

**FISCAL YEAR 2014 BUDGET**

**Fund Summary**

**Fund Name** : Recycling Expansion Program  
**Business Area Name** : Solid Waste Management  
**Fund No./Bus. Area No.** : 2305 / 2100

	<u>FY2013 Current Budget</u>	<u>FY2013 Estimate</u>	<u>FY2014 Budget</u>
Beginning Fund Balance	1,999,777	1,999,777	652,776
Current Revenues	1,437,589	1,224,431	2,079,673
Total Available Resources	<u>3,437,366</u>	<u>3,224,208</u>	<u>2,732,449</u>
Maintenance and Operations	1,424,920	1,424,920	809,986
Other Interfund Transfers	1,146,512	1,146,512	1,882,459
Total Expenditures	2,571,432	2,571,432	2,692,445
Planned Ending Fund Balance	865,934	652,776	40,004
Total Budget	<u>3,437,366</u>	<u>3,224,208</u>	<u>2,732,449</u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	865,934	652,776	40,004
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2013 Current Budget, the FY2013 Estimate and the FY2014 Budget for the Recycling Expansion Program. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Recycling Expansion Program was created September 9, 2008, by Ordinance No. 2008-792, to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services including but not limited to; equipment and materials acquisition, recycling education, and hiring of staff.

Presently, the revenue generating activity is for the sale of recyclable materials sold by the City, although it is not limited to this activity.

The department's mission for the Recycling Expansion Program is to expand the recycling program to increase the convenience to the citizens and maximize the diversion of the City's waste stream by expanding the curbside recycling program to all residents using single-stream recycling.

**FISCAL YEAR 2014 BUDGET**

**Business Area Budget Summary**

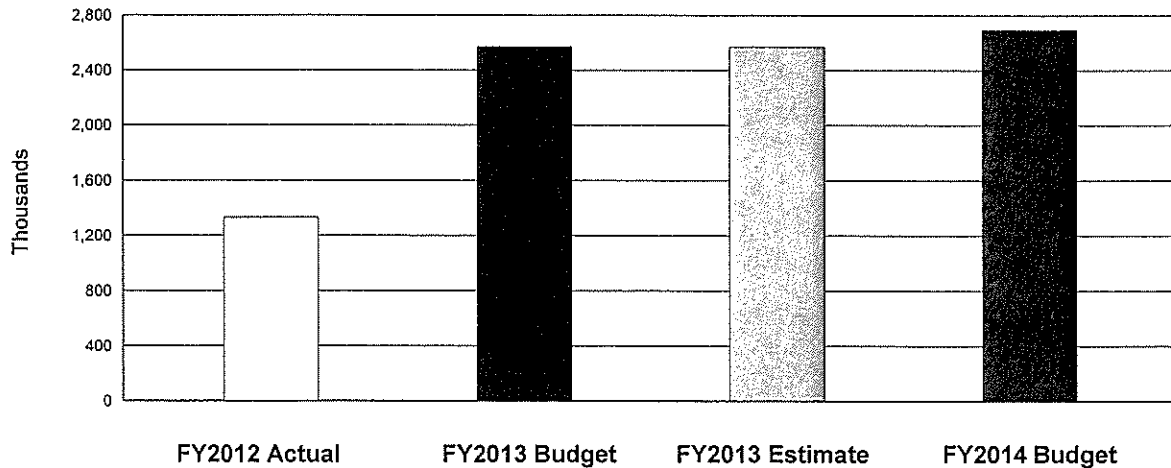
Fund Name : Recycling Expansion Program  
 Business Area Name : Solid Waste Management  
 Fund No./Bus. Area No. : 2305 / 2100

		FY2012 Actual	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
Expenditures	Personnel Services	294,050	443,995	443,995	255,439
	Supplies	3,126	7,600	7,600	133,600
	Other Services and Charges	497,785	965,887	973,325	420,947
	Equipment	51,076	0	0	0
	Non-Capital Equipment	17,308	7,438	0	0
	Total M & O Expenditures	863,345	1,424,920	1,424,920	809,986
	Debt Service & Other Uses	466,694	1,146,512	1,146,512	1,882,459
	Total Expenditures	1,330,039	2,571,432	2,571,432	2,692,445
Revenues		1,108,887	1,437,589	1,224,431	2,079,673
Staffing	Full-Time Equivalents - Civilian	4.0	5.0	5.0	3.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	4.0	5.0	5.0	3.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

**Significant Budget Changes and Highlights**

- o The FY2014 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.
- o Educate and promote the recycling program to the community through the distribution of marketing materials, media ad placements, and direct mail.
- o Forge new partnerships and pilot projects with multi-family dwelling owners to divert waste from landfills and implement recycling programs.
- o Increase recycling through efficient cost-effective savings of expenditures.
- o The FY2014 Budget includes \$1.2M to convert 20,000 Dual Stream recycling units to Single Stream recycling units.

**Recycling Expansion Program  
 Solid Waste Management  
 Expenditure Summary**



FISCAL YEAR 2014 BUDGET

<b>Business Area Performance Measures</b>					
Fund Name : Recycling Expansion Program Business Area Name : Solid Waste Management Fund No./Bus Area No. : 2305 / 2100					
<b>Customer Measures</b>	<b>Priorities</b>	<b>FY2012 Actual</b>	<b>FY2013 Budget</b>	<b>FY2013 Estimate</b>	<b>FY2014 Budget</b>
Dual Stream Recycling Units	J,Q	100,000	100,000	100,000	80,000
Single Stream Recycling Units	J,Q	105,000	105,000	105,000	138,000
Business Recycling Units	J,F,Q	0	62	80	89
Recycling Rates:					
Recycle Units/Total Units Served	J,Q	54%	54%	54%	57%
Recycle Tons/Total Tons Collected	J,F,Q	17%	18%	18%	19%
<b>Business Process Measures</b>					
Sale of Capital Assets:					
Recycling Material Revenue	F,J	\$1,133,954	\$1,157,394	\$1,012,680	\$1,119,807
Tons of Recycling Material Collected	F,J	113,506	119,369	121,782	131,433
<b>People and Technology Measures</b>					
<b>Financial Measures</b>					
Expenditures Budget vs Actual Utilization	F	99%	98%	100%	98%
Revenues Budget vs Actual Utilization	F	93%	100%	85%	100%
Mayor's Five Priorities: Jobs and Sustainable Development (J)      Public Safety (P)      Infrastructure (I) Fiscal Responsibility (F)                      Quality of Life (Q)					

**FISCAL YEAR 2014 BUDGET**

Division Summary						
Fund Name : Recycling Expansion Program Business Area Name : Solid Waste Management Fund No./Bus Area No. : 2305 / 2100						
Division Description	FY2012 Actual		FY2013 Estimate		FY2014 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
<b>SWM - SW Collections</b> <span style="float: right;">210009</span> Educate and promote the recycling program to the community.	4.0	1,330,039	5.0	2,571,432	3.0	2,692,445
Total	<u>4.0</u>	<u>1,330,039</u>	<u>5.0</u>	<u>2,571,432</u>	<u>3.0</u>	<u>2,692,445</u>

---

**FISCAL YEAR 2014 BUDGET**

---

**Business Area Roster Summary**

---

**Fund Name** : Recycling Expansion Program  
**Business Area Name** : Solid Waste Management  
**Fund No./Bus Area No.** : 2305 / 2100

---

<b>Job Description</b>	<b>Pay Grade</b>	<b>FY2013 Current Budget FTE</b>	<b>FY2014 Budget FTE</b>	<b>Change</b>
ADMINISTRATIVE ASSISTANT	17	1.0	0.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	0.0	(1.0)
MANAGEMENT ANALYST IV	25	1.0	1.0	
WEB DESIGNER	21	1.0	1.0	
<b>Total FTEs</b>		<u>5.0</u>	<u>3.0</u>	<u>(2.0)</u>
<b>Less adjustment for Civilian Vacancy Factor</b>		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
<b>Full-Time Equivalent</b>		<u>5.0</u>	<u>3.0</u>	<u>(2.0)</u>

**FISCAL YEAR 2014 BUDGET**

**Business Area Revenue Summary**

Fund Name : Recycling Expansion Program  
 Business Area Name : Solid Waste Management  
 Fund No./Bus Area No. : 2305 / 2100

Commit Item	Description	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
<b>2100090004</b>	<b>SWM - SW Curbside Recycle</b>			
432010	Interest on Pooled Investments	50,300	35,000	38,073
434205	Sale of Scrap Metal	114,895	102,351	105,421
434255	Sale of Recyclable Materials	1,157,394	1,012,680	1,360,530
452030	Miscellaneous Revenue	25,000	50,000	46,500
456165	New Customer Fees	90,000	24,400	27,149
456176	Recycling Revenues	0	0	502,000
<b>Total</b>	<b>SWM - SW Curbside Recycle</b>	<b>1,437,589</b>	<b>1,224,431</b>	<b>2,079,673</b>
<b>Total</b>	<b>Solid Waste Management</b>	<b>1,437,589</b>	<b>1,224,431</b>	<b>2,079,673</b>

**FISCAL YEAR 2014 BUDGET**

**Business Area Expenditure Summary**

Fund Name : Recycling Expansion Program  
 Business Area Name : Solid Waste Management  
 Fund No./Bus. Area No. : 2305 / 2100

Commit Item	Description	FY2012 Actual	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
500010	Salary Base Pay - Civilian	205,477	303,752	303,752	173,024
500060	Overtime - Civilian	2,687	2,500	2,500	2,300
500110	Bilingual Pay - Civilian	901	904	904	0
501070	Pension - Civilian	35,260	65,002	65,002	39,259
502010	FICA - Civilian	15,437	25,233	25,233	13,412
503010	Health Ins-Act Civilian	33,113	44,663	44,663	26,198
503015	Basic Life Insurance - Active Civilian	119	181	181	134
503060	Long Term Disability-Civilian	328	425	425	255
503090	Workers Compensation-Civilian-Admin	728	1,195	1,195	717
504030	Unemployment Claims - Administration	0	140	140	140
<b>Total</b>	<b>Personnel Services</b>	<b>294,050</b>	<b>443,995</b>	<b>443,995</b>	<b>255,439</b>
511040	Audiovisual Supplies	868	1,000	1,000	1,000
511110	Fuel	0	0	0	126,000
511120	Clothing	0	600	600	600
511150	Miscellaneous Parts & Supplies	2,258	6,000	6,000	6,000
<b>Total</b>	<b>Supplies</b>	<b>3,126</b>	<b>7,600</b>	<b>7,600</b>	<b>133,600</b>
520100	Temporary Personnel Services	19,390	128,000	128,000	55,000
520114	Miscellaneous Support Services	519	500	500	510
520123	Vehicle & Motor Equipment Services	26,030	57,266	57,266	81,411
520132	Contracts/Sponsorships	0	100,000	100,000	102,000
520520	Printing & Reproduction Services	0	25,000	25,000	25,500
520605	Advertising Services	449,279	607,500	607,500	100,000
521630	GIS Revolving Fund Services	129	159	159	288
522305	Freight Charges	0	30	30	31
522430	Miscellaneous Other Services & Charges	0	44,362	51,800	52,836
522721	Interfund HR Client Services	2,418	2,920	2,920	3,205
522722	KRONOS Service Chargeback	20	150	150	166
<b>Total</b>	<b>Other Services and Charges</b>	<b>497,785</b>	<b>965,887</b>	<b>973,325</b>	<b>420,947</b>
560210	Furniture Fixtures and Equipment	51,076	0	0	0
<b>Total</b>	<b>Equipment</b>	<b>51,076</b>	<b>0</b>	<b>0</b>	<b>0</b>
551040	Non-Capital Other	17,308	7,438	0	0
<b>Total</b>	<b>Non-Capital Equipment</b>	<b>17,308</b>	<b>7,438</b>	<b>0</b>	<b>0</b>
532120	Transfer to Fleet/Eq	466,694	1,146,512	1,146,512	1,882,459
<b>Total</b>	<b>Debt Service and Other Uses</b>	<b>466,694</b>	<b>1,146,512</b>	<b>1,146,512</b>	<b>1,882,459</b>
<b>Grand Total Expenditures</b>		<b>1,330,039</b>	<b>2,571,432</b>	<b>2,571,432</b>	<b>2,692,445</b>