Fund Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	2,929,177	2,929,177	**1,690,542**
Current Revenues	18,783,918	18,187,327	**18,313,167**
Total Available Resources	21,713,095	21,116,504	**20,003,709**
Maintenance and Operations	11,856,130	10,406,515	**11,330,079**
Debt Service	1,519,447	1,519,447	**1,673,630**
Other Interfund Transfers	7,500,000	7,500,000	**7,000,000**
Total Expenditures	20,875,577	19,425,962	**20,003,709**
Planned Ending Fund Balance	837,518	1,690,542	**0**
Total Budget	21,713,095	21,116,504	**20,003,709**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	837,518	1,690,542	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2014 Budget, FY2014 Estimate and FY2015 Budget for the Parking Management Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parking Management Operating Fund was reclassified as a Special Revenue Fund in FY2011. This fund supports the activities of the Parking Management Division. This division is also responsible for the enforcement of ordinances that govern vehicles parked in the public right-of-way and the management and distribution of a variety of permits.

The Parking Management Division is dedicated to enhancing the quality of life for residents and visitors of the City of Houston by encouraging the efficient movement of people and goods throughout the City. Parking Management is responsible for managing and providing on-street parking alternatives to the citizens in the greater Houston area and all downtown employees parking and transit administration.

Business Area Budget Summary

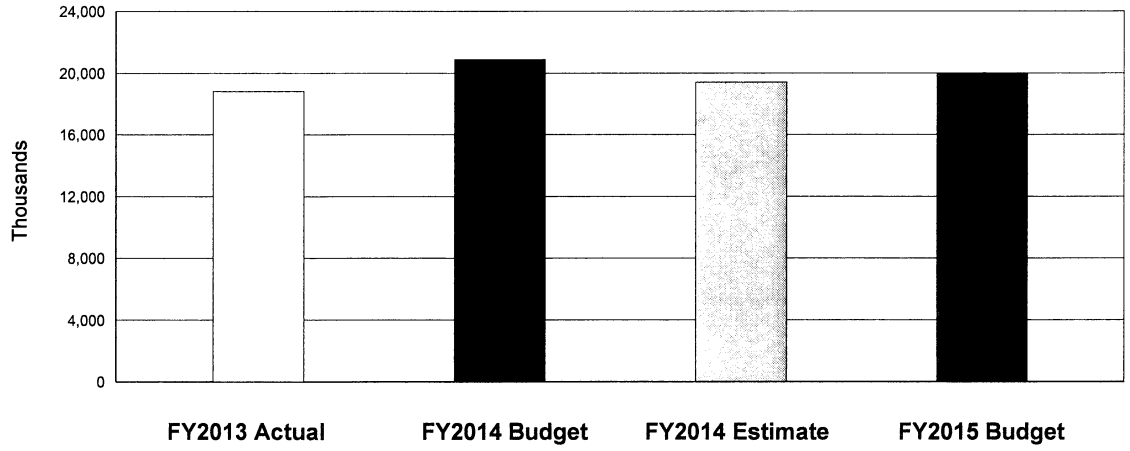
Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	3,956,497	4,708,478	4,409,259	**4,786,118**
	Supplies	724,409	525,871	519,519	**716,938**
	Other Services and Charges	3,107,086	6,227,369	5,122,045	**5,418,481**
	Equipment	13,362	132,805	124,625	**141,535**
	Non-Capital Equipment	12,121	261,607	231,067	**267,007**
	Total M & O Expenditures	7,813,475	11,856,130	10,406,515	**11,330,079**
	Debt Service & Other Uses	11,007,244	9,019,447	9,019,447	**8,673,630**
	Total Expenditures	18,820,719	20,875,577	19,425,962	**20,003,709**
Revenues		19,212,718	18,783,918	18,187,327	**18,313,167**
Staffing	Full-Time Equivalents - Civilian	64.9	75.0	70.1	**75.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	64.9	75.0	70.1	**75.0**
	Full-Time Equivalents - Overtime	0.7	0.9	0.8	**0.7**

Significant Budget Changes and Highlights

- o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.
- o FY2015 budget includes Parking Management's transfer to General Fund of $7.0M.
- o FY2015 Other Construction Services includes $550,000 for Municipal Courts surface lot improvements as well as $80,000 for Washington Ave. Parking District.
- o FY2015 Budget includes Indirect Cost Allocation payment of $1.3M.
- o FY2015 Non-Capital Computer Equipment includes an amount of $260,000 for purchase of License Plate Recognition system (LPR) to detect boot-eligible vehicles.
- o FY2015 Management Consulting Services includes $90,000 for the development of dynamic parking guidance system and brand.

Parking Management
Administration and Regulatory Affairs
Expenditure Summary



Business Area Performance Measures

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Parking Citations Issued	P	201,793	206,240	192,000	200,000
Parking Citations Paid	F	151,608	148,493	140,160	146,000
Permits Issued	J	15,600	18,475	18,215	18,215
Vehicle Boots Applied	P	2,472	2,066	1,960	2,066
Volunteer Hours	F	123	121	109	121
Expenditures Budget vs Actual Utilization	F	101%	98%	93%	98%
Revenues Budget vs Actual Utilization	F	109%	100%	97%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Division Description	FY2013 Actual FTEs	FY2013 Actual Cost $	FY2014 Estimate FTEs	FY2014 Estimate Cost $	FY2015 Budget FTEs	FY2015 Budget Cost $
Administration & Customer Service 650091 Responsible for managing and monitoring the City of Houston's parking programs. Duties include: management of citation database, sale of permits, commercial vehicle loading/unloading zones, valet parking operators, meter bagging, news racks, and bank deposits of all meter and permit payments received.	18.7	14,631,657	20.0	13,175,023	**21.0**	**14,223,685**
Meter Enforcement 650092 Meter Enforcement staff are responsible for monitoring citizens compliance with the City of Houston's on-street parking ordinance. Search for and boot vehicles for failure to pay parking citations.	30.7	1,797,595	33.1	2,351,113	**37.0**	**2,678,674**
Meter Operation 650093 Responsible for the collection of coins and bills inserted into the on-street meters and the delivery of the collections to the division's business office. Provides regular maintenance of infrastructure equipment associated with on-street metered parking spaces.	15.5	2,391,467	17.0	3,899,826	**17.0**	**3,101,350**
Total	64.9	18,820,719	70.1	19,425,962	**75.0**	**20,003,709**

Business Area Roster Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ACCOUNTANT	17	1.0	1.0	
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	3.0	3.0	
ASSISTANT DIRECTOR (EXE LEV)	32	0.0	1.0	1.0
COLLECTIONS SUPERVISOR	18	1.0	1.0	
CUSTOMER SERVICE REP. I	13	6.0	6.0	
CUSTOMER SERVICE REP. II	15	1.0	1.0	
CUSTOMER SERVICE SUPERVISOR	18	2.0	2.0	
DATA CONTROL CLERK	8	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	1.0	
DEPUTY DIRECTOR (EXE LEV)	34	1.0	0.0	(1.0)
DIVISION MANAGER	29	4.0	4.0	
EQUIPMENT WORKER	13	1.0	1.0	
FIELD SUPERVISOR	17	3.0	3.0	
FINANCIAL ANALYST III	21	1.0	1.0	
MAINTENANCE MECHANIC II	12	5.0	6.0	1.0
MAINTENANCE SUPERVISOR	16	1.0	1.0	
MANAGEMENT ANALYST III	21	0.0	1.0	1.0
MECHANIC II	15	1.0	0.0	(1.0)
PARKING ENFORCEMENT LEADER	14	3.0	3.0	
PARKING ENFORCEMENT OFFICER	10	29.0	29.0	
PARKING METER COLLECTOR	10	5.0	5.0	
PROJECT MANAGER	24	1.0	0.0	(1.0)
SEMI-SKILLED LABORER	6	1.0	1.0	
STAFF ANALYST	26	1.0	1.0	
SYSTEMS SUPPORT ANALYST III	22	1.0	1.0	
Total FTEs		**75.0**	**75.0**	**0.0**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**75.0**	**75.0**	**0.0**

Business Area Revenue Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
6500090001	**ARA - Parking Customer Services**			
421250	Valet Parking Operator Permits	59,804	56,299	**56,299**
421280	Other Licenses & Permits	251,974	233,662	**226,329**
427020	Parking Violations	9,462,316	9,075,987	**9,207,987**
427090	Residential Parking Permit	101,057	115,000	**115,000**
427230	Boot Fees	458,652	433,059	**456,586**
428080	Returned Check Charges	2,016	1,000	**1,000**
432010	Interest on Pooled Investments	50,000	34,000	**34,000**
447010	Metered Parking Revenue	6,266,000	6,427,665	**6,427,665**
447030	Surface Parking Revenue	1,138,378	1,053,000	**1,053,000**
447031	Commerce Surface Lot Revenue	34,370	34,370	**34,370**
447033	Commerce Street Annex Surfact Lot Revenue	22,140	20,520	**20,520**
447035	Washington Ave Parking Revenue	445,900	138,960	**138,960**
447040	Contract Parking Revenue	483,686	556,154	**540,866**
456256	NewSrack Permit and Decal Fees	7,625	7,651	**585**
Total	**ARA - Parking Customer Services**	**18,783,918**	**18,187,327**	**18,313,167**
Total	**Administration and Regulatory Affairs**	**18,783,918**	**18,187,327**	**18,313,167**

Business Area Expenditure Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	2,565,532	3,012,846	2,795,564	**3,061,757**
500060	Overtime - Civilian	37,680	40,000	42,002	**42,000**
500090	Premium Pay - Civilian	7,854	8,350	13,036	**16,000**
500110	Bilingual Pay - Civilian	10,699	10,854	10,641	**10,854**
500250	HOPE Union Business Usage	572	0	0	**0**
501050	Employee Awards	0	1,000	1,000	**1,000**
501070	Pension - Civilian	553,015	683,615	654,572	**776,466**
501120	Termination Pay - Civilian	18,994	0	6,035	**5,000**
502010	FICA - Civilian	191,339	233,653	211,480	**239,434**
503010	Health Ins-Act Civilian	522,240	657,743	582,663	**556,604**
503015	Basic Life Insurance - Active Civilian	1,441	2,329	1,595	**1,778**
503050	Health/Life Insurance - Retiree Civilian	3,854	3,788	3,805	**4,200**
503060	Long Term Disability-Civilian	5,595	6,375	5,950	**6,375**
503090	Workers Compensation-Civilian-Admin	13,821	17,925	17,814	**19,650**
503100	Workers Compensation-Civilian-Claim	13,372	30,000	41,250	**35,000**
504030	Unemployment Claims - Administration	10,489	0	21,852	**10,000**
Total	**Personnel Services**	**3,956,497**	**4,708,478**	**4,409,259**	**4,786,118**
511010	Chemical Gases & Special Fluids	1,473	3,585	3,585	**3,585**
511015	Cleaning & Sanitary Supplies	5,575	13,100	12,100	**15,000**
511020	Construction Materials	41,776	35,470	38,000	**41,050**
511025	Electrical Hardware & Parts	425,598	229,200	229,200	**191,700**
511030	Mechanical Hardware & Parts	12,103	25,000	20,000	**57,015**
511045	Computer Supplies	9,933	7,400	6,850	**10,850**
511050	Paper & Printing Supplies	65,010	26,243	4,500	**83,300**
511055	Publications & Printed Materials	247	1,000	500	**500**
511060	Postage	5,967	8,400	9,600	**10,450**
511070	Miscellaneous Office Supplies	23,504	21,460	24,560	**24,560**
511090	Medical & Surgical Supplies	54	300	300	**420**
511110	Fuel	72,580	84,170	92,981	**186,415**
511115	Vehicle Repair & Maintenance Supplies	2,285	5,500	3,000	**5,750**
511120	Clothing	45,096	43,450	52,950	**59,750**
511125	Food Supplies	2,337	5,500	5,500	**6,500**
511145	Small Tools & Minor Equipment	6,555	8,000	8,000	**12,200**
511150	Miscellaneous Parts & Supplies	4,316	6,093	5,893	**5,893**
511160	Protective Gear	0	2,000	2,000	**2,000**
Total	**Supplies**	**724,409**	**525,871**	**519,519**	**716,938**
520100	Temporary Personnel Services	22,392	15,000	21,000	**15,000**
520102	Security Services	41,947	55,000	35,013	**40,013**
520105	Accounting & Auditing Services	1,271	0	0	**0**
520108	Information Resource Services	13,157	62,987	48,913	**110,513**
520109	Medical Dental & Laboratory Services	2,124	2,200	2,200	**2,200**
520110	Management Consulting Services	160,510	177,000	177,000	**245,527**
520112	Banking Services	62,545	85,203	40,000	**85,203**
520114	Miscellaneous Support Services	441,096	572,179	572,179	**528,165**
520115	Real Estate Lease/Office Rental	221,381	248,520	254,520	**266,520**
520118	Refuse Disposal	2,419	2,900	2,900	**2,900**
520119	Computer Equipment/Software Maintenance	167,084	203,000	186,021	**203,750**
520120	Communications Equipment Services	115,457	148,910	151,010	**140,340**
520121	IT Application Svcs	34,374	39,596	57,325	**57,325**
520123	Vehicle & Motor Equipment Services	45,813	100,260	107,000	**112,000**
520124	Other Equipment Services	949	42,031	22,031	**22,031**
520126	Construction Site Work Services	17,038	13,396	13,000	**28,396**
520128	Other Construction Work Services	105,801	594,200	235,403	**630,000**
520141	Engineering Services	45,250	148,000	48,000	**48,000**
520143	Credit/Bank Card Services	338,815	381,160	245,000	**245,000**
520157	Computer Software Maintenance Services	47	0	0	**0**
520510	Mail/Delivery Services	146,260	145,320	150,000	**165,000**

Business Area Expenditure Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520515	Print Shop Services	9,946	12,500	12,500	**12,500**
520520	Printing & Reproduction Services	48,472	88,845	67,345	**107,345**
520605	Advertising Services	916	3,000	3,000	**3,000**
520705	Insurance Fees	953	1,207	1,207	**1,148**
520765	Membership & Professional Fees	7,701	5,349	5,349	**5,349**
520805	Education & Training	5,879	13,791	15,016	**15,016**
520905	Travel - Training Related	16,527	26,200	23,200	**19,400**
520910	Travel - Non-Training Related	265	0	0	**0**
521305	Indirect Cost Recovery Payment	403,634	522,617	522,617	**1,322,378**
521405	Building Maintenance Services	8,454	50,700	12,000	**35,000**
521410	Sewer Services	0	2,000	2,000	**2,000**
521415	Land and Grounds Maintenance	7,740	20,000	20,000	**56,000**
521505	Electricity	23,432	14,170	27,456	**22,576**
521510	Natural Gas	0	3,600	3,600	**3,600**
521515	Electricity Fran Fee Exp	32	0	193	**0**
521605	Data Services	28,356	192,418	30,687	**36,364**
521610	Voice Services	148,730	39,859	4,836	**3,479**
521620	Voice Equipment	2	0	234	**0**
521630	GIS Revolving Fund Services	2,711	3,642	3,642	**11,161**
521635	Voice Services -Wireless	0	64,554	102,800	**143,163**
521705	Vehicle/Equipment Rental/Lease	1,044	3,630	4,618	**4,618**
521715	Office Equipment Rental	7,401	12,059	12,059	**15,800**
521725	Other Rental	5,076	5,564	3,719	**3,719**
521730	Parking Space Rental	972	0	0	**0**
522205	Metro Commuter Passes	3,582	5,000	5,000	**5,000**
522305	Freight Charges	3,338	8,450	8,450	**8,450**
522430	Miscellaneous Other Services & Charges	15,177	1,521,770	1,317,420	**51,124**
522720	Interfund Payroll Services	(572)	0	0	**0**
522721	Interfund HR Client Services	47,752	50,485	50,485	**82,584**
522722	KRONOS Service Chargeback	2,626	2,617	2,617	**3,344**
522795	Other Interfund Services	321,210	510,380	485,380	**485,380**
522820	Interfund EB Cape Training	0	6,100	6,100	**11,100**
Total	**Other Services and Charges**	**3,107,086**	**6,227,369**	**5,122,045**	**5,418,481**
560210	Furniture Fixtures and Equipment	14,532	11,995	11,995	**15,000**
560220	Vehicles	(1,170)	120,810	112,630	**126,535**
Total	**Equipment**	**13,362**	**132,805**	**124,625**	**141,535**
551015	Non-Capital Computer Equipment	21	253,107	223,007	**267,007**
551030	Non-Capital Machinery & Equipment	0	8,500	8,060	**0**
551040	Non-Capital Other	12,100	0	0	**0**
Total	**Non-Capital Equipment**	**12,121**	**261,607**	**231,067**	**267,007**
531145	Transfers for Interest	1,513,022	1,519,447	1,519,447	**1,673,630**
532005	Transfers to General Fund	9,494,222	7,500,000	7,500,000	**7,000,000**
Total	**Debt Service and Other Uses**	**11,007,244**	**9,019,447**	**9,019,447**	**8,673,630**
	Grand Total Expenditures	**18,820,719**	**20,875,577**	**19,425,962**	**20,003,709**