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### Municipal Court Closure - Inclement Weather

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Date: February 3, 2011

Subject: Municipal Court Closure - Inclement Weather

**\*\*FOR IMMEDIATE RELEASE\*\***

Due to anticipated severe weather conditions, The City of Houston Municipal Courts Department will close as of 4 p.m., today, Thursday, February 3, 2011 and will remain closed Friday, February 4, 2011. Entrance to the building at 1400 Lubbock will be allowed for jail bonding services only. The Courts will reopen Saturday, February 5, 2011 at 8 a.m. Individuals who are scheduled to appear in court will have the opportunity to reset their case(s).

• **INDIVIDUALS SCHEDULED FOR ARRAIGNMENT (FIRST APPEARANCE):**

To reschedule case(s) citizens must appear **in person**, at any Municipal Court location, beginning Monday, February 7, 2011, through Friday, February 11, 2011.

**There are various options available online and by mail:**

- Request a trial setting.
- Request the Driving Safety Course (DSC) by mail.
- Submit proof of compliance by mail.
- Pay fines online.

• **INDIVIDUALS SCHEDULED FOR TRIAL:**

To reschedule case(s) citizens must appear **in person**, at any Municipal Court location, beginning Monday, February 7, 2011, through Friday, February 11, 2011.

Visit the court's website: [www.houstontx.gov/courts](http://www.houstontx.gov/courts) to download the required DSC forms and Request for Trial forms. We will accept items postmarked through February 11, 2011.

• **INDIVIDUALS SCHEDULED FOR JURY SERVICE:**

Those individuals scheduled for Jury Service Friday, February 4, 2011 will be rescheduled. Jury Service will resume Monday, February 7, 2011.

**Individuals are reminded that payments can be made as follows:**

- Online at [www.houstontx.gov/courts/payfine.htm](http://www.houstontx.gov/courts/payfine.htm)
- Via Western Union (use code Ticket Texas)
- By mail (P.O. Box 4996, Houston, Texas 77210-4996)

IF INDIVIDUALS FAIL TO RESET OR RESOLVE THEIR CASES DURING THE PERIOD OUTLINED HEREIN, A WARRANT FOR ARREST MAY BE ISSUED.

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