

FISCAL YEAR 2016 BUDGET

Fund Summary

Fund Name : Fleet Management Fund
Fund No./Bus. Area No. : 1005 / 6400 / 6700

	<u>FY2015 Current Budget</u>	<u>FY2015 Estimate</u>	<u>FY2016 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	98,105,474	95,477,456	98,488,493
Total Available Resources	<u>98,105,474</u>	<u>95,477,456</u>	<u>98,488,493</u>
Maintenance and Operations	98,105,474	95,477,456	98,488,493
Debt Services	0	0	0
Total Expenditures	<u>98,105,474</u>	<u>95,477,456</u>	<u>98,488,493</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>98,105,474</u></u>	<u><u>95,477,456</u></u>	<u><u>98,488,493</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2015 Budget, FY2015 Estimate And the FY2016 Budget for the Fleet Management Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fleet Management Fund commencing in FY2015, will consist of two departments: Fleet Management and Finance. The overall goal of these departments is to improve the efficiency and administration of Fleet Management.

The Fleet Management Department (FMD) supports general fund departments through maintenance services along with partnering with the Houston Airport System to transition their Fleet Maintenance operation from an outsourced vendor operation to maintenance services provided by the City of Houston Fleet Management Department. FMD will also continue to administer the citywide fuel program including procurement and delivery of fuel and monitoring, maintenance and repair of fuel sites.

The Finance Department provides resources to the Fleet Management Department by consolidating financial responsibilities into the Finance Department providing transparent, reliable and timely information, thus enhancing the department's ability to focus on operations.

In January 2014, Public Works & Engineering Fleet operations was consolidated with FMD.

FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name : Fleet Management Fund
Business Area : Public Works & Engineering
Fund No. /Bus. Area No. : 1005 / 2000

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	3,199,865	0	0	0
	Supplies	3,388,526	0	0	0
	Other Services and Charges	2,418,713	0	0	0
	Equipment	133,564	0	0	0
	Total M & O Expenditures	<u>9,140,668</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>9,140,668</u>	<u>0</u>	<u>0</u>	<u>0</u>

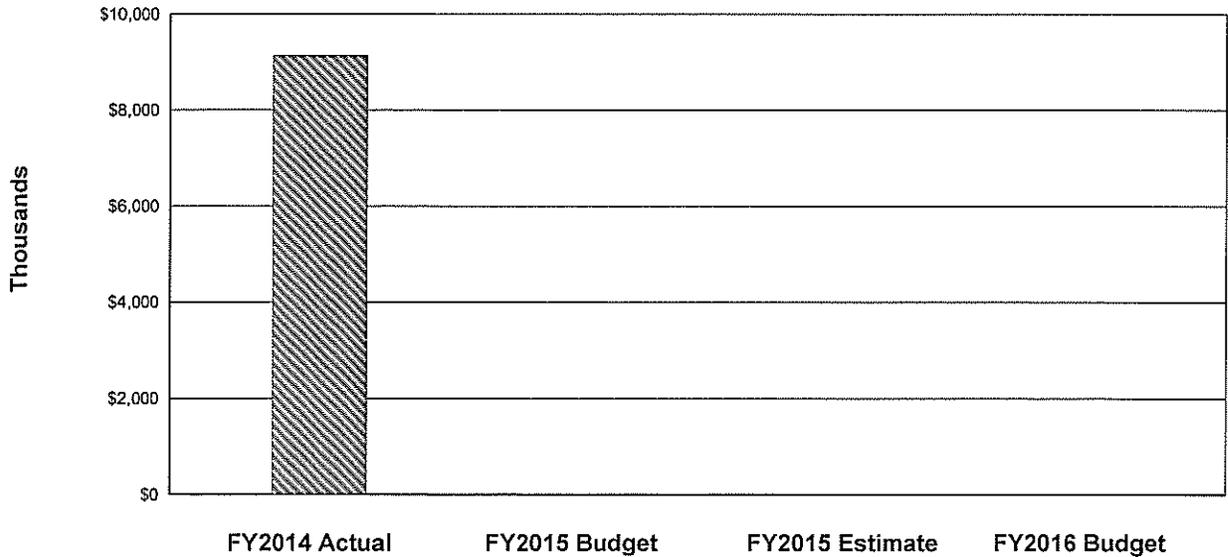
Revenues		9,140,668	0	0	0
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Staffing	Full-Time Equivalents - Civilian	42.6	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>42.6</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	1.8	0.0	0.0	0.0

Significant Budget Changes and Highlights

o In January 2014, Public Works and Engineering (PWE) Fleet Management Operations was consolidated with Fleet Management Department (FMD).

**Fleet Management Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Division Summary							
Fund Name : Fleet Management Fund							
Business Area : Public Works & Engineering							
Fund No. /Bus Area No. : 1005 / 2000							
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Street and Drainage Division 200001 Delivered high quality services, in a safe and timely manner, that provided for excellent maintenance of PW&E's and other City Departments' vehicles and equipment. In FY2015 PWE Fleet Mangement Operations was consolidated with FMD.	42.6	9,140,668	0.0	0	0.0	0	
Total	42.6	9,140,668	0.0	0	0.0	0	

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area : Public Works & Engineering
 Fund No./Bus. Area No. : 1005 / 2000

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	1,915,645	0	0	0
500060	Overtime - Civilian	122,414	0	0	0
501070	Pension - Civilian	447,366	0	0	0
501120	Termination Pay - Civilian	481	0	0	0
502010	FICA - Civilian	149,947	0	0	0
503010	Health Ins-Act Civilian	463,849	0	0	0
503015	Basic Life Insurance - Active Civilian	1,174	0	0	0
503050	Health/Life Insurance - Retiree Civilian	80,131	0	0	0
503060	Long Term Disability-Civilian	3,431	0	0	0
503090	Workers Compensation-Civilian-Admin	8,987	0	0	0
503100	Workers Compensation-Civilian-Claim	6,440	0	0	0
Total	Personnel Services	3,199,865	0	0	0
511010	Chemical Gases & Special Fluids	500	0	0	0
511015	Cleaning & Sanitary Supplies	4,113	0	0	0
511020	Construction Materials	82	0	0	0
511025	Electrical Hardware & Parts	28	0	0	0
511045	Computer Supplies	1,320	0	0	0
511050	Paper & Printing Supplies	904	0	0	0
511070	Miscellaneous Office Supplies	3,444	0	0	0
511090	Medical & Surgical Supplies	1,006	0	0	0
511110	Fuel	22,664	0	0	0
511115	Vehicle Repair & Maintenance Supplies	3,309,896	0	0	0
511120	Clothing	12,727	0	0	0
511125	Food Supplies	209	0	0	0
511145	Small Tools & Minor Equipment	15,048	0	0	0
511150	Miscellaneous Parts & Supplies	16,585	0	0	0
Total	Supplies	3,388,526	0	0	0
520100	Temporary Personnel Services	238,737	0	0	0
520101	Janitorial Services	39,945	0	0	0
520109	Medical Dental & Laboratory Services	2,030	0	0	0
520115	Real Estate Lease/Office Rental	14,440	0	0	0
520118	Refuse Disposal	55,861	0	0	0
520121	IT Application Svcs	21,664	0	0	0
520123	Vehicle & Motor Equipment Services	1,541,203	0	0	0
520124	Other Equipment Services	6,829	0	0	0
520765	Membership & Professional Fees	6,040	0	0	0
520805	Education & Training	968	0	0	0
521306	Indirect Cost -PWE	287,600	0	0	0
521405	Building Maintenance Services	60,224	0	0	0
521410	Sewer Services	3,236	0	0	0
521415	Land and Grounds Maintenance	4,670	0	0	0
521505	Electricity	59,549	0	0	0
521510	Natural Gas	297	0	0	0
521605	Data Services	22,139	0	0	0
521610	Voice Services	1,379	0	0	0
521620	Voice Equipment	461	0	0	0
521625	Voice Labor	3,155	0	0	0

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area : Public Works & Engineering
 Fund No./Bus. Area No. : 1005 / 2000

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
521635	Voice Services -Wireless	7,443	0	0	0
521715	Office Equipment Rental	6,921	0	0	0
522205	Metro Commuter Passes	588	0	0	0
522430	Misc Othr Svcs & Chrg	631	0	0	0
522721	Interfund HR Client Services	25,361	0	0	0
522722	KRONOS Service Chargeback	1,605	0	0	0
522795	Other Interfund Services	5,737	0	0	0
Total	Other Services and Charges	2,418,713	0	0	0
560220	Vehicles	133,564	0	0	0
Total	Equipment	133,564	0	0	0
Grand Total Expenditures		9,140,668	0	0	0

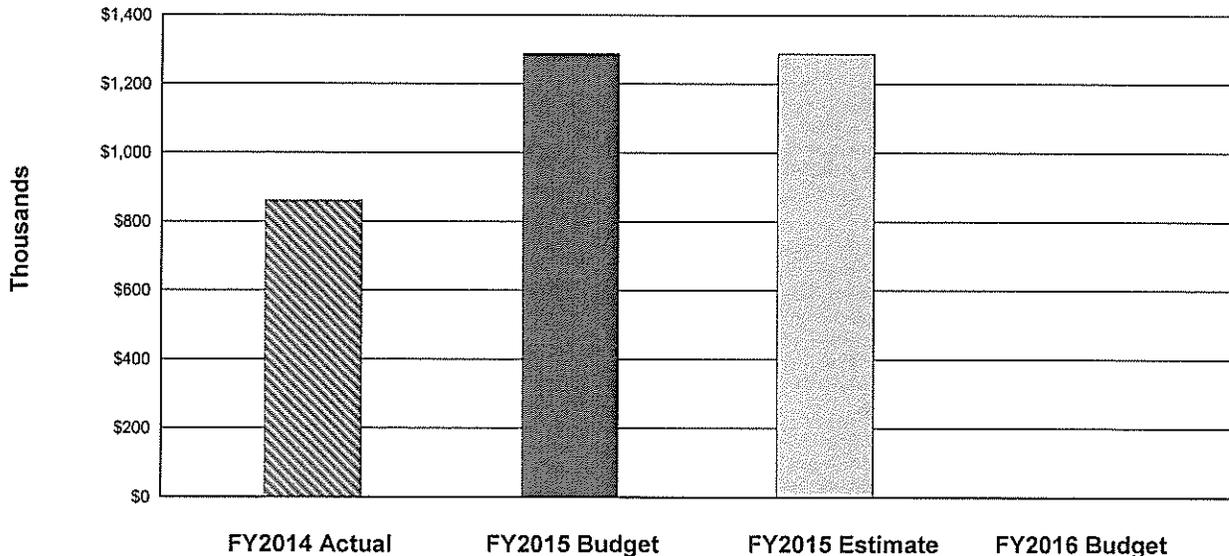
FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name : Fleet Management Fund
Business Area : Finance Department
Fund No. /Bus. Area No. : 1005 / 6400

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	740,633	1,178,943	1,178,943	0
	Supplies	439	15,442	15,442	0
	Other Services and Charges	119,354	92,019	92,019	0
	Equipment	0	1,465	1,465	0
	Total M & O Expenditures	<u>860,426</u>	<u>1,287,869</u>	<u>1,287,869</u>	<u>0</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>860,426</u>	<u>1,287,869</u>	<u>1,287,869</u>	<u>0</u>
Revenues		860,426	1,287,869	1,287,869	0
Staffing	Full-Time Equivalents - Civilian	7.1	12.2	12.2	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>7.1</u>	<u>12.2</u>	<u>12.2</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o In FY2016, fleet management support will be reported in the Central Service Revolving Fund (Fund 1002).				

**Fleet Management Fund
Finance Department
Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Division Summary							
Fund Name : Fleet Management Fund							
Business Area : Finance Department							
Fund No. /Bus Area No. : 1005 / 6400							
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Treasury and Capital Management 640003 The division serves the citizens of Houston by providing cost-efficient debt management services to the City and its enterprise funds for short, medium and long-term debt. The division also coordinates and oversees the City's Capital Improvement Projects. FY2016 funding will be reported in the Central Service Revolving Fund (1002).	0.8	69,032	1.0	97,442	0.0	0	
Financial Planning & Analysis 640004 The division provides centralized support in budget development, financial management, analysis and reporting to the Fleet Management Department. FY2016 funding will be reported in the Central Service Revolving Fund (1002).	1.6	347,112	3.5	420,380	0.0	0	
Financial Reporting & Operations 640005 The division provides centralized support in accounts payable, management and process review, analysis and reporting services for the Fleet Management Department. FY2016 funding will be reported in the Central Service Revolving Fund (1002).	2.2	201,491	3.7	388,162	0.0	0	
Strategic Purchasing 640007 The division performs all Fleet Management Department related purchases via competitive/informal bid or City contracts as well as provides day-to-day departmental support of routine transactions and activities. FY2016 funding will be reported in the Central Service Revolving Fund (1002).	2.5	242,791	4.0	381,885	0.0	0	
Total	7.1	860,426	12.2	1,287,869	0.0	0	

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : Fleet Management Fund
Business Area : Finance Department
Fund No./Bus. Area No. : 1005 / 6400

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ACCOUNTANT	17	2.0	0.0	(2.0)
ADMINISTRATIVE ASSOCIATE	13	1.0	0.0	(1.0)
DEPUTY ASSISTANT DIRECTOR (EXEC)	30	0.5	0.0	(0.5)
DIVISION MANAGER	29	0.5	0.0	(0.5)
FINANCIAL ANALYST II	18	1.0	0.0	(1.0)
FINANCIAL ANALYST III	21	1.0	0.0	(1.0)
FINANCIAL ANALYST IV	25	1.5	0.0	(1.5)
PROCUREMENT SPECIALIST	24	2.0	0.0	(2.0)
SENIOR BUYER	22	1.0	0.0	(1.0)
SENIOR PROCUREMENT SPECIALIST	27	1.0	0.0	(1.0)
SENIOR STAFF ANALYST	28	1.0	0.0	(1.0)
STAFF ANALYST	26	1.0	0.0	(1.0)
SYSTEMS ACCOUNTANT III	27	1.0	0.0	(1.0)
Total FTEs		14.5	0.0	(14.5)
Less Adjustment for Civilian Vacancy Factor		2.3	0.0	(2.3)
Full-Time Equivalents		12.2	0.0	(12.2)

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : Fleet Management Fund
 Business Area : Finance Department
 Fund No./Bus. Area No. : 1005 / 6400

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
6400030003	Ctrl Svcs Capital Mgmt - Fleet			
424110	Other Interfund Services	97,442	97,442	0
6400040003	Central Svcs Fin Planning & Analysis - Fleet			
424110	Other Interfund Services	420,380	420,380	0
6400050007	Central AP - Fleet Management			
424110	Other Interfund Services	388,162	388,162	0
6400070003	Central Services SPD Fleet			
424110	Other Interfund Services	381,885	381,885	0
Total	Finance Department	1,287,869	1,287,869	0

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area : Finance Department
 Fund No./Bus. Area No. : 1005 / 6400

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	466,009	807,484	807,484	0
500060	Overtime - Civilian	67	0	0	0
501070	Pension - Civilian	109,453	204,732	204,732	0
501120	Termination Pay - Civilian	51,932	973	973	0
502010	FICA - Civilian	37,845	60,565	60,565	0
503010	Health Ins-Act Civilian	72,197	100,715	100,715	0
503015	Basic Life Insurance - Active Civilian	264	452	452	0
503050	Health/Life Insurance - Retiree Civilian	811	0	0	0
503060	Long Term Disability-Civilian	601	989	989	0
503090	Workers Compensation-Civilian-Admin	1,454	3,033	3,033	0
Total	Personnel Services	740,633	1,178,943	1,178,943	0
511045	Computer Supplies	375	2,623	2,623	0
511050	Paper & Printing Supplies	0	504	504	0
511055	Publications & Printed Materials	0	2,500	2,500	0
511070	Miscellaneous Office Supplies	64	9,815	9,815	0
Total	Supplies	439	15,442	15,442	0
520100	Temporary Personnel Services	102,639	33,025	33,025	0
520114	Miscellaneous Support Services	0	1,000	1,000	0
520121	IT Application Svcs	5,079	4,800	4,800	0
520510	Mail/Delivery Services	112	112	112	0
520515	Print Shop Services	132	1,031	1,031	0
520765	Membership & Professional Fees	0	400	400	0
520805	Education & Training	175	21,183	21,183	0
521605	Data Services	81	180	180	0
521610	Voice Services	0	682	682	0
521630	GIS Revolving Fund Services	0	2,667	2,667	0
521635	Voice Services -Wireless	206	440	440	0
521715	Office Equipment Rental	690	2,000	2,000	0
521730	Parking Space Rental	621	2,661	2,661	0
521735	Hobby Parking Space Rental	1,574	2,904	2,904	0
522205	Metro Commuter Passes	5,216	5,202	5,202	0
522430	Misc Othr Svcs & Chrg	0	6,762	6,762	0
522721	Interfund HR Client Services	2,829	5,170	5,170	0
522722	KRONOS Service Chargeback	0	1,800	1,800	0
Total	Other Services and Charges	119,354	92,019	92,019	0
560810	Cap Exp-Controlled Equipment	0	1,465	1,465	0
Total	Equipment	0	1,465	1,465	0
Grand Total Expenditures		860,426	1,287,869	1,287,869	0



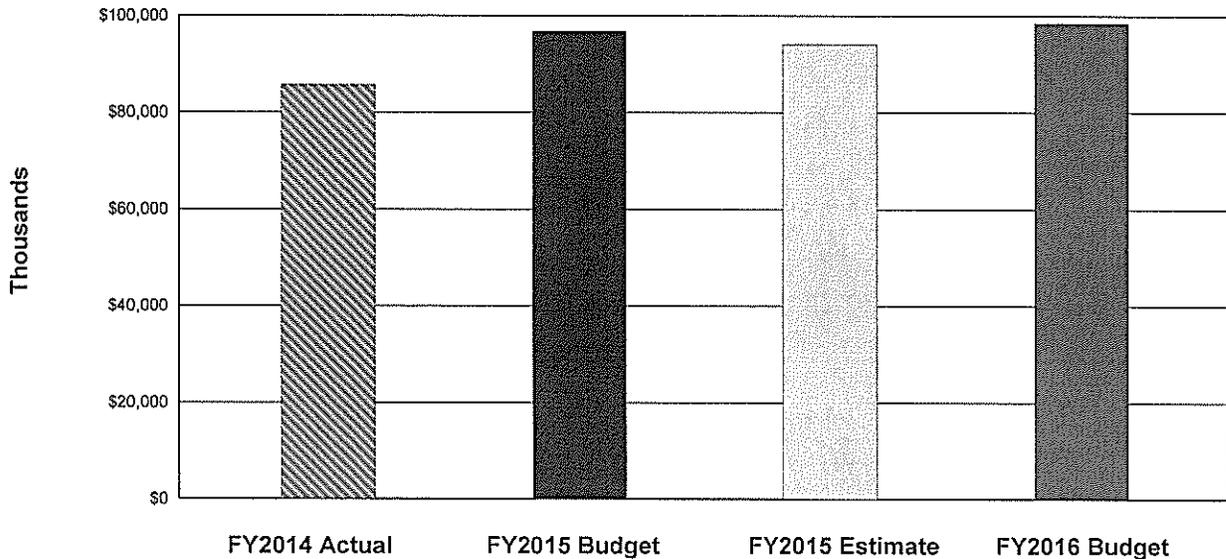
FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name : Fleet Management Fund
 Business Area : Fleet Management Department
 Fund No. /Bus. Area No. : 1005 / 6700

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	22,712,905	27,910,061	27,202,829	28,322,392
	Supplies	56,569,497	56,771,953	55,699,486	57,641,674
	Other Services and Charges	6,202,729	12,041,091	11,244,427	12,524,427
	Equipment	0	0	26,222	0
	Non-Capital Equipment	254,959	94,500	16,623	0
	Total M & O Expenditures	85,740,090	96,817,605	94,189,587	98,488,493
	Debt Service & Other Uses	0	0	0	0
Total Expenditure	85,740,090	96,817,605	94,189,587	98,488,493	
Revenues		85,740,090	96,817,605	94,189,587	98,488,493
Staffing	Full-Time Equivalents - Civilian	311.4	375.0	361.2	378.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	311.4	375.0	361.2	378.3
	Full-Time Equivalents - Overtime	14.5	10.1	11.3	13.7
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2016 Budget provides funding for health benefits and pension contribution. o The FY2016 Budget provides continued Fleet Management support to departments citywide. 				

**Fleet Management Fund
 Fleet Management Department
 Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Division Summary						
Fund Name : Fleet Management Fund Business Area : Fleet Management Department Fund No. /Bus Area No. : 1005 / 6700						
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
FMD - Director's Office 670001 Provides overall Leadership and Management of the Fleet Management Department. Instrumental in the overall success of the department by providing guidance on administrative, financial, and operational issues including the long term vision for the City's overall fleet. Provides department communication to the Mayor's office, Council Members, City Departments, and the public.	7.4	1,671,767	6.4	6,598,018	9.4	7,552,973
FMD - Fleet Operations 670002 The Fleet Maintenance Division is responsible for management and leadership of mechanics, shop managers, and other field personnel. The Fleet Maintenance Division works with customer departments to meet vehicle and equipment readiness requirements, and performs maintenance and repairs of vehicles and equipment used by City of Houston departments.	49.2	25,434,907	3.9	24,385,653	4.7	26,530,753
FMD - Fuel Management 670003 The Fuel Division is responsible for acquisition of unleaded, diesel, and jet fuel for citywide use. Manages deliveries of fuel to city sites and conducts daily fuel site inspections to meet local, state, and federal reporting requirements. Repairs, monitors, and maintains fuel sites. Oversees the City of Houston's Fuel card program.	13.1	34,124,792	12.8	31,306,963	13.0	31,187,275
FMD - Asset Management 670004 The Asset Management Division is responsible for licensing, titling, and inspecting all city vehicles upon receipt. Manages fixed assets for the department including shop equipment, computers, and furniture. Maintains fixed asset management for all city vehicles and end of life disposal of vehicle assets.	4.8	538,367	6.7	672,926	7.0	684,109
FMD - Parts 670005 The Parts Division is responsible for oversight, management and auditing of the Parts supply relationship with NAPA and the City of Houston. Manages outside vendor repairs, and payment. Sets up vendor contracts and audits vendor contract compliance.	7.2	670,754	9.6	784,662	10.0	820,566
FMD - HPD Maintenance 670021 The Houston Police Department (HPD) Maintenance Division is responsible for maintenance and vehicle repair for HPD vehicles. Provides equipment readiness requirements and daily visibility of HPD Fleet readiness.	47.5	3,961,291	59.4	4,372,022	60.2	4,504,473

FISCAL YEAR 2016 BUDGET

Division Summary						
Fund Name : Fleet Management Fund						
Business Area : Fleet Management Department						
Fund No. /Bus Area No. : 1005 / 6700						
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
FMD - SWD Maintenance 670022 The Solid Waste Maintenance Division is responsible for maintenance and vehicle repair for Solid Waste vehicles. Provides equipment readiness requirements for Solid Waste, and daily visibility of Solid Waste Fleet readiness.	65.7	5,510,628	81.0	5,799,318	82.9	6,033,887
FMD - PRD/Body Maintenance 670023 The Parks & Recreation (PRD) Body Shop and Houston Airport System (HAS) Maintenance Division is responsible for maintenance and vehicle repair for PRD and HAS vehicles. Provides equipment readiness requirements and daily visibility of Fleet readiness. The Body Shops provide paint and body work repair for all City of Houston Departments.	45.1	3,777,788	58.2	4,394,476	62.0	4,497,211
FMD - HFD Maintenance 670024 The Houston Fire Department (HFD) Maintenance Division is responsible for maintenance and vehicle repair for HFD vehicles. Provides equipment readiness requirements for HFD, and daily visibility of HFD Fleet readiness.	35.6	3,383,229	42.8	3,374,903	44.8	3,553,240
FMD - PWE Fleet 670025 The Public Works and Engineering Division (PWE) is responsible for maintenance and vehicle repair for PWE vehicles. Provides equipment readiness requirements for PWE, and daily visibility of PWE Fleet readiness.	35.8	6,666,567	80.4	12,500,646	84.3	13,124,006
Total	311.4	85,740,090	361.2	94,189,587	378.3	98,488,493

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : Fleet Management Fund
 Business Area : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.0	1.0	0.0
ADMINISTRATIVE AIDE	10	3.0	3.0	0.0
ADMINISTRATIVE ASSISTANT	17	7.0	7.0	0.0
ADMINISTRATIVE SPECIALIST	20	3.0	3.0	0.0
ADMINISTRATIVE SUPERVISOR	22	3.0	2.0	(1.0)
ASSISTANT CUSTOMER SERVICE MANAGER	26	1.0	1.0	0.0
ASSISTANT DIRECTOR (EXEC)	32	2.0	2.0	0.0
ASSISTANT SHOP MANAGER	20	0.0	3.0	3.0
AUTOMOTIVE SERVICE WRITER	15	11.0	10.0	(1.0)
CAR ATTENDANT	4	1.0	1.0	0.0
CONTRACT ADMINISTRATOR	22	1.0	1.0	0.0
CUSTOMER SERVICE CLERK	10	0.0	7.0	7.0
CUSTOMER SERVICE REP. II	15	5.0	5.0	0.0
CUSTOMER SERVICE REP. III	16	1.0	1.0	0.0
DEPUTY ASSISTANT DIRECTOR (EXEC)	30	4.0	3.0	(1.0)
DIVISION MANAGER	29	4.0	6.0	2.0
EQUIPMENT OPERATOR III	13	0.0	1.0	1.0
FLEET MANAGEMENT DIRECTOR	35	1.0	1.0	0.0
INSPECTOR	18	2.0	2.0	0.0
IRON WORKER	13	2.0	2.0	0.0
MAINTENANCE MECHANIC III	14	5.0	5.0	0.0
MANAGEMENT ANALYST I	15	2.0	2.0	0.0
MANAGEMENT ANALYST II	18	0.0	2.0	2.0
MANAGEMENT ANALYST III	21	1.0	1.0	0.0
MECHANIC HELPER	5	19.0	21.0	2.0
MECHANIC I	11	32.0	36.0	4.0
MECHANIC II	15	37.0	41.0	4.0
MECHANIC III	19	168.0	167.0	(1.0)
OFFICE SERVICE MANAGER	23	0.0	1.0	1.0
PROCUREMENT SPECIALIST	24	2.0	1.0	(1.0)
PUBLIC INFORMATION OFFICER	26	1.0	1.0	0.0
SAFETY SUPERVISOR	24	0.0	1.0	1.0
SEMI-SKILLED LABORER	6	2.0	2.0	0.0
SENIOR FIXED ASSET SPECIALIST	17	2.0	2.0	0.0
SENIOR INVENTORY MANAGEMENT CLERK	12	2.0	2.0	0.0
SENIOR PROCUREMENT SPECIALIST	27	1.0	0.0	(1.0)
SENIOR STAFF ANALYST	28	1.0	1.0	0.0
SENIOR SUPERINTENDENT	27	3.0	2.0	(1.0)
SHOP MANAGER	23	28.0	21.0	(7.0)
STAFF ANALYST	26	1.0	0.0	(1.0)
SUPERINTENDENT	24	5.0	8.0	3.0
TRAINING COORDINATOR	24	1.0	1.0	0.0
TRUCK DRIVER	6	10.0	12.0	2.0
Total FTEs		375.0	392.0	17.0
Less Adjustment for Civilian Vacancy Factor		0.0	13.7	13.7
Full-Time Equivalent		375.0	378.3	3.3

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : Fleet Management Fund
 Business Area : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
6700020001	FMD - Fleet Maintenance			
422155	Intergovernmental Revenue - Other	0	0	50,000
424130	Interfund Vehicle Repair	36,304,980	37,864,659	40,202,229
457040	Interfund Fleet Maintenance	22,304,211	22,638,837	24,066,337
6700030002	FMD - Fuel			
424120	Interfund Vehicle Fuel	38,208,414	33,686,091	34,169,927
Total	Fleet Management Department	96,817,605	94,189,587	98,488,493

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	13,813,871	17,245,468	16,301,867	16,908,966
500030	Salary Part Time - Civilian	39,219	45,293	83,988	91,532
500060	Overtime - Civilian	949,570	496,238	937,958	879,437
500090	Premium Pay - Civilian	69,870	58,659	65,469	67,097
500240	HOPE Community Service Usage	241	0	(117)	0
500250	HOPE Union Business Usage	112	0	393	393
501070	Pension - Civilian	3,238,636	4,373,443	4,140,005	4,626,295
501120	Termination Pay - Civilian	254,947	117,600	98,334	117,600
502010	FICA - Civilian	1,087,828	1,362,129	1,257,221	1,369,384
503010	Health Ins-Act Civilian	2,928,994	3,636,494	3,722,174	3,655,041
503015	Basic Life Insurance - Active Civilian	7,960	10,034	9,960	9,838
503050	Health/Life Insurance - Retiree Civilian	148,711	230,104	248,082	248,668
503060	Long Term Disability-Civilian	25,201	31,790	31,088	31,990
503090	Workers Compensation-Civilian-Admin	65,642	98,250	101,848	111,592
503100	Workers Compensation-Civilian-Claim	57,492	197,100	197,100	197,100
504030	Unemployment Claims - Administration	24,611	7,459	7,459	7,459
Total	Personnel Services	22,712,905	27,910,061	27,202,829	28,322,392
511010	Chemical Gases & Special Fluids	4,131	6,800	3,382	3,652
511015	Cleaning & Sanitary Supplies	377	10,439	271	317
511020	Construction Materials	340	2,000	194	227
511025	Electrical Hardware & Parts	15	2,000	23	0
511030	Mechanical Hardware & Parts	25,566	11,116	13,657	14,187
511045	Computer Supplies	46,302	93,653	685	46,685
511050	Paper & Printing Supplies	42,568	10,000	0	0
511055	Publications & Printed Materials	43	0	0	0
511060	Postage	0	9,200	0	0
511070	Miscellaneous Office Supplies	84,357	35,219	68,582	74,089
511090	Medical & Surgical Supplies	225	4,200	504	588
511110	Fuel	32,517,236	29,828,238	29,705,275	29,437,043
511115	Vehicle Repair & Maintenance Supplies	23,621,046	26,539,583	25,660,554	27,790,481
511120	Clothing	49,746	68,989	28,909	58,334
511125	Food Supplies	1,774	4,708	0	0
511145	Small Tools & Minor Equipment	13,256	44,780	16,270	18,982
511150	Miscellaneous Parts & Supplies	161,682	99,372	201,180	197,089
511160	Protective Gear	833	1,656	0	0
Total	Supplies	56,569,497	56,771,953	55,699,486	57,641,674
520100	Temporary Personnel Services	225,862	358,160	127,444	145,251
520101	Janitorial Services	34,017	68,700	7,979	9,309
520103	Subrecipient Contract Services	3,703	0	0	0
520105	Accounting & Auditing Services	6,547	0	0	0
520106	Architectural Services	60,384	5,435	0	0
520108	Information Resource Services	5,700	0	0	0

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520109	Medical Dental & Laboratory Services	11,110	10,282	10,618	12,388
520110	Management Consulting Services	4,963	7,747	0	0
520114	Miscellaneous Support Services	9,517	9,795	40,475	45,043
520115	Real Estate Lease/Office Rental	0	34,100	0	0
520116	Parking Services Contract	0	2,750	0	0
520118	Refuse Disposal	7,977	28,295	13,193	148,952
520119	Computer Eq/SW Mnt	278,011	289,371	293,204	293,271
520120	Communications Equipment Services	3,000	27,316	8,628	8,930
520121	IT Application Svcs	156,985	223,764	260,296	257,166
520123	Vehicle & Motor Equipment Services	3,712,870	4,672,700	4,225,094	4,499,769
520124	Other Equipment Services	390,073	458,314	548,215	668,312
520126	Construction Site Work Services	364,682	55,344	55,627	50,000
520132	Contracts/Sponsorships	155	367	806	940
520136	Billing & Collection Services	19,550	0	0	0
520141	Engineering Services	44,500	29,126	29,126	30,246
520151	Parking EZ Tag Fees	17,899	25,237	24,905	50,000
520152	Telemetry Services	0	0	14,160	148,090
520515	Print Shop Services	4,959	3,168	6,232	7,271
520605	Advertising Services	119	0	0	0
520705	Insurance Fees	55,098	70,330	62,610	60,477
520710	State/Federal Inspection Fees	43,980	101,452	27,176	29,831
520720	Fines	2,251	0	0	0
520755	Contingency	0	251,675	0	269,153
520765	Membership & Professional Fees	1,069	3,576	10,726	12,514
520805	Education & Training	39,015	48,361	94,622	76,995
520905	Travel - Training Related	9,311	17,512	5,612	6,112
520910	Travel - Non-Training Related	1,805	2,000	2,582	3,082
521305	Indirect Cost Recovery Payment	0	2,001,897	2,001,897	2,332,772
521405	Building Maintenance Services	33,775	85,000	92,632	97,232
521410	Sewer Services	2,770	6,200	5,423	6,048
521415	Land and Grounds Maintenance	675	4,070	1,543	1,800
521505	Electricity	51,423	124,534	111,834	94,601
521510	Natural Gas	21,666	10,283	10,406	18,717
521605	Data Services	36,432	86,998	87,178	113,136
521610	Voice Services	14,836	27,800	28,592	15,691
521620	Voice Equipment	8,679	2,027	2,027	278
521625	Voice Labor	3,246	2,570	2,570	1,804
521630	GIS Revolving Fund Services	11,004	34,426	34,426	16,434
521635	Voice Services -Wireless	42,194	24,050	22,251	32,834
521715	Office Equipment Rental	37,321	33,709	42,915	41,751
521730	Parking Space Rental	101,354	1,700	109,118	114,118
521735	Hobby Parking Space Rental	6,150	4,448	6,825	8,275
521910	Legal Svcs - Crt Report	258	0	0	0

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Fleet Management Fund
 Business Area : Fleet Management Department
 Fund No./Bus. Area No. : 1005 / 6700

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
522205	Metro Commuter Passes	9,350	3,793	6,457	6,694
522430	Misc Othr Svcs & Chrg	34,331	28,200	53,468	64,720
522435	Interest Charges Past Due Accounts	872	0	1,026	1,026
522720	Interfund Payroll Services	(353)	7,500	7,500	7,762
522721	Interfund HR Client Services	241,032	405,109	405,109	407,703
522722	KRONOS Service Chargeback	13,014	17,222	17,222	20,528
522730	Interfund Engineering Services	2,757	4,028	4,028	4,028
522735	Interfund Communication Equipment Repair	0	3,700	3,700	3,829
522795	Other Interfund Services	14,831	2,316,950	2,316,950	2,279,544
Total	Other Services and Charges	6,202,729	12,041,091	11,244,427	12,524,427
560220	Vehicles	0	0	26,222	0
Total	Equipment	0	0	26,222	0
551010	Non-Cap Office Furniture & Equipment	114,959	94,500	16,623	0
551015	Non-Capital Computer Equipment	140,000	0	0	0
Total	Non-Capital Equipment	254,959	94,500	16,623	0
Grand Total Expenditures		85,740,090	96,817,605	94,189,587	98,488,493