insurance Fees	183	150	150	400
520765	Membership & Professional Fees	995	1,950	2,300	3,950
520805	Education & Training	9,684	18,750	19,293	11,745
520905	Travel - Training Related	1,673	5,500	5,000	1,000
520910	Travel - Non-Training Related	0	500	250	500
521605	Data Services	4,382	6,283	6,283	10,560
521610	Voice Services	16,766	13,731	13,731	14,455
521620	Voice Equipment	757	776	776	262
521625	Voice Labor	0	315	315	268
521630	GIS Revolving Fund Services	0	1,285	1,285	1,275
521730	Parking Space Rental	16,725	18,500	18,500	18,500

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Workers' Compensation
 Business Area Name : Human Resources
 Fund No./Bus. Area No. : 1011 / 8000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
522205	Metro Commuter Passes	8,704	4,883	9,915	12,500
522605	Active Employee Incurred Claims	14,011,048	14,641,460	14,641,460	14,900,000
522722	KRONOS Service Chargeback	0	0	0	1,101
522780	Interfund Photo Copy Services	0	8,400	4,000	7,500
Total	Other Services and Charges	15,821,950	16,566,335	16,587,263	16,949,932
551010	Non-Capital Office Furniture & Equipment	407	1,500	1,500	0
551015	Non-Capital Computer Equipment	2,400	1,500	1,500	0
Total	Non-Capital Equipment	2,807	3,000	3,000	0
Grand Total Expenditures		17,961,726	18,841,011	18,841,011	19,251,596



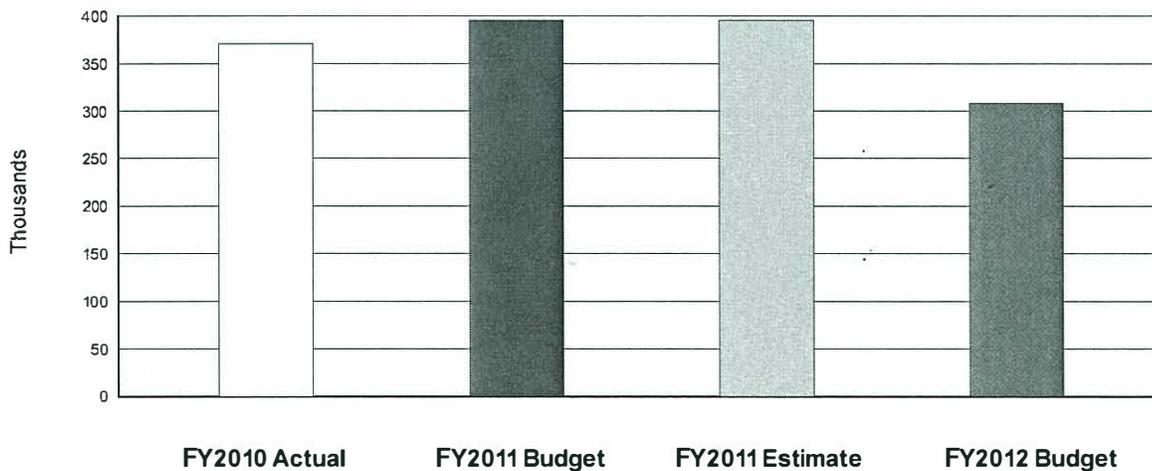
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Workers' Compensation
Business Area Name : Legal
Fund No./Bus. Area No. : 1011 / 9000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	355,650	375,936	375,936	288,497
	Supplies	13,400	13,400	13,400	13,400
	Other Services and Charges	1,846	6,090	6,090	6,268
	Total M & O Expenditures	<u>370,896</u>	<u>395,426</u>	<u>395,426</u>	<u>308,165</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>370,896</u>	<u>395,426</u>	<u>395,426</u>	<u>308,165</u>
Revenues		331,342	0	0	0
Staffing	Full-Time Equivalents - Civilian	5.0	5.0	5.0	3.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>3.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2012 budget is sufficient for the Legal Department to continue providing the highest level services to the Workers' Compensation Benefits Program. 				

**Workers' Compensation
Legal
Expenditure Summary**



Division Mission and Performance Measures

Fund Name : Workers' Compensation
Business Area Name : Legal
Fund No./Bus Area No. : 1011 / 9000

Name: LGL - Workers' Compensation Litigation -- 900013

Mission: To provide the highest quality and comprehensive legal services for the City's Workers' Compensation Benefits Program.

Goal: Aggressively defend workers' compensation contested claims and vigorously pursue workers' compensation subrogation claims; provide general legal counsel relating to Workers' compensation Benefits Program.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Contested cases/ subrogations handled	71	82	90

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Workers' Compensation Business Area Name : Legal Fund No./Bus Area No. : 1011 / 9000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
LGL - Workers' Compensation Litigation 900013 This section is responsible for providing comprehensive legal services for the City's Workers' Compensation Benefits Program including defending contested claims, pursuing subrogation matters, and providing general counsel relating to the Program.	5.0	370,896	5.0	395,426	3.0	308,165
Total	5.0	370,896	5.0	395,426	3.0	308,165

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Workers' Compensation
Business Area Name : Legal
Fund No./Bus Area No. : 1011 / 9000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE AIDE	10	1.0	1.0	
ASSISTANT CITY ATTORNEY I	21	0.0	1.0	1.0
ASSISTANT CITY ATTORNEY II	24	1.0	0.0	(1.0)
SENIOR ASSISTANT CITY ATTORNEY I	30	1.0	1.0	
SENIOR LEGAL WORD PROCESSOR	13	1.0	0.0	(1.0)
SENIOR PARALEGAL	19	1.0	0.0	(1.0)
Total FTEs		5.0	3.0	(2.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		5.0	3.0	(2.0)

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Workers' Compensation
 Business Area Name : Legal
 Fund No./Bus. Area No. : 1011 / 9000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	267,231	278,741	278,741	185,153
501070	Pension - Civilian	39,745	39,865	39,865	33,327
501120	Termination Pay - Civilian	0	2,000	2,000	19,200
502010	FICA - Civilian	19,502	21,348	21,348	14,164
503010	Health Ins-Act Civilian	27,701	28,806	28,806	20,966
503015	Basic Life Insurance - Active Civilian	158	163	163	109
503060	Long Term Disability-Civilian	424	425	425	425
503090	Workers Compensation-Civilian-Admin	889	1,050	1,050	1,000
503100	Workers Compensation-Civilian-Claim	0	3,363	3,363	3,363
504030	Unemployment Claims - Administration	0	175	175	10,790
Total	Personnel Services	355,650	375,936	375,936	288,497
511045	Computer Supplies	3,700	3,700	3,700	3,700
511055	Publications & Printed Materials	6,400	6,400	6,400	6,400
511070	Miscellaneous Office Supplies	3,300	3,300	3,300	3,300
Total	Supplies	13,400	13,400	13,400	13,400
520114	Miscellaneous Support Services	0	3,400	3,400	3,400
520765	Membership & Professional Fees	600	750	750	750
520805	Education & Training	320	1,500	1,500	1,500
520905	Travel - Training Related	576	0	0	0
521610	Voice Services	9	0	0	0
521630	GIS Revolving Fund Services	0	190	190	190
522205	Metro Commuter Passes	341	250	250	250
522722	KRONOS Service Chargeback	0	0	0	178
Total	Other Services and Charges	1,846	6,090	6,090	6,268
Grand Total Expenditures		370,896	395,426	395,426	308,165

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Central Service Revolving Fund
Fund No./Bus. Area No. : 1002 / 2500 / 6500 / 6800 / 7000 / 8000

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	224,171,361	223,141,323	196,280,139
Expenditures	224,171,361	223,141,323	196,280,139
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
Fund Balance Distribution:			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Current Budget, the FY2011 Estimate and the FY2012 Budget for the Central Services Revolving Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Central Services Revolving Fund provides budgetary accounts for a centralized service function that provides for the purchase of goods and/or services for citywide operating departments. This method allows for the purchase of large quantities of goods and services for a high number of departments in a planned and well-managed manner. In addition, it provides for the efficient and effective audit of billings for such purchases.

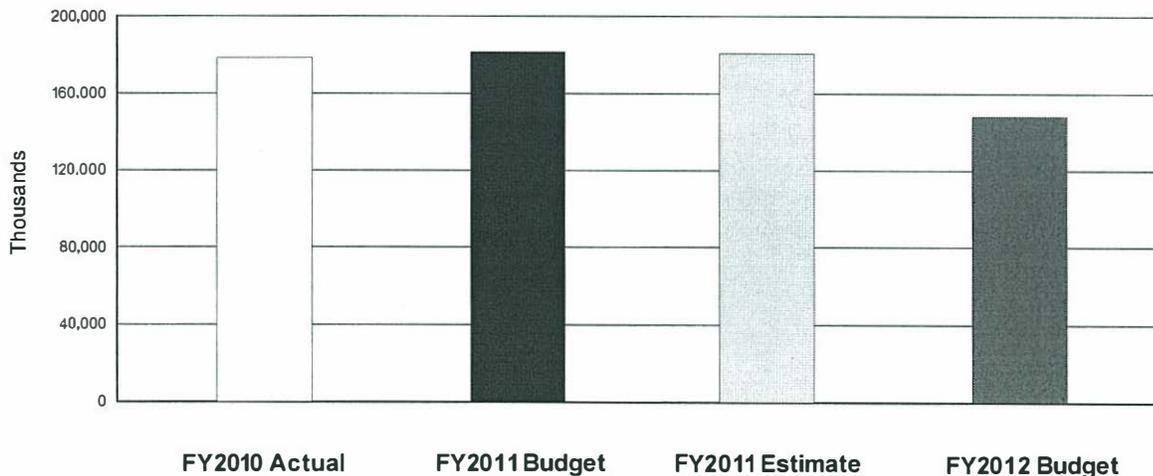
Appropriations for these accounts are made from the respective operating departmental budgets as a part of the general appropriations ordinance. Sufficient appropriations are authorized from each department to allow for minimal encumbrance balances in each supply and service account in the Central Services Revolving Fund. After the delivery of goods and services, the actual cost is billed to the operating departments. At the end of each fiscal year, the fund is treated as a sub-fund of the General Fund and is not shown as a separate entity in the Comprehensive Annual Financial Report.

The General Services Department is responsible for administering the utilities. The Administration and Regulatory Affairs Department manages the reprographics and office services accounts. The communications and data services fees are administered by the Information Technology Department. The Planning and Development Department provides a centralized service for geographic information system purchases. The Human Resources Department administers the accounts for temporary personnel services, client relation services, and employee drug and alcohol testing. The revenue and expenditure summaries include General Services, Administration and Regulatory Affairs, Information Technology, Planning and Development, and Human Resources.

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary					
Fund Name : Central Service Revolving Fund					
Business Area Name : General Services					
Fund No./Bus. Area No. : 1002 / 2500					
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	1,060,878	1,114,621	1,114,621	617,964
	Supplies	25,559,275	29,436,686	29,436,686	6,000
	Other Services and Charges	151,843,208	150,915,074	150,155,708	147,503,515
	Equipment	0	0	0	0
	Non-Capital Equipment	1,033	0	0	0
	Total M & O Expenditures	178,464,394	181,466,381	180,707,015	148,127,479
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	178,464,394	181,466,381	180,707,015	148,127,479	
Revenues		178,464,394	181,466,381	180,707,015	148,127,479
Staffing	Full-Time Equivalents - Civilian	11.8	13.0	13.0	6.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	11.8	13.0	13.0	6.0
	Full-Time Equivalents - Overtime	0.0	0.1	0.1	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The Fuel management section moved to the Fleet Management Department effective FY2012. o Substantial completion of Phase I of the energy performance project with Schneider Electric, 2nd quarter FY2012. o The City of Houston was ranked 3rd in the nation for purchasers of renewable energy and first among cities by the EPA. 				

**Central Service Revolving Fund
General Services
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Central Service Revolving Fund Business Area Name : General Services Fund No./Bus Area No. : 1002 / 2500			
Name: GSD - Energy Management -- 250004			
Mission: To provide optimum procurement of electricity and natural gas, and delivery of those commodities to City facilities; to maximize energy savings opportunities citywide; to promote energy awareness programs and practices; and to optimize the efficiency of building operations.			
Goal: 1) Complete phase II by December 2011 for the Energy Performance contract. 2) Complete the procurement process for the new electricity contract that will commence July 1, 2013. 3) Submit the citywide energy efficiency report to the State Energy Conservation Office before April 1, 2012. 4) Manage 4,800 citywide electricity accounts and 389 citywide natural gas accounts. 5) Manage the natural gas contract for 1.5 million mmBTUs of gas annually.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Utility invoice payments	47,247	61,068	61,068
Utility management (meter applications, connects, and disconnects)	1,134	1,200	1,000
Transaction accuracy rate	99%	99%	99%

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Central Service Revolving Fund Business Area Name : General Services Fund No./Bus Area No. : 1002 / 2500						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
GSD - Energy Management 250004 Provide citywide electricity and natural gas procurement services to include implementing comprehensive energy conservation measures	11.8	178,464,394	13.0	180,707,015	6.0	148,127,479
Total	<u>11.8</u>	<u>178,464,394</u>	<u>13.0</u>	<u>180,707,015</u>	<u>6.0</u>	<u>148,127,479</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Central Service Revolving Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1002 / 2500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNTANT ASSOCIATE	14	1.0	0.0	(1.0)
ADMINISTRATION MANAGER	26	1.0	0.0	(1.0)
ADMINISTRATIVE AIDE	10	1.0	1.0	
ADMINISTRATIVE ASSISTANT	17	2.0	0.0	(2.0)
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	1.0	
FINANCIAL ANALYST IV	25	1.0	1.0	
GRADUATE ENGINEER	22	1.0	1.0	
INSPECTOR	18	1.0	0.0	(1.0)
MANAGEMENT ANALYST III	21	2.0	1.0	(1.0)
SENIOR ACCOUNT CLERK	13	1.0	0.0	(1.0)
SENIOR ASSISTANT CITY ATTORNEY IV	35	1.0	1.0	
Total FTEs		13.0	6.0	(7.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		13.0	6.0	(7.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : General Services
 Fund No./Bus Area No. : 1002 / 2500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2500040001	GSD - Energy Mgmt.			
424110	Other Interfund Services	1,472,214	713,470	1,054,884
451030	Interfund Natural Gas	9,783,380	9,783,380	8,687,751
457060	Interfund Electricity	139,916,684	139,916,684	138,384,844
Total	GSD - Energy Mgmt.	151,172,278	150,413,534	148,127,479
2500040002	GSD - Fuel			
424110	Other Interfund Services	1,020,567	1,019,945	0
424120	Interfund Vehicle Fuel	29,273,536	29,273,536	0
Total	GSD - Fuel	30,294,103	30,293,481	0
Total	General Services	181,466,381	180,707,015	148,127,479

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Central Service Revolving Fund
Business Area Name : General Services
Fund No./Bus. Area No. : 1002 / 2500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	782,752	817,303	822,046	460,195
500060	Overtime - Civilian	995	6,000	6,000	0
501070	Pension - Civilian	118,267	117,583	117,583	82,835
502010	FICA - Civilian	55,156	60,780	60,780	33,714
503010	Health Ins-Act Civilian	98,614	103,440	103,440	39,026
503015	Basic Life Insurance - Active Civilian	462	482	482	274
503050	Health/Life Insurance - Retiree Civilian	1,311	0	0	0
503060	Long Term Disability-Civilian	1,013	1,105	1,105	510
503090	Workers Compensation-Civilian-Admin	2,308	2,730	2,730	1,200
504020	Compensation Contingency	0	4,743	0	0
504030	Unemployment Claims - Administration	0	455	455	210
Total	Personnel Services	1,060,878	1,114,621	1,114,621	617,964
511010	Chemical Gases & Special Fluids	8,717	4,500	13,946	0
511020	Construction Materials	143	0	0	0
511045	Computer Supplies	6,817	7,000	8,000	3,000
511055	Publications & Printed Materials	0	11,000	11,000	0
511060	Postage	0	650	650	500
511070	Miscellaneous Office Supplies	3,827	6,000	7,224	2,500
511110	Fuel	25,513,825	29,273,536	29,273,536	0
511115	Vehicle Repair & Maintenance Supplies	31	3,000	3,000	0
511120	Clothing	92	3,000	3,000	0
511145	Small Tools & Minor Equipment	1,255	8,000	8,000	0
511150	Miscellaneous Parts & Supplies	24,568	120,000	108,330	0
Total	Supplies	25,559,275	29,436,686	29,436,686	6,000
520100	Temporary Personnel Services	0	12,000	12,000	0
520108	Information Resource Services	13,259	5,100	6,000	4,100
520110	Management Consulting Services	144,413	500,000	10,057	200,000
520114	Miscellaneous Support Services	0	9,000	9,000	0
520119	Computer Equipment/Software Maintenance	3,757	112,000	106,000	6,000
520123	Vehicle & Motor Equipment Services	0	0	1,905	0
520124	Other Equipment Services	0	0	28,824	0
520141	Engineering Services	179,495	200,000	20,014	100,000
520515	Print Shop Services	26	2,500	2,500	2,000
520605	Advertising Services	996	0	0	250
520765	Membership & Professional Fees	1,140	550	550	550
520805	Education & Training	300	14,000	14,000	2,000
520910	Travel - Non-Training Related	292	1,000	1,000	750
521505	Electricity	142,602,030	139,916,684	139,916,684	138,384,844
521510	Natural Gas	8,835,858	9,783,380	9,783,380	8,687,751
521610	Voice Services	29	1,050	1,397	1,436
521630	GIS Revolving Fund Services	0	0	0	490
521730	Parking Space Rental	0	1,500	1,500	0
521905	Legal Services	53,140	124,550	9,737	100,000
522205	Metro Commuter Passes	2,742	2,060	2,060	960
522430	Miscellaneous Other Services & Charges	5,731	229,700	229,100	4,700
522721	Interfund HR Client Services	0	0	0	7,258
522722	KRONOS Service Chargeback	0	0	0	426
Total	Other Services and Charges	151,843,208	150,915,074	150,155,708	147,503,515
551015	Non-Capital Computer Equipment	1,033	0	0	0
Total	Non-Capital Equipment	1,033	0	0	0
Grand Total Expenditures		178,464,394	181,466,381	180,707,015	148,127,479

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

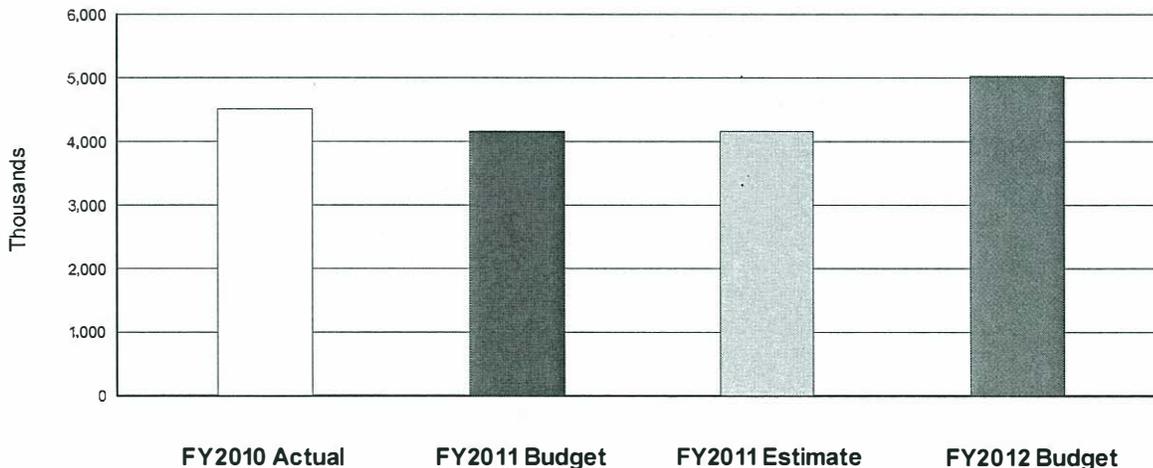
Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1002 / 6500

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	0	0	0	0
	Supplies	410,185	400,000	400,000	400,000
	Other Services and Charges	4,099,294	3,763,619	3,763,619	4,623,984
	Equipment	0	0	0	0
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	4,509,479	4,163,619	4,163,619	5,023,984
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	4,509,479	4,163,619	4,163,619	5,023,984	
Revenues		4,509,479	4,163,619	4,163,619	5,023,984
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o FY2012 revenue and expenditures will be a full year reflection of Print Shop Services that is provided through a FY2011 negotiated interlocal cooperation agreement that became effective October 2010 with HISD at a budget of \$1.2 million.
- o The increase of FY2012 Xerox expenditure budget is primarily due to the increase of Xerox machines used by City departments.
- o FY2012 postage revenue and expenditures remain constant as adopted for FY2011.
- o Includes annual cost for Hosting and Software Maintenance of the KRONOS automated time and attendance system as approved by City Council (Ordinance 2010-0555) in the amount of \$815,365.

**Central Service Revolving Fund
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Central Service Revolving Fund Business Area Name : Administration and Regulatory Affairs Fund No./Bus Area No. : 1002 / 6500			
Name: Central Services -- 650005			
Mission: To manage the citywide xerox copies and postage budgets by monitoring costs and services ensuring the account is balanced.			
Goal: Serve and support all the City departments in monitoring and managing costs and services related to xerox copies and postage, and ensure a zero account balance at year end.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Transaction accuracy rate	99%	99%	99%
Name: Print Shop -- 650006			
Mission: To manage the citywide printed materials budget by monitoring costs and services and ensure the account is balanced.			
Goal: Provide the City with the highest quality of printed materials and services at competitive costs and expedite printing requests to meet specifications and deadlines. Generate revenue through outsourced contracts to recover costs of operation.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Outsourced contract goals achieved	100%	100%	100%
Name: ARA - Payroll Services -- 650007			
Mission: To efficiently deliver accurate, reliable, and timely payroll and support services to our employees and department customers through the efforts of a professional and dedicated staff committed to superior customer service and excellence in everything we do.			
Goal: To be the nationally recognized model of excellence in payroll planning, staffing, and operations, where City governments throughout the United States acknowledges the Houston Central Payroll as the beacon of best practices dedicated to delivering responsive, no excuse service.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Cust Svc satisfaction	98%	95%	95%
Payroll consolidation	60%	100%	100%
Div. SOP for all functions	25%	100%	100%
Kronos implem citywide	N/A	75%	100%
Payroll Academy - all emps	30%	75%	100%

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1002 / 6500

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Central Services 650005 Provide a centralized service function for xerox copies and postage for citywide operating departments. Administer service contracts and processes related service billings.	0.0	2,952,870	0.0	2,990,000	0.0	2,976,000
Print Shop 650006 Provide printing services to various departments including design, artwork, layout, offset printing/copying and a variety of finishing services. Provide cost effective high volume copying services through interlocal agreement with Houston Independent School District. The shop has been outsourced to a private vendor.	0.0	1,556,609	0.0	1,173,619	0.0	1,232,619
ARA - Payroll Services 650007 Manage employee services and payroll systems processing support for all employees in the City of Houston.	0.0	0	0.0	0	0.0	815,365
Total	0.0	4,509,479	0.0	4,163,619	0.0	5,023,984

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : Administration and Regulatory Affairs
 Fund No./Bus Area No. : 1002 / 6500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6500050002	ARA - Central Services			
451040	Interfund Postage	400,000	400,000	400,000
457030	Interfund Billing & Collection Service	2,531,000	2,590,000	2,576,000
Total	ARA - Central Services	2,931,000	2,990,000	2,976,000
6500060004	ARA - Print Shop			
451060	Interfund Print Shop Operations	1,232,619	1,173,619	1,232,619
6500070001	ARA - Payroll Services			
424180	Interfund KRONOS	0	0	815,365
Total	Administration and Regulatory Affairs	4,163,619	4,163,619	5,023,984

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1002 / 6500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
511060	Postage	410,185	400,000	400,000	400,000
Total	Supplies	410,185	400,000	400,000	400,000
520119	Computer Equipment/Software Maintenance	0	0	0	815,365
520121	IT Application Svcs	6	0	90	10
520515	Print Shop Services	1,553,441	1,229,529	1,169,690	1,228,964
521605	Data Services	290	90	339	1,440
521610	Voice Services	2,872	3,000	3,500	2,202
521620	Voice Equipment	0	0	0	3
521715	Office Equipment Rental	2,542,685	2,531,000	2,590,000	2,576,000
Total	Other Services and Charges	4,099,294	3,763,619	3,763,619	4,623,984
Grand Total Expenditures		4,509,479	4,163,619	4,163,619	5,023,984



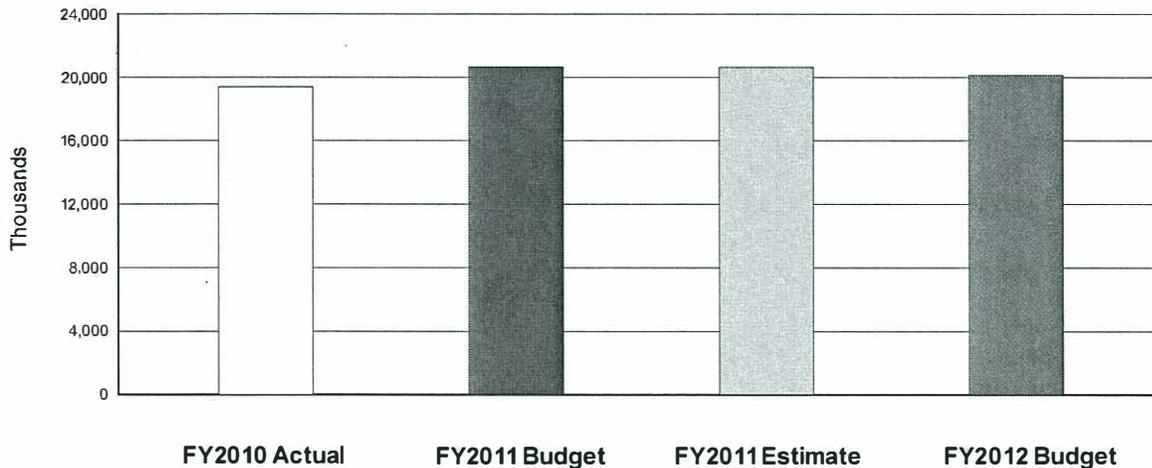
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus. Area No. : 1002 / 6800

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	195,226	202,845	203,048	607,943
	Supplies	0	0	0	0
	Other Services and Charges	19,195,929	20,460,131	20,431,977	19,539,576
	Equipment	0	0	0	0
	Total M & O Expenditures	19,391,155	20,662,976	20,635,025	20,147,519
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	19,391,155	20,662,976	20,635,025	20,147,519
Revenues		19,391,155	20,662,976	20,635,025	20,147,519
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	6.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	2.0	2.0	2.0	6.3
	Full-Time Equivalents - Overtime	0.0	2.0	2.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Revise and improve the chargeback model to allow departments to effectively manage all IT costs. o Continue to aggregate maintenance and support agreements citywide to reduce cost. o Implement improvements to manage the fund as it relates to accruals, year-end projections, and annual budgets. 				

**Central Service Revolving Fund
Information Technology
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Central Service Revolving Fund Business Area Name : Information Technology Fund No./Bus Area No. : 1002 / 6800			
Name: IT - Solutions Delivery -- 680002			
Mission: Solutions Delivery is responsible for providing citywide applications support to the City's core business systems; as well as, support for selected departmental applications. Solutions Delivery's mission is to ensure that its client departments technology needs are well understood, organized, efficiently delivered, and effectively supported.			
Goal: Solutions Delivery is responsible for consulting with client departments to understand their business operations and technology requirements; overseeing the process by which projects are identified and defined, and in conjunction with departments developing cost benefit analysis to justify funding. The primary goal is to develop, deliver, and sustain enterprise and departmental applications that support business user needs across the city.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Attribute Work to Clients	79.5%	70.0%	75.0%
Uptime Percentage	N/A	95.0%	97.5%
Project MGMT Processes	N/A	N/A	50.0%
Defined Bus. Processes	N/A	N/A	1,000
Meta-data Fields Defined	N/A	N/A	1,500
Name: IT - Infrastructure Group -- 680003			
Mission: To improve the quality of services to our customers (citizens and employees) on a daily basis through cross-functional teamwork while minimizing operating expenses and improving the City's business processes.			
Goal: To provide a reliable and secure network infrastructure, an effective and efficient (secure, reliable, highly available, and scalable) server operations infrastructure and a reliable telecommunications infrastructure and to support the departments' 4,000 desktop users.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Desktops Supported	2,800	3,250	3,250
User Satisfaction	4.6	4.6	4.6
Network Availability	95.0%	95.0%	95.0%
Key Systems Availability	95.0%	95.0%	95.0%
Service Requests	9,000	11,000	11,000

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Central Service Revolving Fund Business Area Name : Information Technology Fund No./Bus Area No. : 1002 / 6800						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
IT - Solutions Delivery 680002 Provides solutions for business processes to City departments and responsible for implementing and supporting enterprise systems such as ERP, commercial off-the-shelf applications like 3-1-1, Fleet, the Contact Center, as well as custom developed solutions.	2.0	2,454,083	2.0	2,655,597	1.7	2,792,140
IT - Infrastructure Group 680003 Provide firewall security, monitoring the network, preventing outsiders from accessing the City's data resources through hardware and software protocols and security criteria.	0.0	16,937,072	0.0	17,979,428	4.6	17,355,379
Total	2.0	19,391,155	2.0	20,635,025	6.3	20,147,519

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1002 / 6800

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE COORDINATOR	24	1.0	0.8	(0.2)
LAN SPECIALIST	26	0.0	1.0	1.0
OPERATIONS MANAGER	27	1.0	1.0	
SENIOR CENTRAL NETWORK ADMINISTRATOR	28	0.0	1.0	1.0
STUDENT INTERN II	10	0.0	0.8	0.8
SYSTEMS SUPPORT ANALYST I	16	0.0	0.7	0.7
SYSTEMS SUPPORT ANALYST IV	25	0.0	1.0	1.0
Total FTEs		2.0	6.3	4.3
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		2.0	6.3	4.3

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : Information Technology
 Fund No./Bus Area No. : 1002 / 6800

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6800020003	IT - Enterprise Application-311 Support			
424100	Intfd IT Network Svc	2,658,894	2,660,899	2,793,264
6800030005	IT - Network Voice Services			
451020	Interfund Billing-Telephone	13,595,791	13,865,835	13,195,791
457020	Interfund Communication Equipment Repair	4,408,291	4,108,291	4,158,464
Total	IT - Network Voice Services	18,004,082	17,974,126	17,354,255
Total	Information Technology	20,662,976	20,635,025	20,147,519

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : Information Technology
 Fund No./Bus. Area No. : 1002 / 6800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	147,617	153,451	153,451	392,143
500030	Salary Part Time - Civilian	0	0	0	60,112
501070	Pension - Civilian	21,857	21,977	22,864	70,586
502010	FICA - Civilian	10,886	11,751	11,465	34,597
503010	Health Ins-Act Civilian	14,254	14,916	14,580	48,419
503015	Basic Life Insurance - Active Civilian	87	90	92	253
503060	Long Term Disability-Civilian	169	170	176	473
503090	Workers Compensation-Civilian-Admin	356	420	420	1,290
504030	Unemployment Claims - Administration	0	70	0	70
Total	Personnel Services	195,226	202,845	203,048	607,943
520121	IT Application Svcs	2,254,050	2,448,973	2,448,973	2,579,980
520157	Computer Software Maintenance Services	517,896	0	0	0
520158	Computer Equipment Maintenance Services	11,164	0	0	0
521605	Data Services	956,125	2,848,291	2,848,291	2,795,612
521610	Voice Services	14,344,551	13,595,791	13,867,637	13,195,791
521620	Voice Equipment	616,468	750,000	450,000	450,000
521625	Voice Labor	490,868	810,000	810,000	510,000
521630	GIS Revolving Fund Services	0	76	76	76
522205	Metro Commuter Passes	2,567	3,500	3,500	3,500
522430	Miscellaneous Other Services & Charges	2,240	3,500	3,500	3,429
522721	Interfund HR Client Services	0	0	0	1,117
522722	KRONOS Service Chargeback	0	0	0	71
Total	Other Services and Charges	19,195,929	20,460,131	20,431,977	19,539,576
Grand Total Expenditures		19,391,155	20,662,976	20,635,025	20,147,519

FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

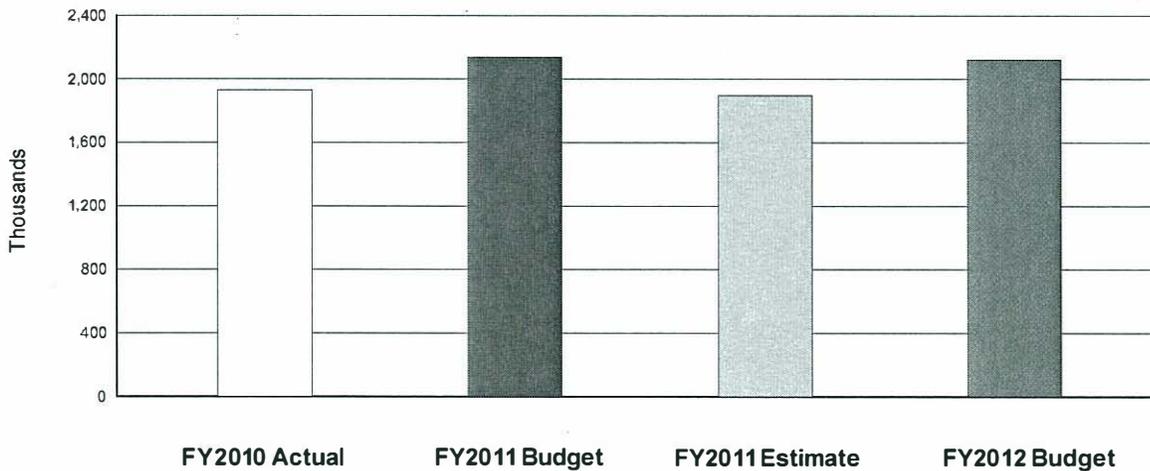
Fund Name : Central Service Revolving Fund
Business Area Name : Planning & Development
Fund No./Bus. Area No. : 1002 / 7000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	1,106,907	1,163,160	1,022,056	1,077,951
	Supplies	13,466	51,919	51,919	50,930
	Other Services and Charges	795,254	881,799	780,182	994,042
	Equipment	5,500	42,290	42,290	0
	Non-Capital Equipment	9,822	0	0	0
	Total M & O Expenditures	<u>1,930,949</u>	<u>2,139,168</u>	<u>1,896,447</u>	<u>2,122,923</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	<u>1,930,949</u>	<u>2,139,168</u>	<u>1,896,447</u>	<u>2,122,923</u>	
Revenues		1,930,949	2,139,168	1,896,447	2,122,923
Staffing	Full-Time Equivalents - Civilian	8.0	12.5	11.1	11.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>8.0</u>	<u>12.5</u>	<u>11.1</u>	<u>11.5</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o Improve the look and functionality of the Geographic Information System (GIS) My City application integrating Public Works Geographic Information Management System (GIMS) and simplifying the data layers, refining search tools for ease of use and improved performance.
- o Continue development and testing of new Electronic Digital Review Coordination (EDRC), which includes integration with GIS and online payments.
- o Implement new server and Demilitarized Zone (DMZ) infrastructure to support Enterprise Geographical Information System (EGIS) at the Houston Emergency Center (HEC) data center and upgrade the ArcGeographic Information System (ArcGIS) environment to latest version (ArcGIS 10).

**Central Service Revolving Fund
 Planning & Development
 Expenditure Summary**



Division Mission and Performance Measures

Fund Name : Central Service Revolving Fund
Business Area Name : Planning & Development
Fund No./Bus Area No. : 1002 / 7000

Name: PD - GIS Services -- 700002

Mission: To serve the Geographic Information System and Geospatial needs of the City of Houston across departments and among all staff and citizens.

Goal: Continue development and support of GIS data integrations; support and develop where feasible specialized Information System (IS) applications for business units. Continue development of replacement for Legacy Development Review Coordination (DRC) with new web based, GIS centric application. Implement official address assignment within city limits; continue address and street road maintenance in Extra Territorial Jurisdiction (ETJ).

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
GIS Training	391	325	325
New Application/Services	19	10	10
New Data Migration	14	5	5
New Data Layers	10	25	25

FISCAL YEAR 2012 BUDGET

Division Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Planning & Development
Fund No./Bus Area No. : 1002 / 7000

Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
PD - GIS Services 700002 Enterprise GIS (EGIS) centralizes data for interdepartmental and public access, via web and desktop services and tools; Includes training, technical support, hardware, software, application and data development and GIS consulting.	8.0	1,930,949	11.1	1,896,447	11.5	2,122,923
Total	<u>8.0</u>	<u>1,930,949</u>	<u>11.1</u>	<u>1,896,447</u>	<u>11.5</u>	<u>2,122,923</u>

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Planning & Development
Fund No./Bus Area No. : 1002 / 7000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
GIS ANALYST	20	3.0	2.0	(1.0)
GIS MANAGER	29	2.0	0.0	(2.0)
GIS SUPERVISOR	26	3.5	3.5	
INFORMATION SYSTEMS ADMINISTRATOR	30	0.0	1.0	1.0
SENIOR GIS ANALYST	24	1.0	1.0	
SENIOR GIS TECHNICIAN	17	0.0	1.0	1.0
SYSTEMS SUPPORT ANALYST IV	25	1.0	1.0	
WEB DESIGNER	21	1.0	1.0	
WEBMASTER	26	1.0	1.0	
Total FTEs		<u>12.5</u>	<u>11.5</u>	<u>(1.0)</u>
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalent		<u>12.5</u>	<u>11.5</u>	<u>(1.0)</u>

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Planning & Development
Fund No./Bus Area No. : 1002 / 7000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
7000020001	GIS Services			
457090	ENT-Geographic Information System	2,139,168	1,896,447	2,122,923
Total	Planning & Development	<u>2,139,168</u>	<u>1,896,447</u>	<u>2,122,923</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Planning & Development
Fund No./Bus. Area No. : 1002 / 7000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	842,649	885,896	772,323	783,132
500060	Overtime - Civilian	(136)	0	0	0
500110	Bilingual Pay - Civilian	904	904	867	904
501070	Pension - Civilian	125,056	128,460	120,936	140,964
501120	Termination Pay - Civilian	2,709	3,000	3,000	15,000
502010	FICA - Civilian	62,738	67,841	57,534	59,980
503010	Health Ins-Act Civilian	69,182	72,406	63,181	73,787
503015	Basic Life Insurance - Active Civilian	499	516	456	457
503060	Long Term Disability-Civilian	1,056	1,066	957	981
503090	Workers Compensation-Civilian-Admin	2,250	2,634	2,365	2,309
504030	Unemployment Claims - Administration	0	437	437	437
Total	Personnel Services	1,106,907	1,163,160	1,022,056	1,077,951
511040	Audiovisual Supplies	585	0	0	0
511045	Computer Supplies	11,821	41,919	41,919	41,919
511055	Publications & Printed Materials	99	2,500	2,500	2,500
511070	Miscellaneous Office Supplies	961	7,500	7,500	6,511
Total	Supplies	13,466	51,919	51,919	50,930
520107	Computer Info/Contr	16,595	138,210	44,600	185,500
520116	Parking Services Contract	0	0	0	3,500
520119	Computer Equipment/Software Maintenance	512,974	662,600	656,795	691,232
520765	Membership & Professional Fees	1,300	3,500	1,000	3,500
520805	Education & Training	23,787	62,500	62,500	62,500
520905	Travel - Training Related	14,078	10,600	10,600	10,600
521610	Voice Services	7	0	0	0
521630	GIS Revolving Fund Services	0	0	0	26,119
522205	Metro Commuter Passes	5,912	4,389	4,687	4,700
522430	Miscellaneous Other Services & Charges	220,601	0	0	0
522721	Interfund HR Client Services	0	0	0	6,142
522722	KRONOS Service Chargeback	0	0	0	249
Total	Other Services and Charges	795,254	881,799	780,182	994,042
560210	Furniture Fixtures and Equipment	5,500	0	0	0
560230	Computer HW and Developed SW	0	42,290	42,290	0
Total	Equipment	5,500	42,290	42,290	0
551015	Non-Capital Computer Equipment	5,332	0	0	0
551040	Non-Capital Other	4,490	0	0	0
Total	Non-Capital Equipment	9,822	0	0	0
Grand Total Expenditures		1,930,949	2,139,168	1,896,447	2,122,923

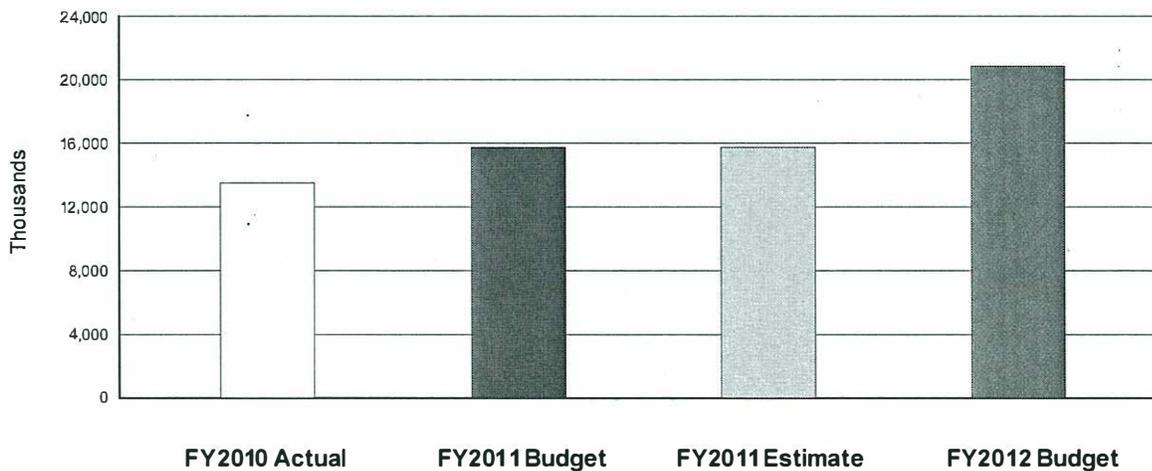
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Human Resources
Fund No./Bus. Area No. : 1002 / 8000

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	301,922	5,437,891	5,437,891	9,733,016
	Supplies	788	3,628	3,628	60,038
	Other Services and Charges	13,201,612	10,297,698	10,297,698	11,009,080
	Non-Capital Equipment	0	0	0	56,100
	Total M & O Expenditures	13,504,322	15,739,217	15,739,217	20,858,234
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	13,504,322	15,739,217	15,739,217	20,858,234
Revenues		13,504,322	15,739,217	15,739,217	20,858,234
Staffing	Full-Time Equivalents - Civilian	6.0	75.7	68.5	129.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	6.0	75.7	68.5	129.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Provide Human Resources client services consulting, expertise and support to department leadership and Human Resources services and support to citywide personnel. o The services include most of the mandated activities associated with Human Resources such as: the citywide processing of personnel transactions, records updates, employee relations, grievances, benefits support, retirement, staffing, separations planning, development and monitoring of legal compliance. o The Temporary Employee Service Program (TESP) web based system will continue to further promote administration efficiency by reducing paper usage, improving service delivery, record keeping and management reports. o Internal administrative overhead will remain at a low 2.4% in FY2012. o The FY2012 increase in budget and FTE's includes Human Resources client services consolidation. 				

**Central Service Revolving Fund
Human Resources
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures

Fund Name : Central Service Revolving Fund
Business Area Name : Human Resources
Fund No./Bus Area No. : 1002 / 8000

Name: Temporary Employee Services/Drug Testing --800011

Mission: To be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

Goal: Administrate the acquisition of temporary employee staffing services, perform ongoing contract maintenance, and monitor contract compliance to allow City departments to focus on their mission and project deadlines.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Invoice review process	20,070	12,500	13,000
Vendor payments	3,518	3,225	3,450
Drug tests	298	305	275

Name: HR Client Relations Division -- 800020

Mission: To be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

Goal: Analyze and redefine Human Resources processes to reduce time and labor costs while improving Human Resources services to our customers.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Performance level surveys	N/A	1	4
CRM strategy sessions	N/A	20	240
Process evaluations/ standardization	N/A	2	60

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Central Service Revolving Fund Business Area Name : Human Resources Fund No./Bus Area No. : 1002 / 8000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Temporary Employee Services/Drug Testing 800011 Provide needed temporary employees to the City department's at the best cost possible, while maintaining the quality of temporary employees and meeting department needs.	6.0	13,504,322	4.0	10,529,315	4.0	11,052,554
HR Client Relations Division 800020 Provide Human Resources client services consulting, expertise and support to department leadership and Human Resources services and support to citywide personnel.	0.0	0	64.5	5,209,902	125.0	9,805,680
Total	6.0	13,504,322	68.5	15,739,217	129.0	20,858,234

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Human Resources
Fund No./Bus Area No. : 1002 / 8000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	0.0	1.0	1.0
ADMINISTRATIVE AIDE	10	0.0	2.0	2.0
ADMINISTRATIVE ASSISTANT	17	1.0	12.0	11.0
ADMINISTRATIVE ASSOCIATE	13	0.0	6.0	6.0
ADMINISTRATIVE COORDINATOR	24	0.0	6.0	6.0
ADMINISTRATIVE SPECIALIST	20	0.0	9.0	9.0
ADMINISTRATIVE SPECIALIST (EXE LEV)	20	0.0	1.0	1.0
ADMINISTRATIVE SUPERVISOR	22	0.0	3.0	3.0
ASSISTANT DIRECTOR-HUMAN RESOURCES (EXE LEV)	32	0.0	1.0	1.0
CONTRACT ADMINISTRATOR	22	1.0	0.0	(1.0)
DIVISION MANAGER	29	0.0	12.0	12.0
EXECUTIVE OFFICE ASSISTANT	15	0.0	1.0	1.0
HUMAN RESOURCES ASSISTANT	13	0.0	4.0	4.0
HUMAN RESOURCES GENERALIST	17	0.0	12.0	12.0
HUMAN RESOURCES MANAGER	27	0.0	9.0	9.0
HUMAN RESOURCES SPECIALIST	17	0.0	1.0	1.0
HUMAN RESOURCES SUPERVISOR	24	1.0	7.0	6.0
HUMAN RESOURCES TECHNICIAN	12	0.0	4.0	4.0
MANAGEMENT ANALYST III	21	0.0	2.0	2.0
SENIOR ACCOUNT CLERK	13	3.0	3.0	
SENIOR HUMAN RESOURCES GENERALIST	21	0.0	31.0	31.0
SENIOR HUMAN RESOURCES SPECIALIST	21	0.0	1.0	1.0
STAFF ANALYST	26	0.0	1.0	1.0
Total FTEs		6.0	129.0	123.0
Less adjustment for Civilian Vacancy Factor		(69.7)	0.0	69.7
Full-Time Equivalents		75.7	129.0	53.3

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : Human Resources
 Fund No./Bus Area No. : 1002 / 8000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
8000110001	Temporary Personnel Service			
426290	Other Service Charges	249,315	249,315	252,554
451050	Interfund Lab Services	262,000	262,000	300,000
457070	Interfund Temporary Personnel	10,018,000	10,018,000	10,500,000
Total	Temporary Personnel Service	10,529,315	10,529,315	11,052,554
8000210001	HR - Client Relations Administration			
424110	Other Interfund Services	5,209,902	5,209,902	9,805,680
Total	Human Resources	15,739,217	15,739,217	20,858,234

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : Human Resources
 Fund No./Bus. Area No. : 1002 / 8000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	225,657	3,990,200	3,946,199	6,900,401
500030	Salary Part Time - Civilian	0	18,948	18,948	52,774
500060	Overtime - Civilian	355	0	0	0
500110	Bilingual Pay - Civilian	0	8,734	8,671	14,458
501070	Pension - Civilian	33,613	598,235	589,235	1,242,074
501120	Termination Pay - Civilian	0	0	60,000	0
502010	FICA - Civilian	16,792	309,294	307,295	531,871
503010	Health Ins-Act Civilian	23,787	488,095	483,152	950,450
503015	Basic Life Insurance - Active Civilian	143	2,356	2,356	4,098
503060	Long Term Disability-Civilian	508	6,066	6,072	10,880
503090	Workers Compensation-Civilian-Admin	1,067	15,753	15,753	25,800
504030	Unemployment Claims - Administration	0	210	210	210
Total	Personnel Services	301,922	5,437,891	5,437,891	9,733,016
511040	Audiovisual Supplies	0	0	0	1,135
511045	Computer Supplies	0	628	628	15,373
511050	Paper & Printing Supplies	0	0	0	15,405
511055	Publications & Printed Materials	0	0	0	1,125
511060	Postage	0	0	0	6,660
511070	Miscellaneous Office Supplies	788	3,000	3,000	18,000
511150	Miscellaneous Parts & Supplies	0	0	0	2,340
Total	Supplies	788	3,628	3,628	60,038
520100	Temporary Personnel Services	12,909,842	10,018,000	10,018,000	10,500,000
520110	Management Consulting Services	11,832	5,000	5,000	4,000
520114	Miscellaneous Support Services	0	5,000	5,000	10,000
520119	Computer Equipment/Software Maintenance	371	0	0	42,196
520121	IT Application Svcs	0	679	679	778
520515	Print Shop Services	76	0	0	0
520765	Membership & Professional Fees	0	0	0	3,500
520805	Education & Training	780	1,000	602	16,625
520905	Travel - Training Related	0	0	0	3,500
520910	Travel - Non-Training Related	0	100	100	9,700
521610	Voice Services	730	518	518	31,302
521620	Voice Equipment	0	892	892	563
521630	GIS Revolving Fund Services	0	228	228	228
521730	Parking Space Rental	4,094	4,281	4,281	30,280
522205	Metro Commuter Passes	315	0	398	32,829
522430	Miscellaneous Other Services & Charges	273,572	262,000	262,000	300,000
522722	KRONOS Service Chargeback	0	0	0	1,704
522780	Interfund Photo Copy Services	0	0	0	21,875
Total	Other Services and Charges	13,201,612	10,297,698	10,297,698	11,009,080
551010	Non-Capital Office Furniture & Equipment	0	0	0	5,100
551015	Non-Capital Computer Equipment	0	0	0	51,000
Total	Non-Capital Equipment	0	0	0	56,100
Grand Total Expenditures		13,504,322	15,739,217	15,739,217	20,858,234



FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Project Cost Recovery Fund
Fund No./Bus. Area No. : 1001 / 2000 / 2500 / 6800

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	0	0	0
Revenues	45,787,505	42,938,540	49,130,635
Expenditures	45,787,505	42,938,540	49,130,635
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
<u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, FY2011 Estimates and the FY2012 Budget for the Project Cost Recovery Fund. Also included are the projected beginning and ending fund balances, total revenues and total expenditures.

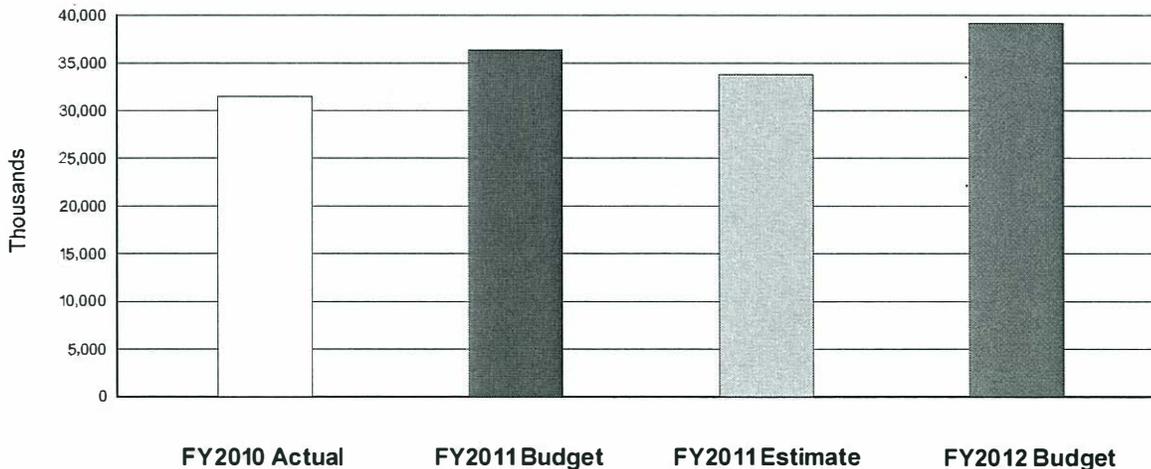
The Project Cost Recovery Fund was established to segregate those activities in the General Fund and Combined Utility Service (CUS) Fund that are in direct support of the City's Capital Improvement Plan (CIP). These activities encompass a variety of divisions within the department, with the majority of the activities in the Engineering & Construction Division (ECD). The costs of these activities are recovered from the appropriate CIP funds through the use of time sheets provided by the operating divisions. Included in the chargeback is an overhead surcharge that pays for administrative costs provided by the fund's management and support staff. An additional amount is included in the surcharge that pays for the fund's indirect cost allocation as calculated by the Finance Department.

The primary areas of focus for the Project Cost Recovery Fund are:

- o Continue to design and construct the City's public infrastructure so that quality capital projects are delivered in a timely fashion, within budget and with minimal inconvenience to the citizens of the City.
- o Continue to assess and revise policies and procedures in order to improve efficiency and effectiveness in the management of the City's CIP program.
- o Continue to refine the requirements for City's contractors so as to streamline the delivery of services.
- o Continue to coordinate infrastructure improvements within the City limits sponsored by other governmental entities in order to ensure quality work.

Business Area Budget Summary					
Fund Name :		Project Cost Recovery Fund			
Business Area Name :		Public Works & Engineering			
Fund No./Bus. Area No. :		1001 / 2000			
		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	26,199,290	30,322,770	27,934,393	32,248,800
	Supplies	258,227	408,200	305,850	439,500
	Other Services and Charges	4,927,015	5,615,086	5,430,503	6,474,200
	Equipment	69,858	10,800	46,000	0
	Non-Capital Equipment	16,945	40,908	33,908	19,200
	Total M & O Expenditures	31,471,335	36,397,764	33,750,654	39,181,700
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	31,471,335	36,397,764	33,750,654	39,181,700	
Revenues		31,471,335	36,397,764	33,750,654	39,181,700
Staffing	Full-Time Equivalents - Civilian	317.5	350.3	322.0	330.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	317.5	350.3	322.0	330.0
	Full-Time Equivalents - Overtime	4.3	5.4	2.7	6.1
Significant Budget Changes and Highlights	o Continue concerted effort to update standards for infrastructure.				
	o Added two new graduate engineer positions that will be used to coordinate infrastructure improvements sponsored by other governmental entities within the Houston City limits such as TxDot, Harris County, CDBG and ARRA under Interagency Coordination, as well as, handle additional water and sewer design and construction projects as a result of the Northeast Water Purification Plant expansion.				

**Project Cost Recovery Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Project Cost Recovery Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1001 / 2000			
Name: Traffic Operations Division -- 200002			
Mission: The Traffic Operations Division operates and maintains Houston's traffic control system according to City codes in a coordinated manner. Provide increased mobility responsibly, effectively, and efficiently to serve the citizens.			
Goal: Comply with Federal Highway Administration recommended guidelines.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Signs - 90% of sign work orders comp. in 14 days	N/A	N/A	90%
Signals-programmed signal	5,244	5,088	5,100
Signal optimizations	873	968	800
Pavement Markings (ft)	5,451,072	8,837,600	7,000,000
Name: Office of the Director -- 200003			
Mission: Provide quality certification, compliance, business development, and training programs while maintaining high standards of customer services and accountability.			
Goal: Monitor payment of prevailing wages on city and federally funded construction contracts.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Program support	100%	100%	100%
Name: Resource Management Division -- 200005			
Mission: Provide financial reporting on Capital Improvement Plan (CIP) projects, grants and revenues.			
Goal: Manage cost recovery function and interfund accounting process.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Pay estimates processed	100%	100%	100%
Financial reporting & docs	100%	100%	100%
Project contract closeout	100%	100%	100%
Joint funded reimb.	100%	100%	100%

FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Project Cost Recovery Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1001 / 2000			
Name: Planning & Development Division -- 200006			
Mission: Coordinate planning initiatives and prepare long term 10 year planning goals for City's infrastructure improvement, as well as, acquire land in support of Capital Improvement Plan projects.			
Goal: Ensure that projects are properly inspected and meet the City's specifications and standards. Forecast long term funding needs and priorities. Acquire parcels of land for CIP projects.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Developer participation contracts (DPC) projects	4	6	6
Create annual CIP and track appropriation	50%	50%	50%
Parcels of land acquired	398	450	497
Name: Engineering & Construction Division -- 200007			
Mission: Design and construct Houston's public infrastructure so that quality capital projects are delivered timely, within budget, and with minimum inconvenience to the public, while protecting the public health, safety, and welfare of citizens.			
Goal: Enhance project delivery through improved process and increased consistency in practice.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Prep. prof. svcs actions	60	67	70
Prep. contract actions	40	63	70
Prep. amendment, ordinance	55	55	55
Prep. accept work actions	61	97	100
Prep. land boundary survey	300	300	300
Name: Information Technology -- 200008			
Mission: Provide and maintain technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems while maintaining high availability, response time, data accuracy, and integrity to serve the needs of the Department.			
Goal: Assist the Capital Improvement Project Management System (CIPMS) users to track projects, analyze data, produce reports, and evaluate contractors.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
System availability for enterprise downtime less than .10%	100%	99.99%	99.90%
Distributed servers down time less than .50%	N/A	N/A	99.50%

Division Mission and Performance Measures			
Fund Name : Project Cost Recovery Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1001 / 2000			
Name: Management Support Branch -- 200009			
Mission: Fund the CIP Cost Recovery payroll function staffed in Administration & Regulatory Affairs Department.			
Goal: Provide necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Manage funds to maintain program	100%	100%	100%

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1001 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Traffic Operations Division 200002 Manage and analyze traffic calming plans to support the Neighborhood Traffic Management Program.	0.0	0	7.5	678,757	3.0	311,071
Office of the Director 200003 Administer the City's Minority/Women/Disadvantaged Business Enterprise Program (M/W/DBE) and Disabilities Business Enterprise Program (PDBE).	0.0	324,436	0.0	394,826	0.0	583,400
Resource Management Division 200005 Monitor and account for CIP related revenues. Process pay estimates and project reimbursements in a timely manner. Provide financial reports on project and grant related activities.	13.8	2,369,616	14.8	2,484,959	16.8	3,219,862
Planning & Development Division 200006 Support the City's Capital Improvement Projects by coordinating planning initiatives and prepare for long term 10 year planning goals and prepare 5 year rolling plan for water, sanitation, storm drainage, and roadway projects. Acquire land in support of CIP projects.	62.3	6,038,970	58.6	6,356,513	65.0	6,978,390
Engineering & Construction Division 200007 The Engineering and Construction Division is responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five year CIP plan.	234.3	22,113,238	234.6	23,101,022	237.4	27,248,776
Information Technology 200008 Technically assist the PW&E's inspectors to perform work and input data into CIPMS from remote sites.	6.7	580,081	6.5	682,169	7.8	795,801

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1001 / 2000						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Management Support Branch 200009 Provide necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.	0.4	44,994	0.0	52,408	0.0	44,400
Total	317.5	31,471,335	322.0	33,750,654	330.0	39,181,700

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 1001 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ACCOUNTANT	17	1.0	1.0	
ACCOUNTANT ASSOCIATE	14	1.0	1.0	
ADMINISTRATION MANAGER	26	1.0	1.0	
ADMINISTRATIVE AIDE	10	3.0	3.0	
ADMINISTRATIVE ASSISTANT	17	18.0	16.0	(2.0)
ADMINISTRATIVE ASSOCIATE	13	7.0	7.0	
ADMINISTRATIVE COORDINATOR	24	5.0	5.0	
ADMINISTRATIVE SPECIALIST	20	12.0	11.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	5.0	5.0	
ASSISTANT DIRECTOR (EXE LEV)	32	4.0	6.0	2.0
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	6.0	5.0	(1.0)
ASSISTANT PROJECT MANAGER	20	4.0	4.0	
ASSISTANT REAL ESTATE ANALYST	17	2.0	2.0	
ASSISTANT REAL ESTATE MANAGER	26	4.0	4.0	
ASSOCIATE PLANNER	13	1.0	1.0	
CHIEF INSPECTOR	27	1.0	1.0	
CHIEF SURVEYOR	28	1.0	1.0	
CLERK	5	1.0	1.0	
COMMUNITY SERVICE INSPECTOR	16	1.0	0.0	(1.0)
CONTRACT ADMINISTRATOR	22	0.0	1.0	1.0
CONTRACT COMPLIANCE SUPERVISOR	22	1.0	1.0	
CUSTOMER SERVICE REP. I	13	3.0	3.0	
CUSTOMER SERVICE REP. II	15	1.0	1.0	
CUSTOMER SERVICE REP. III	16	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	1.0	
DEPUTY DIRECTOR-PUBLIC WORKS	36	1.0	1.0	
DIVISION MANAGER	29	1.0	1.0	
ENGINEER	26	13.0	13.0	
EXECUTIVE OFFICE ASSISTANT	15	1.0	1.0	
EXECUTIVE STAFF ANALYST	30	1.0	1.0	
FINANCIAL ANALYST I	15	2.0	2.0	
FINANCIAL ANALYST II	18	2.0	1.8	(0.2)
FINANCIAL ANALYST IV	25	4.0	4.0	
GIS ANALYST	20	1.0	1.0	
GRADUATE ENGINEER	22	21.0	22.0	1.0
INSPECTOR	18	47.0	49.0	2.0
INSTRUMENT PERSON	11	4.0	4.0	
IT PROJECT MANAGER	28	2.0	1.0	(1.0)
MANAGEMENT ANALYST II	18	2.0	4.0	2.0
MANAGEMENT ANALYST III	21	2.0	2.0	
MANAGEMENT ANALYST IV	25	2.0	2.0	
MANAGING ENGINEER	31	15.0	14.0	(1.0)
MESSENGER	6	2.0	2.0	
OFFICE SERVICE MANAGER	23	1.0	1.0	
OFFICE SUPERVISOR	17	3.0	3.0	
PARTY CHIEF	19	4.0	4.0	
PLANNER	16	1.0	1.0	
PLANNER LEADER	24	1.0	1.0	
PROGRAMMER ANALYST II	19	1.0	1.0	
PROGRAMMER ANALYST IV	25	2.0	2.0	
PROJECT MANAGER	24	15.0	17.0	2.0
PROJECT TECHNICIAN I	8	1.0	1.0	

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 1001 / 2000

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
PROJECT TECHNICIAN II	13	3.0	3.0	
PROJECT TECHNICIAN III	17	8.0	8.0	
PROJECT TECHNICIAN IV	20	4.0	4.0	
REAL ESTATE ANALYST	20	4.0	4.0	
REAL ESTATE MANAGER	29	3.0	3.0	
REAL ESTATE SUPERVISOR	21	1.0	1.0	
RECORDS SUPERVISOR	18	1.0	1.0	
RECORDS TECHNICIAN	9	2.0	2.0	
RODPERSON	5	3.0	3.0	
SENIOR ACCOUNT CLERK	13	2.0	2.0	
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR GIS TECHNICIAN	17	1.0	1.0	
SENIOR INSPECTOR	22	13.0	13.0	
SENIOR PAVING ASSESSMENT SPECIALIST	20	1.0	1.0	
SENIOR PROJECT MANAGER	27	20.0	20.0	
SENIOR REAL ESTATE ANALYST	24	16.0	16.0	
SENIOR RODPERSON	9	3.0	3.0	
SENIOR STAFF ANALYST	28	5.0	5.0	
STAFF ANALYST	26	2.0	2.0	
STUDENT INTERN II	10	1.0	1.0	
SUPERINTENDENT	24	2.0	2.0	
SUPERVISING ENGINEER	29	27.0	30.0	3.0
SYSTEMS CONSULTANT	26	0.0	1.0	1.0
SYSTEMS SUPPORT ANALYST I	16	2.0	1.0	(1.0)
TECHNICAL HARDWARE ANALYST II	21	0.0	1.0	1.0
TECHNICAL HARDWARE ANALYST III	23	0.5	0.8	0.3
Total FTEs		362.5	369.6	7.1
Less adjustment for Civilian Vacancy Factor		12.2	39.6	27.4
Full-Time Equivalents		350.3	330.0	(20.3)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 1001 / 2000

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2000020012	PWE - Traffic Neighborhood Programs			
424020	Interfund Engineering Services	275,010	275,010	569,304
2000020014	PWE - Traffic Construction Projects			
424020	Interfund Engineering Services	517,823	504,823	0
2000060007	PWE - Office of the City Engineer			
424020	Interfund Engineering Services	380,691	80,691	374,386
452030	Miscellaneous Revenue	31,000	30,588	31,000
	Total PWE - Office of the City Engineer	411,691	111,279	405,386
2000060010	PWE - Real Estate			
424020	Interfund Engineering Services	0	300,000	0
457010	Interfund Land Acquisition	1,622,647	1,602,471	1,757,979
	Total PWE - Real Estate	1,622,647	1,902,471	1,757,979
2000070001	PWE - Engineering & Construction Support Services			
421280	Other Licenses & Permits	40,000	93,000	0
424020	Interfund Engineering Services	436,258	391,187	530,070
	Total PWE - Engineering & Construction Support Se	476,258	484,187	530,070
2000070002	PWE - Engineering			
424020	Interfund Engineering Services	16,500,122	15,001,296	18,313,470
2000070003	PWE - Construction			
424020	Interfund Engineering Services	14,918,588	13,795,550	16,232,832
2000070005	PWE - Geo-Environmental Services			
421300	Facility Permits	23,800	23,800	0
424020	Interfund Engineering Services	1,651,825	1,651,825	1,372,659
452030	Miscellaneous Revenue	0	413	0
	Total PWE - Geo-Environmental Services	1,675,625	1,676,038	1,372,659
Total Public Works & Engineering		36,397,764	33,750,654	39,181,700

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	18,869,230	21,439,087	20,124,436	22,023,344
500030	Salary Part Time - Civilian	23,808	25,082	41,167	71,631
500060	Overtime - Civilian	314,993	394,320	197,820	385,654
500090	Premium Pay - Civilian	0	11,294	0	0
500110	Bilingual Pay - Civilian	7,118	7,229	7,860	7,231
501070	Pension - Civilian	2,796,414	3,108,805	3,077,868	3,963,738
501120	Termination Pay - Civilian	123,668	592,728	134,237	592,728
501160	Vehicle Allowance - Civilian	86,510	100,000	54,763	92,950
502010	FICA - Civilian	1,420,916	1,665,439	1,567,600	1,707,058
503010	Health Ins-Act Civilian	2,249,857	2,614,279	2,433,972	3,104,707
503015	Basic Life Insurance - Active Civilian	11,202	12,556	11,634	13,129
503050	Health/Life Insurance - Retiree Civilian	96,503	129,994	93,279	56,000
503060	Long Term Disability-Civilian	25,711	29,798	25,435	30,447
503090	Workers Compensation-Civilian-Admin	58,251	73,707	67,608	71,963
503100	Workers Compensation-Civilian-Claim	66,432	106,189	72,130	108,853
504025	Personnel Consolidation	28,540	0	0	0
504030	Unemployment Claims - Administration	20,137	12,263	24,584	19,367
Total	Personnel Services	26,199,290	30,322,770	27,934,393	32,248,800
511010	Chemical Gases & Special Fluids	0	2,000	500	2,000
511015	Cleaning & Sanitary Supplies	810	1,200	1,200	1,150
511020	Construction Materials	1,069	2,500	2,500	2,500
511025	Electrical Hardware & Parts	147	400	200	200
511040	Audiovisual Supplies	313	4,400	4,400	8,500
511045	Computer Supplies	65,750	96,100	75,000	96,700
511050	Paper & Printing Supplies	25,353	42,400	30,000	40,050
511055	Publications & Printed Materials	2,536	15,200	10,000	12,000
511060	Postage	7,184	7,500	7,249	25,900
511070	Miscellaneous Office Supplies	44,015	77,100	50,000	76,000
511090	Medical & Surgical Supplies	1,522	600	600	2,000
511095	Small Technical & Scientific Equipment	480	2,000	2,000	1,000
511110	Fuel	90,553	133,600	101,201	147,600
511115	Vehicle Repair & Maintenance Supplies	0	2,000	2,000	2,000
511120	Clothing	7,551	7,300	6,700	9,800
511125	Food Supplies	596	800	800	800
511145	Small Tools & Minor Equipment	3,623	4,200	4,200	2,500
511150	Miscellaneous Parts & Supplies	6,725	8,900	7,300	8,800
Total	Supplies	258,227	408,200	305,850	439,500
520100	Temporary Personnel Services	42,316	89,000	84,300	79,600
520105	Accounting & Auditing Services	0	10,892	550	0
520106	Architectural Services	(155)	0	0	0
520107	Computer Info/Contr	79,015	115,500	85,500	115,500
520108	Information Resource Services	12,984	22,600	13,000	13,500
520109	Medical Dental & Laboratory Services	2,571	4,500	4,500	4,600
520110	Management Consulting Services	13,234	0	118,214	0
520114	Miscellaneous Support Services	32,845	56,500	31,275	56,500
520115	Real Estate Lease/Office Rental	1,499,777	1,577,300	1,649,831	1,535,600
520119	Computer Equipment/Software Maintenance	35,238	80,700	80,700	82,800
520120	Communications Equipment Services	950	5,000	5,000	2,500
520121	IT Application Svcs	20,497	22,400	21,002	22,100
520122	Office Equipment Services	1,050	4,600	2,600	3,600
520123	Vehicle & Motor Equipment Services	119,292	150,000	100,000	131,900
520124	Other Equipment Services	287	1,000	1,000	1,000

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520126	Construction Site Work Services	94	0	0	0
520141	Engineering Services	0	6,200	0	0
520510	Mail/Delivery Services	740	3,300	1,500	3,400
520515	Print Shop Services	25,159	14,100	14,100	29,900
520520	Printing & Reproduction Services	2,198	11,300	8,585	9,500
520605	Advertising Services	3,204	9,400	7,276	6,200
520710	State/Federal Inspection Fees	0	3,000	3,000	3,000
520765	Membership & Professional Fees	26,941	40,900	37,635	39,100
520805	Education & Training	30,792	83,650	53,550	69,700
520815	Tuition Reimbursement	23,080	0	0	0
520905	Travel - Training Related	5,499	19,100	9,950	12,200
520910	Travel - Non-Training Related	17,825	31,900	15,750	26,100
521305	Indirect Cost Recovery Payment	1,242,171	1,272,194	1,272,194	1,783,300
521405	Building Maintenance Services	1,130	26,500	7,500	5,500
521605	Data Services	9,161	10,900	12,188	19,100
521610	Voice Services	158,483	135,800	162,970	152,900
521620	Voice Equipment	108,714	200	19,100	33,600
521625	Voice Labor	3,806	6,700	6,698	41,400
521630	GIS Revolving Fund Services	0	66,400	66,400	65,900
521705	Vehicle/Equipment Rental/Lease	1,579	1,500	1,500	1,600
521715	Office Equipment Rental	126,310	130,800	125,700	138,300
521725	Other Rental	0	2,200	2,200	5,200
521730	Parking Space Rental	140,045	151,600	162,997	186,500
521905	Legal Services	274,376	250,500	200,500	200,500
522205	Metro Commuter Passes	133,057	214,350	169,287	216,400
522305	Freight Charges	275	0	40	0
522430	Miscellaneous Other Services & Charges	7,717	5,300	11,382	4,400
522720	Interfund Payroll Services	0	46,500	52,408	44,400
522721	Interfund HR Client Services	0	0	33,245	262,400
522722	KRONOS Service Chargeback	0	0	0	11,600
522765	Interfund Legal Services	304,190	372,800	372,800	322,100
522795	Other Interfund Services	420,568	549,000	394,826	583,400
522820	Interfund EB Cape Training	0	9,000	7,750	9,000
522840	Interfund Permit Center Rent Chargeback	0	0	0	138,400
Total	Other Services and Charges	4,927,015	5,615,086	5,430,503	6,474,200
560210	Furniture Fixtures and Equipment	69,858	0	0	0
560230	Computer HW and Developed SW	0	10,800	46,000	0
Total	Equipment	69,858	10,800	46,000	0
551010	Non-Capital Office Furniture & Equipment	7,129	13,700	10,700	10,300
551015	Non-Capital Computer Equipment	9,117	27,208	23,208	8,900
551025	Non-Capital Scientific/Medical Equipment	699	0	0	0
Total	Non-Capital Equipment	16,945	40,908	33,908	19,200
Grand Total Expenditures		31,471,335	36,397,764	33,750,654	39,181,700



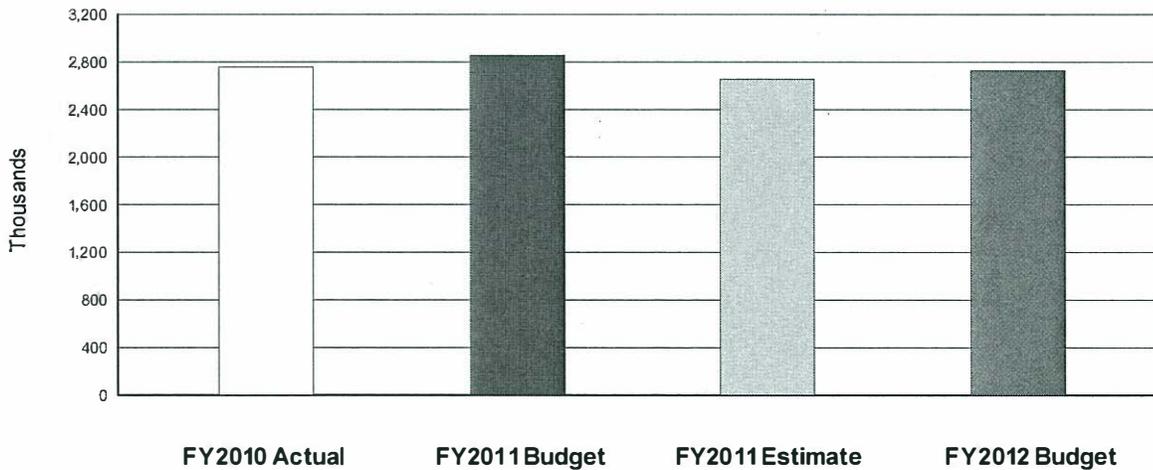
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus. Area No. : 1001 / 2500

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,756,399	2,856,971	2,655,116	2,727,353
	Other Services and Charges	5	0	0	0
	Total M & O Expenditures	<u>2,756,404</u>	<u>2,856,971</u>	<u>2,655,116</u>	<u>2,727,353</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>2,756,404</u>	<u>2,856,971</u>	<u>2,655,116</u>	<u>2,727,353</u>
Revenues	2,756,404	2,856,971	2,655,116	2,727,353	
Staffing	Full-Time Equivalents - Civilian	28.0	28.0	28.0	25.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>28.0</u>	<u>28.0</u>	<u>28.0</u>	<u>25.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Continue implementing Leadership in Energy and Environmental Design (LEED) standards to improve the quality of City buildings and their impact on the environment.				

**Project Cost Recovery Fund
General Services
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Project Cost Recovery Fund Business Area Name : General Services Fund No./Bus Area No. : 1001 / 2500			
Name: GSD-Design & Construction -- 250003			
Mission: To be the project manager "partner of choice" by managing the planning, design and construction of sustainable City buildings including parks in a manner consistent with City and State regulations. Implement best practices and the latest development industry standards; alternative delivery methods; transparent processes for fair and equal selection. Maintain projects within budget and on schedule while maintaining the highest quality product.			
Goal: 1) Continue implementing LEED standards to improve building quality and their impact on the environment. 2) Conduct Comprehensive Facilities Condition Assessment to plan capital expenditures better. 3) Continue to develop case studies of new City LEED certified buildings. 4) Continue to collaborate with the Houston Arts Alliance to establish a citywide arts master plan 5) Develop metrics to track construction related data.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Design Projects	N/A	N/A	15
On-Going Projects	18	38	25
Construction Projects	18	38	43
LEED Certified Projects	4	9	4
Civic Art Projects	N/A	80	80

FISCAL YEAR 2012 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area Name : General Services Fund No./Bus Area No. : 1001 / 2500						
Division Description	FY2010 Actual		FY2011 Estimate		FY2012 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
GSD-Design & Construction 250003 Provide CIP planning; manage the design and construction of City facilities for all City departments except Aviation, facilitate tenant improvements; manage construction and coordinate moves; track, monitor, and manage environmental contracts; civic art administration; provide in-house planning and design services and construction project management.	28.0	2,756,404	28.0	2,655,116	25.0	2,727,353
Total	28.0	2,756,404	28.0	2,655,116	25.0	2,727,353

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1001 / 2500

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	3.0	2.0	(1.0)
ADMINISTRATIVE ASSOCIATE	13	1.0	0.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
ADMINISTRATIVE SUPERVISOR	22	1.0	1.0	
ARCHITECT	25	1.0	1.0	
ASSISTANT DIRECTOR (EXE LEV)	32	2.0	1.0	(1.0)
ASSISTANT PROJECT MANAGER	20	2.0	2.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	2.0	2.0	
DIVISION MANAGER	29	1.0	1.0	
INSPECTOR	18	1.0	1.0	
PROJECT MANAGER	24	1.0	1.0	
SENIOR PROJECT MANAGER	27	10.0	10.0	
SENIOR STAFF ANALYST	28	1.0	1.0	
SENIOR STAFF ANALYST (EXE LEV)	28	1.0	1.0	
Total FTEs		28.0	25.0	(3.0)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		28.0	25.0	(3.0)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1001 / 2500

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
2500030001	GSD - Design & Constr			
424020	Interfund Engineering Services	2,856,971	2,655,116	2,727,353
Total	General Services	<u>2,856,971</u>	<u>2,655,116</u>	<u>2,727,353</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : General Services
 Fund No./Bus. Area No. : 1001 / 2500

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	2,063,973	2,159,880	1,987,094	1,967,367
500060	Overtime - Civilian	875	397	397	0
500110	Bilingual Pay - Civilian	904	904	904	0
501070	Pension - Civilian	305,341	309,010	294,988	354,128
501120	Termination Pay - Civilian	15,646	0	0	0
502010	FICA - Civilian	153,298	163,098	152,113	150,400
503010	Health Ins-Act Civilian	207,688	213,161	209,099	225,578
503015	Basic Life Insurance - Active Civilian	1,225	1,274	1,274	1,175
503060	Long Term Disability-Civilian	2,393	2,380	2,380	2,125
503090	Workers Compensation-Civilian-Admin	5,056	5,880	5,880	5,000
503100	Workers Compensation-Civilian-Claim	0	7	7	0
504030	Unemployment Claims - Administration	0	980	980	21,580
Total	Personnel Services	2,756,399	2,856,971	2,655,116	2,727,353
521610	Voice Services	5	0	0	0
Total	Other Services and Charges	5	0	0	0
Grand Total Expenditures		2,756,404	2,856,971	2,655,116	2,727,353

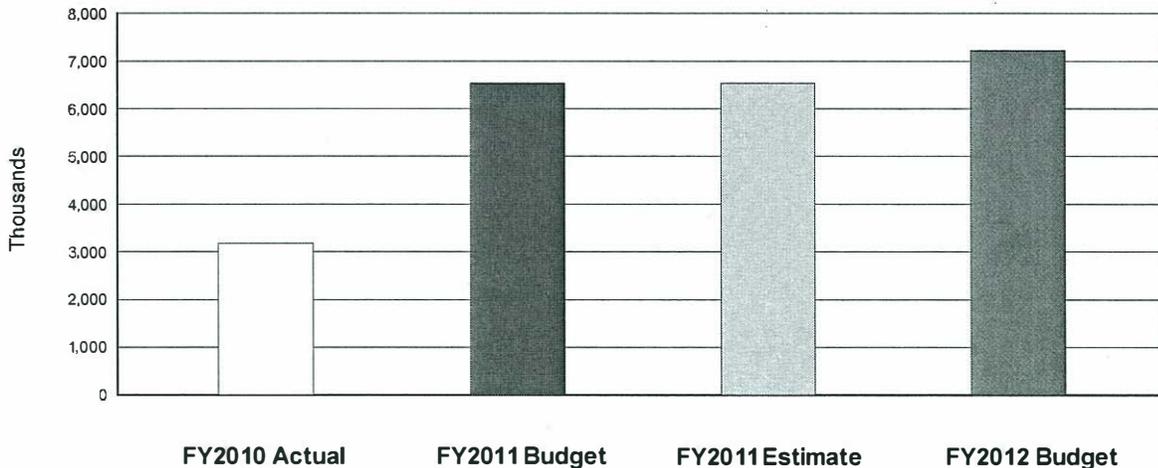
FISCAL YEAR 2012 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Information Technology
Fund No./Bus. Area No. : 1001 / 6800

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	2,498,802	3,951,342	3,951,342	4,166,524
	Supplies	18,969	87,805	87,805	99,700
	Other Services and Charges	642,726	2,428,004	2,428,004	2,919,358
	Equipment	0	5,936	5,936	0
	Non-Capital Equipment	10,254	59,683	59,683	36,000
	Total M & O Expenditures	<u>3,170,751</u>	<u>6,532,770</u>	<u>6,532,770</u>	<u>7,221,582</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	<u>3,170,751</u>	<u>6,532,770</u>	<u>6,532,770</u>	<u>7,221,582</u>	
Revenues		3,170,751	6,532,770	6,532,770	7,221,582
Staffing	Full-Time Equivalents - Civilian	13.6	38.1	38.1	38.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>13.6</u>	<u>38.1</u>	<u>38.1</u>	<u>38.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.3
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Develop a citywide core competence for call center technologies and deploy a centrally managed platform that all City departments can leverage according to their own needs, budgets, and timelines. o Implement a custom developed Municipal Courts Case Management System to manage the critical processes required to operate a high volume, complex court operation. o Deploy an enterprise Active Directory and Email solution based on industry best practices. o Implement a new 700 MHz Radio System to provide public safety agencies additional system capacity for critical public safety communications, improved coverage and to ensure equipment reliability. 				

**Project Cost Recovery Fund
Information Technology
Expenditure Summary**



FISCAL YEAR 2012 BUDGET

Division Mission and Performance Measures			
Fund Name : Project Cost Recovery Fund Business Area Name : Information Technology Fund No./Bus Area No. : 1001 / 6800			
Name: IT - Solutions Delivery -- 680002			
Mission: Responsible for providing citywide applications in support of the City's core business systems.			
Goal: Go live with the Municipal Courts Case Management System and upgrade 3-1-1.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Attribute work to clients	79.5%	70.0%	75.0%
Uptime Percentage	N/A	95.0%	97.5%
Project MGMT processes	N/A	N/A	50.0%
Defined bus. processes	N/A	N/A	1,000
Meta-data fields defined	N/A	N/A	1,500
Name: IT - Infrastructure Group -- 680003			
Mission: Deploy an enterprise Active Directory solution based on industry best practices; develop infrastructure strategic plan and project milestones designed to maximize service and cost savings.			
Goal: Enhance server platforms, storage systems, data center facilities and server rooms, e-mail, communication systems, and system management tools through refresh.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Desktops supported	2,800	3,250	3,250
User satisfaction	4.02	N/A	4.25
Network availability	95.0%	95.0%	95.0%
Key systems availability	95.0%	95.0%	95.0%
Service requests	9,000	11,000	11,000
Name: IT - Radio Communications Services -- 680005			
Mission: Implement the new 700 MHz Radio System to provide public safety agencies additional system capacity for critical public safety communications, improved coverage, and ensure equipment reliability.			
Goal: Responsible for upgrading current City radios to 700 MHz Radio System. Provide management and oversight of the City's existing radio systems through transitioning.			
Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Old infrastructure avail.	89.0%	95.0%	95.0%
Repeaters/Rcvrs supported	608	608	608
Fire Station alert avail.	99.9%	99.9%	99.9%

FISCAL YEAR 2012 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund Business Area Name : Information Technology Fund No./Bus Area No. : 1001 / 6800							
Division Description		FY2010 Actual		FY2011 Estimate		FY2012 Budget	
		FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
IT - Solutions Delivery	680002						
Responsible for providing citywide applications support to the City's core business systems.		8.6	1,808,494	16.5	1,875,444	19.0	2,315,257
IT - Infrastructure Group	680003						
Manage server platforms, storage systems, data center facilities and server rooms, e-mail, communication systems, and system management tools.		1.7	540,740	6.1	766,640	6.8	665,591
IT - Radio Communications Services	680005						
Responsible for upgrading current City radios to 700 MHz Radio System. Provide management and oversight of the City's existing radio system.		3.3	821,517	15.5	3,890,686	12.2	4,240,734
Total		13.6	3,170,751	38.1	6,532,770	38.0	7,221,582

FISCAL YEAR 2012 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1001 / 6800

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADMINISTRATION MANAGER	26	2.0	2.0	
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
ADMINISTRATIVE SUPERVISOR	22	1.0	1.6	0.6
ASSISTANT CHIEF CLERK (EXE LEV)	32	1.0	0.0	(1.0)
ASSISTANT DIRECTOR (EXE LEV)	32	3.0	5.0	2.0
ASSISTANT PROJECT MANAGER	20	1.0	1.0	
DEPUTY DIRECTOR (EXE LEV)	34	0.5	0.6	0.1
EXECUTIVE OFFICE ASSISTANT	15	1.0	0.0	(1.0)
FINANCIAL ANALYST IV	25	1.0	1.0	
INFORMATION SYSTEMS ADMINISTRATOR	30	1.0	1.0	
IRM MANAGER	29	2.7	0.0	(2.7)
IT PROJECT MANAGER	28	1.0	3.8	2.8
LAN SPECIALIST	26	1.0	0.0	(1.0)
PROJECT MANAGER	24	0.9	3.0	2.1
SENIOR DATA BASE ANALYST	25	0.0	4.0	4.0
SENIOR IT PROJECT MANAGER (EXE LEV)	30	2.0	2.0	
SENIOR PARALEGAL	19	1.0	1.0	
SENIOR PROJECT MANAGER	27	1.0	1.0	
STUDENT INTERN II	10	0.0	1.0	1.0
SYSTEMS CONSULTANT	26	5.0	2.0	(3.0)
SYSTEMS SUPPORT ANALYST II	19	1.0	1.0	
SYSTEMS SUPPORT ANALYST IV	25	0.5	0.0	(0.5)
TECHNICAL HARDWARE ANALYST II	21	0.0	2.0	2.0
TECHNICAL HARDWARE ANALYST III	23	8.5	3.0	(5.5)
Total FTEs		38.1	38.0	(0.1)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		38.1	38.0	(0.1)

FISCAL YEAR 2012 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1001 / 6800

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
6800020001	IT - Enterprise Applications			
424030	Intfd Computer Dev	1,874,100	1,874,100	2,315,257
6800030007	IT - Enterprise Operations Services			
424030	Intfd Computer Dev	766,091	766,091	665,591
6800050001	IT - Radio Comm Services			
424030	Intfd Computer Dev	3,892,579	3,892,579	4,240,734
Total	Information Technology	<u>6,532,770</u>	<u>6,532,770</u>	<u>7,221,582</u>

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Information Technology
Fund No./Bus. Area No. : 1001 / 6800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	1,882,534	2,979,953	2,979,953	3,009,071
500030	Salary Part Time - Civilian	0	14,884	14,884	25,108
500060	Overtime - Civilian	0	6,000	6,000	20,000
500110	Bilingual Pay - Civilian	0	904	904	0
500210	Pay for Performance-Municipal	2,610	0	0	0
501070	Pension - Civilian	277,246	429,779	429,779	541,634
501120	Termination Pay - Civilian	4,568	0	0	0
501160	Vehicle Allowance - Civilian	0	4,000	4,000	4,000
502010	FICA - Civilian	139,318	226,197	226,197	227,192
503010	Health Ins-Act Civilian	185,570	275,276	275,276	326,957
503015	Basic Life Insurance - Active Civilian	949	1,697	1,697	1,766
503060	Long Term Disability-Civilian	1,952	3,261	3,261	3,159
503090	Workers Compensation-Civilian-Admin	4,055	8,062	8,062	7,637
504030	Unemployment Claims - Administration	0	1,329	1,329	0
Total	Personnel Services	2,498,802	3,951,342	3,951,342	4,166,524
511020	Construction Materials	4,177	10,000	10,000	0
511045	Computer Supplies	1,037	9,500	9,500	7,500
511060	Postage	0	0	0	200
511070	Miscellaneous Office Supplies	10,119	18,000	18,000	12,000
511110	Fuel	0	10,205	10,205	30,000
511150	Miscellaneous Parts & Supplies	3,636	40,100	40,100	50,000
Total	Supplies	18,969	87,805	87,805	99,700
520100	Temporary Personnel Services	235,415	88,920	88,920	481,043
520106	Architectural Services	808	5,600	5,600	0
520107	Computer Info/Contr	0	150,000	150,000	150,000
520110	Management Consulting Services	145,315	50,000	50,000	0
520114	Miscellaneous Support Services	3,028	6,500	6,500	3,100
520115	Real Estate Lease/Office Rental	14,900	15,000	15,000	5,000
520119	Computer Equipment/Software Maintenance	0	1,000	1,000	0
520120	Communications Equipment Services	0	11,024	11,024	0
520126	Construction Site Work Services	0	34,497	34,497	0
520141	Engineering Services	203,290	0	0	0
520158	Computer Equipment Maintenance Services	0	0	0	5,000
520510	Mail/Delivery Services	40	0	0	500
520515	Print Shop Services	0	10,000	10,000	5,000
520520	Printing & Reproduction Services	305	10,000	10,000	0
520705	Insurance Fees	0	0	0	270,000
520765	Membership & Professional Fees	2,293	1,000	1,000	500
520805	Education & Training	1,395	6,000	6,000	1,500
520905	Travel - Training Related	9,956	173,180	173,180	186,102
520910	Travel - Non-Training Related	453	8,000	8,000	8,000
521505	Electricity	42	464,357	464,357	0
521510	Natural Gas	0	206,114	206,114	0
521610	Voice Services	2,244	17,409	17,409	2,585
521620	Voice Equipment	6,034	5,000	5,000	3,128
521625	Voice Labor	9,097	0	0	3,438
521630	GIS Revolving Fund Services	0	658	658	653
521725	Other Rental	0	1,000,000	1,000,000	1,594,000
521730	Parking Space Rental	0	8,400	8,400	4,000

FISCAL YEAR 2012 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Information Technology
Fund No./Bus. Area No. : 1001 / 6800

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
522430	Miscellaneous Other Services & Charges	8,111	155,345	155,345	175,273
522721	Interfund HR Client Services	0	0	0	19,542
522722	KRONOS Service Chargeback	0	0	0	994
Total	Other Services and Charges	642,726	2,428,004	2,428,004	2,919,358
560240	Communication Equipment	0	5,936	5,936	0
Total	Equipment	0	5,936	5,936	0
551010	Non-Capital Office Furniture & Equipment	0	15,000	15,000	5,000
551015	Non-Capital Computer Equipment	10,254	30,000	30,000	25,000
551020	Non-Capital Communication Equipment	0	4,683	4,683	0
551040	Non-Capital Other	0	10,000	10,000	6,000
Total	Non-Capital Equipment	10,254	59,683	59,683	36,000
Grand Total Expenditures		3,170,751	6,532,770	6,532,770	7,221,582



CAPITAL AND EQUIPMENT

Equipment Acquisition Fund Summary.....	XIII-2
Capital Improvement Plan Summary.....	XIII-5

EQUIPMENT ACQUISITION FUND SUMMARY

The Equipment Acquisition Fund (EAF) was created in FY1987 to purchase capital equipment. The EAF acquires the majority of capital equipment for all General Fund departments. Capital equipment eligible for funding in the EAF includes light duty passenger cars, marked patrol cars, ladder trucks, pumper trucks, refuse trucks, maintenance equipment, furniture, computers, communication equipment, construction equipment and other items that have an average useful life of 3 to 15 years.

In FY1997, City Council approved Ordinance No. 96-1178, which authorizes the issuance of commercial paper to finance the purchase of capital equipment, budgeted in the EAF. This technique provides "on-time" financing (i.e., commercial paper issuance timed to payments to vendors) at traditionally lower interest rates.

FIVE-YEAR REPLACEMENT PLAN

At the direction of the Mayor, the Fleet Management Department (FMD) requested each department to prepare a Five-Year Equipment Acquisition Replacement Plan. The first step in the development of the equipment replacement plan is a needs assessment. The departments evaluated their fleets based on operational requirements to determine: (a) do they have all the equipment they need, (b) could they remove from their fleet excess vehicles, or (c) do they require additional vehicles to perform their assigned City services. Then, departments reviewed their fleets to determine an optimum replacement schedule for all vehicles and other equipment. Finally, the first five years of this schedule were presented as a Replacement Plan.

FMD analysts performed a review of the departments' submissions to evaluate the current fleet size, reserve fleet size, maintenance procedures and replacement criteria used by the departments. This independent analysis enabled FMD to develop a logical and supportable plan for vehicle replacement. FMD made recommendations to the departments to adjust the Five-Year Plan submissions to ensure that the replacement requests were reasonable. The FY2012 portion of the Five Year Plan is the recommended FY2012 Equipment Acquisition Fund budget.

The Information Technology Department worked with all City departments to determine the appropriate number of technology assets needed to perform City business along with maintaining a standard configuration for desktop components. The Chief Technology Officers of the City departments worked together on the Technology Steering Committee (TSC) to identify technology replacement needs (both hardware and software), and establish a list of IT projects that require funding. This process produced a set of guidelines for computer asset replacement and a prioritized list of information and projects for improvements to City's technology infrastructure.

APPROVAL PROCESS

Even after the completion of the five-year plan, the purchase of a vehicle or other equipment through EAF must pass through additional approval steps. First, each City department submits their equipment needs to FMD for all rolling stock/vehicles (RS). The Finance Department receives a list of non-rolling stock (NRS) equipment from City departments. Finance and FMD work together to prepare a list of RS and NRS for consolidation into a fiscal year Equipment Acquisition Plan.

EQUIPMENT TYPES

The following is an overview of the categories of equipment in this fund:

Rolling Stock Replacement – the City's rolling stock is comprised of a wide array of equipment ranging from light duty passenger cars, tractors, mowers and trailers to patrol cars, refuse trucks, and fire apparatus. Emphasis is being placed on identifying replacement of vehicles that will cost more to repair than the annual debt service cost if these vehicles are replaced. Solid Waste Management is requesting replacement of side-loader refuse trucks with high maintenance costs. The Police Department is replacing high mileage marked patrol cars and investigative units while the Fire Department is targeting the replacement of ambulances, some fire-fighting apparatus, and squad vehicles for paramedics. Additionally, the City continues its initiative to purchase hybrid alternatives within vehicle categories where there is a financially viable alternative. The City accomplished its goal of 50% of the light duty non-specialized fleet being hybrid or other alternative fuel source in FY2010. During FY2011, the City stepped up its process in alternative fuel with Electric Vehicles (EV). In FY2012, The EV's will primarily be in the City's Downtown Motor Pool. During the five-year plan, the goal will be to increase the use of alternative energy with all City light duty passenger vehicles.

Other Equipment – this category is comprised of all items that are not rolling stock or computer equipment. Typically, the Fire Department will request replacement bunker gear and other incidental equipment. The Fleet Management Department plans to place additional EV charging stations during FY2012 to accompany the increase in EV vehicles.

Information Technology (IT) – this category is comprised of all IT hardware and voice/data communications technology. This equipment ranges from network infrastructure enhancements to the replacement of obsolete hardware, software, and data communication components. The replacement of desktop components (computers, printers, scanners, monitors), servers and data storage arrays will continue as the manufacturer no longer supports the older components, and maintenance costs become prohibitive. Upgrades and improvements of the network will enable the successful implementation of major projects such as the Enterprise Resource Planning (ERP) system and a new Records Management system for the Houston Police Department.

FISCAL YEAR 2012 BUDGET

The following table presents the preliminary Equipment Acquisition Plan for Rolling Stock and Non-Rolling Stock. A proposed plan will be submitted for City Council consideration separately.

DEPARTMENT	FY2012	FY2013	FY2014	FY2015	FY2016	5 YEAR TOTAL
	ROLLING STOCK (in thousands)					
Administration and Regulatory Affairs	24	24	24	24	24	120
Fire Department	4,000	5,300	5,100	5,100	5,850	25,350
Fleet Management Department	897	448	396	398	425	2,565
General Services Department	412	201	200	108	110	1,031
Health and Human Services	186	161	166	176	176	865
Housing and Community Development	-	23	110	-	-	132
Houston Emergency Center	-	-	-	-	-	-
Human Resources	-	-	-	-	25	25
Information Technology Department	34	17	17	17	17	103
Legal Department	-	-	-	-	-	-
Mayor's Office	23	-	-	23	-	47
Miscellaneous/Smaller Departments	23	-	-	52	100	175
Office of Business Opportunity	-	-	-	-	-	-
Parks and Recreation Department	1,900	1,800	1,662	1,500	2,040	8,902
Planning & Development	-	-	-	25	-	25
Police Department	4,200	4,000	4,000	4,000	4,900	21,100
Public Library	-	26	26	26	26	102
Public Works and Engineering	1,500	1,200	1,500	1,500	1,857	7,557
Solid Waste Management	2,300	2,300	2,300	2,550	2,950	12,400
City's Stimulus Grant RS	-	-	-	-	-	-
Contingency (FMD)	-	-	-	-	-	-
TOTAL ROLLING STOCK	15,500	15,500	15,500	15,500	18,500	80,500
	NON-ROLLING STOCK (in thousands)					
Fire Department	2,035	2,000	2,000	2,000	2,000	10,035
Solid Waste Management	1,000	1,000	1,000	1,000	1,000	5,000
TOTAL NON-ROLLING STOCK	3,035	3,000	3,000	3,000	3,000	15,035
EQUIPMENT ACQUISITION TOTAL	18,535	18,500	18,500	18,500	21,500	95,535

CAPITAL IMPROVEMENT PLAN SUMMARY

In November 1983, City Council established a five-year capital improvement planning process for physical improvements to public facilities and infrastructure. By resolution, it became City policy to engage in a continuous five-year capital improvement planning process that includes annual review, revision, and adoption of a five-year Capital Improvement Plan (CIP). The five-year CIP is revised annually to include new projects, reflect changes in priorities, and extend the plan an additional year. The first year of the plan is the current Capital Budget, and it is revised throughout the year as needs dictate or when changes are made to existing approved capital projects.

Presented in separate documents, the two-volume CIP provides a schedule for capital project implementation and anticipated project allocations. Volume One includes details on capital projects for public improvement programs which include Fire, General Government, Library, Parks, Police, Health, Solid Waste Management, Storm Sewer, Streets and Traffic Control, and Housing projects. Volume Two contains the enterprise capital programs which are Airport, Convention & Entertainment (C&E), Wastewater, and Water.

Presented below is a summary of the preliminary planned appropriations for the FY2012-2016 CIP*. A Proposed FY2012 -2016 CIP will be distributed for council consideration separately.

(\$ Thousands)

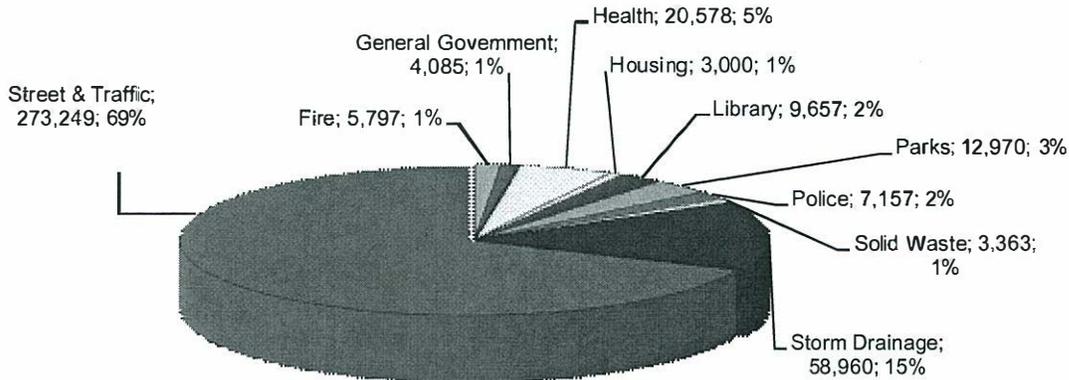
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>TOTAL</u>
Fire	5,797	14,898	12,725	10,725	10,825	54,970
General Government	4,085	2,645	2,125	2,275	2,250	13,380
Health	20,578	7,114	3,550	5,700	5,700	42,642
Housing	3,000	3,000	3,000	3,000	3,000	15,000
Library	9,657	7,350	7,791	8,150	8,570	41,518
Parks	12,970	19,075	13,512	11,200	10,225	66,982
Police	7,157	37,185	23,450	28,275	14,245	110,312
Solid Waste	3,363	1,134	3,766	2,100	2,975	13,338
Storm Drainage	58,960	57,730	60,007	58,330	60,041	295,068
Street & Traffic	<u>273,249</u>	<u>164,142</u>	<u>155,923</u>	<u>176,656</u>	<u>126,845</u>	<u>896,815</u>
SUB TOTAL	398,816	314,273	285,849	306,411	244,676	1,550,025
Aviation	270,024	214,139	106,137	27,400	256,223	873,923
Convention & Ent.	5,285	6,593	4,980	5185	6,820	28,863
WasteWater	199,912	187,161	183,470	186,255	184,213	941,011
Water	<u>186,442</u>	<u>189,396</u>	<u>186,290</u>	<u>219,457</u>	<u>219,214</u>	<u>1,000,799</u>
SUB TOTAL	661,663	597,289	480,877	438,297	666,470	2,844,596
TOTAL	1,060,479	911,562	766,726	744,708	911,146	4,394,621

* Tax Increment Reinvestment Zones (TIRZ) projects are not included.

The FY2012 Capital Budget calls for the appropriation of \$1.052 billion in FY2012. Of the total appropriations planned, \$662 million is for enterprise programs funded with user-fee supported revenue bonds and the remaining \$399 million addresses a full range of capital facility and infrastructure improvements that are funded through the issuance of tax-supported Public Improvement Bonds (PIBs) and various funding sources. The citizens of Houston approved a Bond Election for \$625 million in November 2006.

Of the public improvement programs, the Streets and Traffic Control program is the largest with \$273 million of the planned appropriations in FY2012 (See Figure 1) followed by the Storm Drainage with \$59 million and Health with \$21 million of the FY2012 total.

FIGURE 1
FY2012 PUBLIC IMPROVEMENT PROGRAMS PLANNED APPROPRIATIONS
 (\$ Thousands)



TOTAL \$398,816

Public improvement projects include vertical and horizontal construction projects for general public use, services, and safety: continued implementation of the "Parks Master Plan" program; upgrading or replacing of the police department radio infrastructure system, replacement, rehabilitation and construction of fire stations; and replacement or upgrading of Solid Waste Facilities. In addition, the FY2012 plan places continued emphasis on the construction of various drainage systems, paving and reconstruction of many major thoroughfares and transit streets, bridge rehabilitation, street lighting improvements, railroad crossing improvements and continuation of the neighborhood street reconstruction and Safe School Sidewalk program.

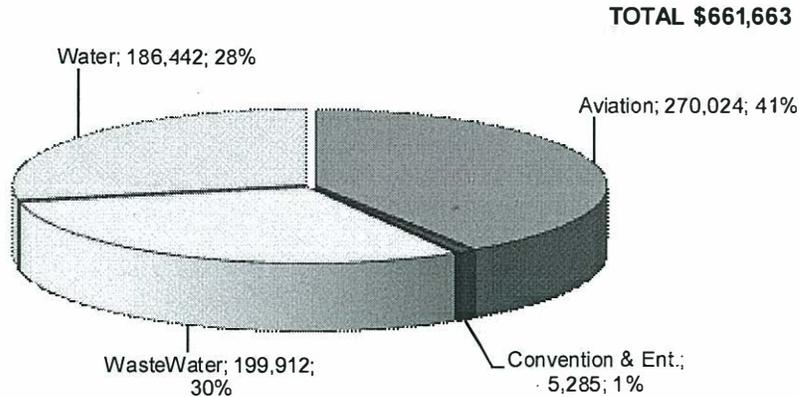
The enterprise programs include projects that are primarily funded from user-fee supported revenue bonds (Airport, C&E, Wastewater, and Water). The enterprise capital programs for FY2012 totals approximately \$662 million. This is distributed among the four programs as illustrated in Figure 2. Airport Facilities Improvements constitute the largest enterprise program and represents \$270 million of the planned appropriations. Wastewater Treatment Facilities and Water System Improvements represent \$386 million combined, while C&E projects comprise the remaining \$5.3 million.

The FY2012 Houston Airport System Program continues to upgrade and expand the City's airports to meet its customer needs. This includes the continual upgrading and construction of various facilities at William P. Hobby, George Bush Intercontinental (GBIAH), and Ellington Field Airports. Significant projects include expanding the central plant and the remodeling and expansion of Terminal D and B at GBIAH.

Water System Improvements include the improvement of the Water Main Replacement Program, construction and rehabilitation of various surface water transmission facilities, and expansion and rehabilitation of groundwater facilities including wells, tanks, and pump stations. The City's water system relies on both surface and groundwater supplies. Surface water is taken from Lake Conroe and Lake Houston in the San Jacinto River System and Lake Livingston in the Trinity River System. In aggregate, these supplies are sufficient to meet the City's expected water requirements well beyond the year 2035.

C&E anticipates a significant increase in convention business in the future years, consistent with the City's growth projections. C&E plans include upgrading and maintaining some of the more prominent landmarks, creating attractions for clients and patrons, and alleviating safety concerns. Additionally, for eligible projects that do not generate revenue (such as the free Miller Outdoor Theater), the City is employing General Government bonds to provide renovation or improvement.

FIGURE 2
FY2012 ENTERPRISE PROGRAMS PLANNED APPROPRIATIONS
 (\$ Thousands)



The major portion of the Wastewater Capital Improvement Plan is planned for the Sewer Rehabilitation Program and renewal, replacement or expansion of Wastewater Treatment Plants. In addition, provisions are made for the renewal/replacement of various components of Wastewater sludge processing facilities, citywide renewal/replacement of various deteriorated neighborhood sewer systems, and renewal/replacement of various pumps and lift stations. The FY2012 CIP also includes significant funding for numerous wastewater and enhancement-related projects to meet requirements of the Texas Commission on Environmental Quality.

Bond proceeds and usage fees will provide significant funding for these projects. Other funding sources which support the CIP include: Community Development Block Grants, Metropolitan Transit Authority funds, Harris County funds, Federal Aviation Administration funds, the Airport Improvement funds, Environmental Protection Agency funds, Texas Department of Transportation funds, and Airport, Wastewater, and Water Renewal and Replacement funds.

Capital improvement costs in the CIP are classified into two categories: direct project costs and associated increases to annual operational costs. Examples of direct project costs include purchases of land or facilities, design and construction of new facilities or renovation of existing facilities, and initial equipment purchases for new or renovated facilities. Operating cost includes staffing, maintenance or service (including electrical) costs related to new, renovated or expanded facilities, and also debt expenditures related to Tax Supported and Revenue bonds. Operating costs impact on the Operating Budget is displayed only in the year of startup of a facility (usually at the completion of a facility) and subsequently they become a normal cost of the Operating Budget unless there is an incremental increase above initial costs while the facility is included in the CIP. The impacts of operating costs are monitored closely for inclusion in each department's annual operating budget.

The following chart outlines anticipated appropriations within the Capital Improvement Plan for Fiscal Year 2012 for both Public and Enterprise programs over \$10 million. These projects include all funding sources available to the City of Houston, including partnerships with other governments and private entities. Planned appropriations are correlated to spending, however, due to the nature and length of construction timelines, spending can span multiple fiscal years. Expenditure forecasts are calculated on a monthly basis and updated quarterly into the City's debt models.

FISCAL YEAR 2012 BUDGET

CIP No.	Project Name	Planned Appropriation (\$ Thousands)
A-000483	Terminal D Remodeling - GBIAH	113,929
S-000035	Neighborhood Water Main Replacement Program	62,410
S-000900	Surface Water Transmission	50,844
R-000267	Pump and Lift Station Renewal/Replacement Program	44,345
R-000265	Wastewater Treatment and Sludge Plant Renewal/Replacement	34,899
N-000785	Bridges Replacement/Expansion along Brays and Sims Bayou	32,250
A-000565	Terminal B Expansion Program - GBIAH	30,000
R-000266	Neighborhood Sewer Rehabilitation in various Service Areas	28,985
A-000091	Modify/Expand Central Plant - GBIAH	25,985
X-687000	IT-RADIO-700 MHz Public Safety Radio System Project	24,364
N-001318	Elysian Viaduct from IH10 to Commerce Street	23,000
R-000295	Citywide TCEQ Compliance	20,570
R-000509	69th Street Wastewater Treatment Plant Improvements	19,335
A-000486	Security Enhancements - GBIAH	17,924
N-000420	Hike & Bike Trail Program	17,349
N-000791	Greens Road Paving and Drainage: SH249 to City Limit (Burlington Northern Railroad Tracks)	16,281
S-000056	East Water Purification Plant Upgrade and Optimization	15,770
N-000611	TXDOT Street Systems Projects	14,400
N-000582	S. Shaver Paving & Drainage: IH-45 to S.H. 3	13,121
M-000247	Nottingham and Yorkshire Drainage and Paving	13,075
M-000287	Wirt Road Drainage and Paving	12,351
R-002003	Northside Sewer Relief Tunnel Rehabilitation Program	11,938
N-000784	Buffalo Speedway Paving & Drainage: Holmes Rd. to Airport Blvd.	11,445
A-000557	Terminal A Power Supply Electrical Vaults - GBIAH	11,270

DEBT AND DEBT SERVICES

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GENERAL OBLIGATION DEBT SERVICE SUMMARY

General Obligation debt is secured by and payable from the receipts of annual ad valorem taxes, within legal limits, on taxable property within the City. The City has covenanted to assess, levy and collect an ad valorem tax in each calendar year, within applicable limitations, sufficient to pay the principal of and interest on all outstanding obligations payable in such tax year. Such obligations include (1) Public Improvement Bonds, (ii) Certificates of obligation, (iii) Certain obligations to fund a portion of the City's unfunded actuarially accrued liability to the City's pension programs, and (iv) General obligation commercial paper notes. The debt service requirements for FY2012 are estimated to be \$291 million.

The largest revenue source for the Fund is the General Fund, which transfers a portion of ad valorem taxes (property tax receipts) required for debt service on the Obligations. Within the limits prescribed by law, the City is obligated to assess, levy, and collect annual ad valorem taxes sufficient to pay the principal of, and interest, on the Obligations. The Constitution of the State of Texas limits the maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for home-rule cities such as the City of Houston (the "City"). In addition, Proposition 1 limits increases in the City's ad valorem tax revenues by requiring voter approval for increases in ad valorem taxes in future years above a limit equal to the lesser of the actual revenues in the proceeding Fiscal year, plus 4.5%, or a formula that is based upon the actual revenues received in Fiscal Year 2005 adjusted for the cumulative combined rate of inflation and the City's population growth plus credits for previous years that fall under the cap. The City's tax rate for Fiscal Year 2011 (tax year 2010) was \$0.63875 (per \$100 assessed valuation), which consists of \$0.463362 for general purposes and \$0.175388 for debt service. The proposed Fiscal Year 2012 Budget includes a tax rate of \$0.63875 (per \$100 assessed valuation) for Fiscal Year 2012 (tax year 2011).

The City's current policy states that the annual contribution from the General Fund for general obligation debt service should not exceed 20% of the total General Fund revenues, excluding state and federal grants. The budgeted FY2012 General Fund transfer to pay debt service is approximately 13.05% of expected General Fund revenues.

The second largest source of revenue for the Fund are annual charges to the Combined Utility System to compensate the Debt Service Fund for the cost of paying debt service on assumed annexed water district debt. The Combined Utility System, via the Storm Water Fund, is also charged for debt service payments on certain tax bonds issued for storm water purposes.

In past years, another source of revenue for the Fund was third party reimbursements, which primarily consisted of the Metro Transit Authority of Harris County (METRO). The City used various commercial paper programs to initially fund certain projects and then received reimbursements to retire the appropriate portion of the commercial paper. The City is still participating with METRO to complete certain projects, however, there is a new agreement for METRO to provide the funds before project initiation, rather than as a reimbursement. Therefore, going forward, funding from METRO will primarily be a source of revenue for the Capital Projects Funds.

Other sources include but are not limited to debt service reimbursement for special financings that vary from year to year. Examples of special financings include projects managed by the City but funded by a Tax Increment Reinvestment Zone (TIRZ). Interest earned on construction funds (as a result of bonds issued) may be used as a revenue source to help fund debt service and may also be used for expenditures incurred for administering bond programs.

The FY2012 Annual Financing Plan is presented to outline the anticipated sale of City bonds, certificates of obligation, pension bonds, tax and revenue anticipation notes and commercial paper notes for the upcoming fiscal year. It is expected that the City will issue a total ranging from \$1.18 to \$2.08 billion, depending on needs and market conditions.

The Obligations are issued in both fixed and variable rate structures. The City's current policy is to maintain approximately 20% of the Obligations in a variable rate structure and currently issues variable rate commercial paper notes to initially fund various projects. When the amount of outstanding commercial paper notes reaches a level of 20% of total outstanding debt, or is otherwise deemed prudent, the commercial paper notes are

refunded with fixed rate bonds to lock in a portion of the outstanding commercial paper notes at fixed rates to minimize interest rate exposure.

Tax Bonds and Certificates of Obligation

The Obligations issued as fixed rate debt bear yields ranging from 0.20% up to 6.29%, which are established at the time of issuance and are based on market rates. The City's policy is to keep the combined weighted average life of the fixed rate debt at or below 12 years. The City issues Tax Bonds to provide for permanent financing through refunding of commercial paper notes or refunding previously issued and outstanding Tax Obligations of the City. The City has issued Pension Obligation Bonds in FY2005 - FY2010 and is not expected to issue more in FY2011 or FY2012. Pension Obligations Bonds are payable from and secured by ad valorem taxes and/or revenues to fund unfunded actuarial accrued liabilities ("UAAL") associated with its pension funds.

The City may also issue Certificates of Obligation payable from ad valorem taxes and, in some cases, a pledge of certain City revenues for the purpose of paying any contractual obligations. Certificates of Obligation are issued for special financings and demolitions of dangerous buildings.

The budget includes a seven-month reserve for Tax Bonds and Certificates of Obligation. This reserve covers principal and interest payable in the first seven months of the following fiscal year.

Variable Rate Debt - Commercial Paper Notes

Commercial paper programs provide for the issuance of voter-authorized obligations related to the 2001 and 2006 bond elections and these series have been implemented to fund various public improvement projects in the Capital Improvement Plan (CIP). These commercial paper programs include the:

- Series G with a total authorization of \$276 million,
- Series H with a total authorization of \$98.7 million, and
- Series J with a total authorization of \$125 million.

The City has also authorized two other commercial paper programs under Chapter 1431, Texas Government Code, as amended, which does not require voter authorization. These programs and their uses are:

- Series E with a total authorization of \$250 million is used to fund equipment acquisitions, and
- Series H with a total authorization of \$101.3 million is used to fund capital improvements related to drainage.

The commercial paper programs serve as a management tool to access the credit market to meet cash needs while minimizing the rebate liability on unspent proceeds. The commercial paper notes are refunded periodically into fixed rate tax bonds to limit the City's variable rate exposure and to match the average life of bonds to the life of the assets purchased. Interest on the notes varies depending on the market conditions. The notes may be issued for a period not to exceed 270 days and will bear interest based upon the specified terms, but initially not to exceed 6.5%. The reserves for the notes are based on the amount projected to be outstanding during the fiscal year. For FY2011, average all-in interest cost for variable rate obligations was approximately 0.90%. The budgeted all-in interest cost for the City's variable rate obligations in FY2012 is 2.75%. The budget includes reserves for interest on commercial paper notes to provide for fluctuations in interest rates at a rate of 6.0% of the estimated amount to be outstanding during the fiscal year.

Assumed Bonds

Prior to FY1991, the City had an aggressive annexation program. However, no annexations took place during FY1991 and FY1992 until the period from FY1993 to FY1997 during which the City completed seven new annexations. Although annexations have benefited the City in economic growth, no additional annexations have occurred since FY1997. Since FY1999, the legislation requires the City to adopt a three-year annexation plan, and with certain exceptions, only those areas identified in such plan would be eligible for annexation. The City does not currently have a plan in place to annex additional districts. Debt assumed by the City from annexations of various districts within the extra-territorial jurisdiction becomes a part of the City's debt service requirements. As of FY2007, all of the debt related to annexation has been refunded.

Interest Rate Swaps

As part of its debt management program, the City considers and reviews various interest rate swap proposals, including tax supported interest rate swaps, consistent with the guidelines set forth in its Interest Rate Swap Policy adopted on November 25, 2003. On February 20, 2004, with respect to certain outstanding Tax Bonds, the City entered into a tax supported interest rate swap agreement with Rice Financial Products Corp. LLC (RFP). Under this Swap Agreement, the counter party (RFP) effectively paid a variable interest rate based on the London Interbank Offered Rate ("LIBOR") plus a fixed spread, and the City paid a variable interest rate based on a Securities Industry and Financial Markets Association ("SIFMA," formerly Bond Market Association "BMA") tax exempt rate, times a notional principal amount equal to \$200 million. The underlying bonds were Public Improvement Bonds (PIB) issued between 1998 and 2005 with various maturities. The initial payment date was March 1, 2005, and thereafter payments continued every September 1 and March 1 through 2009. This swap was terminated at the City's option on August 25, 2009. An accumulated profit of approximately \$8 million was earned on this swap. No swaps are being contemplated at this time.

Drainage Supplemental Debt Service Fund

In FY2009 City Council instituted the Drainage Supplemental Debt Service Fund for the purpose of funding additional long-term drainage initiatives. The program calls for an annual set aside of a pre-determined portion of ad valorem tax receipts, as approved by Council annually. With the passage of Proposition 1 on November 2, 2010 (Rebuild Houston) this set aside is being discontinued since the proposition requires the City to establish a dedicated pay-as-you-go drainage and street renewal fund.

Rebuild Houston

On November 2, 2010, voters approved an amendment to the City Charter which requires the City to establish a dedicated pay-as-you-go drainage and street renewal fund to provide for enhancement, improvement and ongoing renewal of the City's drainage and streets. For the next 20 years, among other sources of funding, Proposition 1 (2010) requires the City to capture an amount equal to revenues from 11.8 cents per \$100 of assessed valuation in property taxes, which is the amount currently levied for debt service on bonds issued for streets and drainage purposes. This revenue has two authorized uses under Proposition 1. First, the 11.8 cents of captured property tax revenue must be used to pay debt service on tax supported bonds for drainage and street improvements that were issued prior to December 31, 2011. To the extent that any of the 11.8 cents of captured property tax revenue is left over after the payment of debt service, that remaining captured tax revenue will be deposited into a dedicated drainage and street improvement fund to provide cash funding for pay-as-you-go drainage and street improvements.

Historically about two-thirds of the City's Public Improvement Bonds, excluding annexed water district debt, have been issued for drainage and street projects. As a result of the passage of Proposition 1 the City expects to greatly reduce or eliminate the issuance of Public Improvement Bonds for drainage and streets purposes starting on or about Fiscal Year 2013.

Ad Valorem Tax Obligations of the City

State law permits the City to incur total bonded indebtedness through the issuance of ad valorem tax bonds in an amount not to exceed 10% of the total appraised valuation of property in the City. The schedule below shows an estimate for the current fiscal year of outstanding debt applicable to the statutory limitation.

(in thousands of dollars)

Appraised Value ⁽¹⁾		<u>\$ 189,719,882</u>
Debt Limit, 10% of Appraised Value		\$ 18,971,988
Debt applicable to limitation ⁽²⁾		
Public Improvement Bonds	\$2,468,160	
Commercial Paper Notes	182,900	
Pension Obligation	607,625	
Certificates of Obligation	<u>75,990</u>	
Total Debt Applicable to Limitation	\$3,334,675	
Less:		
Amount available for repayment of general obligation debt ⁽³⁾	<u>(188,370)</u>	
Total debt applicable to limitation		<u>\$ 3,146,305</u>

(1) Appraised value for the Fiscal Year 2011 (Tax Year 2010), as of April 15, 2011.

(2) Balance as of March 31, 2011.

(3) Estimated ending fund balance.

Outstanding General Obligation Debt

(in thousands of dollars)

	FY2009	FY2010	FY2011	FY2012
	Actual	Actual	Estimate	Budget
OUTSTANDING DEBT:				
Public Improvement Bonds	\$1,988,300	\$2,319,830	\$2,468,160	\$2,476,500
Commercial Paper Notes	\$ 519,200	\$ 360,500	\$ 263,930	\$ 338,356
Pension Obligation	\$ 587,525	\$ 607,625	\$ 607,625	\$ 607,625
Certificates of Obligation	\$ 82,832	\$ 79,870	\$ 75,990	\$ 70,370
TOTAL OUTSTANDING DEBT	<u>\$3,177,857</u>	<u>\$3,367,825</u>	<u>\$3,415,705</u>	<u>\$3,492,851</u>

The strength of the City's general obligation debt is reflected in the statements of the ratings agencies:

Standard & Poor's (AA) - The stable outlook reflects the City's "sizable, deep, and diverse economic base, which has shown resiliency, and reserves that remain at a strong level, despite ongoing financial challenges and revenue pressure." The rating is partially constrained by "self-imposed revenue-raising restrictions, coupled with a large capital program that will keep debt ratios at an elevated level."

Moody's (Aa2) - "The rating reflects the City's large tax base that is expected to experience a significant moderation of growth in the medium term, favorable financial position and manageable debt burden. The positive outlook reflects Moody's expectation that despite current economic conditions that are impacting key revenue sources, the City will maintain a satisfactory financial position through strong budget management."

Fitch - The 'AA' ratings reflects City's operating reserves that, while declining, remain satisfactory, manageable direct debt levels, an above average pace of repayment. "While capital needs are sizable, near-term borrowing plans are minimal."

Principal and Interest Payable from Ad Valorem Taxes

Existing debt as of May 5, 2011

Fiscal Year	Tax Bonds		Pension Obligations	
	Principal	Interest ⁽¹⁾	Principal	Interest
2012	113,715,000	118,712,923	20,100,000 ⁽²⁾	36,128,758
2013	126,355,000	113,519,410	0	35,416,883
2014	131,825,000	107,343,673	6,345,000	35,416,883
2015	156,985,000	101,063,529	6,790,000	35,017,782
2016	161,710,000	93,273,048	7,265,000	34,590,691
2017	182,395,000	85,388,048	7,770,000	34,133,723
2018	186,985,000	76,526,073	8,315,000	33,644,990
2019	165,265,000	67,227,674	8,895,000	33,121,976
2020	168,970,000	59,157,499	9,520,000	32,562,481
2021	143,480,000	51,119,121	20,145,000	31,963,673
2022	138,245,000	44,225,138	21,440,000	30,696,552
2023	150,895,000	37,583,861	22,805,000	29,347,976
2024	101,370,000	30,309,160	24,265,000	27,913,542
2025	105,295,000	25,486,959	25,820,000	26,387,273
2026	72,095,000	20,289,443	27,475,000	24,763,195
2027	92,280,000	16,843,139	29,235,000	23,035,018
2028	95,125,000	12,322,222	31,100,000	21,196,136
2029	63,310,000	7,987,420	41,425,000	19,239,946
2030	29,050,000	5,363,300	43,995,000	16,716,046
2031	8,715,000	4,089,240	58,135,000	14,034,804
2032	11,610,000	3,650,334	61,650,000	10,558,028
2033	12,190,000	3,070,215	22,965,000	6,869,887
2034	10,080,000	2,461,046	0	5,625,280
2035	13,310,000	1,955,965	44,345,000	5,625,280
2036	11,120,000	1,285,884	35,400,000	3,198,102
2037	8,265,000	744,234	22,425,000	1,241,897
2038	5,115,000	341,948	0	0
2039	2,405,000	97,516	0	0
	2,468,160,000	1,091,438,020	607,625,000	608,446,800

(1) Net of Build America Subsidies

(2) \$20.1 million is currently structured as a short-term note. It is expected that this note will be refinanced into a long-term bond.

FISCAL YEAR 2012 BUDGET

Tax Certificates		TOTAL		Total
Principal	Interest	Principal	Interest	Debt Service
14,620,000 ⁽³⁾	3,843,680	148,435,000	158,685,361	307,120,361
11,095,000	2,984,380	137,450,000	151,920,673	289,370,673
2,890,000	2,458,085	141,060,000	145,218,641	286,278,641
3,010,000	2,341,805	166,785,000	138,423,116	305,208,116
3,155,000	2,196,985	172,130,000	130,060,724	302,190,724
3,310,000	2,044,415	193,475,000	121,566,186	315,041,186
3,470,000	1,883,565	198,770,000	112,054,628	310,824,628
3,640,000	1,714,115	177,800,000	102,063,765	279,863,765
3,820,000	1,535,495	182,310,000	93,255,475	275,565,475
4,005,000	1,347,150	167,630,000	84,429,944	252,059,944
4,205,000	1,148,750	163,890,000	76,070,440	239,960,440
3,395,000	938,500	177,095,000	67,870,337	244,965,337
3,565,000	768,750	129,200,000	58,991,452	188,191,452
3,745,000	590,500	134,860,000	52,464,733	187,324,733
3,935,000	403,250	103,505,000	45,455,889	148,960,889
4,130,000	206,500	125,645,000	40,084,657	165,729,657
0	0	126,225,000	33,518,358	159,743,358
0	0	104,735,000	27,227,366	131,962,366
0	0	73,045,000	22,079,345	95,124,345
0	0	66,850,000	18,124,044	84,974,044
0	0	73,260,000	14,208,362	87,468,362
0	0	35,155,000	9,940,102	45,095,102
0	0	10,080,000	8,086,326	18,166,326
0	0	57,655,000	7,581,244	65,236,244
0	0	46,520,000	4,483,986	51,003,986
0	0	30,690,000	1,986,131	32,676,131
0	0	5,115,000	341,948	5,456,948
0	0	2,405,000	97,516	2,502,516
75,990,000	26,405,925	3,151,775,000	1,726,290,745	4,878,065,745

(3) \$9 million is currently structured as a short-term note. It is expected that this note will be refinanced into a long-term bond.

DEBT SERVICE FUND BUDGET

Tax Bonds Debt Service Fund Budget

(\$ Thousands)	FY2010 Actual	FY2011 Budget	FY2011 Estimate	FY2012 Budget
RESOURCES				
Transfers In:				
General Fund for Tax Bonds	223,001	207,507	207,507	220,200
General Fund for COs	12,000	8,000	8,000	9,500
General Fund for Drainage Debt Service Fund	5,019	5,331	5,331	-
Fleet/Equip. Spec. Rev. Fund	14,584	11,707	11,707	-
Combined Utility System	26,828	22,403	21,744	32,013
Other Sources	25,826	24,732	19,531	24,841
Third Party Reimbursements	43,631	30,000	44,800	-
Swap Interest Earnings	2,404	-	-	-
Interest Earnings	4,163	2,824	3,804	2,800
Net Bond Proceeds	3,616	-	5,592	-
Other	832	-	3,961	-
Total Current Revenues	361,906	312,504	331,976	289,354
Beginning Fund Balance	161,414	181,326	181,958	160,944
Total Resources	523,320	493,830	513,934	450,298
EXPENDITURES				
Debt Service Requirements				
Principal Retirement for Tax Bonds	133,800	140,650	140,650	113,715
Principal Retirement for COs	7,150	3,250	3,250	5,620
Principal Retirement for Commercial Paper	45,300	30,000	48,800	-
Interest	148,512	152,234	153,129	158,685
Projected Future Debt Service	-	-	-	5,177
Commercial Paper Fees	2,709	13,788	6,500	8,137
Cost of Issuance Expenses	3,863	-	449	-
Other	28	-	211	300
Total Expenditures	341,363	339,922	352,990	291,634
Ending Fund Balance	181,958	153,908	160,944	158,664
Total Expenditures and Ending Fund Balance	523,320	493,830	513,934	450,298

* "COs" are Certificates of Obligations

FY2012 ANNUAL FINANCING PLAN

The FY2012 Annual Financing Plan (AFP) is a projected schedule for the sale of City bonds, notes and other financings expected in FY2012. The AFP lists the projected amount of issuance, the timing of the sale, the security for the issue, the issue type (a new issue, redemption or refunding) and the method of sale.

In FY2012, seven transactions are being planned (separate or combined) along with continued issuance under the City's commercial paper programs for a total ranging from \$1.18 billion to \$2.08 billion. The uses for the proceeds from the debt issuances include capital improvements, equipment purchases, and cash flow needs. In addition to these transactions, there are four liquidity facilities with expiration dates in FY2012 that will need to be either renewed or replaced after a review of whether such liquidity is still needed.

As the name expresses, the AFP is a plan. The timing and amounts of the sales may vary, but the stated programs will generally be carried out within the parameters cited. The FY2012 AFP is outlined below.

Issue	Planned Issue Size (millions)	Timing of Sale	Security for Issue	Issue Type	Planned Method of Sale	Notes
GO CP Refunding	100-300	Fall '11	Tax Revenue	Refunding	Negotiated	
CUS Series 2008D-3	50	Late Fall '11	System Revenues	Refunding	Negotiated	Converting from taxable to tax-exempt on Dec. 1, 2011, at which time, they can be refunded into a fixed rate structure from a variable rate structure.
CUS Series 2001A	200	Late Fall '11	System Revenues	Refunding	Negotiated	*Review for refinancing opportunity.
GO POB Series 2010A	20.1	Late Fall '11	Tax Revenue	Refunding	Negotiated	The last pension debt issued was in FY10 as a short-term note. This note needs to be refinanced into long-term bonds.
CUS CP Refunding	200-400	Spr '12	System Revenues	Refunding	Negotiated	*If needed
GO CO Series 2010	9	Spr '12	Tax Revenue	Refunding	Negotiated	In FY10 these short-term notes were issued for the Dangerous Buildings Program and needs to be refinanced into longer-term bonds.
TRANS	200-400	Spr '12	Tax Revenue	New	Competitive	
GO CP	200-300	Various	Tax Revenue	New	Competitive	
CUS CP	200-400	Various	System Revenues	New	Competitive	

FY2012 Liquidity Needs

Series	Size (millions)	Expiration Date	Purpose
GO CP Series G	276	15-Nov-11	Voter Authorized CIP
CUS CP Series B1-3	400	16-Dec-11	CIP
GO CP Series H-2	100	15-Feb-12	Voter Authorized CIP
CUS VRDO Series 2004B3,6	160	6-Apr-12	Variable Rate Debt Obligation

Abbreviations

CO – Certificate of Obligation
 CP – Commercial Paper
 CUS – Combined Utility System
 GO – General Obligation
 VRDO – Variable Rate Debt Obligation

TAX INCREMENT REINVESTMENT ZONES

The City of Houston accomplishes a portion of its Capital Improvement Plan through a financing mechanism called a Tax Increment Reinvestment Zone, or "TIRZ". Each of the City's twenty-two TIRZ share common characteristics:

- Each zone is created by action of City Council pursuant to a project and financing plan approved by City Council.
- Each zone has defined geographical boundaries.
- At the time each zone is created, the property taxes due to the City based on the current property valuation within the zone is "frozen", and for the life of the zone, any incremental property tax revenue resulting from revaluation of property is dedicated to public improvements within the zone.
- Each TIRZ has a Board of Directors that is responsible for its activities.
- Each TIRZ has a termination date incorporated into the ordinance that created it.

TIRZs are reinvestment zones created by the City that use tax increment revenue generated by increased value in the zone to promote development and redevelopment in that zone. As development occurs in each zone, the taxes generated by the increase in value attributable to those improvements, or "tax increment", are captured in separate funds set up for each TIRZ. These funds are then used to pay for approved project costs. For a majority of these TIRZs, the City has created a companion redevelopment authority (RDA) to implement the project and financing plan.

The Finance Department coordinates the preparation and presentation of the budgets to City Council. These budgets are approved separately from the City's budget.

TIRZ/Authority	Created	Termination	Size (acres)
#1 / St. George Place RDA	12/12/1990	12/31/2031	121.57
#2 / Midtown RDA	12/14/1994	12/31/2025	764.52
#3 / Main St./Market Sq. RDA	12/13/1995	12/31/2025	335.39
#4 / Village Enclaves RDA	09/25/1996	12/31/2016	1,189.86
#5 / Memorial Heights RDA	12/18/1996	12/31/2016	915.73
#6 / Eastside RDA	01/15/1997	12/31/2027	769.98
#7 / OST/Almeda Corridors RDA	05/07/1997	12/31/2028	1,728.91
#8 / Gulfgate RDA	12/10/1997	12/31/2027	296.18
#9 / South Post Oak RDA	12/17/1997	12/31/2022	262.70
#10/ Lake Houston TIRZ	12/17/1997	12/31/2027	1,934.81
#11 / Greater Greenspoint RDA	08/26/1998	12/31/2028	3,396.75
#12 / City Park RDA	12/02/1998	12/31/2028	91.71
#13 / Old Sixth Ward RDA	12/22/1998	12/31/2028	151.18
#14 / Fourth Ward RDA	06/09/1999	12/31/2029	157.67
#15 / East Downtown RDA	07/04/1999	12/31/2040	387.02
#16 / Uptown RDA	07/07/1999	12/31/2029	1,045.87
#17 / Memorial City RDA	07/21/1999	12/31/2029	944.11
#18 / Fifth Ward RDA	07/21/1999	12/31/2029	498.97
#19 / Upper Kirby RDA	07/21/1999	12/31/2029	838.78
#20 / Southwest Houston RDA	12/15/1999	12/31/2029	3,167.41
#21 / Hardy Place TIRZ	12/17/2003	12/31/2033	326.10
#22 / Leland Woods RDA	12/23/2003	12/31/2033	80.33

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GLOSSARY

ACCOUNT: An accounting unit established to record expenditures or revenues by detailed categories.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

ACTIVITY: A specific unit of work or service performed (e.g., response to medical emergencies).

ACTIVITY INDICATOR: A quantitative measure of an activity, which assists in analyzing the effectiveness and efficiency of a budget activity unit or program. Indicators may include quality, productivity, or workload measures.

AD VALOREM PROPERTY TAX: General property taxes levied on the assessed valuation of real and personal property.

ADVANTAGE FINANCIAL MANAGEMENT SYSTEM 2000 (ADV2): The Advantage Financial 2.0, from American Management Systems Inc. (AMS) is the Financial Management System for State and Local Governments. Also known as Advantage 2000, the system was used through FY2006 for purchasing and general accounting and through March 2007 for payroll. It has been replaced by the SAP system.

ADOPT-A-LOT PROGRAM: The Adopt-a-Lot Program provides funding for community groups to purchase tools and equipment to maintain public and privately owned vacant lots in target areas identified by the Neighborhood Protection Program, which have been neglected by the property owners.

ANNEXATION: A process by which a city adds land to its jurisdiction. The city then extends its services, laws and voting privileges to meet the needs of residents living in the annexed area.

APPROPRIATION: An authorization by City Council, which permits officials to incur obligations and expend City resources. Appropriations are usually made for fixed amounts which extend for a fiscal year. Appropriations for capital improvement projects, however, extend until completion, which usually extends beyond the current fiscal year.

APPROPRIATION ORDINANCE: The official enactment by City Council establishing the legal authority for City officials to obligate and expend City resources.

ARBITRAGE: Classically, the simultaneous purchase and sale of the same or an equivalent security to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of bond proceeds in an investment that yields a higher interest rate, resulting in interest revenue in excess of interest costs.

ASSESSED VALUATION: The value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property with monetary value owned by the City that can be converted to cash.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to accomplish some or all the following:

- ascertain whether financial statements fairly represent financial positions and results of operations;
- test whether transactions have been legally performed;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources; and
- identify areas for possible improvements in accounting practices and procedures.

BALANCED BUDGET: A balanced budget occurs when the total sources of funds in the City is equal to the amount it spends on personnel, supplies, services, and debt.

BALANCE SHEET: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities and equities as of a specified date.

BASE LAYER: A set of data that other data layers and attributes are referenced to or associated with. Example: A road has three base layers, a right-of-way, a certain type of surface/paving material, and a certain number of lanes.

BASIS: Figure or value that is the starting point in computing gain or loss, depreciation, depletion, and amortization. For example, in an asset sale, gain in proceeds minus basis, where basis is the amount on which depreciation is calculated.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

- General Obligation (GO) Bond: This type of bond is secured by the full faith, credit, and taxing power of the municipality.
- Revenue Bond: This type of bond is secured by the revenues from a specific source such as water revenues.

BUDGET: A plan of financial operations including an estimate of proposed expenditures and revenues for a fiscal period. The budget establishes funding levels for continuing service programs, operation and maintenance of public facilities, and principal and interest payments on bonded indebtedness. Recurring replacement of capital outlay and minor new capital outlay items are included.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT: The document used by the authority responsible for preparing the budget to present a comprehensive financial program to City Council or another legislative body.

BUDGET AMENDMENT: Transfer of unencumbered appropriation balance or any portion within a department office or agency to another. Budget Amendments can be made to the annual budget ordinance by the vote of the Mayor and City Council, or through a separate ordinance submitted to City Council.

BUDGET ORDINANCE: An ordinance considered and adopted by City Council to formally enact the annual operating budget for a fiscal year.

BUDGET UNITS: The basic building blocks of the department budget requests; the principal subdivision of a department's activities for budget preparation.

BUDGETED FUNDS: Funds that are planned for certain uses but have not been formally or legally appropriated by City Council. The budget document that is submitted for Council approval is composed of budgeted operating funds.

BUSINESS AREA: An organizational unit of financial accounting that represents a separate area of operations or responsibilities within an organization and to which value changes recorded in Financial Accounting can be allocated.

CAD SYSTEM: Computerized Assisted Dispatch System (Police and Fire Department). A Computer Aided Dispatch (CAD) System, which performs the decision-making process which allows the Dispatcher to perform the functions required in a more expedient manner. The Computer Aided Dispatch system records incident details and updates, prioritizes events, and identifies the most appropriate units to respond to each incident.

CAFR - The Comprehensive Annual Financial Report: Official annual report of a government. In addition to a combined, combining (assembling of data for all funds within a type) and individual balance sheet, the following are also presented as appropriate: (1) statement of revenues, expenditures, and changes in fund balance (all funds); (2) statement of revenues, expenditures, and changes in fund balance, budget and actual (for general and special revenue funds); (3) statement of revenues, expenses, and changes in retained earnings (for proprietary funds); and (4) statement of changes in financial position (for proprietary funds).

CAPITAL ASSETS: Assets of significant value and having a useful life of several years. Capital assets are also referred to as fixed assets.

CAPITAL EXPENDITURES: Funds expended for additions or physical improvements to public facilities, infrastructure, plants or equipment.

CAPITAL IMPROVEMENT PLAN (CIP): Five-year plan for capital improvement projects detailing the schedule for design, land acquisition, and construction. Funding sources for the projects are also identified.

CAPITAL IMPROVEMENT PROJECT: An investment in the infrastructure or physical plant of the City. Examples include streets and drainage facility construction, fire stations, and major reconstruction or repair of buildings.

CAPITAL OUTLAY: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools and rolling and stationary equipment.

CAPITAL PROGRAM: A group of capital projects classified according to common purpose and common funding sources.

CAPITAL PROJECT: Any substantial nonrecurring physical improvement with a 15-to-20 year life expectancy. This includes land purchases, new facilities, initial equipment purchases to furnish new facilities, and all related planning, engineering, and architectural design.

CARRY-OVER BALANCE: Balances in each fund at the end of the fiscal year that will be the beginning fund balances of the next fiscal year. Generally this includes savings (total expenditures that are less than appropriations), canceled encumbrances (contracts completed for less than the encumbered amount), and actual revenues which exceed estimates.

CARRY-OVER EXPENDITURES: Expenditures budgeted and encumbered in one fiscal year for materials, equipment, etc., but not spent until the following fiscal year. These expenditures are re-encumbered at the beginning of the new fiscal year. Therefore, these expenditures must be "carried over," i.e., re-budgeted in the new fiscal year to provide funds when the goods are delivered.

CASH BASIS: The method of accounting in which revenues are recorded when received in cash and expenditures are recorded when actually paid.

CASE MANAGEMENT SYSTEM: An integrated computer system that will network with various systems within several departments such as the Police Department, Municipal Courts Administration, Municipal Courts Justice Department and the Legal Department to bring about a paperless work environment.

CDBG: Community Development Block Grant. The creation of several grants to replace categorical grant programs, reducing the role of the federal government and reducing administrative costs by consolidating fifty-seven categorical programs into several block grants.

CERTIFICATES OF OBLIGATION: Debt sold for the purchase of major capital outlay, building demolition, and infrastructure improvements. Property tax and mixed beverage tax receipts are pledged for repayment of principal and interest.

CHART OF ACCOUNTS: Standard classifications by which all financial transactions are recorded and summarized for budgetary and reporting purposes. Revenue and expenditures are classified according to responsible department or division, expenditure or revenue type, and asset or liability (or balance sheet) type.

CIP: Capital Improvement Plan - A long range plan (5 years), which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan to provide a link between the city and other local government entities with a comprehensive and strategic plan and annual budget.

CLAIMS LAG LIABILITY: An estimate of the value of health insurance claims costs that have not been received and reported at a given time. This lag is caused by delays in billings by doctors and hospitals and by payment requests by health plan participants. This is also sometimes called IBNR (Incurred Bt Not Reported).

CLEAN NEIGHBORHOOD PROGRAM: Administered by the Solid Waste Management Department. The goal of this program is to make Houston the cleanest large city in the nation.

CLEARANCE RATE: A comparison of the number of cases solved to the actual number of incidents reported to the police and fire departments.

COHGIS: City of Houston Geographic Information System is a database used to capture, store and update geographic data and attributes related to the data. COHGIS is used to analyze, manipulate and display the data in map or report form.

COMBINED UTILITY SYSTEM: The combined utility system is composed of three separate funds: the Water and Sewer System Operating Fund; the Combined Utility System Operating Fund and the Combined Utility System General Purpose Fund.

COMMERCIAL PAPER (TAX-EXEMPT): Issued by various municipalities as an interim funding tool for capital expenditures. A promissory note secured by pledged revenues and a revolving credit agreement. Maturities range from 1 to 270 days.

COMMITMENT ITEM: Reflect the functional structure of an organization individual revenues and expenditure line items within a financial management area.

COMMITMENT ITEM GROUP: A group of commitment items for the purpose of evaluation, such as Personnel, Supplies, etc.

COMPONENT UNIT: As defined in GASB Statement No. 14, component units are legally separate organizations for which the elected officials of the primary government are financially accountable. They may be a governmental organization (except those that meet the definition of a primary government), a nonprofit corporation, or a for-profit corporation.

CONTINGENCY: A budgetary reserve usually set aside for emergencies or unforeseen expenditures not otherwise budgeted. A contingency may also be set for a program or service for which the exact costs are not determined.

CONTRACTS: Agreements between the City and vendors covering the purchase of supplies or services.

CONTRACTUAL SERVICES: Expenditure items for services the City receives from an internal service fund or an outside company or governmental agency. Utilities and rent are examples of contractual services.

COST ALLOCATION PLAN: Based on cost accounting principles, costs incurred by General Fund central services departments (e.g. Legal, Human Resources, Finance and Administration) are calculated and allocated to funds that benefit from the services. Costs allocated are from audited, actual expenditures. However, allocations may be performed on a budget basis also. There are two types of cost allocation plans: full cost and OMB-A87. The OMB-A87 plan is implemented according to restrictive federal guidelines. The full cost plan generally recovers additional costs not allowed under the OMB-A87 plan.

COST CENTER: An organizational unit within a controlling area that represents a defined location of cost incurrence.

COST CENTER GROUP: Hierarchical grouping of cost centers created to facilitate data entry and reporting.

COST CENTER OBJECTIVE: A responsibility center in which the manager has the authority to incur costs and is evaluated on the basis of how well costs are controlled.

DEBT SERVICE: Principal and interest payments on outstanding bonds. The series of payments of interest and principal required on a debt over a given period of time to repay an outstanding debt on an obligation resulting from the issuance of bonds, certificates of obligation notes or other debt.

DEBT SERVICE FUND: A governmental fund established to repay principal and interest on outstanding debt.

DEMAND BONDS: Debt issuances with a demand ("put") provision that requires the issuer to repurchase the bonds upon notice from the bondholder at a price equal to the principal plus accrued interest. To ensure their ability to redeem the bonds, issuers of demand bonds frequently enter into standby purchase agreements and purchase and re-marketing agreements.

DEPARTMENT: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEVELOPER ADVANCES: Initial investment provided by developers for tax increment reinvestment zone improvements before "tax increment" is generated.

EFFECTIVE TAX RATE (ETR): The tax rate that produces the same tax levy as the previous year's levy for property taxed both years, excluding new construction. The calculation of the ETR follows a formula, stipulated by State law, that factors in changes in tax value, exemptions and debt service requirements. Increases above the effective tax rate that exceed three percent and eight percent require special public notices and City Council action.

E-GOVERNMENT: The Internet has made it possible for government to provide services electronically on a seven-day-a-week, twenty-four-hour basis or non-stop government. Government services like permits, paying water bills, and paying traffic or parking fines can be done over the Internet. In the future, the City may expand these services to include other services like purchasing and courts case management.

EMS: Emergency Medical Service. The EMS program is integrated into and administered through Houston Fire Department (HFD). As a result, all EMS personnel are also fire fighters experienced in emergency rescue, extrication, and the suppression and confinement of hazardous materials.

ENCUMBRANCES: Obligations in the form of purchase orders, contracts or salary commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is released.

ENTERPRISE FUND: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services, which are entirely or predominantly self-supporting by user charges. This type of fund uses the accrual basis of accounting. The City has three enterprise funds: Aviation, Public Utilities and Convention and Entertainment Facilities. These funds are also known as proprietary funds.

EPA: Environmental Protection Agency. An agency of the federal government charged with a variety of responsibilities relating to protection of the quality of the natural environment, including research and monitoring, promulgation of standards for air and water quality, and control of the introduction of pesticides and other hazardous materials into the environment.

EQUIPMENT ACQUISITION CONSOLIDATED FUND: The Equipment Acquisition Consolidated Fund supports the acquisition of durable capital assets for all General Fund departments and selected Special Revenue Funds. Historically, funding has come from issuing Commercial Paper for the purchase of such capital assets. In FY2008, a transition began where the cost for capital assets were transferred to the respective departments who are now responsible for the respective debt service. Funding will still come from the issuance of Commercial Paper and other sources. This fund is administered by the Finance Department.

EQUIPMENT ACQUISITION PROGRAM: A program used by the City as an alternative to acquiring capital equipment through cash purchase. This program is financed by certificates of obligation/commercial paper to procure major capital outlay items such as automobiles, trucks, tractors and computer equipment.

EQUITY PAY ADJUSTMENT: Changes in the rate of compensation for similar positions in a class based on the following: evidence of high levels of employee turnover; disparities between similar jobs within or outside the organization; and/or pay differences among individuals with the same job that are not based on experience or education.

ERP: Enterprise Resource Planning. ERP utilizes ERP software applications to improve the performance of organizations' resource planning, management control and operational control. ERP software is multi-module application software that integrates activities across functional departments, from product planning, parts purchasing, inventory control, and product distribution to order tracking. ERP software may include application modules for the finance, accounting and human resources aspects of a business.

ESTIMATE: Annualized projections of either revenues or expenditures.

ETJ: Extra-Territorial Jurisdiction: Extra Territorial Jurisdiction gives a municipality the right to apply its zoning and sub-division ordinances to nearby properties that are not within the municipality and not incorporated in another municipality.

ETL: Extract Transform Load: Technology used to load data into an information technology system.

EXPENDITURES: Costs of goods received or services rendered that are recorded in the accounting system. Accounts are kept on an accrual or modified accrual basis and expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis they are recognized only when cash payments have been made.

EXTRA BOARD ASSIGNMENT: An optional work assignment, which constitutes hours, worked in excess of the fire fighter's regular work hours, but less than 182 hours worked within any 24-day work cycle.

FIDUCIARY FUNDS: This category of funds includes Trust and Agency funds that account for assets held by a government as a trustee or agent. Examples of this fund include pension and benefit funds. These funds, depending on their use, can either be on an accrual or modified accrual basis of accounting.

FISCAL YEAR: A twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Houston's fiscal year is from July 1 to June 30.

FIXED RATE OBLIGATION: Debt, which bears interest at a fixed rate.

FRANCHISE FEES: A fee levied by the City Council on businesses that use the City's right-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

FULL FAITH AND CREDIT: A pledge of the general taxing power for payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

FULL-TIME EQUIVALENT (FTE): Total estimated annual person-hours for all employees expected to fill positions within an organization for all or a portion of a year divided by 2,088. The annual paid hours for a full-time employee working 26.1 pay periods are 2,088, including holidays, vacation, and sick leave. For example, a seasonal employee who works for eight pay periods (approximately four months) would have an FTE of .31 (8pp x 80 hours/2,088). Other terms synonymous with FTE include worker year, staff year, or man year.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts for recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying out specific activities or attaining certain objectives.

FUND BALANCE: Unexpended and unencumbered monies left over in any fund from previous years and available for appropriation.

GAAP - Generally Accepted Accounting Principles: Uniform minimum standards and guidelines used for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local government is the GASB (Governmental Accounting Standards Board).

GFOA – Government Finance Officers Association: It is a professional association of approximately 17,500 state, provincial, and local government finance officers in the United States and Canada that awards the Distinguished Budget Presentation Award.

GENERAL FUND: The largest fund within the City. It was established to finance and account for the general receipts and expenditures and is operated under a modified accrual basis. This fund may be used for any legitimate municipal purpose. The sources of revenues for this fund include property and sales taxes, licenses and permits, fines, fees, and others. This fund is used for most basic operating services such as public safety, human and cultural services, parks and recreation, public works, and general government administration.

GENERAL OBLIGATION BONDS: A municipal bond backed by the credit and "taxing power" of the issuing jurisdiction rather than the revenue from a given project.

GIMS: Geographic Information Management System – A computerized map of the water, wastewater and storm water infrastructure systems, whereby the intelligence of the software provides answers to queries about the various systems.

GOVERNMENTAL FUND: A category of funds that include General, Special Revenue, Capital Projects, and Debt Service funds. Usually under the modified accrual basis of accounting these funds account for the customary governmental activities.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD – STATEMENT 34 (GASB 34): A governmental accounting standard board statement that requires two financial statements of governmental funds: a balance sheet and a statement of revenues, expenditures, and changes in fund balances. In addition, Management's Discussion and Analysis (MD&A) is required. Funds have been redefined and account groups have been eliminated. Major funds will be reported instead of fund types.

GRANT: Contribution by one government unit of funding source to another. The contribution is usually made to aid in the support of a specified function, i.e., library materials, drug enforcement, etc.

GREEN LIGHTS PROGRAM: A program that promotes energy efficiency and reduction of energy consumption, resulting in lower energy costs.

HALAN: Houston Area Library Automated Network. A customer-service computer network that serves seven public libraries and one community college library in the Houston area.

HAWC: Houston Area Water Corporation. The Houston Area Water Corporation was created under Chapter 431 Transportation Code to aid and assist the City of Houston in establishing Houston's regional groundwater reduction plan for Area Three of the Harris-Galveston Coastal Subsidence District.

HAZCOM: Hazardous Communications Act. A communication program that requires information about the hazards of chemicals used in the workplace is communicated to the employees.

HEALTH BENEFITS FUND: A fund established to account for the City's employee health, dental and life insurance programs. Through assessment to other funds based on payroll, this fund receives revenues which defray claims costs of the City's medical plans and life and dental insurance. Employees and retirees also contribute based on the cost of the insurance plan or HMO in which they are enrolled. This fund includes costs for employees who handle the administrative activity and manage the third party administrative contract.

HCAD: Harris County Appraisal District.

HISTORIC PRESERVATION FUND: Provides seed funding, the involvement of the private sector and the local funding agencies in developing historic preservation programs.

IBNR: Incurred Bt Not Reported is a measurement of the value of outstanding claims costs that have not been received and reported.

INCEPTION-TO-DATE: The period during which financial activity has occurred for a multi-year capital project or grant. Such period begins with the initial authorization of funding by City Council which only rarely coincides with the beginning of the City's fiscal year, July 1.

INDUSTRIAL ASSESSMENT: The industrial assessment's end product is a final report that identifies recommendations of potential energy and energy-related cost-saving measures as well as productivity improvements. The report also estimates the conceptual costs to implement the findings. The list of energy conservation measures (ECMs), which include productivity improvements, will be prioritized in an action plan for the site to consider for implementation.

INTERFUND TRANSFERS: Transfers of resources from one fund to another, usually for the reimbursement of services provided or for debt service or capital outlay funds.

INTERGOVERNMENTAL REVENUE: Funds received from federal, state and other local government sources in the form of grants, shared revenues and payment in lieu of taxes.

INTERIM FINANCIAL REPORTING: For the City of Houston, this term means monthly financial reports.

INTERNAL SERVICE FUND: The Fleet and Equipment Acquisition Fund was created in FY2008 and is being used to account for the purchase of the City's fleet and other capital equipment. Over the next few years, the acquisition of equipment will be gradually shifted to the operating budgets in the general fund. Departments will make payments to the Fleet and Equipment Acquisition Fund for the use of specific capital equipment, which will then pay the debt service associated with the equipment. This fund will be administered by the Finance Department and the General Services Department.

IP TELEPHONY: IP Telephony is an abbreviated form of the phrase Internet Protocol Telephony. IP Telephony is a technology term that refers to the combining of the use of voice and data communication lines into a single communication network. Instead of voice and data communications using two separate mediums, the technology consolidates to use one communications network.

JUDGMENT: An amount to be paid or collected by a government as the result of a court decision, including a condemnation award in payment for private property taken for public use.

JUDGMENT BONDS: Bonds issued to finance legal judgments.

JUDGMENT PAYABLE: The liability incurred as the result of a legal judgment.

LARA: (LAND ASSEMBLAGE REDEVELOPMENT AUTHORITY): The Land Assemblage Redevelopment Authority (LARA) is a 13-member board appointed by the Mayor, City Council, Harris County and the Houston Independent School District. The LARA Authority is organized for the purpose of aiding, assisting and acting on behalf of the City in the performance of its governmental functions to promote the common good and general welfare of the City and in undertaking and completing one or more projects, as may be defined or determined by the City Council of the City.

LEPC: The Local Emergency Planning Committee is composed of representatives of various Police, Fire, EMS, Hospitals, Public Health, Private Industry, Red Cross, Salvation Army, Military, Coast Guard, Colleges and private ambulance services, Offices of Emergency Management, and the Public. They do not function in actual emergency situations, but attempt to identify and catalogue potential hazards, identify available resources, mitigate hazards when feasible, and write emergency plans. The role of the LEPC is to anticipate and plan the initial response for foreseeable disasters in their jurisdiction.

LIABILITY: Debt or other legal obligation arising out of a transaction in the past, which must be liquidated, renewed or refunded at some future date. This term does not include encumbrances.

LIMITED PURPOSE ANNEXATION: A Strategic Partnership Agreement with local utility districts. The City may annex properties within the district for "limited purposes". Within these areas, the City levies a 1% sale tax, which is typically split with the utility district. Further, the City collects no ad valium taxes and provides limited services and in most cases the City provides only health inspection services. Another condition of the Agreement is a deferral of "full purpose" annexation for a period of thirty years.

LONG-TERM DEBT: Debt with a maturity date beyond one year after the date of issuance.

M & O: Maintenance and Operation.

MAGNET SCHOOL: A school (public elementary school, public secondary school, public elementary education center or public secondary education center) of choice that provide the standard required curriculum of general education to students while using special learning themes, such as science and technology. These themes serve to attract students to the magnet schools.

MATURITY: The date on which the principal or stated value of investments or debt obligations is due and may be reclaimed.

MDT: Mobile Data Terminal.

MEET & CONFER AGREEMENT: The statutorily created process and procedure that allows for election of a majority bargaining agent that has sole and exclusive authority to negotiate with a public employer concerning wages, salaries, rates of pay, hours, working conditions, grievance, labor disputes, other terms and conditions of employment and other administrative matters of interest to police officers and municipal employees at the City of Houston.

METRO: Metropolitan Transit Authority (MTA). A local transit authority in the Houston area that operates bus, light rail, future commuter rail, and METROLIFT (paratransit) service.

MISSION: A specific task or duty assigned to a person or group of people.

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when measurable and available and expenditures are recorded when the transaction is measurable, the liability is incurred and current resources will liquidate the liability.

MOTION: An order or decision of City Council, which is less formal than an ordinance. Motions are used to accept work on construction, issue purchase orders, and appoint members to a board or commission.

MSC: Multi-Service Center.

MUD: Municipal Utility District.

MWDBE: Minority/Women/Disadvantaged Business Enterprise.

NEIGHBORHOOD ORIENTED GOVERNMENT (NOG): A philosophy and/or concept about the delivery of City services. The goal is to make City services more accessible to the people by engaging them in a meaningful way to identify and solve problems in the neighborhoods.

NEIGHBORHOODS-TO-STANDARD: A neighborhood improvement program that brings together a conglomerate of entities, such as local utility companies, local transportation agencies and any other entity that works in conjunction with the City of Houston to revitalize and stabilize older neighborhoods.

OBJECTIVE: A clear statement of a desirable accomplishment within a short-term time span, which represents an interim step or measured progress toward a goal.

OPEB: Other Post Employment Benefits.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and services delivery activities of the City are controlled, and is required by state law.

OPERATING EXPENDITURE: An ongoing cost for running a product, business, or system. May also include the cost of workers and facility expenses such as rent and utilities.

OPERATING FUNDS: Resources are derived from recurring revenue sources and used to finance on-going operating expenditures and pay-as-you-go capital projects.

ORDINANCE: A formal written document signed by the Mayor. An ordinance is the equivalent of a municipal statute, passed by the City Council, or equivalent body, and governing matters not already covered by federal or state law. Ordinances commonly govern matters of municipalities such as zoning, building, safety, etc. Ordinances are used to award contracts, appropriate funds, establish tax abatement districts, amend or add new materials to the Code of Ordinances, or revise anything already done by ordinance.

PAID TIME OFF (PTO): A leave program governing police officers' use of sick and vacation time that became effective in September 2001.

PARKS-TO-STANDARD: A parks improvement program that brings currently developed parks up to a uniform condition, including typical amenities, security, safety, and accessibility. The program also develops and implements standards for programming design and construction; commonly used materials and equipment; compliance with state and national mandates, compliance with the American with Disabilities Act (ADA); and hazardous material abatement.

PAY FOR PERFORMANCE: A performance-based program for municipal employees. Under the program, employees are eligible for a performance-based increase.

PERFORMANCE BASED BUDGETING: A budgeting method focusing on program accomplishments in addition to program costs.

PERFORMANCE MEASURE: A unit of measure for determining a program's effectiveness in achieving its objectives.

PERSONNEL ORDINANCE: A City ordinance that defines the maximum number and type of authorized employee positions.

PERSONNEL ROSTER: A list of positions by type and number, which sets an upper limit on the number of employees that can be on the current payroll or in the process of being hired. All rostered positions must first appear on the Personnel Ordinance.

PERSONNEL SERVICES: The costs associated with compensating employees for their labor (e.g., salaries, wages, insurance, payroll taxes, and retirement contributions).

PHASE DOWN PROGRAM: A program that provides an option to the current lump sum cash distribution of sick, vacation and compensatory time leave balances by allowing police officers to take leave and extend the payment of their accrued Paid Time Off (PTO) and compensatory accounts over a period of time up to and including their total leave balances.

PRIME ACCOUNTS: Accounts established to record expenditures or revenues by major categories.

PRIORITIES: Established preferences in the allocation of resources and services.

PROGRAM: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROGRAMMATIC BUDGETING: A budgeting method focusing on outputs relating to proposed expenditures grouped into programs, which identify goals and objectives to be accomplished if the program is funded.

PROJECT COST RECOVERY: A revolving fund used to pay the costs of department employees who directly and indirectly work on CIP-related projects. These costs are then recovered from the appropriate CIP project fund.

PROMPT PAYMENT ACT: Act 1993, 73rd Texas State Legislature, ch. 268 effective September 1, 1993 requires that local governments make every effort to pay vendors within 30 days after the receipt of invoice, receipt of goods or performance of service. Any payment made after 30 days is considered overdue and an interest penalty of 1% per month of the payment amount shall be imposed. This penalty is to be paid automatically without the vendor requesting payment.

PROPOSITION 1: Charter Amendment approved by voters in November 2004, which limits the growth of Property Tax revenue to the lower of the increase in population and CPI, or 4.5%.

PROPRIETARY FUNDS: A category of funds that include Public Works and Engineering - Public Utilities, Aviation, and Convention and Entertainment Facilities activities. These activities have characteristics (i.e., self-supporting through user fees and charges) similar to private sector entities. These funds are accounted for using the full accrual basis of accounting. These funds are also known as enterprise funds.

PUBLIC IMPROVEMENT BONDS (PIBs): Long-term debt issued to finance the capital improvement projects. Also known as general obligation bonds, these bonds are repaid with property tax receipts.

QUINT: A term used to describe a fire vehicle that has the basic capabilities of both an engine and ladder company. It is equipped with a 500-gallon water tank, 1,500 GPM pump, and storage space for supply/attack hose replicating an engine company. It also has a 75-100 foot aerial ladder, hydraulic extrication tools, and an assortment of ladder truck equipment/tools.

QC/QA: Quality Control/Quality Assurance.

RATING: The credit-worthiness of the City as evaluated by independent agencies. The ratings are performed by Standard and Poor's, Fitch, and Moody's Investors Service, usually before the sale of debt.

RECYCLING EXPANSION FUND: Created to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services i.e., equipment and materials acquisition and recycling education.

RESERVE: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

RESOLUTION: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

REVENUE: An increase in (sources of) fund financial resources other than from interfund transfers and debt issue proceeds. Revenues should be classified by fund and source.

REVENUE BOND: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas, revenue bonds may or may not be authorized by public referenda.

REVENUE ESTIMATE: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically, a future fiscal year, or an end-of-year estimate.

REVOLVING FUND: A special type of fund established to promote improved financial reporting and administrative convenience. The City has six revolving funds: Central Services, In-House Renovation, Fleet Maintenance, Property and Casualty, and Workers Compensation. For annual comprehensive financial reporting purposes, funds of this type are considered sub-funds of the General Fund.

RISK MANAGEMENT FUND: To account for the operation of a self-insured retention fund for health services for all City employees and that relate to workers' compensation claims. Claims are primarily administered by an outside agency.

ROW: Rights-of-Way.

SAP: Systems, Applications and Products in Data Processing - The integrated financial purchasing, human resources and payroll system implemented in fiscal year 2007 as the City's financial system for all expenditures and revenues. SAP accesses and unifies data from a full spectrum of enterprise resources, including document management systems including detailed accounting for operating expenditures and revenues, and inception-to-date accounting and reporting for capital projects and grants.

SCHOOLS-TO-STANDARD PROGRAM: This program focuses on the City's infrastructure, such as crossing signs/lights, sidewalks, streetlights, etc. around schools.

SELF-INSURANCE FUND: All or most costs associated with workers compensation and legal claims are funded by the City without insurance policies issued by outside vendors. The City, in effect, is assuming all associated risks and claims and is operating as its own insurance company. Self-insurance became prevalent after policy coverage became unavailable or prohibitively expensive.

SOURCE OF REVENUES: Classification of revenues according to their source or point of origin.

SPA (SPECIAL PURPOSE ANNEXATION): This type of annexation, authorized in the 1999 Legislature, may be conducted as part of a Strategic Partnership Agreement (SPA) with a utility district. It carries less stringent public notice requirements. The annexation typically includes commercial property only. Property (ad valorem) taxes are not levied on properties included in this type of annexation, but the City may levy a sales tax on retail sales conducted in the area. Properties annexed as part of a SPA do not carry the three-year requirement. The SPA identifies which regulations and services, if any, are imposed in the area annexed. It also identifies the amount of sales tax to be levied and how much, if any, will be shared with the district. Finally, the SPA identifies the length of the agreement and the City's options for when and if the City might make the property subject to general-purpose annexation.

SPECIAL REVENUE FUND: A governmental fund established to account for the proceeds of special revenue sources, which are restricted to expenditures for specific purposes.

STRATEGIC OFFICER STAFFING PROGRAM (SOSP): A program designed to provide temporary staffing throughout the Police Department for positions created by the absence of other officers, or for special assignments established by the department. Police officers volunteering to work SOSP positions are compensated with straight time pay (base salary and longevity) or compensatory time at the department's discretion.

STATUTE: A type of federal or state law that restricts the time within which legal proceedings may be brought.

TAX AND REVENUE ANTICIPATION NOTES (TRAN): Notes issued prior to the receipt of taxes or other revenue. These notes are issued to meet temporary cash flow requirements that are repaid with revenue receipts expected later in the year.

TAX INCREMENT REINVESTMENT ZONES (TIRZs): Reinvestment Zones created by the City that use tax increment revenue generated by increased value in the zone to promote development and redevelopment in that zone.

TIRZ REVENUE: Revenue generated by increased value in Tax Increment Reinvestment Zones (TIRZ), created by the City to promote development and redevelopment. As development in each zone occurs, the property taxes generated by the increase in value attributable to those improvements, or "tax increments," are placed in separate funds designated for each zone. In addition to the City of Houston, contributions from Harris County and HISD are collected and deposited to the TIRZ fund.

TAX LEVY: The total amount to be billed for general property taxes for operating and debt service purposes. Revenues will be less than the levy because of delinquencies, tax roll errors, and court cases contesting assessed property value.

TAX RATE: The amount of tax levied for each \$100 of assessed property value. The tax rate is applied to the assessed valuation to derive the tax levy.

TAX RATE LIMIT: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

TECHNOLOGY IMPROVEMENT PROGRAM (TIP): The Technology Improvement Program (TIP) provides for the orderly and systematic acquisition of information technology improvements to support the county strategic plan. The TIP is the city's principle tool for communicating and coordinating strategic information technology planning.

TELEMETRY: The science of technology of automatic measurement and transmission of data by wire, radio or other means of remote sources.

UNDESIGNATED FUND BALANCE: The portion of fund's balance that is not designated for a specific purpose and is available for general appropriation.

UNIT COST: The cost required to produce a specific product or unit of service.

URBAN FORESTRY PROGRAM: A program in the Parks and Recreation Department's Field Operation Division. Urban Forestry is responsible for a healthy urban forest through tree planting, pruning and needed tree removal.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

VARIABLE RATE DEBT (VRD): Debt, which bears interest that changes or varies at predetermined intervals (daily, weekly, monthly, etc.) selected by the issuer. The issuer may also have the option to convert the variable rate to a fixed rate. The issue then becomes a fixed-rate obligation and cannot be returned to the variable rate mode.

VISION: Aspirational description of what an organization would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.

WHISTLE BLOWER'S HOTLINE: A telephone service that is available 24 hours a day to provide anonymity in reporting allegations of employee misconduct that is criminal and administrative in nature.

WORKING CAPITAL: The amount by which total current assets exceed total current liabilities.

YIELD: The rate earned on an investment based on the cost of the investment, the interest earned during the period held, and the sell price or redemption value of the investment.

ZERO-BASED BUDGETING (ZBB): A type of program budget. It is designed to require managers to start at zero budget levels every year and justify all costs as if the programs involved were being initiated for the first time.

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Public Safety				
Crime Lab				
426330 Miscellaneous Copies Fees	6,521	0	0	0
427200 Unclaimed Fines & Forfeitures	148	0	5,000	5,000
452020 Recoveries & Refunds	5,359	0	0	0
452030 Miscellaneous Revenue	0	300	300	300
Subtotal	12,028	300	5,300	5,300
Fire Department				
421180 Special Fire Permits	5,019,199	4,779,980	4,655,734	5,000,000
421210 Fire Alarm Permits	220,165	229,930	299,542	288,205
421490 Plan Review Fees	0	0	0	2,500,000
421630 Administrative Fee - Licenses & Permits	0	0	108,905	209,820
424030 Intfd Computer Dev	0	0	819	0
424050 Interfund Fire Protection Services	16,244,269	16,642,455	16,642,455	17,145,594
424120 Interfund Vehicle Fuel	92,287	133,355	139,861	0
424130 Interfund Vehicle Repair	189,145	219,615	250,604	0
424140 Interfund Inventory	15,445	0	0	0
426010 Hazardous Materials Response	52,220	84,450	45,000	56,100
426020 Hazardous Materials Permit	32,650	34,600	37,450	35,500
426030 Ambulance Fees	21,638,983	21,753,000	24,840,000	27,442,000
426330 Miscellaneous Copies Fees	537	1,020	200	420
426340 Public Safety Reports Fees	91,402	130,960	88,720	90,490
426350 Fire Fighting Services	449,692	477,020	600,000	618,015
428050 False Alarm Penalties	402,405	903,395	813,000	1,038,905
428080 Returned Check Charges	399	985	470	480
434210 Sale of Scrap Oil & Tires	5,779	4,520	6,000	0
445050 Cell Tower Revenue	162,023	125,020	134,800	67,735
452020 Recoveries & Refunds	1,967,415	2,372,785	2,000,000	2,020,000
452030 Miscellaneous Revenue	114,125	136,710	58,700	9,600
Subtotal	46,698,140	48,029,800	50,722,260	56,522,864
Municipal Courts Department				
424030 Intfd Computer Dev	0	0	73,678	60,000
426330 Miscellaneous Copies Fees	12,725	13,390	11,714	13,340
426340 Public Safety Reports Fees	(131)	0	51	0
427010 Moving Violations	21,137,454	19,744,986	19,578,678	19,593,870
427030 MCTP Monthly Time Payment	864,203	715,776	704,894	707,210
427040 Non-Traffic Fines	2,787,789	2,804,579	2,824,303	2,826,753
427050 Failure to Appear Fines	2,531,779	2,350,159	2,313,343	2,316,830
427060 Scire Facias Forfeitures	1,056,383	1,183,560	1,037,898	1,042,707
427070 Bond Handling Fees	2,557	3,251	2,057	2,067
427100 Local Court Costs	667,911	624,496	596,512	599,275
427110 Driver Safety Administration Fees	1,548,005	1,486,212	1,303,280	1,309,318
427120 Cash Bond Forfeiture Fees	22,330	41,283	35	47
427130 Local Arrest Fees	1,693,832	1,568,743	1,558,804	1,566,026
427140 State Arrest Fees	0	2	3	3
427150 Towing Hearing Filing Fee	(9,585)	0	19,910	0
427160 Warrant Fees	382,936	400,905	259,089	260,289
427170 HPD Overtime Fee	64	89	10	10
427180 Capias Pro Fine	4,643	4,555	3,973	3,991
427200 Unclaimed Fines & Forfeitures	4,028	118	1,185	1,590
427210 Court Costs/Jury Costs	85	55	87	87
427220 Suspended Sentence Fees	4,143,643	4,531,728	4,500,185	4,521,034
427250 Registration Denial Fee	264,306	202,334	305,134	306,548

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
427260 Dismissal Fees	993,178	939,485	827,640	831,474
428080 Returned Check Charges	10,524	8,134	9,000	8,895
434510 Prior Year Revenue	0	0	(89)	0
452030 Miscellaneous Revenue	114,095	123,176	181,562	169,556
Subtotal	38,232,754	36,747,016	36,112,936	36,140,920
Police Department				
421110 Sexually Oriented Business Permits	28,140	27,750	4,200	0
421200 Other Building & Construction Permits	9,140	11,250	16,760	0
421630 Administrative Fee - Licenses & Permits	0	0	7,875	0
424060 Interfund Airport Police Services	19,887,951	21,217,098	21,217,098	22,018,137
425050 Indirect Cost Recovery-Auto Dealers	666,294	673,465	673,465	684,231
426260 Police Services	99,084	112,000	126,004	160,000
426330 Miscellaneous Copies Fees	812	200	5,414	0
426340 Public Safety Reports Fees	658,450	600,000	650,000	675,000
426370 Training Services	98,232	94,000	94,000	94,000
426430 Facility Rental Fees	41,194	40,841	43,554	47,345
428030 Release of Liens	20,359	20,000	25,200	0
428040 Vehicle Tow-Away Fees	2,468	1,000	4,200	4,200
428080 Returned Check Charges	121	500	200	0
428090 Miscellaneous Fines & Forfeitures	17,487	64,500	70,000	52,000
431020 Contributions from Others	143,989	155,460	148,764	155,460
434225 Sale of Non-Capital Equip. & Merchandise	24,299	25,000	25,000	25,000
434505 Prior Year Expenditure Recovery	774,962	0	1,077	0
434510 Prior Year Revenue	(7,954)	0	23,830	0
443130 Pay Phone Concessions	354,469	350,000	301,000	301,000
452020 Recoveries & Refunds	287,267	353,000	312,970	321,000
452030 Miscellaneous Revenue	1,176	600	600	600
490020 Transfer from Special Revenue Fund	851,655	0	0	2,189,600
490060 Transfer from Civic Center	79,997	90,000	90,000	90,000
Subtotal	24,039,592	23,836,664	23,841,211	26,817,573
Total Public Safety	108,982,514	108,613,780	110,681,707	119,486,657
Development & Maintenance Services				
General Services				
412010 Sales Tax	(15,582)	0	0	0
424110 Other Interfund Services	1,848,927	1,554,272	1,554,272	2,706,284
426420 Building Space Rental Fees	368,347	597,729	600,404	305,121
426430 Facility Rental Fees	89,280	111,031	52,432	44,458
428060 Other Interest Income	0	0	224,384	75,616
434235 Sale of Capital Assets	0	0	200,000	1,000,000
434240 Sale of Capital Assets-Land/Streets	2,904,108	33,550,000	1,800,000	9,650,000
443160 Vending Machine Concessions	248,173	204,000	218,173	213,949
452020 Recoveries & Refunds	2,425	0	116	0
452030 Miscellaneous Revenue	38,971	0	0	0
490060 Transfer from Civic Center	396,294	396,294	378,262	382,463
Subtotal	5,880,943	36,413,326	5,028,043	14,377,891
Planning & Development				
421290 Tower Application Review Fee	2,471	1,600	2,600	4,620
421630 Administrative Fee - Licenses & Permits	0	0	28,000	72,700
426020 Hazardous Materials Permit	755	1,500	1,000	1,000
426070 Hotel & Motel Ordinance	1,600	2,800	1,000	1,200
426250 Platting Fees	2,208,491	2,000,000	2,500,000	3,584,191
426290 Other Service Charges	4,829	3,000	3,000	3,000
426320 City Maps & Related Items	1,366	1,450	1,200	1,450

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
428080 Returned Check Charges	48	100	100	100
434505 Prior Year Expenditure Recovery	9,587	0	169	0
434510 Prior Year Revenue	0	0	100	0
452020 Recoveries & Refunds	28	50	0	50
452030 Miscellaneous Revenue	224,259	3,250	4,045	203,250
Subtotal	2,453,434	2,013,750	2,541,214	3,871,561
Public Works & Engineering				
421310 Mobility Permits	785,014	695,000	900,000	0
421400 Miscellaneous Sign Fees	79,628	84,550	20,000	0
422150 Intergovernmental Revenue - Metro	25,000,000	47,620,905	47,620,905	0
424110 Other Interfund Services	7,176,335	0	1,400,000	0
424140 Interfund Inventory	(500)	0	0	0
426290 Other Service Charges	64,661	99,550	99,550	0
426390 Misc. Services to Other Agencies	433,964	420,000	385,810	0
426420 Building Space Rental Fees	12,720	0	12,720	12,700
426430 Facility Rental Fees	36,239	0	32,880	32,900
434205 Sale of Scrap Metal	16,649	2,500	15,000	0
434240 Sale of Capital Assets-Land/Streets	3,574,884	2,500,000	450,000	2,900,000
434245 Sale of Capital Assets - Vehicles	186	0	0	0
434335 Recover Damage-Infrastructure	61,461	65,300	99,416	0
434510 Prior Year Revenue	(46,350)	0	0	0
434515 Street Milling Sale Earnings	1,245,248	800,000	900,000	0
452020 Recoveries & Refunds	594,942	653,700	615,763	615,800
452030 Miscellaneous Revenue	(54,057)	0	0	0
457010 Interfund Land Acquisition	110,900	110,850	110,850	110,900
Subtotal	39,091,924	53,052,355	52,662,894	3,672,300
Solid Waste Management				
421320 Dumpster Permits	1,725,877	1,616,000	2,000,000	2,600,000
421630 Administrative Fee - Licenses & Permits	0	0	135,000	300,000
424120 Interfund Vehicle Fuel	0	165,936	165,936	0
426100 Non-Resident Garbage Fee	334,569	500,000	435,000	435,000
426110 Extra Container Garbage Fee	1,059,349	1,840,000	1,540,000	1,540,000
428080 Returned Check Charges	864	800	800	800
434305 Judgments & Claims	24,855	5,000	21,000	15,000
452020 Recoveries & Refunds	296	220	2,000	500
452030 Miscellaneous Revenue	8,538	20,000	10,000	10,000
Subtotal	3,154,348	4,147,956	4,309,736	4,901,300
Total Development & Maintenance Services	50,580,649	95,627,387	64,541,887	26,823,052
Human & Cultural Services				
Health and Human Services				
421010 Special Food Permits	878,179	781,600	816,300	890,300
421020 Food Dealers Permits	2,991,678	2,810,100	3,169,300	3,381,700
421030 Food Managers Permits	494,021	485,000	474,100	474,100
421040 Mobile Food Vendor Licenses	304,730	216,000	403,000	479,100
421060 Miscellaneous Health Permits	1,104,147	970,400	1,051,300	1,156,200
421070 Swimming Pool Operating Permits	512,060	364,300	203,495	0
421630 Administrative Fee - Licenses & Permits	0	0	74,100	153,200
422010 Medicaid Title XIX	397,784	300,000	300,000	300,000
422020 Medicaid Title XX	1,587,386	1,200,000	1,200,000	1,200,000
424110 Other Interfund Services	83,188	0	0	0
424140 Interfund Inventory	(114,162)	0	528	0
424160 Interfund Affirmative Action Services	0	172,500	172,500	0
425110 Indirect Cost Recovery-Grants	4,021,704	3,585,000	4,100,000	4,300,000

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
426060 Clinical Fees	0	0	100	0
426130 Dental Fees	8,501	0	5,700	0
426300 Certified Copies Fees	2,436,420	2,194,700	1,945,500	2,085,000
426330 Miscellaneous Copies Fees	5,301	2,250	18,000	18,000
426420 Building Space Rental Fees	436,830	490,000	590,000	490,000
426430 Facility Rental Fees	85,485	89,800	89,800	89,800
428010 Deposit Forfeitures	(6,259)	0	0	0
428080 Returned Check Charges	2,174	1,300	1,300	1,300
434240 Sale of Capital Assets-Land/Streets	0	0	142,000	0
434340 Cashier Overages	2,702	0	1,400	0
447020 Garage Parking Revenue	167,760	150,000	187,500	150,000
452030 Miscellaneous Revenue	27,632	10,000	14,000	1,000
Subtotal	15,427,261	13,822,950	14,959,923	15,169,700
Housing & Community Development				
425110 Indirect Cost Recovery-Grants	329	0	0	0
Subtotal	329	0	0	0
Library				
425040 Indirect Cost-Houston Area Lib Auto NetWork	90,006	99,000	99,000	99,000
425110 Indirect Cost Recovery-Grants	58,439	64,252	64,252	60,000
426040 Library Service Charges	0	0	500	0
426430 Facility Rental Fees	6,420	5,000	5,000	1,500
428020 Library Fines	746,038	600,000	600,000	500,000
428080 Returned Check Charges	192	150	150	60
434240 Sale of Capital Assets-Land/Streets	0	0	900,000	0
443120 Photocopier Concessions	265,010	0	0	0
443150 Telecommunications Revenue	190	100	100	100
443160 Vending Machine Concessions	1,607	1,200	800	500
445050 Cell Tower Revenue	1,000	0	0	0
447020 Garage Parking Revenue	92,325	80,000	65,000	60,000
452020 Recoveries & Refunds	8,515	2,000	11,500	2,000
452030 Miscellaneous Revenue	2,616	1,500	7,000	1,500
Subtotal	1,272,358	853,202	1,753,302	724,660
Parks and Recreation				
422122 Municipal Service Fees - TIRZ	605,000	608,000	608,000	608,000
426370 Training Services	325	500	500	500
426420 Building Space Rental Fees	166,667	0	0	0
434510 Prior Year Revenue	0	2,000	2,000	2,000
452020 Recoveries & Refunds	536,215	536,300	536,300	536,000
452030 Miscellaneous Revenue	340	3,000	3,000	3,000
Subtotal	1,308,547	1,149,800	1,149,800	1,149,500
Total Human & Cultural Services	18,008,495	15,825,952	17,863,025	17,043,860
Administrative Services				
Administration and Regulatory Affairs				
412010 Sales Tax	(285,625)	0	0	0
413010 Mixed Beverage Tax	(95,208)	0	0	0
416010 Electricity Franchise Tax	95,630,300	96,586,122	96,591,383	98,193,604
417010 Telephone Franchise Tax	47,348,901	46,000,000	46,000,000	44,482,800
418010 Natural Gas Franchise Tax	21,728,760	21,889,640	21,889,640	22,009,397
419010 Cable TV Franchise Tax	17,257,533	17,077,000	18,187,950	18,439,200
419040 Solid Waste Hauler Franchise Fee	5,351,949	5,325,000	5,400,000	5,568,000
419050 Spur Track Franchise Fee	20,426	20,426	20,426	20,426
419070 Fiber Optics Franchise Fee	274,856	272,361	40,180	16,100

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
419090 Telecomm Franchise Fees - Prior Year	914,782	0	150,000	0
419110 Cable TV Franchise Fees-Prior Year	901	0	163,135	0
419120 Solid Waste Franchise Fees-Prior Year	721,925	0	300,237	0
421080 Rabies Control Licenses	719,961	560,000	0	0
421100 Occupation Licenses	113,684	120,000	142,000	152,650
421110 Sexually Oriented Business Permits	0	0	28,630	28,420
421130 Decals for Coin-Ope.Amusement Machines	265,290	375,000	265,000	280,141
421140 Dance Licenses	53,334	75,000	65,330	70,230
421150 Liquor Licenses	1,228,813	1,020,000	1,098,210	1,098,212
421200 Other Building & Construction Permits	0	0	0	20,140
421220 School Bus Licenses & Permits	15,517	13,340	16,000	36,550
421230 Taxicab Licenses & Permits	909,128	908,150	1,160,000	1,134,500
421280 Other Licenses & Permits	41,522	28,000	50,000	65,700
421410 Permit Preparation Fees	25,974	18,000	18,000	18,000
421570 Limousine Permits	587,900	543,150	580,000	696,000
421580 Charter Bus Permits	167,325	151,950	166,000	177,650
421590 Right-of-way Permits	314,237	317,018	317,018	324,378
421600 Jitney Permit & Inspection Fees	4,375	3,275	2,330	4,010
421610 Low Speed Shuttle Permit/Inspection Fees	0	0	200	2,300
421620 Pedicab Permits & Inspection Fees	0	0	10,000	25,000
421630 Administrative Fee - Licenses & Permits	0	0	235,000	597,600
424030 Intfd Computer Dev	0	0	67,000	0
424080 Interfund Payroll Services	0	1,096,694	1,096,694	1,200,000
424110 Other Interfund Services	17,206	0	18,000	16,800
426050 Animal Control Fees	82,852	102,200	0	0
426240 Limousine Inspection Fees	38,505	33,925	40,000	71,425
426290 Other Service Charges	99,192	102,250	102,250	101,000
426330 Miscellaneous Copies Fees	75	0	120	3,120
428010 Deposit Forfeitures	169	0	0	0
428030 Release of Liens	0	0	0	48,000
428080 Returned Check Charges	746	576	576	576
434205 Sale of Scrap Metal	28,135	30,000	5,000	30,000
434225 Sale of Non-Capital Equip. & Merchandise	368,547	300,000	420,000	300,000
434230 Animal Adoption	111,971	70,700	0	0
434245 Sale of Capital Assets - Vehicles	68,769	0	0	0
434510 Prior Year Revenue	(34,145)	0	0	0
444010 Private Contributions	715	0	0	0
452020 Recoveries & Refunds	116,159	0	508	0
452030 Miscellaneous Revenue	484,503	500,000	380,000	260,000
490080 Other Operating Transfers In	0	250,000	250,000	250,000
Subtotal	194,699,959	193,789,777	195,276,817	195,741,929
City Secretary				
426330 Miscellaneous Copies Fees	2,635	4,000	2,000	3,000
Subtotal	2,635	4,000	2,000	3,000
Finance Department				
411020 Current Property Tax	807,692,636	741,267,744	765,865,764	759,547,505
411030 Current Year Delinquent Property Tax	59,830,566	82,374,256	61,096,236	60,342,495
411040 Delinquent Property Tax - Prior Years	498,200	497,647	546,688	520,812
411110 Prior Year Delinquent Property Tax-1998	1,092	0	0	0
411120 Prior Year Delinquent Property Tax-1999	59,545	1,004	1,198	0
411130 Prior Year Delinquent Property Tax-2000	78,763	90,090	65,340	1,142
411140 Prior Year Delinquent Property Tax-2001	109,206	89,151	86,429	62,248
411150 Prior Year Delinquent Property Tax-2002	133,898	109,434	119,835	82,338
411160 Prior Year Delinquent Property Tax-2003	235,970	172,714	146,930	114,163

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
411170 Prior Year Delinquent Property Tax-2004	508,423	269,432	258,936	139,976
411171 Prior Year Delinquent Property Tax-2005	1,827,368	465,297	707,906	246,680
411172 Prior Year Delinquent Property Tax-2006	1,703,726	773,368	1,855,220	531,499
411173 Prior Year Delinquent Property Tax-2007	2,526,554	1,440,522	1,869,544	1,910,306
411174 Prior Year Delinquent Property Tax-2008	4,619,876	2,439,828	2,772,456	1,781,053
411175 Prior Year Delinquent Property Tax-2009	0	5,454,513	4,369,518	2,641,226
411176 Prior Year Delinquent Property Tax-2010	0	0	0	4,162,559
411180 Current Delinquent - P & I	5,302,767	4,645,424	4,513,953	4,298,707
411190 Penalty&Interest-Delinq. Property Tax	8,394,821	6,755,576	7,146,047	6,805,291
411210 Property Tax Rebates	(658,493)	(710,000)	(710,000)	(710,000)
412010 Sales Tax	469,265,982	473,754,000	490,883,000	518,912,000
413010 Mixed Beverage Tax	10,477,011	10,590,000	10,621,000	10,621,000
414010 Bingo Tax	195,026	206,000	175,000	185,000
415010 Industrial District Assessment	15,816,906	16,000,000	14,800,000	14,800,000
422122 Municipal Service Fees - TIRZ	(250,000)	0	0	0
424110 Other Interfund Services	17,802	1,250,000	270,000	50,000
424150 Interfund Auditing Services-601	0	226,873	226,873	229,000
426090 Demolition Fees	796,249	603,391	604,000	600,000
426120 Weed Cutting Fees	724,395	552,316	673,000	640,000
426330 Miscellaneous Copies Fees	168	0	0	0
426480 Securing/Boarding - Nuisance Abatement	97,562	60,000	56,000	52,000
426485 Visual Blight - Nuisance Abatement	2,560	3,000	1,850	1,900
428030 Release of Liens	78,454	65,000	80,000	78,000
428060 Other Interest Income	25,787	28,000	6,000	21,000
428080 Returned Check Charges	1,456	1,000	0	1,000
428100 Interest on Liens-COH	73,219	85,000	128,000	131,000
428105 Interest on Liens-Contract	651,966	540,000	577,000	600,000
432010 Interest on Pooled Investments	6,857,785	6,750,000	5,000,000	3,000,000
434150 Streets & Bridges Assessments	44,364	56,000	73,000	75,000
434315 Reimbursement of Court Costs	1,129	0	5,000	0
434340 Cashier Overages	(800)	0	0	0
434510 Prior Year Revenue	(51,141)	0	107,000	0
452020 Recoveries & Refunds	144,387	100,000	0	63,000
452030 Miscellaneous Revenue	10,717	0	2,000	0
456255 Misc Operating Revenue	1,000	0	0	0
490120 Transfer from Component Unit	0	0	0	11,914,000
Subtotal	1,397,846,902	1,357,006,580	1,375,000,723	1,404,451,900
Human Resources				
426330 Miscellaneous Copies Fees	10,338	4,500	10,000	6,000
452030 Miscellaneous Revenue	318,849	0	0	0
Subtotal	329,187	4,500	10,000	6,000
Information Technology				
424030 Intfd Computer Dev	123,164	0	38,000	0
457020 Interfund Communication Equipment Repair	0	537,090	499,090	537,090
Subtotal	123,164	537,090	537,090	537,090
Legal				
424070 Interfund Legal Services	1,158,666	1,234,498	1,225,469	1,110,724
426330 Miscellaneous Copies Fees	6,358	3,000	4,000	3,000
426390 Misc. Services to Other Agencies	(285)	0	0	0
434305 Judgments & Claims	115,794	5,000	6,900	5,000
434510 Prior Year Revenue	0	0	665	0
452020 Recoveries & Refunds	7,222	5,000	10,000	5,000
452030 Miscellaneous Revenue	(361,525)	100	100	100

FISCAL YEAR 2012 BUDGET

General Fund Revenues By Business Area	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Subtotal	926,230	1,247,598	1,247,134	1,123,824
Mayor's Office				
421270 City Election Fees	34,500	0	0	0
424120 Interfund Vehicle Fuel	(16)	0	0	0
452030 Miscellaneous Revenue	721	0	0	0
Subtotal	35,205	0	0	0
Office of Business Opportunity				
424160 Interfund Affirmative Action Services	55,743	221,854	101,000	70,000
Subtotal	55,743	221,854	101,000	70,000
Total Administrative Services	1,594,019,025	1,552,811,399	1,572,174,764	1,601,933,743
General Government				
General Government				
416020 Miscellaneous Franchise Fee	1,618,154	1,565,172	1,559,911	1,500,000
422122 Municipal Service Fees - TIRZ	0	5,625,200	5,625,200	5,625,200
422141 Intergovernmental Revenue - TIRZ	3,629,693	3,474,000	3,369,364	3,427,672
425010 Indirect Cost Recovery-Aviation	2,771,233	3,316,303	3,140,667	3,209,709
425020 Indirect Cost Recovery - Civic Center	940,024	772,515	397,242	881,180
425030 Indirect Cost-CUS Fund	3,147,722	3,034,287	3,034,287	3,868,673
425060 Indirect Cost Recover -Public TV	33,857	35,836	35,836	39,659
425070 Indirect Cost-Building Inspection	1,549,974	1,734,697	1,734,697	1,753,262
425080 Indirect Cost Recovery-Street & Drainage	1,042,080	1,158,533	1,158,533	1,257,112
425090 Indirect Cost Recovery-911 Emergency	110,000	418,295	110,000	110,000
425100 Indirect Cost Recovery-Other	1,580,353	1,562,234	1,562,234	2,259,388
426330 Miscellaneous Copies Fees	10	0	1,200	1,200
429095 Medicare Part D Distribution	1,178,289	996,000	996,000	0
434240 Sale of Capital Assets-Land/Streets	0	0	10,125,918	0
434305 Judgments & Claims	0	100,000	0	100,000
434330 Subrogations	0	10,000	0	10,000
434505 Prior Year Expenditure Recovery	(347)	50,000	1,231	50,000
434510 Prior Year Revenue	0	50,000	2,809,272	50,000
434520 Pension Obligation Bond Proceeds	20,000,000	0	0	0
445050 Cell Tower Revenue	58,100	144,500	100,000	211,000
452020 Recoveries & Refunds	820,595	1,600,000	17,318	1,450,000
452030 Miscellaneous Revenue	(47,399)	15,250,000	150,000	250,000
490020 Transfer from Special Revenue Fund	2,250,000	7,500,000	10,100,000	0
490030 Transfer from Debt Service Fund	0	0	812,497	0
490060 Transfer from Civic Center	7,500,000	0	0	10,000,000
490070 Transfer from Capital Project Fund	14,881,294	0	431,577	0
490080 Other Operating Transfers In	0	0	0	17,111,500
490110 Transfer from Grant	4,199,088	13,500,000	10,070,000	0
490120 Transfer from Component Unit	0	0	0	425,000
490140 Transfer from Parking Management	8,500,000	7,000,000	8,259,000	9,117,371
Subtotal	75,762,720	68,897,572	65,601,984	62,707,926
Total General Government	75,762,720	68,897,572	65,601,984	62,707,926
Grand Total:	1,847,353,403	1,841,776,090	1,830,863,367	1,827,995,238

FISCAL YEAR 2012 BUDGET

Citywide Revenues by Category

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Taxes					
General Property Taxes					
411020	Current Property Tax	807,692,636	741,267,744	765,865,764	759,547,505
411030	Current Year Delinquent Property Tax	59,830,566	82,374,256	61,096,236	60,342,495
411040	Delinquent Property Tax - Prior Years	498,200	497,647	546,688	520,812
411110	Prior Year Delinquent Property Tax-1998	1,092	0	0	0
411120	Prior Year Delinquent Property Tax-1999	59,545	1,004	1,198	0
411130	Prior Year Delinquent Property Tax-2000	78,763	90,090	65,340	1,142
411140	Prior Year Delinquent Property Tax-2001	109,206	89,151	86,429	62,248
411150	Prior Year Delinquent Property Tax-2002	133,898	109,434	119,835	82,338
411160	Prior Year Delinquent Property Tax-2003	235,970	172,714	146,930	114,163
411170	Prior Year Delinquent Property Tax-2004	508,423	269,432	258,936	139,976
411171	Prior Year Delinquent Property Tax-2005	1,827,368	465,297	707,906	246,680
411172	Prior Year Delinquent Property Tax-2006	1,703,726	773,368	1,855,220	531,499
411173	Prior Year Delinquent Property Tax-2007	2,526,554	1,440,522	1,869,544	1,910,306
411174	Prior Year Delinquent Property Tax-2008	4,619,876	2,439,828	2,772,456	1,781,053
411175	Prior Year Delinquent Property Tax-2009	0	5,454,513	4,369,518	2,641,226
411176	Prior Year Delinquent Property Tax-2010	0	0	0	4,162,559
411180	Current Delinquent - P & I	5,302,767	4,645,424	4,513,953	4,298,707
411190	Penalty&Interest-Delinq. Property Tax	8,394,821	6,755,576	7,146,047	6,805,291
411210	Property Tax Rebates	(658,493)	(710,000)	(710,000)	(710,000)
Subtotal	General Property Taxes	892,864,918	846,136,000	850,712,000	842,478,000
412010	Sales Tax	468,964,775	473,754,000	490,883,000	518,912,000
Other Tax					
413010	Mixed Beverage Tax	10,381,803	10,590,000	10,621,000	10,621,000
414010	Bingo Tax	195,026	206,000	175,000	185,000
449110	Hotel Occupancy Tax	53,462,075	53,500,000	56,300,000	61,000,000
449510	Delinquent Hotel Occupancy Tax	1,455,603	1,000,000	1,307,500	1,220,000
Subtotal	Other Tax	65,494,507	65,296,000	68,403,500	73,026,000
Total Taxes		1,427,324,200	1,385,186,000	1,409,998,500	1,434,416,000
Industrial District Assessment					
415010	Industrial District Assessment	15,816,906	16,000,000	14,800,000	14,800,000
Total Industrial District Assessment		15,816,906	16,000,000	14,800,000	14,800,000
Franchise Fees					
Electric Franchise					
416010	Electricity Franchise Tax	95,630,300	96,586,122	96,591,383	98,193,604
416020	Miscellaneous Franchise Fee	1,618,154	1,565,172	1,559,911	1,500,000
Subtotal	Electric Franchise	97,248,454	98,151,294	98,151,294	99,693,604
Telephone Franchise					
417010	Telephone Franchise Tax	47,348,901	46,000,000	46,000,000	44,482,800
419090	Telecomm Franchise Fees - Prior Year	914,782	0	150,000	0
Subtotal	Telephone Franchise	48,263,683	46,000,000	46,150,000	44,482,800
Gas Franchise					
418010	Natural Gas Franchise Tax	21,728,760	21,889,640	21,889,640	22,009,397
Other Franchise					
419010	Cable TV Franchise Tax	17,257,533	17,077,000	18,187,950	18,439,200
419040	Solid Waste Hauler Franchise Fee	5,351,949	5,325,000	5,400,000	5,568,000
419050	Spur Track Franchise Fee	20,426	20,426	20,426	20,426
419070	Fiber Optics Franchise Fee	274,856	272,361	40,180	16,100
419110	Cable TV Franchise Fees-Prior Year	901	0	163,135	0
419120	Solid Waste Franchise Fees-Prior Year	721,925	0	300,237	0
421330	Impounded Sign Fees	229	100	200	200
421340	Sign Construction Fees	435,542	360,000	537,200	450,000
421390	Sign Plan Examination Fees	216,210	210,000	275,000	210,000
421430	Annual Boiler Fees	100,439	84,000	135,200	110,500
421470	Occupancy Fees	3,615,108	3,824,500	3,685,700	4,157,400
421520	Heliport/Helistop Inspection Fees	10,824	14,000	8,700	10,800
Subtotal	Other Franchise	28,005,942	27,187,387	28,753,928	28,982,626
Total Franchise Fees		195,246,839	193,228,321	194,944,862	195,168,427

FISCAL YEAR 2012 BUDGET

Citywide Revenues by Category

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Licenses and Permits					
419080	Encroachment Franchise Fee	423,965	257,000	386,800	424,000
421010	Special Food Permits	878,179	781,600	816,300	890,300
421020	Food Dealers Permits	2,991,678	2,810,100	3,169,300	3,381,700
421030	Food Managers Permits	494,021	485,000	474,100	474,100
421040	Mobile Food Vendor Licenses	304,730	216,000	403,000	479,100
421060	Miscellaneous Health Permits	1,104,147	970,400	1,051,300	1,156,200
421070	Swimming Pool Operating Permits	512,060	835,400	674,595	789,000
421080	Rabies Control Licenses	719,961	560,000	600,000	700,000
421100	Occupation Licenses	113,684	120,000	142,000	152,650
421110	Sexually Oriented Business Permits	28,140	27,750	32,830	28,420
421130	Decals for Coin-Oper. Amusement Machines	265,290	375,000	265,000	280,141
421140	Dance Licenses	53,334	75,000	65,330	70,230
421150	Liquor Licenses	1,228,813	1,020,000	1,098,210	1,098,212
421161	Auto Dealers Licenses	868,829	800,000	1,250,000	2,315,840
421162	Electric Signs Fee	328,394	280,000	326,600	280,000
421170	Burglar Alarm Permits	5,587,308	6,000,000	6,000,000	6,000,000
421180	Special Fire Permits	5,019,199	4,779,980	4,655,734	5,000,000
421190	Construction Permits	12,511,434	14,060,000	12,836,700	14,388,100
421200	Other Building & Construction Permits	9,868	13,250	16,960	20,640
421210	Fire Alarm Permits	383,136	363,930	460,842	451,205
421220	School Bus Licenses & Permits	15,517	13,340	16,000	36,550
421230	Taxicab Licenses & Permits	909,128	908,150	1,160,000	1,134,500
421240	Wrecker Licenses & Permits	527,391	638,000	643,000	804,135
421250	Valet Parking Operator Permits	46,521	35,610	35,610	35,610
421270	City Election Fees	34,500	0	0	0
421280	Other Licenses & Permits	220,966	233,500	255,500	403,450
421290	Tower Application Review Fee	2,471	1,600	2,600	4,620
421300	Facility Permits	0	0	0	18,200
421310	Mobility Permits	1,060,121	813,000	1,018,000	1,143,600
421320	Dumpster Permits	1,725,877	1,616,000	2,000,000	2,600,000
421350	Site Inspection Fees	314,534	240,000	500,600	320,000
421370	Sign Operation Fees	1,061,293	992,000	1,461,200	1,208,200
421371	Sign Op Fee-Off Perm	15,850	24,800	23,000	33,000
421372	Sign Op Fee-Off Perm	13,560	4,500	13,000	10,500
421373	Sign Operation Fees-New Operating-City	448,336	386,800	450,800	400,000
421374	Sign Op Fee-On Perm	0	9,000	0	0
421380	Sign Contractor Licenses	90,103	60,000	84,200	60,000
421400	Miscellaneous Sign Fees	85,628	84,550	20,100	16,800
421410	Permit Preparation Fees	2,314,879	2,188,100	3,242,400	20,000
421420	A/C Boiler Cons Prmt	3,717,931	3,495,600	3,612,800	4,275,600
421440	Elevator Permits	393,240	336,000	514,800	422,800
421450	House Moving Permits	10,044	7,000	9,800	10,000
421460	Mobile Home Permits	282,007	394,000	376,500	371,900
421480	Reinspections Fees	17,395	19,000	15,900	19,000
421490	Plan Review Fees	105,900	147,000	118,700	2,602,000
421491	Plan Review - Per Sheet Fee	827,648	848,700	947,300	813,700
421500	Electrical Permits	3,545,564	3,908,600	3,622,500	4,077,400
421510	Plumbing Permits	3,669,278	3,829,600	3,809,900	4,219,700
421530	Special Event Permits	109,575	90,000	95,000	95,000
421540	Closed Use Permits	90,239	81,200	82,100	82,100
421550	Street Cut Permit	892,075	796,000	650,200	796,000
421560	Flood Plain Dev Prmt	574,594	414,000	690,300	600,000
421570	Limousine Permits	587,900	543,150	580,000	696,000
421580	Charter Bus Permits	167,325	151,950	166,000	177,650
421590	Right-of-way Permits	314,237	317,018	317,018	324,378
421600	Jitney Permit & Inspection Fees	4,375	3,275	2,330	4,010
421610	Low Speed Shuttle Permit/Inspection Fees	0	0	200	2,300
421620	Pedicab Permits & Inspection Fees	0	0	10,000	25,000
421630	Administrative Fee - Licenses & Permits	0	79,300	720,680	7,026,020
421640	LED Changeable Message Sign	0	0	35,000	70,000
421700	Multi-Family Rental Building Inspections	11,010	258,000	55,000	54,800

FISCAL YEAR 2012 BUDGET

Citywide Revenues by Category

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
456105	Oil and Gas Well Permits	255	250	4,960	5,000
456110	Stormwater Quality Mgmt Permits	78,000	72,000	186,400	160,100
456115	Industrial Waste Discharge Permits	5,200	6,500	4,000	7,000
456120	Development Permits	194,890	185,000	185,000	185,000
Total Licenses and Permits		58,311,527	59,062,503	62,463,999	73,751,461
Intergovernmental					
422010	Medicaid Title XIX	397,784	300,000	300,000	300,000
422020	Medicaid Title XX	1,587,386	1,200,000	1,200,000	1,200,000
422110	Criminal Justice Division Grant Awards	363,413	343,236	387,631	387,631
422122	Municipal Service Fees - TIRZ	4,373,000	6,233,200	6,233,200	6,233,200
422140	Metro Grant Awards	0	0	0	54,590,400
422141	Intergovernmental Revenue - TIRZ	5,129,693	3,474,000	3,369,364	3,427,672
422150	Intergovernmental Revenue - Metro	27,889,352	50,510,257	50,510,257	50,600,000
422155	Intergovernmental Revenue - Other	0	0	129,575	0
423010	Other Grant Awards	1,576,806	1,959,950	1,959,950	3,406,000
429095	Medicare Part D Distribution	1,443,805	996,000	996,000	0
Total Intergovernmental		42,761,239	65,016,643	65,085,977	120,144,903
Charges for Services					
Charges for Services					
424190	Interfund Drainage Fee	0	0	0	9,173,900
424200	Interfund Permit Center Rent	0	0	0	1,360,000
426010	Hazardous Materials Response	52,220	84,450	45,000	56,100
426020	Hazardous Materials Permit	33,405	36,100	38,450	36,500
426030	Ambulance Fees	21,638,983	21,753,000	24,840,000	27,442,000
426040	Library Service Charges	0	0	500	0
426050	Animal Control Fees	82,852	102,200	129,200	122,200
426060	Clinical Fees	0	0	100	0
426070	Hotel & Motel Ordinance	1,600	2,800	1,000	1,200
426090	Demolition Fees	796,249	603,391	604,000	600,000
426100	Non-Resident Garbage Fee	334,569	500,000	435,000	435,000
426110	Extra Container Garbage Fee	1,059,349	1,840,000	1,540,000	1,540,000
426120	Weed Cutting Fees	724,395	552,316	673,000	640,000
426130	Dental Fees	8,501	0	5,700	0
426170	Recreation Sports & Education Program	316,852	434,400	430,200	435,900
426180	Tennis Court Fees	167,498	164,700	160,500	165,000
426190	Golf Fees	2,834,202	3,385,900	3,443,500	3,515,200
426200	Admission and User Fees	47,195	52,000	47,800	51,000
426220	Vehicle Storage Notification	296,591	310,000	297,000	310,000
426230	Vehicle Auction Fees	297,931	293,170	298,000	293,170
426240	Limousine Inspection Fees	38,505	33,925	40,000	71,425
426250	Platting Fees	2,208,491	2,000,000	2,500,000	3,584,191
426260	Police Services	2,485,322	1,829,473	1,866,717	2,174,674
426270	Utility District Application Review	17,850	12,000	13,175	12,000
426290	Other Service Charges	1,264,035	1,112,505	1,237,386	829,100
426300	Certified Copies Fees	2,436,420	2,194,700	1,945,500	2,085,000
426310	City Charter & Code Fees	1,004	1,200	800	800
426320	City Maps & Related Items	54,022	53,100	57,650	45,150
426330	Miscellaneous Copies Fees	77,080	56,360	89,148	77,980
426340	Public Safety Reports Fees	749,721	730,960	738,771	765,490
426350	Fire Fighting Services	449,692	477,020	600,000	618,015
426360	Reimbursement for 911 Staff	10,376,915	11,878,152	11,568,199	11,842,736
426370	Training Services	263,258	322,300	236,500	221,700
426390	Misc. Services to Other Agencies	433,679	420,000	385,810	805,800
426420	Building Space Rental Fees	7,192,786	6,717,122	6,877,874	7,215,225
426430	Facility Rental Fees	7,001,842	6,955,470	7,166,463	7,092,903
426440	Park Facility Use Fees	339,987	349,150	336,455	333,800
426480	Securing/Boarding - Nuisance Abatement	97,562	60,000	56,000	52,000
426485	Visual Blight - Nuisance Abatement	2,560	3,000	1,850	1,900
426490	Alternate Method Review Fee	0	0	5,700	14,700
426495	Investigation Fee	0	0	271,100	542,200
426500	Drainage Charge Revenue	0	0	0	115,826,100

FISCAL YEAR 2012 BUDGET

Citywide Revenues by Category

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
441010	Signatory Landings	91,442,927	89,791,000	85,054,132	87,140,769
441015	Carrier Incentive Program	(411,091)	(1,000,000)	(1,000,000)	(1,000,000)
441020	Aviation Fuel Revenue	1,329,209	1,428,925	1,323,896	1,323,896
441030	Aircraft Parking Revenue	1,803,510	1,772,000	1,762,000	1,850,000
442030	Terminal Space Rental Fees	161,096,366	160,678,000	162,246,577	167,480,665
442035	Terminal Space Nonair Rental Fees	863,261	775,129	772,287	1,114,563
442040	Cargo Building Rental Fees	2,489,657	2,510,890	2,510,890	2,508,894
442050	Hangar Rental Fees	4,920,371	5,501,863	5,501,863	6,312,892
442060	Grounds Rental Fees	7,577,575	7,582,405	7,576,458	7,772,310
442070	Other Rental Fees	1,074,883	1,280,000	1,087,800	1,131,500
443010	Temporary park Concessions	54,502	67,800	47,100	59,900
443020	Terminal Concession Agreements	393,005	337,600	355,500	360,800
443030	Terminal Operation Agreement	180,987	182,800	193,800	197,400
443040	Other Recreational Concessions	633,290	682,800	644,400	658,000
443050	Auto Rental Concessions	22,888,952	23,345,766	23,142,540	23,385,477
443060	Ground Transport Concessions	4,987,272	5,787,101	5,499,624	6,151,640
443080	Special Events Concessions	26,226	27,411	27,411	22,411
443090	Food & Drink Concessions	1,527,672	1,638,496	2,102,448	0
443100	Audio Visual Concessions	430,613	334,450	464,018	0
443110	Utility Concessions	959,719	752,002	964,233	0
443120	Photocopier Concessions	265,010	0	0	0
443130	Pay Phone Concessions	354,469	350,000	301,000	301,000
443140	Telephone Setup Concessions	235,678	276,954	365,009	0
443150	Telecommunications Revenue	67,032	71,759	71,759	100
443160	Vending Machine Concessions	319,372	277,050	282,608	256,449
443170	Other Concession Income	24,245	6,000	1,500	0
443190	Retail Concessions	28,308,469	31,410,365	32,612,855	34,910,056
445010	Talp Operation Agreement	75,000	75,000	75,000	0
445020	Houston Aquarium Agreement Revenue	250,000	250,000	250,000	0
445030	Houston Arena Agreement Revenue	295,740	295,740	234,159	0
445040	Cultural/Convention Facility Rental	4,942,934	4,905,739	4,906,439	0
445050	Cell Tower Revenue	246,900	294,520	259,800	303,735
447010	Metered Parking Revenue	4,843,184	4,790,000	4,616,000	7,276,000
447020	Garage Parking Revenue	79,305,826	77,345,529	78,788,654	78,352,600
447030	Surface Parking Revenue	2,153,070	2,511,352	2,274,024	1,562,768
447031	Commerce Surface Lot Revenue	5,580	0	22,668	19,800
447032	Bolsover Surface Lot Revenue	705	0	9,887	0
447040	Contract Parking Revenue	807,413	545,034	545,034	545,034
448010	Custom Services Fees	318,564	299,600	300,100	0
453010	Retail Water Sales	286,723,160	336,867,101	336,038,058	343,902,000
453012	Con Treat Wat NonGov	19,756,728	28,582,290	31,332,941	27,894,700
453013	Ret Wat Bill Adjusts	(7,763,174)	(1,500,000)	(3,819,056)	0
453014	Area 1&2GRPFeesNnGv	315,533	6,936,796	0	0
453015	Area3 GRP Fees Nngov	5,619,098	0	0	0
453020	Bulk Water Sales - Treated	0	35,666,645	26,765,020	34,218,300
453022	Con Tr Ind WatNonGov	2,974,573	0	0	0
453030	Bulk Water Sales - Untreated	2,846,143	42,390,321	43,024,909	43,222,700
453032	ConUntCWAHWY225NnGv	18,679,030	0	0	0
453033	ConUntLkHousIndNonGv	4,703,279	0	0	0
453035	ConUntSoCanIndNonGv	3,660,646	0	0	0
453036	ConUntSoCanAgriNonGv	41,978	0	0	0
453038	ConUntCWABportNonGov	5,037,434	0	0	0
453039	ConUntCWANWLATNonGv	93,148	0	0	0
453116	In City MUD Water Rebates Government	(550,254)	0	(694,876)	(800,000)
453118	Ground Water Certificate Credits	40,781	0	0	0
453120	Con Tr Bulk Wat Gov	13,908,877	3,015,169	3,015,190	2,583,900
454010	Sewer Service Revenue	336,957,732	416,029,149	395,719,451	423,464,600
454012	Sewer Bill Adjusts	(15,595,345)	(9,500,000)	(11,800,755)	(10,000,000)
454116	In City MUD Sewer Rebates Government	(640,716)	0	(936,697)	(1,000,000)
455010	Sewer Service Penalties	4,478,421	4,500,000	5,496,160	4,500,000
455020	Water Service Penalties	3,912,178	3,500,000	4,464,274	3,500,000
456125	Fire Sprinkler Fees	3,794,334	3,500,000	500,000	588,000
456130	Water Meter Rental Fees	124,085	75,000	81,520	75,000

FISCAL YEAR 2012 BUDGET

Citywide Revenues by Category

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
456135	Delinquent Reconnection Fees	586,700	500,000	500,000	500,000
456140	Tap Installation Fees	3,925	11,000	2,000	5,000
456145	Meter Installation Fees	482,998	435,000	435,000	435,000
456150	Engineering Inspection Fees	313,651	300,000	300,000	300,000
456155	Meter Testing Fees	525	500	100	300
456160	Transient Meter Relocation Fee	8,443	7,000	4,000	5,000
456165	New Customer Fees	249,465	250,000	250,000	250,000
456170	Account Record Fees	1,220	1,500	1,500	1,500
456180	Fertilizer Sales	139,235	160,000	120,000	160,000
456185	Contract Revenue from Water Authority	767,625	1,057,943	1,057,943	1,150,000
456210	Missed Appointment	5,900	5,000	5,000	5,000
456220	Tenant Notice	24,880	25,000	25,000	25,000
456225	Failure to Apply	98,160	90,000	90,000	90,000
456230	Illegal Turn On	4,995	5,000	1,200	1,200
456235	Lock Device Damage/Repair	145	0	47	0
456240	Submeter Application	9,500	6,500	6,500	6,500
456245	Evaporation Credit Processing Fee	196,600	150,000	125,000	150,000
456250	Sewage Disposal	10,544	11,000	9,000	11,000
456255	Misc Operating Revenue	3,774,140	3,997,000	3,905,428	3,800,548
456256	NewSrack Permit and Decal Fees	6,331	16,835	15,000	500
456260	Oper Recov & Refunds	536,623	36,971	36,971	0
456265	Municipal Setting Designation Application	18,000	35,000	35,000	35,000
456515	Defensive Driving Fees	3,450	5,000	5,000	0
Subtotal Charges for Services		<u>1,187,631,944</u>	<u>1,369,670,664</u>	<u>1,331,293,349</u>	<u>1,509,469,466</u>
Total Charges for Services		<u>1,187,631,944</u>	<u>1,369,670,664</u>	<u>1,331,293,349</u>	<u>1,509,469,466</u>
Fines and Forfeits					
Municipal Courts Fines and Forfeits					
427010	Moving Violations	21,137,454	19,744,986	19,578,678	19,593,870
427020	Parking Violations	6,777,545	7,604,188	7,000,000	10,222,000
427030	MCTP Monthly Time Payment	864,203	715,776	704,894	707,210
427040	Non-Traffic Fines	2,787,789	2,804,579	2,824,303	2,826,753
427050	Failure to Appear Fines	2,531,779	2,350,159	2,313,343	2,316,830
427060	Scire Facias Forfeitures	1,056,383	1,183,560	1,037,898	1,042,707
427070	Bond Handling Fees	2,557	3,251	2,057	2,067
427080	Municipal Courts Technology	1,561,131	1,544,081	1,423,256	1,423,256
427090	Residential Parking Permit	43,063	33,274	60,000	54,000
427100	Local Court Costs	667,911	624,496	596,512	599,275
427110	Driver Safety Administration Fees	1,548,005	1,486,212	1,303,280	1,309,318
427120	Cash Bond Forfeiture Fees	22,330	41,283	35	47
427130	Local Arrest Fees	1,693,832	1,568,743	1,558,804	1,566,026
427140	State Arrest Fees	0	2	3	3
427150	Towing Hearing Filing Fee	(9,585)	0	19,910	0
427160	Warrant Fees	382,936	400,905	259,089	260,289
427170	HPD Overtime Fee	64	89	10	10
427180	Capias Pro Fine	4,643	4,555	3,973	3,991
427200	Unclaimed Fines & Forfeitures	4,176	5,118	6,185	6,590
427210	Court Costs/Jury Costs	85	55	87	87
427220	Suspended Sentence Fees	4,143,643	4,531,728	4,500,185	4,521,034
427230	Boot Fees	178,920	94,150	152,400	244,150
427240	Administrative Boot Fees	60,440	94,150	152,400	244,150
427250	Registration Denial Fee	264,306	202,334	305,134	306,548
427260	Dismissal Fees	993,178	939,485	827,640	831,474
427270	Juvenile Case Manager Revenue	953,318	914,000	844,000	844,000
Subtotal Municipal Courts Fines and Forfeits		<u>47,670,106</u>	<u>46,891,159</u>	<u>45,474,076</u>	<u>48,925,685</u>
Other Fines and Forfeits					
428010	Deposit Forfeitures	(6,090)	0	0	0
428020	Library Fines	746,038	600,000	600,000	500,000
428030	Release of Liens	98,960	85,100	105,347	126,500
428040	Vehicle Tow-Away Fees	2,468	1,000	4,200	4,200
428050	False Alarm Penalties	2,112,976	1,903,395	2,613,000	2,838,905
428060	Other Interest Income	25,865	28,043	230,427	96,616

FISCAL YEAR 2012 BUDGET

Citywide Revenues by Category

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
428080	Returned Check Charges	285,875	283,837	285,188	283,511
428090	Miscellaneous Fines & Forfeitures	2,404,974	969,500	802,000	784,000
428095	Red Light Enforcement	15,802,546	16,000,000	6,125,515	440,700
428100	Interest on Liens-COH	73,219	85,000	128,000	131,000
428105	Interest on Liens-Contract	651,966	540,000	577,000	600,000
Subtotal	Other Fines and Forfeits	22,198,797	20,495,875	11,470,677	5,805,432
Total Fines and Forfeits		69,868,903	67,387,034	56,944,753	54,731,117
Interest					
432010	Interest on Pooled Investments	38,692,049	35,353,292	31,454,147	28,916,806
432015	Gain or Loss-Investment Market Adjust.	0	0	(2,556)	0
434130	Gain/Loss on Investment Sale	0	22,589	22,589	0
Total Interest		38,692,049	35,375,881	31,474,180	28,916,806
Miscellaneous/Other					
431020	Contributions from Others	4,578,629	6,147,460	3,806,145	1,844,460
431030	Donated/Seized Asset Additions	0	0	21,855	0
434150	Streets & Bridges Assessments	44,364	56,000	73,000	75,000
434205	Sale of Scrap Metal	185,362	150,134	188,252	218,680
434210	Sale of Scrap Oil & Tires	5,779	4,520	6,000	0
434215	Sale of Non-Capital Rolling Stock	0	72,716	41,216	15,500
434220	Sale of Impounded Vehicles	485,873	400,000	630,000	400,000
434225	Sale of Non-Capital Equip. & Merchandise	408,002	341,869	513,869	333,000
434230	Animal Adoption	111,971	70,700	100,000	190,000
434250	Sale of Capital Assets-Intergovernmental	0	720	720	0
434305	Judgments & Claims	245,365	122,000	122,568	132,000
434315	Reimbursement of Court Costs	1,129	0	5,000	0
434330	Subrogations	0	10,000	0	10,000
434335	Recover Damage-Infrastructure	206,617	175,300	194,753	159,400
434340	Cashier Overages	3,299	200	1,500	200
434505	Prior Year Expenditure Recovery	1,066,065	50,130	1,513,055	50,000
434510	Prior Year Revenue	2,386,727	52,000	2,957,369	52,000
434515	Street Milling Sale Earnings	1,245,248	800,000	900,000	800,000
435510	Confiscations	5,856,949	6,400,989	6,240,989	5,972,649
444010	Private Contributions	715	0	20,000	20,000
444020	PEG Contributions - Ongoing Support	2,542,592	2,532,000	2,471,800	2,526,300
444030	PEG Contributions - State Franchises	820,395	750,000	1,077,400	1,055,900
451080	Interfund Billing Fleet	0	11,707,000	11,707,000	0
452020	Recoveries & Refunds	7,132,935	7,995,295	6,056,900	6,984,350
452030	Miscellaneous Revenue	4,763,630	21,357,098	6,439,891	7,536,063
458030	Impact Fee Transfer	9,825,316	9,297,581	9,248,051	9,100,000
Total Miscellaneous/Other		41,916,962	68,493,712	54,337,333	37,475,502
Other Resources					
434235	Sale of Capital Assets	945,233	975,000	1,681,365	2,031,466
434240	Sale of Capital Assets-Land/Streets	11,405,699	43,787,036	22,395,807	12,550,000
434245	Sale of Capital Assets - Vehicles	741,039	345,014	245,614	200,000
434520	Pension Obligation Bond Proceeds	20,000,000	0	0	0
Total Other Resources		33,091,971	45,107,050	24,322,786	14,781,466
Grand Total:		3,110,662,540	3,304,527,808	3,245,665,739	3,483,655,148

FISCAL YEAR 2012 BUDGET

Citywide Expenditure Summary

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	490,763,631	502,198,988	490,407,520	450,046,344
500020	Salary Base Pay - Classified	521,290,595	534,492,696	538,311,447	535,661,746
500030	Salary Part Time - Civilian	7,195,213	6,322,535	6,245,974	4,936,453
500040	Salary Assignment Pay - Classified	6,902,008	6,773,446	6,601,992	6,543,275
500050	Sal-Edu/Incen-Classfd	15,304,613	15,580,604	15,609,590	15,774,161
500060	Overtime - Civilian	20,132,393	17,266,525	18,905,358	17,357,324
500070	Overtime - Classified	45,535,285	41,848,183	40,603,187	39,516,399
500090	Premium Pay - Civilian	3,351,310	2,786,293	2,473,028	2,397,119
500100	Premium Pay - Classified	(84)	0	0	0
500110	Bilingual Pay - Civilian	1,054,840	1,090,375	1,061,246	927,206
500120	Bilingual Pay - Classified	2,855,191	2,913,886	2,961,007	2,982,400
500130	Equipment Allowance-Classified	10,697,060	10,940,244	10,656,603	10,649,920
500150	Shift Differential Pay-Classified	4,566,065	4,738,705	4,545,600	4,734,125
500160	Training Incent.-Classified	31,239,289	31,866,017	31,496,687	31,329,894
500170	Weekend Prem Pay-Classified	3,867,635	4,194,883	3,804,815	3,928,694
500180	Temporary Employees	1,288,837	1,533,325	1,659,977	823,896
500190	Temporary Higher Class Pay	2,757,182	2,613,132	2,802,480	2,664,483
500200	Residency Incentive Payment	274,549	205,000	205,000	0
500210	Pay for Performance-Municipal	906,154	559,351	304,325	234,284
501020	Clothing Allowance - Classified	1,259,000	1,286,800	1,316,900	1,081,251
501030	Earned Leave - Civilian	36,514	0	0	0
501040	Earned Leave - Classified	1,151,132	1,151,050	1,301,902	1,301,902
501050	Employee Awards	12,141	12,900	13,450	45,200
501060	Moving Expenses	33,355	50,000	18,552	25,000
501070	Pension - Civilian	72,927,074	74,168,506	74,729,826	81,007,376
501080	Pension - Fire	74,298,831	76,762,442	76,502,522	61,757,614
501090	Pension - Police	73,000,004	78,006,459	77,898,815	65,850,498
501100	Phase Down Classified	9,307,194	10,982,298	9,631,732	9,970,976
501110	Strategic Staffing-Classified	684,412	1,000,000	800,000	1,000,000
501120	Termination Pay - Civilian	6,803,756	6,103,091	6,756,147	11,981,678
501130	Termination Pay - Classified	11,517,549	12,570,233	12,570,233	6,913,582
501140	Third Party Disability B-Classified	3,109,920	3,123,759	3,527,599	3,364,434
501150	Trainees for Classified Service - Cadets	4,182,621	3,519,106	3,554,327	3,084,457
501160	Vehicle Allowance - Civilian	262,247	283,137	278,480	261,790
501170	Vehicle Allowance - Classified	210,766	220,000	228,500	220,000
502010	FICA - Civilian	38,963,882	40,590,201	38,827,832	36,397,734
502020	FICA - Classified	6,424,739	6,664,602	6,669,321	6,773,800
503010	Health Ins-Act Civilian	73,336,144	75,681,350	74,057,177	76,197,849
503015	Basic Life Insurance - Active Civilian	285,511	302,150	292,956	266,956
503020	Health Ins.Act-Classified	79,092,529	81,440,983	80,948,717	91,562,874
503025	Basic Life Insurance - Active Classified	307,419	324,736	322,994	330,126
503040	Health/Life Ins.Ret-Classified	28,722,384	25,309,191	25,658,544	15,529,743
503050	Health/Life Insurance - Retiree Civilian	39,521,738	28,894,983	25,769,477	15,271,455
503060	Long Term Disability-Civilian	939,349	999,734	947,211	877,464
503061	Long Term Disability-Classified	250,445	332,537	254,925	323,114
503070	Municipal Pension-Other Classified	422,821	422,994	302,365	422,994
503080	Workers Compensation-Classified-Admin	1,758,681	2,076,036	2,066,654	1,887,052
503090	Workers Compensation-Civilian-Admin	1,256,124	2,638,437	2,631,305	2,208,472
503100	Workers Compensation-Civilian-Claim	4,915,289	5,421,117	4,229,877	4,828,333
503110	Workers Compensation-Classified-Claim	8,778,991	8,880,796	9,233,777	9,060,729
504010	Pension - GASB 27 Pension Accrual	4,417,603	0	0	0
504020	Compensation Contingency	(5,626)	671,860	399,662	854,187
504025	Personnel Consolidation	632,737	0	0	0
504030	Unemployment Claims - Administration	1,135,246	425,324	1,185,149	7,394,280

FISCAL YEAR 2012 BUDGET

Citywide Expenditure Summary

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
504040	Res For Police Enhanc.-Classified	1,669,825	100,000	50,000	100,000
504060	Health Benefits-Fire	0	650,000	700,000	700,000
Total	Personnel Services	1,721,604,113	1,738,991,000	1,722,332,764	1,649,360,643
511010	Chemical Gases & Special Fluids	21,053,165	32,565,954	31,290,895	33,986,575
511015	Cleaning & Sanitary Supplies	2,524,406	2,638,116	2,591,681	2,401,350
511020	Construction Materials	13,384,579	13,059,113	14,811,583	15,277,715
511025	Electrical Hardware & Parts	4,442,272	4,145,729	4,015,288	4,389,230
511030	Mechanical Hardware & Parts	1,749,385	2,021,291	2,073,722	2,306,490
511035	Meters Hydrants & Plumbing Supplies	1,927,847	1,615,405	1,628,442	1,940,346
511040	Audiovisual Supplies	587,947	668,279	657,549	807,981
511045	Computer Supplies	2,443,522	2,479,211	2,406,571	2,247,640
511050	Paper & Printing Supplies	1,233,046	1,264,294	1,162,774	1,050,299
511055	Publications & Printed Materials	562,431	725,255	762,929	746,638
511060	Postage	2,989,273	3,432,007	3,090,749	3,341,998
511070	Miscellaneous Office Supplies	2,716,117	2,453,856	2,213,255	2,235,522
511075	Library Circulation Supplies	49,864	40,120	40,120	30,120
511080	General Laboratory Supplies	806,259	1,046,256	1,049,525	852,911
511085	Drugs & Medical Chemicals	1,037,388	1,003,920	964,388	954,210
511090	Medical & Surgical Supplies	1,656,028	1,247,859	1,528,269	1,541,030
511095	Small Technical & Scientific Equipment	341,108	898,568	790,129	554,153
511100	Veterinary & Animal Supplies	461,692	351,291	388,291	388,791
511105	Trained Police Animals	21,165	18,000	18,000	18,000
511110	Fuel	25,354,217	27,531,994	27,715,199	33,190,964
511115	Vehicle Repair & Maintenance Supplies	9,115,864	8,629,254	9,259,347	1,307,258
511120	Clothing	3,900,440	5,342,439	4,873,598	4,700,220
511125	Food Supplies	321,659	432,108	288,152	413,605
511130	Weapons Munitions & Supplies	474,234	1,231,707	1,122,442	1,040,200
511135	Recreational Supplies	377,081	330,886	333,600	301,670
511140	Landscaping & Gardening Supplies	482,042	575,708	673,200	567,800
511145	Small Tools & Minor Equipment	1,991,115	2,289,114	2,418,291	2,028,799
511150	Miscellaneous Parts & Supplies	5,009,251	3,964,511	4,246,398	3,289,411
511155	Inventory Sales	310,015	285,075	317,417	289,800
511160	Protective Gear	261,617	273,152	462,749	560,140
511164	Breathing Apparatus Repair Supplies	0	0	0	290,462
511165	Fire Fighting Equipment	247,723	499,768	374,578	342,708
Total	Supplies	107,832,752	123,060,240	123,569,131	123,394,036
520100	Temporary Personnel Services	7,733,123	4,210,939	4,228,270	5,025,962
520101	Janitorial Services	7,856,130	8,380,536	8,202,063	3,972,871
520102	Security Services	13,723,458	13,502,943	13,906,534	6,313,327
520103	Subrecipient Contract Services	1,723,595	1,699,193	1,640,394	731,683
520104	Claims Payment Services	47	5,000	5,000	5,000
520105	Accounting & Auditing Services	3,303,609	3,496,542	3,336,188	3,384,061
520106	Architectural Services	128,301	282,481	455,324	17,500
520107	Computer Info/Contr	9,559,896	9,551,183	9,800,965	10,114,727
520108	Information Resource Services	729,358	785,772	755,542	699,013
520109	Medical Dental & Laboratory Services	1,845,401	1,501,338	1,473,265	1,446,023
520110	Management Consulting Services	13,134,646	18,330,974	25,876,005	10,935,610
520111	Real Estate Services	390,120	678,101	441,025	350,875
520112	Banking Services	467,091	1,273,827	995,571	1,318,400
520113	Photographic Services	2,759,261	1,907,184	1,901,434	11,200
520114	Miscellaneous Support Services	12,944,611	14,516,448	13,918,415	13,478,151
520115	Real Estate Lease/Office Rental	8,393,906	8,397,835	8,461,853	9,284,807
520116	Parking Services Contract	11,940,630	12,577,946	12,980,468	13,195,343

FISCAL YEAR 2012 BUDGET

Citywide Expenditure Summary

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520118	Refuse Disposal	23,848,610	21,973,614	20,933,381	22,461,638
520119	Computer Equipment/Software Maintenance	6,537,035	6,076,144	5,385,022	6,340,548
520120	Communications Equipment Services	2,261,802	3,248,173	3,077,007	3,493,671
520121	IT Application Svcs	2,557,646	2,389,583	2,464,611	2,503,882
520122	Office Equipment Services	8,045	86,206	188,452	87,338
520123	Vehicle & Motor Equipment Services	23,570,588	22,053,170	23,324,258	18,137,117
520124	Other Equipment Services	13,286,143	13,090,557	13,562,642	15,080,704
520125	Demolition Services	95,938	0	0	0
520126	Construction Site Work Services	5,730,492	4,969,335	3,917,566	2,431,089
520127	Structural Construction Work Services	420,948	734,630	1,257,630	33,700
520128	Other Construction Work Services	1,339,510	674,957	465,025	1,212,100
520129	Sewer Authority Contracts	752,397	779,800	1,066,575	1,424,400
520130	Water Authority Contracts	25,290,827	28,166,600	28,206,600	30,242,700
520131	Water Authority Contracts Debt Service	23,116,965	21,367,700	21,367,700	19,130,600
520132	Contracts/Sponsorships	8,124,906	8,391,232	8,517,646	6,011,332
520133	Private Investigative Services	18,823	49,277	35,632	0
520136	Billing & Collection Services	2,081,727	2,284,446	2,189,446	1,812,400
520137	C&E Parking Contract Svcs	2,375,698	2,196,703	2,205,920	0
520138	Zoo Contract	8,316,876	8,485,100	8,485,100	8,591,552
520139	Motor Pool Charges	3,414	6,100	6,100	4,900
520140	Civic Arts	16,856	0	0	0
520141	Engineering Services	609,984	1,571,852	930,772	1,105,700
520142	Classified C.S. Arbitration Cost	48,130	99,000	99,000	99,000
520143	Credit/Bank Card Services	1,403,299	1,946,258	1,856,602	2,012,476
520144	Limited Purpose Annexation Payment	29,124,997	31,500,000	31,500,000	36,300,000
520145	Criminal Intelligence Services	668,196	689,580	783,305	897,629
520146	Contract Instructor Sports	316,882	298,490	298,486	285,500
520150	GT EZ Tag Fees	58,705	57,738	19,500	0
520151	Parking EZ Tag Fees	1,004,092	21,262	85,669	0
520152	Telemetry Services	2,338,976	2,171,832	2,171,832	2,171,832
520153	Protective Gear Cleaning Services	923,006	1,040,000	840,000	1,020,720
520157	Computer Software Maintenance Services	1,789,535	6,168,202	6,143,475	5,205,426
520158	Computer Equipment Maintenance Services	48,938	563,835	582,926	675,785
520159	Non-Sub-Recipient Grant Contract	21,311	276,000	220,000	172,000
520160	CIP-Software	0	881,784	881,784	0
520162	Baylor College of Medicine Psy Svcs	6,183	105,000	105,000	0
520170	Generator Equipment Services	0	0	0	2,894,400
520510	Mail/Delivery Services	127,677	637,873	607,575	1,437,782
520515	Print Shop Services	396,273	506,915	423,288	421,980
520520	Printing & Reproduction Services	582,456	1,052,281	815,643	692,895
520605	Advertising Services	14,335,846	15,229,535	15,260,037	3,250,627
520705	Insurance Fees	11,410,498	11,310,843	10,667,531	11,640,887
520710	State/Federal Inspection Fees	3,850,936	3,934,951	3,934,851	3,946,640
520715	Arbitrage Expenses	206,102	2,988,000	3,992,528	9,500
520720	Fines	8,010	22,000	22,060	22,000
520725	Assessments - Other Governments	6,843,565	3,888,332	3,888,176	1,627,357
520730	Tax Appraisal Fees	7,890,117	7,890,117	7,890,117	7,890,117
520735	Tax Refunds	998,276	473,729	317,865	0
520740	Document Recording/Filing Fees	10,005	35,700	39,562	35,700
520745	Third Party Collection Fees	0	100	100	0
520750	Elections	2,532,652	1,100,000	1,100,000	3,000,000
520755	Contingency	76,474	8,621,499	5,762,051	3,786,221
520760	Contributions	10,152,649	10,325,500	10,866,100	11,773,000
520765	Membership & Professional Fees	1,571,143	1,612,585	1,560,388	2,314,580

FISCAL YEAR 2012 BUDGET

Citywide Expenditure Summary

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520805	Education & Training	1,927,723	3,404,842	2,485,651	2,979,863
520806	Paramedic/EMT Continuing Edu	0	0	0	90,000
520807	Initial/Recert EMS Training	0	0	0	221,980
520810	Human Relations Training	79,550	50,000	50,000	45,711
520815	Tuition Reimbursement	1,046,468	1,001,243	963,105	1,091,554
520900	CIP-Capital Equipment Acquisition	23,700	0	0	0
520905	Travel - Training Related	980,407	1,150,605	896,497	1,153,738
520910	Travel - Non-Training Related	533,020	917,531	832,287	1,016,319
521210	Long Term Compensated Absence Expense	1,415	0	0	0
521305	Indirect Cost Recovery Payment	10,508,498	11,006,073	10,674,041	11,292,454
521310	Small Diff. -GR/IR	0	0	2,600	0
521315	Reimbursement for Energy Leakage Testing	17,000	553,070	24,000	285,300
521316	Water Conservation Rebate	0	5,000,000	5,000,000	4,500,000
521405	Building Maintenance Services	37,094,183	40,852,004	41,731,560	42,591,681
521410	Sewer Services	4,230,409	3,542,733	3,768,694	3,203,441
521415	Land and Grounds Maintenance	4,845,203	4,164,994	4,907,789	4,596,387
521420	Infrastructure Maintenance Service	10,286,617	11,329,870	10,998,437	14,252,200
521430	Katrina Support Services	6	0	0	0
521435	Water Services	2,108,405	2,226,272	2,097,855	1,822,511
521440	Steam/Chilled Water Services	768,442	700,000	700,000	500,000
521445	Houston Area Water Council Maintenance	7,959,687	0	0	0
521505	Electricity	141,169,434	136,381,167	134,945,706	127,415,065
521510	Natural Gas	8,815,545	10,088,846	8,768,747	8,041,293
521515	Electricity Fran Fee Exp	1,413,733	1,438,589	1,254,074	1,231,960
521605	Data Services	1,556,592	2,701,188	2,648,719	3,805,768
521610	Voice Services	13,875,686	13,104,834	12,783,000	12,738,073
521615	Radio Communications	118,106	564,500	564,500	44,600
521620	Voice Equipment	789,486	826,272	906,958	409,021
521625	Voice Labor	482,246	697,495	598,527	450,636
521630	GIS Revolving Fund Services	0	2,031,084	2,032,849	2,065,986
521705	Vehicle/Equipment Rental/Lease	1,317,380	1,619,897	1,575,153	1,633,210
521715	Office Equipment Rental	1,472,471	1,408,625	1,418,550	1,297,125
521720	Computer Equipment Rental	23,800	26,000	26,000	26,000
521725	Other Rental	1,366,590	1,505,573	1,703,546	2,507,020
521730	Parking Space Rental	1,091,445	1,443,087	1,557,510	1,658,774
521905	Legal Services	4,765,893	5,905,301	5,109,669	3,631,411
521910	Legal Svcs - Crt Report	2,859	1,900	1,900	26,900
521915	Legal Svcs - Atty Fee	(30,039)	0	0	0
521935	Legal Svcs -Claims	1,000	0	0	0
521950	Legal Svcs -Doc Rec	140	0	0	0
522205	Metro Commuter Passes	968,685	1,020,998	973,089	1,014,496
522305	Freight Charges	66,540	153,950	152,907	150,236
522410	Cashier Shortages	454	4,745	620	500
522415	Banking Over/Short	0	300	300	0
522420	Petty Cash/Change Special Fund	1,564	1,200	5,845	1,500
522430	Miscellaneous Other Services & Charges	6,551,037	7,437,825	6,455,110	7,286,187
522431	EMS Equipment Maint	0	0	0	102,470
522432	Life Safety Equipment Maintenance	0	0	0	514,388
522435	Interest Charges Past Due Accounts	1,122	1,243	1,274	1,000
522620	Claims & Judgments	8,660,338	8,075,000	8,188,997	11,137,583
531160	Issuance Expense Cost-Commercial Paper	221,222	369,203	996,264	943,795
Total	Other Services and Charges	622,857,404	647,850,421	646,503,182	601,752,114
560120	Capital Exp-Building and Bldg Improvement	538,131	313,676	818,061	850,100
560210	Furniture Fixtures and Equipment	1,053,107	3,001,462	2,476,716	3,131,500

FISCAL YEAR 2012 BUDGET

Citywide Expenditure Summary

Commitment Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
560220	Vehicles	9,666,440	6,223,072	6,040,619	13,343,600
560230	Computer HW and Developed SW	844,599	1,219,468	907,563	3,338,300
560240	Communication Equipment	473,972	1,101,541	943,186	1,148,180
560260	Infrastructure	942,224	3,548,051	3,407,311	5,658,100
Total	Equipment	13,518,473	15,407,270	14,593,456	27,469,780
551010	Non-Capital Office Furniture & Equipment	856,353	721,768	728,863	339,742
551015	Non-Capital Computer Equipment	2,507,030	3,829,791	3,903,124	3,616,188
551020	Non-Capital Communication Equipment	953,581	452,422	731,342	1,069,949
551025	Non-Capital Scientific/Medical Equipment	116,771	311,278	311,378	206,400
551030	Non-Capital Machinery & Equipment	229,924	378,258	384,128	483,100
551035	Non-Capital Library books	6,110,177	5,587,073	5,587,073	4,686,500
551040	Non-Capital Other	1,335,137	777,284	650,770	585,300
551045	Non-Capital Vehicles/Rolling Stock	20,635	41,894	19,214	55,700
Total	Non-Capital Equipment	12,129,608	12,099,768	12,315,892	11,042,879
521930	Contingency/Reserve	187,846	0	0	0
531010	Amortization Expense	1,465	1,466	0	1,465
531085	Other Interest	5,006,181	5,309,779	5,266,932	8,140,459
531110	Commercial Paper Agent Fees	0	0	0	1,800,000
531135	Interfund Transfers	1,000,000	2,040,484	2,091,394	0
531140	Transfers for Principal	11,616,667	12,735,833	12,735,833	14,199,164
531145	Transfers for Interest	5,513,431	6,058,429	6,177,556	7,363,052
531150	Discretionary Debt	813,503	0	0	11,150,100
531170	Rev Bonds COI	30,959	300,000	300,000	300,000
531175	Allen's Creek & Wallisville Principal	0	106,218	106,218	109,700
531180	Allen's Creek & Wallisville Interest	0	882,101	882,101	1,001,500
532030	Transfers to Trans Debt Service	615,081	0	0	0
532050	Trans to PIB Bonds Debt Service	270,790,986	247,651,439	247,651,439	242,725,700
532055	Transfers to Certification of Obligation	12,750,000	9,594,300	8,400,000	9,850,000
532080	System Debt Service Transfers	429,237,984	550,310,995	466,630,449	535,836,955
Total	Debt Service and Other Uses	737,564,103	834,991,044	750,241,922	832,478,095
Grand Total Expenditures		<u>3,215,506,453</u>	<u>3,372,399,743</u>	<u>3,269,556,347</u>	<u>3,245,497,547</u>

Totals do not include interfund eliminations

REVENUE SUPPORTED DEBT SERVICE Combined Utility System

Includes Existing Previous Lien and First Lien Bonds as of April 30,2011

Fiscal Year	Principal	Interest	Total
2012	68,274,727	287,886,068	356,160,795
2013	80,268,354	288,487,367	368,755,721
2014	131,055,000	244,967,303	376,022,303
2015	141,205,000	238,299,951	379,504,951
2016	150,005,000	231,367,850	381,372,850
2017	157,585,000	223,674,917	381,259,917
2018	165,355,000	215,918,904	381,273,904
2019	173,550,000	207,980,181	381,530,181
2020	162,949,984	218,599,333	381,549,317
2021	173,770,853	210,944,389	384,715,242
2022	186,357,094	198,225,780	384,582,874
2023	193,528,536	191,041,282	384,569,819
2024	201,191,264	183,269,331	384,460,595
2025	211,448,525	173,031,111	384,479,636
2026	221,164,875	163,028,931	384,193,806
2027	221,152,293	161,883,145	383,035,438
2028	230,919,307	151,026,902	381,946,209
2029	231,575,964	149,524,172	381,100,136
2030	277,895,000	102,627,869	380,522,869
2031	290,275,000	89,050,036	379,325,036
2032	304,250,000	74,773,941	379,023,941
2033	317,040,000	59,845,232	376,885,232
2034	331,705,000	44,391,064	376,096,064
2035	156,440,000	27,906,148	184,346,148
2036	164,855,000	19,497,959	184,352,959
2037	150,390,000	11,201,686	161,591,686
2038	70,290,000	5,418,619	75,708,619
2039	68,165,000	1,818,581	69,983,581
2040	715,000	10,725	725,725
	5,233,376,775	4,175,698,779	9,409,075,554

Notes:

Series 2004-B interest estimated at 4.25%.

Series 2010-B interest at 5.55%.

Series 2008 D1 and D3 interest estimated at 3.00% until conversion; 5.50% upon conversion.

Series 2004-C1, C2A, & C2B interest at 5.00% until 5/15/2011; 5.50% thereafter.

Debt Service excludes variable rate fees.

REVENUE SUPPORTED DEBT SERVICE Combined Utility System

Bonds Payable From Gross System Revenue as of May 6, 2011

Fiscal Year	Principal	Interest	Total
2012	13,340,000	7,073,825	20,413,825
2013	13,420,000	6,242,905	19,662,905
2014	13,420,000	5,455,214	18,875,214
2015	13,410,000	4,653,946	18,063,946
2016	14,025,000	3,826,148	17,851,148
2017	4,060,000	3,312,240	7,372,240
2018	3,420,000	3,151,513	6,571,513
2019	3,550,000	3,004,975	6,554,975
2020	3,710,000	2,842,700	6,552,700
2021	3,905,000	2,662,025	6,567,025
2022	4,070,000	2,477,850	6,547,850
2023	4,240,000	2,285,300	6,525,300
2024	4,450,000	2,068,050	6,518,050
2025	4,670,000	1,840,050	6,510,050
2026	9,465,000	1,486,675	10,951,675
2027	2,360,000	1,191,050	3,551,050
2028	2,480,000	1,070,050	3,550,050
2029	2,605,000	942,925	3,547,925
2030	2,735,000	812,844	3,547,844
2031	2,865,000	679,844	3,544,844
2032	3,000,000	540,550	3,540,550
2033	3,140,000	394,725	3,534,725
2034	3,290,000	242,013	3,532,013
2035	3,450,000	81,938	3,531,938
	139,080,000	58,339,353	197,419,353

REVENUE SUPPORTED DEBT SERVICE Convention and Entertainment Facilities

Hotel Occupancy Tax and Special Revenue Bonds as of April 30, 2011

Fiscal Year	Principal	Interest	Total
2012	24,835,000	16,985,591	41,820,591
2013	27,830,000	15,531,312	43,361,312
2014	29,560,000	13,947,556	43,507,556
2015	31,165,000	12,263,663	43,428,663
2016	20,998,712	14,329,760	35,328,472
2017	16,900,930	20,082,977	36,983,906
2018	17,760,376	19,884,605	37,644,981
2019	18,114,207	19,474,397	37,588,603
2020	19,791,952	19,301,111	39,093,063
2021	20,458,250	18,754,044	39,212,294
2022	18,212,154	22,620,862	40,833,016
2023	18,065,674	23,039,258	41,104,932
2024	18,927,310	23,638,866	42,566,176
2025	18,942,980	24,048,919	42,991,899
2026	19,802,381	24,610,110	44,412,491
2027	20,250,836	25,015,428	45,266,264
2028	20,460,221	25,395,616	45,855,837
2029	21,344,265	25,893,191	47,237,456
2030	21,739,774	26,223,014	47,962,788
2031	22,550,392	26,617,949	49,168,341
2032	23,069,127	26,730,689	49,799,816
2033	23,779,936	26,326,577	50,106,513
2034	24,065,119	25,846,429	49,911,548
	498,624,594	496,561,925	995,186,518

Notes:

Includes \$150 million of Series 2001C variable rate bonds, budgeted at 3.50%.

The C&E Department receives an annual payment from the Hotel Corporation in an amount equal at least to \$25 million to cover it's pro-rata share of debt service on the bonds

Houston Airport System

Existing debt as of April 30, 2011

Fiscal Year	Principal	Interest	Total
2012	58,045,000	127,140,301	185,185,301
2013	60,780,000	124,457,250	185,237,250
2014	64,730,000	120,495,860	185,225,860
2015	76,735,000	117,761,745	194,496,745
2016	81,235,000	113,258,322	194,493,322
2017	85,160,000	109,299,672	194,459,672
2018	83,260,000	104,366,548	187,626,548
2019	87,545,000	100,014,506	187,559,506
2020	91,780,000	95,780,627	187,560,627
2021	97,220,000	90,765,605	187,985,605
2022	101,830,000	85,874,388	187,704,388
2023	108,045,000	80,086,295	188,131,295
2024	113,210,000	74,931,409	188,141,409
2025	118,430,000	68,730,239	187,160,239
2026	124,655,000	62,650,963	187,305,963
2027	130,615,000	56,410,437	187,025,437
2028	137,160,000	49,566,362	186,726,362
2029	141,735,000	42,585,884	184,320,884
2030	149,140,000	35,114,934	184,254,934
2031	161,410,000	27,476,742	188,886,742
2032	169,735,000	19,129,096	188,864,096
2033	22,750,000	10,344,125	33,094,125
2034	24,000,000	9,092,875	33,092,875
2035	25,320,000	7,772,875	33,092,875
2036	26,715,000	6,380,275	33,095,275
2037	28,185,000	4,910,950	33,095,950
2038	29,735,000	3,360,775	33,095,775
2039	31,370,000	1,725,350	33,095,350
	2,430,530,000	1,749,484,410	4,180,014,410

Notes:

Series 2002P-1 and P-2 at 5.85%.

Series 2002C, D-1 and D-2 bonds at 5.30%.

Series 2010 bonds at 5.25%.

Not reduced for capitalized interest funded from Series 2009 bond proceeds.

Includes inferior lien lease obligation.

7/15 Lease Payments assumed paid in prior fiscal year, since funds must be accrued in prior fiscal year.

NON-MAJOR SPECIAL REVENUE FUNDS

Description

Non-Major Special Revenue Funds are multi-year funds, which operate year-to-year under separate ordinances. The funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for its stated purposes.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Community Health & Assessment**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2020 / 3800**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	296,753	296,753	296,753
Revenues	0	0	0
Expenditures	0	0	0
Revenues Over/(Under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>296,753</u></u>	<u><u>296,753</u></u>	<u><u>296,753</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	296,753	296,753	296,753
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Community Health and Assessment Special Revenue Fund was established to address the Department's priority of preventing the spread of communicable diseases and optimizing well being through Human Services. This fund was utilized during Hurricane Ike and was established to function similar to a trust fund, therefore it has no current revenue and expenditures.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Contractor Responsibility Health Benefit
Business Area Name : Office of Business Opportunity
Fund No./Bus. Area No. : 2424 / 5100

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,345,364	1,345,364	2,024,348
Revenues	678,984	678,984	900,000
Expenditures	0	0	700,000
Revenues Over/(Under) Expenditures	<u>678,984</u>	<u>678,984</u>	200,000
Ending Fund Balance	<u><u>2,024,348</u></u>	<u><u>2,024,348</u></u>	<u><u>2,224,348</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	2,024,348	2,024,348	2,224,348
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The mission of the Office of Business Opportunity, formerly Affirmative Action and Contract Compliance Division's Pay or Play Program is to foster health care for the citizens of Houston/Harris County, level the playing field for City of Houston contractors and defray the cost of health care provided to certain uninsured persons.

Pay or Play program (POP) was created in 2007 and established with ordinance 2007-534 and Executive Order 1-7. The purpose of the program is to require certain contractors to offer certain employees a minimal level of health benefits. Pursuant to Section 4.03 of the E.O. 1-7 the contractors who do not provide health benefits to their employees will contribute \$1 for each hour of work performed by covered employees on City jobs. Per Executive Order 1-7, the monies collected from the POP are contributed to offset the costs of providing health care to uninsured residents in the Houston/Harris county area.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Fire Training Services Fund
Business Area Name : Fire Department
Fund No./Bus. Area No. : 2210 / 1200

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	173,628	173,628	188,628
Revenues	28,764	65,000	55,000
Expenditures	35,702	50,000	80,000
Revenues Over/(Under) Expenditures	<u>(6,938)</u>	<u>15,000</u>	<u>(25,000)</u>
Ending Fund Balance	<u><u>166,690</u></u>	<u><u>188,628</u></u>	<u><u>163,628</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	166,690	188,628	163,628
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Fire Department Training Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fire Department Training Services Fund receives all funds generated by the Houston Fire Department from fees charged to non-City of Houston entities for training in various fire protection disciplines including rescue and hazardous materials. Funded expenditures will include safety/training equipment purchases as well as upgrades to props and software at the Val Jahnke Training Facility.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Health Special Revenue Fund
Business Area Name : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	2,432,951	2,432,951	1,842,051
Revenues	1,124,802	632,600	1,140,100
Expenditures	1,534,500	1,223,500	1,044,600
Revenues Over/(Under) Expenditures	<u>(409,698)</u>	<u>(590,900)</u>	95,500
Ending Fund Balance	<u><u>2,023,253</u></u>	<u><u>1,842,051</u></u>	<u><u>1,937,551</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	2,023,253	1,842,051	1,937,551
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38

The Health Special Revenue Fund is the revenue stream that includes the \$10/permit technology fee and the \$200/mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff, i.e., tablet computers, mobile printers and communication hardware. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.

2. Ambulance Permit Fee-Sec. 4 - 19 - Disposition of certain fees

All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Health and Human Services department to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.

3. Vital Statistics-Sec. 21:225 - Certified copies of records, searches, amendments

(a) Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health for the provision of the same certificate or the amount authorized by subsection (g) of section 191.0045 of the Texas Health and Safety Code, whichever is greater.

The certificates requested pursuant to this subsection shall be processed and issued in order of the receipt of completed applications in the office of the registrar unless the applicant requests expedited processing and pays an additional fee of \$15.00 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Housing Special Revenue Fund
Business Area Name : Housing & Community Development
Fund No./Bus. Area No. : 2000 / 3200

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	530,975	530,975	301,352
Revenues	0	0	0
Expenditures	229,623	229,623	301,352
Revenues Over/(Under) Expenditures	<u>(229,623)</u>	<u>(229,623)</u>	<u>(301,352)</u>
Ending Fund Balance	<u><u>301,352</u></u>	<u><u>301,352</u></u>	<u><u>0</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	301,352	301,352	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Housing and Community Development Special Revenue Fund originated as a result of proceeds from the sale of City owned multifamily properties under what was previously known as the Resolution Trust Corporation. The Housing and Community Development uses these funds to support emergent housing needs and promote affordable housing initiatives.

The above summarizes the FY2011 Budget, FY2011 Estimate and the FY2012 Budget for the Housing and Community Development Special Revenue Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Laboratory Operations & Maintenance**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2008 / 3800**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	226,645	226,645	226,645
Revenues	272,029	420,100	600,000
Expenditures	0	420,100	600,000
Revenues Over/(Under) Expenditures	<u>272,029</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>498,674</u></u>	<u><u>226,645</u></u>	<u><u>226,645</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	498,674	226,645	226,645
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The Laboratory Operations & Maintenance Fund pertains to Ordinance Amending Chapter 21 of the Code of Ordinances. The Houston Department of Health and Human Services (HDHHS) requested City Council approval of an ordinance amending Chapter 21 of the Code relating to laboratory fees. By this amendment, HDHHS set up a new fund solely designated for laboratory operations and maintenance for the retention of all revenue from laboratory fees.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Library Special Revenue
Business Area Name : Library
Fund No./Bus. Area No. : 2500 / 3400

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	149,266	149,266	138,921
Revenues	0	0	0
Expenditures	10,345	10,345	0
Revenues Over/(Under) Expenditures	<u>(10,345)</u>	<u>(10,345)</u>	<u>0</u>
Ending Fund Balance	<u><u>138,921</u></u>	<u><u>138,921</u></u>	<u><u>138,921</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	138,921	138,921	138,921
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

This fund is known as the "Slaughter Fund." The Houston Public Library is the recipient of Henry Lee Slaughter, Jr. trust fund. The fund was received and deposited by the City in FY2007. This fund is utilized by the Library for purchase of materials and to implement programs for children and teenagers, Literacy Programs and the Houston Oral History Project.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : REEP Program
Business Area Name : General Services
Fund No./Bus. Area No. : 2007 / 2500

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	520,132	520,132	520,132
Revenues	417,728	525,000	450,000
Expenditures	525,000	525,000	450,000
Revenues Over/(Under) Expenditures	<u>(107,272)</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u><u>412,860</u></u>	<u><u>520,132</u></u>	<u><u>520,132</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	412,860	520,132	520,132
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The City of Houston has embarked on a Residential Energy Efficiency Program (REEP) effective March 26, 2008, to assist low-income residents in lowering their energy consumption and utility bills by installing energy efficiency improvements in their homes.

CenterPoint Energy has engaged the services of Frontier Associates, LLC to administer its Agencies in Action (AIA) Program. The AIA Program provides energy efficiency measures for homeowners who are at or below 125% of the federal poverty line. CenterPoint has approved the City of Houston as an agency to participate in the Program and has currently allocated \$1 million to fund weatherization services for citizens in this category. Under the AIA Program, Frontier Associates, LLC will reimburse the City up to \$4,000 per home in accordance with the AIA Program guidelines.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : **Special Waste**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2423 / 3800**

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	1,306,779	1,306,779	1,839,937
Revenues	0	1,642,658	1,985,286
Expenditures	2,190,714	1,109,500	2,789,830
Revenues Over/(Under) Expenditures	<u>(2,190,714)</u>	<u>533,158</u>	<u>(804,544)</u>
Ending Fund Balance	<u><u>(883,935)</u></u>	<u><u>1,839,937</u></u>	<u><u>1,035,393</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	0	1,839,937	1,035,393
Committed	0	0	0
Assigned	0	0	0
Unassigned	(883,935)	0	0

The Health and Human Service Special Waste Fund pertains to Ordinance Sec. 47-423 - Fees; issuance of permit or registration certificate.

The Fats, Oil, and Grease (FOG) section is responsible for the permitting of all special waste generators, transporters, and biological pretreaters in the City of Houston. The mentioned entities are regulated by Environmental Investigators who are charged with the responsibility of conducting routine inspections, and providing technical knowledge for complaint investigations. Investigators conduct routine inspections to assure that generators are complying with the cleaning requirements and other regulations mandated by the FOG ordinance. Special Waste transporters and biological pretreaters are monitored to assure that waste loads from generators are treated and disposed of properly. The goal of the FOG program is to prevent the infiltration of fats, oils, and grease into the sanitary sewer, and to assure that the City's infrastructure and the health of the citizens are protected. The FOG program is responsible for conducting over 15,000 inspections annually on commercial establishments that includes restaurants, carwashes, laundry mats, and dry cleaners.

Revenue from permitting and collaboration with Public Works is based on inspections and investigations conducted. The revenue is used for numerous reasons to support and provide resources useful to the program, such as personnel cost. Field investigators are supplied with tools such as laptops and network equipment to input daily field activities. In addition, sampling equipment and other supplies are necessary to conduct proper and efficient field investigations. Print shop cost are also pertinent for supplying stakeholders with manifest that are purchased by the section and sold to the stakeholders on a as needed basis to document the collection, transportation, and disposal of City-regulated waste.

FISCAL YEAR 2012 BUDGET

Fund Summary

Fund Name : Summer Youth Program
Business Area Name : Health and Human Services
Fund No./Bus. Area No. : 2006 / 3800

	<u>FY2011 Current Budget</u>	<u>FY2011 Estimate</u>	<u>FY2012 Budget</u>
Beginning Fund Balance	55,413	55,413	0
Revenues	0	0	0
Expenditures	55,413	55,413	0
Revenues Over/(Under) Expenditures	<u>(55,413)</u>	<u>(55,413)</u>	<u>0</u>
Ending Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
<u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

This fund was setup through the Finance Department to provide a one time funding source for The Summer Youth Program, which employed youth during the summer. The funding was exhausted in FY2011.

FISCAL YEAR 2012 BUDGET

**BUDGET SUMMARY BY FUND
(\$Thousands)**

	<u>General Fund</u>	<u>Airport System *</u>	<u>Child Safety</u>	<u>Conven. & Entertain. Facilities *</u>	<u>Houston Emergency Center</u>
Beginning Fund Balance - Unassigned	102,646	0	0	45,183	0
Revenues and Other Sources	1,827,995	431,071	3,082	73,733	23,592
Total Available Resources	<u>1,930,641</u>	<u>431,071</u>	<u>3,082</u>	<u>118,916</u>	<u>23,592</u>
Maintenance & Operating Expenditures/Expenses					
Personnel Services	1,237,222	100,735	0	666	19,741
Supplies	39,141	7,603	3	0	346
Other Services and Charges	283,089	146,014	3,079	743	3,505
Equipment	0	0	0	0	0
Non-Capital Equipment	4,827	1,855	0	0	0
Total Maintenance & Operating Expenditures/Expense	<u>1,564,279</u>	<u>256,207</u>	<u>3,082</u>	<u>1,409</u>	<u>23,592</u>
Debt Services & Other Uses	263,719	174,864	0	97,629	0
Total Expenditures/Expenses & Other Uses	<u>1,827,998</u>	<u>431,071</u>	<u>3,082</u>	<u>99,038</u>	<u>23,592</u>
Fund Balance - Unassigned	<u>102,643</u>	<u>0</u>	<u>0</u>	<u>19,878</u>	<u>0</u>
Total Budget	<u><u>1,930,641</u></u>	<u><u>431,071</u></u>	<u><u>3,082</u></u>	<u><u>118,916</u></u>	<u><u>23,592</u></u>
Ending Fund Balance - Unassigned	<u><u>102,643</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>19,878</u></u>	<u><u>0</u></u>

* Denotes Beginning Operating Fund Balance

Totals do not include interfund eliminations and may reflect slight variances due to rounding.

FISCAL YEAR 2012 BUDGET

**BUDGET SUMMARY BY FUND
(\$Thousands)**

	<u>Municipal Building Security</u>	<u>Municipal Technology Fee</u>	<u>Police Asset Forfeit.</u>	<u>Police Auto Dealers</u>	<u>Police Special Services</u>
Beginning Fund Balance - Unassigned	88	428	1,293	1,545	4,587
Revenues and Other Sources	950	1,444	5,907	6,471	25,324
Total Available Resources	<u>1,038</u>	<u>1,872</u>	<u>7,200</u>	<u>8,016</u>	<u>29,911</u>
 Maintenance & Operating Expenditures/Expenses					
Personnel Services	1,036	0	2,618	2,858	23,337
Supplies	0	0	2,068	218	2,812
Other Services and Charges	2	1,272	2,219	1,232	2,475
Equipment	0	0	100	856	0
Non-Capital Equipment	0	0	195	0	100
Total Maintenance & Operating Expenditures/Expense	<u>1,038</u>	<u>1,272</u>	<u>7,200</u>	<u>5,164</u>	<u>28,724</u>
Debt Services & Other Uses	0	350	0	2,190	0
Total Expenditures/Expenses & Other Uses	<u>1,038</u>	<u>1,622</u>	<u>7,200</u>	<u>7,354</u>	<u>28,724</u>
 Fund Balance - Unassigned	 <u>0</u>	 <u>250</u>	 <u>0</u>	 <u>662</u>	 <u>1,187</u>
Total Budget	<u><u>1,038</u></u>	<u><u>1,872</u></u>	<u><u>7,200</u></u>	<u><u>8,016</u></u>	<u><u>29,911</u></u>
 Ending Fund Balance - Unassigned	 <u><u>0</u></u>	 <u><u>250</u></u>	 <u><u>0</u></u>	 <u><u>662</u></u>	 <u><u>1,187</u></u>

Totals do not include interfund eliminations and may reflect slight variances due to rounding.

FISCAL YEAR 2012 BUDGET

**BUDGET SUMMARY BY FUND
(\$Thousands)**

	<u>Police Suppl. Environ.</u>	<u>Digital Automated Red Light</u>	<u>Mobility Response Team</u>	<u>PW&E Storm Water</u>	<u>PW&E Building Inspection</u>
Beginning Fund Balance - Unassigned	200	1	4,350	17,112	4,726
Revenues and Other Sources	150	449	145	50,151	46,516
Total Available Resources	<u>350</u>	<u>450</u>	<u>4,495</u>	<u>67,263</u>	<u>51,242</u>
Maintenance & Operating Expenditures/Expenses					
Personnel Services	0	0	2,308	20,341	37,544
Supplies	22	1	113	2,445	726
Other Services and Charges	85	218	445	12,499	7,504
Equipment	149	0	0	2,946	0
Non-Capital Equipment	16	0	0	138	94
Total Maintenance & Operating Expenditures/Expense	<u>272</u>	<u>219</u>	<u>2,866</u>	<u>38,369</u>	<u>45,868</u>
Debt Services & Other Uses	0	0	0	28,894	4,071
Total Expenditures/Expenses & Other Uses	<u>272</u>	<u>219</u>	<u>2,866</u>	<u>67,263</u>	<u>49,939</u>
Ending Fund Balance - Unassigned	<u>78</u>	<u>231</u>	<u>1,629</u>	<u>0</u>	<u>1,303</u>
Total Budget	<u><u>350</u></u>	<u><u>450</u></u>	<u><u>4,495</u></u>	<u><u>67,263</u></u>	<u><u>51,242</u></u>
Ending Fund Balance - Unassigned	<u><u>78</u></u>	<u><u>231</u></u>	<u><u>1,629</u></u>	<u><u>0</u></u>	<u><u>1,303</u></u>

Totals do not include interfund eliminations and may reflect slight variances due to rounding.

FISCAL YEAR 2012 BUDGET

**BUDGET SUMMARY BY FUND
(\$Thousands)**

	<u>Digital Houston</u>	<u>Juvenile Case Manager Fee</u>	<u>Parks Special</u>	<u>Parking Management</u>	<u>PW&E Water & Sewer *</u>
Beginning Fund Balance - Unassigned	1,612	1,418	2,912	46	397,557
Revenues and Other Sources	140	870	7,782	19,941	904,244
Total Available Resources	<u>1,752</u>	<u>2,288</u>	<u>10,694</u>	<u>19,987</u>	<u>1,301,801</u>
Maintenance & Operating Expenditures/Expenses					
Personnel Services	197	839	4,464	3,797	152,873
Supplies	5	0	1,467	573	50,837
Other Services and Charges	595	29	1,602	3,961	212,830
Equipment	208	0	249	0	20,583
Non-Capital Equipment	252	0	0	26	3,389
Total Maintenance & Operating Expenditures/Expense	<u>1,257</u>	<u>868</u>	<u>7,782</u>	<u>8,357</u>	<u>440,512</u>
Debt Services & Other Uses	0	0	0	10,630	501,774
Total Expenditures/Expenses & Other Uses	<u>1,257</u>	<u>868</u>	<u>7,782</u>	<u>18,987</u>	<u>942,286</u>
Fund Balance - Unassigned	<u>495</u>	<u>1,420</u>	<u>2,912</u>	<u>1,000</u>	<u>359,515</u>
Total Budget	<u><u>1,752</u></u>	<u><u>2,288</u></u>	<u><u>10,694</u></u>	<u><u>19,987</u></u>	<u><u>1,301,801</u></u>
Ending Fund Balance - Unassigned	<u><u>495</u></u>	<u><u>1,420</u></u>	<u><u>2,912</u></u>	<u><u>1,000</u></u>	<u><u>359,515</u></u>

* Denotes Beginning Operating Fund Balance

Totals do not include interfund eliminations and may reflect slight variances due to rounding.

FISCAL YEAR 2012 BUDGET

**BUDGET SUMMARY BY FUND
(\$Thousands)**

	<u>Swimming Pool Safety</u>	<u>Dedicated Drainage & Street</u>	<u>Recycling Expansion Program</u>	<u>BARC Special Revenue</u>
Beginning Fund Balance - Unassigned	0	0	1,744	936
Revenues and Other Sources	925	235,955	1,195	7,202
Total Available Resources	<u>925</u>	<u>235,955</u>	<u>2,939</u>	<u>8,138</u>
 Maintenance & Operating Expenditures/Expenses				
Personnel Services	820	29,746	287	6,146
Supplies	41	14,095	6	709
Other Services and Charges	63	12,959	588	1,281
Equipment	0	2,040	0	0
Non-Capital Equipment	0	30	0	2
Total Maintenance & Operating Expenditures/Expense	<u>924</u>	<u>58,870</u>	<u>881</u>	<u>8,138</u>
Debt Services & Other Uses	0	117,598	467	0
Total Expenditures/Expenses & Other Uses	<u>924</u>	<u>176,468</u>	<u>1,348</u>	<u>8,138</u>
 Fund Balance - Unassigned				
	<u>1</u>	<u>59,487</u>	<u>1,591</u>	<u>0</u>
Total Budget	<u><u>925</u></u>	<u><u>235,955</u></u>	<u><u>2,939</u></u>	<u><u>8,138</u></u>
 Ending Fund Balance - Unassigned				
	<u><u>1</u></u>	<u><u>59,487</u></u>	<u><u>1,591</u></u>	<u><u>0</u></u>

Total Expenditure/Expenses do not include transfers of debt and interfund transfers.

Totals do not include interfund eliminations and may reflect slight variances due to rounding.

FISCAL YEAR 2012 BUDGET

**BUDGET SUMMARY BY FUND
(\$Thousands)**

	<u>Fleet and Equipment Acquisition</u>	<u>Planning Historic Preserv.</u>	<u>Houston TranStar Center</u>	<u>Cable TV</u>	<u>Total Gen. Fund Enterprise & Special</u>
Beginning Fund Balance - Unassigned	1,262	829	957	1,863	593,295
Revenues and Other Sources	50	20	2,031	3,694	3,681,029
Total Available Resources	<u>1,312</u>	<u>849</u>	<u>2,988</u>	<u>5,557</u>	<u>4,274,324</u>
 Maintenance & Operating Expenditures/Expenses					
Personnel Services	0	0	753	927	1,649,255
Supplies	0	0	114	31	123,376
Other Services and Charges	0	810	1,374	2,222	702,695
Equipment	0	0	37	302	27,470
Non-Capital Equipment	0	0	31	90	11,045
Total Maintenance & Operating Expenditures/Expense	<u>0</u>	<u>810</u>	<u>2,309</u>	<u>3,572</u>	<u>2,513,841</u>
Debt Services & Other Uses	0	0	0	0	1,202,186
Total Expenditures/Expenses & Other Uses	<u>0</u>	<u>810</u>	<u>2,309</u>	<u>3,572</u>	<u>3,716,027</u>
 Fund Balance - Unassigned	 <u>1,312</u>	 <u>39</u>	 <u>679</u>	 <u>1,985</u>	 <u>558,297</u>
Total Budget	<u>1,312</u>	<u>849</u>	<u>2,988</u>	<u>5,557</u>	<u>4,274,324</u>
 Ending Fund Balance - Unassigned	 <u>1,312</u>	 <u>39</u>	 <u>679</u>	 <u>1,985</u>	 <u>558,297</u>

Totals do not include interfund eliminations and may reflect slight variances due to rounding.

SUMMARY OF FY2012 CITY COUNCIL ACTIONS

ORDINANCE NUMBER	DATE ADOPTED	SUMMARY
ORD. #2011-0483	June 15, 2011	Adoption of Interim Spending Plan Appropriation Ordinance for the Fiscal Year beginning July 1, 2011.
ORD. #2011-0547	June 22, 2011	Ordinance approving Annual Budget for Fiscal Year 2012 (July 1, 2011-June 30, 2012).
Motion #2011-0486	June 22, 2011	<p data-bbox="711 604 1458 1102">City Council requires adequate input and information to address both the short term and long term financial needs of the City. Within 60 days, the administration shall appoint, with Council approval, a Long-Range Financial Management Task Force consisting of at least two Council Members, a representative of the Administration, a representative from each of the City's three Labor Unions, a representative from each of the City's three Pension Systems and five members of the community representing businesses and residents comprised of financial and actuarial experts, business interests and community leaders. The Controller shall also be represented on the Task Force; however his representative shall neither be appointed by the Mayor nor confirmed by City Council.</p> <p data-bbox="711 1136 1458 1633">The Task Force will review the City's long-term financial situation and develop recommendations for a long-term plan of action for Council discussion and adoption. The Task Force will address long-range plans to include the City's unfunded liabilities, pension plans, benefit management, long-term indebtedness, and all other City financial obligations. The task force shall present its final report to the Mayor followed by a meeting of a Committee of the Whole no later than January 31, 2012. The final report will include a recommendation on whether continued existence of the group, in its current or altered form, would be beneficial. The Task Force shall maintain as privileged and confidential any work product or draft document used to compose its final report. The task force shall be advisory only.</p>
Motion #2011-0487	June 22, 2011	Reduce number of total FTEs in Project Cost Recovery Fund (1001) to 330. This is to be on line with FY2010 and FY2011 actuals and to adjust for 10 FTEs being transferred from other funds.

SUMMARY OF FY2012 CITY COUNCIL ACTIONS

ORDINANCE NUMBER	DATE ADOPTED	SUMMARY
Motion #2011-0488	June 22, 2011	<p>Within 60 days, the Houston Parks and Recreation Department shall make recommendations to: 1) create partnerships with residents, community groups, management districts, and other affected parties for the management and operations of the City's community centers; 2) enhance revenue generating opportunities for the City's community centers; 3) implement best practices based on operational and programmatic models utilized by other cities and counties for their community centers; and 4) increase flexibility to adjust community center operations and programs to meet the needs of the community.</p>
Motion #2011-0490	June 22, 2011	<p>Within 180 days the administration shall create a "Fast Track" service for permits, plan review, and other City services. These special "Fast Track" services shall be available for an increased fee which covers all costs associated with the faster service, including additional equipment, personnel, additional training, implementation of best practices and new technology.</p>
Motion #2011-0491	June 22, 2011	<p>Respectfully request that the Administration review and consider the cost to outsource or financially collaborate with other governmental entities (i.e., the county) the duties of the City of Houston jails from the FY'12 Houston Police Department budget or any identified budget surplus.</p> <p>Respectfully request that the Administration review and consider the cost to outsource or financially collaborate with other governmental entities (i.e., the county) the duties of the Houston Police Department's (HPD) crime labs (drugs, evidence receiving, firearms, toxicology and serology/DNA) from the FY'12 HPD budget or any identified budget surplus.</p>
Motion #2011-0498	June 22, 2011	<p>Within <u>60</u> days the administration shall present to Council the ordinance necessary to create the Department of Neighborhoods which will then present its budget, operational summary, organizational chart and employee responsibility, to the Neighborhood Protection and Quality of Life Committee.</p>

SUMMARY OF FY2012 CITY COUNCIL ACTIONS

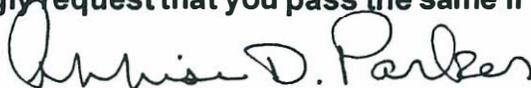
ORDINANCE NUMBER	DATE ADOPTED	SUMMARY
Motion #2011-0499	June 22, 2011	HPD will develop a written policy within 90 days on how Neighborhood Police Storefronts will be staffed in the absence of the HPD and the Public Safety Officers. All listed times of closures for each storefront will be listed on the HPD website and sent to Members of City Council 90 days of the passing of the 2012 FY Budget.
Motion #2011-0503	June 22, 2011	Within 60 days that Administration shall present to City Council Amendments to the appropriate sections of the Code of Ordinances to increase the annual Game Room permit fee to ensure full cost recovery. Cost analysis demonstrates that the City of Houston incurs an administrative and enforcement cost which should be recovered. The changes will be presented to the appropriate Council Committee.
Motion #2011-0504	June 22, 2011	Within 90 days the appropriate City Departments will establish ordinance/policies for the use of parking lifts. The ordinances should include lift standards, installation and permit fees.
Motion #2011-0513	June 22, 2011	Maintain funding for Bay Area Houston Economic Partnership at \$100,000 for FY2012.
Motion #2011-0517	June 22, 2011	Add one FTE to Finance Department for the sole purpose of sales tax audit compliance.
Motion #2011-0518	June 22, 2011	Review take-home vehicle policy for all non-public safety personnel, and if there have been no after-hours call out within the last 30 days (or pick some other arbitrary period of time) evaluate the need for that employee to continue to take a vehicle home. Consider a vehicle allowance, or reimbursement policy, for any legitimate city business for after hours use as an alternative policy.
Motion #2011-0520	June 22, 2011	Conduct a thorough inspection, report, recommended repairs, and timeline for all Houston Fire Stations. This is to be accomplished within 6 months of adoption of the 2012 Fiscal Year Budget.

Mayor's Office

To the Honorable City Council of the City of Houston:

In accordance with the provisions of Article VII, Section 7 of the Charter of the City of Houston, I submit and introduce to you the Ordinance set out below with the request that it be passed finally on the date of its introduction. There exists a public emergency requiring such action and I accordingly request that you pass the same if it meets with your approval.

Date: June 22, 2011


Mayor of the City of Houston

City of Houston, Texas Ordinance No. 2011-547

AN ORDINANCE RELATED TO THE FISCAL AFFAIRS OF THE CITY; APPROVING THE ANNUAL BUDGETS OF THE CITY OF HOUSTON, TEXAS, FOR FISCAL YEAR 2012 INCLUDING PROVIDING FOR FUTURE ADJUSTMENT TO CERTAIN FUND BALANCES; MAKING VARIOUS AMENDMENTS TO THE PROPOSED BUDGETS; AUTHORIZING VARIOUS OTHER TRANSFERS; ESTABLISHING A COST FOR COPIES OF THE BUDGET; APPROVING THE CREATION OF THE PARKS GOLF SPECIAL FUND AND AUTHORIZING A TRANSFER THEREFOR; AMENDING SECTION 32-7 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS; AMENDING THE HOUSTON BUILDING CODE AND/OR HOUSTON FIRE CODE TO ESTABLISH OR INCREASE CERTAIN FEES; MAKING OTHER PROVISIONS RELATED TO THE SUBJECT; MAKING CERTAIN FINDINGS RELATED THERETO; PROVIDING A REPEALING CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, on May 19, 2011, the Mayor of the City of Houston, Texas, filed with the City Secretary a proposed budget of the expenditures of the City of Houston General, Enterprise and Special Revenue Funds for the Fiscal Year beginning July 1, 2011, and ending June 30, 2012, (the "Proposed Budget"); and

WHEREAS, pursuant to a resolution of the City Council of the City of Houston, and after notice was provided as required by law, a public hearing on the Proposed Budget was held in the Council Chamber in the City Hall on Tuesday, June 14, 2011, at which hearing all residents and all taxpayers, had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the Proposed Budget and has made those changes to the Proposed Budget that in the City Council's judgment are warranted by law and demanded by the best interest of the taxpayers of the City; and

WHEREAS, the City Council desires to approve and adopt the final Budget as set out herein; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the findings contained in the preamble of this Ordinance are determined to be true and correct and are adopted as a part of this Ordinance.

Section 2. That in accordance with the City Charter and Sections 102.001 through 102.011, Tex. Loc. Gov't Code (Vernon's), the City Council hereby approves and adopts the Proposed Budget as amended herein as the Fiscal Year 2012 City of Houston, Texas, Budget, the same being contained in the budget document on file with the City Secretary in a volume entitled "Proposed Budget For Fiscal Year 2012," as amended and supplemented herein, but specifically not including as part of the Budget, the Overview, the description of the General Fund other than the Fund Summary, data relative to any Fiscal Years prior to 2012, the General Obligation Debt Service Fund, the Internal Service and Service Chargeback Fund budgets, and the Appendices or information concerning Full-Time Equivalents, all of which is provided for background, accounting convenience and reference purposes only (the "Budget"). The City Secretary is hereby directed to attach to the Budget a copy of this ordinance, any motions amending the Proposed Budget and an endorsement reading "The Official Budget of the City of Houston, for the General, Enterprise and Special Revenue Funds for the Fiscal Year Beginning July 1, 2011 and ending June 30, 2012" and to keep the Budget on file in her office as a public record. In addition, in accordance with Section 102.009(d), Tex. Loc. Gov't Code (Vernon's), the City Secretary is hereby directed to file a true copy of the approved Budget in the offices of the county clerks of the counties in which the City is located.

Section 3. That the City Council hereby incorporates into the final approved Budget the revisions to the Proposed Budget contained in Exhibit A, attached hereto and incorporated herein for all purposes. Further, this ordinance is amended by the Motions or Amendments approved by City Council, if any, which shall be attached as Exhibit B and become a part of this ordinance for all purposes. Any non-substantive changes necessitated by adoption of these amendments, such as changed page numbers, are also approved.

Section 4. That the Beginning Fund Balance reflected in the Budget for each fund for which a budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2011 included in the final Comprehensive Annual

Financial Report for Fiscal Year 2011 for each respective fund, when released. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2012 Ending Fund Balance for each such fund, which also shall be adjusted automatically. No adjustment to the expenditure budgets is authorized by this Section.

Section 5. That the City Council hereby authorizes for each City Department the positions listed for that Department on the Personnel Summary included in the budget for that Department, including as applicable positions authorized in connection with Internal Service and Service Chargeback Funds over which the Department has control. In addition, the City Council previously has authorized classified positions subject to Chapter 143, Tex. Loc. Gov't Code, through individual personnel ordinances, which shall continue to regulate those positions. The City Council further authorizes the currently existing grant funded positions. In the future, additional grant funded positions will be authorized by acceptance or modification of a grant whether by City Council or administratively. The City Council takes cognizance of the fact that in order to facilitate the operations of the various City departments the numbers and types of positions needed to carry out the functions of the departments may vary through the year. Accordingly, the Mayor is hereby authorized to alter the numbers and types of positions authorized herein (classified positions subject to Chapter 143, Tex. Loc. Gov't Code not being authorized herein, but by separate personnel ordinances) in order to accomplish the program goals of each department; provided, however, that in so doing, all such positions must have been established by City Council in the Master Classification Ordinance and the total departmental expenditures for the affected department must remain within authorized budgetary limits, or in the case of grant funded positions, within the funding levels of the grant. The Personnel Summaries adopted by this Section are not to be considered part of the Budget adopted by this Ordinance for purposes of amendments to the Budget.

Section 6. That all expenditures heretofore made for Fiscal Year 2012, if any, are hereby approved, ratified and confirmed and because it is the intention of the City Council that the Budget hereby approved be inclusive of previous expenditures and commitments for Fiscal Year 2012, the City Controller is hereby directed to apply the amounts thereof to the appropriate accounts in the Budget.

Section 7. That the City Council takes cognizance of the fact that in order to facilitate operations of the various City departments established in the Code of Ordinances of the City of Houston (singularly "department"), and to make adjustments occasioned by events transpiring during the year, some transfers will be necessary to and from some of the accounts contained in the Budget as adopted herein. Accordingly, the Mayor shall have authority to transfer funds to and from the Budget accounts within any department without limitation. In addition, for transfers among departments within a Fund, the Mayor shall have authority to transfer funds from any Budget account (whether one or more) in one department to any other account or accounts in any other department within the Fund, but for each department, such aggregate interdepartmental transfers from any Budget Expenditure Account Group in that department's budget shall not exceed 5% of the total amount shown for such Budget Expenditure Account group in the adopted budget for such

department. Provided, however, that any such transfers shall not be subjected to or be included within the foregoing 5% limit if such transfers are approved by City Council through this ordinance or, subsequent to adoption, in compliance with Section 102.001 through 102.011, Local Government Code (Vernon's).

As used in this Section the term "Budget Expenditure Account Group" means a group of accounts within a department or a group of nondepartmental accounts which have similar purposes (for example, the Budget Expenditure Account Group for "Personnel Services" within a given department might include all of the following accounts: 500010, 500030, 500090, 500060, 501120, 501070, 502010, 503010, 501010, 501160, 500020, 500040, 500050, 500190, 500070, 501040, 501130, 501090, 501080, 503070, 502020, 503020, 501020, 501170, 503090, 503080, 504030, 503060)

Section 8. That the City Council approves and authorizes the transfer, in the aggregate, of up to \$4,100,000 from the General Fund-General Government budget to other General Fund departmental budgets in the event that the amount included in the respective budget is inadequate to pay actual expenses for electricity, fuel, natural gas or other requirements of the City.

Section 9. That the City Council approves the increase, during FY2012, of the adopted budget for the Aviation Revenue Fund (Fund 8001) by the amount of any increase in revenue over that projected for the Fund as certified by the City Controller, but only for the purpose of transfer of such increased revenue, if any, to the HAS-Airports Improvement Fund, and hereby approves and authorizes any such transfer.

Section 10. That the City Council approves the increase, during FY2012, of the adopted budget for the Public Works & Engineering Water & Sewer Operating Fund (Fund 8300) by the amount of any increase in revenue over that projected for the Fund as certified by the City Controller, but only for the purpose of transfer of such increase, if any, to the Combined Utility Systems Operating Fund (Fund 8301), which must subsequently transfer such increase, if any, to the Combined Utility System General Purpose Fund (Fund 8305). The City Council approves the increase, during FY2012, of the adopted budget for the Combined Utility Systems Operating Fund (Fund 8301) by the amount of increased revenue transferred from the Public Works & Engineering Water & Sewer Operating Fund (Fund 8300) pursuant to this section, but only for the purpose of transfer of such increase, if any, to the Combined Utility Systems General Purpose Fund (Fund 8305).

Section 11. That City Council hereby directs that the ending Fund Balance of any Fund that receives revenue during FY2012 over and above that projected for the Fund as certified by the City Controller, shall be increased by an amount equal to the additional revenue received and that such fund balance shall be available for appropriation and transfer for any lawful purpose of the Fund.

Section 12. That the City Council hereby approves the creation of the Parks Golf Special Fund with zero beginning fund balance to receive all City revenues derived from all

city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, to be used exclusively for the maintenance, operation and improvements of any or all of such golf courses.

Section 13. That the City Council hereby authorizes the transfer of \$5,991,800 from the Parks Special Revenue Fund to the Parks Golf Special Fund, authorizes the expenditure of \$5,779,080 in the Parks Golf Special Fund, and reduces the spending authority in the Parks Special Revenue Fund by an equivalent amount.

Section 14. That Section 32-7 of the Code of Ordinances, Houston, Texas, relating to revenues received by the City from City golf facilities, is hereby amended to read as follows:

"Sec. 32-7. – Revenues from park operations

(a) All revenues derived by the City in any manner from park user fees as defined in section 32-69 of this Code and from concession agreements authorized under section 32-8(b) (collectively denoted "park revenues"), except revenues received by the City from City park golf facilities as set out in subsection (b) below, shall be regularly remitted to the City Controller with an accounting thereof. Unless otherwise expressly provided by ordinance or state law, park revenues shall be deposited in the Parks Special Revenue Fund to be used exclusively for repairs, replacement, and renovation of parks' revenue producing facilities, and equipment and for maintenance and operation of parks' revenue producing facilities and activities.

(b). One hundred percent of the revenues received by the City and derived from all City-owned golf facilities, whether operated by the City or private entities, including all related concession fees, shall be deposited into the Parks Golf Special Fund to be used exclusively for the maintenance, operation and improvements of any or all of such golf facilities."

Section 15. That in order to recover cost of certain services set out in the volume of City of Houston Construction Code known as the City of Houston Building Code ("Building Code") and the Houston Fire Code ("Fire Code"), certain sections of the Building Code and the Fire Code are hereby amended and added as set forth in Exhibit C, which is attached hereto and incorporated herein.

Section 16. That the City Council approves the payment of the City's general debt service obligations created elsewhere by separate Council action from funds in the General Obligation Debt Service Fund.

Section 17. That the City Council hereby establishes the price to purchase for the Budget documents by the public at \$35.00 plus tax and postage, if any.

Section 18. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict only. The Budget adopted by this ordinance replaces the FY2011 Budget.

Section 19. That the City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Sec. 551.001 et. seq. Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 20. That if any provision, section, subsection, sentence, clause or phrase of this ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this ordinance are declared to be severable for that purpose.

Section 21. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor or July 1, 2011, whichever is later.

PASSED AND APPROVED this 22nd day of June, 2011.



Mayor of the City of Houston, Texas

(Prepared by Legal Dept. : 
(LPN\In 6/14/11) Senior Assistant City Attorney
(Requested by Kelly Dowe, Director of Finance Department)

L.D. File No. 0391100218001

G:\Contracts\LPN\Budget\Annual Budget Ordinance_FY2012

AYE	NO	
✓		MAYOR PARKER
....	COUNCIL MEMBERS
✓		STARDIG
✓		Johnson
	✓	CLUTTERBUCK
✓		ADAMS
	✓	SULLIVAN
✓		HOANG
✓		PENNINGTON
✓		GONZALEZ
✓		RODRIGUEZ
✓		COSTELLO
✓		LOVELL
✓		NORIEGA
✓		BRADFORD
✓		JONES
CAPTION	ADOPTED	

MAY 017 Rev 12,09

DEPARTMENTAL CROSS REFERENCE

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BARC	Operating Budget	X	2
Parking Management	Operating Budget	X	10
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Aviation – Operating Fund	Operating Budget	IX	2
Airport Capital Outlay	Operating Budget	IX	20
City Controller’s Office			
General Fund	Operating Budget	VI	18
City Council			
General Fund	Operating Budget	VI	26
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General Fund	Operating Budget	VI	32
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General Government			
General Fund	Operating Budget	VII	1
General Debt Service			
General Fund Debt Service	Operating Budget	VIII	1
General Debt Service Fund	Operating Budget	XIV	8
General Services			
General Fund	Operating Budget	IV	2
In-House Renovation	Operating Budget	XII	2
Fleet Management	Operating Budget	XII	19
Central Services Revolving Fund	Operating Budget	XII	56
Project Cost Recovery	Operating Budget	XII	101
Health & Human Services			
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Housing & Community Development			
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DEPARTMENTAL CROSS REFERENCE

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Workers' Compensation	Operating Budget	XII	42
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General Fund	Operating Budget	VI	60
Central Services Revolving Fund	Operating Budget	XII	69
Project Cost Recovery	Operating Budget	XII	107
Digital Houston	Operating Budget	X	39
Legal			
General Fund	Operating Budget	VI	70
Property & Casualty	Operating Budget	XII	33
Workers' Compensation	Operating Budget	XII	51
Library			
General Fund	Operating Budget	V	24
Digital Houston	Operating Budget	X	32
Mayor's Office			
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Cable Television	Operating Budget	X	54
Municipal Courts			
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Building Security Services	Operating Budget	X	62
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Parks & Recreation			
General Fund	Operating Budget	V	36
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Planning & Development			
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Historic Preservation	Operating Budget	X	98

DEPARTMENTAL CROSS REFERENCE

DEPARTMENT/FUND	DOCUMENT	SECTION	PAGE
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