

**ADVERTISEMENT FOR REQUEST FOR PROPOSALS (RFP)
CITY OF HOUSTON**

The City Secretary for City of Houston will receive proposals at 900 Bagby, Room P101, Houston, Texas for the following Building Services Department project:

Project Name and Number: **Job Order Contract (JOC); D-000108**

Proposal Submittal Date: September 21, 2006

Preproposal Meeting: On Wednesday September 13, 2006, at 9:00 a.m., at City Hall Annex 900 Bagby, 2nd Floor Conference Room 246. Attendance at meeting is highly recommended but not mandatory.

The City of Houston intends to utilize the Competitive Sealed Proposal process as authorized in Subchapter H of Chapter 271 of the Local Government Code for the above procurement.

The Competitive Sealed Proposal process enables the City to select contractors on the basis of price and qualifications/methodology.

Proposals will be accepted until 10:30 a.m., local time on the Proposal Submittal Date shown above. Proposals received after that time will not be accepted. Proposals will be publicly opened at 11:00 a.m. on the same day in City Council Chambers. All interested parties are invited to attend. Place and date of Proposal opening may be changed in accordance with Sections 15-3(b)(5) and 15-3(b)(6) of the City of Houston Code of Ordinances. The Selected Proposer shall comply with City of Houston Code of Ordinances. All proposers shall comply with Article II, Chapter 15, City of Houston Code of Ordinances.

Before the preproposal meeting date the City will welcome any written questions submitted to: Phil Golembiewski, P.E., City Engineer, Building Services Department, 900 Bagby Street, 2nd Floor, Houston, Texas, 77002, regarding this RFP. Questions can also be faxed to his attention at 713-437-6859, or e-mailed to Philip.Golembiewski@cityofhouston.net. During the course of the preproposal meeting, the City will answer previously submitted questions, and questions from attendees. The City will not be bound by any information conveyed verbally. The City will provide, in writing, any clarifications, changes and/or other information, deemed to be necessary, as addenda to this RFP. Addenda will only be provided to preproposal meeting attendees and known RFP holders that are registered with the City.

Proposers shall comply with City of Houston Code of Ordinances, Chapter 15, Articles V, VI, and IX, and Executive Order No. 1-2 (June 14, 1995), and City of Houston Affirmative Action and Contract Compliance Division Minority/Women-owned Business Enterprise (MWBE) Procedures (June 1995). The Selected Proposer will be required to make good faith efforts to achieve MWBE and Small Business Enterprise (SBE) participation goals as stated in RFP.

It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award. Proposers should refer to Chapter 18, City of Houston Code of Ordinances for filing requirements and further explanation.

Dated: _____
(Publish Friday, August 25 and September 1, 2006)

Anna Russell
City Secretary