

**City of Houston  
General Services Department  
Request for Proposals (RFP)  
To  
Design, Build and Operate  
a 10 MW Solar Facility**

The City of Houston, General Services Department, is issuing this RFP to solicit Proposals from firms that are financially and technically qualified and properly licensed to design, build, operate and maintain a 10 MW solar generation facility on property owned by the City.

A preproposal meeting will be held at 10:00 a.m. on Tuesday, October 21, 2008, at City Hall Annex 900 Bagby, 2<sup>nd</sup> Floor Conference Room, to discuss this solicitation. Attendance at meeting is highly recommended but not mandatory.

**Ten hard copies of the Proposal**, enclosed in a sealed envelope or other container, shall be **delivered to the City Secretary** of the City of Houston, in the Margaret Westerman Building (a.k.a. City Hall Annex), **Public Level**, 900 Bagby Street, Houston, TX 77002, at or before **2:00 p.m., local time, Monday, November 3, 2008**. Late submittals will not be accepted for any reason. All submittals must be labeled on the outside with the Proposer's name, name of the Project, and General Services Department.

A detailed Request for Proposals (RFP) document will be available beginning Monday, October 13, 2008, at the General Services Department's receptionist located on the 2<sup>nd</sup> floor at City Hall Annex, 900 Bagby Street, Houston, Texas and <http://www.houstontx.gov/generalservices>. The detailed requirements for submittals are described in the RFP.

Before the preproposal meeting date, the City will welcome any written questions submitted to: Phil Golembiewski, P.E., City Engineer, General Services Department, 900 Bagby Street, 2<sup>nd</sup> Floor, Houston, Texas, 77002, regarding this solicitation. Questions can also be faxed to his attention at 832-393-8040, or e-mailed to [Philip.Golembiewski@cityofhouston.net](mailto:Philip.Golembiewski@cityofhouston.net). During the course of the preproposal meeting, the City will answer previously submitted questions, and questions from attendees. The City will not be bound by any information conveyed verbally. The City will provide, in writing, any clarifications, changes and/or other information, deemed to be necessary, as addenda to this RFP. Addenda will only be provided to preproposal meeting attendees and known RFP holders that are registered with the City.

Dated: \_\_\_\_\_  
(Publish Friday, October 10 and 17, 2008)

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Anna Russell  
City Secretary