

FISCAL YEAR 2015 BUDGET

Fund Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	2,892,164	2,892,164	453,710
Current Revenues	4,213,553	4,201,953	4,254,153
Total Available Resources	<u>7,105,717</u>	<u>7,094,117</u>	<u>4,707,863</u>
Maintenance and Operations	4,589,557	4,595,357	2,411,738
Contract With Non-Profit	2,050,850	2,045,050	2,071,150
Total Expenditures	<u>6,640,407</u>	<u>6,640,407</u>	<u>4,482,888</u>
Planned Ending Fund Balance	465,310	453,710	224,975
Total Budget	<u>7,105,717</u>	<u>7,094,117</u>	<u>4,707,863</u>

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	465,310	453,710	224,975
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2014 Budget, the FY2014 Estimate and the FY2015 Budget for the Cable Television Fund (2401 and 2428). Also included are the beginning and ending fund balances, total revenues and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV provides a variety of informative, educational and feature programs. HTV produces both live and recorded taped programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming of HTV programming 24/7 and on-demand streaming of meetings, such as City Council, Planning Commission and Parking Commission, are also available to the public through its website: www.htvhouston.net.

The 82nd legislature passed SB1087, which was signed by the Governor on June 17, 2011, and was effective September 1, 2011. SB1087 requires fees paid under state franchises be maintained in a separate account and are not commingled with revenue from any other source. Any unspent Public, Educational, and Governmental (PEG) fees previously collected from State franchises must be transferred to a separate account. As a result, Ordinance #2011-731 established the Cable TV State Fund (2428).

FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

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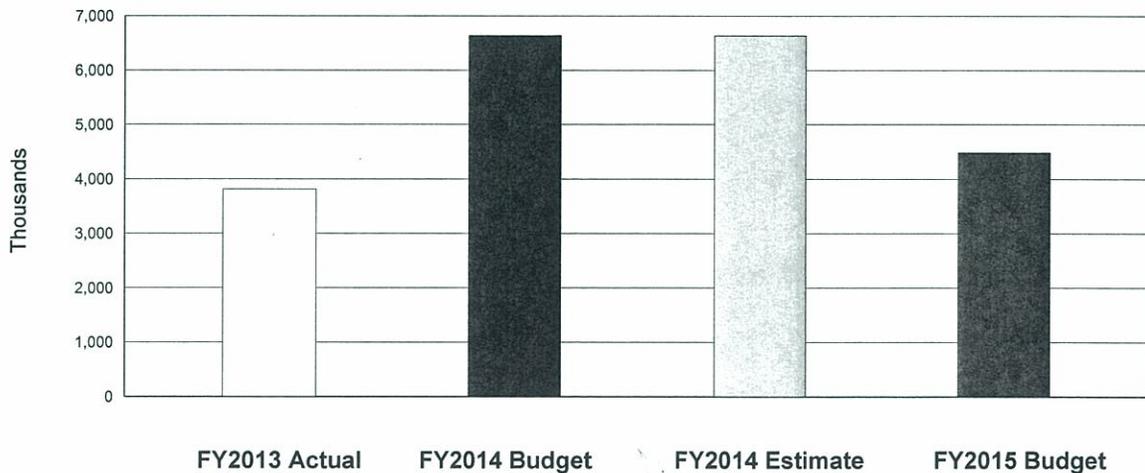
		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	1,119,077	1,355,242	1,357,502	1,398,308
	Supplies	34,137	39,773	44,773	36,060
	Other Services and Charges	2,652,996	4,942,059	4,934,799	2,540,049
	Equipment	0	0	0	150,000
	Non-Capital Equipment	2,672	0	0	0
	Total M & O Expenditures	<u>3,808,882</u>	<u>6,337,074</u>	<u>6,337,074</u>	<u>4,124,417</u>
	Debt Service & Other Uses	<u>0</u>	<u>303,333</u>	<u>303,333</u>	<u>358,471</u>
	Total Expenditures	<u>3,808,882</u>	<u>6,640,407</u>	<u>6,640,407</u>	<u>4,482,888</u>
Revenues		4,131,342	4,213,553	4,201,953	4,254,153

Staffing	Full-Time Equivalents - Civilian	14.7	17.5	17.5	17.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>14.7</u>	<u>17.5</u>	<u>17.5</u>	<u>17.0</u>
	Full-Time Equivalents - Overtime	0.0	0.1	0.1	0.2

Significant Budget Changes and Highlights

- o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.
- o Purchase production equipment to convert from Standard Definition to High Definition mandated by the Federal Communications Commission.
- o Develop a partnership with the Public, Education, and Governmental (PEG) community and share opportunities.
- o Develop inter-local agreements and memorandums of understanding with local government and corporate partners.
- o Leverage marketing and production assets to assist departments in promoting city services, educate citizens and local business partners about new initiatives and offerings.

**Cable Television
 Mayor's Office
 Expenditure Summary**



FISCAL YEAR 2015 BUDGET

Division Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus Area No. : 2428 / 2401 / 5000

Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Cable Television 500002 Instrumental in providing quality services to viewers and meeting programming goals. Provides DVD programming copies to city departments and viewers as requested.	14.7	3,808,882	17.5	6,640,407	17.0	4,482,888
Total	<u>14.7</u>	<u>3,808,882</u>	<u>17.5</u>	<u>6,640,407</u>	<u>17.0</u>	<u>4,482,888</u>

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus Area No. : 2428 / 2401 / 5000

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	0.0
ASSISTANT DIRECTOR (EXE LEV)	32	0.5	0.0	(0.5)
CABLE ACCESS OPERATIONS SUPERVISOR	22	1.0	1.0	0.0
CABLE ACCESS PROGRAM SUPERVISOR	22	2.0	2.0	0.0
COMMUNICATIONS TECHNICIAN	15	1.0	1.0	0.0
DIVISION MANAGER (EXE LEV)	29	1.0	1.0	0.0
MASTER CONTROL OPERATOR	14	1.0	1.0	0.0
PRODUCTION SPECIALIST	15	1.0	1.0	0.0
SENIOR COMMUNICATIONS SPECIALIST	20	3.0	3.0	0.0
SENIOR COMMUNICATIONS TECHNICIAN	19	6.0	6.0	0.0
Total FTEs		17.5	17.0	(0.5)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		17.5	17.0	(0.5)

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Cable Television
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Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
5000020001	MYR- Muni Cable T.V.			
444020	PEG Contributions - Ongoing Support	103,400	93,200	99,000
452030	Miscellaneous Revenue	80,000	80,000	80,000
5000020002	MYR- Capital Only			
444030	PEG Contributions - State Franchises	1,599,200	1,647,700	1,680,000
5000020003	MYR - Operational			
432010	Interest on Pooled Investments	31,853	31,853	31,853
444030	PEG Contributions - State Franchises	2,399,100	2,349,200	2,363,300
Total	Mayor's Office	<u><u>4,213,553</u></u>	<u><u>4,201,953</u></u>	<u><u>4,254,153</u></u>

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	755,600	883,695	883,695	905,589
500030	Salary Part Time - Civilian	14,990	0	0	0
500060	Overtime - Civilian	1,944	10,000	10,000	10,000
500090	Premium Pay - Civilian	0	200	0	0
501070	Pension - Civilian	159,509	200,510	200,510	229,656
501120	Termination Pay - Civilian	0	2,000	2,000	2,000
501160	Vehicle Allowance - Civilian	0	2,100	2,100	0
502010	FICA - Civilian	56,911	68,385	68,385	70,041
503010	Health Ins-Act Civilian	114,547	156,098	156,098	146,226
503015	Basic Life Insurance - Active Civilian	424	662	662	529
503050	Health/Life Insurance - Retiree Civilian	7,708	5,908	8,368	8,368
503060	Long Term Disability-Civilian	1,260	1,491	1,491	1,445
503090	Workers Compensation-Civilian-Admin	3,245	4,193	4,193	4,454
503100	Workers Compensation-Civilian-Claim	1,969	14,000	14,000	14,000
504030	Unemployment Claims - Administration	970	6,000	6,000	6,000
Total	Personnel Services	1,119,077	1,355,242	1,357,502	1,398,308
511025	Electrical Hardware & Parts	1,206	2,000	2,000	2,000
511030	Mechanical Hardware & Parts	813	500	500	500
511040	Audiovisual Supplies	12,862	10,000	10,000	10,000
511045	Computer Supplies	1,351	2,000	2,000	2,000
511050	Paper & Printing Supplies	0	200	200	200
511055	Publications & Printed Materials	0	300	300	300
511060	Postage	0	200	200	200
511070	Miscellaneous Office Supplies	2,225	5,000	5,000	5,000
511110	Fuel	968	5,273	5,273	1,560
511120	Clothing	0	3,000	3,000	3,000
511125	Food Supplies	296	0	5,000	0
511145	Small Tools & Minor Equipment	608	300	300	300
511150	Miscellaneous Parts & Supplies	13,808	11,000	11,000	11,000
Total	Supplies	34,137	39,773	44,773	36,060
520100	Temporary Personnel Services	11,308	10,000	10,000	10,000
520102	Security Services	0	0	251	1,000
520109	Medical Dental & Laboratory Services	32	0	0	0
520114	Miscellaneous Support Services	31,423	40,000	40,000	40,000
520115	Real Estate Lease/Office Rental	68,493	39,954	39,954	0
520119	Computer Equipment/Software Maintenance	110	2,500	2,500	2,500
520120	Communications Equipment Services	15,014	50,000	50,000	50,000
520121	IT Application Svcs	2,235	1,448	1,448	7,714
520122	Office Equipment Services	0	200	200	200
520123	Vehicle & Motor Equipment Services	0	2,000	2,000	2,000
520126	Construction Site Work Services	367,152	1,682,847	1,682,847	0
520132	Contracts/Sponsorships	2,030,844	2,050,850	2,045,050	2,071,150
520510	Mail/Delivery Services	41	300	300	300
520515	Print Shop Services	0	1,000	2,489	1,000
520605	Advertising Services	6,173	20,000	20,000	40,000
520705	Insurance Fees	2,981	3,497	3,497	3,529
520755	Contingency	15,074	542,141	542,141	75,000
520765	Membership & Professional Fees	2,665	3,000	3,000	3,000

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Business Area Expenditure Summary

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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520805	Education & Training	70	200	1,000	1,000
520815	Tuition Reimbursement	0	0	0	1,000
520900	CIP-Capital Equipment Acquisition	0	341,529	341,529	0
520905	Travel - Training Related	7,586	7,000	7,000	7,000
520910	Travel - Non-Training Related	63	300	300	300
521305	Indirect Cost Recovery Payment	20,097	40,528	40,528	108,499
521605	Data Services	9,950	9,791	9,791	12,000
521610	Voice Services	7,451	11,000	7,000	2,124
521620	Voice Equipment	33	3,000	3,000	0
521625	Voice Labor	354	500	500	0
521630	GIS Revolving Fund Services	522	885	885	973
521635	Voice Services -Wireless	0	5,752	5,752	4,952
521705	Vehicle/Equipment Rental/Lease	0	5,000	5,000	5,000
521715	Office Equipment Rental	2,072	3,500	3,500	3,500
521730	Parking Space Rental	0	6,522	6,522	13,957
522305	Freight Charges	0	250	250	250
522430	Miscellaneous Other Services & Charges	39,370	41,970	41,970	52,394
522721	Interfund HR Client Services	10,962	12,822	12,822	17,856
522722	KRONOS Service Chargeback	580	665	665	743
522730	Interfund Engineering Services	0	300	300	300
522845	Interfund Vehicle Services	341	808	808	808
Total	Other Services and Charges	2,652,996	4,942,059	4,934,799	2,540,049
560240	Communication Equipment	0	0	0	150,000
Total	Equipment	0	0	0	150,000
551020	Non-Capital Communication Equipment	2,672	0	0	0
Total	Non-Capital Equipment	2,672	0	0	0
532020	Transfers to Capital Projects	0	303,333	303,333	358,471
Total	Debt Service and Other Uses	0	303,333	303,333	358,471
Grand Total Expenditures		3,808,882	6,640,407	6,640,407	4,482,888