Fund Summary

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	1,084,557	1,084,557	**846,955**
Current Revenues	6,134,600	5,936,725	**6,489,400**
Total Available Resources	7,219,157	7,021,282	**7,336,355**
Maintenance and Operations	6,174,327	6,174,327	**6,214,590**
Total Expenditures	6,174,327	6,174,327	**6,214,590**
Planned Ending Fund Balance	1,044,830	846,955	**1,121,765**
Total Budget	7,219,157	7,021,282	**7,336,355**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	1,044,830	846,955	**1,121,765**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2014 Current Budget, the FY2014 Estimate and the FY2015 Budget for the Parks Golf Special Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parks Golf Special Fund was created with a zero beginning fund balance to receive all City revenues derived from all city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, to be used exclusively for the maintenance, operation and improvements of any or all of such golf courses.

These funds are used for repairs, replacement, and renovations of golf revenue-producing facilities.

These funds are also used for maintaining equipment and operational activities at golf revenue-producing facilities.

Business Area Budget Summary

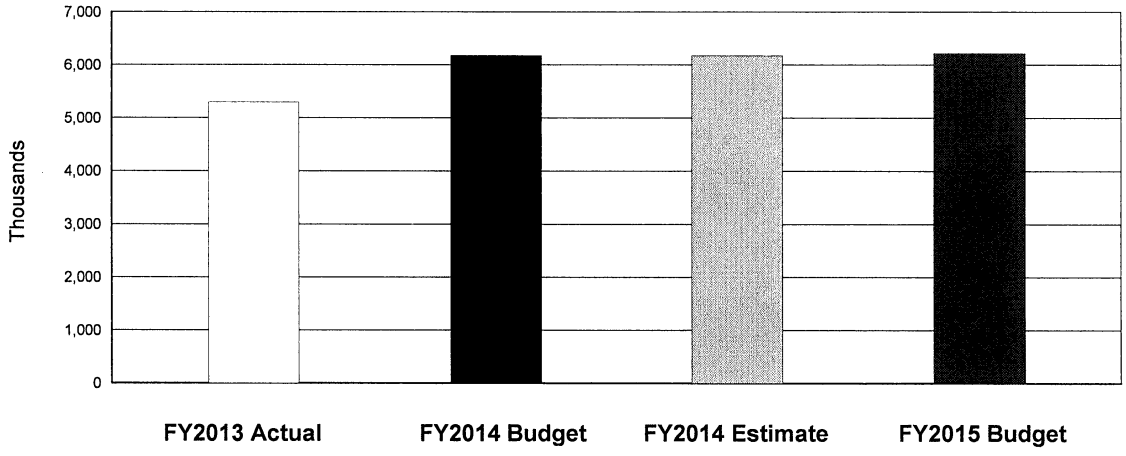
Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	3,721,914	4,219,134	4,219,134	**4,306,235**
	Supplies	716,039	913,646	913,646	**856,827**
	Other Services and Charges	857,781	1,041,547	1,041,547	**1,051,528**
	Total M & O Expenditures	5,295,734	6,174,327	6,174,327	**6,214,590**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditures	5,295,734	6,174,327	6,174,327	**6,214,590**
Revenues		6,011,261	6,134,600	5,936,725	**6,489,400**
Staffing	Full-Time Equivalents - Civilian	75.5	80.5	80.5	**81.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	75.5	80.5	80.5	**81.5**
	Full-Time Equivalents - Overtime	3.9	4.4	4.4	**4.5**

Significant Budget Changes and Highlights

- The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.
- Continue to provide well-maintained, attractive and safe golf courses.
- Purchase/replace equipment needed to maintain highest quality course conditions at the City of Houston owned and operated courses.

Parks Golf Special Fund
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2104 / 3600

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Driving Range - Revenue	Q	N/A	$743,800	$916,400	$931,700
Driving Range Users	Q	N/A	153,417	175,315	177,622
Golf Rounds	Q	166,052	167,205	158,082	170,890
Golf Rounds - Revenue	Q	$3,407,054	$3,565,900	$3,307,700	$3,623,600
Privatized Golf Course - Annual Inspection	Q	N/A	6	2	2
Expenditures Budget vs Actual Utilization	F	89%	98%	100%	98%
Revenues Budget vs Actual Utilization	F	97%	100%	97%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2104 / 3600

Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost $	FTEs	Cost $	FTEs	Cost $
PRD - Golf Courses 360011						
Administers the operations and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customer service. COH operated Golf Courses in this group are Sharpstown, Brock and Gus Wortham whereas, privatized includes Glenbrook, Melrose and Hermann Park Golf Courses.	37.5	2,801,579	40.0	3,263,562	**41.0**	**3,138,394**
PRD - Memorial Golf Courses 360012						
Manages the operation and maintenance of the City's premier Memorial golf course; including the Pro Shop, customer service staff, driving range, and practice facilities.	38.0	2,494,155	40.5	2,910,765	**40.5**	**3,076,196**
Total	75.5	5,295,734	80.5	6,174,327	**81.5**	**6,214,590**

Business Area Roster Summary

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2104 / 3600

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	2.0	2.0	
ASSISTANT SUPERINTENDENT	20	4.0	4.0	
CREW LEADER	11	2.0	2.0	
DIVISION MANAGER	29	1.0	1.0	
EQUIPMENT WORKER	13	6.0	6.0	
FIELD SUPERVISOR	17	3.0	3.0	
GARDENER	8	1.0	1.0	
GROUNDSKEEPER	5	10.0	10.0	
LABORER	4	9.0	10.0	1.0
MAINTENANCE MECHANIC III	14	2.0	2.0	
MAINTENANCE SUPERVISOR	16	1.0	1.0	
MANAGEMENT ANALYST III	21	1.0	1.0	
OFFICE SUPERVISOR	17	1.0	1.0	
PARK MAINTENANCE AIDE	4	0.5	0.5	
RECREATION ASSISTANT	6	22.0	24.0	2.0
SECURITY OFFICER	8	1.0	1.0	
SEMI-SKILLED LABORER	6	5.0	4.0	(1.0)
SENIOR CASHIER	10	4.0	3.0	(1.0)
SENIOR SUPERINTENDENT	27	2.0	2.0	
SUPERINTENDENT	24	2.0	2.0	
Total FTEs		**80.5**	**81.5**	**1.0**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**80.5**	**81.5**	**1.0**

Business Area Revenue Summary

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus Area No. : 2104 / 3600

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
3600110001	**PRD-Golf Admin.**			
428080	Returned Check Charges	0	25	**100**
432010	Interest on Pooled Investments	5,000	6,000	**6,200**
443030	Terminal Operation Agreement	240,000	204,400	**213,800**
Total	**PRD-Golf Admin.**	**245,000**	**210,425**	**220,100**
3600110002	**PRD-ShrptownGolfCrse**			
426190	Golf Fees	954,700	703,500	**989,200**
426370	Training Services	1,800	900	**1,800**
434510	Prior Year Revenue	0	1,000	**0**
442070	Other Rental Fees	348,200	244,900	**352,400**
443010	Temporary park Concessions	3,700	0	**6,500**
443040	Other Recreational Concessions	8,300	10,100	**15,200**
443160	Vending Machine Concessions	0	1,600	**1,600**
443190	Retail Concessions	53,500	52,400	**54,500**
452030	Miscellaneous Revenue	4,100	700	**2,000**
Total	**PRD-ShrptownGolfCrse**	**1,374,300**	**1,015,100**	**1,423,200**
3600110003	**PRD-Brock Golf Course**			
426190	Golf Fees	318,100	306,800	**325,300**
426370	Training Services	0	200	**200**
442070	Other Rental Fees	152,000	103,000	**148,100**
443010	Temporary park Concessions	1,400	0	**1,400**
443040	Other Recreational Concessions	7,400	7,300	**8,800**
443160	Vending Machine Concessions	0	1,400	**1,400**
443190	Retail Concessions	21,100	12,400	**16,200**
Total	**PRD-Brock Golf Course**	**500,000**	**431,100**	**501,400**
3600110004	**PRD-Gus Wortham Golf Course**			
426190	Golf Fees	470,100	471,400	**476,100**
426370	Training Services	1,000	200	**200**
434510	Prior Year Revenue	0	600	**0**
442070	Other Rental Fees	216,000	184,000	**207,100**
443010	Temporary park Concessions	1,900	0	**1,900**
443040	Other Recreational Concessions	44,100	36,100	**44,100**
443160	Vending Machine Concessions	0	2,400	**2,400**
443190	Retail Concessions	22,500	14,800	**20,000**
Total	**PRD-Gus Wortham Golf Course**	**755,600**	**709,500**	**751,800**
3600120001	**PRD-Memorial ProShop Admin.**			
426190	Golf Fees	1,823,000	1,826,000	**1,833,000**
426370	Training Services	36,200	27,400	**36,500**
434340	Cashier Overages	100	100	**100**
434510	Prior Year Revenue	0	13,700	**0**
442070	Other Rental Fees	425,000	435,200	**439,100**
443020	Terminal Concession Agreements	129,400	121,700	**129,300**
443040	Other Recreational Concessions	617,400	862,900	**863,600**
443190	Retail Concessions	228,600	283,600	**291,300**
Total	**PRD-Memorial ProShop Admin.**	**3,259,700**	**3,570,600**	**3,592,900**
Total	**Parks and Recreation**	**6,134,600**	**5,936,725**	**6,489,400**

Business Area Expenditure Summary

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	1,893,666	2,120,662	2,120,662	**2,180,043**
500030	Salary Part Time - Civilian	327,555	429,970	429,970	**468,367**
500060	Overtime - Civilian	179,692	187,600	187,600	**187,600**
500090	Premium Pay - Civilian	19,591	15,660	15,660	**15,660**
500110	Bilingual Pay - Civilian	1,800	1,808	1,808	**1,808**
501070	Pension - Civilian	407,002	481,178	481,178	**552,857**
501120	Termination Pay - Civilian	61,743	0	0	**0**
502010	FICA - Civilian	180,621	210,826	210,826	**218,280**
503010	Health Ins-Act Civilian	521,173	609,197	609,197	**517,546**
503015	Basic Life Insurance - Active Civilian	1,090	1,609	1,609	**1,256**
503050	Health/Life Insurance - Retiree Civilian	77,770	115,834	115,834	**115,834**
503060	Long Term Disability-Civilian	4,536	5,185	5,185	**5,185**
503090	Workers Compensation-Civilian-Admin	18,441	19,610	19,610	**21,804**
503100	Workers Compensation-Civilian-Claim	27,234	17,930	17,930	**17,930**
504030	Unemployment Claims - Administration	0	2,065	2,065	**2,065**
Total	**Personnel Services**	**3,721,914**	**4,219,134**	**4,219,134**	**4,306,235**
511010	Chemical Gases & Special Fluids	109,118	167,000	167,000	**170,000**
511015	Cleaning & Sanitary Supplies	19,251	18,800	18,800	**19,800**
511020	Construction Materials	41,785	53,300	53,300	**58,200**
511025	Electrical Hardware & Parts	2,066	4,500	4,500	**4,500**
511030	Mechanical Hardware & Parts	1,667	2,300	2,300	**2,300**
511035	Meters Hydrants & Plumbing Supplies	9,341	27,300	27,300	**25,800**
511040	Audiovisual Supplies	0	300	300	**300**
511045	Computer Supplies	6,415	800	800	**5,700**
511050	Paper & Printing Supplies	236	1,200	1,200	**1,200**
511055	Publications & Printed Materials	0	2,500	2,500	**2,500**
511060	Postage	0	200	200	**200**
511070	Miscellaneous Office Supplies	8,850	4,800	4,800	**12,800**
511080	General Laboratory Supplies	0	200	200	**200**
511090	Medical & Surgical Supplies	1,069	500	500	**500**
511095	Small Technical & Scientific Equipment	0	700	700	**700**
511110	Fuel	59,201	61,629	61,629	**73,572**
511115	Vehicle Repair & Maintenance Supplies	58,916	57,130	57,130	**57,130**
511120	Clothing	4,303	16,750	16,750	**12,100**
511125	Food Supplies	539	0	0	**0**
511135	Recreational Supplies	42,099	39,500	39,500	**44,500**
511140	Landscaping & Gardening Supplies	57,285	134,162	134,162	**40,100**
511145	Small Tools & Minor Equipment	7,855	14,000	14,000	**14,000**
511150	Miscellaneous Parts & Supplies	93,531	47,350	47,350	**52,000**
511155	Inventory Sales	192,512	258,725	258,725	**258,725**
Total	**Supplies**	**716,039**	**913,646**	**913,646**	**856,827**
520102	Security Services	110,619	119,900	119,900	**122,300**
520104	Claims Payment Services	0	5,000	5,000	**5,000**
520107	Computer Info/Contr	0	1,200	1,200	**1,200**
520112	Banking Services	70,866	48,900	48,900	**48,900**
520114	Miscellaneous Support Services	1,520	0	0	**0**
520118	Refuse Disposal	10,527	29,200	29,200	**29,600**
520119	Computer Equipment/Software Maintenance	24,885	24,900	24,900	**24,900**
520121	IT Application Svcs	273	16,554	16,554	**27,190**
520122	Office Equipment Services	0	100	100	**100**
520123	Vehicle & Motor Equipment Services	1,158	13,300	13,300	**19,000**

Business Area Expenditure Summary

Fund Name : Parks Golf Special Fund
Business Area Name : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520124	Other Equipment Services	0	7,400	7,400	**12,700**
520127	Structural Construction Work Services	6,000	700	700	**700**
520128	Other Construction Work Services	0	37,875	37,875	**50,000**
520146	Contract Instructor Sports	828	0	0	**0**
520510	Mail/Delivery Services	11,604	16,800	16,800	**17,200**
520515	Print Shop Services	0	100	100	**100**
520520	Printing & Reproduction Services	1,300	14,900	14,900	**14,900**
520605	Advertising Services	5,995	16,200	16,200	**16,200**
520705	Insurance Fees	11,343	13,885	13,885	**12,742**
520765	Membership & Professional Fees	1,656	4,200	4,200	**6,000**
520805	Education & Training	0	200	200	**200**
520905	Travel - Training Related	1,653	7,300	7,300	**7,300**
520910	Travel - Non-Training Related	0	600	600	**600**
521405	Building Maintenance Services	1,587	8,438	8,438	**6,200**
521410	Sewer Services	44,983	58,900	58,900	**58,900**
521415	Land and Grounds Maintenance	9,340	6,100	6,100	**6,100**
521435	Water Services	3,211	2,055	2,055	**2,100**
521605	Data Services	1,442	10,545	10,545	**8,827**
521610	Voice Services	18,549	8,539	8,539	**6,501**
521620	Voice Equipment	1	90	90	**90**
521625	Voice Labor	0	115	115	**115**
521630	GIS Revolving Fund Services	3,722	4,533	4,533	**6,301**
521635	Voice Services -Wireless	0	3,441	3,441	**2,262**
521705	Vehicle/Equipment Rental/Lease	416,930	434,900	434,900	**388,700**
521715	Office Equipment Rental	5,631	5,600	5,600	**5,600**
521725	Other Rental	17,837	24,500	24,500	**24,500**
522305	Freight Charges	7,849	8,800	8,800	**8,800**
522430	Miscellaneous Other Services & Charges	3,429	10,800	10,800	**10,800**
522721	Interfund HR Client Services	63,043	71,321	71,321	**94,860**
522722	KRONOS Service Chargeback	0	3,656	3,656	**4,040**
Total	**Other Services and Charges**	**857,781**	**1,041,547**	**1,041,547**	**1,051,528**
	Grand Total Expenditures	**5,295,734**	**6,174,327**	**6,174,327**	**6,214,590**