

FISCAL YEAR 2015 BUDGET

Fund Summary

Fund Name : Project Cost Recovery Fund
Fund No./Bus. Area No. : 1001 / 2000 / 2500 / 6800

	<u>FY2014 Current Budget</u>	<u>FY2014 Estimate</u>	<u>FY2015 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	<u>46,499,398</u>	<u>44,334,779</u>	<u>48,398,610</u>
Total Available Resources	<u><u>46,499,398</u></u>	<u><u>44,334,779</u></u>	<u><u>48,398,610</u></u>
Maintenance and Operations	<u>46,499,398</u>	<u>44,334,779</u>	<u>48,398,610</u>
Total Expenditures	<u>46,499,398</u>	<u>44,334,779</u>	<u>48,398,610</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>46,499,398</u></u>	<u><u>44,334,779</u></u>	<u><u>48,398,610</u></u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2014 Budget, FY2014 Estimates and the FY2015 Budget for the Project Cost Recovery Fund. Also included are the projected beginning and ending fund balances, total revenues and total expenditures.

The Project Cost Recovery Fund was established to segregate those activities that are in direct support of the Street, Stormwater, Traffic, Water & Wastewater Capital Improvement Plan (CIP). These activities encompass a variety of divisions within the department, with the majority of the activities in the Engineering & Construction Division (ECD). The costs of these activities are recovered from the appropriate CIP funds through the use of time sheets provided by the operating divisions. Included in the chargeback is overhead that pays for administrative costs provided by the fund's management and support staff as well as Public Works and Engineering allocated costs. An additional amount is included in the surcharge that pays for the fund's indirect cost allocation as calculated by the Finance Department.

The primary areas of focus for the Project Cost Recovery Fund are:

- o Continue to design and construct the City's public infrastructure so that quality capital projects are delivered in a timely fashion, within budget and with minimal inconvenience to the citizens.
- o Continue to assess and revise policies and procedures in order to improve efficiency and effectiveness in the management of the City's CIP program.
- o Continue to refine the requirements for City contractors to streamline the delivery of services.
- o Continue to coordinate infrastructure improvements within the City limits sponsored by other governmental entities in order to ensure quality work.

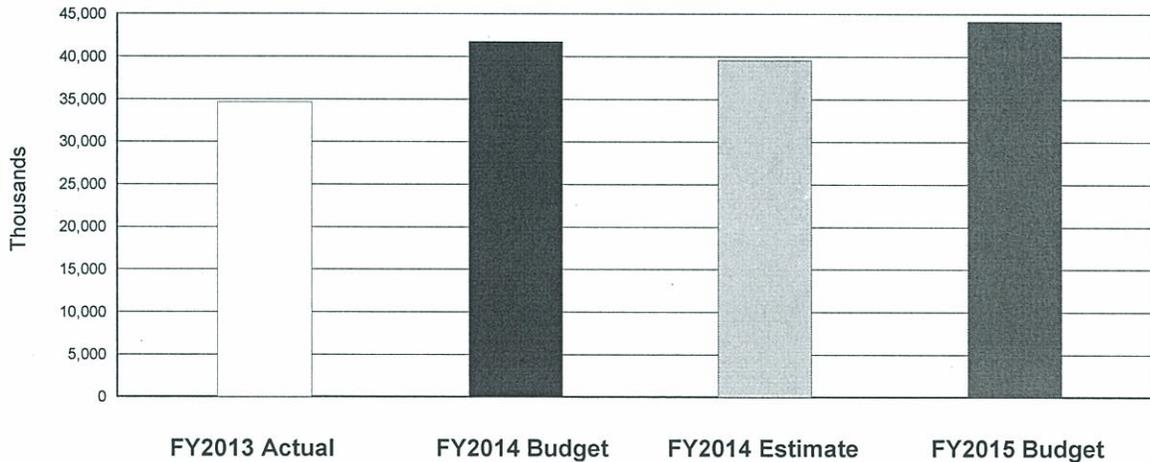
FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	28,732,022	33,049,800	31,587,702	34,848,300
	Supplies	374,440	457,300	442,841	480,100
	Other Services and Charges	5,520,801	8,036,689	7,357,965	8,592,000
	Equipment	5,442	134,000	134,000	124,000
	Non-Capital Equipment	22,828	83,611	74,273	96,100
	Total M & O Expenditures	34,655,533	41,761,400	39,596,781	44,140,500
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	34,655,533	41,761,400	39,596,781	44,140,500
Revenues		34,655,533	41,761,400	39,596,781	44,140,500
Staffing	Full-Time Equivalents - Civilian	302.4	330.0	312.1	335.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	302.4	330.0	312.1	335.0
	Full-Time Equivalents - Overtime	4.2	5.4	4.4	6.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases. o Implementation of 10-year CIP plan for FY2015-FY2024. o Continue to improve CIP processes (planning and programming). o Continue to acquire parcels by construction award date. o Complete Capital Improvement Program Management System (CIPMS) upgrades, initiate back end programming, prioritize and schedule future system modifications. o Additional positions have been added to the budget: <ol style="list-style-type: none"> 1. To provide support for ReBuild Houston CIP planning. 2. To provide support for the NorthEast Plant Expansion. 3. To handle CIP contract issues. 4. To meet increased demands for the CIP Planning function for Real Estate land acquisition. 				

**Project Cost Recovery Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2015 BUDGET

Business Area Performance Measures					
Fund Name : Project Cost Recovery Fund					
Business Area Name : Public Works & Engineering					
Fund No./Bus Area No. : 1001 / 2000					
Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Construction Projects Completed within Budget	P,I	100%	100%	100%	100%
Accept Work Actions Prepared	J	71	100	58	65
Accident Frequency per 75,000 Miles	P	<1 incident	<1 incident	<1 incident	<1 incident
Construction Projects Completed on Schedule	P,I	92%	98%	97%	95%
Construction Projects Substantially Completed	P,I	85	80	67	70
Engineers & Inspectors with License Renewals	J,P	100%	100%	100%	100%
Parcels of Land Acquired	P,Q	419	498	418	427
Pre-Engineering Needs Identification Completed (Each)	J,P	47	51	65	45
System Availability	I,J	100%	100%	100%	100%
Workers' Compensation Incident Frequency per 3,500 Productive Days Worked	P	<1 incident	<1 incident	<1 incident	<1 incident
Expenditures Budget vs Actual Utilization	F	88%	100%	95%	100%
Revenues Budget vs Actual Utilization	F	88%	100%	95%	100%
<p>Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)</p> <p style="padding-left: 100px;">Fiscal Responsibility (F) Quality of Life (Q)</p>					

FISCAL YEAR 2015 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area Name : Public Works & Engineering Fund No./Bus Area No. : 1001 / 2000						
Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Traffic Operations Division 200002 Manages and analyzes traffic calming plans to support the Neighborhood Traffic Management Program.	2.0	202,229	2.0	225,731	2.0	243,400
Office of the Director 200003 Administers the City's Minority/Women/Disadvantaged Business Enterprise Program (M/W/DBE) and Disabilities Business Enterprise Program (PDBE).	0.0	659,203	0.0	724,954	0.0	801,800
Resource Management Division 200005 Processes pay estimates and projects reimbursements in a timely manner. Provides financial reports on project and grant related activities. Monitors and accounts for CIP related revenues.	12.9	2,551,411	13.8	2,685,093	16.0	2,980,600
Planning & Development Services Division 200006 Coordinates planning initiatives and prepares long term 10-year planning goals for City's infrastructure improvement as well as acquires land in support of Capital Improvement Plan projects.	51.0	6,037,949	51.2	6,431,932	56.4	7,473,700
Engineering & Construction Division 200007 The Engineering and Construction Division is responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five-year CIP plan.	231.9	24,475,339	240.3	28,372,723	255.6	31,420,400
Information Technology 200008 Provides and maintains technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems while maintaining high availability, response time, data accuracy, and integrity to serve the needs of the Department. Technically assists the PWE inspectors to perform work and input data into CIPMS from remote sites.	4.6	703,302	4.8	1,128,285	5.0	1,193,700

FISCAL YEAR 2015 BUDGET

Division Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 1001 / 2000

Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Management Support Branch 200009 Provides necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.	0.0	26,100	0.0	28,063	0.0	26,900
Total	<u>302.4</u>	<u>34,655,533</u>	<u>312.1</u>	<u>39,596,781</u>	<u>335.0</u>	<u>44,140,500</u>

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 1001 / 2000

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ACCOUNTANT	17	1.0	1.0	
ACCOUNTANT ASSOCIATE	14	1.0	2.0	1.0
ADMINISTRATION MANAGER	26	1.0	1.0	
ADMINISTRATIVE AIDE	10	3.0	3.0	
ADMINISTRATIVE ASSISTANT	17	15.0	15.0	
ADMINISTRATIVE ASSOCIATE	13	7.0	7.0	
ADMINISTRATIVE COORDINATOR	24	5.0	6.0	1.0
ADMINISTRATIVE SPECIALIST	20	11.0	10.0	(1.0)
ADMINISTRATIVE SUPERVISOR	22	4.0	4.0	
ASSISTANT CITY ATTORNEY II	24	0.0	1.0	1.0
ASSISTANT DIRECTOR (EXE LEV)	32	6.0	6.0	
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	5.0	5.0	
ASSISTANT PROJECT MANAGER	20	3.0	3.0	
ASSISTANT REAL ESTATE ANALYST	17	1.0	1.0	
ASSISTANT REAL ESTATE MANAGER	26	4.0	5.0	1.0
CHIEF INSPECTOR	27	1.0	1.0	
CHIEF SURVEYOR	28	1.0	1.0	
CONTRACT COMPLIANCE SUPERVISOR	22	1.0	1.0	
CUSTOMER SERVICE REP. I	13	1.0	1.0	
CUSTOMER SERVICE REP. II	15	1.0	1.0	
CUSTOMER SERVICE REP. III	16	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	1.0	
DEPUTY DIRECTOR-PUBLIC WORKS	36	1.0	1.0	
DIVISION MANAGER	29	1.0	1.0	
ENGINEER	26	17.0	20.0	3.0
EXECUTIVE OFFICE ASSISTANT	15	1.0	1.0	
EXECUTIVE STAFF ANALYST (EXE LEV)	30	1.0	1.0	
FINANCIAL ANALYST I	15	2.0	2.0	
FINANCIAL ANALYST II	18	1.0	1.0	
FINANCIAL ANALYST IV	25	4.0	4.0	
GIS ANALYST	20	1.0	1.0	
GRADUATE ENGINEER	22	20.0	19.0	(1.0)
INSPECTOR	18	51.0	53.0	2.0
INSPECTOR TRAINEE	12	0.0	4.0	4.0
INSTRUMENT PERSON	11	3.0	1.0	(2.0)
IT PROJECT MANAGER	28	1.0	1.0	
MANAGEMENT ANALYST II	18	5.0	5.0	
MANAGEMENT ANALYST III	21	2.0	2.0	
MANAGEMENT ANALYST IV	25	2.0	2.0	
MANAGING ENGINEER	31	14.0	14.0	
MESSENGER	6	2.0	2.0	
OFFICE SERVICE MANAGER	23	1.0	1.0	
OFFICE SUPERVISOR	17	1.0	1.0	
PARTY CHIEF	19	2.0	2.0	
PLANNER	16	1.0	1.0	
PROGRAMMER ANALYST II	19	1.0	1.0	
PROGRAMMER ANALYST IV	25	2.0	2.0	
PROJECT MANAGER	24	14.0	14.0	
PROJECT TECHNICIAN I	8	2.0	2.0	
PROJECT TECHNICIAN II	13	1.0	1.0	
PROJECT TECHNICIAN III	17	9.0	8.0	(1.0)
PROJECT TECHNICIAN IV	20	4.0	4.0	

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 1001 / 2000

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
REAL ESTATE ANALYST	20	5.0	5.0	
REAL ESTATE MANAGER	29	3.0	3.0	
REAL ESTATE SUPERVISOR	21	1.0	0.0	(1.0)
RODPERSON	5	2.0	0.0	(2.0)
SENIOR ACCOUNT CLERK	13	2.0	1.0	(1.0)
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR GIS TECHNICIAN	17	1.0	1.0	
SENIOR INSPECTOR	22	11.0	10.0	(1.0)
SENIOR PROJECT MANAGER	27	18.0	20.0	2.0
SENIOR REAL ESTATE ANALYST	24	15.0	15.0	
SENIOR RODPERSON	9	3.0	3.0	
SENIOR STAFF ANALYST	28	5.0	4.0	(1.0)
STAFF ANALYST	26	1.0	1.0	
STUDENT INTERN II	10	1.5	1.5	
SUPERINTENDENT	24	2.0	2.0	
SUPERVISING ENGINEER	29	34.0	35.0	1.0
SYSTEMS CONSULTANT	26	1.0	1.0	
Total FTEs		347.5	352.5	5.0
Less adjustment for Civilian Vacancy Factor		17.5	17.5	0.0
Full-Time Equivalents		330.0	335.0	5.0

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus Area No. : 1001 / 2000

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
2000020012	PWE - Traffic Neighborhood Programs			
424020	Interfund Engineering Services	445,700	445,700	470,200
2000060010	PWE - Real Estate			
424020	Interfund Engineering Services	1,645,000	1,594,718	1,999,800
2000070001	PWE - Engineering & Construction Support Services			
424020	Interfund Engineering Services	602,800	602,800	675,500
2000070002	PWE - Engineering			
421491	Plan Review - Per Sheet Fee	35,000	35,000	35,000
423010	Other Grant Awards	139,700	139,700	139,700
424020	Interfund Engineering Services	20,314,000	18,915,840	21,411,300
452020	Recoveries & Refunds	0	980	0
Total	PWE - Engineering	20,488,700	19,091,520	21,586,000
2000070003	PWE - Construction			
424020	Interfund Engineering Services	16,751,600	16,034,443	17,525,300
2000070005	PWE - Geo-Environmental Services			
424020	Interfund Engineering Services	1,827,600	1,827,600	1,883,700
Total	Public Works & Engineering	41,761,400	39,596,781	44,140,500

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	19,197,000	21,506,071	20,568,236	22,497,537
500030	Salary Part Time - Civilian	11,169	14,156	10,536	14,154
500060	Overtime - Civilian	309,703	385,900	317,024	385,900
500090	Premium Pay - Civilian	390	0	160	0
500110	Bilingual Pay - Civilian	4,716	5,424	5,437	5,424
501050	Employee Awards	0	0	175	0
501070	Pension - Civilian	4,127,673	4,879,732	4,794,442	5,705,367
501120	Termination Pay - Civilian	240,993	596,000	297,460	596,000
501160	Vehicle Allowance - Civilian	10,223	9,300	0	9,300
502010	FICA - Civilian	1,432,376	1,667,972	1,549,570	1,743,986
503010	Health Ins-Act Civilian	3,034,157	3,619,985	3,308,228	3,398,743
503015	Basic Life Insurance - Active Civilian	11,320	16,555	13,669	13,072
503050	Health/Life Insurance - Retiree Civilian	110,343	117,900	138,585	138,600
503060	Long Term Disability-Civilian	24,864	28,097	26,413	28,553
503090	Workers Compensation-Civilian-Admin	63,484	79,098	78,390	88,103
503100	Workers Compensation-Civilian-Claim	131,285	104,000	449,851	204,000
504030	Unemployment Claims - Administration	22,326	19,610	29,526	19,561
Total	Personnel Services	28,732,022	33,049,800	31,587,702	34,848,300
511010	Chemical Gases & Special Fluids	285	600	500	600
511015	Cleaning & Sanitary Supplies	41	1,100	999	1,100
511020	Construction Materials	4,845	2,500	1,000	2,500
511025	Electrical Hardware & Parts	26	200	200	200
511040	Audiovisual Supplies	4,828	6,500	3,700	5,600
511045	Computer Supplies	67,276	81,500	78,750	87,400
511050	Paper & Printing Supplies	17,438	27,500	33,400	26,500
511055	Publications & Printed Materials	4,256	8,400	6,500	9,600
511060	Postage	6,099	15,200	11,317	13,700
511070	Miscellaneous Office Supplies	39,567	53,600	46,500	48,800
511090	Medical & Surgical Supplies	419	1,100	1,100	1,200
511095	Small Technical & Scientific Equipment	337	1,500	350	1,500
511110	Fuel	204,836	233,700	232,700	233,600
511115	Vehicle Repair & Maintenance Supplies	3,185	4,000	3,210	4,000
511120	Clothing	7,934	9,600	8,600	28,100
511125	Food Supplies	660	800	800	1,000
511145	Small Tools & Minor Equipment	2,002	2,200	8,163	8,200
511150	Miscellaneous Parts & Supplies	10,406	7,300	5,052	6,500
Total	Supplies	374,440	457,300	442,841	480,100
520100	Temporary Personnel Services	174,162	843,500	349,735	843,500
520107	Computer Info/Contr	0	125,500	125,500	125,500
520108	Information Resource Services	14,965	17,500	24,380	15,800
520109	Medical Dental & Laboratory Services	2,845	4,700	4,700	6,400
520110	Management Consulting Services	0	40,000	0	0
520114	Miscellaneous Support Services	30,407	55,500	31,342	56,400
520115	Real Estate Lease/Office Rental	1,524,121	1,669,600	1,669,600	1,734,200
520119	Computer Equipment/Software Maintenance	1,022	0	110	300
520120	Communications Equipment Services	0	1,000	1,000	1,000
520121	IT Application Svcs	36,710	44,000	90,898	97,800
520122	Office Equipment Services	1,260	3,100	3,020	3,100
520123	Vehicle & Motor Equipment Services	160,345	166,000	154,779	0
520124	Other Equipment Services	1,397	1,400	770	1,400
520157	Computer Software Maintenance Services	0	113,400	100,535	114,400

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Public Works & Engineering
 Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520158	Computer Equipment Maintenance Services	825	0	690	3,000
520510	Mail/Delivery Services	937	1,700	1,200	1,700
520515	Print Shop Services	9,783	13,800	10,707	13,800
520520	Printing & Reproduction Services	6,676	16,900	16,900	19,900
520605	Advertising Services	0	3,880	1,815	3,900
520765	Membership & Professional Fees	25,977	42,300	41,427	49,000
520805	Education & Training	31,184	67,500	53,125	63,800
520905	Travel - Training Related	12,875	15,945	8,945	27,600
520910	Travel - Non-Training Related	744	15,600	14,500	16,100
521305	Indirect Cost Recovery Payment	1,268,592	1,213,400	1,213,400	1,311,000
521306	PWE Allocated Cost	0	802,400	802,400	1,222,700
521405	Building Maintenance Services	179	4,000	1,820	24,000
521605	Data Services	30,275	34,200	70,516	70,200
521610	Voice Services	62,478	15,400	19,927	19,600
521620	Voice Equipment	23,594	30,600	16,063	14,500
521625	Voice Labor	3,189	18,600	15,400	18,600
521630	GIS Revolving Fund Services	203,552	254,800	254,800	198,300
521635	Voice Services -Wireless	0	59,900	53,944	62,000
521705	Vehicle/Equipment Rental/Lease	0	1,500	1,500	1,500
521715	Office Equipment Rental	51,892	54,300	50,800	56,800
521725	Other Rental	0	2,064	2,064	1,700
521730	Parking Space Rental	150,043	106,800	106,800	100,300
521735	Hobby Parking Space Rental	0	72,800	72,800	74,300
521905	Legal Services	12,650	208,300	140,180	208,300
521910	Legal Svcs - Crt Report	0	1,000	1,000	1,000
522205	Metro Commuter Passes	141,254	196,100	178,346	191,000
522305	Freight Charges	0	0	10	0
522430	Miscellaneous Other Services & Charges	3,642	6,000	3,700	5,400
522720	Interfund Payroll Services	26,100	28,300	28,063	26,900
522721	Interfund HR Client Services	245,846	258,400	258,400	252,000
522722	KRONOS Service Chargeback	13,198	12,600	12,600	14,500
522765	Interfund Legal Services	340,847	364,400	364,400	292,000
522795	Other Interfund Services	852,702	987,200	937,954	1,003,700
522820	Interfund EB Cape Training	0	5,000	4,500	4,500
522825	3-1-1 Services	860	0	0	0
522840	Houston Permitting Center Rent Chargeback	53,673	35,800	40,900	53,200
522845	Interfund Vehicle Services	0	0	0	165,400
Total	Other Services and Charges	5,520,801	8,036,689	7,357,965	8,592,000
560230	Computer HW and Developed SW	5,442	134,000	134,000	124,000
Total	Equipment	5,442	134,000	134,000	124,000
551010	Non-Capital Office Furniture & Equipment	3,393	14,411	16,955	20,100
551015	Non-Capital Computer Equipment	19,435	69,200	57,318	76,000
Total	Non-Capital Equipment	22,828	83,611	74,273	96,100
Grand Total Expenditures		34,655,533	41,761,400	39,596,781	44,140,500



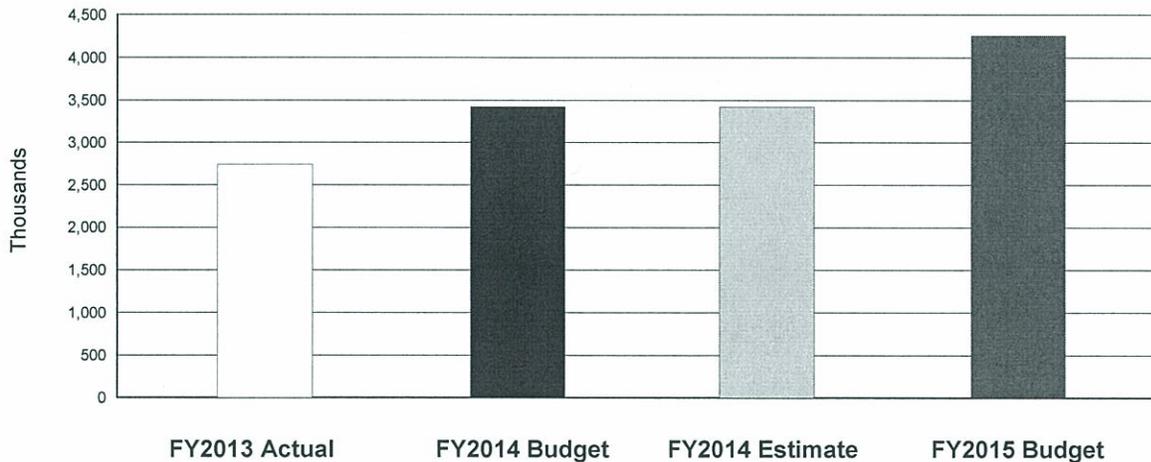
FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus. Area No. : 1001 / 2500

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	2,743,222	3,425,356	3,425,356	4,258,110
	Total M & O Expenditures	2,743,222	3,425,356	3,425,356	4,258,110
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	2,743,222	3,425,356	3,425,356	4,258,110
Revenues		2,743,222	3,425,356	3,425,356	4,258,110
Staffing	Full-Time Equivalents - Civilian	25.0	24.0	32.8	38.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	25.0	24.0	32.8	38.0
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases. o 12 FTEs were approved in FY2014 to support Facility Condition Assessment projects and Capital Improvement projects. o Continue implementing Leadership in Energy and Environmental Design (LEED™) standards to improve the quality of City buildings and their impact on the environment. 				

**Project Cost Recovery Fund
General Services
Expenditure Summary**



Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
 Business Area Name : General Services
 Fund No./Bus Area No. : 1001 / 2500

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Job Order Contract/Task Order Contract Projects	J,I,Q	175	250	206	300
Expenditures Budget vs Actual Utilization	F	96%	100%	100%	100%
Revenues Budget vs Actual Utilization	F	96%	100%	100%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
 Fiscal Responsibility (F) Quality of Life (Q)

FISCAL YEAR 2015 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area Name : General Services Fund No./Bus Area No. : 1001 / 2500						
Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
GSD-Design & Construction 250003 Provide CIP planning; manage the design and construction of City facilities for all departments except Aviation; facilitate tenant improvements; manage construction and coordinate moves; track, monitor, and manage environmental contracts; civic art administration; provide in-house planning and design services and construction project management.	25.0	2,743,222	32.8	3,425,356	38.0	4,258,110
Total	25.0	2,743,222	32.8	3,425,356	38.0	4,258,110

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1001 / 2500

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	3.0	3.0	
ADMINISTRATIVE SPECIALIST	20	1.0	4.0	3.0
ADMINISTRATIVE SUPERVISOR	22	1.0	1.0	
ARCHITECT	25	1.0	1.0	
ASSISTANT DIRECTOR (EXE LEV)	32	1.0	1.0	
ASSISTANT PROJECT MANAGER	20	1.0	4.0	3.0
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	0.0	(1.0)
DIVISION MANAGER	29	1.0	4.0	3.0
PROJECT MANAGER	24	4.0	9.0	5.0
SENIOR PROJECT MANAGER	27	11.0	11.0	
SENIOR STAFF ANALYST	28	1.0	0.0	(1.0)
Total FTEs		26.0	38.0	12.0
Less adjustment for Civilian Vacancy Factor		2.0	0.0	(2.0)
Full-Time Equivalents		24.0	38.0	14.0

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1001 / 2500

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
2500030001	Capital Design/Construction			
424020	Interfund Engineering Services	2,707,467	3,340,980	4,166,040
2500030003	GSD - Job Order Contract			
424020	Interfund Engineering Services	487,680	0	0
2500030004	GSD - Environment Mgmt			
424020	Interfund Engineering Services	84,376	84,376	92,070
2500030006	GSD - In-House Planning			
424020	Interfund Engineering Services	145,833	0	0
Total General Services		<u><u>3,425,356</u></u>	<u><u>3,425,356</u></u>	<u><u>4,258,110</u></u>

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : General Services
Fund No./Bus. Area No. : 1001 / 2500

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	1,906,851	2,346,501	2,346,501	2,894,615
500060	Overtime - Civilian	6,029	1,751	1,751	6,000
501070	Pension - Civilian	409,868	548,216	548,216	734,072
501120	Termination Pay - Civilian	7,862	30,055	30,055	0
502010	FICA - Civilian	139,715	162,522	172,140	221,877
502020	FICA - Classified	0	9,618	0	0
503010	Health Ins-Act Civilian	261,340	315,164	315,164	368,859
503015	Basic Life Insurance - Active Civilian	1,138	1,273	1,273	1,693
503050	Health/Life Insurance - Retiree Civilian	2,409	0	0	0
503060	Long Term Disability-Civilian	2,073	2,583	2,579	3,230
503090	Workers Compensation-Civilian-Admin	5,937	7,673	7,677	9,956
504030	Unemployment Claims - Administration	0	0	0	17,808
Total	Personnel Services	2,743,222	3,425,356	3,425,356	4,258,110
Grand Total Expenditures		2,743,222	3,425,356	3,425,356	4,258,110

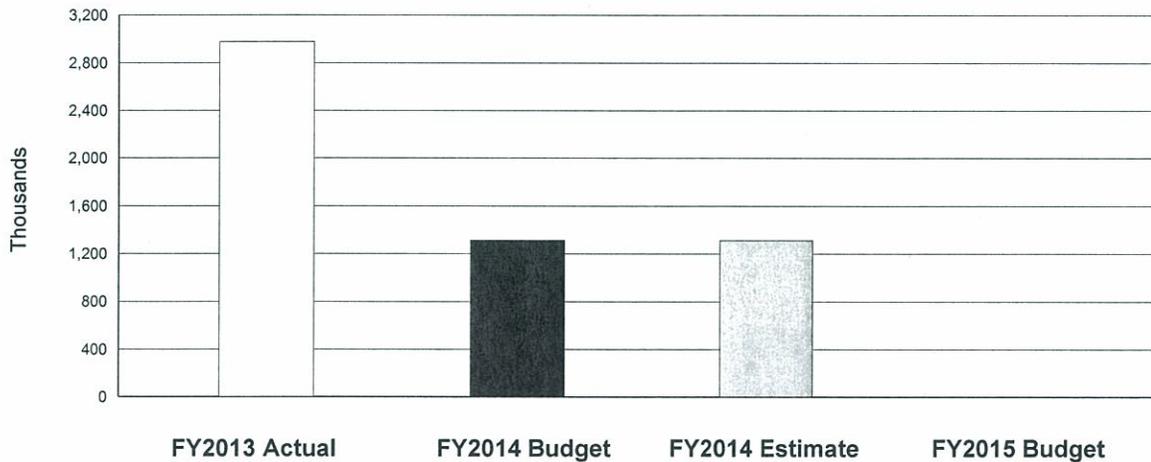
FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Houston Information Technology Services
Fund No./Bus. Area No. : 1001 / 6800

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	1,967,673	754,583	754,583	0
	Supplies	120,696	0	0	0
	Other Services and Charges	890,331	558,059	558,059	0
	Total M & O Expenditures	<u>2,978,700</u>	<u>1,312,642</u>	<u>1,312,642</u>	<u>0</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>2,978,700</u>	<u>1,312,642</u>	<u>1,312,642</u>	<u>0</u>
Revenues		2,978,700	1,312,642	1,312,642	0
Staffing	Full-Time Equivalents - Civilian	16.5	27.0	19.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>16.5</u>	<u>27.0</u>	<u>19.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	0.0
Significant Budget Changes and Highlights	o In FY2015, Radio System and CSMART project maintenance and operational costs required to support the implementation are reported in the General Fund.				

**Project Cost Recovery Fund
 Houston Information Technology Services
 Expenditure Summary**



FISCAL YEAR 2015 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area Name : Houston Information Technology Services Fund No./Bus Area No. : 1001 / 6800						
Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
HITS - Applications 680002 Responsible for providing citywide applications support to the City's core business systems and management of the Municipal Courts Case Management System project (CSMART).	10.2	1,241,887	10.8	324,375	0.0	0
HITS - Public Safety 680005 Responsible for upgrading current City radios to 700 MHz Radio System. Provide management and oversight of the City's existing radio system.	5.3	1,736,813	8.2	780,457	0.0	0
HITS - Project Group 680007 Responsible for business continuity and the development and implementation of IT policies, procedures and standards.	1.0	0	0.0	207,810	0.0	0
Total	16.5	2,978,700	19.0	1,312,642	0.0	0

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Houston Information Technology Services
 Fund No./Bus Area No. : 1001 / 6800

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.0	0.0	(1.0)
ADMINISTRATIVE SPECIALIST	20	0.3	0.0	(0.3)
ADMINISTRATIVE SUPERVISOR	22	0.5	0.0	(0.5)
ASSISTANT DIRECTOR (EXE LEV)	32	0.8	0.0	(0.8)
DEPUTY DIRECTOR (EXE LEV)	34	0.3	0.0	(0.3)
FINANCIAL ANALYST IV	25	0.5	0.0	(0.5)
IT PROJECT MANAGER	28	0.3	0.0	(0.3)
SENIOR IT PROJECT MANAGER (EXE LEV)	30	0.9	0.0	(0.9)
SENIOR PARALEGAL	19	0.5	0.0	(0.5)
SENIOR PROJECT MANAGER	27	0.3	0.0	(0.3)
TECHNICAL HARDWARE ANALYST II	21	0.6	0.0	(0.6)
TECHNICAL HARDWARE ANALYST III	23	0.6	0.0	(0.6)
Total FTEs		6.6	0.0	(6.6)
Less adjustment for Civilian Vacancy Factor		(20.4)	0.0	20.4
Full-Time Equivalents		27.0	0.0	(27.0)

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
Business Area Name : Houston Information Technology Services
Fund No./Bus Area No. : 1001 / 6800

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
6800020001	HITS - Enterprise Applications			
424030	Intfd Computer Dev	324,375	324,375	0
6800050001	HITS - Radio Comm Services			
424030	Intfd Computer Dev	780,457	780,457	0
6800070001	HITS - Project Management Office			
424030	Intfd Computer Dev	207,810	207,810	0
Total	Houston Information Technology Services	<u><u>1,312,642</u></u>	<u><u>1,312,642</u></u>	<u><u>0</u></u>

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
 Business Area Name : Houston Information Technology Services
 Fund No./Bus. Area No. : 1001 / 6800

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	1,343,866	513,166	513,166	0
500060	Overtime - Civilian	12,884	0	0	0
500090	Premium Pay - Civilian	440	0	0	0
501070	Pension - Civilian	292,726	116,439	116,439	0
501120	Termination Pay - Civilian	22,145	0	0	0
502010	FICA - Civilian	97,793	39,258	39,258	0
503010	Health Ins-Act Civilian	191,330	82,320	82,320	0
503015	Basic Life Insurance - Active Civilian	743	166	166	0
503060	Long Term Disability-Civilian	1,522	572	572	0
503090	Workers Compensation-Civilian-Admin	3,798	1,612	1,612	0
504030	Unemployment Claims - Administration	426	1,050	1,050	0
Total	Personnel Services	1,967,673	754,583	754,583	0
511025	Electrical Hardware & Parts	15,646	0	0	0
511045	Computer Supplies	6,510	0	0	0
511055	Publications & Printed Materials	457	0	0	0
511070	Miscellaneous Office Supplies	5,813	0	0	0
511110	Fuel	981	0	0	0
511115	Vehicle Repair & Maintenance Supplies	517	0	0	0
511150	Miscellaneous Parts & Supplies	90,772	0	0	0
Total	Supplies	120,696	0	0	0
520100	Temporary Personnel Services	22,378	0	0	0
520106	Architectural Services	87,937	0	0	0
520107	Computer Info/Contr	61,755	0	0	0
520109	Medical Dental & Laboratory Services	55	0	0	0
520114	Miscellaneous Support Services	2,457	0	0	0
520119	Computer Equipment/Software Maintenance	6,764	0	0	0
520120	Communications Equipment Services	26,154	0	0	0
520123	Vehicle & Motor Equipment Services	232	0	0	0
520126	Construction Site Work Services	8,965	0	0	0
520510	Mail/Delivery Services	10	0	0	0
520705	Insurance Fees	122,180	112,500	112,500	0
520765	Membership & Professional Fees	353	0	0	0
520805	Education & Training	1,150	0	0	0
520910	Travel - Non-Training Related	3,186	0	0	0
521405	Building Maintenance Services	2,900	0	0	0
521505	Electricity	161,917	95,000	95,000	0
521510	Natural Gas	10,973	0	0	0
521605	Data Services	19,100	0	0	0
521610	Voice Services	11,668	0	0	0
521615	Radio Communications	191,740	0	0	0
521630	GIS Revolving Fund Services	1,537	0	0	0
521715	Office Equipment Rental	3,306	0	0	0
521725	Other Rental	0	339,750	339,750	0
522430	Miscellaneous Other Services & Charges	130,790	0	0	0
522721	Interfund HR Client Services	11,915	10,809	10,809	0
522722	KRONOS Service Chargeback	909	0	0	0
Total	Other Services and Charges	890,331	558,059	558,059	0
Grand Total Expenditures		2,978,700	1,312,642	1,312,642	0