

**Request for Qualifications (RFQ)  
For  
RETAIL ELECTRIC PROVIDERS**

**Submittal Date  
May 16, 2011**

**City of Houston  
General Services Department  
Energy Division**

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**REQUEST FOR QUALIFICATIONS (RFQ)  
FOR  
RETAIL ELECTRIC PROVIDERS**

**SECTION 1: INTRODUCTION**

The City of Houston (City) is issuing this Request For Qualifications (RFQ) to solicit Statement of Qualifications (SOQs) from firms that are certified retail electric providers (REPs) in good standing with the Public Utility Commission of Texas (PUCT). The scope of services will be limited to supplying electricity to the City's diverse facilities pursuant to an Electric Power Purchase Agreement to be negotiated between the City and the REP as part of this procurement process.

The City will use the responses to this RFQ to narrow the field of candidates for an anticipated Request For Proposal (RFP) process. During this process those candidates the City deems most qualified will be asked to submit proposals regarding REP services to the City.

**SECTION 2: PRE-SUBMITTAL MEETING**

A pre-submittal meeting will be held at **9:00 AM on Wednesday, May 4, 2011**, at City Hall Annex, 900 Bagby, 2<sup>nd</sup> Floor, Conference Room 246 to discuss this RFQ and the solicitation process. Attendance at the meeting is not mandatory.

Before the pre-submittal meeting date, the City will welcome any written questions submitted, faxed or e-mailed to:

Humberto Bautista, P.E.  
City Engineer  
General Services Department  
900 Bagby, Second Floor  
Houston, Texas 77002  
Fax: 832-393-8009  
Humberto.Bautista@houstontx.gov

The City will not be bound by any information conveyed verbally. The City will provide, in writing, any clarifications, changes and/or other information, deemed to be necessary, as addenda to this RFQ. Addenda and notices related to this REQ will only be provided to persons who either sign-in at the pre-submittal meeting and to persons who request a copy of this RFQ in writing from the City Engineer.

### **SECTION 3: OBJECTIVE**

The City's goals and objectives for this retail electricity procurement process are to:

- Enter into an agreement with an REP to provide electric commodity and related services, e.g., custom billing services and emergency customer response, with delivery commencing on July 1, 2013.
- Select a responsible REP that is capable of providing multiple services, products, and tools to enable the City to manage and mitigate risk.
- Select a responsible REP that is capable of processing seamlessly and expeditiously the City's Transmission and Distribution (T&D) request with the City's T&D Service Provider (TDSP).
- Select a responsible REP that can, at a minimum, provide the Scope of Work described in this REQ and forthcoming RFP in a cost effective and customer-focused manner.

#### **A. SCOPE OF WORK**

The desired responsible REP will at a minimum be required to provide the below services in conjunction with the electric commodity.

1. Ability to delivery approximately 1.25 billion kWh per year to approximately 4,300 ESIID's.
2. Have an existing customer base of at least 12,000 ESIID's or demonstrate that the City will not be more than 25% of its business.
3. Standards & Poor's credit rating of at least AA or provision of a guarantor with a credit rating of at least AA with a commitment for at least 3 years.
4. Ability to deliver invoices electronically per the format specified in the attached Exhibit A.
5. Ability to execute risk management transactions on behalf of the City for the following:
  - a. Natural gas future contract purchases and sales
  - b. Caps
  - c. Floors
  - d. Collars
  - e. Puts
  - f. Calls

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6. Ability to subcontract 15% of load to City of Houston certified Minority or Women Business Enterprises (MWBE)
7. Ability to offer and transact Renewable Energy Credits (REC) at market prices
8. Ability to offer the following products:
  - a. Locational Marginal Pricing (LMP) or Day Ahead Market (DAM)
  - b. Heat Rate
  - c. Third Party Supply
9. Demonstrated ability to coordinate with TDSP's for new connections, disconnections, storm repair, etc.
10. Company has a Significant Business Presence in the Local Area or is an agency of the State of Texas.

## **B. REQUIRED QUALIFICATIONS AND SELECTION CRITERIA**

The City is seeking a highly qualified responsible REP experienced in providing power and related services to large commercial and industrial end users as outlined in the Scope of Work. The required qualifications are to be demonstrated in the experience of the proposed REP. A Selection Committee composed of representatives from GSD and Client Departments will review the SOQs generally using the below criteria to evaluate each RFQ response. The selection of Respondents shall be based on the best interests of the City, at its sole discretion.

1. Completeness of submittal response: SOQ follows the prescribed format and contains all information requested in RFQ (maximum 5 points).
2. REP has a strong, established, and proven track record and ability to provide service and deliver at least 1.25 billion kWh per year to approximately 4,300 ESID's (maximum 10 points).
3. REP has an existing customer base of at least 12,000 ESIID's in the ERCOT (maximum 10 points with preference given to REPs with a significant number of large commercial and industrial customers).
4. REP has a Standard & Poor's credit rating of at least AA, or provision of a guarantor with a credit rating of at least AA, with a commitment for at least 3 years (maximum 10 points).
5. REP has the ability to deliver invoices electronically per the format specified in the attached Exhibit A (maximum 15 points).
6. REP has the ability to execute risk management transactions on behalf of the City for the following (maximum 10 points):
  - a. Natural gas future contract purchases and sales
  - b. Caps

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- c. Floors
  - d. Collars
  - e. Puts
  - f. Calls
7. REP has the ability to offer and transact RECs at market prices (maximum 5 points).
  8. REP has the ability to offer the following products (maximum 15 points):
    - Locational Marginal Pricing (LMP) or Day Ahead Market (DAM)
    - Heat Rate
    - Third Party Supply
  9. REP has the demonstrable ability to subcontract 15% of load to City of Houston certified Minority or Women Business Enterprises (5 points).
  10. REP has the demonstrated ability to coordinate with TDSP's for new connections, disconnections, storm repair, etc. (maximum 5 points).
  11. REP has a Significant Business Presence in the Local Area or is an agency of the State of Texas (10 points).
  12. REP has a good record satisfactorily addressing customer complaints filed at PUCT (maximum 5 points).

#### **SECTION 4: SUBMITTALS**

Sealed submittals are required. **Submittals shall be delivered to City Secretary** of the City of Houston, in the Margaret Westerman Building (a.k.a. City Hall Annex), Public Level, 900 Bagby Street, Houston, TX. 77002, at or before 2:00 p.m., local time, **Monday, May 16, 2011**. Late submittals will not be accepted for any reason. All submittals must be labeled on the outside with the Respondent's name and the name of the project, i.e. 2013 Electricity Procurement Project.

**Three hard copies and eight CDs** of the SOQ are to be addressed to:

Humberto Bautista, P.E.  
City Engineer  
General Services Department

To enable the City to efficiently evaluate SOQs, Respondents are urged to strictly follow the required format in preparing their SOQ.

Each copy of the SOQ shall be bound using GBC or other semi-permanent binding method, to ensure that pages are not lost. The font size shall be at a minimum of 12 pt. Each copy shall be no more than one-half inch thick. Pages shall be no larger than

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letter-size 8 ½" x 11" or, if folded to that dimension, twice letter size 11" x 17. Each section as defined below shall be separated by a tabbed divider. Elaborate covers, binding, dividers, and the like, are not required nor wanted.

**NOTE:** One of the copies shall be labeled "ORIGINAL" on the outside cover and shall contain original documents with original signatures where specified below.

**Each SOQ shall be organized in the following order:**

**A. Outside Cover and/or first page:** Shall contain the name of the SOQ ("Statement of Qualifications for Retail Electric Service to City of Houston"), the name of the Respondent, and the submittal date. Remember to label the cover of one copy, with original documents in it, "ORIGINAL."

**B. Table of Contents:** The next page shall be a table of contents.

**C. Section 1 Divider (Letters)**

1. *Transmittal Letter:* The first page following the divider shall be a one-page letter transmitting the SOQ to Humberto Bautista, P.E., City Engineer, General Services Department, City of Houston. The transmittal letter shall say that the submittal is valid for 120 days, and that the signer of the document is authorized by the Respondent to sign the document and bind the Respondent to the representations contained therein. The transmittal letter shall contain the name or names of the Respondent or Respondents. At least one copy of the transmittal letter shall contain the original signature of a partner, principal, or officer of Respondent. **NOTE:** Acknowledge receipt of all Addenda, if any, in this Transmittal Letter.

2. *MWBE Letter (s):* Following the transmittal letter shall be a one-page letter from each City-certified MWBE firm included on the Team, indicating firm's desire to be included on the Team.

**D. Section 2 Divider (Track record and ability to provide service and deliver approximately 1.25 billion kWh per year to approximately 4,300 ESIID's)**

Respondent shall provide conclusive information that substantiates its ability to deliver the volume of power required to meet the City's needs. This may be a listing of current customers with their volumes and number of ESIIDs, and length of service to each customers

**E. Section 3 Divider (ERCOT customer base)**

Provide evidence of the Respondent's customer base in the ERCOT area. This shall be categorized by the class of service in the following categories:

1. Residential Service
2. Secondary Service less than or equal to 10kVA
3. Secondary Service greater than or equal to 10kVA
4. Primary Service
5. Transmission Service
6. Lighting Services
  - Street Lighting
  - Miscellaneous Lighting

**F. Section 4 Divider (Respondent's Financials)**

Respondent is to provide certified/audited information on its financial health. A financial statement including a brief summary of their Form 10k and their current Standard & Poor's credit rating. The City is requiring a Standard & Poor's credit rating of at least AA or provision of a guarantor with a Standard & Poor's credit rating at least AA with a commitment for at least 3 years.

Annual and other financial reports may be included in this section.

**G. Section 5 Divider (Invoicing)**

Respondent shall provide information on its demonstrated ability to provide electronic billing and data transfer of this magnitude (i.e., approximately 4,300 ESIIDs). This includes the ability to transmit electronic invoices and receive remittance in an electronic format as set forth in Exhibit A.

List the number of customers that the Respondent is currently transmitting electronic invoices to and a how the remittance data is handled.

**H. Section 6 Divider (Risk Management Tools)**

Describe the specific risk management tools that the Respondent currently offers its customers. List the number of customers that utilized each option.

State if you transact RECs with your clients and if so, describe how the transactions are processed, state if the transactions are revenue neutral or not.

**I. Section 7 Divider (Product Offers)**

List the power products that are currently provided by the Respondent with the number of clients utilizing the various products.

**J. Section 8 Divider (MWBE)**

Describe how you plan to subcontract 15% of the City's load to a Minority or Women Business Enterprise(s).

**K. Section 9 Divider (Relationship with TDSP and Customers)**

Ongoing support, service, and utility management are an important requirement of the energy services package covered by this RFQ. The City wishes to ensure that service levels do not deteriorate as a result the relationship of the Respondent and CenterPoint Energy.

Provide a narrative of the relationship and process you currently have in place for move-ins, move-outs, request for new service, data request, etc.

Provide details of the level of customer care, the expected level of customer service standards and billing problems and resolutions that are currently provided. This should include a list of complaints filed at PUCT and whether they were amicably resolved or lead to any action by PUCT or the customer.

**L. Section 10 Divider (Company presence in the City of Houston)**

Describe the Respondent's current Significant Business Presence in the Local Area as those terms are defined below.

Significant Business Presence means an established place or places of business in the Local Area from which 20% or more of the entity's workforce are regularly based, and from which a substantial role in the entity's performance of a commercially useful function is conducted. A location utilized solely as a post office box, mail drop or telephone message center or any combination thereof, with no other substantial work function, shall not be construed to constitute a Significant Business Presence.

Local Area means the eight counties in and surrounding Houston city limits. The counties are Harris, Fort Bend, Montgomery, Brazoria, Galveston, Chambers, Waller and Liberty, or as hereinafter may be determined pursuant to Chapter 15 of the Code of Ordinances.

If the Respondent does not currently have a Significant Business Presence in the Local Area, describe its plans to serve the City as a REP without such a presence if selected.

*Organizational Chart:* Provide a simple organizational chart of the Respondent showing the reporting structure and functions.

## **SECTION 5: ADDITIONAL INSTRUCTIONS, NOTIFICATIONS AND INFORMATION**

- A. Respondents shall not offer any gratuities, favors, or anything of monetary value to any official or employee of the City for the purposes of influencing this selection. Any attempt by the Respondent to influence the selection process by any means, other than disclosure of qualifications and credentials through the proper channels, shall be grounds for exclusion from the selection process.
- B. The City reserves the right to conduct investigations with respect to the information provided by each Respondent and to request additional information or clarification of SOQs. Respondents who provide false or misleading information, whether intentional or not, in any documents presented to the City for consideration in the selection process may be excluded. Any false or misleading information in these documents would, in effect, render the entire document suspect and therefore useless.
- C. **INTERVIEWS** – After the screening of SOQs, Respondents will be notified, in writing, of their status in the selection process. If interviews are needed, short-listed Respondents may be given additional information for interviews. These interviews will relate less to the past experience and qualifications already detailed in the submittal than to identification of the Respondent's program approach and to an appraisal of the people who would be directly involved in the project.
- D. **INQUIRIES** – Please do not contact the City during the selection process to make inquiries about the progress of this selection process. Respondents will be contacted at the appropriate times.
- E. **COST OF SOQS** – The City will not be responsible for costs incurred by anyone in the submittal of qualifications or for any costs incurred prior to the execution of a formal contract.
- F. **CONTRACT NEGOTIATIONS** – This RFQ is not to be construed as a contract or as a commitment of any kind. If this RFQ results in a contract offer by the City; a specific scope of work, fees, insurance coverages, and other contractual matters will be determined during contract negotiations.
- G. **PUBLIC NATURE OF DOCUMENTS AND DISCLOSURE OF CONFIDENTIAL INFORMATION** –

Upon the completion of the 2013 Electricity Procurement Project as signified by either: (a) the execution of an Electric Power Purchase Agreement between the

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City and a REP; or (b) the decision of the City Council to pursue some other course of action, Submittals, SOQs, forms of agreements, other submissions, correspondence, meeting minutes and notes (Documents) shall be open and public in compliance with Texas law governing public records. Prior to that time, the City may release summaries of the contents of the Documents.

**BY SUBMITTING A SOQ IN RESPONSE TO THIS RFQ, RESPONDENTS RECOGNIZE AND AGREE THAT THE CITY WILL NOT BE RESPONSIBLE OR LIABLE IN ANY WAY FOR ANY LOSSES THAT THE REP MAY SUFFER FROM THE DISCLOSURE OF SUBMITTED INFORMATION OR MATERIALS TO THIRD PARTIES.**

In the event that a REP believes that any Document it submits is confidential, proprietary or privileged, and not subject to disclosure under Texas law relating to public records, the REP shall clearly indicate such information by marking it as "Confidential." In the event that the City receives a written request for any Documents submitted in response to this RFQ and that request includes information marked as confidential by the REP, the City shall notify the REP of the request prior to the release of the Documents and shall give the REP the opportunity to take whatever legal action it deems appropriate to protect information that the REP believes is confidential. Nothing in this paragraph or anywhere else in this RFP shall obligate the City to take any legal action, including requesting an Attorney General Opinion, to protect the confidentiality of any information submitted by any REP in response to this RFQ.

H. CITY POLICIES & ORDINANCES – Respondents should be aware of and therefore, familiar with all pertinent City of Houston Ordinances and policies which relate to contracting with the City. More detailed guidance is available on request. The following is a partial list of relevant subjects:

1. Equal Employment Opportunity
  2. MWBE Participation Goal of 15%
  3. City of Houston Fair Campaign Ordinance
  4. Mayor's Drug Detection and Deterrence Policy and Procedures
  5. City Contracts and Indebtedness to Taxing Authorities
  6. Insurance requirements
- I. The City of Houston reserves the sole right to (1) evaluate the qualifications submitted; (2) waive any irregularities therein; (3) select Respondents for the submittal of more detailed qualification; (4) accept any submittal or portion of a submittal; (5) to make changes to the procurement process set forth in this RFQ or to cancel it with or without substitution of another procurement

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process; and/or (6) reject any or all Respondents submitting qualifications, should it be deemed in the City's best interest.

- J. All SOQs shall become the property of the City and will not be returned. At the conclusion of the process, the City may dispose in compliance with Texas law governing records retention of any and all SOQ copies, correspondence, or documents associated with this RFQ.

Humberto Bautista, P.E.  
City Engineer  
General Services Department

# ATTACHMENT A

01:26:07 Global EBS100G1 Library EBS

Use: 93339B 2005-06-01

0200	1 #REC-HDR1	A	1		
0200	2 #IN-SEQ-1	A	79		
0300	2 #IN-REC-HDR1-FILLER				
0400	R 1 #REC-HDR1				
0500	2 #IN-END-FIELD				
0600	2 #IN-END-FILLER				
0700	R 1 #REC-HDR1				
0800	2 #REC-DETAIL				
0900	1 #FULL-RECORD				
1000	2 #IN-DET-SEQ-1				
1100	2 #IN-ACCT-NBR-A				
1200	R 2 #IN-ACCT-NBR-A				
1300	3 #IN-ACCT-NBR-N				
1400	2 #IN-CHECK-DIGIT				
1500	2 #IN-BILLDT-A				
1600	R 2 #IN-BILLDT-A				
1700	3 #IN-BILLDT-N				
1800	R 3 #IN-BILLDT-N				
1900	4 #IN-BILLDT-MM				
2000	4 #IN-BILLDT-DD				
2100	4 #IN-BILLDT-YYYY				
2200	R 4 #IN-BILLDT-YYYY				
2300	5 #IN-BILLDT-CC				
2400	5 #IN-BILLDT-YY				
2500	2 #IN-CUSTOMER-NAME				
2600	2 #IN-SERVICE-ADDRESS				
2700	2 #IN-FILLER1				
2800	2 #IN-DET-SEQ-2				
2900	R 2 #IN-DET-SEQ-2				
3000	2 #IN-SEQ-2				
3100	3 #IN-SEQ-2				
3200	2 #IN-SEQ-2				
3300	R 2 #IN-SEQ-2				
3400	3 #IN-SEQ-2				
3500	2 #IN-SEQ-2				
3600	2 #IN-SEQ-2				
3700	3 #IN-SEQ-2				
3800	R 2 #IN-SEQ-2				
3900	3 #IN-SEQ-2				
4000	2 #IN-SEQ-2				
4100	2 #IN-SEQ-2				
4200	R 2 #IN-SEQ-2				
4300	3 #IN-SEQ-2				
4400	3 #IN-SEQ-2				
4500	2 #IN-SEQ-2				
4600	R 2 #IN-SEQ-2				
4700	3 #IN-SEQ-2				
4800	2 #IN-SEQ-2				
4900	2 #IN-SEQ-2				
5000	R 2 #IN-SEQ-2				
5100	3 #IN-SEQ-2				
5200	2 #IN-SEQ-2				
5300	2 #IN-SEQ-2				
5400	2 #IN-SEQ-2				
5500	2 #IN-SEQ-2				
5600	2 #IN-SEQ-2				

Line 1

Line 2

Line 3

Line 4

Code	Description	Code	Description	Code	Description
0570	R 2 #IN-KW-MULTI	Use .93339B 2005-06-01			
0580	3 #IN-KW-MULTI-RDP	/* REDEF. BEGIN : #IN-KW-MULTI			
0590	2 #IN-BASECOST-A	/* RELIANT MX= 9999999.9999999			
0600	R 2 #IN-BASECOST-A	A 10 /* KWH USAGE * PRICE (NO TDSP)			
0610	3 #IN-BASECOST-N	/* REDEF. BEGIN : #IN-BASECOST-A			
0620	R 2 #IN-BASECOST-A	N 10			
0630	3 #IN-BASECOST-AMT	A 10 /* REDEF. BEGIN : #IN-BASECOST-A			
0640	2 #IN-BASECOST-CRFLAG	N 8.2			
0650	2 #IN-DEMAND-KW	A 2 /* FLAG INDICATING A NEGATIVE			
0660	R 2 #IN-DEMAND-KW	A 12 /* DEMAND IN KW			
0670	3 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-BKVA-A			
0680	2 #IN-FRANCHISE	N 12			
0690	R 2 #IN-FRANCHISE	A 8			
0700	3 #IN-FRANCHISE-AMT	N 6.2			
0710	R 2 #IN-FRANCHISE	/* REDEF. BEGIN : #IN-FRANCHISE			
0720	3 #IN-FRANCHISE-N	/* REDEF. BEGIN : #IN-FRANCHISE			
0730	2 #IN-FRANCHISE-CRFLAG	N 8.0			
0740	2 #IN-PUCA-GRT-SUM	A 2 /* DESIGNATE REFUNDING			
0750	R 2 #IN-PUCA-GRT-SUM	A 15 /* PUC AND SURCHARGES			
0760	3 #IN-PUCA-GRT-SUM-AMT	/* REDEF. BEGIN : #IN-PUCA-GRT-S			
0770	R 2 #IN-PUCA-GRT-SUM	N 13.2			
0780	3 #IN-PUCA-GRT-SUM-N	/* REDEF. BEGIN : #IN-PUCA-GRT-S			
0790	2 #IN-PUCA-CRFLAG	N 15			
0800	2 #FILLER-4	A 2 /* "CR" INDICATES NEGATIVE AMT			
0810	2 #IN-DET-SEQ-5	A 14			
0820	2 #IN-DEMAND-KW	N 1			
0830	R 2 #IN-DEMAND-KW-N	A 8			
0840	3 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
0850	R 2 #IN-DEMAND-KW-N	N 6.2			
0860	3 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
0870	2 #IN-DEMAND-KW-N	N 8			
0880	2 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
0890	R 2 #IN-DEMAND-KW-N	A 2 /* CR-CREDIT PREV BAL. ELSE BLK			
0900	3 #IN-DEMAND-KW-N	A 8 /* METER READ DATE			
0910	R 3 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
0920	4 #IN-DEMAND-KW-N	N 8			
0930	4 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
0940	4 #IN-DEMAND-KW-N	N 2			
0950	4 #IN-DEMAND-KW-N	N 2			
0960	2 #IN-DEMAND-KW-N	N 2			
0970	R 2 #IN-DEMAND-KW-N	A 10			
0980	3 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
0990	R 2 #IN-DEMAND-KW-N	N 8.2			
1000	3 #IN-DEMAND-KW-N	/* RED. BEGIN : #IN-T&D-CHARGE			
1010	2 #IN-DEMAND-KW-N	N 10			
1020	2 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-T&D-CHARGE			
1030	R 2 #IN-DEMAND-KW-N	A 2 /* "CR" INDICATE A NEGATIVE AMT			
1040	3 #IN-DEMAND-KW-N	A 9 /* WIRES/T&D DISC. CHARGES			
1050	R 2 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
1060	3 #IN-DEMAND-KW-N	N 7.2			
1070	2 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
1080	2 #IN-DEMAND-KW-N	N 9			
1090	R 2 #IN-DEMAND-KW-N	A 2 /* "CR" INDICATE A NEGATIVE AMT			
1100	3 #IN-DEMAND-KW-N	A 10			
1110	R 2 #IN-DEMAND-KW-N	/* REDEF. BEGIN : #IN-DEMAND-KW-N			
1120	3 #IN-DEMAND-KW-N	N 8.2			
		/* REDEF. BEGIN : #IN-DEMAND-KW-N			
		N 10			

\*Lines

13:26:08 Global EBS100G1 Library EBS

Use1 A093339B 2005-06-01  
2 /\* "CR" INDICATE A NEGATIVE AMT  
A 2 /\*  
A 10 /\* REDEF. BEGIN: #IN-AMT-DUE-A

3 #IN-AMT-DUE-PAD-0  
N 1  
N 9  
/\* REDEF. BEGIN: #IN-AMT-DUE-N  
N 7.2  
A 2 /\* "CR" INDICATE A NEGATIVE AMT  
A 14

2 #IN-VNER  
N 1  
A 4 /\* COH VOUCHER #  
A 8 /\* COH WARRANT DATE  
A 6 /\* DO NOT NEED  
A 1 /\* DO NOT NEED  
A 2 /\* DO NOT NEED  
A 58

/\* REDEF. BEGIN: #FULL-RECORD  
N 1  
A 12 /\* SHOULD BE PADDED WITH ZEROES  
N 8 /\* SYSDATE RELIANT GIVES FILE  
/\* REDEF. BEGIN: #IN-TRAN-DATE  
N 2  
N 2  
N 2  
N 2  
A 2 /\* RELIANT CYCLE #

57 /\* REDEF. BEGIN: #FULL-RECORD  
A 80 (1:6)  
/\* \*\* REMITTANCE DETAIL OUTPUT  
N 4 /\* CONSTANT 0121  
A 1  
N 12 /\* CCS CONTRACT ACCOUNT #  
A 1 /\* EX: 012042344157  
N 1 /\* CCS CHECK DIGIT. EX: 1  
N 1 /\* REDEF. BEGIN: #CCS-OT-CD  
A 1  
A 1  
N 11 /\* NEED LEAD 0 EX: 00009100000  
/\* REDEF. BEGIN: #CCS-ODT-AMT  
N 9.2

A 1  
A 2 /\* CK=CHK  
A 1  
A 3  
A 1  
N 6 /\* PROCESSING TIME (HHMMSS)  
A 1  
A 4 /\* LEAVE BLANK  
A 1  
A 4 /\* LEAVE BLANK  
A 1  
N 4 /\* 0000 FILLER  
/\* RED. BEGIN: #CCS-OT-STORE-NBR  
A 4 /\*

Line 6

out file

```

1690 2 #CCS-OT-FILLER9
1700 2 #CCS-OT-PAY-SOURCE
1710 2 #CCS-OT-FILLER10
1720 2 #CCS-OT-SEQ-COUNT
1730 2 #CCS-OT-FILLER11
1740 2 #CCS-OT-TRANS-DATE
1750 R 1 #OT-CCS
1760 2 #OT-CCS-A
1770 *
1780 R 1 #OT-CCS
1790 2 #CCS-TOT-CNT
1800 2 #CCS-TOT-FILLER
1810 2 #CCS-TOT-TIME
1820 2 #CCS-TOT-FILLER1
1830 2 #CCS-TOT-FILE-HEADER
1840 2 #CCS-TOT-FILLER2
1850 2 #CCS-TOT-AMT
1860 R 2 #CCS-TOT-AMT
1870 3 #CCS-TOT-AMT-D
1880 2 #CCS-TOT-FILLER3
1890 2 #CCS-TOT-COMPANY-CODE
1900 2 #CCS-TOT-FILLER4
1910 2 #CCS-TOT-CCS-CONSTANT
1920 2 #CCS-TOT-FILLER5
1930 2 #CCS-TOT-TRANSFER-NBR
1940 2 #CCS-TOT-FILLER6
1950 2 #CCS-TOT-PRODUCTION
1960 2 #CCS-TOT-FILLER7
1970 2 #CCS-TOT-COUNT
1980 2 #CCS-TOT-FILLER8
1990 2 #CCS-TOT-DATE
2000 *
2010 R 1 #OT-CCS
2020 2 #CCS-BHD-RCD-CNT
2030 2 #CCS-BHD-FILLER1
2040 2 #CCS-BHD-HEADER
2050 2 #CCS-BHD-FILLER2
2060 2 #CCS-BHD-AMT
2070 R 2 #CCS-BHD-AMT
2080 3 #CCS-BHD-AMT-D
2090 2 #CCS-BHD-FILLER3
2100 2 #CCS-BHD-FILLER3A
2110 2 #CCS-BHD-FILLER3B
2120 2 #CCS-BHD-SEQ-COUNT
2130 2 #CCS-BHD-FILLER4
2140 2 #CCS-BHD-DATE
2150 *
2160 #ERROR FLAG
2170 1 #NUMERIC DATE
2180 R 1 #NUMERIC DATE
2190 2 #NUMERIC MM
2200 2 #NUMERIC DD
2210 2 #NUMERIC YY-1
2220 2 #NUMERIC YY-2
2230 1 #NBR
2240 1 #COMPUTED-AMTDUE

```

```

A 1
N 4 /* LEAVE BLANK
A 1
N 5 /* SEQ CT WITHIN FILE. EX: 11999
A 1
N 8 /* PROCESSING DATE (YYYYMMDD)
/* REDEF. BEGIN : #OT-CCS
A 80 /*
* /*
R 1 #OT-CCS
N 6 /* 999 REMITTANCE HEADER OUTPUT
/* REDEF. BEGIN: #OT-CCS
A 4 /* RECORD COUNT EX: 024267
N 6 /* (HHMSS) FROM VENDOR TO AT&T
A 1
N 3 /* CONSTANT '999' = FILE HEADER
A 13
N 14 /* TOTAL AMT EX: 00000244936359
/* REDEF. BEGIN: #CCS-TOT-AMT
N 12.2
A 1
N 4 /* CONSTANT 0121, RESPONSIBLE
A 1 /* COMPANY PROCESS PMT FOR OTHER
A 3 /* CONSTANT 'COH' =CITY HOUSTON
A 1
N 2 /* '01' IF TRANSFER ONLY 1 FILE
A 1
A 3 /* CONSTANT = 'PRD' PRODUCTION
A 3
N 5 /* SEQ CNT '00001' WITHIN FILE
A 1
N 8 /* *DATN FROM VENDOR TO AT&TVAN
/* 997 BATCH HEADER OUTPUT
/* REDEF. BEGIN : #OT-CCS
/* REC CNT FOR EACH BATCH
N 3 /* CONSTANT '997'
/*
/* REDEF. BEGIN: #CC-LT-AMT
N 12.2
A 15
A 3
A 1
N 5 /* SEQ CNT IN FILE EX: 00083
A 1
N 8 /* TRANSFER DT FROM RPS TO HOST
*****
A 1
N 8
/* REDEF. BEGIN : #NUMERIC-DATE
N 2
N 2
N 2
N 2
N 1
N 10

```