Telework

Department of Neighborhoods
Inspections and Public Service
What is Telework

Telework changes the manner in which we dispatch employees and assign work. Traditionally, inspectors reported each day at our Ardmore Street facility where they received their daily work assignments. Telework disperses staff to multiservice centers through the city - saving time, mileage and fuel.
Resources

- Space (Multi-service Center)
- Equipment (Vehicles, tablet, etc.)
- Employee's Skills and Talents

Organizational Resources
Telework Sites

- West End
  170 Heights Blvd (77007)

- Fifth Ward
  4014 Market St. (77020)

- Magnolia
  7037 Capitol (77011)
  (Next Phase)

- Hiram Clarke
  3810 W. Fuqua (77045)

- Acres Homes
  6719 W. Montgomery (77091)
  (Next Phase)

- Sunnyside
  9314 Cullen (77051)

- Telework Multi-Service Center Sites
**Mail Courier**

Packets (paperwork for daily inspection sites) are prepared by supervisor a day in advance.

Mail courier drops/picks up (previous working day inspections) packets at Telework site.

Inspector places packet in vehicle for next working day.
Performance by Numbers

Overall Production

- October: 1700
- September: 1674
- August: 1311