

**ADVERTISEMENT FOR REQUEST FOR STATEMENT OF QUALIFICATIONS
CITY OF HOUSTON**

The City Secretary for City of Houston will receive Statement of Qualifications at 900 Bagby, Room 101, Houston, Texas for the following General Services Department project:

**Project Name and Number: Residential Energy Efficiency Program (R.E.E.P.)
JOB Order Contract (JOC)**

Qualification Submittal Date: Thursday, March 17, 2011

Pre-submittal Meeting: Tuesday, March 8, 2011, at 9:00 a.m., City Hall Annex 900 Bagby, 2nd Floor, Conference Room 246. Attendance at meeting is highly recommended but not mandatory.

The City of Houston intends to utilize the request for qualifications process as authorized in Subchapter H of Chapter 271 of the Local Government Code for the above procurement. The process enables the City to select contractors on the basis of qualifications. The City may award one or more contracts.

Statements of Qualifications will be accepted until 10:30 a.m., local time on the Qualification Submittal Date shown above. Submittals received after that time will not be accepted. Submittals will be publicly opened at 11:00 a.m. on the same day in City Council Chambers. All interested parties are invited to attend. Place and submittal opening may be changed in accordance with Sections 15-3(b)(5) and 15-3(b)(6) of the City of Houston Code of Ordinances. The Selected Submitter(s) shall comply with City of Houston Code of Ordinances. All submittals shall comply with Article II, Chapter 15, City of Houston Code of Ordinances.

Before the pre-submittal meeting date, the City will welcome any written questions submitted to: David Walker, General Services Department, 900 Bagby Street, 2nd Floor, Houston, Texas 77002, regarding this SOQ. Questions can also be faxed to his attention at 832 393-8127, or e-mailed to David.Walker2@houstontx.gov. During the course of the pre-submittal meeting, the City will answer previously submitted questions and questions from attendees. The City will not be bound by any information conveyed verbally. The City will provide, in writing, any clarifications, changes and/or other information deemed to be necessary, as addenda to this RFQ. Addenda will only be provided to pre-submittal meeting attendees and known RFQ holders that are registered with the City.

Submitters shall comply with City of Houston Code of Ordinances, Chapter 15, Articles V, VI, and IX and Executive Order No. 1-2 (June 14, 1995), and City of Houston Affirmative Action and Contract Compliance Division Minority and Small Business Enterprise (MBE/SBE) Procedures (June 1995). The Selected Submitter(s) will be required to make good faith efforts to achieve MBE/SBE participation goals as stated in RFQ.

It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award. Submitter should refer to Chapter 18, City of Houston Code of Ordinances for filing requirements and further explanation.

Dated: _____
(Publish Friday, February 25, 2011 and March 4, 2011)

Anna Russell
City Secretary

