FY17 Professional Services Selection

Capital Project and Operations Support

Carol Haddock,
Interim Deputy Director
AGENDA

1. WHAT ARE PROFESSIONAL SERVICES

2. CITY PROGRAMS

3. FY17 SELECTIONS
Professional Services are:

• Defined in State law and include
  – Professional Engineers,
  – Land Surveyors, and
  – Real Estate Appraisers
Qualifications Based Selection:

- Request for Qualifications (RFQ) (published by City)
- Statement of Qualifications (SOQ) (submitted to City)
- Select most highly qualified provider(s)
- Demonstration of competence and qualifications
- CANNOT select on competitive bids
- Award Winning Program – Texas Society of Professional Engineers (2014)
Statement of Qualifications:

- Technical Capabilities
- Related Experience and Past Performance
- Local Knowledge and Sustainable Approach
- Team Composition and Firm Capacity
Minority and Women Owned

- Mentor-Protégé Program
- Contracts in Five
- MWSBE goals by Contract – 24%
- PWE attained 58% in FY15
Small and Disadvantaged

- Annual Revenues less then $2 million
- Designated RFQs
- Increased to 6 (2 in FY16 selections)
FY16 Selection Distribution:

- Spread the Wealth concept
  - 1 Contract per firm
  - Historical selections
  - Technical Expertise or Specialty Knowledge
FY17 RFQ Types:

- Planning and Design
- Geotechnical, Environmental & Materials Testing
- Construction Management
- Program Management
- Technical Advisors for Operational Facilities
Limits on SOQ Submittals

• Rule of 8
  – Max. number of teams a firm can participate on per RFQ

• Rule of 12
  – Maximum number of prime submittals per firm

• Rule of 72
  – Max. number of total submittals per firm (prime or sub)
Composition of Selection Panels:

• Technical Duties
  – Operations, Planning, Design & Construction

• Inclusiveness
  – Ethnicity & Gender
Tentative Selection Schedule:

• May 5 – Contracts in Five event
• May 20 – RFQs published on City website

— QUIET PERIOD BEGINS

• June 1 – Pre-submission meeting at Hobby Center
• June 15 – SOQ submittal deadline
• Early September – Target for Selections to be Published
Questions