



HOUSTON FIRE DEPARTMENT LIFE SAFETY BUREAU (LSB)



LSB STANDARD 16, REV. 05 OPEN BURNING AND RECREATIONAL FIRES

Please note: A vertical bar in the left-hand column delineates changes from the previous editions.

SUPERSEDES: LSB Standard 16, rev. 04 Effective 12/31/2010

Note: A vertical bar in the left-hand column indicates changes since the previous version.

Effective Date: 5/01/2012



LSB Standards are established in accordance with provisions of the City of Houston Fire Code. They are subject to the administrative sections covering alternative materials and methods, modifications, and the Board of Appeals.

TABLE OF CONTENTS

SECTION 16.1 --- GENERAL	1
16.1.1 Scope.....	1
16.1.2 Purpose.....	1
16.1.3 Open burning prohibited.....	1
16.1.4 Discontinuance of open burning.....	1
SECTION 16.2 --- DEFINITION	1
16.2.1 Open Burning.....	1
SECTION 16.3 --- BARBECUE PITS	1
16.3.1 Permit not required.....	1
16.3.2 Barbecue pits indoors.....	1
16.3.3 Barbecue pit outdoors.....	1
16.3.4 Barbecue pits used for burning trash.....	2
16.3.5 Location to buildings.....	2
16.3.6 Disposal of ash and coals.....	2
SECTION 16.4 --- TRENCH BURNING	2
16.4.1 Compliance with Texas Commission on Environmental Quality (TCEQ).	2
16.4.2 Permit required.....	2
16.4.3 Plot plan required.....	2
16.4.4 Permit at location.....	2
16.4.5 Length of permit approval.....	3
16.4.6 Operation shut down.....	3
16.4.7 Operation after dark.....	3
16.4.8 Distance to exposures.....	3
16.4.9 Ground opening.....	3
16.4.10 Trench size.....	3
16.4.11 Operating hours.....	3
16.4.12 Added material.....	3
16.4.13 Blower operation.....	4
16.4.14 Material to be burned.....	4
16.4.15 Material height in trench.....	4
16.4.16 Removal of ash.....	4
16.4.17 Operating instructions.....	4
16.4.18 Trench burner operator.....	4
16.4.19 Wind speed.....	4
16.4.20 Weather stagnation advisories and Burn Bans.....	4
16.4.21 Burning inside Loop 610.....	4
16.4.22 Fire Dispatcher notification.....	5
SECTION 16.5 --- BONFIRES	5
16.5.1 Compliance with TCEQ.....	5
16.5.2 Permit required.....	5
16.5.3 Site Plans.....	5
16.5.4 Distance to exposure.....	5
16.5.5 Time limit.....	5
16.5.6 Wind speed.....	5
16.5.7 Size of bonfire.....	5

16.5.8 Materials for bonfire.....	6
16.5.9 Prohibited materials for bonfires.....	6
16.5.10 Approved combustibles and quantities.....	6
16.5.11 Bonfire supervision.....	6
16.5.12 Fire protection.....	6
16.5.13 Bonfire extinguishment.....	6
16.5.14 Debris removal.....	6
16.5.15 Fire Dispatcher notified.....	6
16.5.16 Air Quality Control notified.....	6
16.5.17 Weather stagnation advisories and Burn Bans.....	6
SECTION 16.6 -- CAMPFIRES.....	7
16.6.1 Compliance with TCEQ.....	7
16.6.2 Permit required.....	7
16.6.4 Distance to exposures.....	7
16.6.5 Containment of campfire.....	7
16.6.6 Campfire supervision.....	8
16.6.7 Fire protection.....	8
16.6.8 Wind speed.....	8
16.6.9 Prohibited Materials for campfires.....	8
16.6.10 Debris removal.....	8
16.6.11 Fire Dispatcher notified.....	8
SECTION 16.7 --- FIREWALKING.....	8
16.7.1 Compliance with TCEQ.....	8
16.7.2 Permit required.....	9
16.7.3 Plans required.....	9
16.7.4 Standby firewatch required.....	9
16.7.5 Distance to exposures.....	9
16.7.6 Firewalking coals.....	9
16.7.7 Fire protection.....	9
16.7.8 Wind speed.....	9
16.7.9 Prohibited Materials for firewalking.....	9
16.7.10 Firewalking coals extinguishment.....	10
16.7.11 Debris removal.....	10
16.7.12 Fire Dispatcher notified.....	10
SECTION 16.8--- OPEN FLAMES (Torch Devices).....	10
16.8.1 Permit required.....	10
16.8.2 Plans and permit required.....	10
16.8.3 Torches using Natural Gas.....	11
16.8.4 Flammable liquids.....	11
16.8.5 Regulated orifice.....	11
16.8.6 Gas pressure.....	11
16.8.7 Height of burner.....	11
16.8.8 Torch protection.....	11
16.8.9 Torch location.....	11
SECTION 16.9 -- OPEN FLAMES (Candles).....	11
16.9.1 Candles and Other Open-flame Decorative Devices.....	11
16.9.1.1 General.....	11
16.9.1.2 Candles and other open-flame decorative devices.....	12

16.9.1.3 Religious ceremonies	13
16.9.1.4 Theatrical performances.....	13
16.9.1.5 General precautions for candle use.....	13
SECTION 16.10 – OPEN FLAME (Food Preparation)	13
16.10.1 General.....	13
16.10.2 Dispensing.....	13
16.10.3 Containers not in use	13
16.10.4 Serving of flaming food.....	13
16.10.5 Location.....	13
16.10.6 Fire protection	14

LSB STANDARD 16, REV. 05
OPEN BURNING AND RECREATIONAL FIRES

SECTION 16.1 --- GENERAL

16.1.1 Scope.

Open burning and recreational fires within the corporate limits of the City of Houston shall be in accordance with the “*City of Houston Fire Code*” (*Fire Code*) and this standard.

16.1.2 Purpose.

This standard is for the use and guidance for approved open burning and recreational fires.

16.1.3 Open burning prohibited.

All open burning within the City of Houston shall be prohibited unless approved by the Fire Marshal and a permit issued.

16.1.4 Discontinuance of open burning.

The Fire Marshal is authorized to require that open burning be immediately discontinued (permitted or otherwise) if it is determined that the emissions are offensive to occupants of surrounding property or if the open burning is determined to constitute a hazardous condition.

SECTION 16.2 --- DEFINITION

16.2.1 Open Burning.

Open burning’, for the purpose of this standard is the burning of: a bonfire, rubbish fire, campfire, trench fire, or other fire in an outdoor location where fuel being burned is not contained in an approved incinerator, outdoor fireplace, barbecue grill or barbecue pit.

SECTION 16.3 --- BARBECUE PITS

16.3.1 Permit not required.

Permits are not required for barbecue pits indoors or outdoors.

16.3.2 Barbecue pits indoors.

Barbecue pits used for commercial cooking in buildings shall be constructed as commercial food heat-processing equipment in accordance with the *Construction Code*.

16.3.3 Barbecue pit outdoors.

Portable and stationary barbecue pits outdoors shall be constructed of concrete or other approved noncombustible material.

16.3.4 Barbecue pits used for burning trash.

Barbecue pits shall not be used for the burning of trash, rubbish, or discarded leaves and branches.

16.3.5 Location to buildings.

Portable barbecue pits, charcoal grills and other open-flame cooking devices outside of a building shall not be operated on combustible balconies or located within 10 feet of combustible walls or roofs or other combustible materials.

16.3.6 Disposal of ash and coals.

Hot ash and coals from barbecue pits and charcoal burners shall be placed in a non-combustible container until cooled or thoroughly saturated with water, before being disposed of.

SECTION 16.4 --- TRENCH BURNING

16.4.1 Compliance with Texas Commission on Environmental Quality (TCEQ).

Trench burning shall be in accordance with this section and written permission from the Executive Director of the TCEQ. If there is a conflict in regulations, the more restrictive shall apply. Compliance with TCEQ rules does not indicate automatic approval for a Houston Fire Department 'Open Burning' (Trench) Permit.

16.4.2 Permit required.

Applications for 'Open Burning' (Trench Burning), **submitted less than 5 business days prior to the event will incur special handling fees.** If an inspection is requested by the permit applicant at a specific time, special handling fees shall apply.

Permit Office contact information for Open Burning (Trench Burning) is as follows:

The Houston Permitting Center

1002 Washington Avenue

Houston, Texas 77007

Hours of operation: 8:00 a.m. to 3:30 p.m. Central Time

Monday through Friday

Office phone (832)394-8811

To Email Customer Service Questions: hfd.permitoffice@houstontx.gov

Link to City Wide Fee Schedule: www.houstoncityfees.org

16.4.3 Plot plan required.

A Plot Plan of the proposed 'Open Burning' (trench burning) site containing the address of the site, length, width, and depth of the property, location of the trench on the property, distance to building exposures, and length, width, and depth of the trench shall be submitted with the permit application.

16.4.4 Permit at location.

An approved 'Open Burning' permit shall be at the site any time burning is in progress.

16.4.5 Length of permit approval.

'Open Burning' (trench burning) shall only be approved for 90 continuous days at a time, including permanent sites, and a renewal application for burning shall be submitted for each 90-day period.

16.4.6 Operation shut down.

The trench burning operation shall be shut down if wind direction or other atmospheric conditions cause the operation to become a nuisance or hazardous to the public or it is determined that emissions are offensive to occupants of surrounding property. The operation shall be shut down upon the order of any fire or police officer. Failure to do so shall result in the permit being revoked.

16.4.7 Operation after dark.

There shall be no open burning operations after nightfall. Any operation after dark shall void the fire department permit and shall result in the permit being revoked.

16.4.8 Distance to exposures.

No site nearer than 600 feet to any school, residence (apartment, condominium, etc.) or medical facility shall be approved. Trench burning shall be operated at least 300 hundred feet from any recreational area, residence or other structure not occupied or used solely by the owner of the trench burner or the owner of the property upon which the trench burner is located.

16.4.9 Ground opening.

The trench shall be opened in undisturbed soil not previously excavated, built up, compacted, or used in any type of landfill operation.

16.4.10 Trench size.

The trench shall be no wider than 12 feet with a minimum depth of 10 feet. The maximum length of the burning area as measured along the bottom of the trench shall not exceed by more than 5 feet the length of the manifold. The walls of the trench must be maintained such that they will remain vertical.

16.4.11 Operating hours.

Operation of the trench burner is limited to the hours between 8:00 a.m. and 6:00 p.m. (daylight hours only) and is limited to a total of 8 hours per day and 1,000 hours per year. A written record or log of the hours of operation of the trench burner shall be maintained at the burn site and made available at the request of Fire Marshal.

16.4.12 Added material.

Material shall not be added to the trench and debris shall have been consumed to ash residue by sunset or 6 p.m.

16.4.13 Blower operation.

The blower shall remain on until all material is consumed so that any remaining material in the trench will not smoke when the blower is turned off or the material shall be completely extinguished.

16.4.14 Material to be burned.

Material not being consumed by the fire and material being stock piled to be burned at a later date must be kept at least 75 feet from the trench. If water is not available for firefighting, this distance shall be increased to 200 feet.

16.4.15 Material height in trench.

Material shall not be added to the trench in such a manner as to be stacked above the air curtain at any time.

16.4.16 Removal of ash.

Ash generated by this operation shall be removed from the trench as often as necessary in order to maintain the minimum trench depth of 10 feet. The ash shall be removed in such a manner as to minimize becoming airborne. All material removed from the trench must be completely extinguished before being land filled or placed in contact with combustible material to prevent combustion outside of the trench or in the land fill.

16.4.17 Operating instructions.

Operating instructions provide in this standard for the trench-burning device shall be posted at the burn site and all operators shall read and have knowledge of these instructions. The operating instructions shall be made available at the request from the Fire Marshal.

16.4.18 Trench burner operator.

The trench burner operator shall remain with the trench burner at all times when the burner is in operation.

16.4.19 Wind speed.

Trench burning operations shall not be operated when surface wind speed is predicted to be less than 6 miles per hour or greater than 23 miles per hour.

16.4.20 Weather stagnation advisories and Burn Bans.

Burning shall not be conducted during periods of actual or predicted persistent (12 hours or more) low-level atmospheric temperature inversions (non-surface based) or in areas covered by a current county 'Burn Ban' warning, or State or National Weather Air Stagnation Advisory.

16.4.21 Burning inside Loop 610.

Trench burning operations are prohibited from location inside of Loop 610.

16.4.22 Fire Dispatcher notification.

The operator of the trench burner must notify the Fire Department Communication Center Dispatch Supervisor before and at the end of each burning operation. Telephone: (713) 884-3143

SECTION 16.5 --- BONFIRES

16.5.1 Compliance with TCEQ.

Bonfires shall be in accordance with this section and the TCEQ. If there is a conflict in regulations, the more restrictive shall apply. Compliance with TCEQ rules does not indicate automatic approval for a fire department 'Open Burning' (Bonfire) Permit.

16.5.2 Permit required.

Applications for 'Open Burning' (Bonfire), submitted less than 5 business days prior to the event will incur special handling fees.

Permit Office contact information for Open Burning (Bonfire) is as follows:

The Houston Permitting Center

1002 Washington Avenue

Houston, Texas 77007

Hours of operation: 8:00 a.m. to 3:30 p.m. Central Time

Monday through Friday

Office phone (832)394-8811

To Email Customer Service Questions: hfd_permitoffice@houstontx.gov

Link to City Wide Fee Schedule: www.houstoncityfees.org

Standby personnel and equipment shall be required by the Fire Marshal in accordance with the *Fire Code*.

16.5.3 Site Plans.

Site Plans showing the exact location of the bonfire indicating the distances to buildings and other exposures shall be submitted with the permit application.

16.5.4 Distance to exposure.

The minimum distance of the bonfire to the nearest building or other exposure (fences, autos, etc.) shall be at least 300 feet.

16.5.5 Time limit.

Bonfires shall be limited to 1-hour duration.

16.5.6 Wind speed.

Wind speeds at the time of the bonfire shall not exceed 23 miles per hour.

16.5.7 Size of bonfire.

The overall size of the bonfire shall not exceed 12 feet in height, 12 feet in width, and 12 feet in length or 1728 cubic feet of area.

16.5.8 Materials for bonfire.

Combustible materials shall not be moved onto the premises before 7:00 am on the date of the bonfire.

16.5.9 Prohibited materials for bonfires.

Use of flammable or combustible liquids, auto tires, waste oil, asphalt roofing and asphalt waste, creosoted materials, or any other hydrocarbon derivatives and highly combustible materials such as paper, excelsior, wood shingles and cardboard boxes are prohibited from use in a bonfire.

16.5.10 Approved combustibles and quantities.

Combustible liquids such as kerosene, diesel fuel, etc. may be used for igniting the bonfire. A maximum of 5 gallons of said combustible liquid, if stored in an approved metal safety container, may be kept on the premises for this purpose.

16.5.11 Bonfire supervision.

The bonfire shall be supervised by at least one responsible adult, and the said adult's name and title shall appear on the permit (permit holder).

16.5.12 Fire protection.

Approved portable fire extinguishers with minimum 4A ratings or a garden hose of sufficient length and connected to an approved water supply, shall be provided within 35 feet path-of-travel distance to all sides of the bonfire.

16.5.13 Bonfire extinguishment.

The bonfire shall be completely extinguished before the site is left unattended. The permit holder will be held responsible for complete extinguishment of the bonfire and subsequent debris created by the fire.

16.5.14 Debris removal.

Debris resulting from the bonfire must be removed from the premises within 24 hours, and is the responsibility of the permit holder.

16.5.15 Fire Dispatcher notified

The Houston Fire Department Communications Center shall be notified on the evening of the burning, at least one hour prior to the burn; Telephone: (713) 884-3143.

16.5.16 Air Quality Control notified.

The City of Houston *Bureau of Air Quality Control* shall be notified on the evening of the burning.

16.5.17 Weather stagnation advisories and Burn Bans.

Bonfires shall not be conducted during periods of actual or predicted persistent (12 hours or more) low-level atmospheric temperature inversions (non-surface based) or in

areas covered by a current county 'Burn Ban' warning, or State or National Weather Air Stagnation Advisory.

SECTION 16.6 --- CAMPFIRES

16.6.1 Compliance with TCEQ .

Campfires shall be in accordance with this section and the **TCEQ**. If there is a conflict in regulations, the more restrictive shall apply. Compliance with TCEQ rules does not indicate automatic approval for a Fire Department Open Burning (Campfire) Permit.

16.6.2 Permit required.

Applications for "Open Burning" (Campfires), submitted less than 5 business days prior to the event will incur special handling fees.

Permit Office contact information for Open Burning (Campfire) is as follows:

The Houston Permitting Center

1002 Washington Avenue

Houston, Texas 77007

Hours of operation: 8:00 a.m. to 3:30 p.m. Central Time

Monday through Friday

Office phone (832)394-8811

To Email Customer Service Questions: hfd.permitoffice@houstontx.gov

Link to City Wide Fee Schedule: www.houstoncityfees.org

16.6.3 Plans required.

A drawing of the campfire site indicating the location of the campfire or campfires shall be submitted with the permit application.

16.6.4 Distance to exposures.

The location of the campfire shall not be within 50 feet from any structure or combustible exposures such as buildings, fences, automobiles, trailers and trees.

Exception: (1) If the burn container measures 36" x 36" x 24" tall and there is no burning material above the rim, the distance from combustible exposures may be reduced to 25'.

(2) Combustible materials used for bench style group seating arrangements shall be no less than 15 feet from the burn containers rim and each bench shall be separated horizontally from the others by not less than 36". Seating materials that are treated to be flame resistant may be used within 10 feet of the container upon successful passing of a field flame test conducted by the Fire Inspector. No less than two directions of egress shall be maintained from the burn container area.

16.6.5 Containment of campfire.

The campfire shall be contained in a metal container not to exceed 60 inches by 60 inches and the sides not less than 15 inches high. This stack shall be limited to 15

inches above the rim and shall be stacked in a flat pallet style configuration to eliminate the possibility of the burning wood to fall out of the container. The volume of wood allowed to be burned in this container shall never exceed 50% of the container volume. An additional amount of wood equal to the amount of wood in the container may be stacked above the rim in the same configuration. This will allow the container to hold 100% of the burning wood at all times. Adding wood to the campfire as it is consumed will be allowed as long as the maximum amounts are not exceeded.

16.6.6 Campfire supervision.

The campfire shall be attended at all times by a responsible adult knowledgeable in the use of the fire extinguishment required by this section. Additional burn material may be cautiously and safely added to the campfire only by a responsible adult, when it is safe to do so. The campfire shall be fully extinguished before the site is left unattended. The permit holder will be held responsible for complete extinguishment of the campfire and subsequent debris created by the fire.

16.6.7 Fire protection.

An approved portable fire extinguisher with a minimum 4A rating and a garden hose of sufficient length, with a spray nozzle attached, shall be provided. It shall be connected to an approved water supply and shall provide fire protection in all directions around the camp fire.

16.6.8 Wind speed.

Wind at the time of or during the campfire shall not exceed 23 mph.

16.6.9 Prohibited Materials for campfires.

Use of flammable or combustible liquids, auto tires, waste oil, asphalt roofing and asphalt waste, creosoted materials, or any other hydrocarbon derivatives and highly combustible materials such as paper, excelsior, wood shingles and cardboard boxes are prohibited from use in campfires.

16.6.10 Debris removal.

Debris resulting from the campfire must be removed from the premises within 24 hours, and is the responsibility of the permit holder.

16.6.11 Fire Dispatcher notified.

The Houston Fire Department Communications Center shall be notified at least one hour prior to the burn; Telephone: (713) 884-3143.

SECTION 16.7 --- FIREWALKING

16.7.1 Compliance with TCEQ .

Firewalking shall be in accordance with this section and the TCEQ. If there is a conflict in regulations, the more restrictive shall apply. Compliance with TCEQ rules does not indicate automatic approval for a Fire Department 'Open Burning' (Firewalking) Permit.

16.7.2 Permit required.

Applications for 'Open Burning' (Firewalking), submitted less than 5 business days prior to the event will incur special handling fees.

Permit Office contact information for Open Burning (Firewalking) is as follows:

The Houston Permitting Center

1002 Washington Avenue

Houston, Texas 77007

Hours of operation: 8:00 a.m. to 3:30 p.m. Central Time

Monday through Friday

Office phone (832)394-8811

To Email Customer Service Questions: hfd.permitoffice@houstontx.gov

Link to City Wide Fee Schedule: www.houstoncityfees.org

16.7.3 Plans required.

A drawing of the firewalking site indicating the location of the firewalking shall be submitted with the permit application. Permission from the owner of the property must be secured specifically in writing before the permit can be approved.

16.7.4 Standby firewatch required.

A Standby firewatch paid for by the person conducting the firewalk will observe the activity to verify that the activity is conducted safely. The standby firewatch shall remain on site until such time the coals are completely extinguished. A Standby firewatch permit application shall be submitted with 'Open Burning' permit application and plans in accordance with the *Fire Code*.

16.7.5 Distance to exposures.

The location of the firewalking shall not be within 25 feet from any structure or combustible exposures such as fences, automobiles, and trailers.

16.7.6 Firewalking coals.

The coals for firewalking shall be contained in an approved container of metal construction with sides at least 4 inches high or in the ground at least 4 inches deep. The height of the coals shall not extend above the side of the containment.

16.7.7 Fire protection.

An approved portable fire extinguisher with minimum 4A ratings, or a garden hose of sufficient length and connected to an approved water supply, shall be provided within 35 feet path-of-travel distance to the firewalk area.

16.7.8 Wind speed

Wind at the time of or during the firewalk shall not exceed 23 mph.

16.7.9 Prohibited Materials for firewalking.

Use of flammable or combustible liquids, auto tires, waste oil, asphalt roofing and asphalt waste, creosoted materials, or any other hydrocarbon derivatives and highly

combustible materials such as paper, excelsior, wood shingles and cardboard boxes are prohibited from use in firewalking.

16.7.10 Firewalking coals extinguishment.

The Firewalking coals shall be completely extinguished before the site is left unattended. The permit holder will be held responsible for complete extinguishment of the coals and subsequent debris created by the Firewalking event.

16.7.11 Debris removal.

Debris resulting from the firewalk must be removed from the premises within 24 hours, and is the responsibility of the permit holder.

16.7.12 Fire Dispatcher notified.

The Houston Fire Department Communications Center shall be notified on the evening of the burning, at least one hour prior to the burn; Telephone: (713) 884-3143.

SECTION 16.8--- OPEN FLAMES (Torch Devices)

16.8.1 Permit required.

No person shall install, erect or maintain any open flame torch for aesthetic or decorative value on any premises within the City of Houston unless a permit is obtained for the installation or erection of such from the Permit Office.

Permit Office contact information for “Open Burning” (Torch Devices) is as follows:

The Houston Permitting Center

1002 Washington Avenue

Houston, Texas 77007

Hours of operation: 8:00 a.m. to 3:30 p.m. Central Time

Monday through Friday

Office phone (832)394-8811

To Email Customer Service Questions: hfd.permitoffice@houstontx.gov

Link to City Wide Fee Schedule: www.houstoncityfees.org

16.8.2 Plans and permit required.

Before beginning the installation or erection of any open flame torch in the city, (natural gas or combustible liquids) an applicant must submit a permit request to the Permit Office and include a plot plan showing the location of torches and their proximity to buildings, vegetation and other combustibles, driveways, parking areas, streets, and walk ways. Cut away drawings of the device and the method of installation must be submitted. **Applications submitted less than 5 business days prior to the event will incur special handling fees.**

16.8.3 Torches using Natural Gas.

Devices utilizing Natural Gas shall be installed by a licensed plumber and shall have the installation of the device and piping permitted and approved by the City of Houston Building Department, Plumbing Section.

16.8.4 Flammable liquids.

Flammable liquids, including Liquefied Petroleum Gas (LPG), shall not be used for open flame torches.

16.8.5 Regulated orifice.

A regulated orifice shall be placed within the supply line of each torch of such size to prevent a flame of over 18 inches in height above the burner outlet when the valve is fully open (including Natural Gas or combustible liquids).

16.8.6 Gas pressure.

Gas shall be delivered to the device at a pressure not greater than the pressure normally provided for by the building department permitted installations.

16.8.7 Height of burner.

The height of the bottom of the burner of the torch shall be at least 8 feet above the ground level.

16.8.8 Torch protection.

Torches adjacent to streets, parking areas, driveways, or walkways shall be curbed or otherwise barricaded to prevent mechanical damage.

16.8.9 Torch location.

Torches shall not be located closer than 10 feet to any street, parking area, driveway, or walkway and shall not be installed closer than 10 feet to any building or combustible material including vegetation, shrubbery, banners, decorations or similar materials.

SECTION 16.9 --- OPEN FLAMES (Candles)

16.9.1 Candles and Other Open-flame Decorative Devices.

16.9.1.1 General.

The use of candles and other open-flame decorative devices shall be in accordance the *Fire Code* and this standard. Permits and standby firewatch shall be required by the Fire Marshal for public assembly activities, events and theatrical performances where candles and other open-flame devices are to be used. **Applications submitted less than 5 business days prior to the event will incur special handling fees.**

Permit Office contact information for “Open Burning” (Candles) and Standby Fire Watch is as follows:

The Houston Permitting Center
1002 Washington Avenue

Houston, Texas 77007

Hours of operation: 8:00 a.m. to 3:30 p.m. Central Time

Monday through Friday

Office phone (832)394-8811

To Email Customer Service Questions: hfd.permitoffice@houstontx.gov

Link to City Wide Fee Schedule: www.houstoncityfees.org

16.9.1.2 Candles and other open-flame decorative devices.

The use of candles and other open-flame decorative devices in places of public assembly and drinking or dining establishments shall be in accordance with the *Fire Code* and this standard:

1. Classes I and II flammable liquids and LP-gas shall not be used.
2. Liquid- or solid-fueled lighting devices containing more than 8 ounces must self-extinguish and not leak fuel at a rate of more than 1/4 teaspoon per minute if tipped over.
3. The devices or holder shall be constructed to prevent the spillage of liquid fuel or wax at the rate of more than 1/4 teaspoon per minute when the device or holder is not in an upright position.
4. The device or holder shall be designed so that it will return to the upright position after being tilted to an angle of 45 degrees from vertical.

Exception: Units that self-extinguish if tipped over and do not spill fuel or wax at the rate of more than 1/4 teaspoon per minute if tipped over.

5. The flame shall be enclosed except as follows:
 - 5.1 Openings on the side shall not be more than 3/8 inch diameter.
 - 5.2 Openings on the top and the distance to the top shall be such that a piece of tissue paper placed on the top will not ignite in 10 seconds.
6. Chimneys shall be made of noncombustible materials. Such chimneys shall be securely attached to the open-flame device.

Exception: The chimney need not be attached to any open-flame device that will self-extinguish if the device is tipped over.

7. Fuel canisters shall be safely sealed for storage.
8. Storage and handling of combustible liquids shall be in accordance with Fire Code.

9. Shades, if used, shall be made of noncombustible materials and securely attached to the open-flame device holder or chimney.

10. Candelabras with flame-lighted candles shall be securely fastened in place to prevent overturning and located away from occupants using the area and away from possible contact with drapes, curtains or other combustibles.

16.9.1.3 Religious ceremonies.

When, in the opinion of the Fire Marshal, adequate safeguards have been taken, participants in religious ceremonies are allowed to carry handheld candles. Handheld candles shall not be passed from one person to another while lighted.

16.9.1.4 Theatrical performances.

When approved, open-flame devices used in conjunction with theatrical performances are allowed to be used when adequate safety precautions have been taken.

16.9.1.5 General precautions for candle use.

Candles and open flame decorative devices should not be placed on or near combustible materials, including table or desk tops, and should be placed so as not to be subject to accidental overturning. Flame tips should not reach beyond lip of container or holder. Candles not within a container or holder shall be safeguarded from accidental contact with, or hot wax spillage onto, any combustible materials.

SECTION 16.10 – OPEN FLAME (Food Preparation)

16.10.1 General.

The preparation or use of flaming foods or beverages in places of public assembly and drinking or dining establishments shall be in accordance with standard.

16.10.2 Dispensing.

Flammable or combustible liquids used in the preparation of flaming foods or beverages shall be dispensed from one of the following:

1. A 1-ounce unbreakable container, or
2. An unbreakable container not exceeding 1-quart capacity with a controlled-pouring device that will limit the flow to a 1-ounce serving.

16.10.3 Containers not in use.

Containers shall be secured to prevent spillage when not in use.

16.10.4 Serving of flaming food.

The serving of flaming foods or beverages shall be done in a safe manner and shall not create high flames. The pouring, ladling or spooning of liquids is restricted to a maximum height of 8 inches above the receiving receptacle.

16.10.5 Location.

Flaming foods or beverages shall be prepared only in the immediate vicinity of the table being serviced. They shall not be transported or carried while burning.

16.10.6 Fire protection.

The person preparing the flaming foods or beverages shall have a wet cloth towel immediately available for use in smothering the flames in the event of an emergency.

REFERENCES

1. City of Houston *Fire Code*, International Fire Code, 2006 edition, as amended.
2. City of Houston *Building Code*, all editions.