

FISCAL YEAR 2015 BUDGET

Fund Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

	<u>FY2014 Current Budget</u>	<u>FY2014 Estimate</u>	<u>FY2015 Budget</u>
Beginning Fund Balance	5,908,425	5,908,425	5,722,321
Current Revenues	<u>2,027,300</u>	<u>2,065,400</u>	1,944,600
Total Available Resources	<u>7,935,725</u>	<u>7,973,825</u>	7,666,921
Maintenance and Operations	2,251,504	2,251,504	2,343,189
Transfer to Special Non-Recurring Projects	0	0	0
Total Expenditures	<u>2,251,504</u>	<u>2,251,504</u>	2,343,189
Planned Ending Fund Balance	<u>5,684,221</u>	<u>5,722,321</u>	5,323,732
Total Budget	<u>7,935,725</u>	<u>7,973,825</u>	7,666,921

Fund Balance Distribution:

Non-Spendable	0	0	0
Restricted	5,684,221	5,722,321	5,323,732
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2014 Current Budget, the FY2014 Estimate and the FY2015 Budget for the Parks Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1981, City Council directed that revenues from revenue generating activities should be deposited in a "Parks Special Revenue Fund." These funds should be used for repairs, replacement, and renovation of parks revenue producing facilities, equipment, and for maintaining and operation of parks revenue producing facilities and activities.

Presently, revenue-generating activities include, but are not limited to:

- . Tennis & Fitness Centers
- . Community center and ball field rentals
- . Adult sports league registrations
- . Youth summer enrichment programs
- . Park concessions
- . Lake Houston Wilderness Park entrance fees, cabin rentals, and campsite reservations

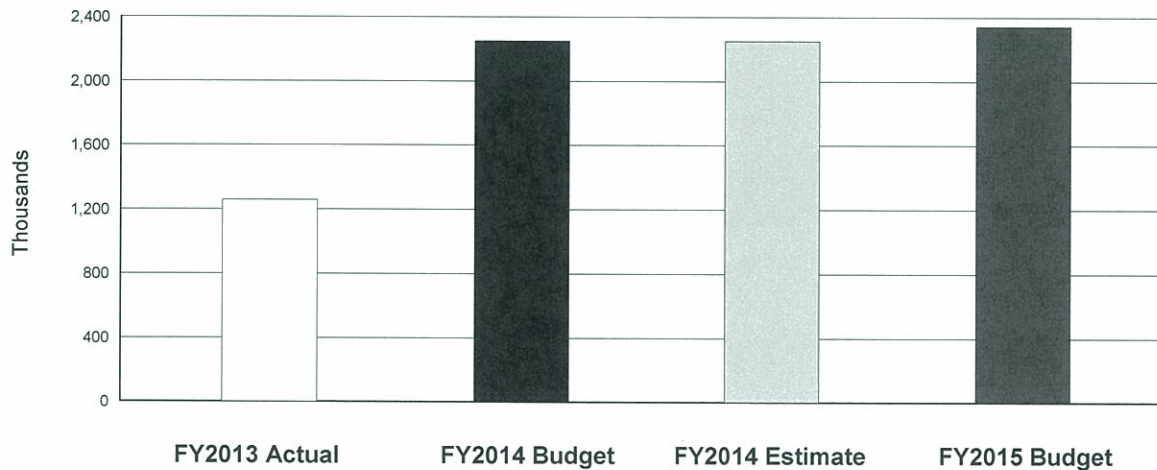
FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

Fund Name : Parks Special Revenue Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	464,361	516,465	516,465	521,110
	Supplies	315,065	610,000	610,000	577,300
	Other Services and Charges	480,277	1,116,039	1,116,039	1,244,779
	Equipment	0	9,000	9,000	0
	Total M & O Expenditures	1,259,703	2,251,504	2,251,504	2,343,189
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	1,259,703	2,251,504	2,251,504	2,343,189
Revenues		2,301,677	2,027,300	2,065,400	1,944,600
Staffing	Full-Time Equivalents - Civilian	12.6	10.5	10.5	11.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	12.6	10.5	10.5	11.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases. o Promote tennis programs through the website, media, town hall meetings, and citizens community base. o Continue to provide well-maintained, attractive and safe tennis facilities. o Supplement summer programs budgeted by purchasing t-shirts, sponsoring field trips and day camping nature trips, and making improvements to Memorial Tennis Center. o Continue to enhance and strengthen existing public and private partnerships. 				

**Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2015 BUDGET

Business Area Performance Measures

Fund Name : Parks Special Revenue Fund
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Fund No./Bus Area No. : 2100 / 3600

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Adaptive Recreation Rentals	Q	302	345	345	365
Adaptive Recreation Revenue	Q	\$19,652	\$22,400	\$22,400	\$23,800
Adult Practice/Community Centers	Q	N/A	5,002	10,365	10,400
Adult, Youth & Private Leagues	Q	N/A	5,398	4,544	4,900
Adult, Youth & Private Leagues Rentals Revenue	Q	N/A	\$367,800	\$336,400	\$362,800
Cabin Lodge/Lakeside Cabin/Dining Hall	Q	510	513	485	513
Cabin Lodge/Lakeside Cabin/Dining Hall Rental Revenue	Q	\$85,211	\$86,500	\$80,500	\$86,500
Level 1 Ballfield Preparation Cycle Days	Q	N/A	7	7.5	8.0
Temporary Park/Vendor Concessions Permits Issued	Q	252	444	280	271
Temporary Park/Vendor Concessions Rental Revenue	Q	\$47,394	\$51,200	\$30,000	\$31,000
Tennis Court Rentals	Q	47,394	44,507	42,951	44,507
Tennis Court Rentals Revenue	Q	\$202,926	\$262,000	\$253,600	\$263,300
Expenditures Budget vs Actual Utilization	F	64%	98%	100%	98%
Revenues Budget vs Actual Utilization	F	117%	100%	102%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
 Fiscal Responsibility (F) Quality of Life (Q)

FISCAL YEAR 2015 BUDGET

Division Summary						
Fund Name : Parks Special Revenue Fund Business Area Name : Parks and Recreation Fund No./Bus Area No. : 2100 / 3600						
Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
PRD - Facilities Mgmt/Development 360007 This Group includes the expenses for Phase II renovation of Lake Houston Wilderness Park. The new amenities currently being added are additional cabins, restrooms and showers to accommodate campers and park visitors. Another project included is the construction of Peach Creek Bridge to allow ease of traveling within the park.	0.0	0	0.0	80,000	0.0	57,700
Recreation and Wellness 360009 Administers the operations of citywide fee-based Adult Sports programs, pays sports officials and purchases recreational supplies.	0.0	264,270	0.0	234,500	0.0	354,500
Tennis Centers 360011 Oversees the operations of three tennis centers to achieve the utmost performance and customer service.	12.6	537,761	10.5	690,490	11.0	681,089
Greenspace Management 360013 The division offers cyclical ground maintenance of COH parks, sports fields, trails, trees, libraries, multi-purpose centers, esplanades and other natural resources. Controls invasive plants species and makes available emergency services during disasters.	0.0	219,301	0.0	930,900	0.0	930,900
PRD - Community Center Operations 360015 Community Center Operations includes Memorial Park Fitness Center expenses, such as t-shirts, recreational supplies, etc. The Summer Programs as well as transportation service expenses are included in this division.	0.0	238,371	0.0	315,614	0.0	319,000
Total	12.6	1,259,703	10.5	2,251,504	11.0	2,343,189

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Parks Special Revenue Fund
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 Fund No./Bus Area No. : 2100 / 3600

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ASSISTANT TENNIS CENTER MANAGER	17	1.0	1.0	
LABORER	4	1.0	1.0	
RECREATION ASSISTANT	6	5.5	6.0	0.5
RECREATION FACILITY MANAGER	20	2.0	2.0	
TENNIS CENTER MANAGER	21	1.0	1.0	
Total FTEs		10.5	11.0	0.5
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		10.5	11.0	0.5

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
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 Fund No./Bus Area No. : 2100 / 3600

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
3600020004	PRD-Financial Services			
421530	Special Event Permits	100,000	95,000	100,000
428080	Returned Check Charges	100	100	100
432010	Interest on Pooled Investments	70,000	50,000	50,000
434205	Sale of Scrap Metal	8,000	7,500	7,500
434510	Prior Year Revenue	0	500	0
442060	Grounds Rental Fees	0	400	0
443020	Terminal Concession Agreements	240,000	235,000	240,000
443160	Vending Machine Concessions	42,000	36,700	36,700
452030	Miscellaneous Revenue	3,000	17,500	18,000
Total	PRD-Financial Services	463,100	442,700	452,300
3600070009	PRD - Heavy Construction			
442060	Grounds Rental Fees	0	57,700	0
3600090002	PRD-Park Fac. Permit			
421540	Closed Use Permits	102,200	216,400	112,500
426170	Recreation Sports & Education Program	14,900	400	14,900
426440	Park Facility Use Fees	379,100	123,000	323,800
443010	Temporary park Concessions	51,200	30,000	31,000
Total	PRD-Park Fac. Permit	547,400	369,800	482,200
3600090003	PRD-AdultSportsPrgm			
426170	Recreation Sports & Education Program	352,900	336,000	347,900
3600090012	PRD-Adaptive Recreation			
426420	Building Space Rental Fees	22,400	22,000	23,800
3600090018	PRD - Memorial Running Center			
426290	Other Service Charges	0	0	7,200
443160	Vending Machine Concessions	0	0	1,800
443190	Retail Concessions	0	0	3,000
Total	PRD - Memorial Running Center	0	0	12,000
3600110005	PRD-Homer Ford Tennis Ctr			
426180	Tennis Court Fees	23,000	23,000	23,000
426290	Other Service Charges	300	500	500
426370	Training Services	1,000	2,000	2,000
443160	Vending Machine Concessions	0	500	500
443190	Retail Concessions	2,000	2,200	2,200
Total	PRD-Homer Ford Tennis Ctr	26,300	28,200	28,200
3600110006	PRD-Memorial Tennis Ctr			
426180	Tennis Court Fees	90,000	88,000	90,000
426290	Other Service Charges	21,800	23,000	23,000
426370	Training Services	16,000	10,000	12,300
434340	Cashier Overages	100	0	0
443020	Terminal Concession Agreements	18,000	18,000	18,000
443190	Retail Concessions	8,400	8,000	8,200
Total	PRD-Memorial Tennis Ctr	154,300	147,000	151,500
3600110007	PRD-Lee LeClear Tennis Ctr			
426180	Tennis Court Fees	77,000	72,000	77,000
426290	Other Service Charges	600	600	600
426370	Training Services	1,800	1,600	1,600

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
 Business Area Name : Parks and Recreation
 Fund No./Bus Area No. : 2100 / 3600

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
443160	Vending Machine Concessions	0	1,900	1,900
443190	Retail Concessions	2,000	2,200	2,400
Total	PRD-Lee LeClear Tennis Ctr	81,400	78,300	83,500
3600120002	PRD-Memorial Course Maint.			
434215	Sale of Non-Capital Rolling Stock	500	0	500
3600130001	PRD-Ground Maint. Admin.			
452030	Miscellaneous Revenue	24,000	265,500	30,000
3600130021	PRD - Lake Houston			
426170	Recreation Sports & Education Program	5,000	500	0
426200	Admission and User Fees	43,500	39,500	44,300
426430	Facility Rental Fees	86,500	80,500	86,500
442060	Grounds Rental Fees	4,500	0	4,500
443160	Vending Machine Concessions	0	400	400
452030	Miscellaneous Revenue	0	1,500	500
Total	PRD - Lake Houston	139,500	122,400	136,200
3600150001	PRD-Community Center Administration			
426170	Recreation Sports & Education Program	110,000	71,000	71,000
426420	Building Space Rental Fees	86,100	86,100	86,900
443160	Vending Machine Concessions	0	17,700	17,700
452030	Miscellaneous Revenue	0	1,000	0
Total	PRD-Community Center Administration	196,100	175,800	175,600
3600150041	PRD-Memorial Fitness			
426200	Admission and User Fees	18,200	18,200	19,000
426290	Other Service Charges	1,200	1,200	1,300
443160	Vending Machine Concessions	0	600	600
Total	PRD-Memorial Fitness	19,400	20,000	20,900
Total	Parks and Recreation	2,027,300	2,065,400	1,944,600

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Parks Special Revenue Fund
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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	267,882	274,661	274,661	303,953
500030	Salary Part Time - Civilian	42,238	86,508	86,508	49,996
500060	Overtime - Civilian	21	300	300	300
500090	Premium Pay - Civilian	2,144	1,704	1,704	1,704
500110	Bilingual Pay - Civilian	0	904	904	904
501070	Pension - Civilian	57,854	62,321	62,321	77,082
501120	Termination Pay - Civilian	12,324	0	0	0
502010	FICA - Civilian	24,052	27,854	27,854	27,298
503010	Health Ins-Act Civilian	45,359	51,441	51,441	48,682
503015	Basic Life Insurance - Active Civilian	154	211	211	176
503050	Health/Life Insurance - Retiree Civilian	9,344	5,744	5,744	5,744
503060	Long Term Disability-Civilian	685	680	680	765
503090	Workers Compensation-Civilian-Admin	2,304	2,557	2,557	2,926
503100	Workers Compensation-Civilian-Claim	0	1,300	1,300	1,300
504030	Unemployment Claims - Administration	0	280	280	280
Total	Personnel Services	464,361	516,465	516,465	521,110
511010	Chemical Gases & Special Fluids	51,120	115,200	115,200	115,200
511015	Cleaning & Sanitary Supplies	20,047	23,200	23,200	22,000
511020	Construction Materials	49,541	52,000	52,000	52,000
511025	Electrical Hardware & Parts	11,280	3,100	3,100	3,100
511030	Mechanical Hardware & Parts	2,656	1,000	1,000	1,000
511035	Meters Hydrants & Plumbing Supplies	(19)	15,400	15,400	15,400
511045	Computer Supplies	(195)	300	300	300
511050	Paper & Printing Supplies	1,661	300	300	300
511070	Miscellaneous Office Supplies	1,504	900	900	600
511090	Medical & Surgical Supplies	320	200	200	200
511115	Vehicle Repair & Maintenance Supplies	346	0	0	0
511120	Clothing	44,085	44,400	44,400	56,200
511135	Recreational Supplies	67,355	125,300	125,300	89,300
511140	Landscaping & Gardening Supplies	35,506	200,000	200,000	200,000
511145	Small Tools & Minor Equipment	6,652	5,700	5,700	5,700
511150	Miscellaneous Parts & Supplies	13,292	15,400	15,400	8,400
511155	Inventory Sales	9,914	7,600	7,600	7,600
Total	Supplies	315,065	610,000	610,000	577,300
520101	Janitorial Services	15,059	35,100	35,100	37,900
520102	Security Services	0	4,400	4,400	4,500
520106	Architectural Services	6,030	0	0	0
520108	Information Resource Services	0	6,800	6,800	6,800
520112	Banking Services	8,765	5,100	5,100	3,100
520114	Miscellaneous Support Services	11,962	34,200	34,200	34,200
520118	Refuse Disposal	3,475	5,300	5,300	5,400
520119	Computer Equipment/Software Maintenance	0	10,000	10,000	0
520124	Other Equipment Services	0	400	400	400
520126	Construction Site Work Services	0	500,000	500,000	477,700
520128	Other Construction Work Services	0	5,000	5,000	5,000
520146	Contract Instructor Sports	237,161	207,000	207,000	327,000
520510	Mail/Delivery Services	9,417	10,300	10,300	10,500
520520	Printing & Reproduction Services	0	200	200	200
520705	Insurance Fees	2,334	2,773	2,773	2,586
520755	Contingency	0	9,300	9,300	9,300
520765	Membership & Professional Fees	14,102	20,500	20,500	20,500

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520905	Travel - Training Related	621	400	400	200
520910	Travel - Non-Training Related	0	500	500	300
521405	Building Maintenance Services	47,838	96,200	96,200	76,200
521610	Voice Services	270	406	406	0
521620	Voice Equipment	0	923	923	923
521625	Voice Labor	0	1,170	1,170	1,170
521630	GIS Revolving Fund Services	0	595	595	822
521705	Vehicle/Equipment Rental/Lease	105,251	110,100	110,100	168,400
521715	Office Equipment Rental	0	200	200	200
521725	Other Rental	4,814	5,400	5,400	5,400
522430	Miscellaneous Other Services & Charges	5,200	34,500	34,500	34,500
522721	Interfund HR Client Services	7,942	8,815	8,815	11,160
522722	KRONOS Service Chargeback	36	457	457	418
Total	Other Services and Charges	480,277	1,116,039	1,116,039	1,244,779
560210	Furniture Fixtures and Equipment	0	9,000	9,000	0
Total	Equipment	0	9,000	9,000	0
Grand Total Expenditures		1,259,703	2,251,504	2,251,504	2,343,189