



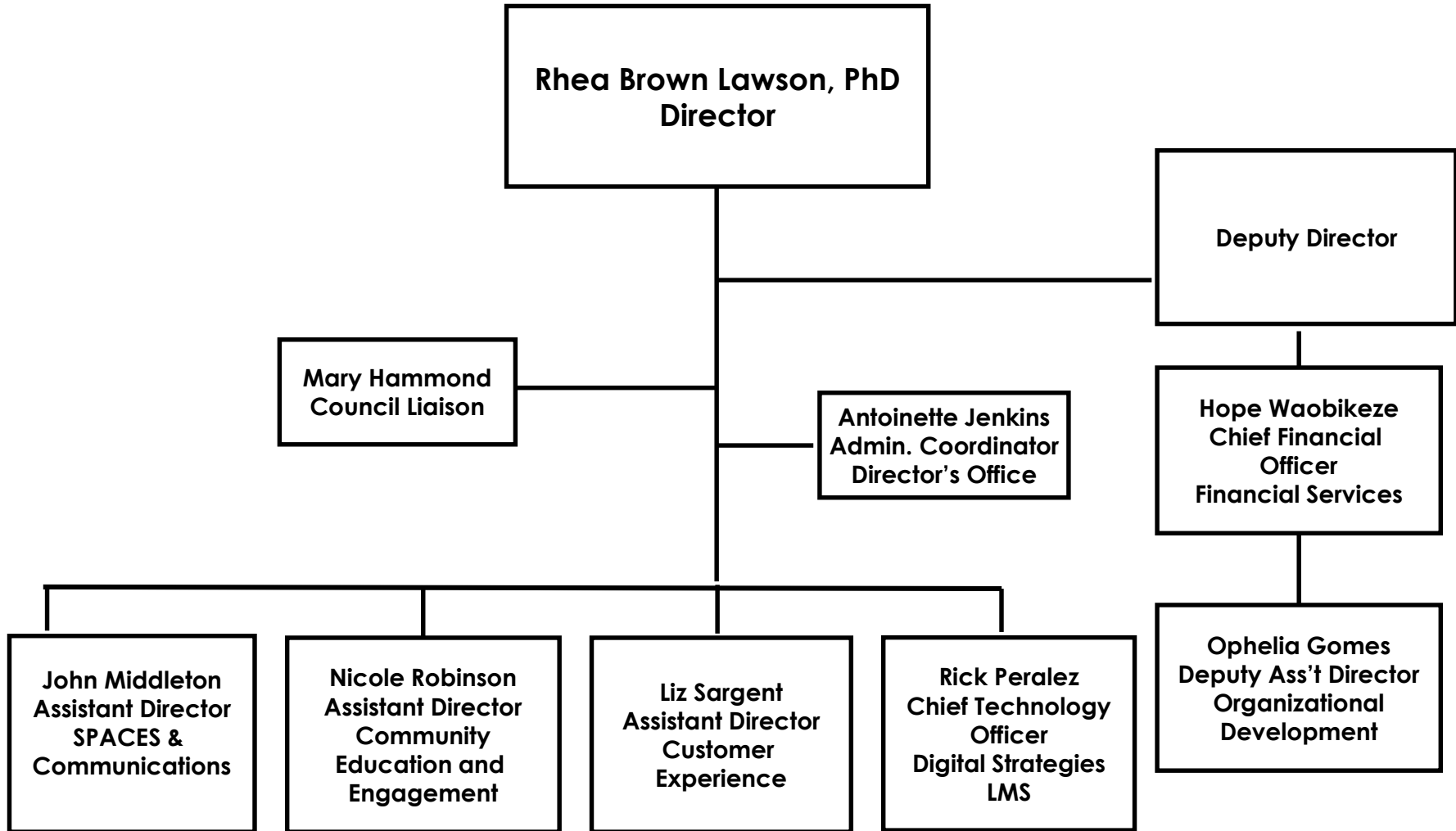
# Houston Public Library

## FY19 Proposed Budget Presentation

### May 16, 2018

Dr. Rhea Brown Lawson, Director

# Organization Chart



# Revenues By Fund



Fund	FY17 Actual	FY18 Budget	FY18 Estimates	FY19 Proposed	Variance FY19 Prop/FY18 Budget	% Change
General Fund	\$1,769,045	\$1,556,250	\$1,489,176	\$1,552,750	\$(3,500)	(0.2)%
Historic Preservation Fund	\$237,615	\$250,000	\$250,000	\$250,000	\$0.00	0%
<b>Total</b>	<b>\$2,006,660</b>	<b>\$1,806,250</b>	<b>\$1,739,176</b>	<b>\$1,802,750</b>	<b>\$(3,500)</b>	<b>(0.2)%</b>

# Revenue - Highlights



- **In FY18**, revenues collected for the General Fund will be \$67,076 less than projected due to the impact of Hurricane Harvey on the following:
  - **Fines:** From September 2017 through January 2018, late fines and fees were suspended as Houstonians recovered from the Hurricane.
  - **Parking:** In the immediate aftermath of Harvey usage of the Central Library garage decreased due to the closure and service hours reductions at the Library.
- **In FY19**, revenues are projected to be \$3,500 less than FY18 due to:
  - **Parking Garage equipment malfunction.** Currently reviewing solutions with ARA, Parking Management.

# Expenditures By Funds



Fund	FY17 Actual	FY18 Budget	FY18 Estimates	FY19 Proposed	Variance FY19 Prop/FY18 Budget	% Change
General Fund	\$41,532,239	\$40,692,697	\$40,692,697	\$41,268,100	\$575,403	1.41%
Historic Preservation Fund	\$122,291	\$236,600	\$236,600	\$167,600	\$(69,000)	(29.1%)
<b>Total</b>	<b>\$41,654,530</b>	<b>\$40,929,297</b>	<b>\$40,929,297</b>	<b>\$41,435,700</b>	<b>\$ 506,403</b>	<b>1.01%</b>

# FY 2019 Expenditures - Highlights



- Health benefits will increase by \$233,219 and Pension increase of \$7,045
- Other COH Restricted accounts will increase by \$402,825.
- Staffing levels remain essentially flat.
- Current staffing levels support the system with at least two locations down. As Hurricane damaged library locations are repaired and re-opened, staffing will be challenging.

# FY2019 Budget Expenditures Net Change

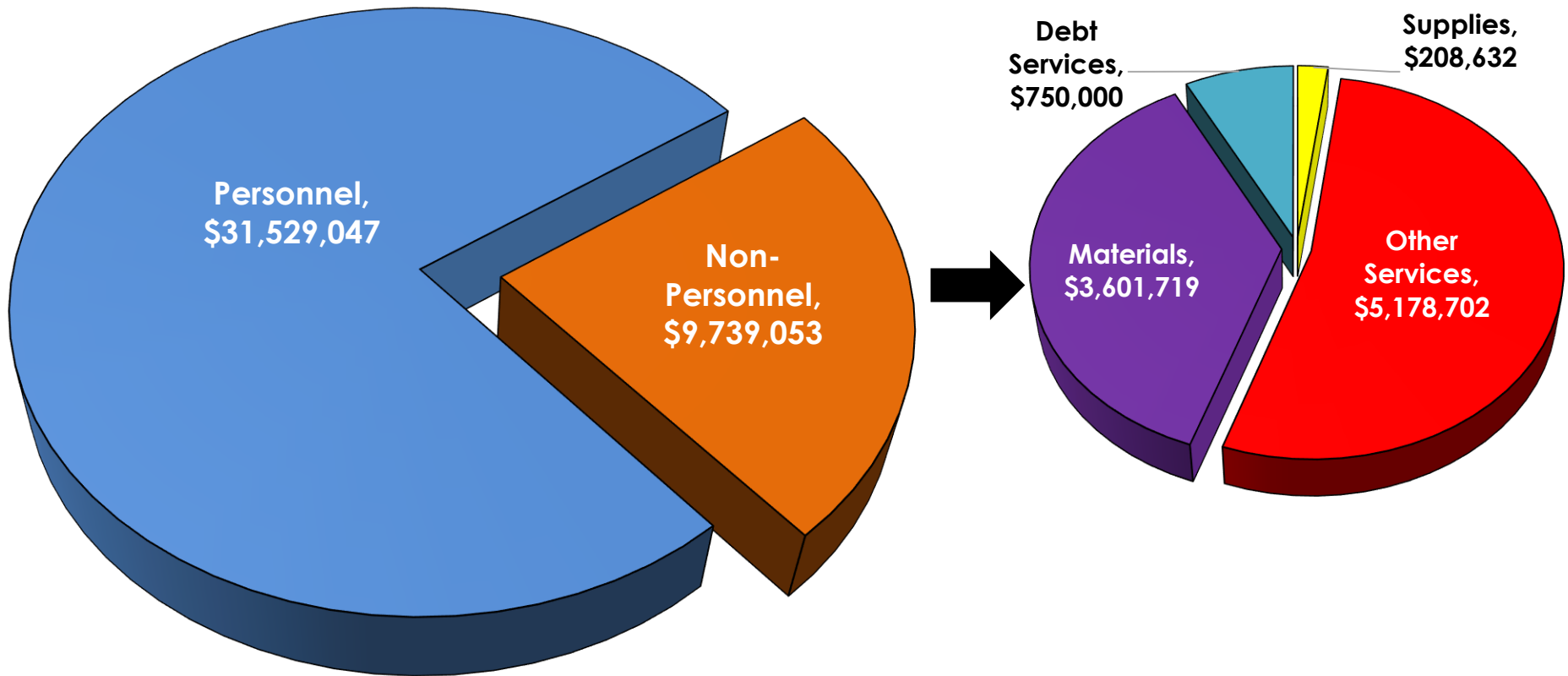


FY2019 General Fund Budget Expenditures Net Change to FY2018 Current Budget		
<b>FY2018 Current Budget</b>		
Operating Budget	\$ 37,955,657	<i>Notes</i>
Restricted Budget	\$ 2,737,040	1
<b>FY2018 Current Budget</b>	<b>\$ 40,692,697</b>	
<b>Explanation of FY2018 Incremental Increase/(Decrease)</b>		
<b>Operating Budget Adjustments</b>		
Budget reduction initiatives	\$ (67,687)	
<b>Subtotal Operating Budget Adjustments</b>	<b>\$ (67,687)</b>	
<b>% Change from FY18 Operating Budget</b>	<b>(0.2%)</b>	
<b>Contractual or Mandated Adjustments:</b>		
Health Benefits Active Civilian	\$ 233,219	
Health Benefits Active Classified (if applicable)	\$ -	
Municipal Pension	\$ 7,045	
Classified Pension (if applicable)	\$ -	
Restricted Accounts	\$ 402,826	
Program Adjustment	\$ -	
<b>Subtotal Contractual/Mandated Increases</b>	<b>\$ 643,090</b>	
<b>FY2019 Proposed Budget</b>		
Operating and Contractual Adjustments	\$ 575,403	
<b>FY2019 Proposed Budget</b>	<b>\$ 41,268,100</b>	
<b>% Change from FY18 Current Budget</b>	<b>1.4%</b>	
<b>Notes:</b>		
1. Restricted Budget includes service chargeback accounts for items such fuel, electricity, IT accounts, etc		

# FY19 Personnel vs Non-Personnel



Proposed Budget: \$41,268,100





# Department Budget Reductions



Fund	FY17	FY18	FY19	3-Year Total
General Fund	\$635,795	\$1,000,917	\$67,687	\$1,704,399
<b>Total</b>	<b>\$635,795</b>	<b>\$1,000,917</b>	<b>\$67,687</b>	<b>\$1,704,399</b>

# Department Reductions cont'd



- FY17 and FY18:
  - \$1.6M in reductions impacted Materials and Services.
  - Personnel expenditures remained flat; most vacant positions remained unfilled.
  - Reallocation of existing resources.
  
- FY19:
  - Departmental reductions of \$67,687.
  - Loss of positions due to attrition.
  - Reallocation of resources will continue.

# Functional Org Chart



**HOUSTON PUBLIC LIBRARY**  
**\$ 41,268,100**  
**FTE: 467.5**

**Administration**  
**(340001)**  
**\$ 5,004,454**  
**FTE: 35.1**

**Customer Experience**  
**(340007)**  
**\$ 20,869,683**  
**FTE: 327.1**

**Community Education and Engagement**  
**(340006)**  
**\$ 1,889,725**  
**FTE: 27.3**

**Digital Strategies**  
**(340005)**  
**\$ 5,034,707**  
**FTE: 29.7**

**Spaces & Communication**  
**(340004)**  
**\$ 2,763,518**  
**FTE: 18.1**

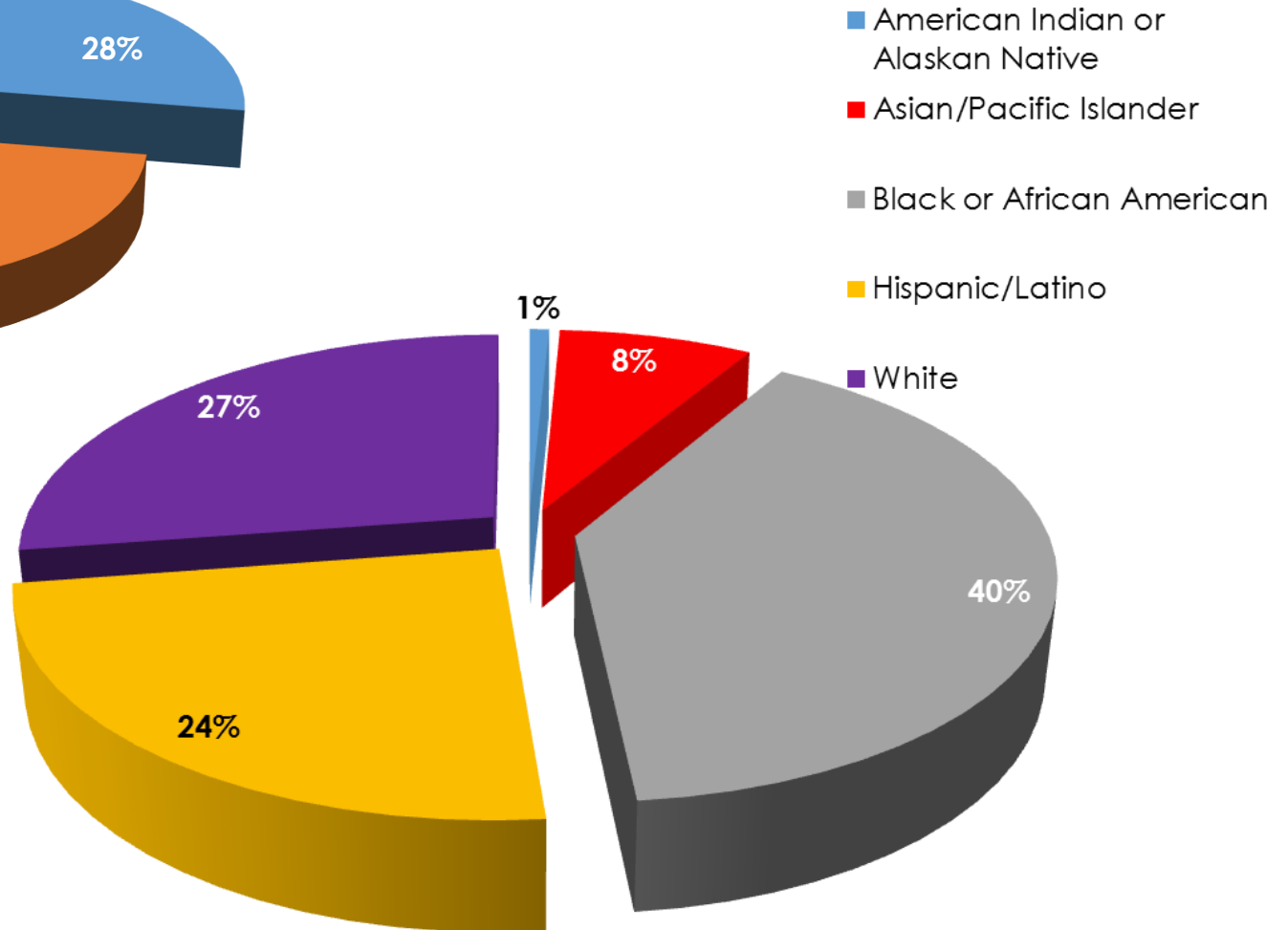
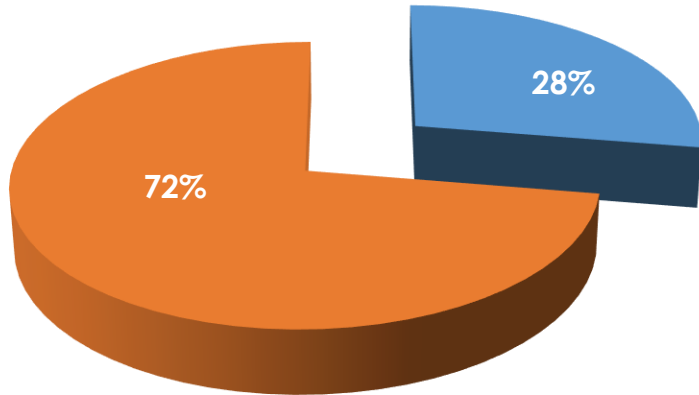
**Library Materials Services**  
**(340003)**  
**\$ 5,706,013**  
**FTE: 30.2**



# Questions

# Appendix - Demographics

■ Male ■ Female



# FY 2019 Performance Measures



<b>Customer Measures</b>	<b>Priorities</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY18 Estimates</b>	<b>FY19 Proposed</b>
Workforce Literacy "Ready to Work" Classes	Complete Communities	30,221	28,000	28,000	28,000
In-Depth Open Job Labs	Complete Communities	6,357	6,100	6,100	6,100
Total Students Served in Outside School Hours Programs	Complete Communities	291,039	250,000	325,000	325,000
In-House Customers Served	Services & Infrastructure	3,766,937	3,800,000	3,800,000	3,800,000
Wifi Sessions	Complete Communities	6,289,742	6,700,000	15,000,000	15,000,000
<b>Business Process Measures</b>	<b>Priorities</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY18 Estimates</b>	<b>FY19 Proposed</b>
Expenditures to Budgeted	Sound Financial Management	102%	98%	100%	98%
Revenues to Budgeted	Sound Financial Management	131%	100%	96%	100%

# FY18 Accomplishments



- Library cardholders reached 1.3M in FY18, including 235K Learning Link Cards issued to HISD Students and Staff.
- Camp Stream expansion in Summer of 2018 to 16 Locations
- Opening of the renovated Robinson-Westchase Neighborhood Library.
- Opening of the first-of-its-kind TECHLink location at the Scenic Woods Regional Library.
- Featured in the Dialog on the Future of Public Libraries hosted by world renown Aspen Institute.
- Opened Camp HoUSton to assist COH employees getting back to work after Hurricane Harvey.

Dr. Rhea Brown Lawson  
Director

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