Fund Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	3,759,609	3,759,609	**4,280,891**
Current Revenues	6,794,520	7,256,829	**7,062,500**
Total Available Resources	10,554,129	11,016,438	**11,343,391**
Maintenance and Operations	5,513,674	5,473,047	**7,338,365**
Debt Services	1,262,500	1,262,500	**1,550,000**
Total Expenditures	6,776,174	6,735,547	**8,888,365**
Planned Ending Fund Balance	3,777,955	4,280,891	**2,455,026**
Total Budget	10,554,129	11,016,438	**11,343,391**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	3,777,955	4,280,891	**2,455,026**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2014 Budget, the FY2014 Estimate and the FY2015 Budget for the Auto Dealers Fund. Also included are the beginning fund balances, total revenues and total expenditures.

The Auto Dealers Fund was established to account for the funds that the Houston Police Department (HPD) received during its enforcement of Chapter 8 of the City's Code of Ordinances. This ordinance was passed in compliance with Texas Senate Bill 226 of the 45th Regular Session. This bill gives cities the right to enact laws regulating automotive dealers and to fix penalties for the violation of these laws. The Auto Dealers' Division is also responsible for coordinating the licensing of tow truck drivers and regulating storage lots.

Senate Bill 226 also requires that "all sums collected from such dealers shall be used by the City for the enforcement, hereof, and for the enforcement of all provisions of the law regulating the sale, theft, or exchange of motor vehicles or parts, or accessories thereto and for no other purpose."

Business Area Budget Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

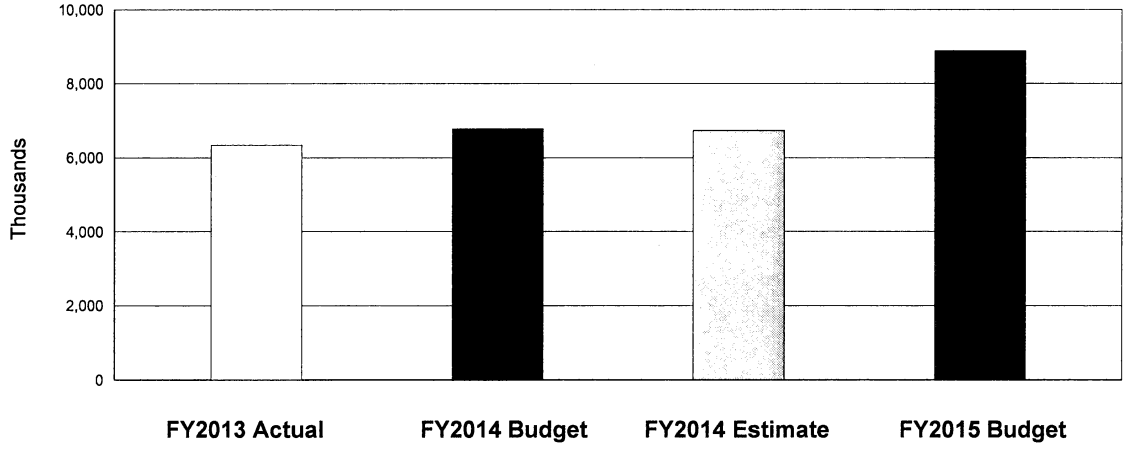
		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	3,149,171	3,535,673	3,469,605	**3,638,383**
	Supplies	230,226	335,000	369,303	**495,582**
	Other Services and Charges	1,260,108	1,424,381	1,532,139	**1,974,150**
	Equipment	606,858	218,620	102,000	**1,230,250**
	Total M & O Expenditures	5,246,363	5,513,674	5,473,047	**7,338,365**
	Debt Service & Other Uses	1,094,800	1,262,500	1,262,500	**1,550,000**
	Total Expenditures	6,341,163	6,776,174	6,735,547	**8,888,365**
Revenues		7,216,070	6,794,520	7,256,829	**7,062,500**
Staffing	Full-Time Equivalents - Civilian	7.0	8.0	7.0	**8.0**
	Full-Time Equivalents - Classified	17.4	23.0	22.0	**23.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	24.4	31.0	29.0	**31.0**
	Full-Time Equivalents - Overtime	3.3	4.8	5.0	**4.9**

Significant Budget Changes and Highlights

o FY2015 includes Meet & Confer mandated salary increase of 3% and other increases in classified cost.

o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.

Auto Dealers Fund
Police Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2200 / 1000

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Licenses Issued	J,P,Q	12,100	12,213	12,000	12,331
Notification Letters	Q	42,500	37,286	40,900	36,993
Storage Lots Regulated	P,Q	200	137	141	152
Tow Truck Licenses	J,P,Q	980	1,076	900	917
Vehicles Auctioned	Q	24,200	18,671	18,600	20,166
Expenditures Budget vs Actual Utilization	F	92%	98%	99%	98%
Revenues Budget vs Actual Utilization	F	112%	100%	107%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2200 / 1000

Division Description	FY2013 Actual FTEs	FY2013 Actual Cost $	FY2014 Estimate FTEs	FY2014 Estimate Cost $	FY2015 Budget FTEs	FY2015 Budget Cost $
Auto Dealers 100001						
Issues licenses and regulates automotive businesses and salesmen as provided by Chapter 8 of the Code of Ordinances, Houston, Texas, established on July 5, 1945. Auctions abandoned motor vehicles as prescribed by Chapter 683 of the Texas Transportation Code.	24.4	6,341,163	29.0	6,735,547	**31.0**	**8,888,365**

Division Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2200 / 1000

Division	Division Name	FY2013 Actual FTEs	FY2013 Actual Costs $	FY2014 Estimate FTEs	FY2014 Estimate Costs $	FY2015 Budget FTEs	FY2015 Budget Costs $
100001	Auto Dealers						
	Civilian	7.0		7.0		**8.0**	
	Classified	17.4		22.0		**23.0**	
	Cadets	0.0		0.0		**0.0**	
	Total	24.4	6,341,163	29.0	6,735,547	**31.0**	**8,888,365**
Grand Total							
	Civilian	7.0		7.0		**8.0**	
	Classified	17.4		22.0		**23.0**	
	Cadets	0.0		0.0		**0.0**	
	Grand Total	24.4	6,341,163	29.0	6,735,547	**31.0**	**8,888,365**

Business Area Roster Summary

Fund Name : **Auto Dealers Fund**
Business Area Name : **Police Department**
Fund No./Bus Area No. : **2200 / 1000**

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
CUSTOMER SERVICE CLERK	10	6.0	6.0	
OFFICE SUPERVISOR	17	1.0	1.0	
POLICE LIEUTENANT	PA07	1.0	1.0	
POLICE OFFICER	PA03	3.0	3.0	
POLICE SERGEANT	PA06	5.0	5.0	
SENIOR ACCOUNT CLERK	13	1.0	1.0	
SENIOR POLICE OFFICER	PA04	14.0	14.0	
Total FTEs		**31.0**	**31.0**	**0.0**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Less adjustment for Classified Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**31.0**	**31.0**	**0.0**

Business Area Revenue Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus Area No. : 2200 / 1000

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
1000010072	**HPD - Auto Dealers**			
421161	Auto Dealers Licenses	2,563,800	2,510,000	**2,565,000**
421240	Wrecker Licenses & Permits	700,000	500,000	**500,000**
421630	Administrative Fee - Licenses & Permits	0	529	**0**
426220	Vehicle Storage Notification	220,020	244,000	**245,000**
426230	Vehicle Auction Fees	242,000	220,000	**220,000**
428080	Returned Check Charges	1,700	300	**500**
432010	Interest on Pooled Investments	42,000	32,000	**32,000**
434220	Sale of Impounded Vehicles	500,000	750,000	**500,000**
452030	Miscellaneous Revenue	2,525,000	3,000,000	**3,000,000**
Total	**HPD - Auto Dealers**	**6,794,520**	**7,256,829**	**7,062,500**
Total	**Police Department**	**6,794,520**	**7,256,829**	**7,062,500**

Business Area Expenditure Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	221,391	227,183	226,150	**234,161**
500020	Salary Base Pay - Classified	1,317,876	1,516,438	1,483,700	**1,575,586**
500050	Sal-Edu/Incen-Classfd	54,638	62,000	49,700	**62,000**
500060	Overtime - Civilian	33,922	30,000	45,000	**45,000**
500070	Overtime - Classified	274,186	440,000	440,000	**440,000**
500110	Bilingual Pay - Civilian	4,513	4,800	4,920	**5,000**
500120	Bilingual Pay - Classified	7,200	7,400	10,170	**10,200**
500130	Equipment Allowance-Classified	41,998	45,000	45,050	**46,000**
500150	Shift Differential Pay-Classified	0	600	600	**600**
500160	Training Incent.-Classified	161,534	196,315	177,400	**180,000**
500190	Temporary Higher Class Pay	277	1,500	1,650	**1,500**
501020	Clothing Allowance - Classified	16,800	19,200	18,000	**19,200**
501070	Pension - Civilian	47,605	51,548	52,800	**59,383**
501090	Pension - Police	450,000	450,000	450,000	**493,200**
501120	Termination Pay - Civilian	0	500	500	**500**
501130	Termination Pay - Classified	17,363	5,000	5,000	**5,000**
501140	Third Party Disability B-Classified	13,200	18,500	14,550	**14,550**
502010	FICA - Civilian	18,785	28,541	19,900	**21,740**
502020	FICA - Classified	15,306	53,554	26,000	**26,071**
503010	Health Ins-Act Civilian	57,487	64,089	64,400	**61,377**
503015	Basic Life Insurance - Active Civilian	127	172	135	**134**
503020	Health Ins.Act-Classified	223,408	255,874	247,000	**253,147**
503025	Basic Life Insurance - Active Classified	797	1,166	900	**908**
503040	Health/Life Ins.Ret-Classified	12,998	23,000	16,000	**20,000**
503050	Health/Life Insurance - Retiree Civilian	10,507	5,000	9,400	**11,000**
503060	Long Term Disability-Civilian	671	680	700	**680**
503080	Workers Compensation-Classified-Admin	4,353	5,497	5,497	**6,026**
503090	Workers Compensation-Civilian-Admin	1,642	1,912	1,912	**2,096**
503100	Workers Compensation-Civilian-Claim	136,266	10,000	51,984	**33,400**
503110	Workers Compensation-Classified-Claim	0	9,924	307	**9,924**
504030	Unemployment Claims - Administration	4,321	280	280	**0**
Total	**Personnel Services**	**3,149,171**	**3,535,673**	**3,469,605**	**3,638,383**
511010	Chemical Gases & Special Fluids	0	0	0	**100**
511020	Construction Materials	0	0	3,076	**4,000**
511025	Electrical Hardware & Parts	0	0	0	**7,045**
511040	Audiovisual Supplies	294	0	0	**5,437**
511045	Computer Supplies	15,036	74,000	132,247	**120,000**
511050	Paper & Printing Supplies	0	0	2,880	**3,000**
511055	Publications & Printed Materials	0	0	0	**6,000**
511060	Postage	170,000	170,000	170,000	**225,000**
511070	Miscellaneous Office Supplies	9,759	20,000	20,000	**20,000**
511115	Vehicle Repair & Maintenance Supplies	27,985	50,000	20,000	**50,000**
511145	Small Tools & Minor Equipment	0	1,000	1,000	**35,000**
511150	Miscellaneous Parts & Supplies	7,152	20,000	20,100	**20,000**
Total	**Supplies**	**230,226**	**335,000**	**369,303**	**495,582**
520100	Temporary Personnel Services	52,745	206,380	145,000	**235,000**
520109	Medical Dental & Laboratory Services	525	0	0	**0**
520114	Miscellaneous Support Services	1,900	2,400	3,300	**4,200**
520115	Real Estate Lease/Office Rental	55,637	0	0	**0**
520121	IT Application Svcs	0	1,800	192,000	**350,000**
520123	Vehicle & Motor Equipment Services	17,510	0	8,000	**9,000**

Business Area Expenditure Summary

Fund Name : Auto Dealers Fund
Business Area Name : Police Department
Fund No./Bus. Area No. : 2200 / 1000

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520515	Print Shop Services	2,245	3,000	3,000	**4,667**
520605	Advertising Services	17,991	30,000	30,000	**30,000**
520805	Education & Training	735	5,000	5,000	**5,000**
520905	Travel - Training Related	4,861	10,000	10,000	**10,000**
520910	Travel - Non-Training Related	306	1,000	1,000	**1,000**
521305	Indirect Cost Recovery Payment	696,300	892,675	892,675	**1,042,065**
521605	Data Services	0	1,000	1,000	**0**
521610	Voice Services	17	600	600	**557**
521630	GIS Revolving Fund Services	0	0	0	**2,373**
521705	Vehicle/Equipment Rental/Lease	121,133	39,025	4,846	**0**
521715	Office Equipment Rental	12,660	15,000	19,217	**15,000**
522205	Metro Commuter Passes	1,901	3,000	3,000	**3,000**
522305	Freight Charges	0	100	100	**100**
522430	Miscellaneous Other Services & Charges	456	1,000	1,000	**1,000**
522721	Interfund HR Client Services	0	0	0	**476**
522722	KRONOS Service Chargeback	0	0	0	**1,393**
522840	Houston Permitting Center Rent Chargeback	273,186	212,401	212,401	**259,319**
Total	**Other Services and Charges**	**1,260,108**	**1,424,381**	**1,532,139**	**1,974,150**
560210	Furniture Fixtures and Equipment	0	0	6,000	**0**
560220	Vehicles	606,858	96,000	96,000	**1,065,250**
560230	Computer HW and Developed SW	0	122,620	0	**165,000**
Total	**Equipment**	**606,858**	**218,620**	**102,000**	**1,230,250**
532005	Transfers to General Fund	1,094,800	1,262,500	1,262,500	**1,550,000**
Total	**Debt Service and Other Uses**	**1,094,800**	**1,262,500**	**1,262,500**	**1,550,000**
	Grand Total Expenditures	**6,341,163**	**6,776,174**	**6,735,547**	**8,888,365**