CITY OF HOUSTON
General Services Department

Bill White
Mayor

Issa Z. Dadoush, P.E.
Director
General Services Department
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November 10, 2009

Reference: **Construction Manager at Risk** for
1) Bureau of Animal Regulation and Care (BARC) Facility Expansion / Renovation
2) Ann Young Animal Adoption Center

To all Respondents:

Thank you for your interest in the above-referenced project. A committee, established by the General Services Department (GSD) and Administration and Regulatory Affairs (ARA), has reviewed the Statements of Qualifications (SOQs). Respondents have been short listed and scheduled, in order received by City Secretary, for an interview with the City's Selection Committee.

1.	Bartlett Cocke	Monday, November 16, 2009 at 9:00 a.m.
2.	Turner Construction	Monday, November 16, 2009 at 10:00 a.m.
3.	Manhattan Construction	Monday, November 16, 2009 at 11:00 a.m.
4.	Spaw Maxwell	Monday, November 16, 2009 at 1:30 p.m.
5.	J.E. Dunn	Monday, November 16, 2009 at 2:30 p.m.

Please bring key Team members who will actually be providing the services (no more than five people). Each Team will have five minutes prior to the scheduled interview time to set up for presentation. The City will begin the interview with five minutes of introductions and ground rules. Next, the Team will have 25 minutes to re-state or elaborate on facts presented in their SOQ, related to the selection criteria. Following each presentation, the Selection Committee will conduct a 15-minute question/answer session. The same questions will be asked of each Team.

Respondents will be rated on the Statement of Qualifications, presentation and the answers given in the question/answer session. Respondents will then be short listed and will be requested to submit a completed Request for Proposal (RFP), Thursday, November 19, 2009.

The interviews will be held in the GSD offices on the 2nd Floor of the City Hall Annex at 900 Bagby.

Should you have any questions, please contact Morgan Porter at (832) 393-8078.

Sincerely,

for Issa Z. Dadoush, P.E.
Director

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Council Members Toni Lawrence Jarvis Johnson Anne Clutterbuck Wanda Adams Michael Sullivan M.J. Khan, P.E. Pam Holm James Rodriguez Peter Brown Sue Lovell Melissa Noriega Ronald C. Green Jolanda Jones Controller: Annise D. Parker