



HARRIS COUNTY

Houston Department of Health and Human Services  
Funded by the Texas Department of Aging and Disability Services

# CITY OF HOUSTON

TO: **ALL AREA PLANNING ADVISORY COUNCIL (APAC) MEMBERS,  
STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES**

FROM: *Charlene Hunter James* Marla Turner, Chairperson  
Area Planning Advisory Council

DATE: May 22, 2007

SUBJECT: **AREA PLANNING ADVISORY COUNCIL MEETING**

<b>Date:</b>	<b>Thursday, June 7, 2007</b>
<b>Place:</b>	<b>Southwest Multi-Service Center 6400 High Star Houston, TX 77074</b>
<b>Phone:</b>	<b>(713)794-9006 (for Directions)</b>
<b>Time:</b>	<b>9:00 am – 12:00 pm      General Meeting</b>

**SPECIAL NOTE:**

**All APAC members are urged to attend the sub-committee meetings after the General Meeting. If your committee is not meeting, you are invited to attend the meetings of any of the other sub-committees. Officers are obligated to ensure a replacement for the meeting if they cannot attend personally.**

If you are unable to attend this meeting, please contact the Area Agency on Aging at (713) 794-9006.

In compliance with the Americans with Disabilities Act (ADA), the Harris County Area Agency on Aging will provide for reasonable accommodations for person attending APAC meetings. If you require reasonable accommodations or additional information, please contact the Harris County Area Agency on aging at (713) 794-9006.

xc: Charlene Hunter James, MPH  
Director, Area Agency on Aging

Encl: Agenda

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**AREA AGENCY ON AGING  
AREA PLANNING ADVISORY COUNCIL**

**General Membership Meeting  
Thursday, June 7, 2007**

**A G E N D A**

- I. Call to order
- II. Introduction of guests and new members
- III. Approval of Agenda for June 7, 2007
- IV. Approval of Minutes for May, 2007
- V. Comments from Chair – Marla Turner
- VI. Comments from the Area Agency on Aging – Mrs. Charlene James, MPH
- VII. Presentation - **Topic: “Take Charge – Prepare for Long-Term Living”**  
**Ms. Esther Steinberg**  
**Healthy IDEAS Project Coordinator**
- VIII. Standing Committee Reports (written reports only)
  - A. **Education and Training- Carla Vigilante, Jimmie Matthews**
  - B. Advocacy/Ombudsmen – Diane Persson, Kathy Bingham
  - C. Legislation – Betty Streckfuss
  - D. Transportation – Lalita Sen
  - E. Housing – Michael Nguyen
  - F. Membership – Frank Gemar
  - G. Nutrition/SMOW- Mari Okabayashi, Marla Turner
- IX. Unfinished Business
  - A. TSHL continue advocating for bill passage
  - B. New members orientation-forward names of potential members to Marla Turner
- X. New Business
  - A. Committee structure
  - B. APAC members cite key issues of concern regarding older adults
- XI. Announcements

**Note:** All announcements must be written on the provided form to the Chair prior to the announcement.

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**APAC Minutes**  
**June 7, 2007**

- I. **9:09 a.m.-Meeting called to order by Marla Turner, Chairperson.** A quorum was established.
- II. Members and guests were welcomed and introduced.
- III. Agenda approved
- IV. Minutes approved with no changes.

**V. Comments from the Chairperson:**

Marla informed the group that after the APAC meeting with the mayor, she believed that this was the time to re-shape aging in Houston and everyone's support and involvement will be essential

**VI. Comments from Charlene Hunter James, Director of the Area Agency on Aging:**

- Introduce Dr. Janice Paul who is working on a special project with AAA, the Alzheimer's Association and the Archdiocese Office of Aging; the project is entitled "The Book of Alzheimer's for African American Churches".
- AAA has finalized the "At Home Caregiver Class" with HCC to be offered Saturdays and some evenings.
- AAA is unveiling a three month pilot prescription assistance program.
- Ms. James provided a summary of the area plan; however, it is not official until the State signs off on it. Service priorities continue to be: in home services, changing demographics and the challenge that presents, congregate meals and aging in place.
- This is Ms. James last meeting as Director with the APAC; she reflected on her 16 years with AAA and thanked everyone for their support over the years. She urged everyone to continue their efforts in the areas of advocacy and support of aging issues.

- VII. Speaker:** Esther Steinberg  
Take Charge  
Care for Elders  
Director Program Development & Evaluation

Esther presented a review of Care for Elders with specific focus on Take Charge Prepare for Long Term Living; she reviewed the content of materials available on the web and encouraged people to take advantage of the resource materials available at [www.takechargeweb.info](http://www.takechargeweb.info) or 713.558.6391.

**VII. Standing Committees:**

**Education and Training**-Carla Vigilante/Jimmie Matthews –Carla Vigilante presented the goals and work of the Education and Training Committee:

- Prepare and offer educational programming for the APAC members
- Promote AAA—handed out “Ask Me about AAA” along with a summary page on services offered by AAA.
- Encouraged member to inform others about APAC and invite interested people to attend a meeting.
- Take brochures along when attending meetings; Becky Tobias suggested we use the small business cards from AAA to give to interested people.

**Written reports:**

- A. **Transportation**-Dr. Lelita Sen
- B. **Advocacy**-Dr. Diane Persson, Katherine Bingham
- C. **Housing**-Michael Nguyen
- D. **Membership**- Frank Gemar
- E. **Legislation**-Betty Streckfuss
- F. **Nutrition/ SMOW**-Mari Okabayashi/Marla Turner

**VIII. Unfinished Business**

- A. TSHL—Betty Streckfuss reported on legislation (Silver Alert passed); she indicated that the TSHL and Harris County AAA have a unique cooperative working relationship that is not found in other county AAA’s.
- B. New member orientation will be planned for September’07
- C. Marla Turner---APAC City of Houston appointees met with Mayor White and were encouraged with the mayor’s interest in working to make Hosuton elder-friendly; he will be putting together a “Senior Committee” to assist with the aging agenda for Houston and work on May 2008 events surrounding Older American’s Month; Councilmember Peter Brown has agreed to be the “champion” for senior issues on City Council.

**IX. New Business**

- A. Marla Turner—suggested APAC reactivate the “Supportive Services” Committee.
- B. Marla Turner asked that each committee appoint a “vice-chair” for the committee by August.

**X. Announcements**

Imogene Papadopoulos asked members to consider supporting federal legislation on the elder Justice Act which could bring research funds to our community to address various senior issues; a State-wide APS network is forming to support this legislation (Senate 1070 and HR 1783)---information is available through the Library of Congress.

**XI. Meeting adjourned at 10:55 am for Committee Meetings**

Minutes submitted by Katherine Bingham