



CITY OF HOUSTON

Municipal Courts Department



DECLARATION OF NON-OWNERSHIP

Instructions: A parking citation(s) was issued to your motor vehicle. Under the City of Houston Code of Ordinances, you, as the registered owner of the vehicle as of the date of the violation(s), are presumed to be the person who parked it illegally. If you did not own the vehicle on that date, complete the declaration below and return it together with the appropriate copies of the documentation relating to the transfer to Parking Management, P.O. Box 4997, Houston, TX 77002-1526. **Please note that this declaration must be signed before and bear the stamp of a notary public.**

The undersigned declares that the vehicle bearing the license number listed on the citation is/was not owned by me on the dates of the violation(s).

New Owner's Name: _____ New Owner's Driver's License: _____ State: _____

Street Address: _____ Home Phone: _____

City/State/Zip: _____ Work Phone: _____

Date, sale or purchase agreement was executed (Attached copy): _____

Citation Number(s): _____

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOLLOWING IS TRUE AND CORRECT

Signature: _____ Date: _____

Subscribed and sworn to before me this the _____ day of _____, A.D. _____, by _____

Affiant Witness hand seal of offices this _____ day of _____, A.D. _____, seal