Fund Summary

Fund Name	:	**Health Special Revenue**
Business Area	:	**Houston Health Department**
Fund No./Bus. Area No.	:	**2002 / 3800**

	FY2017 Current Budget	FY2017 Estimate	FY2018 Budget
Beginning Fund Balance	5,806,829	5,806,829	**4,789,249**
Current Revenues	4,022,500	3,137,000	**4,081,300**
Total Available Resources	9,829,329	8,943,829	**8,870,549**
Maintenance and Operations	5,130,930	4,154,580	**5,805,339**
Total Expenditures	5,130,930	4,154,580	**5,805,339**
Planned Ending Fund Balance	4,698,399	4,789,249	**3,065,210**
Total Budget	9,829,329	8,943,829	**8,870,549**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	4,698,399	4,789,249	**3,065,210**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2017 Budget, the FY2017 Estimate and the FY2018 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the $10 permit technology fee and the $200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The $200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the14 approved servicing commissaries in the City.

2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.

3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of $15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.

4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.

5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.

6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

Business Area Budget Summary

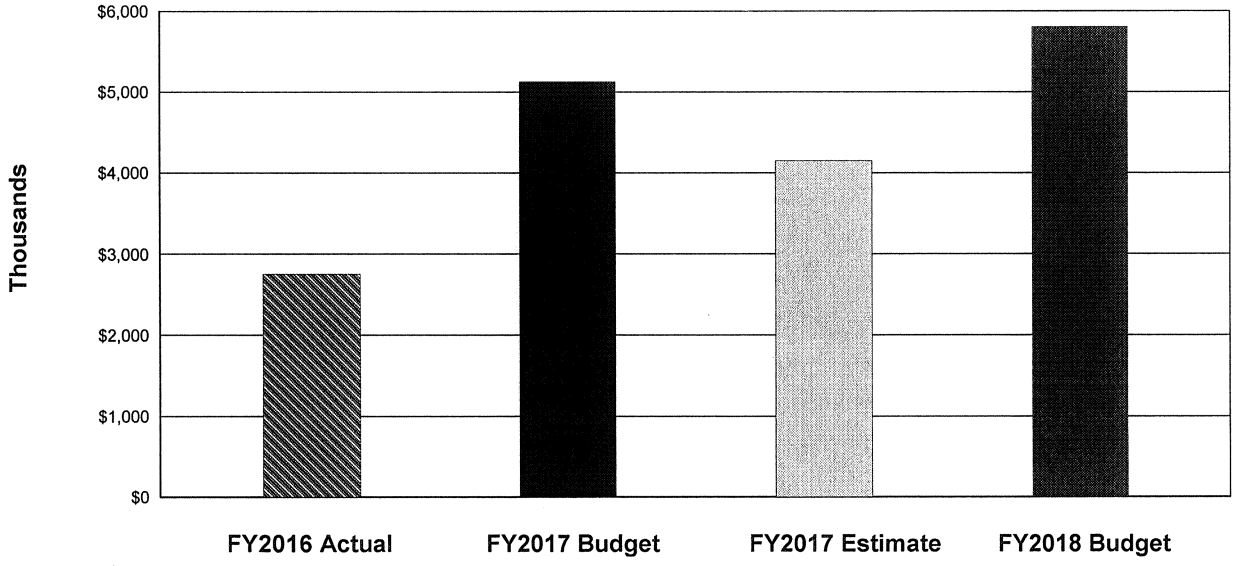
Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2002 / 3800

		FY2016 Actual	FY2017 Current Budget	FY2017 Estimate	FY2018 Budget
Expenditures	Personnel Services	971,434	1,730,733	1,628,300	**2,179,484**
	Supplies	212,962	497,645	308,700	**554,145**
	Other Services and Charges	1,536,709	2,605,653	1,930,580	**2,927,710**
	Equipment	20,658	239,000	239,000	**24,000**
	Non-Capital Equipment	16,171	57,899	48,000	**120,000**
	Total M & O Expenditures	2,757,934	5,130,930	4,154,580	**5,805,339**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	2,757,934	5,130,930	4,154,580	**5,805,339**
Revenues		3,173,179	4,022,500	3,137,000	**4,081,300**
Staffing	Full-Time Equivalents - Civilian	13.6	21.9	18.0	**26.1**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	13.6	21.9	18.0	**26.1**
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2018 Budget provides funding for the health benefits, pension contribution and municipal employees contractual pay increases.
- o FY2018 Budget includes funding for 4.8 FTEs in the Radio Frequency Identification Device (RFID) program for the code enforcement and inspections of Mobile Food Vendors.
- o FY2018 Budget includes funding of $865,500 for Veteran Directed Home and Community Based Services (VD-HCBS) program which provides assistance to senior veterans. This program has been budgeted in FY2017 by U.S. Department of Veterans Affairs; however the start up is deferred until FY2018.

Health Special Revenue
Houston Health Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2002 / 3800

Performance Measures	FY2016 Actual	FY2017 Budget	FY2017 Estimate	FY2018 Budget
Congregate Meals for Senior Citizens	31,939	30,000	30,000	30,000
Consumer Foods Technology Fees	29,264	28,810	28,589	28,594
Private Ambulance Inspections/Permits	1,045	1,096	1,743	1,898
Radio Frequency Identification Device Permits	838	774	929	938
Expenditures Adopted Budget vs Actual Utilization	66%	98%	81%	98%
Revenues Adopted Budget vs Actual Utilization	105%	100%	78%	100%

Division Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2002 / 3800

Division Description	FY2016 Actual FTEs	FY2016 Actual Costs $	FY2017 Estimate FTEs	FY2017 Estimate Costs $	FY2018 Budget FTEs	FY2018 Budget Costs $
Director's Office 380001						
The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning, and acts as liaison for community stakeholders. Instrumental in providing direction for administrative support, management, and programmatic issues. In FY2018 the Veterans Affairs Program is moving to Group 38009.	0.0	-30,607	0.0	2,900	**0.0**	**0**
HHD - Administrative Services 380002						
Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for resticted accounts.	2.0	284,896	3.0	865,841	**5.0**	**1,335,028**
Children and Family Services 380003						
Instrumental in promoting optimal growth of Houston's at-risk mothers, babies and small children through nutrition, nutrition education and referral services. Promotes the well-being and quality of life for seniors and assists with oral health and preventive dental cares for at-risk Houston children. In FY2018, the function of Children and Family Services is moving to Group 380009.	0.0	0	0.0	500	**0.0**	**0**
Environmental Health Services 380004						
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH). In FY2018, added FTEs in the Radio Frequency Identification Device Program.	3.9	541,243	3.8	711,040	**8.8**	**1,040,141**
Community Health Services 380005						
Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Family Planning and Immunizations.	7.7	1,579,926	8.1	1,954,400	**6.9**	**1,899,246**
Surveillance & Public Health Preparedness 380006						
Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services and Public Health Preparedness. In FY2017 cost were included for IKE Recovery, with no anticipation in FY2018.	0.0	159	0.0	104,599	**0.0**	**0**

Division Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2002 / 3800

Division Description	FY2016 Actual FTEs	FY2016 Actual Costs $	FY2017 Estimate FTEs	FY2017 Estimate Costs $	FY2018 Budget FTEs	FY2018 Budget Costs $
Essential Public Health Services 380007						
The Division of Aging, Chronic Disease, and Injury Prevention (ACDIP) provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development, chronic disease prevention and management, and services for seniors. Includes Farmers Market and expenditures related to CIGNA contribution.	0.0	61,198	0.0	110,100	**0.0**	**187,000**
HHD - Human Services 380009						
Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors. In FY2018, the function of the Veterans Affairs Program moved from Group 380001.	0.0	321,119	3.1	405,200	**5.4**	**1,343,924**
Total	**13.6**	**2,757,934**	**18.0**	**4,154,580**	**26.1**	**5,805,339**

Business Area Revenues Summary

Fund Name : **Health Special Revenue**
Business Area : **Houston Health Department**
Fund No./Bus. Area No. : **2002 / 3800**

Category	FY2016 Actual	FY2017 Current Budget	FY2017 Estimate	FY2018 Budget
Licenses and Permits	305,945	317,300	360,000	**365,800**
Charges for Services	946,909	931,300	851,500	**870,700**
Interest	41,284	42,400	53,500	**53,500**
Miscellaneous/Other	1,479,041	2,331,500	1,472,000	**2,391,300**
Other Resources	400,000	400,000	400,000	**400,000**
Grand Total Revenues	**3,173,179**	**4,022,500**	**3,137,000**	**4,081,300**