

**CITY OF HOUSTON TAX INCREMENT REINVESTMENT ZONE NUMBER 22**  
**LELAND WOODS REDEVELOPMENT AUTHORITY**  
**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES**  
**RFQ No. 2022-01**

**Background:** Tax Increment Reinvestment Zone Number 22 (TIRZ) was created to act on behalf of the City of Houston to assist with the design and construction of public infrastructure projects within the TIRZ boundaries such as roadways, sidewalks, parks and greenspace, water and sewer utilities, and stormwater drainage improvements. The TIRZ encompasses approximately 2,610 acres situated in Northeast Houston and is generally bound by Little York Road to the north, Beaumont Highway to the south, Homestead Road to the west, and Mesa Drive to the east. The TIRZ is governed by a board of directors appointed by the City of Houston.

**Potential Scope of Work:** The TIRZ will engage one firm to perform Professional Engineering Services for the planning, design and implementation of public infrastructure and improvements including, but not limited to stormwater detention, roadways, sidewalks, parks and recreational facilities, water and sewer utilities, and other civic improvements within the TIRZ boundaries.

**Submittal Requirements:** If your firm is interested in submitting qualifications, please submit ten (10) hard copies and one (1) electronic copy to Don Huml at Hawes Hill and Associates, 9600 Long Point, Suite 200, Houston, TX 77055 no later than **12:00 noon on Friday, August 26, 2022**. Late submittals will not be accepted. Each firm is responsible for delivery of their submittal by the due date and time to the appropriate location. By submitting your response, it is understood and acknowledged that you have read and understood this RFQ and all its requirements. Please direct your questions to Don Huml at 713-882-3360 or [dhuml@haweshill.com](mailto:dhuml@haweshill.com).

**Submittal Instructions:** Prepare a statement of qualifications with a cover letter that illustrates your firm's history and contact information, project manager and key personnel experience, representative projects with current photos of finished products, and references from public agencies. Please limit your response to fifteen (15) pages. Responses shall be delivered in a sealed envelope or container clearly marked with the RFQ information. All responses submitted shall become the property of the TIRZ.

**Selection Criteria:** Firms submitting qualifications will be evaluated based on the following criteria:

- 30% Past experience with Public Agencies and Tax Increment Reinvestment Zones.
- 25% Firm's reputation and experience in Professional Engineering Services.
- 20% Qualifications and experience of the Proposed Project Manager and team.
- 15% Firm's local resources and location of local office.
- 10% Firm reflects the multi-cultural diversity of the Houston Community.

**Award of Contract:** The TIRZ reserves the right to choose the engineering firm whose submittal of qualifications to this solicitation will be most advantageous to its goals. The TIRZ reserves the right to reject any or all submittals or qualifications and to waive informalities and minor irregularities in submittals received. Firms not selected may request a debriefing after the TIRZ board of directors has approved the selection of a successful engineer.