

ADDENDUM

Document 00910

ADDENDUM NO. 2

Date of Addendum: June 15, 2023

PROJECT NAME: GSD – Project Management Services Task Order Contract RFP

PROJECT NO: E-000268-0001-4

PROPOSAL DATE: There is no change to the Proposal Date.

FROM: City of Houston, General Services Department
900 Bagby, 2nd Floor, City Hall Annex
Houston, Texas 77002
Attn: Dimitri Karavias

TO: Prospective Proposers

This Addendum forms a part of the Proposal Documents and will be incorporated into the Contract, as applicable. Insofar as the original Project Manual and Drawings are inconsistent, this Addendum governs.

CLARIFICATIONS

- **Question 1:** Due to the 7 persons requested, will a rate for a group leader, or program principal be required, or is the City planning to assume full-time management responsibility of all consultant personnel? If yes, where should that rate be reflected in the proposal forms?
 - **Response:** Only provide the information for the requested classifications. You can include more than one person for classifications by inserting additional tables per the instructions. In most cases the City will provide, but if required on a particular Task Order, the role of Principal will act in that capacity to lead a Project Management effort.
- **Question 2:** Are all of the prime firm's proposed sub-consultant team members required to be listed in the proposal to be considered for work under this contract?
 - **Response:** On form 3.1 you should identify for each project roles as Personnel and individual's name (meaning employed directly by prime) or Sub-consultant's name and individual's name.

ADDENDUM

- **Question 3:** Has the City of Houston identified scopes and sizes for the task orders?
 - **Response:** No
- **Question 4:** Section 1.2 calls for JV information. In this case, confirm if this is the same as a sub-consultant (not having a true JV relationship).
 - **Response:** Section 1.2 is for Joint Ventures not Subconsultants.
- **Question 5:** Should the proposing firm identify subconsultant firms on the personnel and experience forms and if so, where should that firm's name be listed?
 - **Response:** See question 2 response.
- **Question 6:** Do we have a predetermined contract number for this solicitation?
 - **Response:** No
- **Question 7:** Is the client able to extend the due date by one week?
 - **Response:** No
- **Question 8:** For this program, is a Project Manager the same as a Construction Manager? Data and rate sheets do not ask for a CM but it's listed on the list of roles required in Section 3.1.
 - **Response:** Per section 2.5 Design and Construction Management falls under the duties of Project Management.
- **Question 9:** If a firm is proposing as a Prime Consultant, can they also be a subconsultant on another proposing team?
 - **Response:** Yes

END OF ADDENDUM NO. 2

 DS DocuSigned by: Richard Vella (DK:) A597721A7EB34B6
Richard Vella
Assistant Director
Real Estate, Design & Construction Division
General Services Department

DATED: 6/15/2023