

The Contractor will be selected in a two-step process. In step one, the Proposer's SOQ will be ranked based on the criteria set out in Document 202 – Proposal Organization and Selection Criteria. After reviewing the Proposers' qualifications, the City will finalize the rankings. The City may short-list the Proposers that will participate in step two. The City will notify the short-listed Proposers and require they submit a proposal in accordance with the Request For Competitive Sealed Proposals.

SOQ and Proposals will be accepted until 10:30 a.m., local time on the respective date(s) shown above. SOQs and/or Proposals received after that time will not be accepted. SOQs and Proposals will be publicly opened and read aloud at 11:00 a.m. on the same day at 900 Bagby, Room P112. All interested parties are invited to attend. Place and date of SOQ or Proposal opening may be changed in accordance with Sections 15-3(b)(5) and 15-3(b)(6), City of Houston Code of Ordinances (City Code).

Request For Competitive Sealed Proposals (Compact Discs) may be picked up at the City Hall Annex, 900 Bagby, 2nd Floor. A maximum of one disc will be available to each prospective Proposer. Addenda will be distributed at no cost to those who are registered plan holders with the City.

This bid is subject to "Hire Houston First" as set out in Chapter 15, Article XI, City Code. It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award. (Chapter 18, City Code). Contractor will be required to comply with Anti-discrimination provisions (Chapter 15, Article II, City Code), Pay or Play Program (Executive Order 1-7 and Ordinance 2007-0534), and the Minority, Women, Persons with Disabilities and Small Business Enterprise requirements (Chapter 15, Articles V and VI, City Code and Executive Order 1-2).

Dated: _____

(Publish Friday 09/20/13 and 09/27/13)

Anna Russell, City Secretary