

FISCAL YEAR 2013 BUDGET

Fund Summary

Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2402 / 2000

	<u>FY2012 Current Budget</u>	<u>FY2012 Estimate</u>	<u>FY2013 Budget</u>
Beginning Fund Balance	1,336,855	1,336,855	2,065,845
Current Revenues	2,031,200	2,369,959	2,228,200
Total Available Resources	<u>3,368,055</u>	<u>3,706,814</u>	<u>4,294,045</u>
Maintenance and Operations	2,308,800	1,640,969	2,365,700
Total Expenditures	<u>2,308,800</u>	<u>1,640,969</u>	<u>2,365,700</u>
Planned Ending Fund Balance	1,059,255	2,065,845	1,928,345
Total Budget	<u>3,368,055</u>	<u>3,706,814</u>	<u>4,294,045</u>
<u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	1,059,255	2,065,845	1,928,345
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2012 Budget, the FY2012 Estimate and the FY2013 Budget for the Houston TranStar Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Houston TranStar Center was built through a cooperative effort between the City of Houston, Harris County, the Metropolitan Transit Authority (METRO) and the Texas Department of Transportation (TxDOT). The Center houses personnel responsible for and/or involved with transportation and emergency management planning and operations in the Houston/Harris County area. The Center is part of a national effort to establish an Intelligent Transportation System. Many state-of-the-art technologies are in use to help managers improve mobility conditions. These technologies and programs include: Closed Circuit Television Cameras (CCTV), Dynamic Message Signs (DMS), Synchronized Traffic Signals, Speed Sensors, Traveler Information Devices, the MAP/Safe Clear Traffic Incident Response Program and much more.

This partnership of agencies streamlines emergency identification and response. When emergency conditions occur such as hurricanes, floods, chemical plant explosions or terrorist acts, the Emergency Operations Center (EOC) at the Houston TranStar Center is activated. Representatives from all four partner agencies come together in concert with Federal and State Agencies and Private Organizations to coordinate a quick and efficient response. Some of the technologies include: the Automated Flood Warning System, Doppler Radar Imagery, Satellite Weather Maps, Roadway Flood Warning System, HAM Radio, the National Weather Service and the Regional Incident Management Systems (RIMS). The Center is funded from revenue received from the member agencies with the cost to each member prorated based on occupancy and use of the Center facilities. The City of Houston's prorated share of the TranStar operation is budgeted within the Public Works & Engineering Department.

Through agreement of all the member agencies, the City of Houston is the financial manager of the Center's funds and is responsible for maintaining the financial records and processing the expenditures. The Center's operating budget covers costs associated with building maintenance and operations such as cleaning, maintenance, supplies, utilities and computer maintenance. The budget also includes salaries and associated costs for the Center's eight staff members who are employed through the City of Houston.

FISCAL YEAR 2013 BUDGET

Business Area Budget Summary

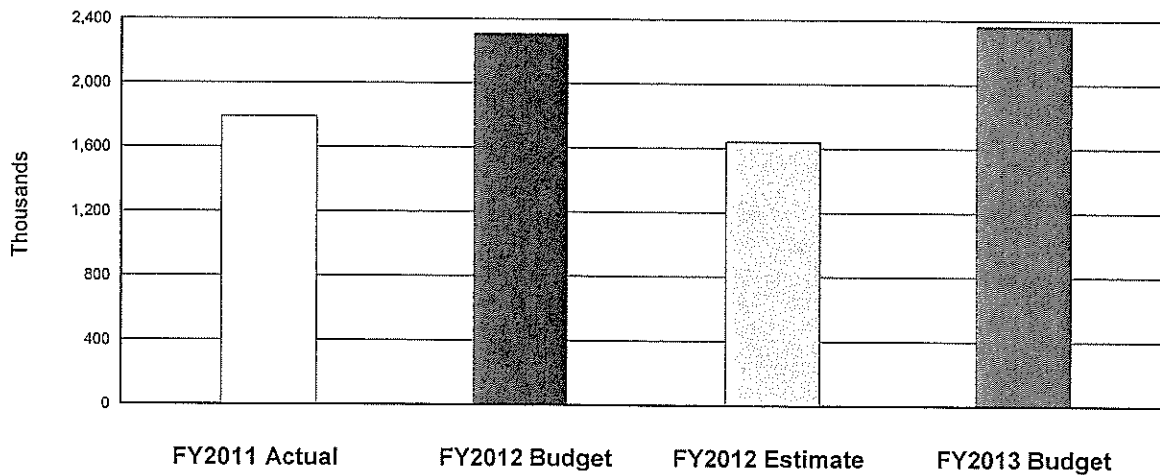
Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 2402 / 2000

		FY2011 Actual	FY2012 Current Budget	FY2012 Estimate	FY2013 Budget
Expenditures	Personnel Services	706,391	753,400	753,120	850,900
	Supplies	100,860	114,000	82,400	129,000
	Other Services and Charges	948,544	1,373,800	761,724	1,332,800
	Equipment	26,575	37,000	15,325	30,000
	Non-Capital Equipment	6,926	30,600	28,400	23,000
	Total M & O Expenditures	<u>1,789,296</u>	<u>2,308,800</u>	<u>1,640,969</u>	<u>2,365,700</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>1,789,296</u>	<u>2,308,800</u>	<u>1,640,969</u>	<u>2,365,700</u>
Revenues		2,516,398	2,031,200	2,369,959	2,228,200
Staffing	Full-Time Equivalents - Civilian	6.8	7.0	7.0	8.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>6.8</u>	<u>7.0</u>	<u>7.0</u>	<u>8.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2013 Budget includes funding for expenditure increases in health benefits (\$21,537) and pension contributions (\$27,194).
- o Provide safe and clear dispatch services to the public.
- o Provide police and transit dispatch services to transit systems.
- o Provide incident management services to first responders (police, fire, EMS, maintenance).
- o Provide emergency management for natural disaster and Homeland Security threats.
- o Provide traveler information to the public (travel times, construction status, rail positioning, incident status, amber alerts, school closures, camera views, ferry times, news media reports).
- o Provide transportation and communication design services.

**Houston TranStar
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2013 BUDGET

Division Mission and Performance Measures

Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2402 / 2000

Name: Traffic Operations Division -- 200002

Mission: Manage, operate and maintain the Houston TranStar Center.

Goal: Effectively support the operation and maintenance of the Center.

Performance Measures	FY2011 Actual	FY2012 Estimate	FY2013 Budget
Support Center operation and maintain facility	100%	100%	100%

FISCAL YEAR 2013 BUDGET

Division Summary

Fund Name : Houston TranStar
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 2402 / 2000

Division Description	FY2011 Actual		FY2012 Estimate		FY2013 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Traffic Operations Division 200002 Manage, operate and maintain the Houston TranStar Center.	6.8	1,789,296	7.0	1,640,969	8.0	2,365,700
Total	6.8	1,789,296	7.0	1,640,969	8.0	2,365,700

FISCAL YEAR 2013 BUDGET

Business Area Roster Summary

Fund Name : Houston TranStar
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 2402 / 2000

Job Description	Pay Grade	FY2012 Current Budget FTE	FY2013 Budget FTE	Change
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
ASSISTANT BUYER	12	0.0	1.0	1.0
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	1.0	1.0	
EXECUTIVE STAFF ANALYST (EXE LEV)	30	1.0	1.0	
FINANCIAL ANALYST IV	25	1.0	1.0	
PROCUREMENT SPECIALIST	24	1.0	0.0	(1.0)
SENIOR GIS ANALYST	24	1.0	1.0	
SENIOR PROCUREMENT SPECIALIST	27	0.0	1.0	1.0
SYSTEMS CONSULTANT	26	1.0	1.0	
Total FTEs		<u>7.0</u>	<u>8.0</u>	<u>1.0</u>
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		<u>7.0</u>	<u>8.0</u>	<u>1.0</u>

FISCAL YEAR 2013 BUDGET

Business Area Revenue Summary

Fund Name : Houston TranStar
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 2402 / 2000

Commit Item	Description	FY2012 Current Budget	FY2012 Estimate	FY2013 Budget
2000020009	PWE - Houston TranStar			
422030	Department of Transportation Grants	0	315,400	307,200
423010	Other Grant Awards	1,406,000	1,326,600	1,300,100
426290	Other Service Charges	610,200	610,200	605,900
432010	Interest on Pooled Investments	15,000	23,700	15,000
452020	Recoveries & Refunds	0	94,059	0
Total	PWE - Houston TranStar	<u>2,031,200</u>	<u>2,369,959</u>	<u>2,228,200</u>
Total	Public Works & Engineering	<u>2,031,200</u>	<u>2,369,959</u>	<u>2,228,200</u>

FISCAL YEAR 2013 BUDGET

Business Area Expenditure Summary

Fund Name : Houston TranStar
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 2402 / 2000

Commit Item	Description	FY2011 Actual	FY2012 Current Budget	FY2012 Estimate	FY2013 Budget
500010	Salary Base Pay - Civilian	531,302	556,527	552,893	595,217
501070	Pension - Civilian	84,916	100,174	100,182	127,376
502010	FICA - Civilian	38,447	41,183	40,361	44,340
503010	Health Ins-Act Civilian	47,727	51,439	54,197	75,734
503015	Basic Life Insurance - Active Civilian	321	323	325	347
503050	Health/Life Insurance - Retiree Civilian	2,401	1,500	3,133	5,000
503060	Long Term Disability-Civilian	0	603	593	692
503090	Workers Compensation-Civilian-Admin	1,277	1,416	1,436	1,942
504030	Unemployment Claims - Administration	0	235	0	252
Total	Personnel Services	706,391	753,400	753,120	850,900
511015	Cleaning & Sanitary Supplies	2,503	1,500	1,800	1,800
511020	Construction Materials	204	9,000	5,500	7,000
511025	Electrical Hardware & Parts	12,776	8,000	7,000	8,000
511030	Mechanical Hardware & Parts	1,251	7,000	3,000	7,000
511040	Audiovisual Supplies	21,302	0	0	0
511045	Computer Supplies	25,849	22,000	22,000	22,000
511050	Paper & Printing Supplies	6,065	8,400	8,400	8,400
511055	Publications & Printed Materials	2,828	1,500	500	1,500
511060	Postage	2,936	1,300	1,300	1,300
511070	Miscellaneous Office Supplies	11,196	33,000	13,000	28,700
511090	Medical & Surgical Supplies	3,630	4,200	5,438	4,200
511110	Fuel	2,819	2,500	6,300	28,500
511115	Vehicle Repair & Maintenance Supplies	0	500	500	500
511120	Clothing	0	5,000	0	0
511125	Food Supplies	0	5,000	2,500	5,000
511140	Landscaping & Gardening Supplies	90	100	162	100
511145	Small Tools & Minor Equipment	4,262	5,000	5,000	5,000
511150	Miscellaneous Parts & Supplies	3,149	0	0	0
Total	Supplies	100,860	114,000	82,400	129,000
520101	Janitorial Services	48,041	60,000	50,000	60,000
520107	Computer Info/Contr	8,976	63,000	38,750	51,000
520109	Medical Dental & Laboratory Services	0	100	100	100
520110	Management Consulting Services	2,999	20,000	7,500	10,000
520113	Photographic Services	0	1,000	0	1,000
520118	Refuse Disposal	4,503	3,600	3,600	3,600
520119	Computer Equipment/Software Maintenance	83,148	90,400	83,000	83,000
520121	IT Application Svcs	1,140	1,300	1,568	2,400
520122	Office Equipment Services	783	1,000	1,000	1,000
520123	Vehicle & Motor Equipment Services	2,749	500	1,900	500
520124	Other Equipment Services	349	0	0	0
520127	Structural Construction Work Services	17,470	25,000	10,324	0
520141	Engineering Services	147,725	350,000	5,000	340,000
520510	Mail/Delivery Services	2,040	8,000	1,600	3,000
520520	Printing & Reproduction Services	978	10,000	3,000	10,000
520605	Advertising Services	31,967	25,000	37,900	36,700
520755	Contingency	0	100,000	0	100,000
520765	Membership & Professional Fees	305	1,800	500	600
520805	Education & Training	195	1,000	2,500	1,900
520815	Tuition Reimbursement	860	0	0	0
520905	Travel - Training Related	139	1,000	1,988	1,000
520910	Travel - Non-Training Related	0	5,500	400	5,500
521305	Indirect Cost Recovery Payment	0	20,000	0	0

FISCAL YEAR 2013 BUDGET

Business Area Expenditure Summary

Fund Name : Houston TranStar
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Commit Item	Description	FY2011 Actual	FY2012 Current Budget	FY2012 Estimate	FY2013 Budget
521405	Building Maintenance Services	215,333	200,000	160,121	235,000
521410	Sewer Services	3,375	2,800	3,300	3,300
521415	Land and Grounds Maintenance	21,497	19,000	16,741	19,000
521435	Water Services	7,954	12,000	10,500	12,000
521505	Electricity	230,406	221,900	202,161	228,300
521510	Natural Gas	4,121	6,900	4,800	5,100
521605	Data Services	2,217	8,200	4,887	6,900
521610	Voice Services	93,391	90,000	93,400	94,900
521620	Voice Equipment	600	800	784	800
521625	Voice Labor	0	500	500	400
521630	GIS Revolving Fund Services	1,102	1,300	1,300	0
521715	Office Equipment Rental	4,392	7,000	4,200	7,000
521725	Other Rental	5,110	11,300	4,900	4,900
521730	Parking Space Rental	0	600	0	600
522205	Metro Commuter Passes	2,378	3,000	3,000	3,000
522430	Miscellaneous Other Services & Charges	2,301	0	0	0
522722	KRONOS Service Chargeback	0	300	500	300
Total	Other Services and Charges	948,544	1,373,800	761,724	1,332,800
560230	Computer HW and Developed SW	26,575	37,000	15,325	30,000
Total	Equipment	26,575	37,000	15,325	30,000
551010	Non-Capital Office Furniture & Equipment	0	17,000	7,400	13,000
551015	Non-Capital Computer Equipment	3,431	8,000	13,000	5,000
551020	Non-Capital Communication Equipment	3,495	5,600	8,000	5,000
Total	Non-Capital Equipment	6,926	30,600	28,400	23,000
Grand Total Expenditures		1,789,296	2,308,800	1,640,969	2,365,700