



# CITY OF HOUSTON

Finance and Administration  
Department

## Interoffice

Correspondence

To: Mayor Bill White  
Members of City Council

From: Judy Gray Johnson, Director

Date: December 30, 2004

Subject: **November Monthly Financial  
and Operations Report**

Attached is the Monthly Financial and Operations Report for the period ending November 30, 2004.

### General Fund Revenues

Our revenue estimates for the General Fund decreased by \$740 thousand, from last month. The primary changes are as follows:

#### **Gas Franchise**

We have increased our revenue estimate for natural Gas Franchise fees by \$1 million from last month. Receipts for the first quarter were \$340 thousand over budget, and natural gas prices remain high.

#### **Licenses and Permits**

Our revenue estimate for Licenses and Permits increased by \$1.24 million from last month, due to an increase in dumpster permit collections for Solid Waste Management. Solid Waste Management has assumed responsibility for dumpster permit enforcement and has increased inspection and notification efforts.

#### **Charges for Services**

We decreased our estimate for Charges for Services by \$621 thousand, primarily for metered parking, because part of the parking revenues will be deposited in the Police Special Services fund.

#### **Direct Interfund Services**

For Direct Interfund Services, we reduced our revenue estimate by \$1.96 million from last month. This decrease was a result of a reduction in PW&E's salary recovery from capital project funds. This is offset by lower spending.

### **Municipal Courts Fines and Forfeits**

Our projection for Municipal Courts Fines and Forfeits decreased by \$1 million from last month, due to reduced collections.

### **Miscellaneous/Other**

We increased our projection of revenue within Miscellaneous/Other by \$600 thousand from last month, primarily due to recoveries of tax abatements, as approved by City Council last week.

### **General Fund Expenditures**

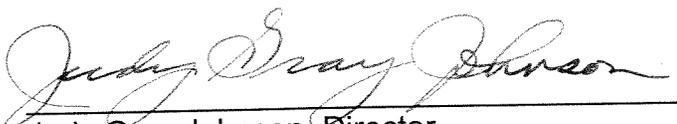
We have changed our expenditure estimates for the following departments:

- Affirmative Action's expenditure budget was decreased by \$47 thousand from last month, due to a transfer of personnel and associated salary to the Mayor's Office.
- The Mayor's Office expenditures were increased by \$88 thousand from last month, with the increase of personnel and salary from Affirmative Action in the amount of \$47 thousand, and an unexpected increase in termination pay.
- PW&E's projected expenditures decreased by \$1.96 million, due to a decrease in salary recovery from capital projects funds.
- Solid Waste Management's projected spending increased by \$1.5 million, due to the increased cost of dumpster permit enforcement.

### **General Fund Balance**

The changes in our estimates of revenues and expenditures are a net decrease of \$308 thousand, from last month. Our estimate of the ending fund balance has decreased by \$5.8 million since last month, due primarily to a change in the estimated beginning fund balance.

If you have any questions, please let me know.



Judy Gray Johnson, Director  
Finance and Administration Department