Fund Summary

Fund Name	:	**Cable Television**
Business Area Name	:	**Mayor's Office**
Fund No./Bus. Area No.	:	**2428 / 2401 / 5000**

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	2,892,164	2,892,164	**453,710**
Current Revenues	4,213,553	4,201,953	**4,254,153**
Total Available Resources	7,105,717	7,094,117	**4,707,863**
Maintenance and Operations	4,589,557	4,595,357	**2,411,738**
Contract With Non-Profit	2,050,850	2,045,050	**2,071,150**
Total Expenditures	6,640,407	6,640,407	**4,482,888**
Planned Ending Fund Balance	465,310	453,710	**224,975**
Total Budget	7,105,717	7,094,117	**4,707,863**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	465,310	453,710	**224,975**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2014 Budget, the FY2014 Estimate and the FY2015 Budget for the Cable Television Fund (2401 and 2428). Also included are the beginning and ending fund balances, total revenues and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV provides a variety of informative, educational and feature programs. HTV produces both live and recorded taped programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming of HTV programming 24/7 and on-demand streaming of meetings, such as City Council, Planning Commission and Parking Commission, are also available to the public through its website: www.htvhouston.net.

The 82nd legislature passed SB1087, which was signed by the Governor on June 17, 2011, and was effective September 1, 2011. SB1087 requires fees paid under state franchises be maintained in a separate account and are not commingled with revenue from any other source. Any unspent Public, Educational, and Governmental (PEG) fees previously collected from State franchises must be transferred to a separate account. As a result, Ordinance #2011-731 established the Cable TV State Fund (2428).

Business Area Budget Summary

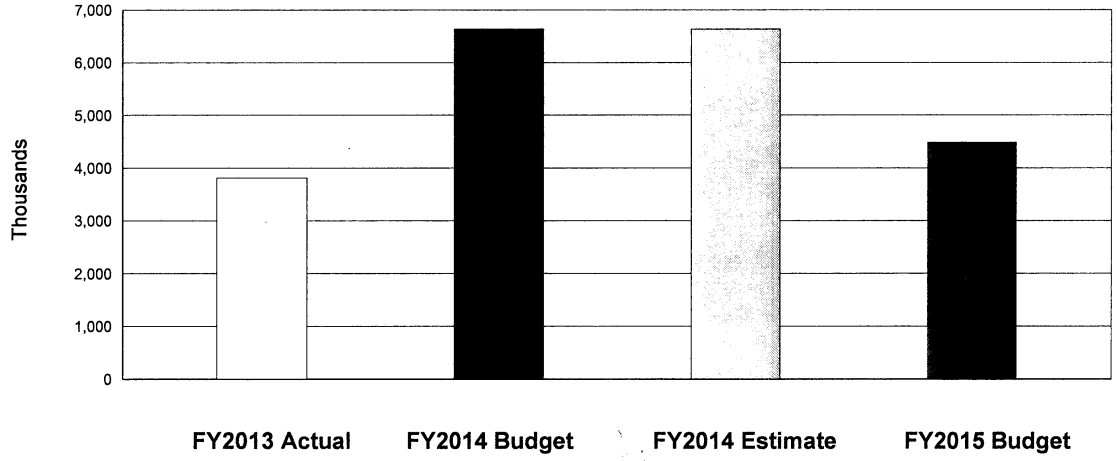
Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	1,119,077	1,355,242	1,357,502	**1,398,308**
	Supplies	34,137	39,773	44,773	**36,060**
	Other Services and Charges	2,652,996	4,942,059	4,934,799	**2,540,049**
	Equipment	0	0	0	**150,000**
	Non-Capital Equipment	2,672	0	0	**0**
	Total M & O Expenditures	3,808,882	6,337,074	6,337,074	**4,124,417**
	Debt Service & Other Uses	0	303,333	303,333	**358,471**
	Total Expenditures	3,808,882	6,640,407	6,640,407	**4,482,888**
Revenues		4,131,342	4,213,553	4,201,953	**4,254,153**
Staffing	Full-Time Equivalents - Civilian	14.7	17.5	17.5	**17.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	14.7	17.5	17.5	**17.0**
	Full-Time Equivalents - Overtime	0.0	0.1	0.1	**0.2**

Significant Budget Changes and Highlights

- The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.
- Purchase production equipment to convert from Standard Definition to High Definition mandated by the Federal Communications Commission.
- Develop a partnership with the Public, Education, and Governmental (PEG) community and share opportunities.
- Develop inter-local agreements and memorandums of understanding with local government and corporate partners.
- Leverage marketing and production assets to assist departments in promoting city services, educate citizens and local business partners about new initiatives and offerings.

Cable Television
Mayor's Office
Expenditure Summary



Division Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2428 / 2401 / 5000

Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost $	FTEs	Cost $	FTEs	Cost $
Cable Television 500002						
Instrumental in providing quality services to viewers and meeting programming goals. Provides DVD programming copies to city departments and viewers as requested.	14.7	3,808,882	17.5	6,640,407	**17.0**	**4,482,888**
Total	14.7	3,808,882	17.5	6,640,407	**17.0**	**4,482,888**

Business Area Roster Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2428 / 2401 / 5000

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	0.0
ASSISTANT DIRECTOR (EXE LEV)	32	0.5	0.0	(0.5)
CABLE ACCESS OPERATIONS SUPERVISOR	22	1.0	1.0	0.0
CABLE ACCESS PROGRAM SUPERVISOR	22	2.0	2.0	0.0
COMMUNICATIONS TECHNICIAN	15	1.0	1.0	0.0
DIVISION MANAGER (EXE LEV)	29	1.0	1.0	0.0
MASTER CONTROL OPERATOR	14	1.0	1.0	0.0
PRODUCTION SPECIALIST	15	1.0	1.0	0.0
SENIOR COMMUNICATIONS SPECIALIST	20	3.0	3.0	0.0
SENIOR COMMUNICATIONS TECHNICIAN	19	6.0	6.0	0.0
Total FTEs		**17.5**	**17.0**	**(0.5)**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**17.5**	**17.0**	**(0.5)**

Business Area Revenue Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2428 / 2401 / 5000

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
5000020001	**MYR- Muni Cable T.V.**			
444020	PEG Contributions - Ongoing Support	103,400	93,200	**99,000**
452030	Miscellaneous Revenue	80,000	80,000	**80,000**
5000020002	**MYR- Capital Only**			
444030	PEG Contributions - State Franchises	1,599,200	1,647,700	**1,680,000**
5000020003	**MYR - Operational**			
432010	Interest on Pooled Investments	31,853	31,853	**31,853**
444030	PEG Contributions - State Franchises	2,399,100	2,349,200	**2,363,300**
Total	**Mayor's Office**	4,213,553	4,201,953	**4,254,153**

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	755,600	883,695	883,695	**905,589**
500030	Salary Part Time - Civilian	14,990	0	0	**0**
500060	Overtime - Civilian	1,944	10,000	10,000	**10,000**
500090	Premium Pay - Civilian	0	200	0	**0**
501070	Pension - Civilian	159,509	200,510	200,510	**229,656**
501120	Termination Pay - Civilian	0	2,000	2,000	**2,000**
501160	Vehicle Allowance - Civilian	0	2,100	2,100	**0**
502010	FICA - Civilian	56,911	68,385	68,385	**70,041**
503010	Health Ins-Act Civilian	114,547	156,098	156,098	**146,226**
503015	Basic Life Insurance - Active Civilian	424	662	662	**529**
503050	Health/Life Insurance - Retiree Civilian	7,708	5,908	8,368	**8,368**
503060	Long Term Disability-Civilian	1,260	1,491	1,491	**1,445**
503090	Workers Compensation-Civilian-Admin	3,245	4,193	4,193	**4,454**
503100	Workers Compensation-Civilian-Claim	1,969	14,000	14,000	**14,000**
504030	Unemployment Claims - Administration	970	6,000	6,000	**6,000**
Total	**Personnel Services**	**1,119,077**	**1,355,242**	**1,357,502**	**1,398,308**
511025	Electrical Hardware & Parts	1,206	2,000	2,000	**2,000**
511030	Mechanical Hardware & Parts	813	500	500	**500**
511040	Audiovisual Supplies	12,862	10,000	10,000	**10,000**
511045	Computer Supplies	1,351	2,000	2,000	**2,000**
511050	Paper & Printing Supplies	0	200	200	**200**
511055	Publications & Printed Materials	0	300	300	**300**
511060	Postage	0	200	200	**200**
511070	Miscellaneous Office Supplies	2,225	5,000	5,000	**5,000**
511110	Fuel	968	5,273	5,273	**1,560**
511120	Clothing	0	3,000	3,000	**3,000**
511125	Food Supplies	296	0	5,000	**0**
511145	Small Tools & Minor Equipment	608	300	300	**300**
511150	Miscellaneous Parts & Supplies	13,808	11,000	11,000	**11,000**
Total	**Supplies**	**34,137**	**39,773**	**44,773**	**36,060**
520100	Temporary Personnel Services	11,308	10,000	10,000	**10,000**
520102	Security Services	0	0	251	**1,000**
520109	Medical Dental & Laboratory Services	32	0	0	**0**
520114	Miscellaneous Support Services	31,423	40,000	40,000	**40,000**
520115	Real Estate Lease/Office Rental	68,493	39,954	39,954	**0**
520119	Computer Equipment/Software Maintenance	110	2,500	2,500	**2,500**
520120	Communications Equipment Services	15,014	50,000	50,000	**50,000**
520121	IT Application Svcs	2,235	1,448	1,448	**7,714**
520122	Office Equipment Services	0	200	200	**200**
520123	Vehicle & Motor Equipment Services	0	2,000	2,000	**2,000**
520126	Construction Site Work Services	367,152	1,682,847	1,682,847	**0**
520132	Contracts/Sponsorships	2,030,844	2,050,850	2,045,050	**2,071,150**
520510	Mail/Delivery Services	41	300	300	**300**
520515	Print Shop Services	0	1,000	2,489	**1,000**
520605	Advertising Services	6,173	20,000	20,000	**40,000**
520705	Insurance Fees	2,981	3,497	3,497	**3,529**
520755	Contingency	15,074	542,141	542,141	**75,000**
520765	Membership & Professional Fees	2,665	3,000	3,000	**3,000**

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520805	Education & Training	70	200	1,000	**1,000**
520815	Tuition Reimbursement	0	0	0	**1,000**
520900	CIP-Capital Equipment Acquisition	0	341,529	341,529	**0**
520905	Travel - Training Related	7,586	7,000	7,000	**7,000**
520910	Travel - Non-Training Related	63	300	300	**300**
521305	Indirect Cost Recovery Payment	20,097	40,528	40,528	**108,499**
521605	Data Services	9,950	9,791	9,791	**12,000**
521610	Voice Services	7,451	11,000	7,000	**2,124**
521620	Voice Equipment	33	3,000	3,000	**0**
521625	Voice Labor	354	500	500	**0**
521630	GIS Revolving Fund Services	522	885	885	**973**
521635	Voice Services -Wireless	0	5,752	5,752	**4,952**
521705	Vehicle/Equipment Rental/Lease	0	5,000	5,000	**5,000**
521715	Office Equipment Rental	2,072	3,500	3,500	**3,500**
521730	Parking Space Rental	0	6,522	6,522	**13,957**
522305	Freight Charges	0	250	250	**250**
522430	Miscellaneous Other Services & Charges	39,370	41,970	41,970	**52,394**
522721	Interfund HR Client Services	10,962	12,822	12,822	**17,856**
522722	KRONOS Service Chargeback	580	665	665	**743**
522730	Interfund Engineering Services	0	300	300	**300**
522845	Interfund Vehicle Services	341	808	808	**808**
Total	**Other Services and Charges**	**2,652,996**	**4,942,059**	**4,934,799**	**2,540,049**
560240	Communication Equipment	0	0	0	**150,000**
Total	**Equipment**	**0**	**0**	**0**	**150,000**
551020	Non-Capital Communication Equipment	2,672	0	0	**0**
Total	**Non-Capital Equipment**	**2,672**	**0**	**0**	**0**
532020	Transfers to Capital Projects	0	303,333	303,333	**358,471**
Total	**Debt Service and Other Uses**	**0**	**303,333**	**303,333**	**358,471**
	Grand Total Expenditures	**3,808,882**	**6,640,407**	**6,640,407**	**4,482,888**