City of Houston Interoffice
General Services Department

To: Michelle Mitchell<br>Director, Finance Department

cc: Lloyd Waguespack
Kelly Dowe


We have reviewed each budget line item in our current budget to ensure a balance between reductions needed due to budget cuts and our commitment to provide an acceptable level of customer service without compromising core services.

Transmitted herewith is the Monthly Financial and Operating Report (MFOR) for the month of January 2010. The department's overall General Fund budget expenditures are projected slightly over current budget by $\$ 364,889$ due to several unplanned emergencies or repairs that were not included in our adopted budget. A detailed list of these expenditures is included in separate exhibits.

Also, we have examined each line item account to identify strategies to absorb most of the costs and to provide a true projection based on current needs. As a result, $\$ 310,000$ is needed to support the emergency repairs for the chiller and boiler units at 61 Riesner (Jail Building).

As reported previously, unplanned expenditures have caused a strain on our operating budget. Therefore, we continue to work with our client departments to help them prioritize or even defer work requests
to a more opportune time.

Should you need additional information, please call me at 832.393.8021.
Attachments
IZD:JS:js

# END OF MONTH CLOSE (PERIOD 7) 

January 2010

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## Key Performance Indicators <br> By Division

| Security Management Division |  |  |  |
| :---: | :---: | :---: | :---: |
|  | FY10 | FY10 |  |
| Key Performance Indicators (KPI) | Objective | Results | Status |
|  | (*) | (**) |  |
| Friendliness of Staff | 4.00 | 4.77 | Exceeding Goal |
| Staff Knowledge | 4.00 | 4.77 | Exceeding Goal |
| Helpfulness | 4.00 | 4.84 | Exceeding Goal |
| Overall Satisfaction | 4.00 | 4.85 | Exceeding Goal |
| Average Total Score |  | 4.81 |  |

* The survey divides job performance as very poor (below 2.0), poor ( 2.0 to 3.49), average ( 3.50 to 3.99 ), above average (4.00 to 4.49) and excellent (4.50 to 5.00).
** Based on 142 Surveys received to date

|  | Parking Management |  |  |
| :--- | :---: | :---: | :---: |
| Key Performance Indicators (KPI) | FY10 | FY10 | Status |
| Number Citations Issued | Objective | Results | $51.69 \%$ |
| Number Booted Vehicles | 232,006 | 119,934 | $47.53 \%$ |
| Number Commercial Zone Permits | 1,500 | 713 | $45.54 \%$ |
| Number Residential Permits | 885 | 403 | $124.70 \%$ |
| Number Valet Permits | 1,000 | 1,247 | $75.65 \%$ |

Note: Number of Meter Spaces - 6,979

|  | Property Management Division |  |  |
| :--- | :---: | :---: | :---: |
| Key Performance Indicators (KPI) | FY10 | FY10 | Status |
|  | Objective | Results | On Track |
|  | 42,000 | $23,664 *$ | Exceeding Goal |
| Work Orders | 4 | 4.31 | Exceeding Goal |
| Customer Satisfaction Rating ${ }^{* *}$ | $90 \%$ | $90.36 \%$ |  |
| Work Order Turnaround Time $* * *$ |  |  |  |

* Through January 2010
** The survey divides job performance as very poor (score 1), poor (score 2), average (score 3), above average (score 4), and excellent (Score 5).
*** Turnaround time is based on priority ratings which set specific timelines. $90.31 \%$ of work orders are done within expected timeframe

| Real Estate Division |  |  |  |
| :--- | :---: | :---: | :---: |
| Key Performance Indicators (KPI) | FY10 <br> Objective | FY10 <br> Results <br> (*) | Status |
| Initiate marketing of 151 acres of City property adjacent | Bid Both | In progress | On Track |
| to Ellington Field and 8.5 acres of City property on | Properties By |  |  |
| Gillette Street | Q4 of FY10 |  |  |
| Sale of surplus properties for a estimated value of \$8.5 | 30 Parcels | 28 Parcels | Ahead of |
| million | $\$ 8.5$ Million | $\$ 9.1$ Million | Schedule |

* Through December 2009

Energy Management Division
Utility Management Requests from Departments

|  | Response Time |  |  |
| :--- | :---: | :---: | :---: |
| Total Received | Outstanding | Exceeded Goal | Below Goal |
| 611 | 24 Hrs | 48 Hrs | 72 Hrs |
| Percentages | 606 | 2 | 3 |

Invoice Payments

|  | Response Time |  |  |
| :--- | :---: | :---: | :---: |
|  | Outstanding | Exceeded Goal | Below Goal |
| Total Received | 2 days Before | 1 days Before | After |
| 30,889 | Due Date | Due Date | Due Date |
| Percentages | 30,889 | 0 | 0 |

Fuel Ordering Below Minimum

| Emergency | Response Time |  |  |
| :--- | :---: | :---: | :---: |
|  | Outstanding | Exceeded Goal | Below Goal |
|  |  |  |  |
| Total Received | $<3 \%$ Variance | $3-5 \%$ Variance | $>5 \%$ Variance |
| 503 | of Reorder Point | of Reorder Point | of Reorder Point |
| Percentages | \# of Orders | \# of Orders | \# of Orders |
| Non-Emergency | 499 | 4 | 0 |
|  | $99.2 \%$ | $0.8 \%$ | - |
|  |  | Response Time |  |
| Total Received | Outstanding | Exceeded Goal | Below Goal |
| 700 | $>12$ Days | $10-12$ Days | $<10$ Days |
| Percentages | Inventory | Inventory | Inventory |
|  | \# of Orders | \# of Orders | \# of Orders |
|  | 691 | 9 | 0 |

Fuel Deliveries Entered Into the Database

|  | Response Time |  |  |
| :--- | :---: | :---: | :---: |
| Total Received | Outstanding | Exceeded Goal | Below Goal |
| 1,373 | $<7$ Days | $7-10$ Days | $>10$ Days |
| Percentages | 1,317 | 56 | 0 |

Fuel Systems Reconciliation

|  | Response Time |  |  |
| :--- | :---: | :---: | :---: |
|  | Outstanding | Exceeded Goal | Below Goal |
| Total Received | $<5$ Days | $5-7$ Days | $>7$ Days |
| 75 | 0 | 75 | 0 |
| Percentages | - | - | - |

Key Performance Indicators
By Division

| Sustainable Growth Division |  |  |  |
| :--- | :---: | :---: | :---: |
| Key Performance Indicators (KPI) | FY10 <br> Objective | FY10 <br> Results | Status |
| Grant Amount Applied for | $\$ 116$ million | $\$ 46.5$ million | Ongoing* |
| Residential Energy Efficiency Program (REEP) <br> Total homes weatherized - Entire Program Since 2006 | 8,000 | 7,658 | On Track* |
| Weatherized homes per month - in 2008 and 2009 | 250 | 275 | $\$ 1,000$ |

*Grants awarded include Weatherization Assistance Program Grant, Energy Efficiency and Conservation Block Grant and Community Climate Showcase Grant. Grants not received include Combined Heat and Power Technology Grant. Grants pending include the SECO Renewable Energy Technology Grant and the Energy Efficiency Conservation Block Competitive Grant.
**Implementing new weatherization assistance program using ARRA Stimulus Funding.

| Design and Construction Division |  |  |  |
| :---: | :---: | :---: | :---: |
| Key Performance Indicators (KPI) | FY10 Objective | FY10 Results (*) | Status |
| Project Management** |  |  |  |
| Complete Construction of High Impact Projects | 18 | 13 | On Track |
| Initiate Design Projects - CIP FY10 | 18 | 15 | On Track |
| Environmental Group Work** |  |  |  |
| Tank Fuel Replacement/Removal Upgrade Program | 5 | 12 | Exceeding Goal |

* Through December 2009
**High Impact Projects were identified as projects having a high impact on the communities and/or Client Departments that they serve.
${ }^{* * *}$ A number of fuel tanks have exceeded their life expectancy and are in need of replacement due to leaks and environmental problems, cleanup costs and potential fines. The program targets 5 sites per year to remediate and remove and/or replace.


## FY2010 Monthly Unplanned Expenditures

| VENDOR | LOCATION | G/L Acct No. | DESCRIPTION OF PURCHASE OR SERVICE REQUEST | cost | EXPLANATION/JUSTIFICATION |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Holliday Door | HPD NE Patrol on Ley Rd | 521405 | Security Gate Repairs | 13,266.72 | Armed citizen drove throught closed gates and destroyed them. Had to replace both entry gates for security purposes. |
| RDI | HLT BARC | 521405 | Fan Coil, Duct Work, Valves \& Labor | 10,495.00 | Old duct was destroyed by cats. Valves and fans had to be replaced due to being inoperative and was not a cost effective expenditure for repair. |
| RDI | HLT BARC | 521405 | Chiller Compressor replacement | 13,178.00 | Compressor went out with other issues causing the interior temperatures to rise between $80-90$ degrees. RDI Mechanical replaced the compressor. |
| RDI | HPD Police Academy | 521405 | Chiller Rental | 38,900.00 | The chillers are to old and coils are not repairable causing temperatures to reach in the 80 to 90 degrees in the Administrative and Academic areas of the buildings. Captain was going to close down cadet training if temperature level was not corrected. |
| RDI | HLT BARC | 521405 | Portable Chillers - Amount Not To Exceed | 35,000.00 | North animal kennel chiller lost a compressor and board. Temperatures were reaching 80-90 degrees in animal kennel. Had EPO done to bring in portable chiller so that building would not have to be closed down. |
| RDI | HLT Central Health - Rabies Lab | 521405 | HVAC Repairs | 15,183.00 | Major repairs to AHU \#2 motor and controls that completely stopped operating. Parts had to be manufactured. Used spot coolers while getting bid to repair Air Handler Unit \#2. |
| RDI | HLT Sunnyside MSC | 521405 | Facility Power Outage Repairs and Generator rental | 18,389.75 | Facility lost main power, had rental generator delivered to supply power until main power could be restored - EPO \# ARJ-051509-002 |
| RDI | PARD Metropolitian - South District | 521405 | Replace HVAC Unit | 26,870.38 | Air conditioning unit in the Fitness area of facility ran to failure and could not be repaired. New unit had to be installed. |
| RDI | Sunnyside MSC | 521405 | Chiller \#2 - compressor replacement | 35,129.29 | Need to replace compressor to obtain proper operation of Chiller Unit. |
| RDI | HPD Central 61 Riesner | 521405 | Air Conditioners | 14,541.75 | HPD administration mandated that temperatures in the 6th floor jail must be maintained between 68 and 72 degrees. Existing system is not designed to do this in 194 degree temperatures. |
| Robert's Floors | Municipal Courts, 1400 Lubbock | 521405 | Carpet | 9,540.00 | Carpet in administration area was old and needed replacement due to unsafe conditions. |
| Sara Appliance | Fire Station No. 11, 43 \& 67 | 521405 | Cooktops and Dishwasher | 18,160.00 | Appliances in these Fire Stations had numerous service calls and had to be replaced. |
| In-House | Fire Station No. 25 | 521405 | Re-tile fire station and replace cabinets | 3,342.00 | Flooring and cabinets had to be replaced at the station because of deplorable conditions and health and safety issues. |
| RDI | HPD SE 8300 Mykawa | 521405 | Replace chill water coil service Jail Sergeants office | 9,856.00 | Restricted air flow through coil causing unit to not cool properly. Coil had to be replaced. |
| JCI | HFD Fire Station 253902 Scott | 521405 | Modification to A/C system | 12,620.00 | After A/C system was replaced, building would not cool. Modifications were made to increase airflow for proper cooling. |
| AAR Incorporated | HLT Cullen Warehouse 7131 Cullen | 520125 | Fire Site Cleanup | 18,725.00 | Demolish and site cleanup for the Health Department Cullen Warhouse that burned down. |
| Ranger Glass | HPD SE 8300 Mykawa | 521405 | Replacement Glass | 62,160.00 | Replacement of fogged glass panels in jail area. HPD Jail Division can no longer monitor the inmates through the existing fogged glass panels. |
| RDI | HLT Central Lab 1115 S. Braeswood | 521405 | AHU Coil Replacement | 15,183.00 | Replace failed coil in Air Handler Unit \#2 for Rabies Laboratory. Laboratory tests were being compromised because of high temperatures. |
| MONTH END JULY 2009 370,539.89 |  |  |  |  |  |
| Charter Roofing | HLT Central Lab 1115 S. Braeswood | 521405 | Roof Repairs | 24,783.00 | Major Roof repair over main lab o third floor BSL Lab. |
| Access to Recreation | HPARD Metropolitan MSC 1475 West Gray | 521405 | Wheelchair | 3,000.00 | Replace aquatic wheel chair to enable citizens to utilize the pool. Old chair was broken and unrepairable. |
| Garner \& Assoc. | HPD Central Command 61 Riesner | 521405 | Air Monitoring abatement for 2nd floor for carpet replacement | 23,374.50 | HPD requested carpet to be replaced because carpet was old and frayed and causing a safety issue. |
| RDI | HPD Central Command 61 Riesner | 521405 | Repairs to Chiller \#2 | 18,020.46 | Major repairs to chiller \#2 |
| RDI | HPD Central Command 61 Riesner | 521405 | Replace AHU in jail kitchen | 12,336.00 | Existing unit was not opeating the capacity required to keep the kitchen cool. |
| RDI | HPD Central Command 61 Riesner | 521405 | 10 ton AHU for Carpentry Shop | 11,186.00 | Existing unit ran to failure and required replacement |
| Twin Tile Flooring | HPD Central Command 61 Riesner | 521405 | Carpet installation on 2nd floor | 28,992.02 | HPD requested carpet to be replaced because carpet was old and frayed and causing a safety issue. |
| Texas Envrionmental | HPD Central Command 61 Riesner | 521405 | Asbestos Abatement on 2nd floor for carpet replacement | 37,260.00 | HPD requested carpet to be replaced because carpet was old and frayed and causing a safety issue. |
| Charter Roofing | HLT Admin. Building 8000 Stadium | 521405 | Roof Repairs | 16,681.00 | Major Roof repair over canopy to garage. |
| RDI | HFD Academy 8030 Braniff | 521405 | Compressor | 7,374.00 | New HVAC system compressor failure |
| Gear-grid Corporation | Fire Station No. 688602 Bissonnet | 521405 | Installation of new gear lockers | 7,110.00 | Fire station request for new gear locker system for fire fighters at the station |
| Holliday Door | HPD North Command 945 W. Montgomery | 521405 | Security Gate Repairs | 9,765.39 | Gate damaged by citizen's vehicle |
| Metro Appliance | Fire Station No. 2110515 S. Main | 521405 | Appliance replacement: wall oven and range | 7,500.00 | Kitchen oven and range had to be replaced because the existing units were unreliable and constantly required repairs. |
| Metro Wholesale |  | 521405 | Viking Range Cooktop | 4,408.00 |  |
| McDonald Electric | 61 Riesner Parking Lot | 521405 | Replaced three parking lot light poles | 12,425.00 | We budget for replacement of light beams, however we had to replace the poles. |
| MONTH END AUGUST 2009 |  |  |  | 224,215.37 |  |
| Buckeye | All locations | 511015 | Sanitizers \& dispensers | 75,139.00 | Instructed by Mayor's Office as precautions for Swine Flu |

## FY2010 Monthly Unplanned Expenditures

| VENDOR | LOCATION | G/L Acct No. | DESCRIPTION OF PURCHASE OR SERVICE REQUEST | COST | EXPLANATION/JUSTIFICATION |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Hi-Tech | 61 Riesner | 521405 | Fire Alarm panel and component replacement | 48,197.41 | Fire Alarm System failed, Life and Safety for Jail System |
| RDI | 61 Riesner | 521405 | EPO for temp chiller | 50,000.00 | Temporary chiller provide cooling to building |
| RDI | 61 Riesner | 521405 | A/C window units on 5th Floor Jail | 17,710.75 | Support chilled water system cooling for jail |
| RDI | Riesner Complex | 521405 | Replace condenser unit in Carpenter Shop | 8,810.00 | Replace existing unit that ran to failure |
| Fencemasters | BARC | 521405 | Install dog runs | 20,794.75 | Requested by BARC Administation |
| RDI | BARC Administration Building | 521405 | Install portable heater | 20,000.00 | Provide heating to Administration space while new line is being run underground |
| McCorry Eng. | 611 Walker | 521405 | Decontaminate and apply 3 coats to inside emergency water tank | 9,945.00 | Bring system back into operations for backup emergency systems. Enables HVAC continuation in critical IT equipment room. |
| In-House | 61 Riesner | 521405 | Install new electrical panel on 4th floor for CCTV in jails (\$3,600 - Labor and $\$ 3,000$ materials) | 6,600.00 | Requested by Security Management for additional power needs for Security Equipment. |
| In-House | 5005 Little York | 521405 | Install washer \& dryer (Labor - \$2,500 and Materials - \$1,200) | 3,700.00 | Requested by HPD to enable officers to clean blankets and other items pertaining to the horses in the stables. |
| Kambuso Inc. | Metropolitan MSC | 521405 | Purchase 41 stainless steel door kick plates | 2,979.00 | Keep doors from being damaged by wheel chairs |
| D P Electronics | 801 Louisiana | 521405 | Replace batteries and maintenance UPS System | 13,533.00 | Restore Emergency Power for HFD/HPD communication site on the roof of One Shell Plaza |
| Fencemasters | Clearlake Substation | 521405 | Repair concrete fence | 2,832.00 | Car ran into fence |
| Sterling | Fire Station 93 | 521405 | Structural damage to building | 2,900.00 | Secure wall of building |
| Sterling | 2511 Broad Street | 521405 | Install new carpet | 2,990.00 | reinstall new carpet to building |
| RDI | 5900 Teague | 521405 | Replace 7.5 Condensing unit | 3,958.00 | Condensing unit failed serving to the office area by the mechanic shop. |
| MONTH END SEPTEMBER 2009 |  |  |  | 290,088.91 |  |
| RDI | Sunnyside Health Clinic 9314 Cullen | 521405 | Replace 17.5 ton packaged unit | 16,691.50 | Replacement required because unit coils rusting out, unit 15+ years of age |
| RDI | Sunnyside Health Clinic 9314 Cullen | 521405 | Replace 25 ton packaged unit | 21,906.00 | Replacement required because unit coils rusting out, unit 15+ years of age |
| RDI | Sunnyside Health Clinic 9314 Cullen | 521405 | Install new exhaust fan for Dental Clinic | 2,408.46 | Dental clinic $x$-ray room needs exhaust fan for extraction of chemical odors |
| Benesh Fire Pro Inc. | 1800 Rusk - George Brown Conv Ctr | 521405 | Relocate fire strobes and Fire Marshal Inspection | 2,562.50 | HPD work space build out required relocation of strobe light |
| Hi Tech | 61 Riesner | 521405 | Fire Alarm panel replacement | 132,260.25 | Old Fire panel obsolete, replacement panel at Code compliance |
| RDI | 61 Riesner | 521405 | Chiller Rental | 18,500.00 | Chiller rental while repairs are underway for existing chiller (2nd rental month) |
| RDI | 61 Riesner | 521405 | 5th Floor window air conditioner | 17,710.75 |  |
| Fencemasters | BARC | 521405 | Additional fence installation | 27,367.01 | Additional Dog runs requsted by BARC |
| RDI | BARC | 521405 | Portable heater | 11,822.00 | Temporary unit in place while new gas lines and meter is installed. Existing gas line failed therefore replacement line was required. |
| Ranger Glass | Lyons Health Center | 521405 | Install Lexan on windows and doors | 2,598.00 | Repeat vandalism has occurred, installation performed to minimize property damage or vandalism |
| Charter Roofing | West End Clinic | 521405 | Install new roof drain at west entrance | 8,472.56 | Roof drains were replaced to prevent water drainoff from entering the facility interior areas. Prior facility renovation did not provide the appropriate corrective measures to prevent interior seepage. |
| MONTH END OCTOBER 2009 |  |  |  | 262,299.03 |  |
| RDI Mechanical | 1200 Travis HPD Headquarters | 521405 | Repair \#2 Boiler | 1,445.00 | Main gas valve rebuilt unit was inoperable. |
| Belknapp Plumbing Sys | 1200 Travis - HPD Headquarters | 521405 | Replace 2 inch chill water valve | 900.00 | Valve leaking on the 18th floor, main hallway causing property damage |
| Sterling Building | Southwest MSC - 6400 High Star | 521405 | Install more speed bumps as requested by clients | 1,125.00 | Safety issue |
| Fence Master | Southwest MSC - 6400 High Star | 521405 | Contractor to repair gate door for enclosed area for HVAC equipment | 1,014.25 | Required to protect the HVAC units from vandalism. |
| Custom Sports Surface | Metropolitan - 1475 W. Gray | 521405 | Additional wall pads for Gym. | 2,785.00 | Additional wall pads for Gym that were not included in JOC work order for facility enhancements. |
| Metro Wholesale | Fire Station \#42-8675 Clinton | 521405 | Double wall oven replacement. | 2,100.00 | Oven failed and needed to be replaced before Thankgiving holiday. |
| Hi-Tech | HPD Academy | 521405 | Fire alarm repairs | 15,585.00 | Wiring failed and had to be replaced. Life Safety issue |
| RDI Mechanical | 61 Riesner | 521405 | Temporary Chiller Rental - November 2009 | 18,500.00 | Rental Unit required to provide cooling until chillers are repaired. |
| EMR | Old Property Room Volker | 521405 | Replace gates on the freight elevator | 8,644.00 | Replacement of gates required to re-establish elevator service. |
| MONTH END NOVEMBER 2009 |  |  |  | 52,098.25 |  |
| Challenge Office Supply | Fire Station \#56 \& \#19 | 521405 | Furniture | 3,956.64 | replace old furniture |
| Fence Master | BARC | 521405 | Fence | 3,489.87 | install boarder around fence |
| RDI | 61 Riesner | 521405 | Chiller \#1 repair | 132,260.25 |  |
| RDI | 61 Riesner | 521405 | Chiller rental | 18,500.00 |  |
| Metro Wholesale | Fire Station \#61-9726 Monroe | 521405 | Double wall oven replacement. | 1,899.00 | Oven failed and needed to be replaced before immediately |
| Metro Wholesale | HFD \#33 | 521405 | Replace cooking appliance | 1,900.00 | Failed |
| Metro Wholesale | HFD \#007 \& \#59 | 521405 | Microwave and refrigerator | 766.00 | Failed |
| Armstrong Repair | 7037 Capital - Magnolia MSC | 521405 | Dishwasher parts and labor | 2,062.52 | Facility manager requested dishwasher in daycare be repaired, equipment would not operate as needed. |
| MONTH END DECEMBER 2009 |  |  |  | 164,834.28 |  |
| RDI | 61 Riesner | 521405 | 4th month portable chiller rental | 18,500.00 | monthly rental |
| RDI | 61 Riesner | 521405 | portable boiler rental and hookup | 64,478.68 | emergency services for boiler hookup due to heat exchange failure |
| RDI | 61 Riesner | 500060 | Personnel Overtime work hours related to the boiler repairs | 5,200.00 | Scheduled employee overtime work hours during boiler |
|  |  |  |  |  |  |
| MONTH END JANUARY 2010 |  |  |  | 1,48, 8 ,178.64.41 |  |
| YEAR TO DATE TOTALS |  |  |  |  |  |

Security Management Division

| Date | Description | G/L Acct No. | Expense Location | Requestor | Department | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 7/1/2009 | Fire Station \#20 Armed Guard beginning July 1 thru Dec 31, 2009 | 520102 | 6902 Navigation | Ray Vargas | GSD | 56,499.37 |
| 7/3/2009 | Open building for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 206.19 |
| 7/4/2009 | Open building for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 206.19 |
| 7/5/2009 | Open building for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 206.19 |
| 7/5/2009 | Doors wouldn't lock | 520102 | 8000 N. Stadium Dr. | F. LEE | GSD | 42.66 |
| 7/7/2009 | Mayor's Event | 520102 | 170 Heights | J Schulman | HLT | 42.66 |
| 7/7/2009 | Health Fair Event | 520102 | 9314 Cullen | K. Randolph | HLT | 113.76 |
| 7/17/2009 | Construction Access | 520102 | 7037 Capitol St | W. Phillips | GSD | 170.64 |
| 7/17/2009 | Construction Access | 520102 | 12260 Beechnut | C. Manning | HLT | 71.10 |
| 7/18/2009 | Rental | 520102 | 6400 Highstarr | N. Bisase | HLT | 71.10 |
| 7/18/2009 | Construction access | 520102 | 12260 Beechnut | C. Manning | HLT | 56.88 |
| 7/18/2009 | Construction access | 520102 | 7037 Capitol St | W. Phillips | HLT | 56.88 |
| 7/18/2009 | Construction access | 520102 | 7131 Cullen | C. Manning | HLT | 264.96 |
| 7/19/2009 | Construction access | 520102 | 7037 Capitol St | W. Phillips | HLT | 170.64 |
| 7/18/2009 | Construction access | 520102 | 3810 Fuqua | W. Phillips | GSD | 85.32 |
| 7/21/2009 | Council Member Peter Brown | 520102 | 170 Heights | J Schulman | HLT | 42.66 |
| 7/21/2009 | Construction access (3hrs tue,weds, thurs) | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 7/25/2009 | Construction access | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 113.76 |
| 7/21/2009 | Power outage electrical work | 520102 | 3315 Delano | Q. Harris | GSD | 42.66 |
| 7/27/2009 | Construction access (3hrs tue,weds, thurs) | 520102 | 7037 Capitol St | W. Phillips | GSD | 170.64 |
| 7/28/2009 | Lightning destroyed Security System | 520102 | 3814 Market | Q. Harris | GSD | 2,299.97 |
| 7/30/2009 | Water heater replacement (Boiler request) | 520102 | 8504 Schuler | M. Bush $\quad$ GSD $\quad 28.44$ |  |  |
| MONTH END - JULY 2009 |  |  |  |  |  |  |
| 8/1/2009 | Contractor access | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 113.76 |
| 8/1/2009 | Flooded library remediation | 520102 | 5260 Griggs | Audry | HPL | 227.52 |
| 8/2/2009 | Flooded library remediation | 520102 | 5260 Griggs | K. Weynandt | GSD | 509.66 |
| 8/2/2009 | Contractor access 8/2-9 | 520102 | 7037 Capitol St | W. Phillips | GSD | 483.48 |
| 8/4/2009 | Contractor access | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 49.77 |
| 8/8/2009 | Private Event | 520102 | 6402 Market | D. Motalongo | HLT | 99.54 |
| 8/9/2009 | Contractor access | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 113.76 |
| 8/10/2009 | Contractor access | 520102 | 7037 Capitol St | W. Phillips | GSD | 170.64 |
| 8/14/2009 | Councilmember Peter Brown speaking engagement | 520102 | 170 Heights | J. Schulman | HLT | 42.66 |
| 8/15/2009 | Back to School Supplies Drive | 520102 | 9314 Cullen | D. Travis | HLT | 142.20 |
| 8/15/2009 | Private Event | 520102 | 6402 Market | D. Motalongo | HLT | 99.54 |
| 8/17/2009 | Mayor's Event on Census | 520102 | 170 Heights | J. Schulman | HLT | 21.33 |
| 8/22/2009 | Private Event | 520102 | 6402 Market | D. Motalongo | HLT | 99.54 |
| 8/22/2009 | Provide Access for Contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 115.92 |
| 8/22/2009 | Provide Access for Painters | 520102 | 7411 park Place | G. Carico | GSD | 127.98 |
| 8/22/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 21.33 |
| 8/23/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 8/23/2009 | Provide Access for Painters | 520102 | 7411 Park Place | G. Carico | GSD | 127.98 |
| 8/24/2009 | Town Hall Meeting | 520102 | 170 Heights | J. Schulman | HLT | 42.66 |
| 8/24/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 8/25/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 8/26/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 8/26/2009 | Washington Ave Quiet Zone | 520102 | 170 Heights | J. Schulman | HLT | 28.44 |
| 8/27/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 8/27/2009 | COH Public Meeting | 520102 | 170 Heights | J. Schulman | HLT | 14.22 |
| 8/29/2009 | Private Event | 520102 | 6402 Market | D. Motalongo | HLT | 142.20 |
| 8/30/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 8/30/2009 | Provide Access for Contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 165.60 |
| 8/31/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| MONTH END - AUGUST 2009 |  |  |  | 3,428.99 |  |  |
| 9/1/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/2/2009 | Access to site for plumbing repairs | 520102 | 1809 N. Main | M. Bush | GSD | 56.88 |

Security Management Division
FY2010 Monthly Unplanned Expenditures

| Date | Description | G/L Acct No. | Expense <br> Location | Requestor | Department | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9/2/2009 | Access to site for plumbing repairs | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/3/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/5/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 113.76 |
| 9/8/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/9/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/10/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/10/2009 | Private Event W. End Civic Club | 520102 | 170 Heights | J. Schulman | HLT | 28.44 |
| 9/12/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 28.44 |
| 9/13/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 9/14/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/14/2009 | Provide access for contractors | 520102 | 170 Heights | J. Schulman | HLT | 49.77 |
| 9/15/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/16/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/17/2009 | Provide Access for Contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/19/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 28.44 |
| 9/19/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 113.76 |
| 9/20/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 9/21/2009 | Provide Access for Contractors | 520102 | 170 Heights | J. Schulman | HLT | 21.33 |
| 9/21/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/22/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/23/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/24/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/26/2009 | Provide Access for Contractor | 520102 | 3820 W. Fuqua | W. Phillips | GSD | 113.76 |
| 9/26/2009 | Child Analysis Conference | 520102 | 170 Heights | J. Schulman | HLT | 135.09 |
| 9/26/2009 | Private Event | 520102 | 6402 Market | D. Motalongo | HLT | 99.54 |
| 9/27/2009 | Provide Access for Contractor | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 113.76 |
| 9/27/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 9/28/2009 | Provide access for furniture movers | 520102 | 8000 N Stadium | C. Manning | HLT | 28.44 |
| 9/28/2009 | Provide Access for Contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/29/2009 | Provide Access for Contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/30/2009 | Provide Access for Contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 9/30/2009 | Provide Access for Contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| MONTH END - SEPTEMBER 2009 [ |  |  |  |  |  | 1,599.75 |
| 10/1/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/3/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/3/2009 | Provide Access for painters | 520102 | 7411 Park Place | G. Carico | GSD | 113.76 |
| 10/4/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 10/4/2009 | Provide Access for painters | 520102 | 7411 Park Place | G. Carico | GSD | 113.76 |
| 10/5/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/6/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/6/2009 | Certification for Census Volunteers | 520102 | 170 Heights | J. Schulman | HLT | 49.77 |
| 10/7/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/7/2009 | Assessment, Intervention \& Mobilization Neighborhood Survey | 520102 | 4014 Market | F. Maier | HLT | 198.72 |
| 10/7/2009 | Assessment, Intervention \& Mobilization Neighborhood Survey | 520102 | 5602 Lyons | F. Maier | HLT | 24.81 |
| 10/7/2009 | Assessment, Intervention \& Mobilization Neighborhood Survey | 520102 | 4802 Lockwood | F. Maier | HLT | 33.12 |
| 10/7/2009 | Assessment, Intervention \& Mobilization Neighborhood Survey | 520102 | 4014 Market | F. Maier | HLT | 198.72 |
| 10/8/2009 | W. End Civic Club | 520102 | 170 Heights | J. Schulman | HLT | 28.44 |
| 10/8/2009 | Health Department Neighborhood Survey | 520102 | 4802 Lockwood | F. Maier | HLT | 33.12 |
| 10/8/2009 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/9/2009 | Health Department Neighborhood Survey | 520102 | 4014 Market | F. Maier | HLT | 198.72 |
| 10/9/2009 | Health Department Neighborhood Survey | 520102 | 4802 Lockwood | F. Maier | HLT | 33.12 |
| 10/10/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |

Security Management Division

| Date | Description | G/L Acct No. | Expense <br> Location | Requestor | Department | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 10/10/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 198.48 |
| 10/11/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 10/11/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 198.48 |
| 10/12/2009 | Super Neighborhood | 520102 | 170 Heights | J. Schulman | HLT | 42.66 |
| 10/13/2009 | Certification for Census Volunteers | 520102 | 170 Heights | J. Schulman | HLT | 42.66 |
| 10/16/2009 | NCI Request for Overningt security | 520102 | 6400 Highstarr | N. Bisase | HLT | 231.84 |
| 10/16/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 99.36 |
| 10/17/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 165.60 |
| 10/17/2009 | Private Event | 520102 | 6502 Market St | D. Motalongo | HLT | 42.66 |
| 10/17/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 156.42 |
| 10/18/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 181.94 |
| 10/18/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 156.42 |
| 10/19/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/19/2009 | Early Voting | 520102 | 6719 W. Montgomery | F. Maier | HLT | 32.71 |
| 10/20/2009 | Early Voting | 520102 | 6719 W. Montgomery | F. Maier | HLT | 32.71 |
| 10/20/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/21/2009 | Early Voting | 520102 | 6719 W. Montgomery | F. Maier | HLT | 71.10 |
| 10/21/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 10/24/2009 | Provide access for contractors | 520102 | 3810 W. Fuqua | W. Phillips | GSD | 132.32 |
| 10/24/2009 | Health Fair Paid By South Central | 520102 | 3315 Delano | K. Randolph | HLT | 132.48 |
| 10/24/2009 | Early Voting | 520102 | 9720 Spaulding | F. Maier | HLT | 198.72 |
| 10/25/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 127.98 |
| 10/25/2009 | Early Voting | 520102 | 9720 Spaulding | F. Maier | HLT | 99.36 |
| 10/25/2009 | Mold Abatement Contractor access | 520102 | 4605 Wilmington | G. Mussio | GSD | 56.88 |
| 10/26/2009 | Early Voting | 520102 | 6719 W. Montgomery | F. Maier | HLT | 16.54 |
| 10/27/2009 | Certification for Census Voters | 520102 | 170 Heights | J. Schulman | HLT | 42.66 |
| 10/28/2009 | Early Voting | 520102 | 9720 Spaulding | F. Maier | HLT | 16.54 |
| 10/28/2009 | H2N1 Immunizations | 520102 | 1809 N. Main | F. Maier | HLT | 49.77 |
| 10/28/2009 | H2N1 Immunizations | 520102 | 8523 Arkansas | F. Maier | HLT | 66.24 |
| 10/28/2009 | H2N1 Immunizations | 520102 | 5602 Lyons | F. Maier | HLT | 71.21 |
| 10/28/2009 | H2N1 Immunizations | 520102 | 8632 S. Braeswood | F. Maier | HLT | 66.24 |
| 10/28/2009 | H2N1 Immunizations | 520102 | 8532 Hammerly | F. Maier | HLT | 33.08 |
| 10/28/2009 | H2N1 Immunizations | 520102 | 5990 Airline | F. Maier | HLT | 66.16 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 1809 N. Main | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 7037 Capitol St | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 4605 Wilmington | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 8523 Arkansas | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 5602 Lyons | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 8632 S. Braeswood | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 6719 W. Montgomery | F. Maier | HLT | 198.48 |
| 10/29/2009 | H2N1 Immunizations | 520102 | 6400 Highstarr | F. Maier | HLT | 198.48 |
| 10/30/2009 | Alarm Problems | 520102 | 3810 W. Fuqua | Q. Harris | GSD | 66.16 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 1809 N. Main | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 7037 Capitol St | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 4605 Wilmington | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 8523 Arkansas | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 5602 Lyons | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 8632 S. Braeswood | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 6719 W. Montgomery | F. Maier | HLT | 198.48 |
| 10/30/2009 | H2N1 Immunizations | 520102 | 6400 Highstarr | F. Maier | HLT | 198.48 |
| 10/30/2009 | Early Voting | 520102 | 9720 Spaulding | F. Maier | HLT | 148.86 |
| 10/31/2009 | Provide Access For Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 78.21 |
| 10/31/2009 | Mold Abatement Contractor access | 520102 | 190 Heights | G. Mussio | GSD | 58.20 |
| 10/31/2009 | Provide access for contractors | 520102 | African American Library | J.B. White | GSD | 156.42 |
| 10/31/2009 | Halloween at BARK | 520102 | 2700 Evella | H Bennet | ARA | 88.88 |
|  | MONTH END - OCTOBER 2009 |  |  |  |  | 8,395.57 |

Security Management Division

| Date | Description | G/L Acct No. | Expense Location | Requestor | Department | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11/1/2009 | Mold Abatement Contractor access | 520102 | 190 Heights | G. Mussio | GSD | 113.76 |
| 11/1/2009 | Provide Access For Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 284.40 |
| 11/1/2009 | Provide access for contractors | 520102 | African American Library | J.B. White | GSD | 156.42 |
| 11/2/2009 | Project Saving Smiles for Dental Outreach | 520102 | 190 Heights | Lucy Borja | HLT | 85.32 |
| 11/3/2009 | Project Saving Smiles for Dental Outreach | 520102 | 190 Heights | Lucy Borja | HLT | 85.32 |
| 11/4/2009 | Project Saving Smiles for Dental Outreach | 520102 | 190 Heights | Lucy Borja | HLT | 85.32 |
| 11/4/2009 | Contacted Dixie Safe and Lock to assist with replacing cyclinders installed during contruction to BEST. | 520102 | 3810 W. Fuqua | F. Lee | HPL | 192.67 |
| 11/5/2009 | Project Saving Smiles for Dental Outreach | 520102 | 190 Heights | Lucy Borja | HLT | 85.32 |
| 11/9/2009 | Project Saving Smiles for Dental Outreach | 520102 | 190 Heights | Lucy Borja | HLT | 85.32 |
| 11/7/2009 | House Agency | 520102 | 6402 Market | Lucy Borja | HLT | 42.66 |
| 11/13/2009 | Provide Access for Contractors | 520102 | 1300 Vincent | J.B. White | HPL | 85.32 |
| 11/13/2009 | Provide security for HPD Neighborhood Protection Division because modem line not yet installed by IT | 520102 | 7125 Ardmore | T.L. Edwards | GSD | 569.60 |
| 11/20/2009 | Supervisor for BARC permanent add (November thur June 30, 2010) | 520102 | 2700 Evella | T.L. Edwards | ARA | 33,808.52 |
| 11/21/2009 | Private Contract Event | 520102 | 6402 Market | D. Motalongo | HLT | 42.66 |
| 11/25/2009 | H1N1 Immunizations | 520102 | 8530 Arkansas | F. Maier | HLT | 170.64 |
| 11/25/2009 | H1N1 Immunizations | 520102 | 6400 Highstarr | F. Maier | HLT | 170.64 |
| 11/25/2009 | H1N1 Immunizations | 520102 | 5602 Lyons | F. Maier | HLT | 66.16 |
| 11/28/2009 | Guard posted until building secured | 520102 | 12660 Beechnut | F. Lee | HLT | 14.22 |
| 11/29/2009 | Guard posted until building secured | 520102 | 12660 Beechnut | F. Lee | HLT | 540.36 |
| MONTH END - NOVEMBER 2009 |  |  |  |  |  | 36,684.63 |
| 12/5/2009 | Jesus Gonzalez reception rental | 520102 | 6402 Market | D. Motalongo | HLT | 127.98 |
| 12/5/2009 | Provide access for contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | 56.88 |
| 12/7/2009 | Responded to Fire alarm | 520102 | 6400 Highstar | Q. Harris | HLT | 94.50 |
| 12/7/2009 | Responded to Fire alarm | 520102 | 8000 N. Stadium | Q. Harris | HLT | 54.00 |
| 12/7/2009 | H1N1 Immunizations | 520102 | 1809 Main | F. Maier | HLT | 127.98 |
| 12/8/2009 | H1N1 Immunizations | 520102 | 1809 Main | F. Maier | HLT | 127.98 |
| 12/9/2009 | H1N1 Immunizations | 520102 | 1809 Main | F. Maier | HLT | 127.98 |
| 12/10/2009 | H1N1 Immunizations | 520102 | 1809 Main | F. Maier | HLT | 127.98 |
| 12/11/2009 | H1N1 Immunizations | 520102 | 1809 Main | F. Maier | HLT | 127.98 |
| 12/11/2009 | Contacted Dixie Safe and Lock to assist with replacing door hardware leading from the staff area to the main floor. Also had to adjust the lock on the front doors to allow staff to be able to unlock the door. | 520102 | 9002 Kingspoint | F. Lee | HPL | 475.00 |
| 12/11/2009 | Rosewood Civic Club | 520102 | 9720 Spaulding | M. Robertson | HLT | 540.36 |
| 12/12/2009 | Elizabeth Edwards Reception Rental | 520102 | 6402 Market | D. Motalongo | HLT | 327.06 |
| 12/12/2009 | Comcast Christmas Toy Giveaway event | 520102 | 3611 Ennis | K. Randolph | HLT | 85.32 |
| 12/12/2009 | City of Houston Election Runoff | 520102 | 6402 Market | D. Motalongo | HLT | 274.45 |
| 12/13/2009 | Extra Guard coverage for tour group from Rice University German Department | 520102 | 500 McKinney | Wendy Heger | HPL | 142.20 |
| 12/19/2009 | Christmas Party rental/Irma Garza | 520102 | 6402 Market | D. Motalongo | HLT | 227.52 |
| 12/19/2009 | Chastity Caramouch Birthday rental | 520102 | 3611 Ennis | S. Robinson | HLT | 71.10 |
| 12/19/2009 | Poser outage electrical work | 520102 | 12660 Beechnut | R. Balla | GSD | 113.76 |
| 12/20/2009 | Shawn Dean Children Play Rental | 520102 | 3611 Ennis | K. Randolph | HLT | 146.47 |
| 12/26/2009 | Provide access for contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 146.47 |
| 12/27/2009 | Provide access for contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 146.47 |
| 12/28/2009 | Provide access for contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 12/28/2009 | Provide access for contractor | 520102 | 5602 Lyons | C. Manning | HLT | 28.44 |
| 12/29/2009 | Provide access for contractor | 520102 | 7037 Capitol St | W. Phillips | GSD | 42.66 |
| 12/30/2009 | Maxcare Pharmacy Construction PAC | 520102 | 5602 Lyons | C. Manning | HLT | 42.66 |
| 12/30/2009 | Provide access for contractor | 520102 | 7037 Capitol | W. Phillips | GSD | 42.66 |
| 12/31/2009 | Maxcare Pharmacy Construction PAC | 520102 | 5602 Lyons | C. Manning | HLT | 42.66 |

Security Management Division
FY2010 Monthly Unplanned Expenditures

| Date | Description | G/L Acct No. | Expense Location | Requestor | Department | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MONTH END - DECEMBER 2009 |  |  |  |  |  | 3,911.18 |
| 1/6/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/7/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/8/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/8/2010 | H1N1 Vacinations | 520102 | 6400 Hightstarr | C Manning | HLT | \$28.44 |
| 1/12/2010 | Provide Access for Renovation Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$42.66 |
| 1/13/2010 | Community Meeting PWE (Emergency) | 520102 | 170 Heights | Shantera | HLT | \$42.66 |
| 1/13/2010 | Provide Access for Renovation Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$42.66 |
| 1/13/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/14/2010 | Provide Access for Renovation Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$42.66 |
| 1/14/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/15/2010 | Lyons Guard to work at 5th Ward for Gnd Opening | 520102 | 4014 Market | A Barajas | HLT | \$0.00 |
| 1/15/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/15/2010 | H1N1 Vacinations | 520102 | 6400 Hightstarr | C Manning | HLT | \$28.44 |
| 1/16/2010 | Health Department Meeting | 520102 | 4802 lockwood | A Barajas | HLT | \$71.10 |
| 1/16/2010 | Reception Kimberly Guillory Rental | 520102 | 3810 W. Fuqua | R Warr | HLT | \$113.76 |
| 1/16/2010 | Belnap plumbing repairs | 520102 | 170 Heights | M Bush | GSD | \$142.20 |
| 1/16/2010 | Provide Access for Renovation Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$149.31 |
| 1/16/2010 | Provide Acces for TB Filter Change | 520102 | 1809 N. Main | C Manning | HLT | \$113.76 |
| 1/17/2010 | Belnap plumbing repairs | 520102 | 170 Heights | M Bush | GSD | \$142.20 |
| 1/17/2010 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$149.31 |
| 1/19/2010 | Kim Davis Rental | 520102 | 3810 W. Fuqua | R Warr | HLT | \$82.70 |
| 1/20/2010 | Executive Womens Partnership Meeting | 520102 | 500 McKinney (JIB) | Stella Pereira | MOSE | \$113.76 |
| 1/20/2010 | Sophisticated Ladies Club Fashion show. | 520102 | 6719 W Montgomery | Q Manuel | HLT | \$66.16 |
| 1/20/2010 | Contractor request due to power failure | 520102 | 9002 Bracewell | M. Wilson | HPL | \$85.32 |
| 1/20/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/21/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/22/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/22/2010 | H1N1 Vacinations | 520102 | 6400 Hightstarr | C Manning | HLT | \$28.44 |
| 1/23/2010 | Chrystal Cruz reception Rental | 520102 | 6402 Market | D Montalongo | HLT | \$71.10 |
| 1/23/2010 | Service Lyons TB Equipment | 520102 | 5602 Lyons | G Mussio | GSD | \$99.24 |
| 1/23/2010 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$42.66 |
| 1/23/2010 | Daryl Hogan Birthday party | 520102 | 4802 lockwood | A Barajas | HLT | \$66.16 |
| 1/23/2010 | Ideson Library Surplus Auction Viewing | 520102 | 500 McKinney (JIB) | Dr. E. Lawson / Jason Stephens | HPL | \$141.72 |
| 1/23/2010 | Ideson Library "Hard Hat Tea Party" | 520102 | 500 McKinney (JIB) | Dr. E. Lawson / Jason Stephens | HPL | \$113.76 |
| 1/24/2010 | Provide Access for Contractors | 520102 | 7037 Capitol St | W. Phillips | GSD | \$142.20 |
| 1/25/2010 | Maxcare Pharmacy Construction PAC | 520102 | 5602 Lyons | C Manning | HLT | \$66.16 |
| 1/26/2010 | Maxcare Pharmacy Construction PAC | 520102 | 5602 Lyons | C Manning | HLT | \$49.62 |
| 1/27/2010 | Steward meeting | 520102 | 3611 Ennis | K Randalph | HLT | \$57.89 |
| 1/27/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/28/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/29/2010 | H1N1 Vacinations | 520102 | 6719 W Montgomery | C Manning | HLt | \$42.66 |
| 1/29/2010 | H1N1 Vacinations | 520102 | 6400 Hightstarr | C Manning | HLT | \$28.44 |
| 1/29/2010 | CM Jarvis Johnson Townhall Mtg. | 520102 | 4014 Market | P. Holcombe | HLT | \$99.54 |
| 1/30/2010 | Belnap plumbing Repairs on daycare | 520102 | 170 Heights | M Bush | GSD | \$99.54 |
| 1/30/2010 | Harold Auzenne Rental for Birthday Party | 520102 | 3810 W. Fuqua | R Warr | HLT | \$99.24 |
| 1/30/2010 | Jarvis Johnson job Fair | 520102 | 4014 Market | P. Holcombe | HLT | \$56.88 |
| 1/30/2010 | Contractor access for renovation | 520102 | 7037 Capitol St | W. Phillips | GSD | \$14.22 |
| MONTH END - JANUARY 2010 |  |  |  |  |  | 3,245.83 |
| YEAR-TO-DATE TOTALS |  |  |  |  |  | 115,110.77 |


| For the month ending January 2010 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Department Performance Measure | FY2009 |  |  | FY2010 |  |  |
|  | Actual | YTD | \% Actual | Objective | YTD | \% Objective |
| Design \& Construction |  |  |  |  |  |  |
| Days to issue Notice to Proceed (NTP) | 30 | 30 | 100.0\% | 30 | 30 | 100.0\% |
| Property Management |  |  |  |  |  |  |
| Work Orders Completed | 40,471 | 22,379 | 55.3\% | 42,000 | 23,664 | 56.3\% |
| Security Management |  |  |  |  |  |  |
| Number of Reported Incidents |  |  |  |  |  |  |
| Investigated upon Receipt | 1,025 | 548 | 53.5\% | 850 | 748 | 88.0\% |
| Parking Management |  |  |  |  |  |  |
| Number Citations Issued | 210,661 | 121,081 | 57.5\% | 232,006 | 119,934 | 51.7\% |
| Number Booted Vehicles | 1,367 | 761 | 55.7\% | 1,500 | 713 | 47.5\% |
| Number Commercial Zone Permits | 863 | 353 | 40.9\% | 885 | 403 | 45.5\% |
| Number Residential Permits | 957 | 985 | 102.9\% | 1,000 | 1,247 | 124.7\% |
| Number Valet Permits | 40 | 69 | 172.5\% | 115 | 87 | 75.7\% |

[^0]
# General Services Department (GSD) <br> Retiree Monthly Report <br> For the period ended January 2010 

GENERAL FUND
Number of
Retirees

| Area | Fund Center | Adopted Budget | YTD | Projection | Variance from Adopted Budget | Explanation |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 25 | 2500010001 | 1 | 1 | 1 | 0 | Robert Quarles separation effective 07.24.09 |
| 25 | 2500020001 | 15 | 0 | 10 | 5 |  |
| 25 | 2500030001 | 0 | 2 | 0 | 0 | Shauna Lanehart |
| 25 | 2500050001 | 0 | 0 | 0 | 0 |  |
| 25 | 2500060001 | 0 | 0 | 0 | 0 |  |
| 25 | 2500070001 | 1 | 0 | 0 | 1 |  |
| 25 | 2500080001 | 0 | 0 | 0 | 0 |  |
|  |  | 17 | 3 | 11 | 6 |  |
| * = budgeted number of retirees <br> ** = number of retirees as of ytd <br> *** $=$ projected |  |  |  |  |  |  |
| Expenditures |  | FY2010 |  |  | Variance from Adopted | Explanation |
| Business |  | Current |  |  |  |  |
| Area |  | Budget | YTD | Projection | Budget |  |
| 25 | 2500010001 | 3,000 | 1,552 | 3,000 | 0 |  |
| 25 | 2500020001 | 70,465 | 0 | 70,465 | 0 | FY2009 Accrual posted (M. Francis \& L. Matthew) |
| 25 | 2500030001 | 0 | 3,206 | 0 | 0 |  |
| 25 | 2500050001 | 0 | 0 | 0 | 0 |  |
| 25 | 2500060001 | 0 | 0 | 0 | 0 |  |
| 25 | 2500070001 | 4,424 | 0 | 4,424 | 0 |  |
| 25 | 2500080001 | 0 | 0 | 0 | 0 |  |
|  | Total | 77,889 | 4,758 | 77,889 | 0 |  |
| * $=$ budgeted <br> ** $=y t d$ expen <br> *** $=$ projected | xpenditures <br> ditures expenditures at | d of the fisc |  |  |  | Provide an explanation for any variance from the adopted budget. |

## Projected Retiree Expenditures By Month



Notes
Please provide supporting documentation for all calculations.




FY2010 MONTHLY BUILDING MAINTENANCE SERVICES
EXPENDITURES


G/L Account: 521405
Adopted Budget $=5,281,147$
Forecast Budget $=5,649,996$

## FY2010 ELECTRICITY EXPENDITURES



FY2010 MONTHLY ELECTRICITY EXPENDITURES


G/L Account: 521505
Adopted Budget $=13,605,053$


FY2010 MONTHLY NATURAL GAS EXPENDITURES


G/L Account: 521510
Adopted Budget $=758,815$



G/L Account: 500060
Adopted Budget $=410,000$

Forecast Budget $=273,806$


[^1]| Building Services(2500) <br> FY2010 Budget \& Evaluation Prepare 2/5/2010 |  Departmental Monthly Submission <br> General Fund <br> By: Wiclkliffe/Sparks <br> As of $1 / 31 / 2010$  |  |  |  |  |  |  |  |  |  |  | Months Passed: 7 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | (A) | (B) | (A)-(B) | (C) | (B)-(C) | FY2010 Monthly Jan-10 |  |  | (F) | (G) | (G)-(F) | Notes/Comments |
|  | $\begin{gathered} \text { FY2009 } \\ \text { Actual } \end{gathered}$ | FY2010 Annual |  |  |  |  |  |  |  |  | FY2010 Year to Date |  |  |  |
| Act\# Description |  | Adopted Budget | Current Budget | Current Budget Projection |  | Prior  <br> Month  <br> Projection Variance <br> vs <br> Prior Month |  | Current Budget | Actual Variance |  | FY2010 Year to D |  | Variance |  |
| 511025 Electrical Hardware \& Parts | 167,996 | 165,419 | 165,419 | 162,621 | 2,798 | 165,419 | (2,798) | 14,693 | 18,450 | 3,757 | 101,901 | 137,093 | 35,192 | Revised projection per meeting discussion with Division Head, instead of additional large purchase will draw from existing on-hand inventory and will |
| 511030 Mechanical Hardware \& Parts | 116,028 | 93,000 | 90,000 | 113,325 | (23,325) | 90,000 | 23,325 | 7,897 | 23,545 | 15,648 | 51,771 | 55,815 | 4,044 | scrutinize future request for office buildouts. <br> Revised projection after meeting discussion with Divison Head who pointed out the on hand inventory status as low, additional purchases will <br> 促 |
| 511035 Meters Hydrants \& Plumbing Supplies | 23,547 | 20,000 | 20,000 | 39,934 | (19,934) | 31,433 | 8,501 | 1,697 | 2,221 | 524 | 11,769 | 31,434 | 19,665 | Revised projection at YTD actual with additional $\$ 8,500$ supplies purchase to support expected workorder request during the next 5 months. |
| 511040 Audiovisual Supplies | 14,770 | 13,383 | 13,383 | 3,965 | 9,418 | 13,383 | (9,418) | 1,135 | 330 | (805) | 7,871 | 2,465 | $(5,406)$ | Revised projection at YTD actual with additional \$1,500 to support next 5 |
| 511045 Computer Supplies | 12,272 | 20,368 | 20,368 | 10,368 | 10,000 | 20,368 | (10,000) | 1,726 | , | (1,726) | 11,972 | 140 | (11,832) |  |
| 511050 Paper \& Printing Supplies | 1,183 | 9,000 | 9,000 | 0 | 9,000 | 9,000 | $(9,000)$ | 761 | 0 | (761) | 5,281 | 0 | $(5,281)$ | Revised projection at YTD actual of $\$ 0$, the actual expenditures are booked at G/L \#511070 |
| 511055 Publications \& Printed Materials | 396 | 1,000 | 500 | 500 | 0 | 500 | 0 | 84 | 0 | (84) | 84 | 133 | 49 |  |
| 511060 Postage 511070 Nisla | 6,075 | 3,900 | 3,900 | 3,900 | 0 | 3,900 |  | 328 | 733 | 405 | 2,278 | 3,377 | 1,099 |  |
| 511070 Miscellaneous Office Supplies | 95,930 | 52,200 | 52,200 | 52,200 | 0 | 62,950 | (10,750) | 4,428 | 3,212 | $(1,216)$ | 30,712 | 48,166 | 17,454 | Revised projection at ytd actual and restriction for purchase of really critical supplies that are needed to complete day-to-day special project assignments. |
| 511080 General Laboratory Supplies | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 |  |
| 511090 Medical \& Surgical Supplies | $\begin{array}{r}256 \\ (45) \\ \hline\end{array}$ | 500 | 500 | 500 |  |  | 500 |  | ${ }_{0}$ |  | 292 | 0 |  |  |
| 511095 Small Technical \& Scientific Equipment 511100 veterinary \& Animal Supplies | $(45)$ 0 | 0 | 0 | 0 0 | 0 | $\bigcirc$ | 0 | $\stackrel{0}{0}$ | 0 | 0 0 | 0 | 0 | 0 |  |
| 511105 Trained Police Animals |  | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |  |
| 511110 Fuel | 368,602 | 233,378 | 233,378 | 233,378 |  | 233,378 |  | 17,020 | 0 | (17,020) | 131,510 | 108,907 | (22,603) |  |
| 511115 Vehicle Repair \& Maintenance Supplies | 48,701 | 12,000 | 12,000 | 30,000 | $(18,000)$ | 30,000 | ${ }^{0}$ | 1,017 | 0 | $(1,017)$ | 7,055 | 26,886 | 19,831 | Projection revised to account for Pcard transactions and purchase order related charges from WW Grainger and EMR Elevator with estimate of additional $\$ 5,000$ from now to June 30th. |
| 511120 Clothing | ,64 | 62,100 | 49,849 | 38,754 | 11,095 | 52,100 | (13,346) | 3,020 | 47 | $(2,973)$ | 24,310 | 31,984 | 7,674 | Revised projection at ytd actual and restricted additional purchases of uniforms, boots, etc only when required. |
| 511125 Food Supplies | 209 | 0 |  | 276 | (276) |  | 276 | 0 | 0 |  | 0 | 145 | 145 |  |
| 511130 Weapons Munitions \& Supplies 511135 Recreational Suppies | 0 | ${ }_{0}$ |  | 0 | 0 |  |  |  | 0 | 0 | 0 | 0 |  |  |
| 511140 Landscaping \& Gardening Supplies |  | 0 |  |  |  |  |  | 0 | 0 |  | 0 | 0 |  |  |
| 511145 Small Tools \& Minor Equipment | 18849 | 17,800 | 17,800 | 30,000 | $(12,200)$ | 32,125 | $(2,125)$ | 1,510 | 0 | $(1,510)$ | 10,472 | 28,322 | 17,850 | Revised projection at ytd actual and restricted additional purchases of small tools equipment etc only when required. |
| 511150 Miscellaneous Parts \& Supplies | 1,143,145 | 630,318 | 624,018 | 622,445 | 1,573 | 504,313 | 118,132 | 54,605 | 10,658 | (43,947) | 372,413 | 421,216 | 48,803 | Revised projection at YTD actual plus additional $\$ 118,100$ to support next 5 months of supply purchases |
| 511165 Fire Fighting Equipment 510 Total Supplies |  |  |  | $\bigcirc$ |  | 0 |  | 0 | 41 | 0 | , | 2,482 | 2,482 | YTD actual to be reclassed to G/L \#511145 |
| 510 Total Supplies | 2,292,393 | 1,646,207 | 1,618,656 | 1,595,396 | 23,260 | 1,613,407 | $(18,011)$ | 141,810 | 106,641 | (35,169) | 942,004 | 1,219,975 | 277,971 |  |
| Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 520100 Temporary Personnel Services | 84,294 | 75,000 | 75,000 | 60,000 | 15,000 | 75,000 | $(15,000)$ | 6,369 | 4,697 | (1,672) | 44,173 | 28,957 | (15,216) | Hours for temporary employee reduce to support overage in other accounts accounts |
| 520101 Janitorial Services | 3,546,032 | 3,634,257 | 3,580,288 | 3,348,746 | 231,542 | 3,580,288 | (231,542) | 329,352 | 524,784 | 195,432 | 2,230,247 | 1,939,892 | $(290,355)$ | Revised projection for change in scope of services agreement with Mc Lemore Building Maintenance. Revised projection at ytd actual plus |
| 520102 Security Serices | 4,644,264 | 4,370,511 | 4,319,577 | 4,244,577 | 75,000 | 4,319,577 | $(75,000)$ | 371,194 | 337,944 | (33,250) | 2,523,476 | 1,315,827 | (1,207,649) | $\$ 1,408,854$ thru June 30th <br> Revised projection for change in scope of services agreement with Wackenhut, Inc. Billing is two months behind due to delay and billing errors from the new security contractor. Working with vendor. |
| 520106 Architectural Serices |  | 0 |  | 0 |  |  |  | 0 | 0 | , | 0 | 0 |  |  |
| 520107 Computer Info/Contr | 15,504 | 0 |  | 0 |  | 0 | 0 | 0 |  |  |  |  |  |  |
| 520108 Information Resource Services | 141,263 | 3,779 | 175,479 | 152,909 | 22,570 | 175,479 | $(22,570)$ | 320 | 19,607 | 19,287 | 173,920 | 139,909 | (34,011) | Revised projection at ytd actual plus additional \$13,040 (includes PO \#4500111548/Tririga; Teletrac/GPS software and Security Intergradors) thru June 30th. |
| 520109 Medical Dental \& Laboratory Services 520110 Management Consulting Serices | 4,987 | 4,500 | 4,500 | 4,500 |  | 4,500 |  | 382 | 156 | (226) | 2,648 | 1,672 | (976) |  |
| 520110 Management Consulting Services | 91,863 | 80,000 | ${ }^{80,000}$ | 32,560 | 47,440 | 80,000 | $(47,440)$ | 6,794 | 4,000 | (2,794) | 47,120 | 10,257 | (36,863) | Projection revised to support changes in contract price with Houston Arts Alliance for citywide art consulting services. The savings will be transferred to support the maintenance agreement cost for Tririga. |


| Building Services(2500) <br> FY2010 Budget \& Evaluation <br> Prepare 2/5/2010 |  Departmental Monthly Submission <br> General Fund <br> As of $1 / 31 / 2010$ <br> By: Wiclkliffe/Sparks  |  |  |  |  |  |  |  |  |  |  | onths Passed: 7 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FY2009 <br> Actual |  | (A) | (B) | (A)-(B) | (C) | (B)-(C) | FY2010 Monthly Jan-10 |  |  | (F) | (G) | (G)-(F) | Notes/Comments |
| Acct\# Description |  | FY2010 Annual |  |  |  |  |  |  |  |  | FY2010 Year to Date |  |  |  |
|  |  | Adopted Budget | Current Budget | $\begin{gathered} \hline \text { Current } \\ \text { Budget } \\ \text { Projection } \\ \hline \end{gathered}$ |  | Prior Variance <br> Month vs <br> Projection Prior Month |  | Current Budget | Actual | Variance | Current Budget | Actual | Variance |  |
| 520114 Miscellaneous Support Serrices | 172,594 | 77,057 | 57,057 | 40,057 | 17,000 | 57,057 | $(17,000)$ | 6,542 | $(3,200)$ | (9,742) | 25,374 | 22,056 | $(3,318)$ | Projection at YTD actual plus additional $\$ 18,000$ (includes PO $\qquad$ |
| 520115 Real Estate Lease/ffice Rental | 1,208,564 | 1,275,323 | 1,275,323 | 1,275,323 | 0 | 1,275,323 |  | 108,315 | 109,042 | 727 | 751,217 | 713,402 | $(37,815)$ |  |
| 520118 Refuse Disposal | 442,017 | 427,846 | 427,846 | 376,098 | 51,748 | 427,846 | (51,748) | 36,337 | 4,078 | (32,259) | 252,015 | 176,286 | (75,729) | Revised projection at ytd actual plus \$103,750 thru June 30th |
| 520119 Computer EquipmentSoftware Maintenance | 12,213 | 12,200 | 12,200 | 12,200 |  | 12,200 |  | 1,034 | 646 | (388) | 7,174 | 4,504 | $(2,670)$ |  |
| 520120 Communications Equipment Services | ${ }_{53}^{535}$ |  |  | 54 | (54) |  | 54 | 0 | ${ }^{\circ}$ |  | 18.032 | 54 148 |  |  |
| 520121 5212 Application Svcs | 36,335 | 30,618 | 30,618 | 30,618 | 0 | 30,618 | ${ }_{0}^{0}$ | 2,600 | 72 0 |  | 18,032 0 | 148 0 |  |  |
| 520123 Vehicle \& Motor Equipment Serrices | 305,882 | 154,000 | 154,923 | 130,000 | 24,923 | 154,000 | $(24,000)$ | 13,999 | 4,462 | (9,537) | 91,613 | 96,320 | 4,707 | Revised projection atter meeting discussion with Divison Head who will |
| 520124 Other Equipment Services | 44,801 | 0 | 0 | 58,838 | (58,838) | 105,830 | $(46,992)$ | 0 | 5,552 | 5,552 | 0 | 26,863 | 26,863 | Revised projection after meeting discussion with Division Head with a decision to use in house staff where feasible versus outside contractor |
| 520125 Demolition Services | 0 | 0 | 0 | 0 | 0 | 18,725 | (18,725) | 0 | 0 | 0 | 0 | 18,725 | 18,725 | Projection reflects services for demolition of Burnt Bldg from 7131 Cullen red |
| 520126 Construction Site Work Services | $(362,399)$ | 27,871 | 27,871 | 109,038 | (81,167) | 48,685 | 60,353 | 0 | 0 | ${ }^{0}$ | 0 | 41,799 | 41,799 | Revised proiection to ytd actual plus known pending billback at $\$ 79,448.33$ om the In-House Renovation Division for completed office buildouts. Prior period projection included PO \#4500087312 for Gilbane emergency |
| 520127 Structural Construction Work Services | 299 | 000 | 00 | 40,000 | 0 |  | 0 |  | ${ }_{0}$ |  | ${ }_{23,59}$ |  | 0 |  |
|  | 76,299 | 40,000 | 40,000 | 40,000 |  |  |  |  |  |  |  |  |  | Test: Mold \& Asbestos Remediation and restoration of infrastructure area to original condition as several properties (Health Center, City Hall Annex and Julia Ideson Library) |
| 520155 Construction Management - External Contr 520510 Mail/Delivery Services | 0 32 | 0 | 0 | 0 0 | 0 | 0 | 0 | 0 0 | ${ }_{21}$ | 0 21 | 0 | ${ }_{86}$ | 0 86 |  |
| 520515 Print Shop Services | 9,697 | 8,000 | 8,000 | 2,570 | 5,430 | 8,000 | $(5,430)$ | 675 | 713 | 38 | 4,685 | 1,170 | $(3,515)$ | Revised projection at YTD actual with additional \$1,400 periods \#8 thru |
| 520520 Printing \& Reproduction Services | 25,235 | 21,200 | 21,200 | 21,200 | - | 21,200 | 0 | 1,798 | 2,215 | 417 | 12,470 | 9,456 | $(3,014)$ | , |
| 520605 Advertising Services | 26,326 | 34,252 | 24,252 | 24,252 | 0 | 24,252 | 0 | 2,908 | 1,540 | $(1,368)$ | 10,168 | 15,989 | 5,821 | Projection at $1 \%$ budget reduction that funds fewer public notices and announcements for bids on sale of excess city property and fewer bid document announcements on design/construction projects. |
| 520705 Insurance Fees | 20,271 | 21,800 | 21,800 | 21,800 | 0 | 21,800 | 0 | 1,851 | 0 | (1,851) | 12,837 | 2,875 | (0,962) |  |
| 520725 Assessments - Other Governments |  |  | 21,695 | 21,695 | 0 |  | 0 |  | 1.398 |  |  |  |  |  |
| 520805 Membership \& Professional Fees | ${ }_{16,780}^{13,161}$ | ${ }_{23,000}^{21,095}$ | ${ }_{23,000}^{21,095}$ | ${ }_{23,000}^{21,095}$ | ${ }_{0}$ | ${ }_{23,000}^{21,095}$ | 0 | ${ }_{1}^{1,950}$ | 1,398 | (1,950) | 13,524 | ${ }^{9,578}$ | $\stackrel{(3,956)}{(9,946)}$ |  |
| 520905 Travel - Training Related | 1,876 | 1,600 | 1,600 | 2,947 | $(1,347)$ | 1,600 | 47 | 134 | 200 | 66 | 932 | 2,347 | 1,415 | Projection inclusive of Security Training conference attended by Y. Moi and travel expenses for the director |
| 520910 Travel - Non-Training Related | 15,304 | 4,700 | 14,700 | 14,700 | ${ }^{0}$ | 14,700 | 0 | 1,247 | 1,542 | 295 | 8,649 | 8,543 | (106) | Mileage reimbursement to employees who use personal vehicle for transportation to and from City Hall on city related business |
| 521405 Building Maintenance Services | 5,731,813 | 5,281,147 | 5,064,127 | 5,649,996 | $(585,869)$ | 4,943,105 | 706,891 | 466,625 | 436,007 | $(30,618)$ | 3,019,249 | 2,594,254 | $(424,995)$ | Revised projection at ytd actual plus additional expenditures projected thru June 30th, which includes outstanding pre-encumbrance and purchase |
| 521410 Sewer Services | 850,064 | 650,000 | 650,000 | 787,282 | (137,282) | 650,000 | 137,282 | 55,205 | 64,825 | 9,620 | 382,873 | 568,482 | 185,609 | orders of $\$ 1,939,865$; forthcoming requisitions $\$ 365,128$; and Johnson Revised projection at YTD plus an additional $\$ 218,800$ projected for emainder of fiscal year. Our research of PWE billing includes properties that are not included on GSD property list for potential billing corrections. At this time we have identified six (6) property locations with an estimated annual cost of $\$ 106,200$. We will communicate to PWE our found error billings and request reversal credit for GSD towards service billings. |
| 521415 Land and Grounds Maintenance | 262,672 | 372,976 | 372,976 | 436,961 | (63,985) | 344,427 | 92,534 | 31,676 | 34,679 | 3,003 | 219,690 | 112,546 | (107,144) | Revised projection at ytd actul plus additional $\$ 324,415$ thru June 30th. Revised projection for contract services performed by TIBH for multiple city properties. |
| 521435 Water Services | 7,231 | 4,500 | 4,500 | 6,000 | $(1,500)$ | 4,500 | 1,500 | 382 | 270 | (112) | 2,648 | 4,400 | 1,752 | Projection at budget for water and sewer services at city properties that receive this service from other water-sewer providers such as <br> Units (MUD). |
| 521440 Steam/Chilled Water Services | 615,507 | 650,000 | 650,000 | 650,000 | ${ }^{0}$ | 650,000 | ${ }^{0}$ | 55,205 | 111,653 | 56,448 | 382,873 | 504,818 | 121,945 | Revised projection at budget. Researching with vendor on increase monthly charges. GSD is challenges charges and requesting a complete audit. |
| 521505 Electricity | 13,309,558 | 13,605,053 | 13,605,053 | 13,605,053 | 0 | 13,605,053 | 0 | 1,052,321 | 1,187,762 | 135,441 | 7,298,355 | 7,723,542 | 425,187 | Year to date actual has trended higher than due to the fact that electricity cost is driven by the weather conditions and natural gas prices. The Energy Division of GSD work closely with FIN to project and monitor citywide electricity and report the resur citywide electricity and report the resu |



| Building Services(2500) FY2010 Budget \& Evaluation Prepare 2/5/2010 |  Departmental Monthly Submission <br> General Fund <br> By: Wiclkliffe/Sparks <br> As of $1 / 31 / 2010$  |  |  |  |  |  |  |  |  |  |  | Months Passed: 7 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | (A) | (B) | (A)(B) | (C) | (B)-(C) | (D) | (E) | (E)-(D) | (F) | (G) | (G)-(F) | Notes/Comments |
|  | FY2009 <br> Actual | FY2010 Annual |  |  |  |  |  | FY2010 Monthly Jan-10 |  |  | FY2010 Year to Date |  |  |  |
| Act\# Description |  | Adopted Budget | Current Budget | Current Budget Projection | $\begin{gathered} \hline \text { Variance } \\ \text { vs } \\ \text { Curr. Budg } \end{gathered}$ | Prior Variance <br> Month vs <br> Projection Prior Month |  | Current Budget | Actual | Variance | Current Budget | Actual | Variance |  |
| 521605 Data Services | 13,245 | 15,939 | 15,939 | 15,939 |  | 15,939 |  | 1,352 | 491 | (861) | ${ }^{9,378}$ | 1,803 | (7,575) | Projection at budget for IT billback services |
| 521610 Voice Serices | 124,017 | 114,991 | 115,079 | 114,991 | 88 | 114,991 |  | ${ }_{9,853}^{1,}$ | 7,123 | $(2,730)$ | 67,815 | 53,280 | $(14,535)$ | Projection at budget for IT billback services |
| 521620 Voice Equipment | 11,950 | 2,809 | 2,809 | 2,809 | 0 | 2,809 | 0 | 238 | 0 | (238) | 1,650 | (50) | (1,700) | Projection at budget for IT billback services |
| 521625 Voice Labor | 19,206 |  |  |  | 0 |  |  | 0 | 223 | 223 | 0 | 1,027 | 1,027 | Projection at budget for IT billback services |
| 521705 Vehicle/Gquipment Rental/Lease 521715 Office Equipment Rental | 72 29,792 | 19,500 | 19,500 | 0 19,500 | 0 0 | 0 19,500 |  | 1,655 | 7988 | (857) | 11,479 | 10,096 | (1,383) | Projection at budget for multifunction office equipment on Xerox lease |
| 521725 Other Rental | 993 | 28,097 | 48,097 | 78,056 | (29,959) | 88,908 | $(10,852)$ | 22,386 | 61 | (22,325) | 36,546 | 67,294 | 30,748 | agreement <br> Projection higher than budget due to FY2010 two PO's with QBR Sales <br> for Ice Machine rental plus ytd $\$ 67,233$ actual that includes two reclass billing entries ( $\$ 53,488$ ) from $G / L \# 521405 / C$ Chiller Rental. |
| 521730 Parking Space Rental | 94,009 | 81,000 | 81,000 | 81,000 | 0 | 81,000 |  | 6,877 | 2,625 | $(4,252)$ | 47,697 | 54,080 | 6,383 |  |
| 522305 Freight Charges <br> 522420 Petty Cash/Change Special Fund |  | 100 0 |  | ${ }_{0}^{0}$ | 100 | 100 0 | $(100)$ 0 | 8 0 | ${ }_{0}^{0}$ |  | 56 | ${ }_{0}^{0}$ |  |  |
| 522430 Miscellaneous Other Services \& Charges | 642,299 | 484,602 | 270,402 | 446,677 | $(176,275)$ | 223,692 | 222,985 | 41,155 | 1,502 | $(39,653)$ | 71,231 | 246,677 | 175,446 | Revised projection at ytd actual plus additional $\$ 200,000$ periods \#8 thru \#12 (this estimate is for PCARD transaction that period \#8 booked enties total \$42,112) |
| 522435 Interest Charges Past Due Accounts | 0 | ${ }^{0}$ | 0 | 0 | ) | , | 0 | 4 | 0 | 0 | 0 | 16 | 16 |  |
| 522710 Interund Utility Cut Repairs |  | 500 | 500 | 0 | 500 | 500 | (500) | 42 | 0 | (42) | 292 | 0 | (292) |  |
| 522735 Interfund Communication Equipment Repair | 8,185 3 382 | 6,250 2 | 6,250 2 2 | 13,500 2,535 | (7, 250) | 6,250 255 | 7,250 | 530 195 | 0 | (530) | 3,676 1,353 | 13,500 2.535 | 9,824 1,182 | YTD actual for PWE billing for Radio Air Time |
| 52768 Intertund Biling \& Coilection Service | $\begin{array}{r}3,782 \\ \hline 290 \\ \hline\end{array}$ | 2,300 1,500 | 2,300 1,500 | 2,535 | 1,500 | 2,535 1,500 | (1,500) | ${ }_{127}^{195}$ | ${ }_{0}^{0}$ | ${ }_{(127)}^{(129)}$ | ${ }_{1}^{1,353}$ | 2,535 | (1881) |  |
| 522795 Other Interfund Services | 12,041 | 27,402 | 27,402 | 27,402 | 0 | 27,402 |  | 1,602 | 0 | (1,602) | 11,112 | 17,491 | 6,379 | YTD actual inclusive of chageback from PWE/Elevator and Boiler Permit Fees and chargeback from Planning/EGIS Project. |
| 520 Total Other Serv \& Chrgs | 33,040,457 | 32,466,690 | 32,093,278 | 32,744,198 | (650,920) | 32,082,401 | 661,797 | 2,711,472 | 3,013,393 | 301,921 | 18,295,447 | 16,833,006 | (1,461,541) |  |
| Transfers/Debt Service 531040 Other Principal Retirement | 534,013 | 0 |  |  |  | 0 |  | 0 | 0 |  | 0 | 0 |  |  |
| 531135 Intertund Transters 532005 Transters to Geeneral Fund | ${ }_{530.600}$ | 0 |  | 0 | 0 0 | 0 | 0 0 | 0 | 0 | 0 | 0 | 0 |  |  |
| 532030 Transfers to Trans Debt Service |  | 0 | 0 | 0 | 0 | 0 | \% | 0 | 0 | 0 | 0 | 0 | $\bigcirc$ |  |
| 532055 Transfers to Certification of Obligation |  | O |  | 0 | 0 | 0 | 0 |  | 0 |  |  | 0 | 0 |  |
| 532120 Transfer to FleetEq | 123,227 | 98,447 | 98,447 | 98,447 |  | 98,447 |  | 8,361 |  | (8,361) | 57,987 | 0 | (57,987) | Projection at budget for transter to Equipment Acquisition Fund \#1800 for fleet purchases. Actual expenditure should will occur prior to June 30 th. |
| 530 Total Transfers/Debt Service | 1,187,840 | 98,447 | 98,447 | 98,447 | 0 | 98,447 | 0 | 8,361 | 0 | (8,361) | 57,987 | 0 | (57,987) |  |
| Non-Capital Equipment |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 551010 Non-Capital Office Furniture \& Equipment | ${ }^{0}$ | 0 | ${ }^{0}$ | 2,634 |  |  |  | 0 |  | 2,634 | ${ }^{0}$ | 2,634 | 2,634 | Projection at ytd actual, purchase of 6 sofa for Dalton street delivery (PO $\# 4500105969$ \#4500105969 |
| 551015 Non-Capital Computer Equipment | 18,255 | 0 | 3,852 | 3,852 |  | 3,852 |  | 0 | 0 |  | 3,852 | 3,852 | 0 | Projection at actual to reflect payment of FY2009 purchase that were received and paid in FY2010 |
| 551020 Non-Capital Communication Equipment |  | 0 |  |  |  |  |  | 0 | (70) | (70) | 0 |  |  |  |
| 551030 Non-Capital Machinery \& Equipment | 0 | 0 | 22,063 | 18,173 | 3,890 | 22,063 | $(3,890)$ | 0 | 0 |  | 22,063 | 18,173 | $(3,890)$ | Projection at ytd actual, purchase of 6 Portable Spot Cooler (1.5 Ton capacity/PO \#4500100504). One other Portable Spot Cooler ( 5.0 Ton |
| 551040 Non-Capital Other | 0 | 0 | ${ }^{9,838}$ | 7,500 | 2,338 | 7,500 | 0 | 0 | 0 | 0 | 9,838 | 7,500 | $(2,338)$ |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  | G/L \#511090 (Aquatic Wheelchairs for West Gray Multi-service Center). To perform budget transter of $\$ 7.500$ from $\mathrm{G} / \mathrm{L} \# 521415$ |
| 550 Total Non-Capital Equipment | 18,255 | 0 | 35,753 | 32,159 | 3,594 | 33,415 | (1,256) | 0 | 2,564 | 2,564 | 35,753 | 32,159 | (3,594) |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 560210 Furniture Fixtures and Equipment | 0 | 0 | 5,931 | 5,835 | 96 | 5,835 | 0 | 0 | 0 | 0 | 5,931 | 5,835 | (96) | Projection at yttd actual, purchase of 1 Portable Spot Cooler (5.0 Ton capacity/PO \#4500100504). Three other Portable Spot Cooler (1.5 Ton |
| 560230 Computer HW and Developed SW |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
| 560 Total Capital Equipment | $\bigcirc$ | 0 | 5,931 | 5,835 | 96 | 5,835 | 0 | 0 | 0 |  | 5,931 | 5,835 | (96) |  |
| 588999 Projection Adjustment | 0 | 0 |  |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
| Total Expenditure | 50,034,270 | 47,794,586 47,216,064 |  | 47,580,953 (364,889) |  | 47,216,064 364,889 |  | 4,050,285 4,270,859 220,574 |  |  | $27,518,292 \quad 26,204,313 \quad(1,313,979)$ |  |  |  |

Note: To be submitted each month to Finance and Administration Budget and Evaluation Division 4 days after close of SAP.

| Building Services(2500) FY2010 Budget \& Evaluation Prepare 2/5/2010 |  Departmental Monthly Submission <br> CIP Cost Recovery  <br> By: Wickliffe/Sparks As of $1 / 31 / 2010$ |  |  |  |  |  |  |  |  |  |  | Ionths Passed: 7 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | (A) | (B) | (A)-(B) | (C) | (B)-(C) | (D) | (E) | (E)-(D) | (F) | (G) | (G)-(F) | Notes/Comments |
|  |  | FY2010 Annual |  |  |  |  |  | FY2010 Monthly Jan-10 |  |  | FY2010 Year to Date |  |  |  |
| Acct\# Description | $\begin{gathered} \text { FY2009 } \\ \text { Actual } \end{gathered}$ | Adopted Budget | Current Budget | Current Budget Projection | $\begin{gathered} \text { Variance } \\ \text { vs } \\ \text { Curr. Budg } \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Prior } \\ \text { Month } \\ \text { Projection } \\ \hline \end{gathered}$ | $\begin{array}{c\|} \hline \text { Variance } \\ \text { vs } \\ \text { Prior Month } \\ \hline \end{array}$ | Current Budget | Actual | Variance | Current Budget | Actual | Variance |  |
| 424020 Interfund Engineering Services | 2,770,138 | 2,931,947 | 2,931,947 | 2,931,947 | ${ }^{0}$ | 2,931,947 |  | 244,394 | ${ }^{0}$ | (244,394) | 1,710,758 | 78,195 | (1,632,563) |  |
| 452030 Miscellaneous Revenue |  | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |
| Total Revenue | 2,770,138 | 2,931,947 | 2,931,947 | 2,931,947 | 0 | 2,931,947 | 0 | 244,394 | 0 | (244,394) | 1,710,758 | 78,195 | (1,632,563) |  |
| Personnel 500010 Salary Base Pay - Civilian | 2,097,923 | 2,190,217 | 2,190,217 | 2,066,711 | 129,506 | 2,190,217 | (129,506) | 186,018 | 167,117 | $(18,901)$ | 1,290,124 | 1,231,351 | (58,773) | Savings due to two positions not being back filled. Project Manager resigned and a vacant Deputy Assistant Director position will be vacant effective April 1st $(\$ 29,240)$ |
| 500030 Salary Part Time - Civilian <br> 500060 Overtime - Civilian | 0 337 | 0 | 0 | 700 | (700) | 400 | 0 300 | 0 | 0 |  | 0 | 0 388 | 388 | Projection at FY2010 Actual, offset by saving in G/L \#50430 |
| 500110 Bilingual Pay - Civilian | ${ }^{903}$ | 904 | 904 | 904 | 0 | 904 | (0) | 76 | 73 | (3) | 528 | 530 | 2 |  |
| 500210 Pay for Performance-Municical | 1,000 310226 | ${ }^{0}$ |  |  |  |  |  | 0 |  |  | 0 | \% |  |  |
| 501070 Pension-Civilian 501120 Termination Pay - Civilian | 310,226 0 | 321,961 | 321,961 | 305,068 | 16,893 ${ }_{0}$ | 321,961 0 | (16,893) | 27,623 | 24,157 0 | $(3,466)$ 0 | 191,579 | 179,172 2,459 | $(12,407)$ 2,459 | Projection based on actual pension rate |
| 502010 FICA - Civilian | 157,606 | 167,618 | 167,618 | 154,299 | 13,319 | 167,618 | $(13,319)$ | 14,236 | 12,074 | (2,162) | 98,732 | 91,227 | (7,505) | Projection based on actual benefit rate |
| 503010 Heath Ins-Act Civilian | 196,526 | 208,035 | 208,035 | 216,283 | $(8,248)$ | 208,035 | 8,248 | 17,456 | 17,351 | (105) | 121,066 | 122,582 | 1,516 | Projection calculation based on budgeted number of employees enrolled for Health Insurance G/L \#503010 |
| 503015 Basic Life Insurance - Active Civilian | 1,647 | 1,269 | 1,269 | 1,279 | (10) | 1,269 | 10 | 107 | 103 | (4) | 743 | 724 | (19) |  |
| 503020 Health Ins.Act-Classified 503050 Heath Life Insurance - Retiree Civilian |  | ${ }_{0}^{0}$ | 0 | 0 | 0 | 0 | , | 0 | (1,712) | (1,712) | 0 | (1,712) | (1,712) |  |
| 503050 Health/Life Insurance - Retiree Civilian 503060 Long Term Disability-Civilian | (281) | 2,550 | 2.550 | 2,486 | 0 64 | 2,550 | (64) | 216 | 428 198 | (128) | 1,498 | 1,712 1,419 | 1,712 |  |
| 503090 Workers Compensation-Civilian-Admin | 4,247 | 6,300 | 6,300 | 6,040 | 260 | 6,300 | (260) | 535 | 490 | (45) | ${ }_{3,709}^{1,}$ | 3,394 | (315) |  |
| 504020 Compensation Contingency |  | 32,043 | 32,043 | 0 | 32,043 | 32,043 |  | 2,72 |  | (2,721) | 18,871 | 0 | $(18,871)$ | The 1.25\% pay-for-performance expenditure to be transfer to $\mathrm{G} / \mathrm{L}$ \#500010, where expenses are currently being booked. |
| 504030 Unemployment Claims |  | 1,050 | 1,050 | 0 | 1,050 | 650 | (650) | 89 | 0 | (89) | 617 | 0 | (617) | Projection to support budget shortall in $\mathrm{G} / \mathrm{L}$ \#500060 |
| 500 Total Personnel | 2,770,134 | 2,931,947 | 2,931,947 | 2,747,770 | 184,177 | 2,931,947 | (184,177) | 249,077 | 220,279 | (28,798) | 1,727,467 | 1,633,246 | (94,221) |  |
| Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 520805 Education \& Training 521610 Voice Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 | ${ }_{3}$ | 3 | Charges to be move to correct cost center 2500040001 |
| 520 Total Other Serv \& Chrgs | $\square$ | 0 | 0 | 0 | 0 | 0 | - | 0 |  | 3 | 0 |  | 3 |  |
| Total Expenditure | 2,770,134 | 2,931,947 | 2,931,947 | 2,747,770 | 184,177 | 2,931,947 | (184,177) | 249,077 | 220,282 | (28,795) | 1,727,467 | 1,633,249 | (94,218) |  |



Note: To be submitted each month to Finance and Administration Budget and Evaluation Division 4 days after close of SAP.



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| Building Services(2500) FY2010 Budget \& Evaluation Prepare 2/5/2010 |  Departmental Monthly Submission <br> Parking Management Operating Fund <br> As of $1 / 31 / 2010$ |  |  |  |  |  |  |  |  |  |  | Tonths Passed: 7 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | (A) | (B) | (A)-(B) | (C) | (B)-(C) | (D) | (E) | (E)-(D) | (F) | (G) | (G)-(F) |  |
|  |  | FY2010 Annual |  |  |  |  |  | FY2010 Monthly Jan-10 |  |  | FY2010 Year to Date |  |  | Notes/Comments |
| Acct\# Description | FY2009 | Adopted Budget | Current Budget | Current Budget Projection |  | Prior Month Projection | $\begin{gathered} \hline \text { Variance } \\ \text { vs } \\ \text { Prior Month } \end{gathered}$ | Current Budget | Actual | Variance | Current Budget | Actual | Variance |  |
| 412010 Sales Tax | 7,874 | 0 |  | 0 | - | 0 |  | 0 | 0 |  | 0 | 0 |  |  |
| 421250 Valet Parking Operator Permits | 42,443 | 34,200 | 34,200 | 44,610 | $(10,410)$ | 34,200 | 10,410 | 2,850 | 6,232 | 3,382 | 19,950 | 34,610 | 14,660 | Revenue from fee charge to purchase valet zone permits by hotel, |
| 421280 Other Licenses \& Permits | 219,375 | 238,025 | 238,025 | 238,025 | 0 | 238,025 |  | 19,835 | 26,875 | 7,040 | 138,845 | 117,425 | $(2,420)$ | Revenue from fee charge to purchase commercial loading-unloading permits that authorize parking in designated commercial delivery zones |
| 427020 Parking Violations | 6,952,080 | 7,300,000 | 7,300,000 | 7,300,000 | ${ }^{0}$ | 7,300,000 |  | 608,333 | 615,761 | 7,428 | 4,258,331 | 3,892,165 | $(366,166)$ | Revenue collected for parking citations for citizens who are cited for violation of on street parking ordinances. Payments usually pick-up after the first of the year, during tax season, when refunds have been received. Due to the economic downturn, citizens who are recipient of parking citations are slow with issuance of payment. |
| 427090 Residential Parking Permit | 36,175 | 32,600 | 32,600 | 37,274 | (4,674) | 32,600 | 4,674 | 2,716 | 8,355 | 5,639 | 19,012 | 33,274 | 14,262 | Revenue from sale of residential parking permits to citizens that have been approved as neighborhood street blocks with on street parking privileges. |
| 427230 Boot Fees | 119,365 | 66,750 | 66,750 | 66,750 | 0 | 66,750 | 0 | 5,562 | 23,849 | 18,287 | 38,934 | 128,247 | 89,313 | Fee charge to citizens for release of the boot device from a vehicle that has accumulated and fail to submit payment for three or greater outstanding parking citations. YTD actual includes fees that should have been recorded at G/L 427240. |
| 427240 Administrative Boot Fees | (300) | 66,750 | 66,750 | 66,750 | 0 | 66,750 |  | 5,562 | 0 | (5,562) | 38,934 | 0 | $(38,934)$ | Administrative fee charge for any booted vehicle. The ytd $\$ 0$ actual is due to Municipal Courts ICMS/Courtview upload of the fee to G/L \#427230 |
| 432010 Interest on Pooled Investments | 175,989 | 50,000 | 50,000 | 150,000 | $(100,000)$ | 150,000 | 0 | 4,166 | 11,373 | 7,207 | 29,162 | 92,874 | 63,712 | Earnings apportionment based on division cash amounts within the city's investment pool portfolio. Revised projection due to ytd acutal is greater than budget with potential for additional $\$ 100,000$ by year end. |
| 432015 Gain or Loss-Investment Market Adjust. 434215 Sale of Non-Capital Rolling Stock | 91,723 4,856 | 0 |  |  |  | 0 | 0 | 0 | 0 | ${ }_{0}^{0}$ | 0 | 0 |  |  |
| 434335 Recover Damage-Infrastructure | 2,280 | ${ }^{0}$ | ${ }^{0}$ | 3,385 | $(3,385)$ | - | 3,385 | 0 | 3,385 | 3,385 | 0 | 3,385 | 3,385 | Projection at actual from receipt of insurance settlement (Hub Transportation-Jesse Ureste) |
| 447010 Metered Parking Revenue | 4,557,000 | 3,800,000 | 3,800,000 | 3,958,881 | $(158,881)$ | 3,958,881 | 0 | 316,666 | 446,267 | 129,601 | 2,216,662 | 2,605,148 | 388,486 | Revenue collected from on street parking meters that is paid by citizens who park their vehicle within a space. There are more meters that are operational and the public is provided with payment options of currency and credit cards leading to the increas |
| 447020 Garage Parking Revenue | 729,295 | 0 | ${ }^{0}$ | 0 | 0 | 0 | 0 | 0 | 44,337 | 44,337 | 0 | 403,300 | 403,300 | Revenue collected from parking paystations that is paid (coins and bills) by citizens who park their vehicle in surface lot parking spaces. Due to the lack of ability to modify the CourtView system, Surface parking revenue collected is recorded in this a |
| 447030 Surface Parking Revenue | 372,533 | 1,200,000 | 1,200,000 | 1,200,000 | ${ }^{0}$ | 1,200,000 | ${ }^{0}$ | 100,000 | 58,874 | (41,126) | 700,000 | 189,731 | (510,269) | Revenue from parking paystations that is paid (credit card) by citizens who park their vehicle in surface lot parking spaces. This account contains the distributed credit card revenue for the Surface lot. (Together with the revenue contained in the Garage |
| 447040 Contract Parking Revenue | 639,178 | 400,000 | 400,000 | 610,000 | $(210,000)$ | 610,000 | ${ }^{0}$ | 33,333 | 75,023 | 41,690 | 233,331 | 443,797 | 210,466 | Revenue from sale of permits for the privilege to bag a meter space(s) for a designated day(s) usually during funerals, parades, special festival events, Pierce Street surface lot and meter locations adjacent to construction projects. Revised projection a |
| 452020 Recoveries \& Refunds |  | 0 | 0 | 191 | (191) | 0 | 191 | 0 | 191 | 191 | 0 | 191 | 191 | Projection at actual from receipt of refund from Texas Parking Association |
| 456256 NewSrack Permit and Decal Fees | 11,285 | 200 | 200 | 5,000 | $(4,800)$ | 5,000 |  | 16 | 25 |  | 112 | 3,607 | 3,495 | Fee charge for permits and decal sale to publishers of newspaper, <br> periodicals and other print media that is distributed from newsrack |
| Total Revenue | 13,961,222 | 13,188,525 | 13,188,525 | 13,680,866 | (492,341) | 13,662,206 | 18,660 | 1,099,039 | 1,320,547 | 221,508 | 7,693,273 | 7,947,754 | 254,481 |  |
| Personnel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 500010 Salary Base Pay - Civilian | 1,834,708 | 2,057,608 | 2,057,608 | 2,021,449 | 36,159 | 2,032,714 | (11,265) | 174,754 | 163,489 | (11,265) | 1,212,006 | 1,172,318 | (39,688) | Current projection at savings for vacant positions for pay-periods to date respectively for Enforcement Officer (Pete, E at $\$ 1,019$ biwkly) ant Field Supervisor (Connolly, J at \$1,512 biwkly). |
| 500030 Salary Part Time - Civilian | 65,389 | 57,921 | 57,921 | 9,200 | 48,721 |  | ${ }^{0}$ | 4,919 | ${ }^{0}$ | $(4,919)$ | 34,115 | 9,178 | (24,937) | Projection at year to date actual versus budget due to hiring freeze for replacement of part-time enforcement officers. |
| 500060 Overtime - Civilian | 27,404 | 15,600 | 15,600 | 15,600 | 0 | 15,600 | , | 1,323 | 601 | (722) | 9,177 | 9,393 | 216 |  |
| 500090 Premium Pay - Civilian | 7,412 $(138)$ | 7,200 |  | 7,200 0 |  | 7,200 0 | ${ }_{0}^{0}$ | 611 | 629 0 | 18 | 4,237 0 | 4,278 |  | Funding for payment entitlement to employees assigned to third shift and weekend hours. |


| Building Services(2500) FY2010 Budget \& Evaluation Prepare 2/5/2010 |  Departmental Monthly Submission <br> Parking Management Operating Fund <br> As of $1 / 31 / 2010$ |  |  |  |  |  |  |  |  |  |  | Tonths Passed: 7 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | (A) | (B) | (A)-(B) | (C) | (B)-(C) | (D) | (E) | (E)-(D) | (F) | (G) | (G)-(F) | Notes/Comments |
|  |  | FY2010 Annual |  |  |  |  |  | FY2010 Monthly Jan-10 |  |  | FY2010 Year to Date |  |  |  |
| Acct\# Description | FY2009 | Adopted Budget | Current Budget | Current Budget Projection | $\begin{gathered} \hline \text { Variance } \\ \text { vs } \\ \text { Curr. Budg } \end{gathered}$ | $\begin{gathered} \hline \text { Prior } \\ \text { Month } \\ \text { Projection } \end{gathered}$ | $\begin{array}{c\|} \hline \text { Variance } \\ \text { vs } \\ \text { Prior Month } \end{array}$ | Current Budget | Actual | Variance | Current Budget | Actual | Variance |  |
| 500110 Bilingual Pay - Civilian | 8,190 | 8,130 | 8,130 | 8,130 | 0 | 8,130 | 0 | 690 | 648 | (42) | 4,782 | 4,763 |  | Actual is for actual number of employee (9) receiving this special pay, which is @34.62 per pay period. |
| 500210 Pay for Performance-Municipal | 0 | 0 |  | 0 | 0 |  | 0 | 0 |  | 0 | 0 |  | 0 |  |
| 501030 Earned Leave - Civilian | 22,057 | 0 |  | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 | 0 |  |  |
| 501070 Pension - Civilian | 272,937 | 302,470 | 302,470 | 296,470 | 6,000 | 299,059 | $(2,589)$ | 25,687 | 23,877 | $(1,810)$ | 178,153 | 172,084 | (6,069) | Actual based on actual pension rate. |
| 501120 Termination Pay - Civilian | 840 |  |  | 1,681 | $(1,681)$ | 1,681 |  |  |  |  |  | 1,681 | 1,681 | Projection at ytd actual for retiree - Ella Pete and resignation - James Connolly during July. |
| 501160 Vehicle Allowance - Civilian | 4,216 | 4,216 | 4,216 | 4,216 | 0 | 4,216 | 0 | 358 | 340 | (18) | 2,482 | 2,472 | (10) |  |
| 502010 FICA - Civilian | 140,973 | 163,407 | 163,407 | 157,839 | 5,568 | 161,149 | $(3,310)$ | 13,877 | 11,977 | $(1,900)$ | 96,243 | 86,456 | (9,787) | Actual based on actual rate of 7.65\% |
| 503010 Heath Ins-Act Civilian | 328,032 | 378,871 | 378,871 | 361,871 1000 | 17,000 | 376,297 | (14,426) | 32,177 | 30,531 | (1,646) | 223,163 | 206,035 | (17,128) | Actual based on actual benefiti rates. |
| 503015 Basic Life Insurance - Active Civilian 503050 Health/Life Insurance - Retiree Civilian | $\begin{array}{r} 1,379 \\ 267,599 \end{array}$ | 1,186 0 | 1,186 | 1,000 4,061 | $\begin{gathered} 186 \\ (4,061) \end{gathered}$ | $\begin{aligned} & 1,000 \\ & 4,061 \end{aligned}$ | 0 | 99 | 100 428 | 428 | 687 0 | r 2,344 | $\begin{array}{r} (19) \\ 2,344 \end{array}$ | Projection at ytd actual and additional $\$ 2,100$ for retiree - Ella Pete through June 30th. |
| 503060 Long Term Disability-Civilian | (852) | 4,930 | 4,930 | 4,900 | 30 | 4,900 | 0 | 417 | 396 | (21) | 2,891 | 2,736 | (155) |  |
| 503090 Workers Compensation-Civilian-Admin | 18,424 | 12,869 | 12,869 | 12,000 | 869 | 12,000 | 0 | 1,092 | 997 |  | 7,572 | 6,771 | (801) |  |
| 503100 Workers Compensation-Civilian-Claim | 7,071 | 15,440 | 15,440 | 15,440 | 0 | 15,440 | 0 | 1,310 0 | 4,017 0 | 2,707 | 9,084 | 6,468 0 | $(2,616)$ 0 |  |
| 503110 Workers Compensation-Classified-Claim 504010 Pension - GASB 27 Pension Accrual | 97,120 | ${ }_{0}^{0}$ |  |  | 0 | 0 | 0 | 0 0 | 0 |  | ${ }_{0}^{0}$ | ${ }_{0}^{0}$ |  |  |
| 504020 Compensation Contingency |  | 29,683 | 29,683 | 29,683 | 0 | 29,683 | 0 | 2,520 | 0 | $(2,520)$ | 17,476 | 0 | (17,476) | The 1.25\% pay-for-performance funding should be moved to $\mathrm{G} / \mathrm{L} \pm 500010$ |
| 504030 Unemployment Claims | 1,719 | 2,030 | 2,030 | 2,421 | (391) | 0 | 2,421 | 171 | 0 | (171) | 1,187 | 2.421 | 1,234 | Projection at ytd actual |
| 500 Total Personnel | 3,104,482 | 3,061,561 | 3,061,561 | 2,953,161 | 108,400 | 2,982,330 | (29,169) | 260,005 | 238,030 | (21,975) | 1,803,255 | 1,690,066 | (113,189) |  |
| Supplies |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 511010 Chemical Gases \& Special Fluids | 0 | 5,000 | 5,000 | 5,000 | 0 | 5,000 | 0 | 424 | O | (424) | 2,940 | 0 | $(2,940)$ |  |
| 511015 Cleaning \& Sanitary Supplies | 3,495 | 39,100 | 25,100 | 39,100 | $(14,000)$ | 39,100 | 0 | (10,680) | 2,128 | ${ }^{12,808}$ | 9,026 | 4,207 | ( 4,819$)$ | Revised projection to reflect $\$ 14,000$ budget transfer to G/L $\# 520114$ |
| 511020 Construction Materials 511025 Electrical Hardware \& Parts | 26,833 3,200 | 54,950 170,300 | 54,950 160,300 | 54,950 160,300 | 0 | 54,950 160,300 | 0 | 4,666 14,463 | 2,600 3,705 | $(2,066)$ $(10,758)$ | 32,362 90,309 | $\underset{\substack{10,561 \\ 9,604}}{\text { 20, }}$ | $(21,801)$ $(80,705)$ |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  | \#511035 |
| 511030 Mechanical Hardware \& Parts 511035 Meters Hydrants \& Plumbing Supplies | 62,457 68,021 |  | 20,000 15,000 | 20,000 15,000 | 0 | 20,000 15,000 | 0 | ${ }^{1,698}$ | 242 | ${ }^{(1,456)}(424)$ | 11,776 12,940 | 7,408 10,197 | $(4,368)$ $(2,743)$ |  |
| 511035 Meters Hydrants \& Plumbing Supplies | 68,021 | 5,000 | 15,000 | 15,000 | 0 | 15,000 |  | 424 | 0 | (424) | 12,940 | 10,197 | (2,743) | Projection to account for \$10,000 budget transfer from G/L \#511025 for purchase of POM meter lock housings. |
| 511040 Audiovisual Supplies | 0 | 0 | ${ }^{0}$ | 0 | 0 | 0 | 0 | 0 424 | 0 | ${ }^{0}$ | 0 2.940 | 0 |  |  |
| 511045 Computer Supplies | 796 10.764 | 5,000 105835 | 5,000 120835 | 5,000 120835 | 0 | 5,000 120835 | 0 | 424 8.988 | ${ }_{9}{ }^{157}$ | $(424)$ 169 | 2,940 777336 | 323 69.057 | (2,617) |  |
| 511050 Paper \& Printing Supplies 511055 Publications \& Printed Materials | 10,764 0 | 105,835 1,000 | 120,835 1,000 | 120,835 1,000 | 0 | 120,835 1,000 | 0 | 8,988 84 | 9,157 | 169 $(84)$ | 77,336 584 | 69,057 519 | $(8,279)$ $(65)$ |  |
| 511060 Postage | 1,844 | 6,700 | 6,700 | ${ }_{6,700}$ | 0 | 6,700 | 0 | 568 | 0 | (568) | 3,940 | 264 | $(3,676)$ |  |
| 511070 Miscellaneous Office Supplies | 9,655 | 10,200 | 10,452 | 10,200 | 252 | 10,200 | 0 | 865 | 558 | (307) | 6,251 | 6,835 | 584 |  |
| 511090 Medical \& Surgical Supplies |  | 400 | 400 | 400 | 0 | 400 | 0 | ${ }^{33}$ | 0 | ${ }^{(33)}$ | 229 | 0 | (229) |  |
| 511095 Small Technical \& Scientific Equipment 511110 Fuel |  |  |  | ${ }_{43,50}$ | 0 | 43,550 | 0 | 3697 | 0 |  | ${ }_{25,641}^{0}$ | ${ }_{15,337}$ |  |  |
| 511110 Fuel ${ }_{511115}$ Vehicle Repair \& Maintenance Supplies | 12,351 979 | 43,550 460 | 43,550 460 | 43,550 460 | 0 | 43,550 460 | 0 | 3,697 38 | 0 | ${ }_{(3,697)}^{(38)}$ | $\begin{array}{r}25,641 \\ \hline 264\end{array}$ | 15,337 89 | $(10,304)$ $(175)$ |  |
| 511120 Clothing | 17,609 | 30,000 | 30,000 | 30,000 | 0 | 30,000 | 0 | 2,547 | 0 | (2,547) | 17,665 | 2,751 | (14,914) |  |
| 511125 Food Supplies ${ }^{\text {a }}$ | 605 543 | 3,000 | 3,000 | 3,000 |  | 3,000 | 0 | 254 | 0 | (254) |  | 133 | $(1,629)$ |  |
| 511145 Small Tools \& Minor Equipment 511150 miscellaneous Parts \& Supplies | 543 119,284 | 8,500 19,400 | 8,515 15,400 | 8,500 12,400 | 15 3,000 | 8,500 12,400 | 0 | 721 4.646 | 0 | (724) | $\begin{aligned} & 5,016 \\ & 7,414 \end{aligned}$ | $\begin{array}{r} 4,597 \\ 6,302 \\ \hline \end{array}$ | ${ }_{(1,112)}$ |  |
| 510 Total Supplies | 338,436 | 528,395 | 525,662 | 536,395 | (10,733) | 536,395 | 0 | 33,860 | 18,390 | (15,470) | 308,395 | 148,184 | (160,211) |  |
| Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 520100 Temporary Personnel Services 520102 Security Serices |  | 5,000 40,000 | 5,000 40,000 | 5,000 40,000 | 0 | 5,000 40,000 | 0 | 424 3.397 | 0 | (424) | 2,940 23,559 | 0 | $(2,940)$ $(23,559)$ |  |
| 520102 Security Services 520108 Information Resource Services | 1,045 | 101,140 | 110,590 | 101,440 | 9,450 | 101,140 | ${ }_{0}$ | 3,589 <br> 8 | 0 | (8,589) | 69,019 | 16,715 | (25,304) |  |
| 520109 Medical Dental \& Laboratory Services |  |  |  |  | 0 |  | 0 |  |  |  |  |  |  |  |
| 520110 Management Consulting Services | 6,697 | 200,000 | 340,400 | 340,400 | 0 | 340,400 | 0 | 16,986 |  | (5,739) | 258,206 | 118,655 | $(139,551)$ | A transfer of $\$ 120,400$ was made in December from $\mathrm{G} / \mathrm{L} 520115$ for the citywide parking demand study and CHA controlled access system. |

[^2]

[^3]


[^0]:    Number of Meter Spaces - 6,979

[^1]:    Note: To be submitted each month to Finance and Administration Budget and Evaluation Division 4 days after close of SAP.

[^2]:    Note: To be submitted each month to Finance and Administration Budget and Evaluation Division 4 days after close of SAP.

[^3]:    Note: To be submitted each month to Finance and Administration Budget and Evaluation Division 4 days after close of SAP.

