City of Houston
Building Services Department
Request for Qualifications (RFQ)
For An
Energy Savings Performance Contract

The City of Houston, Building Services Department, invites the submittal of Statements of Qualifications (SOQs) from firms interested in providing design and construction of energy saving measures. It is the City's intent to award an energy savings performance contract to the most qualified firm pursuant to Texas Local Government Code Chapter 302.

The firm will provide all services necessary to implement energy savings measures including but not limited to the following: assess and verify existing conditions; review and verify City's design standard requirements; program and develop a needs assessment; provide drawings and specifications; provide computer-aided design and drafting (CADD) documentation; provide permitting services; estimate construction costs; provide value engineering; arrange and conduct meetings; carry on normal construction administration and perform all construction activities; and assist in warranty reviews.

A pre-submittal meeting will be held at 10:30 a.m. on Monday, June 25, 2007, at City Hall Annex 900 Bagby, 2nd Floor Conference Room, to discuss this solicitation. Attendance at meeting is highly recommended but not mandatory.

Six copies of the SOQ, enclosed in a sealed box or other container, shall be **delivered to the City Secretary** of the City of Houston, in the Margaret Westerman Building (a.k.a. City Hall Annex), **Public Level**, 900 Bagby Street, Houston, TX 77002, at or before 2:00 p.m., local time, **Monday July 9th, 2007.** Late submittals will not be accepted for any reason. All submittals must be provided in a sealed box clearly labeled on the outside with the Respondent's name, name of Project, and Building Services Department.

A detailed Request For Qualifications (RFQ) document will be available beginning Monday, June 18, 2007, at Building Services Department's receptionist located on the 2nd floor at City Hall Annex, 900 Bagby Street, Houston, Texas and http://www.houstontx.gov/buildingservices. The detailed requirements for submittals are described in the RFQ. Submittals that do not conform to these requirements in all respects may not be evaluated.

The City will welcome any written questions submitted to: Phil Golembiewski, P.E., City Engineer, Building Services Department, 900 Bagby Street, 2nd floor, Houston, Texas, 77002, regarding this solicitation. Questions can also be faxed to his attention at 713-437-6859, or e-mailed to Philip.Golembiewski@cityofhouston.net. The City will not be bound by any information conveyed verbally. The City will provide, in writing, any clarifications, changes and/or other information, deemed to be necessary, as addenda to this RFQ. Addenda will only be provided to pre-submittal meeting attendees and known RFQ holders that are registered with the City.

Dated:_____
(Publish Friday, June 15, 2007 and June 22, 2007)

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Anna Russell
City Secretary