



# PEDESTRIAN ACCESSIBILITY REVIEW PROGRAM ELIGIBILITY AND PROCESS

*Mayor's Office for People with Disabilities*

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## Eligibility

PAR requests are received from citizens with mobility impairments

A request is **P.A.R.** eligible when the citizen or person calling on the citizen's behalf indicates that there is **NO SAFE** path of travel for that citizen to:

- ♿ Educational facility
- ♿ Bank / financial institution
- ♿ Employment
- ♿ Grocery or pharmacy
- ♿ Home / vehicle
- ♿ Place of worship
- ♿ Medical facility
- ♿ Public transportation or bus stop



## Getting Started

1. Citizen completes PWE Safe Sidewalk application by visiting - <http://services.publicworks.houstontx.gov/afe-sidewalk-application.htm>. Once application is complete and information submitted, citizen receives a six digit tracking number and is directed to [www.houstontx.gov/disabilities/sidewalksafety.html](http://www.houstontx.gov/disabilities/sidewalksafety.html) for route and location details
2. MOPD interviews citizen to confirm location and program eligibility
3. Approved requests are forwarded to Public Works and Engineering
4. PAR supervisor responds to citizen – via phone, email or snail mail – for all received requests
5. 7-10 days after MOPD approval, PWE does site inspection and more detailed program eligibility evaluation
6. The results are forwarded to PWE Design Team
7. PWE Construction Team matches location with existing work order location
8. If location is new, a new work order is created which may require bid process or council approval
9. All approved PAR requests have priority over other PWE sidewalk requests / projects
10. Depending on fund availability, the time frame from PAR approval to project completion should be 6 - 12 months

*"PWE does site inspection and constructability evaluation. This usually occurs within 7 – 10 days after MOPD approval"*

For information about other safe-sidewalk-programs, please visit our Public Works and Engineering website at: <http://documents.publicworks.houstontx.gov/latest/safe-sidewalk-program-ssp.htm>