Background

- **In September 2008:**
  - After two years of operations, Houston Municipal Courts determined that CourtView could not meet the City’s Contract requirements
  - City negotiated a settlement and the right to use CourtView through September 2012

- **In October 2008, City determined that no commercial software can satisfy the Courts requirements**

- **Between October 2008 and March 2009, Houston Municipal Courts and ITD developed a conceptual design for a Custom Developed Courts System**
Project Branding

In the past, this Project has been referred to as the Houston Municipal Courts Case Management System

The Project is now branded as "CSMART: Court System Management and Resource Technology"

CSMART Mission Statement

The goal of the CSMART project is to expedite the Courts' ability to provide defendants with timely and accurate disposition of their cases by:

- Automating labor intensive work performed by the City's enforcement, judicial, chief clerk, and legal functions to improve efficiency

- Improving services provided to both the attorney of record and bondsmen
Key Points from July 2009 Update

- Conceptual Design completed
- Estimated cost - $9.2 to $17.8 million
- Detail Design would define budget for Development
- Ready to proceed with Detail Design
- Sogeti U.S.A. selected to assist with Detail Design
- Goals were to:
  - Obtain Council approval in August and begin Detail Design
  - Lease space for project team
  - Assign 14 – 18 COH Staff to Project

Key Accomplishments

- Project kicked off mid-September 2009
- Detail Design work completed in mid-June
- Design that provides:
  - Working prototypes for key screens
  - Detail process maps for new Court Processes
  - Automated violation coding for ~80% of citations
  - Automated workflows and business rules
- Steering Committee sign-off on Design
- Project Space occupied and fully operational
- Core Development team performing transition work to validate:
  - Automated violation coding
  - Development tools & methodologies
- Development Phase targets March 2012 for Go-Live
- Ready for first round of funding for Development Phase
Project Funding

- Two Options for Development
  - Fixed Fee with Sogeti as the Prime Contractor
  - Time & Materials Approach

- Time & Materials Approach
  - Potential saving of $4 million
  - City Assumes Risk

- Development Budget = $13.2 million
- Data Cleansing = 1.0 million
- Acceptance Testing / Training = 1.8 million
- Funds will be appropriated via four Council Actions
- First RCA will Appropriated $3 million

Next Steps

- Complete Transition Work
- Obtain Council Approval
- Fill remaining positions on Development Team
- Fill Quality Assurance Lead Role
- Organize and recruit Training Team
- Position Project to handle the following challenges:
  - Control Project Scope
  - Attract, Retain, and Motivate Staff
  - Coordinate development of Interfaces with HPD – RMS Team
  - Benchmark CSMART against performance standards
  - Ensure infrastructure can support performance requirements

- Maintain Support of Key Stakeholders