Fund Summary

Fund Name	:	Cable Television
Business Area	:	Mayor's Office
Fund No./Bus. Area No.	:	2428 / 2401 / 5000

	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Beginning Fund Balance	537,820	537,820	**506,482**
Current Revenues	4,254,153	4,675,400	**4,779,900**
Total Available Resources	4,791,973	5,213,220	**5,286,382**
Maintenance and Operations	2,411,738	2,411,738	**2,570,307**
Contract with Non-Profit	2,295,000	2,295,000	**2,347,250**
Total Expenditures	4,706,738	4,706,738	**4,917,557**
Planned Ending Fund Balance	85,235	506,482	**368,825**
Total Budget	4,791,973	5,213,220	**5,286,382**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	85,235	506,482	**368,825**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2015 Budget, the FY2015 Estimate and the FY2016 Budget for the Cable Television Fund (2401 and 2428). Also included are the beginning and ending fund balances, total revenues and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV provides a variety of informative, educational and feature programs. HTV produces both live and recorded taped programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming two – HTV channels of programming 24/7, and on demand archive of meetings such as City Council, Planning and Parking Commission, is also available to the public through our website: www.htvhouston.net.

The 82nd legislature passed SB1087, which was signed by the Governor on June 17, 2011, and was effective September 1, 2011. SB1087 requires, going forward, that fees paid under state franchises be maintained in a separate account and not commingled with revenue from any other source. Any unspent Public, Educational, and Governmental (PEG) fees previously collected from State franchises must be transferred to the separate account. As a result, Ordinance #2011-731 established the Cable TV State Fund (2428).

Business Area Budget Summary

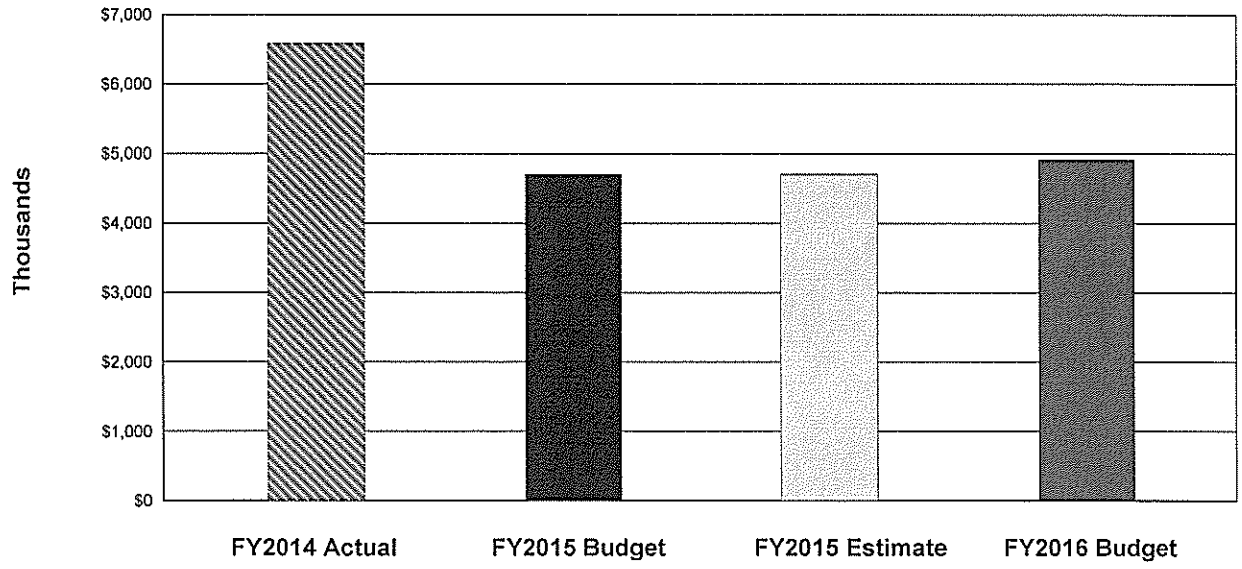
Fund Name : Cable Television
Business Area : Mayor's Office
Fund No. /Bus. Area No. : 2428 / 2401 / 5000

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	1,338,119	1,388,808	1,388,808	**1,524,100**
	Supplies	31,726	36,060	36,060	**45,388**
	Other Services and Charges	4,913,042	2,847,969	2,847,969	**2,894,736**
	Equipment	0	75,430	75,430	**125,000**
	Non-Capital Equipment	0	0	0	**25,000**
	Total M & O Expenditures	6,282,887	4,348,267	4,348,267	**4,614,224**
	Debt Service & Other Uses	303,333	358,471	358,471	**303,333**
	Total Expenditure	6,586,220	4,706,738	4,706,738	**4,917,557**
Revenues		4,288,638	4,254,153	4,675,400	**4,779,900**
Staffing	Full-Time Equivalents - Civilian	16.3	17.0	17.0	**19.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	16.3	17.0	17.0	**19.0**
	Full-Time Equivalents - Overtime	0.2	0.1	0.1	**0.4**

Significant Budget Changes and Highlights

- The FY2016 Budget provides funding for health benefits and pension contribution.
- Purchase production equipment to convert from Standard Definition to High Definition mandated by the Federal Communications Commission.
- Develop a partnership with the Public, Education, and Governmental (PEG) community and share opportunities.
- Develop inter-local agreements and memorandums of understanding with local government and corporate partners.
- Leverage marketing and production assets to assist departments in promoting city services, educate citizens and local business partners about new initiatives and offerings.

Cable Television
Mayor's Office
Expenditure Summary



Division Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus Area No. : 2428 / 2401 / 5000

Division Description	FY2014 Actual FTEs	FY2014 Actual Costs $	FY2015 Estimate FTEs	FY2015 Estimate Costs $	FY2016 Budget FTEs	FY2016 Budget Costs $
Cable Television 500002						
Instrumental in providing quality services to viewers and meeting programming goals. Provides DVD programming copies to city departments and viewers as requested.	16.3	6,586,220	17.0	4,706,738	**19.0**	**4,917,557**
Total	**16.3**	**6,586,220**	**17.0**	**4,706,738**	**19.0**	**4,917,557**

Business Area Roster Summary

Fund Name : **Cable Television**
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ADMINISTRATIVE ASSISTANT		1.0	1.0	0.0
DIVISION MANAGER (EXEC)		1.0	1.0	0.0
MASTER CONTROL OPERATOR		1.0	1.0	0.0
COMMUNICATIONS TECHNICIAN		1.0	1.0	0.0
SENIOR COMMUNICATIONS TECHNICIAN		6.0	6.0	0.0
CABLE ACCESS OPERATIONS SUPERVISOR		1.0	1.0	0.0
CABLE ACCESS PROGRAM SUPERVISOR		2.0	2.0	0.0
SENIOR COMMUNICATIONS SPECIALIST		3.0	3.0	0.0
PRODUCTION SPECIALIST		1.0	3.0	2.0
Total FTEs		**17.0**	**19.0**	**2.0**
Less Adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**17.0**	**19.0**	**2.0**

Business Area Revenue Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
5000020001	**MYR- Muni Cable T.V.**			
432010	Interest on Pooled Investments	0	500	500
444020	PEG Contributions - Ongoing Support	99,000	95,300	100,000
452030	Miscellaneous Revenue	80,000	80,000	80,000
5000020002	**MYR- Capital Only**			
444030	PEG Contributions - State Franchises	1,680,000	2,080,000	2,154,500
5000020003	**MYR - Operational**			
432010	Interest on Pooled Investments	31,853	4,900	4,900
444030	PEG Contributions - State Franchises	2,363,300	2,414,700	2,440,000
Total Mayor's Office		**4,254,153**	**4,675,400**	**4,779,900**

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Commit Item	Job Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	876,978	905,589	905,589	**972,436**
500060	Overtime - Civilian	12,691	15,000	15,000	**20,000**
500090	Premium Pay - Civilian	3	200	200	**200**
501070	Pension - Civilian	207,949	229,656	229,656	**266,058**
501120	Termination Pay - Civilian	2,346	2,000	2,000	**2,000**
502010	FICA - Civilian	64,985	70,041	70,041	**75,935**
503010	Health Ins-Act Civilian	144,234	146,226	146,226	**151,312**
503015	Basic Life Insurance - Active Civilian	514	529	529	**571**
503050	Health/Life Insurance - Retiree Civilian	7,676	8,368	8,368	**8,368**
503060	Long Term Disability-Civilian	1,454	1,445	1,445	**1,615**
503090	Workers Compensation-Civilian-Admin	3,548	4,454	4,454	**5,605**
503100	Workers Compensation-Civilian-Claim	11,613	4,000	4,000	**14,000**
504030	Unemployment Claims - Administration	4,128	1,300	1,300	**6,000**
Total	**Personnel Services**	**1,338,119**	**1,388,808**	**1,388,808**	**1,524,100**
511025	Electrical Hardware & Parts	388	2,000	2,000	**2,500**
511030	Mechanical Hardware & Parts	18	500	500	**500**
511040	Audiovisual Supplies	6,732	10,000	10,000	**10,000**
511045	Computer Supplies	199	2,770	2,770	**5,000**
511050	Paper & Printing Supplies	0	200	200	**200**
511055	Publications & Printed Materials	0	300	300	**300**
511060	Postage	0	200	200	**200**
511070	Miscellaneous Office Supplies	4,525	3,500	3,500	**5,000**
511110	Fuel	1,197	1,560	1,560	**1,560**
511120	Clothing	1,245	3,000	3,000	**4,000**
511125	Food Supplies	4,991	1,500	1,500	**828**
511145	Small Tools & Minor Equipment	0	300	300	**300**
511150	Miscellaneous Parts & Supplies	12,431	10,230	10,230	**15,000**
Total	**Supplies**	**31,726**	**36,060**	**36,060**	**45,388**
520100	Temporary Personnel Services	6,832	15,000	15,000	**10,000**
520102	Security Services	0	1,000	1,000	**1,000**
520114	Miscellaneous Support Services	39,231	40,000	40,000	**49,500**
520115	Real Estate Lease/Office Rental	34,247	0	0	**0**
520119	Computer Eq/SW Mnt	1,796	2,500	2,500	**5,000**
520120	Communications Equipment Services	39,088	50,000	50,000	**50,000**
520121	IT Application Svcs	2,721	8,165	8,165	**6,915**
520122	Office Equipment Services	0	200	200	**200**
520123	Vehicle & Motor Equipment Services	269	2,000	2,000	**2,000**
520126	Construction Site Work Services	1,682,846	0	0	**0**
520132	Contracts/Sponsorships	2,115,422	2,295,000	2,295,000	**2,347,250**
520510	Mail/Delivery Services	90	300	300	**300**
520515	Print Shop Services	2,499	1,000	1,000	**2,500**
520605	Advertising Services	5,579	125,000	125,000	**75,000**
520705	Insurance Fees	3,041	3,529	3,529	**3,256**
520755	Contingency	506,470	36,750	36,750	**75,000**
520765	Membership & Professional Fees	4,460	3,300	3,300	**4,000**
520805	Education & Training	518	1,000	1,000	**4,000**
520815	Tuition Reimbursement	0	1,000	1,000	**1,000**
520900	CIP-Capital Equipment Acquisition	341,529	0	0	**0**

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Commit Item	Job Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520905	Travel - Training Related	6,069	7,000	7,000	**7,000**
520910	Travel - Non-Training Related	18	300	300	**300**
521305	Indirect Cost Recovery Payment	40,528	108,499	108,499	**121,463**
521605	Data Services	9,312	12,000	12,000	**18,097**
521610	Voice Services	4,493	2,124	2,124	**1,853**
521620	Voice Equipment	0	2,500	2,500	**0**
521625	Voice Labor	0	24,569	24,569	**0**
521630	GIS Revolving Fund Services	705	973	973	**0**
521635	Voice Services -Wireless	6,768	4,952	4,952	**6,135**
521705	Vehicle/Equipment Rental/Lease	0	5,000	5,000	**5,000**
521715	Office Equipment Rental	1,979	3,500	3,500	**3,500**
521730	Parking Space Rental	1,500	13,957	13,957	**16,720**
522205	Metro Commuter Passes	0	4,500	4,500	**4,500**
522305	Freight Charges	0	250	250	**250**
522405	Management Savings	(34)	0	0	**0**
522430	Misc Othr Svcs & Chrg	41,970	52,394	52,394	**52,394**
522721	Interfund HR Client Services	12,404	17,856	17,856	**19,198**
522722	KRONOS Service Chargeback	692	743	743	**905**
522730	Interfund Engineering Services	0	300	300	**300**
522845	Interfund Vehicle Services	0	808	808	**200**
Total	**Other Services and Charges**	**4,913,042**	**2,847,969**	**2,847,969**	**2,894,736**
560240	Communication Equipment	0	75,430	75,430	**125,000**
Total	**Equipment**	**0**	**75,430**	**75,430**	**125,000**
551020	Non-Capital Communication Equipment	0	0	0	**25,000**
Total	**Non-Capital Equipment**	**0**	**0**	**0**	**25,000**
532020	Transfers to Capital Projects	303,333	358,471	358,471	**303,333**
Total	**Debt Service and Other Uses**	**303,333**	**358,471**	**358,471**	**303,333**
Grand Total Expenditures		**6,586,220**	**4,706,738**	**4,706,738**	**4,917,557**