Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair)                    Robert Gallegos (Vice Chair)
Dwight A. Boykins                      David W. Robinson
Michael Kubosh                         Karla Cisneros
Mike Knox

AGENDA
Tuesday, July 18, 2017, 9:30 AM
City Hall Council Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

I. Child Care Council of Greater Houston Homeless Services Program Contract Amendment
Presentation:
• Tom McCasland, Director, Housing and Community Development Department
• Melody Barr, Deputy Assistant Director

II. Adding Acquisition as Approved Use for Economic Development Initiative (EDI) grant / Section 108 Loan Guarantee
Presentation:
• Tom McCasland, Director, Housing and Community Development Department
• Derek Sellers, Deputy Assistant Director

III. New Single Stream Processing Contract
Presentation:
• Harry Hayes, Director, Solid Waste Management Department
• Sarah Mason, Division Manager, Recycling and Environmental Services

IV. Public Comments
Action may be taken on any or all of the above items.
Committee meetings are open to the public.
For information about this committee, contact Jeremy Harris, 832.393.3369.
TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

CCC 2017 - ESG 2nd Amendment

SUBJECT: An Ordinance authorizing a $165,281.28 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City’s Homeless Services Program

Category: Page 1 of 1
Agenda Item #1.

FROM: Tom McCasland, Director
Housing and Community Development Department

Origination Date: 6/30/17

Council Districts affected: All

For additional information contact: Roxanne Lawson
Phon: 832-394-6307

Date and identification of prior authorizing Council action: 03/20/16 (O) 2016-0315;
03/29/17 (O) 2017-223

RECOMMENDATION: Approval of an Ordinance authorizing a $165,281.28 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City’s Homeless Services Program

Amount of Funding: $165,281.28

Finance Budget:

SOURCE OF FUNDING: [ ] General Fund [X] Grant Fund [ ] Enterprise Fund

Emergency Solutions Grants (ESG) – Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. (CCC) to administer the City’s Homeless Services Program (HSP). The City will grant CCC an additional $165,281.28 in unallocated ESG funds to provide services for approximately 206 additional homeless persons.

The HSP is designed to address the needs of families and individuals who are homeless or at risk of becoming homeless. HSP activities include: emergency shelter for individuals, families, and persons fleeing domestic violence; medical and mental health services; assistance in obtaining permanent housing; assistance in obtaining services or benefits; and assistance with short-term rent and utility payments to prevent eviction or termination of services.

CCC administers nine nonprofit homeless services agencies that were selected through a Request for Proposal process. The additional funding will be distributed to seven of the nine agencies that are specifically contracted to provide emergency shelter and/or rapid rehousing for persons fleeing domestic violence. These seven agencies are: Bay Area Turning Point, The Bridge Over Troubled Waters, Covenant House, Fort Bend County Women’s Center, Houston Area Women’s Center, Salvation Army, and SEARCH Homeless Services.

CCC also processes reimbursement requests, monitors providers for performance and compliance with HUD regulations, and provides technical assistance and training. The City funds 100% of the costs for this program.

<table>
<thead>
<tr>
<th>Category</th>
<th>Contract Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Program Services</td>
<td>$165,281.28</td>
<td>100.00%</td>
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<tr>
<td>Total</td>
<td>$165,281.28</td>
<td>100.00%</td>
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</table>

HCDD conducted a Request for Proposals for Homeless Services Program administrative services for fiscal year 2015. CCC was selected as the Administrative Agency. The City renewed this contract for fiscal year 2016, and approved a First Contract Amendment on March 29, 2017, for the period of March 1, 2017 – April 30, 2018. This Second Contract Amendment provides additional funding for the same period.

This item was reviewed by the Housing and Community Affairs Committee on July 18, 2017.

TM:MB:RLJ

cc: Legal Department, Mayor’s Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION

Finance Director: Other Authorization: Other Authorization:
**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary  
**FROM:** (Department or other point of origin):  
Tom McCasland Director  
Housing and Community Development Department

**SUBJECT:** An Ordinance authorizing the additional use of acquisition for the HUD-financed Economic Development Initiative (EDI) grant / Section 108 Loan Guarantee

<table>
<thead>
<tr>
<th>Category</th>
<th>Page 1 of 1</th>
<th>Agenda Item # II.</th>
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<td></td>
<td>Origination Date: 07/03/17</td>
<td>Agenda Date: 08/16/2017</td>
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**DIRECTOR’S SIGNATURE:**

Council District(s) affected:

**For additional information contact:** Roxanne Lawson  
**Phone:** 832-394-6307  
**Date and identification of prior authorizing Council action:**  
03/29/1995 (O) 1995-0349; 09/23/1997 (O) 1997-1167; 01/07/2007 (O) 2007-0176; 08/08/2012 (O) 2012-0699; 06/11/2014 (O) 2014-0572; 08/24/2016 (O); 2016-0639

**RECOMMENDATION: (Summary)** Approval of an Ordinance authorizing the additional use of acquisition for the HUD-Financed Economic Development Initiative (EDI) grant / Section 108 Loan Guarantee

**Amount of Funding:** No Funding  
**Finance Budget:**

<table>
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<tr>
<th>SOURCE OF FUNDING</th>
<th>General Fund</th>
<th>Grant Fund</th>
<th>Enterprise Fund</th>
<th>Other</th>
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**SPECIFIC EXPLANATION:** HCDD is requesting the additional use of acquisition of real property for its Economic Development Initiative (EDI) grant / Section 108 loan guarantee. The EDI grant / Section 108 loan guarantee, funded by the U.S. Department of Housing and Urban Development (HUD), allows for investment of federal EDI grant funds within the defined area called Enhanced Enterprise Community (EEC). Houston’s EEC encompasses downtown and parts of Midtown, Near Northside, East End, and Fourth, Fifth, and Sixth Wards.

EDI grants can only be awarded in the EEC for Houston. EDI projects must also contain Section 108 loan guarantees of at least 25%. When there is no EDI grant, the loan funds can be used for projects outside the EEC.

The EDI grant / Section 108 loan guarantee has previously funded such projects as the Crown Plaza, Rice Lofts and Magnolia Hotel. Most recently, the downtown JW Marriott Hotel received such funding and repaid the Section 108 loan within 12 months of opening. The City of Houston is currently pursuing assisting with the development of a full service grocery store within a portion of the EEC that also lies within a low- to moderate-income area.

HUD requires HCDD to list broader activities and more specific uses for funds. HCDD requests Council approve the following activities and uses:

- Seven activities: Micro Enterprise Loan Program; Revolving Loan Program; Special Development Project Fund; Acquisition of real property for economic development uses; Public Facilities (except for buildings of the general conduct of government); Single Family Rehabilitation and Replacement Program; and Multifamily Housing Program.
- Specific uses: Acquisition of improved or unimproved real property in fee or by long-term lease, including acquisition for economic development purposes ($570.703(a)); payment of interest on obligations guaranteed through the Section 108 program ($570.703(c)); payment of costs associated with private sector financing of debt obligations guaranteed under Section 108 ($570.703(g)); economic development activities ($570.703(i)); debt service reserve to be used in accordance with requirements specified in Contract for Loan guarantee assistance ($570.703(k)); and acquisition, construction, reconstruction, rehabilitation, or historic preservation, or installation of public facilities (except for buildings of the general conduct of government) ($570.703(l)).

HCDD published a 30-day public notice in the Houston Chronicle on Wednesday, July 12, 2017. To date, no comments have been received.

The Housing and Community Affairs Committee reviewed this item on July 18, 2017.

**TM:DS:PC**  
cc: City Secretary, Legal Department, City Attorney, Finance Department

**REQUIRED AUTHORIZATION**

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<tr>
<th>Finance Director:</th>
<th>Other Authorization:</th>
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<tr>
<td></td>
<td>Other Authorization:</td>
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Background:
Request for Proposal for S74-T25967 - Approve an ordinance awarding a contract to Fomento De Construcciones Y Contratas, Inc. DBA FCC SA in an amount not to exceed $56,974,825.00 for Single Stream Recycling Processing Services for the Solid Waste Management Department ("SWMD").

Specific Explanation:
The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a fifteen-year contract, with one five-year option, to FCC SA for Single Stream Recycling Processing Services in the total amount not to exceed $56,974,825.00 for the Solid Waste Management Department.

The scope of work requires the Contractor to provide all facilities, equipment, labor and services required to receive, sort, process, store, use and/or market recyclable materials collected by City crews and delivered to a Materials Recovery Facility ("MRF").

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-eight (28) prospective respondents downloaded the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, proposals were received from Waste Management, BFI Waste Services of Texas, LP, Fomento De Construcciones Y Contratas, Inc. DBA FCC SA, Independent Texas Recyclers, and Friedman Recycling. The evaluation committee consisted of four (4) members from the Solid Waste Management Department, one (1) member from the Finance Department, one (1) member from the Legal Department, and one (1) member (Professor) from Texas Southern University. The proposals were evaluated based on the following criteria:

1. Responsiveness of the Proposal
2. Experience and Qualifications
3. Proposed Plan/Overall Operational Plan
4. Accessibility of Location
5. Recovery Rate of Current Commodities
6. Plastic Bags and Film
7. Glass
8. Increasing Other Commodities
9. Price (Fee and Revenue Schedule)
10. Financial Capacity
11. MWBE Plan

FCC SA was deemed the best respondent.

MWBE Participation:
The request for proposal was issued as a goal-oriented contract with a 11% MWBE participation level. FCC SA has designated the below-named company as its certified MWBE subcontractor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Type of Work</th>
<th>Dollar Amount</th>
<th>Percentage</th>
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<tr>
<td>Taylor Smith Consulting, LLC</td>
<td>Staffing Services</td>
<td>$7,408,701.00</td>
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Pay or Play Program:
The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case FCC SA will provide health benefits to covered eligible employees in compliance with City policy.

Hire Houston First:
The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston Businesses and support job creation. In this case the proposed contractor FCC SA does meet the requirements of HHF designation.

Fiscal Note:
Funding for this item will be included in the FY19 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance 2014-1078.
Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<table>
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<td>Solid Waste Management</td>
<td>$0.00</td>
<td>$56,974,625.00</td>
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**Amount of Funding:**
$56,974,625.00
Recycling Revenue Fund (2305)

**Contact Information:**

<table>
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<tr>
<th>NAME</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE</th>
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<tbody>
<tr>
<td>Richard Morris, Division Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8736</td>
</tr>
<tr>
<td>Elhora Williams, Sr. Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-0209</td>
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<tr>
<td>Harry Hayes, Director</td>
<td>SWMD</td>
<td>(832) 393-0454</td>
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**ATTACHMENTS:**

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5:10:38 PM

6/21/2017