

FISCAL YEAR 2015 BUDGET

Fund Summary

Fund Name : Health Special Revenue
Business Area Name : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

	<u>FY2014 Current Budget</u>	<u>FY2014 Estimate</u>	<u>FY2015 Budget</u>
Beginning Fund Balance	4,441,022	4,441,022	4,834,625
Current Revenues	<u>2,888,100</u>	<u>3,250,769</u>	<u>2,916,900</u>
Total Available Resources	<u><u>7,329,122</u></u>	<u><u>7,691,791</u></u>	<u><u>7,751,525</u></u>
Maintenance and Operations	3,505,696	2,857,166	3,669,167
Total Expenditures	<u>3,505,696</u>	<u>2,857,166</u>	<u>3,669,167</u>
Planned Ending Fund Balance	<u>3,823,426</u>	<u>4,834,625</u>	<u>4,082,358</u>
Total Budget	<u><u>7,329,122</u></u>	<u><u>7,691,791</u></u>	<u><u>7,751,525</u></u>
<u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	3,823,426	4,834,625	4,082,358
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2014 Current Budget, the FY2014 Estimate and the FY2015 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. Prior to FY2014, this fund was reported as non budgeted fund. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10/permit technology fee and the \$200/mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Health & Human Services Department (HHS) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHS as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

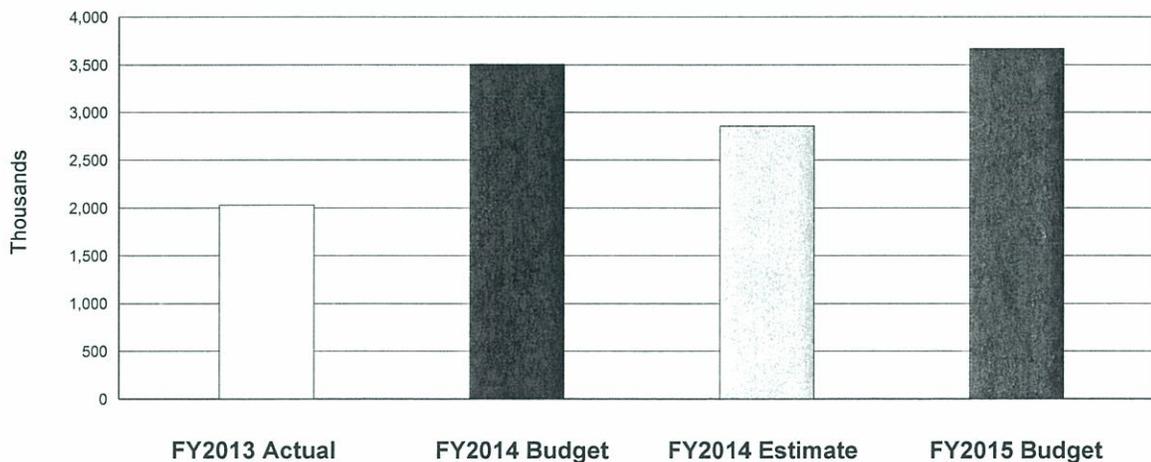
FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

Fund Name : Health Special Revenue
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 Fund No./Bus. Area No. : 2002 / 3800

	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget	
Expenditures	Personnel Services	982,801	883,019	769,329	1,039,416
	Supplies	399,826	584,174	439,549	533,900
	Other Services and Charges	570,586	1,535,452	1,336,508	1,646,851
	Equipment	0	409,000	229,900	365,000
	Non-Capital Equipment	76,666	94,051	81,880	84,000
	Total M & O Expenditures	<u>2,029,879</u>	<u>3,505,696</u>	<u>2,857,166</u>	<u>3,669,167</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>2,029,879</u>	<u>3,505,696</u>	<u>2,857,166</u>	<u>3,669,167</u>	
Revenues	2,268,120	2,888,100	3,250,769	2,916,900	
Staffing	Full-Time Equivalents - Civilian	8.7	15.0	12.6	14.1
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>8.7</u>	<u>15.0</u>	<u>12.6</u>	<u>14.1</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.				
	o FY2015 Budget contains approximately \$175,000 in Building Improvements.				

**Health Special Revenue
 Health and Human Services
 Expenditure Summary**



FISCAL YEAR 2015 BUDGET

Division Summary						
Fund Name : Health Special Revenue Business Area Name : Health and Human Services Fund No./Bus Area No. : 2002 / 3800						
Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Director Office Group 380001 The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning, acts as liaison for community stakeholders. Instrumental in providing direction for administrative support, management, and programmatic issues. Coordinates strategic planning, program evaluation, project partnership and policy development support.	0.0	68,838	0.0	88,900	1.0	238,325
Administrative Services Division 380002 Administrative Services Division consists of General, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance.	4.3	503,703	5.9	900,166	6.0	1,340,569
Children and Family Services 380003 Instrumental in promoting optimal growth of Houston's at-risk mothers, babies and small children through nutrition, nutrition education and referral services. Promotes the well-being and quality of life for seniors and assists with oral health and preventive dental cares for at-risk Houston children.	0.4	109,588	0.1	76,024	0.0	57,700
Environmental Health Services 380004 The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	4.0	468,895	4.0	781,521	4.0	910,020
Community Health Services 380005 Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Immunizations, and Jail Health Operations.	0.0	775,913	2.6	1,010,555	3.1	1,050,553

FISCAL YEAR 2015 BUDGET

Division Summary						
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Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Surveillance & Public Health Preparedness 380006 Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services and Public Health Preparedness.	0.0	102,942	0.0	0	0.0	72,000
Total	8.7	2,029,879	12.6	2,857,166	14.1	3,669,167

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Health Special Revenue
 Business Area Name : Health and Human Services
 Fund No./Bus Area No. : 2002 / 3800

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.1	1.0	(0.1)
BUREAU CHIEF,PUBLIC HEALTH	30	0.4	0.0	(0.4)
COMMUNITY RELATIONS SPECIALIST	11	2.4	2.1	(0.3)
CUSTOMER SERVICE REP. I	13	0.0	1.0	1.0
CUSTOMER SERVICE REP. III	16	1.8	1.0	(0.8)
DEPUTY REGISTRAR-VITAL STATISTICS	22	1.0	1.0	
EMERGENCY MEDICAL TECHNICIAN INSPECTOR	18	4.0	3.0	(1.0)
FINANCIAL ANALYST IV	25	1.0	1.0	
OFFICE SUPERVISOR	17	1.0	1.0	
PUBLIC HEALTH DENTIST,DDS	26	0.5	0.0	(0.5)
SENIOR ACCOUNT CLERK	13	1.0	1.0	
SENIOR DATA ENTRY OPERATOR	12	0.8	0.0	(0.8)
SENIOR PROJECT MANAGER	27	0.0	1.0	1.0
STAFF ANALYST	26	0.0	1.0	1.0
Total FTEs		15.0	14.1	(0.9)
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		15.0	14.1	(0.9)

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Health Special Revenue
 Business Area Name : Health and Human Services
 Fund No./Bus Area No. : 2002 / 3800

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
3800010004	HHS - Health Planning			
444010	Private Contributions	50,000	50,000	75,000
452030	Miscellaneous Revenue	1,800	893	900
Total	HHS - Health Planning	51,800	50,893	75,900
3800020003	HHS - Grant ACCTG			
452030	Miscellaneous Revenue	632,000	850,000	850,000
3800020009	HHS - Department Wide Charges			
432010	Interest on Pooled Investments	42,400	42,400	42,400
447020	Garage Parking Revenue	25,700	25,700	25,700
Total	HHS - Department Wide Charges	68,100	68,100	68,100
3800030003	HHS - Immunization			
426060	Clinical Fees	300,000	300,000	300,000
3800030005	HHS - Area Agency On Aging			
444010	Private Contributions	5,000	28,000	25,000
452030	Miscellaneous Revenue	100	100	100
Total	HHS - Area Agency On Aging	5,100	28,100	25,100
3800040004	HHS - Comm Environ.Health			
421090	Ambulance Permits	494,000	241,736	246,100
421630	Administrative Fee - Licenses & Permits	30,000	27,064	27,500
Total	HHS - Comm Environ.Health	524,000	268,800	273,600
3800040006	HHS - Consumer Health			
426290	Other Service Charges	385,100	427,700	435,300
3800050001	HHS - Neighborhood Svc			
452030	Miscellaneous Revenue	1,500	1,500	1,500
3800050004	HHS - Oral Health			
426130	Dental Fees	75,000	7,206	0
452030	Miscellaneous Revenue	0	2,000	500
Total	HHS - Oral Health	75,000	9,206	500
3800050005	HHS - Kashmere MSC			
426210	Special Events Reimbursement	2,000	2,000	1,000
3800050008	HHS - Sunnyside MSC			
426210	Special Events Reimbursement	4,300	5,000	4,300
3800050009	HHS - West End MSC			
426210	Special Events Reimbursement	1,200	1,500	1,500
3800050010	HHS - Acres Homes			
426210	Special Events Reimbursement	2,800	12,500	2,800
426430	Facility Rental Fees	100	100	100
Total	HHS - Acres Homes	2,900	12,600	2,900
3800050011	HHS - Fifth Ward			
426210	Special Events Reimbursement	2,200	12,500	5,500
3800050012	HHS - Third Ward			
426210	Special Events Reimbursement	5,700	12,570	5,700
3800050013	HHS - Denver Harbor MSC			
426210	Special Events Reimbursement	400	400	400
3800050014	HHS - Southwest MSC			
426210	Special Events Reimbursement	200	300	200
3800050015	HHS - Northeast MSC			
426210	Special Events Reimbursement	1,800	5,000	1,800
3800050030	HHS - South Post Oak Msc			
426210	Special Events Reimbursement	3,400	3,600	3,400

Business Area Revenue Summary

Fund Name : Health Special Revenue
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Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
3800050031	HHS - CHS Congregate Meals			
444010	Private Contributions	0	5,000	0
452030	Miscellaneous Revenue	235,300	163,300	235,300
Total	HHS - CHS Congregate Meals	235,300	168,300	235,300
3800050034	HHS - NSD AIM Projects			
490020	Transfer from Special Revenue Fund	400,000	800,000	400,000
3800060003	HHS - Vital Statistics			
421630	Administrative Fee - Licenses & Permits	15,600	0	0
426151	Passport Service Fee	92,500	125,000	125,200
452030	Miscellaneous Revenue	0	16,300	16,400
456255	Misc Operating Revenue	78,000	81,400	83,300
Total	HHS - Vital Statistics	186,100	222,700	224,900
Total	Health and Human Services	2,888,100	3,250,769	2,916,900

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Health Special Revenue
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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	620,184	500,398	420,561	646,070
500030	Salary Part Time - Civilian	42,639	102,155	86,985	51,715
500110	Bilingual Pay - Civilian	3,326	1,807	903	1,807
501070	Pension - Civilian	131,080	113,540	99,726	163,843
502010	FICA - Civilian	48,349	48,912	38,892	53,519
503010	Health Ins-Act Civilian	132,296	111,248	115,686	117,114
503015	Basic Life Insurance - Active Civilian	349	418	355	401
503060	Long Term Disability-Civilian	1,084	896	896	1,020
503090	Workers Compensation-Civilian-Admin	3,494	3,645	3,525	3,783
503100	Workers Compensation-Civilian-Claim	0	0	1,800	0
504030	Unemployment Claims - Administration	0	0	0	144
Total	Personnel Services	982,801	883,019	769,329	1,039,416
511015	Cleaning & Sanitary Supplies	0	756	2,600	3,300
511040	Audiovisual Supplies	1,232	5,700	700	700
511045	Computer Supplies	24,856	38,200	38,939	33,800
511050	Paper & Printing Supplies	0	4,700	2,000	2,000
511055	Publications & Printed Materials	672	2,500	3,500	16,500
511060	Postage	9,741	31,400	14,500	14,400
511070	Miscellaneous Office Supplies	15,103	60,925	32,700	36,200
511080	General Laboratory Supplies	0	5,000	6,500	56,500
511085	Drugs & Medical Chemicals	322,326	371,339	302,500	304,100
511090	Medical & Surgical Supplies	1,471	2,800	2,800	31,800
511095	Small Technical & Scientific Equipment	230	0	0	0
511120	Clothing	1,945	2,500	2,800	300
511125	Food Supplies	15,909	38,500	13,100	14,100
511140	Landscaping & Gardening Supplies	0	800	800	800
511150	Miscellaneous Parts & Supplies	6,341	19,054	16,100	19,400
511165	Fire Fighting Equipment	0	0	10	0
Total	Supplies	399,826	584,174	439,549	533,900
520100	Temporary Personnel Services	132,337	183,057	183,100	288,900
520101	Janitorial Services	2,030	1,800	1,800	0
520102	Security Services	69,785	48,000	56,300	54,300
520103	Subrecipient Contract Services	10,000	47,820	28,200	39,800
520109	Medical Dental & Laboratory Services	24,750	0	23,238	100,000
520110	Management Consulting Services	0	32,000	32,000	32,000
520114	Miscellaneous Support Services	0	365,600	340,100	428,600
520119	Computer Equipment/Software Maintenance	54,050	56,900	52,700	52,700
520121	IT Application Svcs	0	0	0	3,694
520128	Other Construction Work Services	0	0	2,100	0
520157	Computer Software Maintenance Services	2,638	6,180	12,300	10,800
520159	Non-Sub-Recipient Grant Contract	178,519	391,650	288,300	335,219
520515	Print Shop Services	20,535	17,400	24,100	13,900
520520	Printing & Reproduction Services	843	30,000	17,600	16,600
520765	Membership & Professional Fees	0	(150)	200	100
520805	Education & Training	9,444	12,635	9,200	22,200
520905	Travel - Training Related	16,202	41,110	29,200	28,100
520910	Travel - Non-Training Related	431	3,165	3,200	3,400
521610	Voice Services	20,224	324	24	25
521630	GIS Revolving Fund Services	0	0	0	2,529
521635	Voice Services -Wireless	0	43,317	53,317	23,884
521715	Office Equipment Rental	6,856	5,500	9,200	9,200

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
521905	Legal Services	0	6,762	6,800	0
522305	Freight Charges	0	500	0	0
522410	Cashier Shortages	156	500	500	500
522430	Miscellaneous Other Services & Charges	15,100	232,953	154,600	165,282
522721	Interfund HR Client Services	6,686	8,014	8,014	14,508
522722	KRONOS Service Chargeback	0	415	415	610
Total	Other Services and Charges	570,586	1,535,452	1,336,508	1,646,851
560120	Capital Exp-Building and Bldg Improvement	0	136,600	0	175,000
560210	Furniture Fixtures and Equipment	0	64,000	41,500	20,000
560220	Vehicles	0	208,400	188,400	170,000
Total	Equipment	0	409,000	229,900	365,000
551010	Non-Capital Office Furniture & Equipment	26,827	37,000	37,000	50,000
551015	Non-Capital Computer Equipment	30,632	55,956	43,785	34,000
551040	Non-Capital Other	19,207	1,095	1,095	0
Total	Non-Capital Equipment	76,666	94,051	81,880	84,000
Grand Total Expenditures		2,029,879	3,505,696	2,857,166	3,669,167