

FISCAL YEAR 2014 BUDGET

Fund Summary

Fund Name : Police Special Services
Business Area Name : Police Department
Fund No./Bus. Area No. : 2201 / 1000

	<u>FY2013 Current Budget</u>	<u>FY2013 Estimate</u>	<u>FY2014 Budget</u>
Beginning Fund Balance	5,439,402	5,439,402	4,492,658
Current Revenues	<u>8,394,554</u>	<u>9,284,713</u>	<u>8,737,168</u>
Total Available Resources	<u>13,833,956</u>	<u>14,724,115</u>	<u>13,229,826</u>
Maintenance and Operations	11,169,880	10,231,457	12,022,867
Debt Service	0	0	0
Total Expenditures	<u>11,169,880</u>	<u>10,231,457</u>	<u>12,022,867</u>
Planned Ending Fund Balance	<u>2,664,076</u>	<u>4,492,658</u>	<u>1,206,959</u>
Total Budget	<u>13,833,956</u>	<u>14,724,115</u>	<u>13,229,826</u>
 <u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	2,664,076	4,492,658	1,206,959
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2013 Budget, the FY2013 Estimate, and the FY2014 Budget for the Police Special Services Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Police Special Services Fund was created to properly account for monies received by the Houston Police Department (HPD) that are not covered by other funds. These funds include monies received from other agencies or organizations to reimburse HPD for cost of supplies and services. As a sub-grantee for monies restricted to a specific law enforcement purpose, HPD uses these funds which are dedicated to specific purposes.

Examples of reimbursable services include HPD participation in joint police operations; security and traffic control for such activities as fun runs and parades; traffic management at airports; staffing for training facilities when used by other agencies; and contracted services as with the Immigration Customs Enforcement. Examples of restricted funds include certain court awards and state training funds. An example of a donation is a contribution from an organization or citizen for the purchase of police equipment or vehicles.

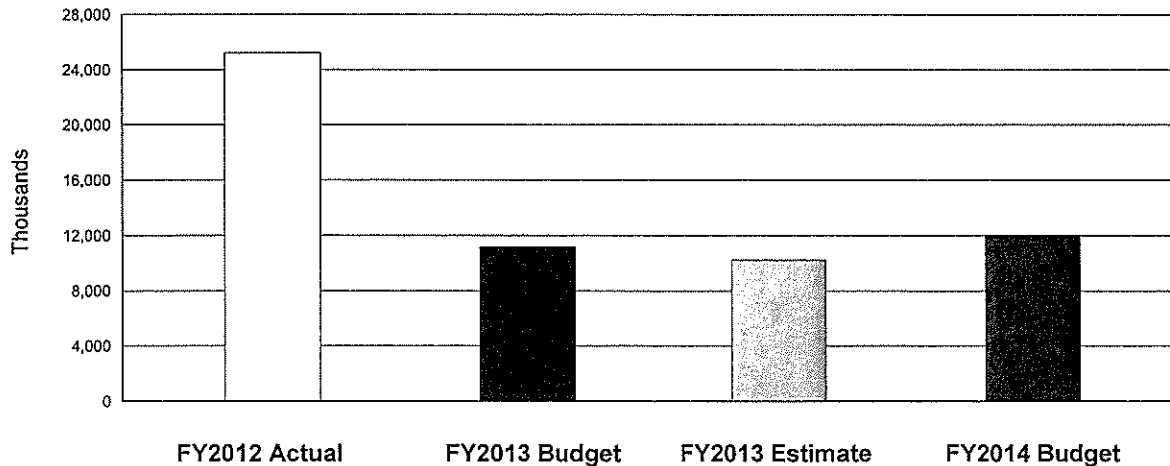
FISCAL YEAR 2014 BUDGET

Business Area Budget Summary

Fund Name : Police Special Services
 Business Area Name : Police Department
 Fund No./Bus. Area No. : 2201 / 1000

		FY2012 Actual	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
Expenditures	Personnel Services	21,225,029	7,506,363	7,588,259	7,740,522
	Supplies	2,287,022	231,923	329,714	420,305
	Other Services and Charges	1,565,419	2,125,851	2,033,008	2,802,383
	Equipment	63,693	117,658	117,658	0
	Non-Capital Equipment	70,428	1,188,085	162,818	1,059,657
	Total M & O Expenditures	25,211,591	11,169,880	10,231,457	12,022,867
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	25,211,591	11,169,880	10,231,457	12,022,867
Revenues		23,703,360	8,394,554	9,284,713	8,737,168
Staffing	Full-Time Equivalents - Civilian	5.9	3.0	3.0	3.0
	Full-Time Equivalents - Classified	1.8	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	7.7	3.0	3.0	3.0
	Full-Time Equivalents - Overtime	92.6	73.9	71.7	73.0
Significant Budget Changes and Highlights	The budget continues FY2013 service levels with associated accounting for:				
	o Law Enforcement Officers Standards in Education (L.E.O.S.E.) – Funds received by the State and designated for training of police personnel.				
	o Donations and contributions from private companies to designated divisions/commands.				
	o Tax Increment Reinvestment Zones (TIRZ) – Municipal Service Fees from various zones/districts per agreements to defray some of the costs incurred for programs specifically in the districts.				
	o The FY2014 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.				

**Police Special Services
 Police Department
 Expenditure Summary**



Business Area Performance Measures					
Fund Name : Police Special Services Business Area Name : Police Department Fund No./Bus Area No. : 2201 / 1000					
Customer Measures	Priorities	FY2012 Actual	FY2013 Budget	FY2013 Estimate	FY2014 Budget
Municipal Service Agreements with TIRZ Districts	P,Q	11	11	11	11
Reimburseable fun runs and parades	P,Q	13	15	16	18
Business Process Measures					
Memorandum of Understandings/Agreements for police services	P,Q	51	47	49	50
People and Technology Measures					
Financial Measures					
Expenditures Budget vs Actual Utilization	F	88%	98%	92%	98%
Revenues Budget vs Actual Utilization	F	94%	100%	111%	100%
Mayor's Five Priorities: Jobs and Sustainable Development (J)		Public Safety (P)		Infrastructure (I)	
Fiscal Responsibility (F)		Quality of Life (Q)			

FISCAL YEAR 2014 BUDGET

Division Summary						
Fund Name : Police Special Services Business Area Name : Police Department Fund No./Bus Area No. : 2201 / 1000						
Division Description	FY2012 Actual		FY2013 Estimate		FY2014 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Police Fleet Services 100001						
Accounting for the Take Home Vehicle program. (This activity was moved to the General Fund in FY2013)	0.0	1,579,950	0.0	0	0.0	0
Police Services 100002						
Provide services to outside entities, organizations, and other law enforcement activities. These services include providing security at fun runs and parades, plus cover assignments for other agencies. Account for TIRZ funds.	6.6	10,911,604	3.0	9,847,488	3.0	10,967,134
Alarm Ordinance 100003						
Supplement General Fund resources for classified salaries, overtime initiatives, and other police uses. (This activity was moved to the General Fund in FY2013)	0.0	12,375,526	0.0	0	0.0	0
LEOSE Training Funds 100004						
Law Enforcement Officers Standards in Education (LEOSE). Disburse restricted funds for law enforcement training activities.	0.0	116,894	0.0	266,236	0.0	310,000
Police Mobility Services 100005						
Street Closure Permits and Traffic Control Permits. Air Support training and equipment.	0.0	218,424	0.0	117,733	0.0	745,733
Safe Clear 100006						
Safe Clear program ended; no longer reported in Police Special Services Fund.	1.1	9,193	0.0	0	0.0	0

FISCAL YEAR 2014 BUDGET

Division Summary								
Fund Name : Police Special Services								
Business Area Name : Police Department								
Fund No./Bus Area No. : 2201 / 1000								
Division	Division Name	FY2012 Actual		FY2013 Estimate		FY2014 Budget		
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
100001	Police Fleet Services							
	Civilian	0.0		0.0		0.0		
	Classified	0.0		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Total	<u>0.0</u>	1,579,950	<u>0.0</u>	0	<u>0.0</u>		0
100002	Police Services							
	Civilian	5.9		3.0		3.0		
	Classified	0.7		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Total	<u>6.6</u>	10,911,604	<u>3.0</u>	9,847,488	<u>3.0</u>		10,967,134
100003	Alarm Ordinance							
	Civilian	0.0		0.0		0.0		
	Classified	0.0		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Total	<u>0.0</u>	12,375,526	<u>0.0</u>	0	<u>0.0</u>		0
100004	LEOSE Training Funds							
	Civilian	0.0		0.0		0.0		
	Classified	0.0		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Total	<u>0.0</u>	116,894	<u>0.0</u>	266,236	<u>0.0</u>		310,000
100005	Police Mobility Services							
	Civilian	0.0		0.0		0.0		
	Classified	0.0		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Total	<u>0.0</u>	218,424	<u>0.0</u>	117,733	<u>0.0</u>		745,733
100006	Safe Clear							
	Civilian	0.0		0.0		0.0		
	Classified	1.1		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Total	<u>1.1</u>	9,193	<u>0.0</u>	0	<u>0.0</u>		0
Grand Total								
	Civilian	5.9		3.0		3.0		
	Classified	1.8		0.0		0.0		
	Cadets	0.0		0.0		0.0		
	Grand Total	<u>7.7</u>	<u>25,211,591</u>	<u>3.0</u>	<u>10,231,457</u>	<u>3.0</u>		<u>12,022,867</u>

FISCAL YEAR 2014 BUDGET

Business Area Roster Summary

Fund Name : Police Special Services
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Fund No./Bus Area No. : 2201 / 1000

Job Description	Pay Grade	FY2013 Current Budget FTE	FY2014 Budget FTE	Change
FINANCIAL ANALYST III	21	2.0	2.0	
SENIOR ACCOUNT CLERK	13	1.0	1.0	
Total FTEs		<u>3.0</u>	<u>3.0</u>	<u>0.0</u>
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Less adjustment for Classified Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		3.0	3.0	0.0

FISCAL YEAR 2014 BUDGET

Business Area Revenue Summary

Fund Name : Police Special Services
 Business Area Name : Police Department
 Fund No./Bus Area No. : 2201 / 1000

Commit Item	Description	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
1000010002	HPD - Budget & Finance			
432010	Interest on Pooled Investments	200,000	200,000	200,000
452030	Miscellaneous Revenue	25,000	10,000	10,000
Total	HPD - Budget & Finance	225,000	210,000	210,000
1000010004	HPD - Public Affairs			
431020	Contributions from Others	5,000	5,000	5,000
1000010012	HPD - Internal Affairs			
426260	Police Services	0	10,000	10,000
1000010016	HPD - Training Academy			
426260	Police Services	12,000	12,000	12,000
1000010019	HPD - Field Operations Command			
421350	Site Inspection Fees	0	400	15,200
490010	Transfer from General Fund	4,925,200	4,925,200	4,925,200
Total	HPD - Field Operations Command	4,925,200	4,925,600	4,940,400
1000010021	HPD - North Patrol Command			
431020	Contributions from Others	0	48,000	0
1000010022	HPD - IAH Airport Patrol			
424060	Interfund Airport Police Services	300,000	300,000	300,000
1000010023	HPD - HOU Airport Patrol			
424060	Interfund Airport Police Services	200,000	200,000	200,000
1000010027	HPD - North Patrol			
426260	Police Services	240,000	230,000	230,000
1000010043	HPD - Robbery			
426260	Police Services	49,000	40,000	41,500
1000010044	HPD - Auto Theft			
426260	Police Services	35,400	30,000	35,400
1000010045	HPD - Homicide			
426260	Police Services	0	35,000	35,000
1000010046	HPD - Burglary & Theft			
426260	Police Services	76,100	108,000	108,000
1000010047	HPD - Juvenile			
426260	Police Services	52,000	50,000	70,000
1000010049	HPD - Major Offenders			
426260	Police Services	326,000	326,000	369,000
1000010051	HPD - Vice			
426260	Police Services	35,400	35,400	35,400
435510	Confiscations	120,000	180,000	200,000
Total	HPD - Vice	155,400	215,400	235,400
1000010052	HPD - Criminal Intelligence			
426260	Police Services	191,468	150,000	191,468
1000010053	HPD - Narcotics			
426260	Police Services	347,000	347,000	347,000
1000010054	HPD - Gangs			
426260	Police Services	40,000	47,000	47,000
1000010059	HPD - Identification			
426260	Police Services	0	33,000	33,000
1000010069	HPD - Special Operations			
426260	Police Services	411,836	430,000	450,000
431020	Contributions from Others	0	2,494	0
Total	HPD - Special Operations	411,836	432,494	450,000

FISCAL YEAR 2014 BUDGET

Business Area Revenue Summary

Fund Name : Police Special Services
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Commit Item	Description	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
1000010070	HPD - Tactical Operation			
426260	Police Services	12,000	12,000	12,000
1000010075	HPD - Mobility Initiative			
421310	Mobility Permits	81,150	143,000	143,000
426290	Other Service Charges	10,000	10,000	12,000
Total	HPD - Mobility Initiative	<u>91,150</u>	<u>153,000</u>	<u>155,000</u>
1000010076	HPD - Safe Clear			
452020	Recoveries & Refunds	0	110,069	0
1000010078	HPD - Special Events			
431020	Contributions from Others	700,000	524,000	700,000
1000010083	HPD - Midwest			
431020	Contributions from Others	0	1,150	0
1000010084	HPD - Air Support			
434235	Sale of Capital Assets	0	730,000	0
Total	Police Department	<u><u>8,394,554</u></u>	<u><u>9,284,713</u></u>	<u><u>8,737,168</u></u>

FISCAL YEAR 2014 BUDGET

Business Area Expenditure Summary

Fund Name : Police Special Services
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 Fund No./Bus. Area No. : 2201 / 1000

Commit Item	Description	FY2012 Actual	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
500010	Salary Base Pay - Civilian	137,456	134,232	134,232	138,300
500020	Salary Base Pay - Classified	11,600,794	0	0	0
500050	Sal-Edu/Incen-Classfd	490	0	0	0
500060	Overtime - Civilian	36,598	0	10,000	0
500070	Overtime - Classified	9,368,247	7,286,709	7,358,605	7,509,973
500090	Premium Pay - Civilian	8	0	0	0
500130	Equipment Allowance-Classified	269	0	0	0
500160	Training Incent.-Classified	1,115	0	0	0
501070	Pension - Civilian	30,000	28,726	28,726	31,380
501090	Pension - Police	1,772	0	0	0
501140	Third Party Disability B-Classified	48	0	0	0
502010	FICA - Civilian	9,867	10,268	10,268	10,579
502020	FICA - Classified	62	0	0	0
503010	Health Ins-Act Civilian	27,408	30,836	30,836	34,670
503015	Basic Life Insurance - Active Civilian	81	79	79	107
503020	Health Ins.Act-Classified	443	0	0	0
503025	Basic Life Insurance - Active Classified	3	0	0	0
503050	Health/Life Insurance - Retiree Civilian	7,379	10,922	10,922	10,922
503060	Long Term Disability-Civilian	272	255	255	255
503080	Workers Compensation-Classified-Admin	5	0	0	0
503090	Workers Compensation-Civilian-Admin	661	717	717	717
503100	Workers Compensation-Civilian-Claim	0	514	514	514
504020	Compensation Contingency	0	3,000	3,000	3,000
504030	Unemployment Claims - Administration	2,051	105	105	105
Total	Personnel Services	21,225,029	7,506,363	7,588,259	7,740,522
511025	Electrical Hardware & Parts	171	0	0	0
511040	Audiovisual Supplies	20,013	0	10,000	10,000
511045	Computer Supplies	135,371	117,651	93,651	12,465
511050	Paper & Printing Supplies	4,655	4,600	2,600	1,000
511055	Publications & Printed Materials	25,546	0	30,660	0
511070	Miscellaneous Office Supplies	5,433	11,853	14,500	14,500
511090	Medical & Surgical Supplies	143	0	0	0
511095	Small Technical & Scientific Equipment	6,983	0	0	0
511110	Fuel	1,579,950	0	0	0
511115	Vehicle Repair & Maintenance Supplies	945	0	13,631	0
511120	Clothing	430,026	2,000	8,000	2,000
511125	Food Supplies	0	6,372	6,372	0
511130	Weapons Munitions & Supplies	798	0	0	0
511135	Recreational Supplies	3,780	0	0	0
511145	Small Tools & Minor Equipment	45,447	0	40,000	27,840
511150	Miscellaneous Parts & Supplies	27,761	89,447	110,300	352,500
Total	Supplies	2,287,022	231,923	329,714	420,305
520100	Temporary Personnel Services	348,610	400,000	400,000	400,000
520107	Computer Info/Contr	7,535	15,761	27,761	0
520108	Information Resource Services	0	199	199	199
520110	Management Consulting Services	49,500	0	25,941	0
520114	Miscellaneous Support Services	1,984	11,900	166,700	0
520123	Vehicle & Motor Equipment Services	(2,473)	20,000	10,000	20,000
520145	Criminal Intelligence Services	100,000	0	0	175,000
520520	Printing & Reproduction Services	12,040	0	0	0
520605	Advertising Services	7,332	7,500	10,000	12,000
520765	Membership & Professional Fees	0	3,150	3,150	0

FISCAL YEAR 2014 BUDGET

Business Area Expenditure Summary

Fund Name : Police Special Services
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Commit Item	Description	FY2012 Actual	FY2013 Current Budget	FY2013 Estimate	FY2014 Budget
520805	Education & Training	194,472	242,000	135,140	282,000
520815	Tuition Reimbursement	88,512	100,000	100,000	100,000
520905	Travel - Training Related	81,018	100,000	92,000	110,000
520910	Travel - Non-Training Related	13,171	52,000	50,000	52,000
521610	Voice Services	4	0	4	0
521630	GIS Revolving Fund Services	6,601	15,433	15,433	15,433
521705	Vehicle/Equipment Rental/Lease	101,780	124,008	130,160	131,160
522205	Metro Commuter Passes	630	630	630	0
522305	Freight Charges	405	0	325	0
522430	Miscellaneous Other Services & Charges	50,107	1,032,970	865,265	1,504,000
522722	KRONOS Service Chargeback	402	300	300	591
522795	Other Interfund Services	503,789	0	0	0
Total	Other Services and Charges	1,565,419	2,125,851	2,033,008	2,802,383
560210	Furniture Fixtures and Equipment	30,609	0	0	0
560220	Vehicles	8,155	117,658	117,658	0
560230	Computer HW and Developed SW	24,929	0	0	0
Total	Equipment	63,693	117,658	117,658	0
551010	Non-Capital Office Furniture & Equipment	21,325	0	14,390	0
551015	Non-Capital Computer Equipment	29,688	2,326	2,326	0
551040	Non-Capital Other	19,415	1,185,759	146,102	1,059,657
Total	Non-Capital Equipment	70,428	1,188,085	162,818	1,059,657
Grand Total Expenditures		25,211,591	11,169,880	10,231,457	12,022,867